

**LLANTWIT FARDRE COMMUNITY COUNCIL  
CYNGOR CYMUNED LLANILLTUD FAERDREF**



**Minutes** of the Hybrid Meeting of Llantwit Fardre Community Council held on Monday, 30<sup>TH</sup> March 2026 at 5 p.m. at the Council Chamber, Carnegie Parish Hall, Main Road, Church Village.

**PRESENT**

**Community Councillors**

J Beattie (Chair), R Butler, P. Fletcher, A Green, B James, K Johnson, J Murphy, A Raines G. Stacey, D. Stone and G Warren

**Officers in Attendance**

Ms. Claire Hendy – Clerk, Executive Officer & Responsible Finance Officer

**121. APOLOGY FOR ABSENCE**

**RESOLVED** - to note that an apology for absence had been submitted by Community Councillor J James and S Trask

**122 DECLARATIONS OF INTEREST**

**RESOLVED** – To note that in accordance with Members Code of Conduct there were no personal declarations of interest made at the meeting pertaining to the agenda.

**123.. MINUTES**

**RESOLVED –**

- a) To approve as an accurate record the minutes of the Meeting of the Community Council held on 23<sup>rd</sup> February 2026
- b) To receive the minutes of the Leisure & Amenities Committee held on held on 9<sup>th</sup> February 2026.

- c) To Receive the minutes of the Finance and Policy Committee held on the 16<sup>th</sup> March 2026.
- d) To receive the minutes of the Staffing Committee held on the 16<sup>th</sup> March 2026.

#### **124. PUBLIC QUESTION**

The following question was received from Mr I Bellin

##### **Question**

“There was a recent consultation on road safety across Rhondda Cynon Taf Council and Station Road, Church Village was mentioned as an issue regarding speeding - so could I ask as a resident the following question see below:

What recent discussions has the community council had with partners regarding the safety of pedestrians and cyclists following complaints of excessive speeds by cars on Station Road, Church Village? “

**Response** Mr Bellin was unable to access the meeting, and the following response was email to him after the completion of the meeting” I can confirm that Members have agreed to explore the installation of Speed Indicator Devices (SIDs) in several areas as a potential way to help address the problem. As you are aware, highways fall under the responsibility of the Unitary Authority and the police. We have raised our concerns with them and are hopeful that the introduction of SIDs will have a positive impact.”

#### **125. POLICE REPORT**

**RESOLVED** – To note the crime figures across the four wards of the Community Council for the last 30 days.

#### **126 PLANNING APPLICATIONS**

**RESOLVED** to note that the following planning application received from Rhondda Cynon Taf had been forwarded to Members for consideration: -

- i. Land in front of 64 Cadwell Close – Common Ash excelsior Ash Dieback (recommendation fell to ground level. All arisings are to be stacked M low P2.
- ii. 14 Bryn Terrace, Llantrisant rd, Llantwit Fardre – Raising and extension of existing walls and addition of roof and sliding door to existing wood store(re-submission) -25/0068/FUL)

## **127. BIODIVERSITY PLAN REVIEW**

Members considered the Biodiversity plan as part of their duty under Section 6 of the Environmental (Wales) , Act 2016. It was explained that as part of its plan the Community Council aims to protect and enhance local biodiversity , promote sustainable land management practices along with other processes to comply with the Biodiversity duties that are in place.

Members also asked if there could be more involvement with schools and if the Council could look at providing information boards across the Community Council area informing residents of walking routes and places of nature for all to enjoy. Litter picking hub as well as group should be investigated as part of the plan. Also get in touch with governing bodies to see if there is any extra help to support the Councils ongoing development.

