

FAFSA Information Sheet

Video Link: [FAFSA Overview](#)

To Complete FAFSA, **parents** will need:

For FSA ID (see next page for how to create your FSA ID)	For FAFSA Application
Social Security Number, phone number, personal email address	<ul style="list-style-type: none"> - FSA ID - 2022 Tax returns (use income information if taxes not filed) - records of child support - current balances of cash, savings, and checking accounts - net worth of business, farms, and investments - if married, partner's DOB, SSN, email (this does not make them financially responsible - they still have to fill out a section)

Which parent's information must be included on the FAFSA?

- **Parents are married** - *Both parents*
- **Parents are divorced (not remarried)** - *Only parent who provides the most financial support*
- **Parents are divorced (remarried)** - *Parent and step-parent who provides most financial support*
- **Parents were never married (don't live together)** - *Only parent who provides most financial support*
- **Parents are not married (DO live together)** - *Both parents*

To Complete FAFSA Application, **students** will need:

<ul style="list-style-type: none"> - FSA ID - parents name, date of birth, social security number, email address to invite them to fill out the form as a contributor - the financial information of the contributor (best to do this together!)

How To Create Your FSA ID

(First step in completing the FAFSA)

1. Go to studentaid.gov (no www)
2. Click Create Account in top right corner
3. Click Get Started
4. **STEP 1:** Fill in your contact information, including your social security number. The name should match what is on your social security card.
STEP 2: create a username/password - DO NOT use your Messmer email address. Use a personal email address.
STEP 3: Use the address your mail comes to which is your permanent address. Click "YES" to agree to use your cell phone for account access
STEP 4: Choose email or regular (postal) mail for your preference to receive communication. *The recommendation is to use email.*
Choose which language you want to view the website's content.
STEP 5: Choose 4 challenge questions and answers. Keep track of your questions and answers in a separate place.
STEP 6: Confirm your information and verify it is correct and click "agree" to the terms and conditions.
STEP 7: Enable two-step verification to protect your account. You will need your cell phone out to receive a text message. Be sure to verify both your phone number and email address. *You will need to go into your email to verify.*