Agenda Item 4a

LLANTWIT FARDRE COMMUNITY COUNCIL
CYNGOR CYMUNED LLANILTUD FAERDREF

LEISURE AND AMENITIES COMMITTEE

16th November 2026

REPORT OF THE CLERK

1. CHRISTMAS FUNDAY 2026 UPDATE

1.1 The Annual Christmas Funday is held to celebrate the festive season with the community and to encourage local engagement and support local community groups across the four wards. This event will take place on the 12th December 2026 10.00am to 4.00pm (set up will commence from 7.00am).

1.2 The table below provides Members with an event and financial summary which was agreed at the meeting of Leisure and Amenities Committee held on the 10th March 2025.

Item	Cost
Christmas Package 3 Fair ground rides 24 activities 17 are staffed and Santa)	£14,140.50 +VAT
Food Van outside of the Sports Club	No Cost
First Aid Cover	£350.00
Selection Boxes	£500.00
Hire of Llantwit Fardre Sports Centre	£500.00
GTFM	£200.00
Promotion of Event	£ 400.00 In-house/ external

1.3 To date the sum of **£7,070.45** has been spent on the deposit for the event package, other payments will be made nearer to the time. Estimated total cost **£16,090.50**

1.4 The event will follow the same structure as in previous years:

i. The **ice rink** will be located in the main hall of the Llantwit Fardre Leisure Centre, along with additional stalls and games for older children.
ii. **GTFM** will provide music and entertainment throughout the day.
iii. The **snow globe**, **rodeo reindeer**, and **fairground attractions** will be set up outside the Llantwit Fardre Sports and Community club outside area.
iv. The **fairground rides** and **food truck** will be in the car park area.
v. Inside the Llantwit Fardre Sports and Community Club, there will activities for younger children and **Santa's Grotto**.
vi. **First Aid cover** has been arranged.
vii. **Selection boxes** will need to be purchased as in previous years.

2. VOLUNTEERS

2.1 This year, we would like volunteers to assist with the running of the event. The Clerk seeks permission from Members to recruit volunteers in line with the **Volunteer Policy** previously agreed by Council. If any Members would like to volunteer, please could they let Council staff know ASAP.

3. PROMOTION

3.1 Promotion and advertising of the event will be managed in-house. The event will be publicised through:

- The Council's website
- Social media platforms
- Council's notice boards and local businesses
- GTFM Radio

4. RECOMMENDATIONS

4.1 Members are recommended to consider and comment on the report of the Clerk and agree future steps