



VILLAGE OF BURK'S FALLS COUNCIL AGENDA

September 15, 2026

5:00 pm at the Young at Heart Seniors Centre

1. DECLARATION OF PECUNIARY INTEREST

2. INDIGENOUS LAND ACKNOWLEDGEMENT

Welcome to the Village of Burk's Falls as we gather on the traditional territory of indigenous peoples, dating back countless generations, we wish to honour the ancestral guardians of this land and its waterway and recognize the Robinson-Huron and Williams Treaties, showing respect for the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers."

3. ADDITION TO AGENDA

4. ADOPTION OF AGENDA

5. CIRCULATION OF THE MINUTES- RESOLUTION TO ADOPT PREVIOUS MINUTES:

Meeting (s) dated: Regular Meeting of August 18, 2026, and the Minutes of the Committee of Adjustments Public Meeting of August 18, 2026

6. DELEGATIONS TO COUNCIL

- a. Julie Zimmerman - Request same-day transportation between Burk's Falls and Parry Sound

7. STAFF AND COMMITTEE REPORT

- a. Public Works Foreman Asbestos Removal Report
- b. Public Works Foreman Playground Equipment Report
- c. Public Works Foreman Backhoe Tender Report (To be received at meeting)
- d. Arena Manager Report for the month of September
- e. Arena Manager 2027 Draft Budget
- f. Waste Management Administrator Report for the month of August
- g. CAO Live Fire Training Unit Agreement Report
- h. General Government and Finance Committee Draft Minutes of September 10, 2026

8. ITEMS FOR DISCUSSION

- a. Update regarding digital sign
- b. Items for the upcoming Tri- Council meeting (October 5th)
- c. Community Improvement Plan- Draft

9. RESOLUTIONS TO BE PASSED

- a. Resolution regarding Public Library funding
- b. Bylaw 29-2026 Amend Location of Advanced Votes
- c. By law 30-2026 Live Fire Training Unit Agreement
- d. Accounts Payable

10. CONFERENCES AND INVITATIONS

- a. DSSAB- Community Diversion Training
Wednesday, September 16, 2026, from 9:00 a.m. to 12:00 p.m. (virtual).
- b. In-coming Council Training November 5th (Karl Crozier room)

11. COUNCILLOR(S) REPORT



VILLAGE OF BURK'S FALLS COUNCIL AGENDA

September 15, 2026

5:00 pm at the Young at Heart Seniors Centre

12. CORRESPONDENCE

C.1 Minutes of Committee

- a. Burk's Falls, Armour & Ryerson Union Public Library Board Minutes of June 17, 2026
- b. Joint Building Committee Annual Permit Summary Report

Cl.2 Request for Support and Correspondence to Village

- a. Village of Sundridge regarding Public Sector Salary Disclosure Inflation Adjustments
- b. Township of Armour regarding post fire actions, Landfill
- c. Township of Johnson, Township of South Algonquin, and the Township of Faraday regarding retention of Cancer/Oncology Clinic at Huntsville Memorial Hospital
- d. Township of North Huron regarding mandated Conservation Authority amalgamation
- e. City of Port Colburg regarding Finlay's Law on Emergency Room Reform
- f. City of Port Colburg regarding innovative housing and support models for adults with developmental disabilities
- g. Township of Assiginack regarding implementing recommendations from the Information and Privacy Commissioner of Ontario to protect public record keeping
- h. Town of Latchford regarding funding for Official Plan and Comprehensive Zoning By-law Reviews
- i. Township of Ingersoll regarding extending the deadline for Notice of Intention to Designate Listed Heritage Properties
- j. Township of Ingersoll regarding review of OLT and enhancing deference to Municipal planning decisions
- k. Township of Ingersoll regarding vacant commercial storefront tax
- l. Municipality of Wawa regarding strengthening Ontario's hospital system
- m. Office of the Solicitor General regarding update on OPP municipal policing costs for 2027
- n. North Bay Parry Sound District Health Unit regarding Municipal Candidate Public Health Primer
- o. Ontario Energy Board regarding disposal of balances of certain deferral and variance accounts
- p. AMO regarding property assessment cycle
- q. FONOM regarding regional impact of RYAM Temiscaming Shutdown
- r. The Labour Market Group report for July 2026 and Labour Focus August 2026

13. CLOSED SESSION

Item 13a: Municipal Property

Pursuant to the Municipal Act 2001, c. 25:

Section 239(2) (c) to consider a proposed or pending acquisition or disposal of land by the municipality or local board

14. CONFIRMING BY-LAW

15. ADJOURNMENT



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
August 18, 2026

The regular meeting of Burk's Falls Council was held on Tuesday, August 18, 2026

Present: Mayor Chris Hope, Deputy Mayor Sean Cotton, Councillors Ashley Brandt, Ryan Baptiste, Nancy Kyte
Staff: CAO - Clerk Denis Duguay, Deputy Clerk Camille Barr, Public Works Foreman Derek Smith
Regrets: None

DECLARATION OF PECUNIARY INTEREST

Councillor S. Cotton declared pecuniary interest for item 8.h.

ADOPTION OF AGENDA

2026-211 Moved by A. Brandt - Seconded by N. Kyte

Be it resolved;

That the following items be added to the Council agenda:

Conferences and Invitations:

District of Parry Sound Municipal Association's Fall Meeting, September 25, 2026

Carried.

2026-212 Moved by S. Cotton - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the amended agenda for the Regular and Public Meetings of August 18, 2026.

Carried.

MINUTES

2026-213 Moved by N. Kyte - Seconded by A. Brandt

Be it resolved;

That Council for the Village of Burk's Falls hereby adopts the minutes of the Regular Meeting of July 21, 2026.

Carried.

Public meeting concluded at 6:55pm.

*See Committee of Adjustment minutes for attendees and commentary.

DELEGATIONS TO COUNCIL

None

REPORTS TO COUNCIL

- A. Council received the Arena Manager's Report for the month of August.
- B. Council received the Public Works Foreman Ontario Street Asphalt Report and approved the recommendation to repair the section, as quoted.
- C. Council received the Public Works Foreman's Backhoe Report and, after considering the cost-benefit analysis, approved a resolution to proceed with the purchase of a backhoe, subject to the tender process.
- D. Council received the Public Works Foreman Asphalt on Elm Street Report and approved the recommendation to resurface the street in 2027.
- E. Council received the Public Works Foreman Winter Sand Tender Report and approved the recommendation to accept the quotation from Miron Topsoil.
- F. Council received the Public Works Foreman Speed Limit Report and approved the recommendation to reduce the speed limit to 40 km/h throughout the Village.
- G. Council received the Deputy Clerk's Energy Audit Report and approved the recommendation to proceed with the Energy Modeling and Optimization Assessment and Report, as well as the Large Building Airtightness Test and Report for the Almaguin Highlands Health Centre, as presented.



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
August 18, 2026

- H. Council received the Deputy Clerk's Death Registration Report and approved the recommendation to waive the administration fee for the registration of persons aged 18 years and under.
- I. Council received the CAO-Clerk's Artificial Intelligence Report and approved the proposed policy.
- J. Council received the CAO-Clerk's Arena Live Streaming Report and approved the recommendation not to proceed with live-streaming technology at this time.

ITEMS FOR DISCUSSION:

- A. Council discussed the request for support from the Burk's Falls and District Food Bank. Staff reported they were provided with the application. Council approved the donation of \$500.00.
- B. Council received a request from the Armour, Ryerson and Burk's Falls Agricultural Society for reimbursement of expenses related to work completed on Village property at the Fairgrounds. Council discussed the importance of obtaining prior approval before any work is undertaken on Village property, as well as the need to clarify the Society's permitted use of the property to help prevent similar situations in the future. A recorded vote was requested. Council passed a motion to reimburse the full amount requested, establish a process for future requests for work on Village property, and clarify the legal use and authorization of the Fairgrounds.
- C. Council discussed the reimbursement request received from C. Clark for drywall repairs reported to have been required as a result of work completed on Elm Street. Council agreed to reimburse the expense.
- D. Council was informed that the Ministry has approved the Village Official Plan.
- E. Council received the request from the Mag River Nature Hub to install a fishing line disposal tube at the public docks to help reduce waste in and around the water. Council approved the request.
- F. Council was informed of the date of the annual Christmas Party.

RESOLUTIONS PASSED:

2026-215 Moved by N. Kyte - Seconded by R. Baptiste

Be it resolved;

That the Committee of Adjustment for the Village of Burk's Falls hereby receives EcoVue Zoning amendment report, dated August 6, 2026.

Carried.

2026-216 Moved by S. Cotton - Seconded by R. Baptiste

Be it resolved;

WHEREAS Committee of Adjustment has considered an application to amend General Standards By-law No. 2012-01 for the lands municipally known as *Part of Lot 7, Concession 8, geographic Township of Armour*.

to permit an apartment building on the subject lands and increase the maximum building height;

NOW THEREFORE BE IT RESOLVED THAT:

- THAT Council supports the proposed zoning amendment to permit an apartment building on the subject lands and increase the maximum building height;
- THAT staff be directed to bring forward the corresponding zoning by-law amendment for Council's consideration and enactment.

Carried.

2026-217 Moved by N. Kyte - Seconded by R. Baptiste

Be it resolved;

Council for the Village of Burk's Falls now ends the Public Meeting and reconvenes its regular meeting at 6:55 pm.

Carried.



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
August 18, 2026

2026-218 Moved by R. Baptiste - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Arena Manager Report for the month of August.

Carried.

2026-219 Moved by S. Cotton - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Public Works Foreman Ontario Street Asphalt Report;

AND FURTHER accepts the quote of \$6,250.00 for the asphalt installation at 120 Ontario Street;

AND FURTHER instructs staff to engage with Derrick Johnstone Construction to complete the work.

Carried.

2026-220 Moved by R. Baptiste - Seconded by S. Cotton

Be it resolved;

THAT the Council for the Village of Burk's Falls hereby receives the Public Works Foreman's Backhoe Report;

AND FURTHER THAT Council approves the purchase of a backhoe;

AND FURTHER THAT the purchase be funded through the utilization of the Roads Construction Reserve in the amount of \$25,000.00, with the remaining balance to be financed.

Carried.

2026-221 Moved by R. Baptiste - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Public Works Foreman Elm Street Asphalt Report;

AND FURTHER accepts the recommendation to complete the resurfacing in 2027.

Carried.

2026-222 Moved by N. Kyte - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Public Works Foreman Winter sand report;

AND further, that Council approves:

Carried.

2026-223 Moved by S. Cotton - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Public Works Foreman Speed Limit Report;

AND FURTHER accepts the recommendation, directing staff to draft a by-law implementing a consistent speed limit of 40 km/hour throughout the Village.

Carried.

2026-224 Moved by R. Baptiste - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the letter from the Armour, Ryerson and Burk's Falls Agricultural Society dated August 3, 2026, regarding work completed by Carl Martin at the Fair Grounds to mitigate drainage issues;

AND FURTHER THAT Council agrees to reimburse the Agricultural Society in the amount of \$450.00 for the services and associated supplies;



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
August 18, 2026

AND FURTHER that the Village discusses with the Agricultural Society future process, pending a formal legal understanding.

Recorded vote requested by R. Baptiste

Ryan Baptiste- Opposed

Ashley Brandt- For

Sean Cotton- For

Chris Hope- For

Nancy Kyte- For

Carried.

2026-225 Moved by R. Baptiste - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Deputy Clerk Energy Audit Report;

AND FURTHER directs staff to engage the services of All Season Inspection for an Energy Modeling and Optimization Assessment and Report and a Large Building Airtightness Test and Report for the Almaguin Highlands Health Centre in the amount of \$12,200.00 plus hst.
Carried.

2026-226 Moved by N. Kyte - Seconded by R. Baptiste

Councillor S. Cotton declared pecuniary interest for this item and left the room for the discussion and vote.

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Deputy Clerk Death Registration Report;

AND FURTHER approves waiving the fee for the registration of deaths for individuals age 18 and under, effective immediately.
Carried.

2026-227 Moved by S. Cotton - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the CAO 07-2026 Artificial Intelligence Report;

AND FURTHER adopts Policy 2026-03 - Artificial Intelligence Policy.
Carried.

2026-228 Moved by - Seconded by

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the CAO 08-2026 Arena Live Streaming Report;

AND FURTHER support Administration's recommendation not to implement live streaming of arena sports activities at this time due to operational, staffing, cybersecurity, legal, privacy, liability, third-party software;

AND THAT should Council wish to revisit the matter in the future, Administration be directed to prepare a comprehensive business case, cybersecurity assessment, legal review, privacy impact assessment, and policy framework prior to any implementation.
Carried.

2026-229 Moved by A. Brandt - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the donation request from the Burk's Falls and District Foodbank;

AND FURTHER approves a donation of \$ 500.00.
Carried.



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
August 18, 2026

2026-230 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the request from Chris Clark for reimbursement or payment for damages to drywall said to have been caused by Elm Street repairs;

AND FURTHER THAT Council agrees to reimbursement in the amount of \$484.95.

Recorded vote requested by R. Baptiste

Ryan Baptiste- Opposed

Ashley Brandt- Opposed

Sean Cotton- For

Chris Hope- For

Nancy Kyte- For

Carried.

2026-231 Moved by R. Baptiste - Seconded by A. Brandt

Be it resolved;

WHEREAS the Mag River Nature Hub (MRNH) and the River Hub initiative have proposed the installation of a fishing line disposal tube at the public docks in Burk's Falls to help reduce fishing-related waste in and around the water;

AND WHEREAS discarded fishing line can pose a significant risk to wildlife, become entangled in debris and shoreline vegetation, and contribute to plastic pollution in waterways;

AND WHEREAS the proposed disposal tube would provide a convenient and accessible location for members of the public to properly dispose of unwanted fishing line, helping to keep the public docks, shoreline, and surrounding waterways clean;

AND WHEREAS MRNH and the River Hub initiative have offered to provide and install an approximately 24-inch PVC fishing line disposal tube on a post at an appropriate location on the public docks, at no cost to the Village;

NOW THEREFORE BE IT RESOLVED THAT Council for the Village of Burk's Falls supports the installation of a fishing line disposal tube at the public docks, subject to approval of the proposed location by the Village;

AND FURTHER THAT the Village supports the collaborative initiative between the Village of Burk's Falls, Mag River Nature Hub, and the River Hub initiative to promote responsible fishing practices and protect the local waterways and shoreline;

AND FURTHER THAT MRNH and the River Hub initiative be permitted to include their logo and QR code on the disposal tube, along with reference to Burk's Falls, to acknowledge the collaborative nature of the initiative.

