

LLANTWIT FARDRE COMMUNITY COUNCIL
CYNGOR CYMUNED LLANILLTUD FAERDREF



ANNUAL MEETING OF THE COUNCIL

26th MAY, 2026

REPORT OF THE CLERK AND EXECUTIVE OFFICER

SCHEDULE OF MEETINGS – MUNICIPAL YEAR 2025-26

1. Background

In accordance with Standing Order 5(j)(xx), Members are required to determine the **time and place** of Ordinary Meetings of the Council up to and including the next Annual Meeting of the Council.

Standing Order 3(y) further states:

“Meetings of Llantwit Fardre Community Council shall be held within the Community on the last Monday of each month commencing at 5.00 p.m.”

Members are therefore asked to confirm dates, times, venue, and committee frequency arrangements.

2. Proposed Schedule of Ordinary Meetings

Meetings are scheduled for the **last Monday of each month at 5.00 p.m.**, unless otherwise stated:

- 29 June 2026
- 27 July 2026
- **August – Recess**
- 28 September 2026

- 26 October 2026
- 30 November 2026
- 14 or 21 December 2026 (*last Monday falls on a Bank Holiday*)
- 25 January 2027
- 22 February 2027
- 29 March 2027
- 26 April 2027
- **Annual Meeting of the Council – May 2027**
(*As the last Monday in May is a Bank Holiday, an alternative date will need to be agreed.*)

3. Time of Meetings

Members are requested to:

- Confirm continuation of meetings at **5.00 p.m.**, in line with Standing Orders; or
- Consider an alternative time and amend Standing Orders accordingly, if required.

4. Venue

It is recommended that meetings continue to be held at: The Community Council Chamber, The Carnegie Parish Hall, Main Road, Church Village

5. Committee Meetings

The Leisure & Amenities Committee and the Finance & Policy Committee currently meet on a bi-monthly basis, with the Staffing Committee convening as required.

Members are invited to consider maintaining the existing structure, which has supported continuity, clarity of responsibility, and effective decision-making.

6. Recommendations

Members are requested to:

6.1 Approve the proposed schedule of Council meetings for the 2026–2027 Municipal Year.

6.2 Determine the timing of Council meetings and amend Standing Orders if necessary.

6.3 Confirm that meetings continue to be held at the Community Council Chamber, The Carnegie Parish Hall, Church Village.

6.4 Agree the frequency of Committee meetings.