Agenda Item

LLANTWIT FARDRE COMMUNITY COUNCIL
CYNGOR CYMUNED LLANILLTUD FAERDREF

COUNCIL MEETING

REPORT OF THE CLERK AND EXECUTIVE OFFICER

1. REVIEW OF ACCOUNTS

1.1 Members are requested to review the accounts for the first quarter of the financial year 2026/27 which will assist in informing future budget allocation preparation for the next financial year 2027/28

1.2 The following information shows comparison between 01/04/26 and 30/06/26

2. EXPENDITURE

2.1 Administration (100)

Administration	Budget at 01.04.26	Spend over Quarter 1	Budget Left at 30.06.26	Reason for spending if felt appropriate.
Public Relations	**1,500**	**895.00**	**605.00**	Amendments to Website
Office Equipment	**2,000**	**0**	**2,000**	
Phone & Internet Costs	**3,500**	**1,018**	**2,482**	
Contingency Funds	**5,000**	**0**	**5,000**	
Stationery	**1,000**	**170**	**830**	
Copier/ Printing	**2,000**	**556**	**1,444**	
Postage	**200**	**46.00**	**154.00**	
Subscription & Membership	**1,700**	**1,393.00**	**307.00**	

Audit & Professional Fees	**2,000**	**0**	**3,000**	
Insurance	**5,850**	**5,657**	**193**	
Bank Charges	**320**	**84.00**	**236.00**	
Total Administration	**25,070**		**16,250**	

Administration

- As Members can see from the table above there are no major concerns at the beginning of the financial year relating to administration Members will receive a report at the next meeting of the Finance and Policy Committee/ or Council for the six-month review with comparisons to the previous year.

2.2 Staffing (101)

Staffing	**Budget at 01.04.26 £**	**Spend over Quarter 1**	**Budget at 30.06.26 £**	**Reason for spending if felt appropriate**
Salaries Pensions & HMRC	**205.000**	**48,000**	**157,000**	
Payroll Services	**2,600**	**2,553**	**47.00**	
Staff Training	**2,000**	**0**	**2,000**	
Staff Uniform	**600.00**	**0**	**600.00**	
Occupational Health	**1000**		**1000**	
Subscription /Memberships	**750**		**750.00**	
Total Staffing	**211,950**	**50,553**	**161,397**	

Staffing

- As Members can see from the table above £2,553 are the charges from Rhondda Cynon Taf for payroll services for 2026/27 which is an annual payment

- The National Salary Awards for 2026/27 was not agreed by the NALC (National Association of Local Councils) at the time of writing this report and when an agreement is reached then the new pay scales will be implemented as of the 1st April 2026. This will have an impact on the salaries and pensions as the award will be back dated for all staff members.

2.3 Councillors (102)

Councillors	Budget at 01.04.26 £	Spend Over Quarter 1	Budget at 30/06/26 £	Reason for spending if felt appropriate
Stationery	676		676	
Subscription & Membership	3,200	3,172	28.00	
Chairmans Allowance	1,000		1,000	
Elections	6,000		6,000	
Councillor Training	1,000		1,000	
Cllrs & Chairs Renum & Expenses	4,528		4,528	
Total Councillors	16,404	3,172	13,232	

Councillors

- As you shown in the table above a budget was allocated for the subscription for membership of One Voice Wales.
- Members allowances will be paid in September /October's pay roll run.

2.4 **Main building (110)**

Main Building	Budget at 01.04.26 £	Spend Over Quarter 1 £	Budget at 30/06/26 £	Reason for spending if felt appropriate
Refuse	3,000	561.00	2,439	
Repairs & Maintenance	1,500	605.00	895.00	Purchase of Items for Chamber, along with Pest Control for Garages
Electricity	2,500	92.00	2,408	
Fire Equipment	500.00	298.00	202.00	
Pat testing	400	178.00	222.00	
Total Main Building	7,9000	1,734.00	6,166	

Main Building

- There has been a slight increase in spend within repairs and maintenance for the main building at the first quarter of this year due to the purchase of items for the chamber and the pest control for garages and workshop. This will be monitored throughout the next quarter.

2,5 **Ty Illtud (120)**

Ty Illtyd	Budget at 01.04.26 £	Spend Over Quarter 1 £	Budget at 30/06/26 £	Reason for spending if felt appropriate
Repairs & Maintenance	5,000	544.00	4,456	
Electricity	1,800	297.00	1,503	
Fire Equipment	500	38.00	462.00	

Maintenance Contract	**600**	**260.00**	**340.00**	
Rates	**4,200**	**909.00**	**3,291**	
Gas	**2,500**	**283.00**	**2,217**	
Water	**350**	**0**	**350.00**	
Total Ty Illtud	**14,950**	**2,331**	**12,619**	

Ty Illtud

- New filing cabinets have just been purchased at the cost £339.00 in the office to ensure that all files are securely lock away as reported in the GDPR Documents.
- Consideration may be given to a new front door at Ty Illtud Building awaiting final costing, Officers will report back a future meeting when all the information is secured.

2.6 Carnegie Parish Hall (130)

Carnegie Parish Hall	**Budget at 01.04.26 £**	**Spend Over Quarter 1 £**	**Budget at 30/06/26 £**	**Reason for spending if felt appropriate**
Repairs & Maintenance	**10,000**	**9,209**	**791.00**	Increased due to work on building being taken from the carry over of last years budget
Electricity	**2,300**	**£248.00**	**2,052**	
Fire Equipment	**500**	**38.00**	**462.00**	
Maintenance Contract	**600**	**£260.00**	**340.00**	
Rates	**7,000**	**1,997**	**5,004**	
Gas	**5,500**	**798.00**	**4,702**	
Water	**700**	**0**	**700**	

Total Carnegie Parish Hall	**26,600**	**12,551**	**14,050**	

Carnegie Parish Hall

When considering the planned budget for the Carnegie Parish Hall, Members should be mindful of the significant repair works that will be required, including the repainting of the exterior, roof repairs, and refurbishment works to the front toilets. It will be necessary to transfer funds from the Parish Hall Earmarked Reserve (EMR) to help meet the cost of these works. The amount to be transferred will be confirmed in a future report for Members' consideration.

