

**LLANTWIT FARDRE COMMUNITY COUNCIL
CYNGOR CYMUNED LLANILLTUD FAERDREF**



COUNCIL

26th JANUARY 2026

REPORT OF THE CLERK

1. BUDGETARY CONTROL – AUTHORITY TO SPEND

1.1 Paragraph 5.18 of the Council's Financial Regulations states: -

"In cases of extreme risk to the delivery of Council services, the Clerk may authorise revenue expenditure on behalf of the Council which in the Clerk's judgement it is necessary to carry out. Such expenditure includes repair, replacement or other work, whether there is any budgetary provision for the expenditure, subject to a limit of £2,000. The Clerk shall report such action to the Chair as soon as possible and the Council as soon as practicable thereafter".

1.2 On the 27th October 2025 Council agreed to the repair of the roof at Ty Illtud Community Building at a cost of £4,848 (minute no. 72)

1.3 The contractor commenced works on 15 December 2025. During the removal of damaged roof tiles, additional water tracking from other areas of the roof was identified which had not been apparent during the original inspection

1.4 The contractor advised that, without further remedial works, they could not guarantee that the approved repairs would fully resolve the issue.

1.5 A revised quotation for the additional repair works was provided to the Clerk, the Chair, and the Vice Chair of the Finance Committee, at an additional cost of £2,300

- 1.6 Following discussions between the Clerk, the General Services Manager, and the Chair of the Finance Committee, it was agreed that urgent action was required to prevent further damage to the roof during the winter period.
- 1.7 Completion of these works enabled the roof repairs to be finalised and secured a 10-year warranty.

2. RECOMMENDATION

- 2.1 In accordance with paragraph 5.18 of the Council's Financial Regulations to note the action taken by the Clerk and Chair of the Finance and Policy Committee to agree to the extra work to the roof of Ty Iltud Building.