

**LLANTWIT FARDRE COMMUNITY COUNCIL  
CYNGOR CYMUNED LLANILLTUD FAERDREF**



**Minutes** of the Hybrid Meeting of Llantwit Fardre Community Council held on Monday, 26<sup>th</sup> January 2026 at 5 p.m. at the Council Chamber, Carnegie Parish Hall, Main Road, Church Village.

**PRESENT**

**Community Councillors**

J Beattie (Chair), R Butler, A Green, P. Fletcher (Vice Chair), B James J James, K Johnson, J Murphy, A. Raines, G. Stacey, D. and G Warren

**Officers in Attendance**

Ms. Claire Hendy – Clerk, Executive Officer & Responsible Finance Officer  
Mr Micheal Copper – General Service Manager

**98. APOLOGY FOR ABSENCE**

**RESOLVED** - to note that an apology for absence had been submitted by Community Councillor S Trask

**DECLARATIONS OF INTEREST**

**RESOLVED** – To note that in accordance with Members Code of Conduct there were no personal declarations of interest made at the meeting pertaining to the agenda.

**99.. MINUTES**

**RESOLVED** –

a) To approve as an accurate record the minutes of the Meeting of the Community Council held on 1<sup>st</sup> December 2025

b) to receive the minutes of the Finance & Policy Committee held on the 6<sup>th</sup> January 2026 and it was **RESOLVED** – to agree the following recommendations: -

i. **Min No. 16**

1. - Basic Payment for Extra Costs of Working from Home (Previously the Basic Payment (Members' Allowance)) – to note that no decision is required on this determination as the payment to each Member of £156 is mandatory, unless they advise the Clerk, in writing, that they do not wish to take it. Therefore, £2,028 has been allocated within the draft Budget.
2. Set Payment for Consumables – to agree to make a payment of £52 a year to each Member towards the cost of office consumables to enable them to carry out their role and to instruct the Clerk to make and record a policy. A sum of £676 has been allocated within the draft Budget.
3. Personal Support Needs or Caring Responsibilities – to note that the contribution towards costs of care and personal allowance is mandatory and therefore must be paid if claimed with valid receipts.
4. Travel Costs – to agree not to make payments in respect of travel costs for attending approved duties.
5. Reimbursement of Subsistence Expenses - to agree that payments of overnight subsistence expenses for attending approved duties be considered as and when appropriate, following a report being presented by the Clerk.
6. Financial Loss Compensation – to note that no decision is required on this determination as the payment of financial loss compensation is mandatory if claimed.
7. Attendance Allowance - to agree not to introduce an attendance allowance for Members.
8. Payment to the Chair – to agree to make a payment of £1,000 to the Chair of the Council.
9. Payment to Deputy Chair – to agree not to make a payment to the Vice-Chair of the Council.
10. Senior Role Payment(s) – to agree that the Chair of the Council receive the one mandatory payment of £500 and that no additional payments of £500 be made to any other Members in a Senior Role.

Senior Member Role within a Principal Council – to note that no decision is required in respect of this determination

**ii. Min No. 17 –**

1. That there be no increase to the hall hire charges for 2026/27.
2. that the conditions of hire remain as a minimum booking of two hours.
3. That a report be presented to the leisure and amenities committee in respect of weekend hall hires packages.
4. that no increase in charges be made for the allotments

iii. Min No 18 – to set the Council's Budget for the 2026/27 financial year as estimated below:-

**EXPENDITURE**

<b>ADMINISTRATION</b>	<b>Proposed Budget 2026/27 £</b>
Public Relations	1,500
Office Equipment	2,000
Phone & Computer Costs	3,500
Contingency Fund	5,000
Copier/Printing	2,000
Stationery	1,000
Postage	200
Subscriptions & Memberships	1,700
Audit & Profession Charges	2,000
Insurance	5,850
Bank Charges	320
<b>Total Administration</b>	<b>£25,070</b>

<b>STAFFING</b>	<b>Proposed Budget for 2026/27 £</b>
Salaries, Pension and HMRC	205,000
Training	2,000
Uniform	600
Occupational Health	1,000
Subscriptions & Memberships	750
Payroll Services	2,650
<b>Total Staffing</b>	<b>£211,950</b>

<b>COUNCILLORS</b>	<b>Proposed Budget for 2026/27 £</b>
Subscriptions & Memberships	3,200
Chairman's Allowance	1,000
Elections	6,000
Councillor Training	1,000
Councillors Renumeration	4,528
Consumables	676
<b>Total Councillors</b>	<b>£16,404</b>

<b>GRANTS</b>	<b>Proposed Budget for 2026/27 £</b>
	8,500
<b>Total Grants</b>	<b>£8,500</b>

<b>EVENTS</b>	<b>Proposed Budget for 2026/27 £</b>
Community Events	30,000
<b>Total Events</b>	<b>£30,000</b>

<b>MAIN BUILDING</b>	<b>Proposed Budget for 2026/27 £</b>
Refuse Collection	3,000
Repairs & Maintenance	1,500
Electricity	2,500
Fire Equipment	500
PAT Testing	400
<b>Total Main Building</b>	<b>£7,900</b>