2.7 Allotments (140)

Allotments	Budget at 01.04.26 £	Budget left at 30.06.26 £	Spend £
Repairs and Maintenance	**300.00**	**300.00**	**0**
Allotment Total	**300.00**	**300.00**	**0**

Allotments

- The Allotment Agreements have been presented to the Leisure and Amenities Committee and we hope that there will be an improved working relationship with all involved to make a healthier and happier environment.

2.8 Transport (145)

Transport	Budget at 01.04.26 £	Spend over Quarter 1 £	Budget left at 30.06.26 £
Vehicle Insurance	**1,600**	**1,513**	**87.00**
Road Tax	**750**	**0**	**750.00**

Repairs & Mot	**3,500**	**170.00**	**3,321**
New Van Fund	**3,000**		
Fuel	**2,000**	**412**	**1,588**
Total Transport	**10,850**	**2,119**	**8,731**

Transport

- A new budget heading was created in this year's budget for the preparation of purchasing a new council van as the budget was increase for this year due to the age of both vehicles.
- The Community Council 4x 4 is running well at present even though it is 17-year-old.

2.10 Events (160)

Community Events	**Budget at 01.04.26 £**	**Spend Over Quarter 1**	**Budget Left at 30.06.26 £**
Community Events	**30,000**	**12,301**	**17,699**
Total	**30.000**	**12,301**	**17,699**

Events

- To date the deposits for the Summer Event, Christmas Funday. Other items will be taken during the next few months.
- Officers will ensure that all events are kept with the set budget for 2026 /27.
- Calculating up and coming event for the year officers have estimated a final spend £30,000. These include:
  - Remainder of summer event
  - Christmas Funday
  - Senior Citizens Christmas Dinner
  - Halloween Panto

- Christmas Panto

2.11 Parks & Outside Works (180)

Parks & Outside Works	Budget at 01.04.25 £	Spend at Quarter 1 £	Budget Left at 30.06.26 £
Grass Cutting	3,000	361.00	2,639
Parks Inspection	600.00	0	600.00
Tree Works	3,000	0	3,000
Planters	1,000	279.00	721.00
Repairs & Maintenance	5,000	1,048	3,952
Tools & Equipment	1,000	0	1,000
Street Furniture	25,000	0	25,000
Memorial Clock	370	0	370.00
Play Park Equipment	30,000	1,157	28,843
Defibrillators (Project Heading)	1,000	102.00	898.00
Total Park & Outside Works	69,970	2,947	67,023

Play Park Equipment

- Grass cutting budget remains the same for 2025/26 which would cover any repairs to the machinery and fuel for each piece of equipment needed for the work to be carried out.

- Quotes have been sought for various improvements to play areas and reports will be presented at a future meeting. The costs of some of the improvements will need to come from the state ERM funds as agreed when setting the budget for 2026/27 and the 5-year plan

- Tree work will be considered over the next quarter along with any other boundary works.

2.12 Grants (106)

The Grants budget has been increased to **£8,000**. As in previous years, grant application forms will be made available to eligible organisations. However, to improve the scheduling and consideration of other budget matters, the Council will consider grant applications in September this year rather than November.

3. INCOME

3.1 The hall hires for both the Carnegie Parish Hall and Ty Illtud are continuing to show a steady uptake of use.

3.2 Payments from Lightsource will be paid in the second half of the financial year .

Income	Estimated budget as of 01.04.26 £	Income as of 30.06.26 £
Hire of Carnegie Parish Hall	6,500	2,909
Hire of Meeting Room Carnegie Parish Hall	750	108

Ty Illtud	**5,500**	**1,322**
Charitable Organisation Office Building	**9,600**	**2,000**
Precept	**396,074**	**132,024.67**
Light Sources	**2,500**	**0**
Wayleaves	**500**	

4 EARMARK RESERVES

EMR Cost Centre	**AMOUNT AT 30.06.26**
Parish Hall	**53,865.08**
Office Equipment	**3,899.00**
Elections	**16,953.54**
Main Building	**773.83**
Ty Illtud	**1,827.62**
Vehicles	**7,100**
Play Equipment	**70,627.35**
Tools /Equipment Outside works	**1,860**
Tree Works	**18,018**
IT Grant	**609.03**

4.1 Members are reminded that it is necessary to transfer funds from the **Parish Hall Earmarked Reserve (EMR)** to the **Repairs and Maintenance** budget for the Parish Hall to cover the cost of works to the front of the building.

Provision will be made in next year's budget to replenish the Parish Hall EMR and continue building the reserve for future roof replacement works.

5. CIL RESERVES.

Currently the CIL Reserves as of the 30th June 2026 stand at £83,342.27 this amount will change over the next few months as it was agreed for the purchase of SIDs for across the community.

6. CONCLUSION

6.1 There are no major areas of concern for the accounts for the first quarter of the financial year. Members will need to start planning any project they wish to develop for residents of Llantwit Fardre Community Council for the next Municipal Year so that officers can start investigations on the next steps.

7. RECOMMENDATIONS

7.1 To consider the report of the Clerk and responsible Finance Officer in respect of the quarter 1 review of accounts for the financial year 2026/27.

7.2 To consider next steps and agree to review the 6-month report at its next meeting.