Agenda Item 4b

LLANTWIT FARDRE COMMUNITY COUNCIL
CYNGOR CYMUNED LLANILLTUD FAERDREF

Leisure & Amenities Committee

16TH NOVEMBER 2026

REPORT OF THE CLERK AND EXECUTIVE OFFICER

1. ANNUAL TREE MAINTENANCE REPORT

1.1 Members will be aware the trees within our Community Council area are inspected by the Council staff on a regular basis and also by a qualified tree surgeon, where necessary.

1.2 The following locations have been identified as requiring inspection and professional advice from a qualified tree surgeon before any work is undertaken.

Location	Work Required
Ruthin Way	Trees along the top of the banking
Maes y Celyn 1	Overhanging tree
Ysgol Ty Coch	Tree limbs overhanging the school grounds

1.3 The qualified tree surgeon will be asked to assess the condition of the trees and provide recommendations on the appropriate course of action.

1.4 Several locations have been identified as requiring general maintenance work to be undertaken by the Council's staff. The proposed works are detailed below.

Location	Work Required
Maes y Bryn	Trim back vegetation along the fenceline
Ysgol Ty Coch Field	Tidy lower branches and cut back the hedge
Tir y Craig	Ongoing maintenance
Maes y Celyn 2 & 3	General tidying and maintenance
Heol Bryn Glas	Maintain vegetation at a low height in and around the culvert
Old Allotments	Ongoing general tidying
All Play Areas	Maintain clear lines of sight and remove deadwood
Tonteg Allotment	Hedge maintenance
Rhise Upper	Willow tree maintenance
Dell Play Area	Trim hedge
Heol y Parc	Cut back hedges
Meadow Farm	Maintenance work along the extended stretch

1.5 To enable the Council's staff to undertake the identified maintenance work as efficiently, safely and neatly as possible, Members are asked to consider and approve the hire of a woodchipper and the purchase of the tree saws

The proposed equipment costs are as follows:

- Woodchipper hire: £400.00 for one week.
- Two tree saws: £128.90 (including VAT).

The equipment will assist staff in carrying out the required maintenance works safely and effectively.

1.6 The Community Council will continue its commitment to replacing trees across Council-owned land.

The Council will also continue to work alongside the Unitary Authority to develop a tree-planting programme that supports the Council's Biodiversity Plan and promotes environmental sustainability.

2. RECOMMENDATIONS

Members are requested to:

2.1 Note the in-house maintenance works identified in Section 1.3 of this report.

2.2 Agree to invite a qualified tree surgeon to inspect the trees identified in Section 1.2 and provide professional advice and recommendations on the appropriate way forward.

2.3 Consider and approve the proposed equipment expenditure detailed in Section 1.4, namely:

- Hire of a woodchipper for one week at a cost of £400.00.
- Purchase of two hand saws at a cost of £128.90 (including VAT).

Total proposed expenditure: £528.90.