

**LLANTWIT FARDRE COMMUNITY COUNCIL**  
**CYNGOR CYMUNED LLANILLTUD FAERDREF**



**COUNCIL MEETING**

**23<sup>rd</sup> February 2026**

**REPORT OF THE CLERK**

**1. GDPR POLICY**

- 1.1 Members will recall the following documents were presented to Members in February 2025 for adoption as part of the Council's Data Protection framework:
- IT Acceptable Use Policy.
  - Digital Information Systems Policy
  - Freedom of Information Policy & Llantwit Fardre Community Council Publication Scheme
  - Retention and Disposal Document
- 1.2 The policy attached to this report is an overarching General Data Protection policy for Members to consider. This policy forms part of the Community Council's ongoing commitment to safeguarding the personal data of Staff, councillors, volunteers and members of the public whose data is held by the Council.
- 1.3 Members are advised that the policies listed in 1.1 of the report remain unchanged. Therefore, Members are requested to re-adopt these policies for a further 12 months. Should any legislation or operational changes arise, the Clerk will report back to Members at a future meeting.

## **2. RECOMMENDATIONS**

- 2.1 To note the General Data Protection Policy
- 2.2 To approve the adoption of the General Data Protection Policy for a further 12 months, or sooner should legislative changes require amendment
- 2.3 To re- adopt the following policy as previously agreed in 2025
  - IT Acceptable Use Policy.
  - Digital Information Systems Policy
  - Freedom of Information Policy & Llantwit Fardre Community Council Publication Scheme
  - Retention and Disposal Document