



Recreation Advisory Committee Meeting

September 5th, 2025, at 6:00pm, at 136 Yonge St., Young at Heart Senior Centre

Present: Chair Councillor Ashley Brandt, Margaret French, Matthew Orr, Debbie Hope, Diane Landstrom, Brady Peever, Recording Secretary

Regrets: Councillor Ryan Baptiste

1. The meeting was called to order at 6:02pm by Chair Councillor A. Brandt
2. **Disclosure of Interest:** None
3. **Adoption of Previous Meeting Minutes:**
2025-07 Moved by D. Hope - Seconded M. French
THEREFORE BE IT RESOLVED THAT The Village of Burk's Falls Recreation Advisory Committee approves the minutes of May 7th, 2025. Carried.
4. **Old Business:**
 - a) **Follow Up- Recommendations to Council**
No recommendations from the May 7, 2025 Recreation Advisory Committee meeting were approved by Council.
 - b) **Knight Brother's Park- Advertising Update**
The Recording Secretary reported to the Committee that three businesses have registered for the 2025 season, generating revenue of \$450.00.
 - c) **Soccer Posts- Knight Brother's Park**
The Committee discussed potential location options for the soccer post that will be moved into Knight Brothers Park. A final decision was not made; however, two preferred locations were identified for review by Public Works prior to a final determination. Considerations included Ball Diamond B, snowmobile parking, and horse-drawn wagons during the Fall Fair. The two locations identified were: beside Ball Diamond B, closer to Ball Diamond A; or near the storage unit at the former campsite area.
5. **New Business:**
 - a) **Travel Baseball- 2026 Fund**
The Committee discussed the funds currently held in the General Ledger account for Travel Baseball. Previous meetings have included discussion regarding the possibility

of these funds being allocated to the new association in 2026; however, no resolution has been passed by Council. The Committee recommends to Council that, should the funds remain within the Village, the account be charged for chalk used during the season and for the four games played against other teams from the association. Should the funds be transferred out of the Village in the 2026 season, the Committee recommends that the account also be charged for the ten practices held by the team.

Moved by M. Orr – Seconded by D. Hope
Carried.

b) Halloween Event- Theatre

The Recording Secretary informed the Committee about the Halloween event being organized by the Theatre Committee. The Theatre Committee has requested the support of the Recreation Committee with decorating and any other assistance the Committee may be able to provide. While the Committee could not confirm availability for the dates in question, all members expressed their willingness to assist in any way possible.

c) Use of Knight Brother's Park Canteen- J&R Baseball League

The Recording Secretary presented a request from the Adult League, which played its season in Burk's Falls this year, to use the Canteen on September 27, 2025. An information sheet was provided to the Committee outlining the requested dates, times, and usage, as well as a breakdown of the suggested fees.

The Committee recommends to Council Option 2 as outlined in the information sheet. The information sheet and draft agreement will be attached to the minutes for Council's review.

Moved by D. Hope Seconded by B. Peever
Carried.

d) 26-2024 Fees By-Law – Update Recreation User Fees – Report

The Committee reviewed the report prepared by the Recording Secretary titled Review of Rental Fees and Recreation Fees By-Law 26-2024. The report outlined the 2025 deficit as of August 20, noted that rental fees are currently 40–50% below the regional average, identified a half-hour gap in the fee schedule, and highlighted missing information for activities administered by the Recreation Committee.

The Committee recommends to Council Option 4 for Ball Diamond Rentals, which includes removing the scheduling gap, establishing clear flat rates for daytime and evening bookings, and applying an additional 10% infrastructure surcharge to be placed in reserve.

The Committee further recommends to Council Option 2 for standardizing current fees and ensuring all small programs are clearly outlined.

The report will be attached to the minutes for Council's review.

Moved by M. Orr Seconded by A. Brandt
Carried

6. Recommendations to Council:

The Recreation Advisory Committee recommends that Council approve:

2025-08 THEREFORE BE IT RESOLVED THAT The Village of Burk's Fall Recreation Advisory Committee recommend to Council

- That the Travel Baseball General Ledger Account be charged for chalk used by the travel team, and for four (4) games totaling four (4) hours in rental fees.
- That, should the monies in the Travel Baseball General Ledger Account be withdrawn from the Village in 2026, an additional ten (10) hours of rental fees be charged in advance for the use of the diamond.
- Option 2 from the information sheet regarding the use of the Canteen, and the accompanying draft Rental Agreement.
- Option 4 for Ball Diamond Rental Fees and Option 2 for Recreation Programming as outlined in the report Review of Rental Fees and Recreation Fees – By-Law 26-2024.

Attachments

- Information Sheet: Request for the Use of Canteen- Knight Brother's Park:
Submitted by J&R Baseball League
- Canteen Use – Waiver and Terms of Use
- Report: Review of Rental Fees and Recreation Fees By-Law 26-2024

7. Date of Next Meeting: October 9th, 2025, at 6:00pm

8. Meeting Adjourned: 8:07pm

Chair Signature