Carried.

2026-232 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council of the Village hereby receives the proposed revisions to the Volunteer Policy-Service Waiver Release of Liability Agreement Waiver of Claims, and Assumption of Risk and Indemnity Agreement;

AND FURTHER, that Council approves the proposed amendments.

Carried.

2026-233 Moved by S. Cotton - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts By-law 27-2026 being a by-law to amend the Village General Standards By-law No. 2012-01, as amended, with respect to lands described as Part of Lot 7 Concession 8, geographic Township of Armour.

Deferred.



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
August 18, 2026

2026-234 Moved by A. Brandt - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the closure of the Municipal Office from 11:00 a.m. to 1:00 p.m. on September 23, 2026, for a staff year end bbq.

Carried.

2026-235 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

THAT the Council for the Village of Burk's Falls approves the quotation submitted by EcoVue Consulting Serial Inc to provide a Comprehensive Zoning By-law for the Village in the amount of \$16,200, plus applicable taxes;

AND FURTHER THAT EcoVue Consulting Services Inc. be authorized to proceed with the preparation of the Comprehensive Zoning By-law in accordance with the approved quotation.
Carried.

2026-236 Moved by R. Baptiste - Seconded by S. Cotton

Be it resolved;

That the Accounts Payable listing as presented in the amount of \$737,509.90 for up to and including this date is hereby approved for payment.

Carried.

2026-237 Moved by N. Kyte - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the following attendees for the District of Parry Sound Municipal Association fall meeting being held September 25, 2026, at the Carling Community Centre:

- | | |
|------------------------|-----|
| 1. Mayor Hope | YES |
| 2. Councillor Brandt | YES |
| 3. Councillor Cotton | YES |
| 4. Councillor Kyte | YES |
| 5. Councillor Baptiste | NO |

Carried.

CONFERENCES AND INVITATIONS

Council was informed of the District of Parry Sound Municipal Association Fall meeting. Members expressed interest in attending.

COUNCILLORS REPORT

None

CORRESPONDENCE DISCUSSION

CLOSED SESSION

2026-238 Moved by R. Baptiste - Seconded by N. Kyte

That Council for the Village of Burk's Falls now enters into closed session at 8:10pm pursuant to the Municipal Act 2001, c. 25, as amended to discuss:

Item 13a: Human Resources

Pursuant to the Municipal Act 2001, c. 25:

Section 239(2) (b) regarding an identifiable individual, or municipal employee

Item 13b: Municipal Property

Pursuant to the Municipal Act 2001, c. 25:

Section 239(2) (f) advice that is subject to solicitor-client privilege, including communication necessary for that purpose

Carried.

2026-239 Moved by A. Brandt - Seconded by R. Baptiste

Be it resolved;

That Council for the Village of Burk's Falls now reconvenes to regular open session at 8:43 pm

Carried.



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
August 18, 2026

2026-240 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council of the Village hereby receives the Deputy Clerk Report regarding meter separation between the AHHC and the Medical Building;

AND FURTHER directs staff to proceed with authorizing the signing of the agreement with Lakeland as quoted and engage the services of Stinson Electrical Inc.;

And that the project is allocated to the health centre reserve.

Carried.

2026-241 Moved by N. Kyte - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts Bylaw 28-2026 being a By-law to confirm the proceedings of Council at its regular meeting of August 18, 2026, as presented and considered read three times and passed this 18th day of August 2026.

Carried.

2026-242 Moved by N. Kyte - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby adjourns at 8:45 pm

Carried.

Chris Hope, Mayor

Denis Duguay, CAO - Clerk



Committee of Adjustment Meeting

August 18, 2026, at 5:00 pm

Present: Mayor Chris Hope, Deputy Mayor Sean Cotton, Councillors Ryan Baptiste, Ashley Brandt, Nancy Kyte, CAO-Clerk Denis Duguay, Deputy Clerk Camille Barr, Public Works Foreman Derek Smith
Guests: Lisa Farnsworth, Karen Botham, Cheryl Botham, Faith Pink, Hap Pink, Erica Kellogg, Jarvis Osborne, Laurie Osborne, Tom Rheubottom, Jeanette Dunker, Brian Darnbrough, Susan Darnbrough, Jordan Ross, Larry Ross, Carol McIntyre, Dave McIntyre, Lynn Humenick, Chris Buchanan, Debbie Jones, Irwin Russel, Leanne Crozier, Dave Hayward, Rod Blakelock, Brian Gerard

2026- Moved by: S. Cotton – Seconded by R. Baptiste

Be it resolved;

WHEREAS an application has been submitted to the Village of Burk's Falls for an amendment to the General Standards By-law No.2012-01 affecting the lands municipally describes as Part of Lot 7, Concession 8, geographic Township of Armour, Village of Burk's Falls;

AND WHEREAS the purpose and effect of the proposed General Standards By-law Amendment is to permit the development of an apartment building on the subject lands and to increase the maximum permitted building height;

AND WHEREAS Section 34 of the *Planning Act*, R.S.O. 1990, c. P.13, requires that at least one public meeting be held in respect of a proposed zoning by-law to provide the public with an opportunity to make representations;

NOW THEREFORE BE IT RESOLVED THAT Council hereby enters into a public meeting pursuant to Section 34 of the *Planning Act* to consider the proposed General Standards By-law Amendment application for the lands municipally known as: Part of Lot 7, Concession 8, geographic;

AND THAT the public be provided an opportunity to make oral and written submissions regarding the proposed Zoning By-law Amendment, including the proposal to permit an apartment building on the subject lands and increase the maximum permitted building height;

AND THAT following the public meeting, Council receive and consider all submissions and information presented respecting the proposed Zoning By-law Amendment prior to making any decision on the application.

Carried.

a. Public Meeting- Zoning By-law Amendment:

Public notice was provided for a complete application seeking Zoning By-law Amendment to the General Standards By-law 2012-01. The purpose of the proposed amendment is to rezone the subject lands known Part of Lot 7, Concession 8, in the geographic Township of Armour, Village of Burk's Falls to permit the development of multiple apartment units.

The floor was then opened to the public.

The Applicant L. Ross explained that the proposal is being presented based on the maximum potential number of units on the property to provide potential developers with options. It was noted that the maximum number of units may be lower, depending on the proposal brought forward by a future developer.

L. Ross discussed potential uses for the main floor units, including a library and medical facilities, as examples, as well as the possibility of residential units being intended for seniors. He indicated an openness to meeting with members of the public to receive input and feedback prior to presenting the property to potential developers.

It was stated that the public meeting represents the beginning of what could be a lengthy process should the proposed Zoning By-law Amendment be approved.

L. Farnsworth expressed concerns regarding the potential impact of the development on property taxes, the current capacity of the municipal water and wastewater systems, and responsibility for the cost of any new infrastructure required to support the development.

J. Osborne raised concerns regarding the suitability of the existing road network, the current dead-end configuration, and the potential increase in traffic resulting from this proposal in conjunction with two other developments that have been proposed within the Village. Concerns were also raised regarding the current size of the water lines and whether they would be sufficient to support the proposed intensification. J. Osborne asked how the existing dead end would be addressed and whether the road would eventually continue through to Queen Street.

T. Rheubottom expressed similar concerns regarding the capacity and size of the existing water lines.

In response to the concerns raised regarding municipal infrastructure, it was noted that Council has approved the completion of a comprehensive water capacity study to assess the current needs of the Village and anticipated future needs. It was also stated that John Street would need to be upgraded to a paved road. The Applicant indicated that the developer would be responsible for required infrastructure additions associated with the development.

Discussion took place regarding the potential extension of the road, including the existing road allowance, municipal property, and the possibility that access may be dependent upon other proposed developments proceeding. It was further noted that matters related to access and infrastructure would be addressed through the site plan approval process and a site plan agreement.

B. Darnbrough expressed concerns regarding the size and capacity of the existing water lines in relation to fire protection requirements and the requirements associated with the new pumper truck.

The Applicant L. Ross explained the purpose of the Holding (H) provision associated with the proposed zoning. It was explained that the Holding provision would remain in place and would not be removed by Council until the requirements established through the Holding provision had been satisfied.

J. Osborne also expressed concerns regarding existing physician waitlists and the potential impact of a significant increase in population on access to medical services within the community.

D. Jones raised concerns regarding the timing of infrastructure and services in relation to the proposed development. Questions were raised regarding whether appropriate services would be in place prior to development proceeding, how appropriate density is determined, the level of public input available throughout the process, the potential inclusion of a library, access to medical services, and potential environmental impacts.

The Applicant explained that detailed studies would not be initiated until there is interest from a developer and greater certainty regarding what is being proposed for the site. The Applicant again expressed a willingness to meet with a group of residents to discuss the proposal and receive public input.

B. Darnbrough identified another parcel of land that they felt may be more suitable for the proposed development.

L. Farnsworth asked who would have control over the proposed development. It was explained that Council retains authority through the Holding (H) provision and that the Holding provision would not be removed until the required conditions had been satisfied.

C. Buchanan expressed concerns regarding the ability of a developer to fill the proposed number of units and whether an inability to sell or lease the units could result in reduced prices and potentially affect the future tenancy and nature of the development.

E. Kellogg (requested to be notified of the decision) expressed confusion regarding the purpose and scope of the meeting, noting that the proposal had been advertised as four apartment buildings, while discussion at the meeting had also included potential commercial uses. Questions were raised regarding when water capacity studies are required, as well as concerns about water connections and the agreement associated with it, including who would have control over water connections in such circumstances.

Additional concerns were raised regarding the frontage and suitability of John Street to accommodate a future road extension and whether the developer of the adjacent property would be required to open the road.

The Applicant clarified that site plan approval would be required and that all proposed uses would be required to comply with the applicable zoning provisions.

It was also questioned whether the municipality would lose control over the future development of the property once ownership is transferred to a developer.

Concerns were also raised regarding the municipality's future responsibility for infrastructure maintenance, including winter maintenance and repairs, once the development is completed.

E. Kellogg requested that Council defer its decision or deny the proposed Zoning By-law Amendment.

L. Humenick expressed concerns that the discussion had not sufficiently addressed the need for housing for families and younger residents within the community.

B. Darnbrough raised concerns regarding the proposed location of the new fire hall and its accessibility in relation to the Village's future needs and the ability to respond to emergencies.

Planner A. Srinivas from EcoVue clarified that there is no maximum number of buildings established for the property. It was explained that any required technical studies would be subject to peer review and that the development would be subject to site plan control.

Regarding the ownership and status of the property that may provide access to the development, the Planner indicated that it appears to be a road allowance and that further clarification would be sought. The Applicant stated that their lawyer had conducted a title search and confirmed that the property is municipally owned.

L. Crozier expressed further concerns regarding the overall scale of the proposed development and requested that Council defer its decision to allow for further discussion at a future Council meeting.

2026- Moved by N. Kyte - Seconded by R. Baptiste

That the Committee of Adjustment for the Village of Burk's Falls hereby receives EcoVue Zoning amendment report, dated August 6, 2026.

Carried.

2026- Moved by R. Baptiste – Seconded by S. Cotton

Be it resolved;

WHEREAS Committee of Adjustment has considered an application to amend General Standards By-law No. 2012-01 for the lands municipally known as *Part of Lot 7, Concession 8, geographic Township of Armour*.

to permit an apartment building on the subject lands and increase the maximum building height;

NOW THEREFORE BE IT RESOLVED THAT:

- THAT Council supports the proposed zoning amendment to permit an apartment building on the subject lands and increase the maximum building height;
- THAT staff be directed to bring forward the corresponding zoning by-law amendment for Council's consideration and enactment.

Deferred

2026- Moved by N. Kyte – Seconded by R. Baptiste

Be it resolved;

Council for the Village of Burk’s Falls now ends the Public Meeting and reconvenes its regular meeting at 6:55 pm.

Signature of Chair



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street Box 160 Burk's Falls ON P0A 1C0 P:705-382-3138 F:705-382-2273 www.burksfalls.net

Delegation Request Form

A Delegation is an opportunity to appear before Council as a Delegation to present information verbally on matters of fact or make a request of the Council. Please refer to page 2 of this form for further information regarding engaging Council through a Delegation.

Completed Forms shall be submitted to the CAO/Clerk and can be dropped off or mailed to, The Village of Burk's Falls, 172 Ontario Street, Burk's Falls, ON P0A 1C0; faxed to 705-382-2273 or emailed to clerk@burksfalls.ca.

Delegate Information (PLEASE PRINT):

Last Name:

Zimmerman

First Name:

JULIE

Street Number:

01001

Street Name:

YONGE STREET

Town/City:

BURK'S FALLS

Postal Code:

P0A 1C0

E-mail Address:

Zimmyj2018@gmail.com

Contact Number:

Proposed Meeting Date Requested:

September 15, 2026

Alternate Meeting Date Requested:

October 20, 2026

Purpose of the Delegation:

To request Council's support for exploring a practical public connection between Burk's Falls and Ferry Sound. I am asking Council to work with neighboring municipalities and transportation providers to assess demand available provincial funding and options such as a scheduled shuttle or on-demand service.

Background Material Attached:

Power Point Presentation: Yes ☐ No ☐ Handouts for meeting: Yes ☒ No ☐

Personal information contained on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for the purpose of providing correspondence relating to matters before Council.

Please note that all meetings are open to the public except where permitted to be closed under legislated authority. Questions about this collection should be forwarded to the Clerk at 705-382-3138.

Signature:

Date:

APPROVAL:

Council Meeting Date:

CAO/Clerk Signature:

Date:

Council Submission Package
Submitted electronically

Council Letter

Request for practical same-day transportation between Burk's Falls and Parry Sound

September 9, 2026

Mayor and Members of Council

Village of Burk's Falls

172 Ontario Street, PO Box 160

Burk's Falls, Ontario P0A 1C0

Dear Mayor and Members of Council,

I am asking Council to direct staff to investigate and report on a regional transportation pilot that would provide practical, affordable and accessible same-day travel between Burk's Falls and Parry Sound.

The two communities are part of the same district, yet the available intercity itinerary can require passengers to travel south to Orillia, transfer and wait until the following day. A published itinerary for the Parry Sound to Burk's Falls direction is approximately 18 hours and 41 minutes. That is not functional transportation for employment, appointments, parenting responsibilities, shopping, education or ordinary participation in community life.

Why this matters

I live in Burk's Falls and do not drive. My son lives in Parry Sound, so transportation is directly connected to maintaining reliable parenting time and participating in his life. Parry Sound is also an important employment centre. I have qualifications and experience in mechanical design, technical documentation, manufacturing, purchasing and operations, but the absence of workable transportation restricts which jobs I can realistically accept.

