

**LLANTWIT FARDRE COMMUNITY COUNCIL  
CYNGOR CYMUNED LLANILLTUD FAERDREF**



**LEISURE AND AMENITIES COMMITTEE**

**15<sup>th</sup> June 2026**

**REPORT OF THE CLERK**

**PROPOSAL TO CARRY OUT WORKS ON THE FLOORING AT THE CARNEGIE  
PARISH HALL**

**1. BACKGROUND**

- 1.1** The Parish Hall contains an original parquet floor which has deteriorated in several areas and is now in need of repair. As the Hall is a listed building, any works undertaken must be carried out with due regard to the building's historic character and any applicable conservation requirements.
- 1.2** An inspection of the floor has identified areas where the parquet blocks have become loose, uneven, or damaged through wear and age. If left unattended, the condition of the floor is likely to worsen, potentially creating health and safety concerns and increasing future repair costs.
- 1.3** Officers have contacted a number of specialist flooring contractors to obtain quotations for the required works. To date, only one quotation has been received. The quotation includes sanding and varnishing the Parish Hall floor (92m<sup>2</sup>), together with the application of one coat of primer and three coats of clear semi-matt varnish, at a cost of **£3,280.00 plus VAT**.
- 1.4** The tables within the Council Chamber are also in need of refurbishment. The contractor has provided a quotation of **£200.00 plus VAT** to repair and refinish the tables to an appropriate standard. The total cost of the proposed works is therefore **£3,480.00 plus VAT**.

**1.5** The cost of the repairs would be met from the Parish Hall Repairs and Maintenance Budget. Undertaking these works at this stage will help preserve the historic parquet flooring, improve the appearance and safety of the Hall, and ensure that the facility remains in good condition for many years to come.

## **2. RECOMMENDATIONS**

2.1 Members are requested to approve the expenditure of **£3,480.00 plus VAT** from the Parish Hall Repairs and Maintenance Budget for the repair, sanding and refinishing of the Parish Hall parquet floor and the refurbishment of the Council Chamber tables.