LLANTWIT FARDRE COMMUNITY COUNCIL
CYNGOR CYMUNED LLANILLTUD FAERDREF

Minutes of the Hybrid Meeting of Llantwit Fardre Community Council held on Thursday ,28th September 2026 at 5 p.m. at the Council Chamber, Carnegie Parish Hall, Main Road, Church Village.

PRESENT

Community Councillors

G Warren (Chair), J Beattie, R Butler, P Fletcher, A Green, B James, J James, K Johnson, J Murphy, A Raines, and G. Stacey,

Officers in Attendance

Ms. Claire Hendy – Clerk, Executive Officer & Responsible Finance Officer
Mr Michael Cooper - General Manager

52. APOLOGY FOR ABSENCE

RESOLVED - to note that an apology for absence had been submitted by Community Councillor D Stone.

53. DECLARATIONS OF INTEREST

Resolved to note that in accordance with Members Code of Conduct there were no personal declaration of interest made at the meeting pertaining to the agenda.

54. CO-OPTION -LLANTWIT FARDRE WARD

In accordance with the Minute No 51 (4)(5) of the Council Meeting held on July 2026, the Clerk set out the procedures to be followed in co-opting a Member to fill the vacancy within the Llantwit Fardre Ward and indicated that if felt appropriate Members may wish to pass the necessary resolution to exclude the public,

At this juncture in the proceedings, it was RESOLVED – that under the Public Bodies (Administration to Meetings) Act, 1960 (as extended by s.200 of the Local Government Act, 1972), the public and accredited representatives of newspapers be excluded from the meeting in order that Members could comment on the addresses made by the two candidates, on the grounds that it could involve the likely disclosure of exempt information as defined in parts 4,5,6 (where applicable).

Addresses were made by the following candidates:

- Mr Huw Cowell
- Mr Danny Crudge
- Mr Grant Rice

Following consideration of the written applications and addresses made by all candidates, Members discussed each applicant and voted on each candidate individually.

Following the vote, it was **RESOLVED** that Mr Huw John Cowell be co-opted to the position of Community Councillor for the Llantwit Fardre Ward.

The Clerk will inform all applicants of the decision following the meeting and notify the Monitoring Officer accordingly.

(The Chair reopened the meeting to the press and public for the remainder of the agenda)

55. MINUTES

RESOLVED – To approve as an accurate record

a) Minutes of the Meeting of the Community Council held on 27th July 2026
b) To receive the minutes of the Leisure & Amenities 15th June 2026
c) To approve as an accurate record the minutes of the Extraordinary Council Meeting held on the 16th July 2026.
d) To receive the minutes of Leisure & Amenities Committee held on the 14th September 2026

56. PUBLIC QUESTION

To Note there were no public questions put forward at this meeting.

57. POLICE REPORT

RESOLVED – At the time of the meeting, no crime figures had been received. The Clerk explained that these would be forwarded to Members as soon as they were available.

Community Councillor K Johnson provided an update on the PACT meeting for Llantwit Fardre and Efail Isaf. He explained that there had been considerable discussion regarding speeding traffic and the use of e-bikes.

Councillor G Warren provided a brief overview of the Community Meeting held with MP Alex Davies-Jones in relation to community safety and traffic issues across Church Village and Tonteg.

Members **RESOLVED** to acknowledge the information received and requested that a report be brought to the next appropriate meeting of the Council, providing an update on the Community Meeting and its findings.

58 PLANNING APPLICATIONS

RESOLVED to note that the following planning application received from Rhondda Cynon Taf had been forwarded to Members for consideration:

i. 15 Tudor Way, Llantwit Fardre – Provision of two storey side extension and alterations to rear elevation -26/0715 FUL
ii. 30 St Illtyds Road, Church Village, - The erection of a side and rear extension and porch and the conversion of the garage for storage and utility room – 26/0652/FUL
iii. Dyffryn Garage, Dyffryn Bach Terrace, CF38 1AL – Construction of boundary fencing- 26/0679/FUL
iv. Glan Y Nant, Llantrisant Rd, Llantwit Fardre CF38 2HF – Proposed two strorey side extension and single storey rear extension- 26/0674/FUL
v. Cheriton Lodge, Road to Meas Mawr Fram, Tonteg – Single storey extension to front of property and side store lean to on side elevation- 26/0487/FUL
vi. Holly bush Inn Main Rd Church Village CF38 1PS -26/0766/FUL – Proposed extension and Change of use of the former Hollybush Inn from A3 (Public House) to C3 (Residential) to form 16n0. One-bedroom apartments
vii. 47 Ffordd Y Friallen Llantwit Fardre CF38 2FH – Single storey Extension to side elevation – 26/0736/FUL