This problem is not unique to me. It affects residents who do not own a vehicle, people living with disabilities, ODSP and Ontario Works recipients, seniors who fall outside existing eligibility rules, young workers, students, families with one vehicle and residents whose licences are suspended or medically restricted. It also affects employers that need workers and service providers trying to reach residents across the district.

Burk's Falls lists taxi service and transportation for eligible seniors attending medical appointments. Those services are useful, but they do not replace affordable public transportation available to residents of all ages for employment, family, education and routine needs.

A realistic request

I am not asking the Village to purchase and operate a full daily bus system by itself. I am asking Council to lead a coordinated review and pursue a modest pilot. Options could include a community shuttle on selected weekdays, demand-responsive shared rides, a flexible route, coordinated volunteer and paid-driver service, or a schedule adjustment and partnership with Ontario Northland.

A useful pilot should provide at least two round trips per week, permit a same-day return, be open to the general public, use an accessible vehicle, provide predictable booking and fares, and target a one-way journey of no more than approximately two hours under normal conditions. Potential stops could include Burk's Falls, Magnetawan, McKellar and Parry Sound, subject to demand and operational review.

Council Letter Continued

Funding and regional coordination

Ontario's Transit Investment Fund specifically supports the start-up and growth of transit in unserved and underserved communities. Eligible project types include new or expanded bus service, on-demand shared rides and door-to-door transportation. Provincial program funding was doubled to \$30 million over three years in the 2026 budget. This is exactly the type of opportunity that warrants an organized regional proposal rather than expecting isolated residents to solve transportation privately.

The Almaguin Community Transportation Committee has already been examining local transportation models. Council should request a clear status update and direct that a Burk's Falls to Parry Sound connection be evaluated as part of that work. The Village should also invite the Town of Parry Sound, corridor municipalities, the District of Parry Sound Social Services Administration Board, employers, health and social-service organizations, Ontario Northland and the Province to participate.

Requested Council action

I respectfully ask Council to:

1. Receive this correspondence and recognize the lack of practical same-day transportation between Burk's Falls and Parry Sound as a regional access and economic-development barrier.
2. Direct staff to consult the Almaguin Community Transportation Committee and the named regional partners about service models, demand, governance and funding.
3. Request current ridership and schedule information from Ontario Northland and ask whether schedules, connections or service partnerships can be improved.
4. Prepare a written options report, including at least one pilot model, estimated operating costs, fares, accessibility requirements and available funding programs.
5. Return the report to Council by March 31, 2027 and circulate the resulting resolution to neighbouring municipalities, the Town of Parry Sound, Ontario Northland and the local Member of Provincial Parliament.

A transportation system that requires an overnight or 18-hour itinerary to reach a community that residents need for work, services and family is not a meaningful connection. A regional pilot will require coordination, but the present barrier will not improve unless one municipality formally starts the process.

Thank you for considering this request. I would welcome the opportunity to appear as a delegation and answer questions.

Sincerely,

Julie Zimmerman

Burk's Falls Ontario

Telephone: _____

Email: _____

Proposed Council Resolution

Suggested wording for consideration by the Village of Burk's Falls

The following wording gives Council a concrete action it can debate, amend and pass. It does not commit the Village to purchasing a bus or funding a permanent service before costs and partnerships are known.

WHEREAS residents of Burk's Falls and surrounding Almaguin communities require practical transportation to Parry Sound for employment, health care, education, shopping, public services and family responsibilities;

AND WHEREAS the existing intercity schedule does not provide a practical same-day connection in both directions and can require an itinerary of approximately 18 hours and 41 minutes in the Parry Sound to Burk's Falls direction;

AND WHEREAS transportation barriers disproportionately affect people who do not drive, residents living with disabilities, lower-income households, seniors, youth and families with limited access to a vehicle;

AND WHEREAS the Ontario Transit Investment Fund supports new and expanded bus service, on-demand shared rides and door-to-door transportation in unserved and underserved communities;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Village of Burk's Falls directs staff to consult with the Almaguin Community Transportation Committee regarding practical same-day transportation between Burk's Falls and Parry Sound;

AND THAT staff invite the Town of Parry Sound, municipalities along a potential service corridor, the District of Parry Sound Social Services Administration Board, Ontario Northland, employers, health and social-service organizations and provincial representatives to participate;

AND THAT Ontario Northland be asked to review existing schedules and connections and identify potential schedule changes, partnerships or feeder-service opportunities;

AND THAT staff prepare an options report addressing demonstrated demand, service models, accessibility, governance, estimated capital and operating costs, fares and available funding, including at least one modest pilot providing same-day return service;

AND FURTHER THAT the report be presented to Council by March 31, 2027 and this resolution be circulated to participating municipalities, Ontario Northland and the Member of Provincial Parliament for Parry Sound–Muskoka.

Delegation Speech

Prepared for a maximum 10-minute presentation to Council

Good evening Mayor and members of Council. My name is Julie Zimmerman, and I live in Burk's Falls.

I am asking Council to initiate a regional review of practical, same-day transportation between Burk's Falls and Parry Sound and to request a written options report by March 31, 2027.

This is not a request for Burk's Falls to buy and operate a full bus system on its own. It is a request for Council to formally bring the right municipalities, agencies and funding partners together and examine a modest pilot that people could actually use.

Right now, there is no practical direct public transportation between these communities. In one direction, the published intercity itinerary can send a passenger south to Orillia, require a transfer and return north the next day. The total trip can take approximately 18 hours and 41 minutes.

That schedule may technically connect the two places, but it is not usable transportation. A person cannot rely on it to work a shift, attend an appointment, visit a child, take a course, shop or return home the same day.

I do not drive. My son lives in Parry Sound, so this is personal for me. Transportation affects whether I can maintain reliable parenting time and participate in his life. It also affects employment. I have more than 20 years of experience in mechanical design, technical documentation, manufacturing, purchasing and operations. Parry Sound has relevant employers, but without transportation I cannot honestly promise reliable attendance for an on-site job.

I am one resident, but the problem is much larger than one person. It affects people without cars, people living with disabilities, ODSP and Ontario Works recipients, seniors who do not qualify for every existing ride program, youth entering the workforce, students, single parents and families sharing one vehicle.

It also hurts employers. A company may have qualified applicants living elsewhere in the district, but those people are effectively excluded if they cannot drive. A transportation gap becomes a labour-force gap.

Delegation Speech Continued

The services currently identified by the Village include a local taxi and transportation for eligible seniors attending medical appointments. Those services matter, but they do not solve travel for employment, parenting, education or routine errands, and they are not open public transit for everyone.

There are realistic models worth evaluating. A pilot might be a small accessible shuttle two or three days per week. It might use advance booking and demand-responsive routing. It might connect Burk's Falls, Magnetawan, McKellar and Parry Sound. It might involve Ontario Northland schedule changes or a feeder partnership. The final design should follow actual demand and operating costs.

The minimum outcome should be same-day return travel, predictable fares and booking, public eligibility and accessibility. Under ordinary conditions, the one-way journey should be reasonably close to the actual regional trip, not an all-day or overnight detour.

Funding is not imaginary. The Ontario Transit Investment Fund supports start-up and growth of transit in unserved and underserved communities, including buses, on-demand shared rides and door-to-door models. Ontario doubled the program to \$30 million over three years in the 2026 budget.

The Almaguin Community Transportation Committee has already been considering transportation models. I am asking Council to obtain a clear status update and ensure that the Burk's Falls to Parry Sound corridor is examined directly.

My requested resolution would direct staff to consult regional partners, request information from Ontario Northland and return with an options report by March 31, 2027. It does not approve a permanent service or an unknown expense. It creates a disciplined process, a deadline and an opportunity to pursue outside funding.

I will also be collecting petition signatures and resident experiences. I ask Council not to delay the initial review while those signatures are being gathered. The current schedule itself already demonstrates that the service gap is real.

An 18-hour itinerary between communities that residents need for family, work and services is not a meaningful transportation connection. Someone has to start the regional conversation formally. I am asking Burk's Falls Council to do that.

Thank you. I am prepared to answer questions.

Questions Council may ask

Question	Suggested answer
Are you asking us to fund a bus?	No. I am asking for a coordinated options report and pilot proposal before any permanent spending decision.
How much demand exists?	That is one purpose of the review. Petition signatures, a short public survey, employer input and existing agency data can establish demand.
Why Parry Sound?	It is a district service and employment centre and an important destination for health care, shopping, education and family responsibilities.
What service do you prefer?	A small accessible shuttle or demand-responsive service providing same-day return travel at least twice weekly is a reasonable starting point, but the evidence should determine the model.



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

Report from Public Works for Asbestos Removal

Council meeting for September 15, 2026

RECOMMENDATIONS: To accept the Friable/Non-Friable Asbestos-Containing Materials bid submission by Thermo Coustics Ltd.

BACKGROUND/ITEMS TO DISCUSS/ACTIVITY:

In 2024 EXP performed a study on the presents of Asbestos in municipally owned facilities. There are two remaining locations that Asbestos materials exist (Municipal office and Nelson Muffler pumphouse). The auditor has requested the removal of the Asbestos materials, and The Village of Burk's Falls issued a tender for the work. The professional removal of such materials will show support for the Health and Safety for the staff of The Village of Burk's Falls.

ANALYSIS:

The tender received three bid submissions for the tender. The following chart shows the results:

Company	Price (less HST)	All Mandatories met
Tri-Phase Group Inc.	\$3,307	No
Dino Sales	\$5,000	Yes
Thermo Coustics Ltd.	\$3,252	Yes

The work is in the budget for 2026, and the amount budgeted is \$5,000.

HUMAN RESOURCES IMPACT:

The human resource impact is to notify the successful company. The work done at 172 Ontario Street will require some disturbances in the workday for the removal of Asbestos to be completed.

FINANCIAL IMPACT:

See the above chart in the Analysis Section.

OPTIONS / END WITH RECOMMENDED OUTCOME:

1. To accept the price Thermo Coustics Ltd..
2. To accept the price from another submission.

Signature, Department
Public Works Foreman



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

Report from Public Works for Playground Equipment

Council meeting for September 15, 2026

RECOMMENDATIONS: To purchase a replacement spider web for the damaged one.

BACKGROUND/ITEMS TO DISCUSS/ACTIVITY:

The playground equipment has been installed for many years now, and public works performs playground inspections on the equipment. The spider web had to be removed for safety reasons. Many children use the equipment and it will look good to replace the damaged equipment.

ANALYSIS:

The pricing to replace the spider web is \$1,435 and the price for the whole unit and web is \$3,359. There is money in the parks and recreation budget that the purchase can be made.

HUMAN RESOURCES IMPACT:

The human resource impact is to order the equipment, and install the webbing.

FINANCIAL IMPACT:

See the Analysis Section.

OPTIONS / END WITH RECOMMENDED OUTCOME:

1. To accept the recommendation to purchase the spider web.
2. To purchase the whole unit.
3. To not purchase anything.

Signature, Department



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

ARBFMA Manager's Report – September 2026

Date: September 15th, 2026

RECOMMENDATION

Accept this report as information.

BACKGROUND

The summer facility use was very busy in 2026. The facility hosted many groups on the ice surface as well as in the Karl Crozier Room.

As normal July was much busier than August. Once again the summer had over 600 hours of ice rentals. Looking forward that 600 hours is a measure staff can use to budget annually.

The Karl Crozier room was also busy with Seniors exercise, The Friends, Kick Boxing, Bible Group, multiple birthday parties, Winning Techniques, Old Timers Hockey Tournament and a few public meetings.

The fall and winter ice schedule has come together quite nicely, and staff are preparing for another busy September and ice season. The ice usage in September has already surpassed 200 hours which is a new monthly high from previous Septembers. Staff are hosting an annual women's tournament on the 12th of September.

Winning Techniques have extended their camp on weekends into September. This helps reduce their banked time hours. The total banked time used in 2026 by Winning Techniques was 68.5. The banked time balance is now 77.5 hours.

ANALYSIS

- The month of August remained busy and that trend has carried into the busiest September the facility has experienced.
 - Staff are already reserving 2027 ice time for the annual summer customers. It needs to be done because the booking program is available online and public inquiries can already be made into the summer of 2027.
 - Staff will host public skating again in 2027 and this will take place on Sundays again. The time chosen in 2026 was 12 to 1:30 pm. This time was chosen so the public skating did not coincide with the matinee movie at the cinema.
 - The month of August into the beginning of September have run smoothly with no major issues in the facility or equipment to report
-



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

FINANCIAL IMPACT

N/A

HUMAN RESOURCE IMPACT

N/A

OPTIONS

The Council accepts this report as information and discussion

Graham Smith

**Graham Smith RRFA/CIT
ARBFMA Manager**



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

ARBFMA Arena Managers 2027 Budget Report

September 15th, 2026

RECOMMENDATIONS

It is recommended that the Village of Burk's Falls accept the 2027 ARBFMA Budget to be presented by staff for discussion at the Tri-Council meeting on October 05th, 2026.

BACKGROUND

- Senior management staff are tasked annually to prepare a facility operating & capital budget for discussion and approval.
- Council is reminded that operating costs rise annually and include many factors like increased building & equipment maintenance costs, insurance costs, utility costs, and climate change & weather conditions.
- Revenues increase annually about 2 to 3 percent. Based on current facility usage, those increases do not keep up with the rising costs of operations and capital requirements.
- Cutting the operational budget requests will result in a negative change in the service level currently provided.
- The Capital items are discussed in order of importance. The order of importance is health & safety, mandated work, facility equipment and building maintenance.
- The anticipated 2026 Capital items are items that have been moved forward from previous budget years and need to be addressed in 2027.

Revenue Update

- Facility rental revenues have been adjusted to reflect a 2.5% increase.
- The ice rental requests have remained busy and will exceed the 1950 hours budgeted for in 2026.
- 1950 hours is the base currently used to determine the estimated ice rental revenue.
- Council is reminded that there are no-charge ice rentals as well as ice rentals at various rates to determine the base amount used.
- There have been 4 continuous years of increases in the ice and facility rental hours. This growth has now plateaued which will assist staff with future facility budgets.
- Staff continue to source sponsorships for public skating during Christmas holidays, Family Day and March Break.
- Concession revenues include skate sharpening and public skating.



