

**LLANTWIT FARDRE COMMUNITY COUNCIL
CYNGOR CYMUNED LLANILLTUD FAERDREF**



Minutes of the Hybrid Meeting of Llantwit Fardre Community Council held on Monday, 23rd February 2026 at 5 p.m. at the Council Chamber, Carnegie Parish Hall, Main Road, Church Village.

PRESENT

Community Councillors

A Raines (Chair), R Butler, P. Fletcher, B James, G. Stacey, D. Stone and S Trask

Officers in Attendance

Ms. Claire Hendy – Clerk, Executive Officer & Responsible Finance Officer

110. APOLOGY FOR ABSENCE

RESOLVED - to note that an apology for absence had been submitted by Community Councillors J Beattie, A Green, J James, K Johnson, J Murphy and G Warren

111 DECLARATIONS OF INTEREST

RESOLVED – To note that in accordance with Members Code of Conduct there were no personal declarations of interest made at the meeting pertaining to the agenda.

112.. MINUTES

RESOLVED –

- a) To approve as an accurate record the minutes of the Meeting of the Community Council held on 26th January 2025
- b) To approve as an accurate record the minutes of the Extraordinary Meeting of the Council held on 30th January 2026.

113. POLICE REPORT

RESOLVED – To note the crime figures across the four wards of the Community Council for the last 30 days.

114 PLANNING APPLICATIONS

RESOLVED to note that the following planning application received from Rhondda Cynon Taf had been forwarded to Members for consideration: -

- I. 4 Maes Y Grug, Church Village, CF381UN – Part single storey side extension and single storey rear extension -25/1127/FUL
- II. Dryscoed Farm, Heol -y parc, Efail Isaf CF38 1SN – Formation of Manage for private use – 25/1054/FUL
- III. Tonteg Playing Fields, Tonteg, CF38 1ND- Advertisement consent for the erection of a maximum of 50 non- illuminated advertisement boards to handrails sited around the perimeter of the pitch. 25/1097/ADV

115. WORK TO FRONT OF THE CARNEGIE PARISH HALL

Members considered the report of the Clerk in relation to work needed at the Carnegie Parish Hall building. It was explained that a general survey had been carried out by an outside contractor and the findings were reported to Members in the report. Members considered the costing of the works and

RESOLVED

- i. To agree to the work being carried out as a matter of urgency
- ii. To approve the expenditure of **£4,000** to commence the repairs
- iii. To agree that the progress on the internal works be reported back to Members as soon as practicable.

116. TOOLS FOR OUTSIDE WORKS

After considering the report of the Clerk in relation to the purchasing of a chainsaw for the purpose of maintaining outside amenity land.

Members RESOLVED

- i. To agree to the purchase of the chainsaw
- ii. To proceed with Company A at the cost of **£367.62 +VAT**

117 CODE OF CONDUCT

The Clerk presented each Member with the most recent version of the Model Code of Conduct which sets out the standards of behaviour expected of Members of the Council. After in-depth discussion Members **RESOLVED**

- i. Note the content of the Code of Contact
- ii. Confirm they have read the document and agreed to adopt the latest version which has been presented to them.
- iii. Agree that the Clerk set up a refresher training for all Members as soon as it is possible.

118. GDPR POLICY & DOCUMENTS

The Clerk presented the overarching Data Protection Policy for Members to consider along with accompanying policies and procedures as part of the GDPR Protocol.

RESOLVED

- i. To note the information contained in the policy
- ii. To approve and adopt the General Data Protection Policy
- iii. To re- adopt the following policies as previously agreed in 2025_
 - IT Acceptable Use Policy.
 - Digital Information Systems Policy
 - Freedom of Information Policy & Llantwit Fardre Community Council Publication Scheme
 - Retention and Disposal Document

119. INCOME & EXPENDITURE ACCOUNTS FOR JANUARY 2026

RESOLVED to confirm the income and expenditure for the month of January 2026

120. ACCOUNTS FOR PAYMENTS RESOLVED –

1. To receive and approve the accounts for payments as listed for February 2026 together with the additional payments that were circulated to Members subsequent to the distribution of the agenda, as shown below

February 2026		
PC Help Services	Email Hosting (Mthly)	48.86
Lloyds Bank	Bank Charges	27.50
BT	Mobile	28.43
BT	Phone & Broadband	101.28
Aurora	copier	42.20

RCTCBC	Salaries, Pension, HMRC	18,000.00
Forest Park & Garden	Equipment for training course	313.00
EDF Energy	Electric (Office)	180.51
BIFFA Waste	Waste services	£188.88
EDF Energy	Electric Parish Hall	135.88
Total Energies	Gas (PH & I to I Office)	675.37
Dwr Cymru	Water Services	282.43
RCH Roofing Ltd	Repairs to PH Roof	540.00
Cole Plumbing Services	Annual boiler service	180.00
EDF Energy	Electricity (Ty Illtud)	88.02
Total Energies	Gas) (Ty Illtud)	170.25
Dwr Cymru	Eater Services	157.00
Country Timbers	Timber for play areas	43.20
Screwfix	Items for outside works	35.97
Forest Park & Garden	Hire of Wood Chipper	356.40
Fuel Genie	Diesel	177.65
Besst Tyres	Tyre repair	20.00
	TOTAL	21,792.81

2. To note that the cheques paid for the month of February were signed by Community Councillors G Stacey and A Raines.

3.

Additional payments

Forest Park & Garden	Staff Training	1, 236.00
Broxap Ltd	Planters x 5	4,692.00
	TOTAL	5,928
		£27,720.81

Debit card payment	February 2026	
Amazon	Items for St Davids Day	£284.75
Lyreco	Stationery & Cleaning product	£108.66
Amazon	Microwave ty illtud	84.98
DVLA	Tax for CN16 FAU	345.00
	TOTAL	£824.39

**Meeting closed 17.20 pm
Councillor A Raines**

Signed

Date