59 REPLACEMENTS OF FRONT DOOR OF THE CARNEGIR PARISH HALL

Members considered the report of the Clerk in relation to the front door of the Carnegie Parish Hall. It was explained that the door to the front of the Grade II Listed Building. It was explained that a number of companies were invited to visit the site and assess the requirements for replacing the door however only one company had provided a quotation at the cost of **£3,980 +VAT**.

Members **RESOLVED** to :

1) Agree to the purchase and installation of a new door at the Carnegie Parish Hall at the cost of **£3,980 + VAT** subject to the company's inspection.
2) Approve the use of the Council's Earmarked Reserves to fund the cost of the works
3) Note that several companies attended the site however only one company has provided a formal quotation and that the successful contractor is suitably registered to undertake works on an Grade II Listed Building.
4) Note that the proposed works form part of a wider programme of maintenance and improvement works undertaken at the Carnegie Parish Hall over recent months helping to ensure that the building remains a valued pillar of the community.

60. 2026/27 NATIONAL SALARY AWARDS

Members were informed of the National Joint Council for Local Government Services (NJC) agreed pay awards for 2026/27 which should be implemented in employee's salaries from October 2026 and back dated to 1st April 2026 which is a 3.3% increase .

It was explained that the scale point 2 on the pay award spinal column has been deleted to comply with the Nation minimum wage and therefore the post of cleaner /caretaker would need to be amended to sale point 3 . This has been taken not account when preparing the budget for the year.

Members RESOLVED To:

1) Approve the implementation of the NJC 2026/27 pay award with effect from 1 April 2026**.**
2) Approve the consequential amendment to the Cleaner/Caretaker salary scale from SCP 2 to SCP 3, with effect from 1 April 2026.

3) Approve the payment of any arrears due as a result of the pay award, including any arrears due to an eligible former employee for the period from 1 April 2026 to their last day of employment, where requested.

4) Note the financial implications of the 3.3% increase in salary costs and ensure that the additional expenditure is taken into consideration when preparing future Council budgets.

61. SERVICE GATE AT TY Y CRAIG MOUNTAIN ACCESS

It was highlighted in the report that the service gate to Ty Y Craig mountain is in need of changing due to its age and condition. A quote has been received from the company that the Council had used on another one of the services gates which has worked well and was done to a high standard at the cost of £3,195 +VAT. Members requested that officers speak to the local authority to see which contractors they might use and request quote from other contractors before proceeding.

After further discussion Members RESOLVED to:-

1) Note the condition of the existing access gate and that it is considered beyond economical repair.
2) Approve the replacement of the access gate at the Ty y Craig Mountain area however Members requested extra quotes are sought and discussions with the local authority of any collaboration works before proceeding.

62 INCOME & EXPENDITURE ACCOUNTS FOR JULY & AUGUST 2026

RESOLVED to confirm the income and expenditure for the months July and August 2026

63. ACCOUNTS FOR PAYMENTS RESOLVED –

1. To receive and approve the accounts for payments as listed for August and September 2026 together with the additional payments that were circulated to Members subsequent to the distribution of the agenda, as shown below

i.