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

- Operating the snack bar in a small-town arena is tough to generate a profit annually. The snack bar isn't open daily due to low sales. Staff often struggle with orders, keeping enough stock on hand for sales but also trying to avoid product spoilage.
- The snack bar has operated annually as a convenient service for public skating admissions, and snack bar sales for games, tournaments and events.
- The Village could try to lease the snack bar however it would be tough for a lessee to generate a profit.
- Hall rentals include senior's programs, yoga, Bingo, Cadets, Kick Boxing, Bible Study, birthday parties, private rentals, the wellness fair, private meetings and a few large functions.
- Inquiries for Karl Crozier Room use for large functions remain low.
- Council should be aware there are over 500 hours of no-charge rentals annually in the Karl Crozier Room. These rentals include Agricultural Society, Cadets, and Seniors groups.
- Based on current demand, staff anticipate renting over 600 hours of summer ice again in 2027.
- The following tournaments have been booked for 2027, The Sting girls tournament, Minor Hockey Finals, the BFNHL final tournament, The 3 on 3, Woman of the Winter, summer mini tournament, a summer old-timer tournament, and Puck and Ball.
- The ice surface will exceed 2000 ice rental hours in 2026. Staff anticipate this trend to continue moving into 2027. Staff will continue working diligently in their facility booking practices and advertising of open ice times.

Expenses Update

Wages

- Wages are the approved set by Council and are currently estimated for the 2027 budget.
- Management has addressed the working alone issue currently by limiting the availability of the facility at certain times of the year. Staff have worked diligently to spend less time working alone and have changed the staff scheduling procedure to help reduce staff being alone at vulnerable times.

Insurance

- Insurance premiums continue to increase annually

Telephone

- The phone expense line includes the landline and the cell phone



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

Utilities

- Water, Gas and Hydro reflect 2026 actuals
- Staff anticipate a minimum of 5% to 10 % increase in rates for both gas and hydro and those rates are still under the process for approval for 2026
- The global adjustment rate continues to be a factor for the hydro used in the refrigeration room.
- The increased ice rentals also increase the utility demands for the facility.
- The natural gas is now just for hot water in the facility and the heat for the arena rooms.
- Water usage depends on ice usage for flood water, heat & humidity for condenser water, Dressing room showers and washroom usage.

Ice Plant

- The refrigeration equipment had 3 major issues that affected the overage in the 2026 budget.
 1. The motor for compressor #2 blew and needed replaced. The facility had a spare motor on hand which lowered the cost of the replacement. This spare motor will need to be replaced in the 2027 Capitol Budget
 2. The glycol pump blew and needed replaced. The damage to the glycol pump also caused damage to the glycol lines. The lines needed to be drained, thoroughly cleaned, rinsed and the glycol needed replaced. This was a very costly repair.
 3. The hydro outages caused including the continuous flickers caused major damage to the desiccant dehumidifier motor. The motor needed to be replaced. This repairs took about 6 weeks because the parts came from the USA. To help reduce the humidity in the building at the beginning of July it was recommended to purchase and operate 2 forty-inch fans at each end of the rink. Staff were also advised to operate the fans during the summer and fall to help with the air flow in the facility.
- Staff annually budget for preventative maintenance, but the 9 ½ months season does increase the wear and tear on the refrigeration equipment which does increase the risk of potential breakdowns and repairs.
- The water treatment for the refrigeration equipment and that service will continue in 2027. Water treatment helps the equipment run cleaner, more efficiently and helps extend the life of the refrigeration condenser and the compressors

Building Maintenance

- Staff continue to replace the tempered arena glass and damaged plexi glass with plexi. The plexi glass is cheaper to replace, not as messy when it breaks and its lighter for staff to move.



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

- Day-to-day building maintenance occurs as required through the ice and building rental season.
- Staff take on the larger projects in the months the ice surface has been removed. Most of these projects are painting, scrubbing and cleaning.
- As the facility rentals continue to increase, staff anticipate more small maintenance items to be addressed by arena staff and hired experts as required.
- Building Maintenance also Includes all other Facility equipment excluding the Refrigeration Equipment and the ice making equipment
- A garbage disposal bin is included in the Building maintenance for 2027. Having the garbage bin has been such a blessing for staff and the facility.

Cleaning Supplies

- The cleaning supplies continue to rise as the building gets busier; the budget amount has been adjusted to reflect the increased facility use.
- Includes all cleaning chemicals, soaps, wipes, brooms, mops, dustpans, toilet brushes, mop buckets & ringers, hand soap, sanitizer, disposal gloves, and toiletries.

Zamboni

- The Zamboni maintenance cost remains stable and normally the budget has enough room in it in case of a major repair.
- The Zamboni mechanic keeps the machine running properly and keeps staff updated when there may be extra service required.
- The Zamboni Mechanic does an emissions test to be sure the machine is not poisoning the facility air with unhealthy emissions.
- The Zamboni expenses include propane, blade sharpening, service, and Zamboni parts (including the board brush, impellers, and spreader cloth).

Office Supplies and Uniforms

- The Office supplies have been adjusted to monitor the day-to-day operations of the office like pens, paper, desk calendars, note pads, and other administration requirements.
- The office supplies include staff work boots, work gloves, work shirts, and work coats.
- The IT, Clover (debit machines), and UniverseRec program expenses are part of the Office supplies budget line.
- The UniverseRec program creates efficiencies with reports, AR lists, online contract signing, online customer rental requests, reduction in double bookings, and staff accountability.
- Staff will be looking further into getting the most out of the UniverseRec program and using it for concession inventory and sales.



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

Fire Safety

- The fire safety expense remains constant annually with a slight increase to the facility budget

First Aid Supplies

- The first aid supplies are monitored by staff for the public first aid kits and the staff first aid kit that are mandatory under the OHSA.
- Staff are also responsible for the Defibrillator batteries (every 5 years) and pads (every 2 years) as this is no longer maintained by the area paramedics.
- The VOBF Health and Safety policy also states that staff are responsible for replacing and keeping current the Naloxone kits in case of a drug overdose in the facility.

Snow Removal and Parking Lot Maintenance

- The snow removal for the year varies depending on snowfall annually
- Includes Parking lot sweeping and painting

Elevator

- The elevator expense is mandated by the TSSA, so the facility elevator is up to code.

Skate Sharpener

- For general supplies for sharpening skates

Snack Booth Supplies

- The snack booth supplies will reflect product required for the snack bar and are determined at approximately 45% of the total anticipated revenues.

Training

- Most of the training budget will be utilized by the staff chosen for the succession training
- There will be some training required by the other facility staff as well to keep them current with standards associated with the OHSA.



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

FINANCIAL IMPACT

The current net operating cost is estimated to be \$396,037

The current Capital net cost is estimated to be \$120,100. The Capital budget addresses issues put on hold from previous years and some items to help increase the potential usage of the Karl Crozier Room

The total Capital and operating request for 2027 is \$516,137.

The no-charge and subsidized use, although a value to those receiving the lower charge, the no-charge use costs the facility operating dollars with no incoming revenue to offset those costs.

HUMAN RESOURCE IMPACT

Nothing to report

ENVIROMENTAL IMPACT

Nothing to report.

OPTIONS

- 1) It is recommended that the Village of Burk's Falls Council accept the 2027 budget for presentation on Monday October 5th, 2027, to the Tri-Council.
- 2) It is recommended that the Tri-Council discuss the budget and bring any concerns or questions forward to the Village of Burk's Fall Clerk Administrator so they be addressed before the 2027 Tri-Council meeting.

Graham Smith RRFA/CIT
ARBFMA Manager



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

ARBFMA Arena Managers 2027 Capital Budget Review

Sept 15th, 2026

RECOMMENDATIONS

It is recommended that Burk's Falls Council approve the 2027 Arena Managers Capital budget for the Budget presentation at the Tri-Council meeting on Monday Oct 05th, 2026.

2027 Capital Request Overview

The 2027 Capital items are listed in order of importance.

Replacement of Compressor #2

- The facility refrigeration mechanic has advised staff that compressor #1 is ready for replacement.
- The anticipated life of the Mycom compressors is 15 to 20 years and compressor #2 is over the 20 year mark
- The ARBFMA has a 9 ½ month ice season, and it would be in Council's best interest to replace the compressor during the ice shutdown in April.
- It's advised replacing the oil separators and increase the stack size when a compressor is changed. However; The oil separators are performing well, and the facility does use much refrigeration oil annually.
- The refrigeration mechanic advised postponing the oil separators replacement and relief stack size upgrade until the oil consumption starts to increase or the TSSA mandate the relief stack size be upgraded.
- When the TSSA writes an order for the stack size upgrade, they would give the facility an appropriate amount of time to plan this work while the ice plant is shut down.
- For future budgets, the current estimated cost for the oil separator replacement and relief stack size upgrade is estimated currently at \$75,000.
- The Compressor replacement cost is estimated at \$43,000

Re-gasket - Plate and Frame Chiller

- The facility refrigeration mechanic has advised staff that the Plate and Frame Chiller needs a re-gasket job completed.
- The plate and frame chiller gasket has been delayed a few years because of other priorities.
- The re-gasket job needs to be completed during shutdown in 2027.
- The gaskets life has passed and it's only a matter of time that it causes staff issues if not replaced
- The estimated cost to re-gasket the plate and frame chiller is estimated to be \$38,000



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

Purchase a Spare compressor Motor

- The compressor system blew a motor in 2026 during normal winter operations
- Staff have always carried an extra compressor motor to be used and installed as needed.
- Staff are requesting purchasing a new spare motor to be stored on site to be used when needed
- The cost of a new compressor motor is estimated to be \$11,000

Purchase a Spare Brine Pump Motor

- It is recommended that an arena carry a spare Brine pump motor.
- The age of Brine pump motor is over 20 years.
- The Brine pump motor is one of the most important pieces of equipment in the refrigeration room.
- The cost of a new brine pump is estimated to be \$8,600

Desiccant Dehumidifier Spare motor and parts

- The Desiccant Dehumidifier had some very serious motor issues at start up in June
- The Desiccant motor blew and needed to be replaced. This issue occurred before the ice making started and took 6 weeks to get parts and be repaired.
- It was determined that the power outages, especially the flickering power outages, were the cause of the desiccant motor blowing.
- The refrigeration mechanic advised having a spare motor on hand. The power outages and flickering are very unpredictable and waiting 6 weeks for parts during the summer is not favorable to facility operations
- The dehumidifier is very important for air flow and ice quality especially in the warmer months.
- Staff purchased 2 big facility fans to help air flow to assist the mechanical dehumidifier during the 6-week shutdown.
- Staff are asking Council for budget money to order the spare motor and parts
- The estimated cost for the parts and the repair is \$4,200

Generator Capital Contract

- The ARBFMA is listed as and cooling, warming and evacuation centre for the Village of Burk's Falls.
- As an evacuation centre staff must ensure the facility can be well prepared when called on for such an emergency.
- This preparation calls for the facility to have a working generator
- Staff have signed a Capital service contract to keep the Generator in operation.
- The cost of this contract in 2026 is \$3,500



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

Karl Crozier Room Floor Refinishing

- The floor in the Karl Crozier room needs to be refinished annually at a minimum
Note:
 - 1) Staff are not floor finishers and have no expertise in the field
 - 2) Staff time should be better utilized on performing tasks within their expertise
 - 3) The Facility does not have the proper equipment for refinishing floors
 - 4) The combined facility rentals have increased significantly over the past 5 years
 - 5) Staff time is now being more focused facilitating on the daily facility rentals
- Staff have found 1 local company that performed the refinishing in 2025/2026 and expect the same company to complete the work again in 2027
- The total cost of the floor refinishing is \$3,500

Goal Net Replacement

- The goal nets are starting to wear out around the bottoms of the nets and have been repaired once by our public works staff
- The eyelets are also starting to wear and will eventually start to break off the nets as well.
- Staff normally replace the netting every other year as well and will be purchasing new netting if the new nets are not purchased
- The estimated cost of a new set of nets and netting is \$3,800

Karl Crozier Room Ice Surface Window Blinds

- The clerk administrator has asked staff to install a TV cabinet in the Karl Crozier Room
- The TV (to be installed) will increase meeting and training functions of the Karl Crozier Room, once in place
- To help with the room functionality staff installed blinds for the exterior windows in 2026.
- Village of Burk's Falls Senior staff have also requested having blinds for the ice surface windows
- The estimated cost for the blind installation is \$4,500

Replace the Arena Roof Consideration

- Burk's Falls Senior staff have requested the Aena Manager to obtain a quote for the Arena Roof replacement.
- There is a grant available that needs to be applied for before the end of December.
- The grant gives up to 50% dollars for this work to be completed.
- If the grant application is approved there will be a specified time frame for completion of the work
- Staff should know by the February meeting if there is an approval for the grant.
- Council and Tri-Council will need to have a serious discussion about this project if it is approved. The current estimated cost of this repair is \$250,000 to \$300,000



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

Conclusion

The Capital Requests for 2027 are listed order of priority as to their importance.

Staff understand that it is a challenge for Council to keep property taxes increases to a minimum, so it is recommended that staff are consulted before Capital budget cuts are made.

Staff have worked diligently to continue ongoing preventive maintenance, health and safety needs, building and staff efficiencies, and making them a reality within the day-to-day operations.

FINACIAL IMPACT

The Capital request impact for the 2027 Capital budget is \$120,100.

HUMAN RESOURCE IMPACT

N/A

OPTIONS

Approve the 2027 Capital budget requests for presentation at the Tri-Council meeting on Monday October 05th 2026.