<b>TY ILLTUD</b>	
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	<b>Proposed Budget for 2026/27 £</b>
Repairs & Maintenance	5,000
Electricity	1,800
Fire Equipment	500
Maintenance Contracts	600
Rates	4,200
Gas	2,500
Water	350
<b>Total Ty Illtud</b>	<b>£14,950</b>

<b>CARNEGIE PARISH HALL</b>	<b>Proposed Budget for 2026/27 £</b>
Repairs & Maintenance	£10,000
Electricity	2,300
Maintenance Contracts	600
Rates	7,000
Gas	5,500
Water	700
Fire Equipment	500
<b>Total Parish Hall</b>	<b>£26,600</b>

<b>ALLOTMENTS</b>	<b>Proposed Budget for 2026 /27 £</b>
	300
<b>Total Allotments</b>	<b>£300</b>

<b>TRANSPORT</b>	<b>Proposed Budget for 2026/27 £</b>
Vehicle Insurance	1,600
Road Tax	750
Repairs & MOT	3,500
Fuel	2,000
New Van Fund	3,000
<b>Total Transport</b>	<b>£10,850</b>

<b>PARKS &amp; OUTSIDE WORKS</b>	<b>Proposed Budget for 2026/27 £</b>
Grass Cutting	3,000
Parks Inspection	600
Tree Work	3,000
Planters	1,000
Repairs & Maintenance	5,000
Tools & Equipment	1,000
Street Furniture	25,000
Memorial Clock	370
Play Park Equipment	30,000
<b>Total Outside</b>	<b>£68,970</b>

<b>DEFIBRILLATORS</b>	<b>Proposed Budget for 2026/27 £</b>
Batteries/ Pads	1,000

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<b>EARMARKED RESERVES</b>	<b>Proposed /Predicted Level as at 31/03/2026 £</b>
Office Equipment	2,899
Election	13,954
Main Building	773,83
Ty Illtud	1,827.62
Parish Hall	47,865.08
Vehicles	5,100
Tree Works	18,018
Tools & Equipment	1,860
Play Park Equipment	42,627.35
<b>Total Earmarked Reserves</b>	<b>£130,591</b>
<b>CIL predicted</b>	
<b>Balance on 31/03.25</b>	<b>£73,922.27</b>

### INCOME

<b>INCOME</b>	<b>Proposed Budget for 2026/27 £</b>
Carnegie Parish Hall Hire	6,500
Hire of Room – Carnegie Parish Hall	750
Ty Illtud	5,500
Precept	383,734
Light Source	3,000
Way Leaves	500
Allotment Rent	570
Event Income	0
Charitable Organisation	£9,600
<b>Total Income</b>	<b>£410,154</b>

### TOTALS

<b>TOTALS</b>	<b>Proposed Budget for 2026/27</b>
<b>Total Expenditure</b>	<b>£422,494</b>

<b>Total Income</b>	<b>410,154-(precept 383,734) = 26,420</b>

- iv. Precept for a Band D equivalent property levied by the Council for the 2026/27 financial year be £57.36 generating a precept of £396.074

**100. POLICE REPORT**

RESOLVED – to note the figures for this month from Llantwit Fardre and Efail Isaf areas and that the Clerk would report back on Church Village and Tonteg areas as soon as they were available

**101. PLANNING APPLICATIONS**

RESOLVED to note that the following planning application received from Rhondda Cynon Taf had been forwarded to Members for consideration: -

- I. Raised ridge loft conversion with rear dormer – 25/1276/FUL
- II. Rizla House, Severn Road Treforest, CF37 5SP – Retrospective application for the development of B8 Use Class Self- Storage Facility
- III. Llantwit Chase, Church Road Church Village CF38 1EE. – Change of use of existing yard extension and associated land to create compounds comprising motor sales and external storage , including erection of compound fencing , siting of Portakabin office / storage units , landscaping and associated works – 25/0247/FUL

**102. INTERNAL AUDIT INTRIM REPORT 2025/26**

Members received the report of the Internal Auditor for the first 6 months of the financial 2025/26. The Clerk explained that the report was a pleasing report and that the Council is on track for an unqualified final audit.

Members gave thanks to the staff for all their hard work and **RESOLVED** to note the report.

### **103 AUTHORITY TO SPEND**

Members received the report of the Clerk and RESOLVED to approve the action taken in accordance with paragraph 5.18 of the Council's Financial Regulations.