August		
PC Help Services	Email Hosting (Mthly)	48.86
Lloyds Bank	Bank Charges	12.50

BT	Cloud & Broadband	259.70
Aurora	Copier	100.47
BT	Mobile	30.14
BT	Microsoft 365	41.47
RCTCBC	Salaries, pension, HMRC	16,000.00
Screwfix	Shorts	33.00
EDF Energy	Electric (Office)	95.54
Biffa Waste	General/ Recycling	188.70
EDF Energy	Electric Parish Hall	110.69
Total Energies	Gas (PH & I to I Office)	143.34
RCTCBC	Rates Parish Hall	665.00
Timber Master	Final Payment for Floor upgrade	2.730
Dwr Cymru	Water Services	403.55
EDF Energy	Electricity (Ty Illtud)	63.93
RCTCBC	Rates Ty Illtud Car park	158.00
RCTCBC	Rates Ty Illtud Building	146.00
Total Energies	Gas) (Ty Illtud)	70.26
Street master	Benches for Ysgol Ty Coch	2,425.20
Fenland Leisure Products	Playground parts	160.40
Fenland Leisure Products	Playground parts	794.03
Fuel Genie	Diesel (CN16 FAU)	224.58
Fuel Genie	Unleaded (Grass Cutting)	103.81
Screwfix	Items for outside works	197.97
	TOTAL	**25,207.12**

Debit card payment	August 2026	
JM Pest Control	Work carried out at garage and workshop	408.00
Trophy Store	Allotment & Garden Comp	31.49
Sheet Plastic	Perspex for bus shelters	152.62
Office Furniture Direct	Tables for Ty Illtyd	914.40
Sheet Plastic	Perspex for bus shelters	152.62
Amazon	Items Remembrance and baby changing unit	210.91
Travis Perkins	Plywood	101.24
Amazon	Items for benches	46.36
Total		**2,017.64**

a.**(**Note the cheques for August were signed by Community Councillors A Raines and G Stacey**)**

September 2026

PC Help Services	Email Hosting (Mthly)	48.86
Lloyds Bank	Bank Charges	29.15
BT	Cloud & Broadband	259.70
Aurora	Copier	54.35
BT	Mobile	30.14
BT	Microsoft 365	41.47
RCTCBC	Salaries, pension, HMRC	16,000.00
EDF Energy	Electric (Office)	100.41
Biffa Waste	General/ Recycling	221.76
EDF Energy	Electric Parish Hall	127.67
Total Energies	Gas (PH & I to I Office)	128.76
RCTCBC	Rates Parish Hall	665.00
Timber Master	Final Payment for Floor upgrade	2.730
Dwr Cymru	Water Services Ty Illtud	201.47
EDF Energy	Electricity (Ty Illtud)	60.09
RCTCBC	Rates Ty Illtud Car park	158.00
RCTCBC	Rates Ty Illtud Building	146.00
Total Energies	Gas) (Ty Illtud)	68.49
Lyreco	Cleaning products	183.76
Forest Park & Garden	Weedkiller equipment	156.97
Forest Park & Garden	Ride on repairs	363.08
Forest Park & Garden	Pole saw service	168.22
Forest Park & Garden	Ride on service	452.22
Forest Park & Garden	Strimmer service	232.39
Forest Park & Garden	Items for Grass cutting	194.19
Forest Park & Garden	Weed killer	4.98
Fuel Genie	Diesel (CN16 FAU)	144.71
Screwfix	Items for outside works	329.26
	TOTAL	**20,681.37**
ADDITIONAL PAYMENTS		
Gordon's Play Inspectors	Play Area Inspections 26/27	600.00
Les Kirk Clocks	Clock Maintenance	360.00
NB Decorating	Painting out outside of Parish Hall	4,900
Total		26,541.37

a (Note the cheques for September were signed by Community Councillors A Raines and R Butler **)**

Debit card payment	September 2026	
Amazon	Benches	124.43
Pritchards	Enclosed Skip	408.00
B&Q	Ply Wood	104.40
Ivey Patisseries	Macmillan coffee morning	50.00
Sheet Plastic	Perspex for bus shelters	152.62
Total		**686.83**
Additional Payments		

64. <u>ADOTION OF MODEL STANDING ORDERS AS SET OUT BY ONE VOICE WALES</u>

Members **RESOLVED** to adopt

a) Approve and adopt the amended Standing Orders with effect from 28th September 2026.

b) Authorise the Clerk to incorporate the adopted Standing Orders into the Council's governance documentation and publish them on the Council's website.

c) Agree that the Standing Orders be reviewed annually and whenever there is a material change in legislation, guidance or the Council's governance arrangements.

Meeting Closed 6.30 pm
Councillor G Warren

(Chair)

Signed……Date…….