Graham Smith RRFA/CIT
ARBFMA Arena Manager

**BURK'S FALLS, ARMOUR AND RYERSON MEMORIAL
ARENA
2026 DRAFT BUDGET**

Account #	Description	2024 Actuals	2025 Actuals	2026 Budget	2026 Actuals Aug 31st	2027 Draft	NOTES				
x 1	OPERATING ACTIVITIES							Arena Revenue Budget Break Down			
2	15-372 OPERATING REVENUE										
3	User fees, Sign Rentals	171,440	216,403	195,350	114,427	200,750	new rates effective Sept 1st		2025	2026	2027
4	Concessions, Public Skate, Skate Sharpening	33,732	25,284	27,000	12,736	28,500	P.S/Vending/S.S and snack bar	Ice Rentals	149,400	175,500	180,000
5	Donations/Other Revenue	500	3,334	2,700	1,296	2,700	Cadets, Chair usage, & PS donations	Hall Rentals	8,250	10,250	11,500
6								Sign Rentals	8,850	8,850	8,500
								Floor Rentals	750	750	750
								Public Skate	3,650	3,650	3,650
7	TOTAL OPERATING REVENUE	205,672	245,021	225,050	128,459	231,950		Skate Sharpening	1,350	1,350	1,350
								Concessions	28,500	22,000	23,500
								Donations	300	2,700	2,700
								Totals	201,050	225,050	231,950
	OPERATING EXPENDITURES										
8	16-721 Arena-Wages & Benefits	256,556	291,552	326,053	197,594	337,465	Wages set by VofBF Treasurer				
9	16-723 Arena Bad Debt Expense										
10	16-724-1 Audit & Accounting	5,300	5,625	5,750	4,360	4,800	Based on 2026 + 10% increase				
11	16-724-10 Insurance	45,096	50,251	50,855	50,855	55,940	Based on 2026 + 10% increase				
12	16-724-2 Telephone	2,861	1,897	2,500	1,313	2,650	Landline and Cell phone				
13	16-724-3 Hydro	65,906	87,009	91,360	38,221	84,882	Based on 2026 Average per month				
14	16-724-4 Natural Gas	16,054	7,264	8,500	3,489	8,800	Based on 2026 Average per month				
15	16-724-5 Water & Sewer	7,965	5,820	6,600	2,490	6,750	Based on 2026 Average per month				
16	16-724-6 Ice Plant	25,328	32,179	22,500	24,497	27,500	Increased equipment maintenance				
17	16-724-7 Building/Equipment/Garbage Maintenance	26,322	18,189	26,500	16,066	27,750	Based of 2026 facility maintenance				
19	16-724-8 Cleaning Supplies	7,768	6,472	7,000	4,701	7,350	Based on current Facility use				
20	16-724-9 Zamboni Maintenance, Fuel and Blade Sharpening	11,285	14,681	16,500	6,759	17,250	Annual Maint., propane/blades				
21	16-724-91 Office supplies/uniform/Tech support/software	6,381	12,193	14,500	7,829	14,500	based on 2026 + program equipment				
22	16-724-92 Fire Safety	3,263	3,705	3,750	2,421	3,750	Annual Contract				
	16724+99 First Aid Supplies		68	250	13	250	*Defib Batteries \$750* - 2029				
23	16-724-93 Snow Removal and Grounds Maintenece	2,197	5,003	6,750	2,903	7,250	Includes parking lot sweeping				
24	16-724-94 Elevator	1,727	1,640	2,500	1,685	2,500	Maint.Contract with Savaria				
25	16-724-95 Skate Sharpener	171	99	600	509	600	Stones, parts, diamond dresser				
26	16-724-96 Booth Supplies	17,038	13,684	9,900	8,944	13,500	estimate of sales				
27	16-724-97 Training	2,075	4,603	4,500	1,382	4,500	Staff & succession training				
28	16-724-98 Ag-Society - Fall Fair Tents	4,856	5,434	5,500	0	0	Tri-Council Expense				
	16-724-98-1 Asbestos Survey	5,500									
29	TOTAL OPERATING EXPENDITURES	513,649	567,368	612,368	376,031	627,987					
30											
31	NET OPERATING EXPENDITURES	307,977	322,347	387,318	247,572	396,037					

Account #	Description	2024 Actuals	2025 Actuals as of August 31	2026 Draft		2026 Draft	
CAPITAL TRANSACTIONS							
32 15-372	CAPITAL REVENUE						
33	Exhaust Fan inspection/repairs	0	0	0		0	
34		0	0	0		0	
35	TOTAL CAPITAL REVENUE	0	0	0		0	
36							
37 16-725	CAPITAL EXPENDITURES						
38	Capital Expense	109,981	86,539	168,323	160,457		
39							
	Compressor #1 Replacement					43,000	
40	Chiller Plate and Frame - Re-Gasket					38,000	
41	Spare Compressor Motor					11,000	
42	Spare Brine Pump Motor					8,600	
46	Spare Dessicant Dehumidifier Motor					4,200	
47	Generator Capital Contract					3,500	
48	Karl Crozier Room - Floor Refinishing					3,500	
49	Goal Net Replacement					3,800	
50	Karl Crozier Room Window Blinds					4,500	
51							
52	TOTAL CAPITAL EXPENDITURES	109,981	86,539	168,323	160,457	120,100	
53							
54	NET CAPITAL EXPENDITURES	109,981	86,539	168,323	160,457	120,100	
55							
56	NET EXPENDITURES	417,958	408,886	555,641	408,029	516,137	
57							
58	MUNICIPAL CONTRIBUTIONS						
59 15-672	Armour	139,319	136,295	185,214	183,380	172,046	
60 15-6721	Ryerson	139,319	136,295	185,214	183,380	172,046	
61	Burk's Falls	139,319	136,295	185,214	183,380	172,046	
62		417,958	408,886	555,641	550,140	516,137	

ARBF Memorial Arena
10 year Capital Plan

Department	Item	2,026	2,027	2,028	2,029	2,030	2,031	2,032	2,033	2,034	2,035
Ice Plant	condenser cleaning			2,150		2,450		2,700		3,000	
	top end overhaul (6000 hours) Comp #1 & #2				10,000		10,000				
	Safety Valves Inspected/Replaced								5,500		
	Plate/Frame Chiller Regasket		38,000								
	Compressor #1 overhaul (6000 hours)					10,000			10,000		
	Compressor #2 overhaul (6000 hours)				10,000				10,000		
	Compressor #1 Replacement		43,000								
	Compressor #2 Replacement										
	Spare Brine Pump Motor		8,600								
	Spare Compressor Motor Replacement		11,000								
	Compressor Oil Separators (2)			45,000							
	Spare Dehumidifier Dessicant Wheel Motor		4,200								
	Evaporator Condenser Replacement	146,323									
	Upgrade Relief Pipe/Stack/Size			30,000							
Building	Structure report			15,000					11,000		
	Replace Dishwasher			7,750							
	Floor Machine Scrubber										
	Man Gate Handle Replacement	7,500									
	Man-gate Replacement							25,500			
	Puck Board Upgrade/Ice Surface							60,000			
	Karl Crozier Room Window Blinds		4,500								
	Battery Operated Edger & Lawn Equipment										
	Zamboni Replacement					145,000					
	Generator Repairs and Capital Contract	3,500	3,500	3,500	9,000	4,000	4,000	4,000	4,000	4,300	4,300
	Generator Demand Regulators and Solenoids	7,500									
	Condensor Water Tank Level Control										
	Karl Crozier Room Floor Refinishing	3,000	3,500	3,600	3,800	3,800	4,000	4,000	4,200	4,200	4,200
	Arena Roof						225,000				
	Remove and replace Lintel & Overhead Door Jams										
	Goal nets replacement		3,800								
	Replace damaged masonry blocks										
	In depth Inspection of Steel Members			15,000							
	HVAC Replacement				50,000						
	Lobby Washroom Rubber Flooring			13,000							
	Washroom Partitions and Counter Upgrades			17,500							
	Dressing Room & Players Benches Replacement				40,000						
Totals		167,823	120,100	152,500	122,800	165,250	243,000	96,200	44,700	11,500	8,500



WASTE MANAGEMENT REPORT – August 25, 2026

ONGOING BUSINESS

- Staff Report - Waste Management Update

BAG TALLY – GATE INFORMATION 2026

BAG TALLY	ARMOUR		BURKS FALLS	RYERSON		TOTAL OF ALL
January 2026	1,016	213	167	739	43	2,178
February 2026	1,038	112	91	702	22	1,965
March 2026	1,145	129	79	862	12	2,227
April 2026	1,366	204	144	953	20	2,687
May 2026	1,701	277	176	1,096	28	3,278
June 2026	1,661	403	152	1,055	65	3,336
July 2026	2,398	74	0	1,330	10	3,812
TOTAL 2026	10,325		809	6,937		19,483
2026 % OF TOTAL	60.242%		4.152%	35.605%		100%
January – July 2025	10,595	1,992	969	6,713	443	20,712
TOTAL 2025	12,587		969	7,156		20,712
2025 % OF TOTAL	60.772%		4.678%	34.550%		100%
January – July 2024	10,268	1,615	1,356	6,277	300	19,816
TOTAL 2024	11,883		1,356	6,577		19,816
2024 % OF TOTAL	59.967%		6.843%	33.190%		100%
January – July 2023	10,333	1,542	1,001	6,035	232	19,143
TOTAL 2023	11,875		1,001	6,267		11,214
2023 % OF TOTAL	62.033%		5.229%	32.738%		100%

HEALTH & SAFETY

- Joint Health and Safety Committee – Certification Part 1 scheduled for September 22, 2026



STAFF REPORT

DATE: August 25, 2026
TO: Mayor & Council
FROM: Amy Tilley, Waste Management Administrator
SUBJECT: Waste Management Update

RECOMMENDATION

That Council receive this report as an update on waste management operations, including the recommendations contained herein; direct staff to proceed with the required emergency and incident-related expenditures while maintaining appropriate financial controls; and request that a copy of the Staff Report – Waste Management Update and the resolution be circulated to the partners.

BACKGROUND

On Friday, July 17, 2026, at approximately 11:00 p.m., calls to 911 alerted the Burk's Falls and District Fire Department to a fire at 141 Chetwynd Road. Upon arrival, the Fire Department found the processing and maintenance building fully engulfed in flames.

The quick response of the Fire Department successfully contained the fire to the immediate area of the building. Although the building and its contents were destroyed, the fire was contained before it resulted in an environmental incident or significant impact to the adjacent landfill operations.

On Saturday, July 18, 2026, the Administrator met with the Fire Chief and provided access to on-site equipment and staff to assist with monitoring the site and maintaining a fire watch over the following 24 hours.

The Ministry of the Environment, Conservation and Parks (MECP) Spill Action Centre was notified of the fire. Information was provided regarding the fire suppression activities undertaken and the proximity of the landfill.

Adjusters Limited were also contacted and advised of the incident. Following notification of the incident, the municipality's insurance adjuster attended the site to assess the damage and provide direction regarding immediate response measures.

The adjuster and administrator identified immediate priorities, including site security, debris management, temporary operational requirements, and documentation of the loss. Staff have been coordinating with the adjuster to support the ongoing insurance claim process and determine next steps for restoration and replacement of the damaged facilities and equipment.



STAFF REPORT

IMMEDIATE RESPONSE / TEMPORARY MEASURES

Due to the debris remaining on site and the unknown cause of the fire, a temporary closure of the facility was implemented.

To reopen for the public on Thursday July 23, 2026 the following steps were initiated:

- **Hydro service** – ensuring electrical service was available to support continued operations.
- **Mobile equipment and fuel** – ensuring required mobile equipment could be fuelled and remain operational.
- **Card payment system** – ensuring debit payment capabilities could be restored.
- **Temporary office space** – establishing a secure location for debit machines, cash float and daily operational supplies.
- **Staff cooling station** – providing an appropriate temporary space for staff to remain cool and safe while working on site.
- **Debris and roadway cleanup** – contractor obtained to start removal of scrap metal and debris, industrial sweeper rented and roads cleared
- **Site Inspection** – Fire Department and insurance adjuster approved site safety and temporary operations.

ENVIRONMENTAL / REGULATORY

Ministry of the Environment, Conservation and Parks (MECP) attended the site on Tuesday July 21, to review and document the event and collect samples of onsite surface water:

- Runoff from fire suppression flowed into landfill and constructed wetland;
- No chemical suppression, strictly water, limits potential environmental impacts;
- Reviewed debris and the plan for clean up;
- MECP did not request additional testing or inspections.

At the request of the Administrator, DM Wills Environmental collected samples from onsite wells in the area of the active operations and runoff, after the event.

CURRENT OPERATIONS

By Thursday July 30th, operations were fully restored with the exception of the Reuse facility. Construction and demolition waste are being accepted and compacted as needed. E-waste supplies are set up in the Quonset, along with the Diabetes donation bins. The area is closed to the public to minimize the eyes on items currently stored within.

Mattresses for recycling are being stored within the Pole Barn; however, without a forklift or loading dock, live loading (driver waits on site, 2 hours maximum) will not be happening. The following options were investigated:



STAFF REPORT

1. Small truck for rent, staff would have to load and deliver to Woodbridge.
2. Strong Township portable ramp for loading – still being used on their site. Skid steer is not ideal for going into a trailer.
3. Shredding on-site with volume going into the landfill - mobilize & shred = \$7,000.
4. Rocket Freight to drop 53-foot trailer, staff to load with existing equipment - even with an additional charge for an extra trip, it's still half the price of shredding.

The minimal amount of Commercial cardboard that was previously baled is now comingled with the residential fibre stream. Lofthouse has been advised we can no longer accept their bales at our facility and put them in touch with Continental Paper Grading. There were 15 bales in the building which were collected over the last 7 months.

A portable office was obtained and leased for a 6-month period. Hydro has been connected and air conditioning is available for the hot and humid days. The only downfall to this temporary office is that it is on wheels, (portable) and 5 steps up into the office make it difficult to serve the public from this location. The sea-can previously used to store mattresses was put in place as a temporary shelter to keep the staff out of the elements; debit machines, receipt books and the cash float can be easily accessed and stored during the public hours. The Waste Administrator discussed purchasing the portable office with Christie's RV. This would allow us to remove the wheels and stands, making it more accessible for staff. We could also add an enclosed porch for staff to work from in the winter. Christie's RV advised that these units retain their value if properly maintained. Purchase price of the unit currently on-site is \$37,900.

Tools and supplies are also stored in the leased unit as it is the only lockable space and we have had numerous reports of people on site after hours. A security system and cameras have been ordered and will be installed to observe after hours.

Site staff and administrator have discussed moving the sea-can by the temporary office and the recycling bins would move to the other side of the driveway. However; very uneven terrain would cause tripping hazards for residents dumping blue box material.

The present operations ensure site safety for all staff and residents.

BUDGET AND FINANCIAL

To track expenses specific to the incident, the Treasurer has directed that all costs associated with replacement and restocking be charged to a dedicated account. Revenue from insurance proceeds has also been setup but no claim submitted to date.

A Schedule of Loss has been prepared and reviewed with site staff to ensure that all contents have been properly itemized. The insurance adjusters have contacted contractors to obtain quotations for replacement of the building and establish a current replacement value for insurance purposes. The Waste Management service is not obligated to rebuild on the existing footprint; however, the replacement costing will provide a benchmark for insurance purposes.



STAFF REPORT

The question of rebuilding should be considered as part of the 2027 budget process. The Administrator has commenced preparation of the 2027 Draft Budget for review by TRI Council on October 2, 2026. Draft for discussion attached.

BUILDING AND SITE CONSIDERATIONS

The Administrator has reviewed the existing footings and concrete pad with the Building Inspector and with contractors providing quotations for a potential replacement building. A new building will require an engineered pad and footings.