After an in-depth discussion Members **RESOLVED** to

1. Acknowledge the Biodiversity plan set by the Council
2. Agree to the implementation of the actions outlined in the plan over the next 12-month period.
3. Seek advice from governing bodies to help develop bigger projects
4. Research Information boards and report back to a meeting of the Leisure and Amenities Committee

## **128 PURCHASES OF TABLES FOR COUNCIL PREMISES**

After considering the report of the Clerk in relation to the purchasing of tables for the purpose of maintaining a well-run community building venue for hire

Members **RESOLVED**

- i. To agree to the purchase of the tables
- ii. To agree with the cost of £762.00 which will be funded from the budget heading Repairs and Maintenance Parish Hall

## **129 COMMUNITY COUNCIL RISK REGISTER**

The Clerk presented each Member with the most recent version of the Community Councils Risk Register this is a formal document listing potential risk that the council may face and the measure that are in place

After in-depth discussion Members **RESOLVED**

- i. Approve and formally adopt the Councils Risk Register as of March 2026
- ii. Acknowledge the risk assessments that the Community Council hold within its portfolio.
- iii. Agree that the register will be monitored and updated on an annual basis or as required.

### **130. COMMUNITY COUNCIL ASSET REGISTER**

The Clerk presented the Council's Asset Register to Members of the Council along with Assets acquired and disposed of as of 31<sup>st</sup> March 2026

#### **RESOLVED**

- i. To note the information contained in the report
- ii. To approve the additions found in point 4 of the report
  - 3 new bus shelters (Cae Fardre, The Brown Trout and Garth Olwg
  - 5 replacement planters
  - Microwave for Ty Illtud
  - Sound system in Parish Hall
  - Tool purchased
  - Spring Toy Tonteg Park
  - 3 new bins
  - Removals – Streetlighting, Bins at Heol Yr Parc and Tonteg Play area, removal of sound system in parish hall and removal of the old planters.

### **131 COMMUNITY COUNCIL'S BUSINESS PLAN**

Members consider the Council's Business plan for the next 12 months and beyond.

Members put forward their question in relation to the distribution of the newsletter. It was explained that this could be both digital and hard copy with costings being presented to Member at a future meeting. A Member also quired the 25% increase in public engagement. The Clerk explained that during 2025/26 there has been a greater increase in engagement with public through events group participation and business engagement, which the Council will hope to increase in 2026/27.

Members **RESOLVED** to

- I. Acknowledge the report and plan
- II. Agree to adopt the Business Plan
- III. Monitor the progress of the plan throughout the next 12-months

### **132 SPEED INDICATOR DEVICES**

Members considered the report in respect of the proposed purchase of Speed Indicator Devices (SIDs) for deployment across the Council area.

During discussion, a few Members raised concerns regarding responsibility for addressing speeding, noting that the unitary authority and the police hold primary responsibility for highways management and traffic enforcement. It was

suggested that both bodies could take further action to improve road safety within the area.

Notwithstanding these concerns, Members acknowledged that excessive vehicle speed remains a significant issue for residents throughout the Community Council area. It was recognised that, whilst statutory responsibility lies elsewhere, the Community Council has a role in supporting measures aimed at mitigating this issue.

Members further noted that Speed Indicator Devices have been shown to have a positive impact in reducing vehicle speeds in certain locations.

Members considered potential locations for the installation of four Speed Indicator Devices (SIDs), to be funded from Community Infrastructure Levy (CIL) receipts. The proposed locations were Church Road, Tonteg; Pen Yr Eglwys, Llantwit Fardre; Station Road, Church Village; and Croescaed Road, Llantwit Fardre.

Following further discussion, Members RESOLVED to:

- I. Approve the purchase of Speed Indicator Devices (SIDs) and agree to the purchase of four units.
- II. Agree that the cost of **£4,240** for each device be met from CIL reserves.
- III. Authorise the Clerk to liaise with the local highways authority to finalise installation plans.
- IV. Receive quarterly updates on the operation and effectiveness of the units.
- V. Approve the following locations for installation:
  - a) Church Road, Tonteg
  - b) Station Road, Church Village
  - c) Pen Yr Eglwys, Llantwit Fardre
  - d) Croescaed Road, Llantwit Fardre

(Councillors K. Johnson and B. James requested that their votes against the proposal be recorded.)