### **104. INCOME & EXPENDITURE ACCOUNTS FOR NOVEMBER & DECEMBER 2025.**

**RESOLVED** to confirm the income and expenditure for the months of November & December 2025

### **105. ACCOUNTS FOR PAYMENTS RESOLVED –**

1. To receive and approve the accounts for payments as listed for December 2025 together with the additional payments that were circulated to Members subsequent to the distribution of the agenda, as shown below

<b>DECEMBER 2025</b>		
PC Help Services	Email Hosting (Mthly)	48.86
Lloyds Bank	Bank Charges	19.50
BT	Mobile	28.43
BT	Phone & Broadband	236.88
BT	Office 365	41.76
Aurora	copier	99.54
RCTCBC	Salaries, Pension, HMRC	18,000.00
EDF Energy	Electric (Office)	104.60
BIFFA Waste	Waste services	£173.74
EDF Energy	Electric Parish Hall	147.77
Total Energies	Gas (PH & I to I Office)	379.28
RCTCBC	Rates Parish Hall (Dec 24)	639.00
EDF Energy	Electricity (Ty Illtud)	79.98
RCTCBC	Rates Ty Illtud Car Park (Dec 24)	258.00
RCTCBC	Rates Ty Illtud Building (Dec 24)	142.00
Total Energies	Gas) (Ty Illtud)	111.89
J Rees	Artist for Senior Citizens Dinner	140.00
Screwfix	Items for outside works	115.72
Fuel Genie	Diesel	93.34
Dwr Cymru	Water	13.30
M Griffiths	Act for Xmas Dinner	140.00

	<b>TOTAL</b>	<b>21,013.59</b>
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2. To note that the cheques paid for the month of December 2025 were signed by Community Councillors G Stacey and A Raines.

3.

<b>Debit card payment</b>	<b>December 2025</b>	
Home Bargains	Gift bags for event	64.15
Ivey Patisseries	Buffet for Remembrance Sunday	230.00
Tesco	Items for Santa's Grotto	109.40
Home Bargains	gift boxes for event	225.69
Home Bargains	Prizes for Bingo	36.51
Road runner	Parts for van	33.53
Aldi	Items for food bank from chairs allowance	169.14
<b>Total</b>		<b>£868.42</b>

4.

<b>JANUARY 2026</b>		
PC Help Services	Email Hosting	48.86
Lloyds Bank	Bank Charges	
BT	Mobile	28.43
BT	Phone & broadband	236.88
GRENKE	Photocopy (lease)	187.20
Aurora	Copying	
RCTCBC	Salaries, Pension, HMRC (Feb)	18,000.00
Biffa Waste	Waste collection	184.43
Screwfix	Tools for outside works	91.83
EDF Energy	Electric (Office)	75.01
EDF Energy	Electric Parish Hall	
Total Energies	Gas (PH & I to I Office)	551.18
RCTCBC	Rates Parish Hall	639.00
EDF Energy	Electricity (Ty Illtud)	
RCTCBC	Rates Ty Illtud Car Park	258.00
RCTCBC	Rates Ty Illtud Building	142.00
Total Energies	Gas) (Ty Illtud)	107.88
Country Timbers	Timber for play areas	188.31
Fuel Genie	Diesel	187.69
RCH Roofing Services	Roof repair to Ty Illtud	8,640.00
	<b>TOTAL</b>	<b>29,566.70</b>

### Additional payments

CPA Horticulture	Bark	2,118.60
Gladson	Bin For Tonteg play area	824.91
Browning Caterers	Balance for Xmas Dinners	5,589.50
PHEC Medical	First Aid Cover Xmas Event	500.00
Bus Shelters Ltd	Items for Bus shelter opposite Parish Hall	152.54
EDF Energy	Electric / PH	133.95
EDF Energy	Electric TI	75.52
Total Energy	Gas TI	78.87
Total Energy	Gas PH	223.24
Lloyds Bank	Bank Charges	27.50
Aurora	Copying	68.70
Hostworld	Domain	28.08
	TOTAL	<b>£9,821.41</b>
		<b>£39,388.11</b>

5. To note that the cheques paid for the month of January 2026 were signed by Community Councillors G Stacey and A Raines.

Debit card payment	JANUARY 2026	
Website Sorted	Annual Fee	£450.00
Lyreco	Stationery & Cleaning product	£384.42
SGD Security	Alarm Contract	228.00
Keyline	Post creed	19.80
Drainage store	Down pipe and fixings for ty illtud	222.42
	TOTAL	£1,304.64

## 106. NOTICE OF MOTION

1. Members **RESOLVED** to agree in **Principle** the following Notice of Motion in the names of Councillor D Stone, seconded by Councillor A Green and **RESOLVED** to

“ Motion

Would the Community Council agree to the purchase a number of Speed Indicator Devices for priority areas across the Community Council Areas, and agree that the capital cost of purchase, installation and initial deployment of the devices be financed from available Community Infrastructure Levy (CIL) receipts, on the basis

that the resulting improvement in road safety represents a community-wide benefit in accordance with CIL spending criteria

“Speeding traffic has emerged as a significant and persistent concern for residents throughout the Community Council area. The deployment of Speed Indicator Devices offers a proportionate, cost-effective, and proactive response.

Funding the initiative through CIL receipts ensures that development contributions are reinvested for the direct and tangible benefit of all wards, enhancing safety, reassurance, and community wellbeing.

And

2. **RESOLVED** that the Clerk speaks with the unitary authority and prepares and submits a report to the next meeting of the Council outlining
  - a. an outline cost plan;
  - b. proposed priority site locations; and
  - c. an indicative timetable for implementation, for approval “

**Meeting Closed 17.50pm  
Councillor J Beattie**

**(Chair)**

Signed.....Date.....