The existing septic holding tank will remain in place, if feasible, as retaining the tank may reduce the overall cost of a new building.

To support the preparation of the Draft 2027 Waste Management Budget, the Administrator recommends that Armour Council recognize the improvements that will be required to replace the processing and maintenance Building and direct staff and management to investigate options for maintaining and improving services at the Landfill & Recycling Centre.

Furthermore, as the Administrating Municipality for the Waste Management service, the Township of Armour supports rebuilding and restoring the level of service and security previously provided by the Processing and maintenance Building.

DIRECTION FROM COUNCIL – NEXT STEPS

Council is requested to direct the following actions:

- The Waste Management Administrator will issue a Request for Quotation for the demolition and removal of the existing pad, footings, burnt timbers, and loading dock. Where appropriate, debris will be reused on site to fill problem areas and assist with repairs to the operating face;
- The Waste Management Administrator will make arrangements with Rocket Freight to transport mattresses to the Woodbridge recycling facility. Future consideration will be given to the potential rental for on-site storage;
- The Waste Management Administrator will continue to manage the insurance claim process and provide assistance to the insurance adjusters as required;
- The Waste Management Administrator will review the insurance claim report, see attachment "A", with the CAO and Treasurer for submission to the insurance adjusters to cover the preliminary expenses;
- The Waste Management Administrator will proceed with obtaining quotations and engaging contractors in accordance with the Township's applicable purchasing and procurement policies and any emergency purchasing provisions;



STAFF REPORT

- The Waste Management Administrator will continue to investigate options for replacing the services and security previously provided by the processing and maintenance building including potential interim and permanent solutions.
- The Waste Management Administrator will prepare a Draft 2027 Waste Management Budget based on the recommendations contained in this report and Council's discussion at the regular meeting of August 25, 2026.
- Any expenditures incurred under this resolution that are not ultimately covered by insurance be identified and addressed through the appropriate budget process or subsequent Council authorization.

Amy Tilley
Waste Management Administrator



STAFF REPORT

ATTACHMENT A

Expenditure	Original Cost	Replacment	HST	Municipal HST
Christie's RV		11,690.00	1,519.70	205.77
Stinson Electric		15,105.06	1,963.66	265.88
Muskoka Rental Industrial sweeper		1,231.70	160.12	21.68
Komatsu Bulldozer - fire cleanup rental		3,200.00	416.00	56.33
Komatsu Bulldozer - fire damage		7,185.63	934.13	126.48
PolyJohn rental - 1 month & setup		307.50	39.98	5.41
TJB Construction		14,730.00	1,914.90	259.28
DM Wills - Environmental Testing		1,257.50	163.48	22.13
SUBTOTAL		54,707.39	7,111.96	962.96
Site Signage	2,461.00	2,369.00	307.97	41.70
Security System & cameras	249.99	179.99	23.40	3.17
Pad locks & keys	264.42	234.00	30.42	4.12
2 way Radio with Charger (3)	1,819.92	859.70	111.76	15.13
Fire Extinguishers (2 10lb)	375.00	180.00	23.40	3.17
Eyewash station & Solution		92.10	11.97	1.62
Defibrillator	1,651.50	1,839.00	239.07	32.37
Punch Clock	279.00	301.98	39.26	5.32
Cash Float	125.00	125.00	16.25	2.20
Cellphone	405.74	491.33	63.87	8.65
100' insulated extension cord (2)	109.98	113.99	14.82	2.01
Heavy Duty Magnetic Sweeper	109.00	84.90	11.04	1.49
Traffic Cones	439.98	439.98	57.20	7.74
Fan rake	18.17	22.99	2.99	0.40
Garbage cans	29.99	31.99	4.16	0.56
Stainless Steel Garbage Grab (3)	158.97	158.97	20.67	2.80
Compactor Fluids, Filters	4,500.00	6,157.99	800.54	108.39
Skid Steer Fluids, Filters	1,739.00	1,739.00	226.07	30.61
Storage cabinets	2,580.00	2,783.00	361.79	48.99
Mastercraft 5 drawer tool chest	289.00	38.99	5.07	0.69
Framing Hammer	45.99	36.99	4.81	0.65
Wrench - Maximum 30 pc.	139.99	64.99	8.45	1.14
Multidriver 10' 2pc	18.59	16.99	2.21	0.30
Ratchet & Socket 122 pc.	75.99	79.99	10.40	1.41
Electric Grease Gun	416.55	416.48	54.14	7.33
Dewalt Drill	176.99	162.98	21.19	2.87
SUBTOTAL	18,479.76	19,022.32	2,472.90	334.83
TOTAL		73,729.71	9,584.86	1,297.79

2026 TRI R WASTE MANAGEMENT BUDGET

	Account #	Description	2024 ACTUAL	2025 ACTUAL	2026 DRAFT BUDGET	2026 ACTUAL	2027 DRAFT BUDGET
TRI R WASTE MANAGEMENT OPERATING REVENUE							
1	15-341-000	TRI R Landfill Tipping Fees	\$101,098	\$88,241	\$75,000	\$50,314	\$75,000
2	15-341-001	TRI R - 2023 Filters - Foodcycler	\$220	\$70	\$250	\$50	\$0
3	15-341-002	TRI R - Landfill Tipping Fees - Municipal Payments	\$86,070	\$87,042	\$85,000	\$47,603	\$85,000
4	15-341-003	TRI R - Short -Term Rental Kits	\$0	\$390	\$300	\$460	\$500
		TRI R Insurance Proceeds	\$0	\$0	\$0	\$0	\$450,000
5	15-342-000	TRI R - Recycling - Diversion Rebates	\$20,391	\$11,372	\$5,600	\$2,541	\$3,500
6	15-344-000	TRI R - Recycling - Sale of Blue Boxes	\$121	\$50	\$0	\$0	\$0
7	15-540-000	TRI R - Govt. Grants Recycling Operating	\$68,392	\$2,162	\$0	\$1,890	\$0
8	15-541-000	TRI R - Circular Materials Contract	\$0	\$49,451	\$42,670	\$21,762	\$42,670
9	TRI R WASTE MANAGEMENT TOTAL REVENUE		\$276,292	\$238,778	\$208,820	\$124,620	\$656,670
TRI R WASTE MANAGEMENT OPERATING EXPENDITURES							
10	16-451-000	TRI R - Salaries & Benefits	\$281,313	\$354,080	\$340,000	\$182,403	\$350,000
11	16-451-001	TRI R - Training, Health & Safety	\$1,006	\$4,162	\$4,500	\$4,757	\$4,500
12	16-452-000	TRI R - Supplies	\$1,192	\$2,254	\$2,000	\$1,017	\$2,000
13	16-454-000	TRI R - Skid & Packer Fuel	\$7,368	\$7,624	\$9,000	\$6,966	\$9,000
14	16-455-000	TRI R - Insurance	\$8,373	\$9,198	\$9,600	\$9,531	\$10,530
15	16-455-002	TRI R - Audit & Accountant Fees	\$11,378	\$8,100	\$8,100	\$0	\$10,000
16	16-455-003	TRI R - 2026 Insurance Claim - Fire	\$0	\$0	\$0	\$31,681	\$0
17	16-456-000	TRI R - Hazardous Waste Disposal	\$1,335	\$3,554	\$2,500	\$0	\$2,500
18	16-460-000	TRI R - Dozer/Site Maintenance	\$334	\$3,218	\$2,000	\$1,777	\$2,000
19	16-460-005	TRI R - Contracted Services	\$9,601	\$28,680	\$5,000	\$19,044	\$5,000
20	16-461-000	TRI R - Office & Advertising	\$3,099	\$3,478	\$2,500	\$5,184	\$2,500
21	16-461-001	TRI R - Bank Charges	\$4,163	\$4,436	\$4,200	\$2,336	\$4,200
22	16-462-000	TRI R - Payment in Lieu of taxes	\$3,668	\$3,656	\$3,800	\$3,536	\$3,900
23	16-464-000	TRI R - Monitoring	\$21,898	\$21,694	\$22,000	\$13,748	\$20,000
24	16-465-000	TRI R - Equipment Maintenance	\$32,103	\$36,791	\$35,000	\$11,023	\$35,000
26	16-476-000	TRI R - Freight	\$21,689	\$14,024	\$12,000	\$7,252	\$12,000
27	16-476-005	TRI R - Processing Fee	\$30,135	\$5,446	\$5,500	\$1,656	\$5,500
29	16-478-000	TRI R - Building Maint.	\$183	\$216	\$1,000	\$649	\$0
31	16-480-000	TRI R - Natural Gas	\$2,333	\$2,237	\$3,000	\$1,116	\$0
32	16-481-000	TRI R - Hydro & Telephone	\$3,234	\$2,032	\$3,000	\$1,213	\$3,000
35	16-486-000	TRI R - Winter Maintenance	\$1,741	\$3,577	\$3,000	\$5,128	\$6,000
36	TRI R WASTE MANAGEMENT TOTAL OPERATING EXPENDITURES		\$468,032	\$518,458	\$477,700	\$310,019	\$487,630
37	TRI R WASTE MANAGEMENT NET OPERATING EXPENDITURES		\$191,740	\$279,679	\$268,880	\$185,399	(\$169,040)

2026 TRI R WASTE MANAGEMENT BUDGET

Account #	Description	2024 ACTUAL	2025 ACTUAL	2026 DRAFT BUDGET	2026 ACTUAL	2027 DRAFT BUDGET
TRI R WASTE MANAGEMENT CAPITAL REVENUE						
38	15-343-000 TRI R - Sale of Equipment - COMPACTION BIN	\$0	\$0	\$8,000	\$0	\$0
39	15-649-001 TRI R - Food Cycler Sales	\$0	\$0	\$0	\$0	\$0
40	TRI R WASTE MANAGEMENT TOTAL CAPITAL REVENUE	\$0	\$0	\$8,000	\$0	\$0
TRI R WASTE MANAGEMENT CAPITAL EXPENDITURES						
41	16-489-002 TRI R - Landfill - Landfill Compactor Repair	\$0	\$42,643	\$15,000	\$14,943	\$0
42	16-489-003 TRI R - Landfill - Mattress Shred & Disposal	\$15,620	\$0	\$0	\$0	\$0
44	16-489-005 TRI R - Recycling - Site Design	\$0	\$8,834	\$9,000	\$1,883	\$0
	TRI R - Landfill - NEW BUILD	\$0	\$0	\$0	\$0	\$450,000
46	16-489-503 TRI R - Food Cycler (2022 Pilot) (2023 Filters)	\$490	\$700	\$440	\$0	\$0
47	TRI R WASTE MANAGEMENT TOTAL CAPITAL EXPENDITURES	\$16,110	\$52,177	\$24,440	\$16,826	\$900,000
48	TRI R WASTE MANAGEMENT NET CAPITAL EXPENDITURES	\$16,110	\$52,177	\$16,440	\$16,826	\$900,000
49	TRI R WASTE MANAGEMENT NET EXPENDITURES	\$207,850	\$331,856	\$285,320	\$202,225	\$730,960

Description	Purchase Date	Purchased From	Status
50' x 90' Maintenance Building	1989	Constructed	
Vertical Downstroke Baler	1995	Progar, Toronto	Not replacing
Vertical Downstroke Baler	1995	Thompson Machining	Not replacing
Magnetic Separator	1995	Magnoshift	Not replacing
Vertical Downstroke Baler	2010	Harris-Selco	
Pallet Scale	2011	Canadian Scale	
TCM Forklift	2012	Lewis Motors	
Radiant Tube Heater	2014	Boyes Electric	New build
Three-Phase Power converter	2017	Lakeland Electric	Not replacing
Site Signage	2017	Signcraft	Ordered
Pallet Jack (2)	2018	Near North Industrial	
YardWorks Lawnmower	2014	Canadian Tire	
Stihl Weed Whacker	2016	Muskoka Rental	
Stainless Steel Garbage Grab (3)	2022	Amazon	x
Vevor 6.3 gallon Air Compressor	2024	Amazon	order after
Greener Pressure Washer	2024	Amazon	order after
Mastercraft 5 drawer tool chest	2024	Canadian Tire	reduced
Wrench - Maximum 30 pc.	2024	Canadian Tire	x
Screwdriver - Maximum 100 pc.	2024	Canadian Tire	x
Ratchet & Socket 122 pc.	2024	Canadian Tire	x
Ratchet & Socket - 1' Drive	2024	Near North industrial	
Reciprocating saw	2024	Canadian Tire	order after
Bolt Cutters 24"	2024	Canadian Tire	order after
Electric Grease Gun	2024	Milwaukee	x
Heavy Duty Magnetic Sweeper	2024	Global Industrial	x
Eyewash Station	2012	U-line	reduced
2 way Radio with Charger (3)	2015	Spectrum	x
Defender Security System	2018	Defender	x
Fire Extinguishers (5 - 10 lbs)	2023	Fire Alert, Callandar	x
First Aid Kit	2023	Fire Alert, Callandar	x
Traffic Cones	2024	Amazon	x
100' insulated extension cord (2)	2024	Home Hardware	x
Defibrillator	2024	Phillips Heartstart	x
Punch Clock	2012	Amazon	x
Cash Float	2012	Township	x
Laptop	2018	Munisoft	
Cellphone	2024	Bell Canada	x
Mini Fridge	2014	Canadian Tire	
Keurig Coffee Maker	2022	Home Hardware	
Microwave	2024	Home Hardware	
Battery/power surge protection	2024	MuniSoft	
Danby 3 to 1 Air Conditioner	2025	amazon	Not replacing
Point of Sale Machines (3 POS)	2025	Moneris	Moneris no charge
Paper rolls for POS (100 rolls)	2025	Moneris	x
Blue Boxes (150 units)	2019 (250 units)	Busch Systems	Not replacing
Green Bins (100 units)	2019 (250 units)	Busch Systems	Not replacing
Lockers	2017	Corcoran Contracting	New build
Gate Attendant Hut	2017	Corcoran Contracting	Temporary
Picnic table 8' frame wood	2018	Uline Products	New build
Docking plate	2018	Bernier Welding	New build
Rakes, Shovels, Brooms	2019	Building Center	x
Compactor Fluids, Filters	2025	AFC Repair	x
Skid Steer Fluids, Filters	2025	AFC Repair	x
33 pound propane cylinder	2026	Moore Propane	Not replacing



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

Live Fire Training Unit Agreement

Report: 09-2026

Date: September 8, 2026

PURPOSE

That Council pass By-law 30-2026 to authorize the execution of the Live Fire Training Unit Agreement between the Village of Burk's Falls, Town of Kearney, Municipality of Magnetawan, Township of McMurrich/Monteith, Township of Ryerson, Township of Perry and Township of Armour.