### **133 DEMOCRACY AND BOUNDARY COMMISSION FINAL REPORT**

Members received the Final Report from the Democracy and Boundary Commission for Wales and **RESOLVED** to note the information provided

### **134. INCOME & EXPENDITURE ACCOUNTS FOR JANUARY 2026**

**RESOLVED** to confirm the income and expenditure for the month of February 2026

### **135. ACCOUNTS FOR PAYMENTS RESOLVED –**

1. To receive and approve the accounts for payments as listed for March 2026 together with the additional payments that were circulated to Members subsequent to the distribution of the agenda, as shown below

<b>March 2026</b>		
PC Help Services	Email Hosting (Mthly)	48.86
Lloyds Bank	Bank Charges	
BT	Mobile	28.43
BT	Office 365	42.10
BT	Phone & Broadband	237.36
Aurora	copier	110.30
RCTCBC	Salaries, Pension, HMRC	8,500.00
EDF Energy	Electric (Office)	188.63
BIFFA Waste	Waste services	£201.18
EDF Energy	Electric Parish Hall	146.12
Total Energies	Gas (PH & I to I Office)	779.00
EDF Energy	Electricity (Ty Illtud)	73.80
Total Energies	Gas) (Ty Illtud)	198.35
Country Timbers	Timber for event	54.00
Inhouse ents	Deposit for Christmas Event 2026	8,484.30
Screwfix	Items for outside works	116.37
Country Timbers	Timber for Play Area	455.17
Country Timbers	Timber for Play Area	49.99
Country Timbers	Timber for fence line on amenity land	115.20
Lyreco	Black bags	100.18
RCTCBC	Bus Shelter Parish Hall	2,571
RCTCBC	Bus Shelter Cae Fadre	960.00
RCTCBC	Bus Shelter Brown Trout	1,965
RCTCBC	Bus Shelter panels Power st Hill	336.00
Fuel Genie	Diesel	92.28
	<b>TOTAL</b>	<b>25,853.62</b>

2. To note that the cheques paid for the month of February were signed by Community Councillors G Stacey and R Butler

3.

**Additional payments**

Lloyds Bank	Bank charges	13.50
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Rhondda Cynon Taf cbc	Lettering for bus shelters	254.16
Alpha Fence	Fence repairs Tonteg Play area	1,388.40
	<b>TOTAL</b>	<b>1,656.06</b>
		<b>£27,509.68</b>

<b>Debit card payment</b>	<b>March 2026</b>	
Sheet plastic	Items for bus shelter	£127.86
Ivey Patisseries	Food for St Davids day	£170.00
Woodland walk	Soil for Tonteg kickabout area	95.00
Keyline	Items for new bin installation	193.80
Road runner motor parts	Mot for van	54.85
Tesco	Prizes for School poem Competition	100.25
	<b>TOTAL</b>	<b>£741.76</b>

### **136 TRANSFER TO EARMARK RESERVES YEAR END 31.03.26**

Members considered the request to transfer a few budget heading balances to their set Earmark Reserves to ensure the Council can plan effectively for large expenditure items.

Members **RESOLVED** the following

1. Approve the transfer of £4,000 from the Elections budget to the Elections Earmarked Reserve.
2. Approve the transfer of £6,000 from the Parish Hall Repairs & Maintenance budget to the Parish Hall Earmarked Reserve.
3. Approve the transfer of £28,000 from the Play Park Equipment budget to the Play Park Equipment Earmarked Reserve.
4. Approve the transfer of £2,000 from the Vehicles Repairs & Maintenance budget to the Vehicles Earmarked Reserve.
5. Approve the transfer of £1,000 from the Office Equipment budget to the Office Equipment Earmarked Reserve.

**Meeting closed 18.40 pm  
Councillor J Beattie**

**Signed .....**

**Date .....**