BACKGROUND

The draft agreement was reviewed by the participating Fire Chiefs, Almaguin Clerks and Treasurers, and the Regional Fire Services Committee. Feedback was provided on several matters, including the term of the agreement, withdrawal provisions, maintenance and repair approvals, reserve contributions, ownership, and the potential future relocation of the Training Unit.

The proposed changes were subsequently forwarded to the municipal solicitor for review. All requested revisions have now been incorporated, and the municipal solicitor has provided a final version of the Live Fire Training Unit Agreement for consideration and approval by the participating municipalities.

ANALYSIS

The final Agreement establishes the framework for the shared use, maintenance and financial responsibility of the Live Fire Training Unit located at the Township of Perry Fire Hall. Key provisions include:

- an initial term of twenty (20) years, with further ten (10) year renewal terms by mutual written agreement;
- confirmation that the Training Unit is jointly owned by the parties, while the site on which it is located is owned by the Township of Perry;
- equal annual use of the Training Unit by the participating Fire Departments, subject to an approved annual schedule and the applicable operating guidelines and procedures;
- maintenance and repair costs shared in five equal Fire Department shares, with each Fire Department establishing an annual maintenance and repair reserve contribution of \$1,500 beginning in 2026;
- majority written approval for non-routine maintenance, repairs and building alterations, together with a thirty (30) day voting process for matters requiring agreement;
- a five (5) year initial commitment before a party may withdraw, followed by a defined notice and compensation process based on Schedule "A";



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

- provisions addressing the possible future removal or relocation of the Training Unit, including unanimous consent for relocation; and
- an assessment of the Training Unit in the second-last year of the initial or any renewal term to assist the parties in determining future repair, replacement or renewal requirements.

The final Agreement reflects the matters raised during the earlier municipal review and provides a clear structure for the long-term operation, maintenance, cost-sharing, withdrawal and potential relocation of the jointly owned Training Unit.

FINANCIAL

Under the Agreement, maintenance and repair costs are shared in five equal Fire Department shares. Each Fire Department is also required to establish a maintenance and repair reserve in the annual amount of \$1,500 beginning in 2026. The Township of Perry will administer maintenance and repairs and invoice the participating Fire Departments for their respective shares of eligible costs incurred during the year.

RECOMMENDATION

THAT Council receive this report for information;
AND THAT Council approve the live Fire Training Unit Agreement and pass bylaw 30-2026 to authorize its execution.

Attachments:
Live unit agreement;

Denis Duguay

Denis Duguay C M R P
CAO/CLERK

LIVE FIRE TRAINING UNIT AGREEMENT

DATED this ____ day of _____, 2026

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF PERRY

(hereinafter called the “Township of Perry”)

OF THE FIRST PART

- and -

THE CORPORATION OF THE TOWN OF KEARNEY

(hereinafter called the “Town of Kearney”)

OF THE SECOND PART

- and -

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(hereinafter called the “Municipality of Magnetawan”)

OF THE THIRD PART

- and -

THE CORPORATION OF THE TOWNSHIP OF McMURRICH/MONTEITH

(hereinafter called the “Township of McMurrich/Monteith”)

OF THE FOURTH PART

- and -

THE CORPORATION OF THE TOWNSHIP OF RYERSON

(hereinafter called the “Township of Ryerson”)

OF THE FIFTH PART

- and -

THE CORPORATION OF THE VILLAGE OF BURK’S FALLS

(hereinafter called the “Village of Burk’s Falls”)

OF THE SIXTH PART

- and -

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

(hereinafter called the “Township of Armour”)

OF THE SEVENTH PART

(hereinafter collectively referred to as the “Parties”)

WHEREAS the Parties have jointly constructed a Live Fire Training Unit (hereinafter referred to as the “Training Unit”) for their mutual benefit, which is located in the Township of Perry at the Township of Perry Fire Hall, 64 Old Government Road, Emsdale, Ontario (hereinafter referred to as the “Site”);

AND WHEREAS the use of the Training Unit shall be shared amongst the Parties and their Fire Departments, and the Parties shall share in the costs associated with the Training Unit;

AND WHEREAS pursuant to section 20 of the *Municipal Act, 2001* the Parties hereto are authorized to enter into this Agreement which is for their joint benefit;

NOW THEREFORE in consideration of the mutual covenants and representations contained in this Agreement the Parties hereto agree as follows:

1. PURPOSE AND SCOPE

The purpose of this Agreement is to provide the framework for the use of, maintenance of and financial responsibility for the Training Unit. The Parties shall work together in collaboration with each other to support an effective and efficient partnership with regards to all matters related to the Training Unit.

2. FIRE DEPARTMENTS

The Fire Departments of the Parties are as follows:

- a. The Township of Perry Fire Department for the Township of Perry;
- b. The Town of Kearney Fire Department for the Town of Kearney;
- c. The Municipality of Magnetawan Fire Department for the Municipality of Magnetawan;
- d. The Township of McMurrich/Monteith Fire Department for the Township of McMurrich/Monteith; and
- e. The Burk's Falls and District Fire Department for the Township of Ryerson, the Village of Burk's Falls, and the Township of Armour.

3. TERM

This Agreement shall commence on the date that it is signed by all the Parties and shall continue in full force and effect for a term of twenty (20) years (the "Initial Term"), unless terminated earlier in accordance with this Agreement. The Parties may renew this Agreement for further additional terms of ten (10) years by mutual written agreement of the Parties. If the Parties do not consent in writing to a renewal of this Agreement, then the Agreement will expire at the end of the Initial Term or any renewal terms.

4. OWNERSHIP AND COST OF CONSTRUCTION OF TRAINING UNIT

- a. The Parties acknowledge that the Training Unit was jointly purchased by the Parties and it is owned by the Parties jointly, although the Site on which it is placed is land owned by the Township of Perry.
- b. It is further acknowledged by the Parties that the total cost to construct the Training Unit was \$179,842.10 and this cost was allocated between them as follows:

i.	The Township of Perry	\$35,968.42
ii.	The Town of Kearney	\$35,968.42
iii.	The Municipality of Magnetawan	\$35,968.42
iv.	The Township of McMurrich/Monteith	\$35,968.42
v.	The Township of Ryerson, The Village of Burk's Falls and the Township of Armour	\$35,968.42

5. USE OF TRAINING UNIT

- a. Each Fire Department will have equal annual use of the Training Unit, based on a schedule to be created and approved by all the Parties, by November 30th of the preceding calendar year.
- b. The Training Unit's Operating Guidelines and Procedures, titled OP 0021 Live Fire Training Unit, must be followed at all times when used by any of the Fire Departments.

- c. During each Fire Department’s use of the Training Unit, the applicable Fire Chief shall have responsibility for proper supervision of all personnel using the Training Unit.
- d. All Parties are responsible for keeping the Training Unit in good repair and working order and in a condition fit and safe for its intended purpose. Parties and their Fire Departments shall comply with all applicable laws and regulations during their use of the Training Unit.

6. MAINTENANCE AND FINANCIAL RESPONSIBILITY

- a. Subject to the terms herein, the Township of Perry has primary responsibility for administration of the Training Unit, including to arrange for maintenance work and repairs.
- b. Any issues or concerns with respect to the maintenance or repair of the Training Unit noted during the use of the Training Unit by any Party or its Fire Department shall be promptly brought to the attention of the Township of Perry and any necessary maintenance or repair shall be completed in accordance herewith.
- c. Prior to any maintenance or repair costs being incurred, or any building alterations being completed, other than routine maintenance, the consent of a majority of all the Parties, in writing, must be obtained.
- d. Notwithstanding the foregoing, if there exists, in the opinion of the Township of Perry, an emergency situation which requires immediate attention to avoid damage to the Site, the Training Unit and/or which is a risk to any person’s health and safety, maintenance and repair work may be done immediately by the Township of Perry, but notice shall be provided to all other Parties at the earliest possible time and the costs to address such emergency situation shall be shared by the Parties as set out in the following paragraphs.
- e. All maintenance and/or repair costs, including the costs of building alterations, shall be shared by the Parties and split into five equal shares, based on the Fire Departments, which are allocated as follows:

i.	Township of Perry	One share
ii.	Town of Kearney	One share
iii.	Municipality of Magnetawan	One share
iv.	Township of McMurrich/Monteith	One share
v.	Township of Ryerson, Village of Burk’s Falls, and Township of Armour	One share
- f. Notwithstanding the foregoing, if maintenance and/or repairs are required due to the negligence of any one Party or their Fire Department, that Party shall bear the sole total cost of the maintenance and/or repairs. The member municipalities of the Burk’s Falls and District Fire Department shall be treated as one party for the purposes of this subsection.
- g. Each Fire Department shall establish a maintenance and repair reserve in their budgets, beginning in 2026, in the annual amount of \$1,500.00. At the end of each year, the Township of Perry shall send an invoice to each of the Fire Departments for each Party’s share of the costs of all maintenance and/or repair completed further to this Agreement in the year. Each Fire Department shall remit payment to the Township of Perry within thirty (30) days. For clarity, the share of the costs for the Township of Ryerson, Village of Burk’s Falls, and Township of Armour, who are collectively responsible for one share of the costs, will be invoiced to the Burk’s Falls and District Fire Department.

7. DECISIONS REQUIRING AGREEMENT

The following procedure shall be followed for any decisions which need to be made by the Parties under this Agreement, or for any matters which require the agreement of the Parties, or the majority of the Parties, in accordance with the terms of this Agreement:

- a. Any Party proposing a specific action in accordance with this Agreement (a "Proposal") shall circulate written notice of the proposed action to the Clerk of each Party. For context, it is anticipated that most Proposals will be circulated by the Township of Perry and be related to proposed maintenance and/or repairs, but the Parties acknowledge that other matters may require a Proposal.
- b. Each Party shall then vote on a Proposal and circulate their vote, in writing, to all other Parties, to be delivered to the Clerk of each Party, within thirty (30) days of the date the Proposal was circulated.
- c. If a Party does not circulate its vote within such thirty (30) day time period then that Party will be deemed to vote in favour of the Proposal.

For clarity, the above procedure does not apply to decisions regarding the termination of this Agreement, the renewal of the term of this Agreement, the relocation of the Training Unit, or changes to any of the clauses of this Agreement or Schedule "A" attached hereto, with any such matters requiring the express written agreement of each of the Parties.

8. INSURANCE

Each Party shall maintain a general liability insurance policy insuring against injury or damage to persons or property, underwritten by an insurer licensed to conduct business in the Province of Ontario with a limit of not less than \$5,000,000.00. The policy shall be endorsed to include every other Party to the Agreement as an additional insured with respect to the insuring Party's use of the Training Unit as per the Agreement. Each policy shall further be endorsed to include cross-liability, contractual liability and personal injury. Each Party shall provide a copy of their certificate of insurance to all the other Parties, or any of them, upon request.

9. INDEMNIFICATION

- a. Each Party agrees to defend, indemnify and save harmless each of the other Parties, along with their respective councillors, officers, employees and agents, from and against any and all liability, action, claim, loss, damage, payment, cost, fine, recovery or expense, including assessable legal fees, of every kind whatsoever, including but not limited those arising from bodily injury, sickness, disease or death or damage to or destruction of tangible property, arising out of or allegedly attributable to the negligence, acts, errors, omissions, misfeasance, nonfeasance, fraud or wilful misconduct of the Indemnifying Party, its Fire Department, councillors, officers, employees, and agents, or any of them, in connection with or any way related to the delivery or performance of this Agreement or the exercise of any rights granted by this Agreement, save and except in respect of any liability, action, claim, loss, damage, payment, cost, fine, recovery or expense, including assessment legal fees, directly attributable to, arising from, or caused by the negligence or breach of contractual obligation hereunder by the Indemnified Parties. This indemnity shall be in addition to and not in lieu of any insurance to be provided by a Party in accordance with this Agreement and shall survive this Agreement.
- b. Each Indemnifying Party further agrees to defend, indemnify and save harmless the Indemnified Parties from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever arising out of or related to the Indemnifying Party's status with WSIB. This indemnity shall be in addition to and not in lieu of any proof of WSIB status and compliance to be provided by the Parties in accordance with this Agreement and shall survive this Agreement.

10. WITHDRAWAL OF PARTY FROM AGREEMENT

- a. For the purposes of this section, the term Party refers to any of the following:
 - i. The Township of Perry;
 - ii. The Town of Kearney;
 - iii. The Municipality of Magnetawan;

- iv. The Township of McMurrich/Monteith; and/or
- v. The Township of Ryerson, the Village of Burk's Falls, and the Township of Armour jointly;

with the term "Parties" referring to all of these collectively, as the context so requires.

- b. No Party shall be permitted to withdraw from this Agreement during the first (5) years of the Agreement's term. Starting in the sixth (6th) year of this Agreement, any Party wishing to withdraw from this Agreement may do so on at least six (6) month's written notice to the other Parties, with the written notice being required by no later than June 30th of any given year, The withdrawal of a Party in accordance with this clause shall not take effect until January 1st of the year following the year in which notice is given.
- c. A withdrawing Party shall be entitled to compensation upon their withdrawal based on their proportionate 1/5th share of the current value of the Training Unit in the year in which their withdrawal is effective, as set out in Schedule "A" attached hereto.
- d. Compensation paid to a withdrawing Party shall be paid proportionately by all other remaining Parties. The Parties acknowledge that a withdrawing Party may not be paid their compensation until such payment has been allocated in the municipal budgets for the following year by the remaining Parties.
- e. The values in Schedule "A" attached hereto may be revised from time to time if justified based on renovations and repairs completed to the Training Unit, and providing that all Parties consent in writing to such revision.

11. REMOVAL/REMEDICATION OF TRAINING UNIT AND SITE

- a. For the purposes of this section, the term Party refers to any of the following:
 - i. The Township of Perry;
 - ii. The Town of Kearney;
 - iii. The Municipality of Magnetawan;
 - iv. The Township of McMurrich/Monteith; and/or
 - v. The Township of Ryerson, the Village of Burk's Falls, and the Township of Armour jointly but not severally;

with the term "Parties" referring to all of these collectively, as the context so requires.

- b. At the end of the Initial Term of this Agreement or any renewal term, or should all Parties (or remaining Parties) agree in writing to terminate this Agreement earlier than the end of the term, the costs associated with the Training Unit's removal and/or costs associated with the remediation of the Site shall be shared equally amongst the Parties, or such Parties as are then remaining. This paragraph shall survive the termination of this Agreement.
- c. Prior to the end of the term of this Agreement, should the Parties agree to move the Training Unit to a new location, which shall require unanimous consent of all seven of the Parties (despite the definition of "Parties" in subsection 11(a) above), then the cost of such removal from the Site and the relocation, including, but not limited to, costs to remediate the Site and to create a new pad for the Training Unit at the new location, shall be shared equally between the Parties (as the term "Parties" is defined in subsection 11(a) above).

12. ASSESSMENT OF TRAINING UNIT

In the second last year of the Initial Term, or any renewal term, the Parties shall agree on a process for and shall undertake an assessment of the Training Unit to evaluate the condition, functionality, and state of repair of the Training Unit and to determine whether the Training Unit requires repair or replacement, along with any associated estimated costs, or whether it has reached the end of its useful life. Said assessment shall be administrated by the Township of Perry, with any costs associated with same being payable by the Parties in equal shares in

accordance with the terms of this Agreement. The results of the assessment shall be shared with all of the Parties and shall be used to inform negotiations and each Party's decision-making as to the possible renewal of the term of this Agreement. For greater certainty, nothing in this clause shall be construed to obligate any Party to agree to renew the term of this Agreement.

13. DISPUTE RESOLUTION

If, during the term of this Agreement, a dispute or disagreement arises between the Parties that cannot be resolved by voluntary mediation then same shall be submitted to arbitration under the provisions of the *Municipal Arbitrations Act* and the decision rendered in respect of such proceedings shall be final and binding on the Parties. If for any reason the said arbitration cannot be conducted pursuant to the provisions of the *Municipal Arbitrations Act* then the Parties hereto shall agree to the selection of a single arbitrator and, in the absence of agreement, such arbitrator shall be appointed by a Judge of the Superior Court of Justice and the arbitration shall be carried out pursuant to the *Arbitration Act* and the decision rendered in respect of such proceedings shall be final and binding on the Parties.

14. NO ASSIGNMENT

No party may assign this Agreement or any of its rights or obligations under this Agreement, whether voluntarily, by operation of law, or otherwise, without the prior written consent of all of the Parties. No new parties may be admitted into this Agreement without the prior written consent of all of the Parties.

15. GENERAL

- a. Upon the execution of this Agreement, any existing agreement or memorandum of understanding between the Parties or their Fire Departments regarding the Training Unit, and specifically including the Memorandum of Understanding between “the Township of Ryerson, the Town of Kearney, the Municipality of Magnetawan, the Township of McMurrich/Monteith, and the Township of Perry” dated March 25, 2025, shall forthwith become null and void.
- b. This Agreement and the attached Schedule constitute the entire Agreement between the Parties. There are no undertakings, representations or promises, express or implied, other than those contained in this Agreement.
- c. This Agreement may be amended at any time by the mutual consent of the Parties in writing.
- d. If any provision of this Agreement is for any reason invalid, that provision shall be considered separate and severable from the Agreement and the other provisions of this Agreement shall remain in force and continue to be binding upon the parties as though the invalid provision had never been included in this Agreement.
- e. This Agreement shall be interpreted, performed and enforced in accordance with the laws of the Province of Ontario.

THIS AGREEMENT shall enure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns.

[THE REST OF THIS PAGE HAS INTENTIONALLY BEEN LEFT BLANK]

By The Corporation of the Township of Perry on the 19th day of August, 2026.

I/We have the authority to bind the Corporation

I/We have the authority to bind the Corporation

I/We have the authority to bind the Corporation

By The Corporation of the Township of McMurrich/Monteith on the _____ day of _____, 2026.

**THE CORPORATION OF THE
TOWNSHIP OF McMURRICH/MONTEITH**

per: _____
Glynn Robinson, Mayor

Per: _____
Cheryl Marshall, Clerk/Treasurer

I/We have the authority to bind the Corporation

By The Corporation of the Township of Ryerson on the _____ day of _____, 2026.

**THE CORPORATION OF THE
TOWNSHIP OF RYERSON**

per: _____
George Sterling, Mayor

Per: _____
Nancy Field, Clerk

I/We have the authority to bind the Corporation

By The Corporation of the Village of Burk's Falls on the _____ day of _____, 2026.

**THE CORPORATION OF THE
VILLAGE OF BURK'S FALLS**

per: _____
Chris Hope, Mayor

Per: _____
Denis Duguay, CAO-Clerk

I/We have the authority to bind the Corporation

By The Municipal Corporation of the Township of Armour on the _____ day of _____, 2026.

**THE MUNICIPAL CORPORATION OF THE
TOWNSHIP OF ARMOUR**

per: _____
Rod Ward, Mayor

Per: _____
Charlene Watt, Municipal Clerk

I/We have the authority to bind the
Corporation

THIS IS SCHEDULE “A” TO THE AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF PERRY, THE CORPORATION OF THE TOWN OF KEARNEY, THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN, THE CORPORATION OF THE TOWNSHIP OF McMURRICH/MONTEITH, THE CORPORATION OF THE TOWNSHIP OF RYERSON, THE CORPORATION OF THE VILLAGE OF BURK’S FALLS, AND THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

SCHEDULE “A”

Age of training unit	Percentage of value of the Training Unit
Year 6	95%
Year 7	90%
Year 8	85%
Year 9	80%
Year 10	75%
Year 11	70%
Year 12	65%
Year 13	60%
Year 14	55%
Year 15	50%
Year 16	45%
Year 17	40%
Year 18	35%
Year 19	30%
Year 20	25%
Year 21	20%
Year 22	15%
Year 23	10%
Year 24	5%
Year 25	0%

*100% of the value of the Training Unit is the initial cost to construct, being \$179,842.10.



General Government and Finance Advisory Committee Meeting

September 10, 2026, at 2:45 pm at 172 Ontario Street

Present: Mayor Chris Hope, Deputy Mayor Sean Cotton, Councillor Ashley Brandt, CAO-Clerk Denis Duguay and Treasurer Tammy Wylie, Recording Secretary

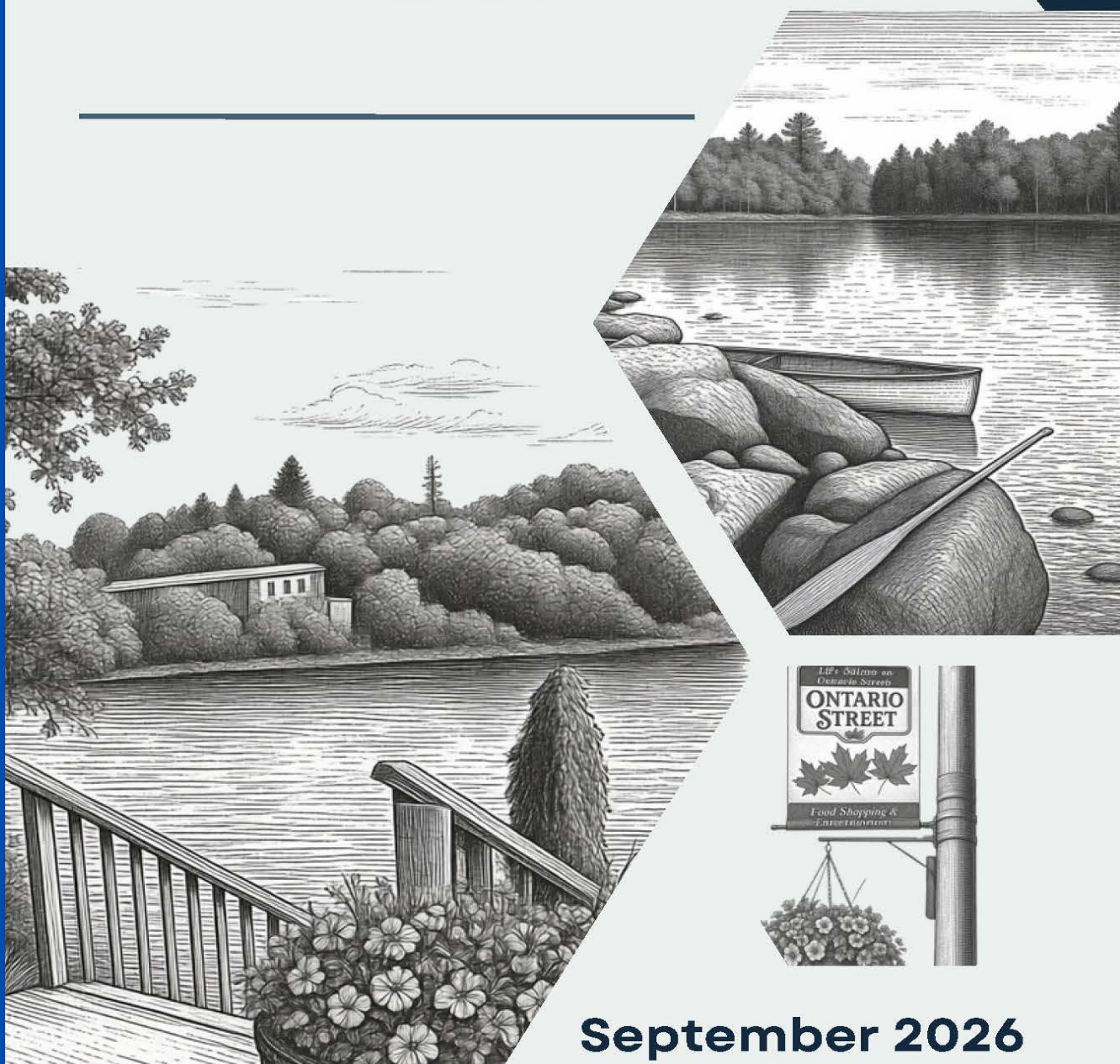
Regrets: None

Delegations: None

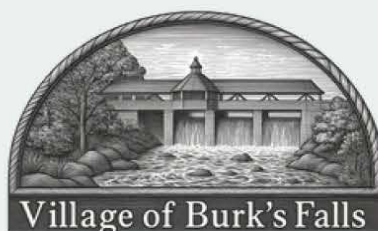
1. The meeting was called to order at 2:49 pm by Chair A. Brandt
2. Disclosure of Pecuniary Interest: None
3. Adoption of Previous Meeting Minutes:
Moved by C. Hope - Seconded by S. Cotton
THEREFORE BE IT RESOLVED THAT the Village of Burk's Falls General Government and Finance Committee adopts the minutes of July 7, 2026. Carried.
4. Old Business: None
5. New business:
 - a) Draft Community Improvement Plan
The Committee received and reviewed the draft Community Improvement Plan which introduced initiatives for specific zones within the Village to improve facades, increase accessibility and improvements or redevelopment ventures through grant and incremental tax rebate programs. The committee asked questions and discussed the options, recommending that the draft plan be presented to Council at their next regular meeting of September 15, 2026.
6. Recommendations to Council:
 - a. Moved by C. Hope - Seconded by S. Cotton
That the Draft Community Improvement Plan for the Village of Burk's Falls be presented to Council at their next meeting of September 15, 2026. Carried.
7. Date of Next Meeting: At the call of the Chair
8. Meeting adjourned at 3:50 pm

Signature of Chair- Ashley Brandt

COMMUNITY IMPROVEMENT PLAN



September 2026



Village of Burk's Falls Community Improvement Plan

Preamble to the Village of Burk's Falls Community Improvement Plan	3
Introduction	3
Legislative Authority and Policy Framework	3
Municipal Act.....	3
The Planning Act	4
Official Plan	4
Protection and Enhancement of Downtown Character – Section 5.2.1	5
Commercial Core Architectural and Streetscape Improvements – Section 5.2.2	5
Economic Development and Community Revitalization Goals	5
Village of Burk's Falls Community Improvement Plan	5
Community Improvement Project Area (CIPA).....	5
Purpose.....	5
Goals and Objectives	5
Monitoring and Changes to the CIP.....	6
Implementation	6
C1 and C3.....	7
Financial Incentive Programs	7
Incremental Tax Rebate Program.....	8
Façade Improvement Program	9
Accessibility Renovation Program.....	9
Schedule A Zoning By-law Map.....	10
Schedule B Summary of Possible Community Improvement Initiatives	11
Schedule C Recommended Incremental Tax Rebate Guidelines- Decision Making Matrix	13

Preamble to the Village of Burk's Falls Community Improvement Plan

Introduction

A Community Improvement Plan (CIP) is a strategic planning and economic development tool that enables a municipality to encourage revitalization, redevelopment, and investment within designated areas of the community. It supports initiatives that improve the economic vitality, appearance, livability, and long-term sustainability of a municipality while advancing Council's planning and community development objectives.

In Ontario, municipalities are authorized to prepare Community Improvement Plans under Section 28 of the Planning Act.

The intent of the Community Improvement Plan (CIP) is to outline, within a single document, a range of potential improvement initiatives that may be undertaken to promote and encourage renewal and redevelopment within key areas of the Village requiring investment.

The Plan is intended to provide a list of potential incentive programs that Council may consider when making decisions regarding the allocation of funding toward priority developments. These incentives are designed to support downtown improvements, encourage private investment, and assist with significant development projects that contribute to the overall goals of the community.

The Village is not obligated to implement all, or any, of the incentives identified within the Plan and may introduce, modify, reduce, or discontinue funding for any incentive program at any time. Further, Council reserves the right to determine, at its sole discretion, the timing and implementation schedule for any proposed financial incentives contained within the Plan.

Legislative Authority and Policy Framework

Municipal Act

Ontario's Municipal Act 2001 is the principal statute governing municipal organizations and the delivery of services in Ontario. The Act came into effect on January 1, 2003, replacing the 1990 Municipal Act. Effective January 1, 2007, the Municipal Statute Law Amendment Act introduced significant amendments to the Municipal Act, providing municipalities with greater flexibility to meet community expectations and fulfilling responsibilities.

Section 106 of the Municipal Act prohibits municipalities from directly or indirectly assisting any manufacturing business or other industrial or commercial enterprise through the granting of financial incentives, a practice that is commonly referred to as "bonusing". Notwithstanding Section 106, the Act does provide an exception which allows a

Village of Burk's Falls Community Improvement Plan

municipality to offer certain incentives where the municipality has approved a Community Improvement Plan in accordance with Section 28 of the Planning Act.

The Planning Act

The Planning Act empowers the Council of a lower-tier or single tier municipality to designate Community Improvement Project Areas (CIPAs) and develop CIPs in accordance with the Act. Where a municipality has an approved CIP in place, the Act directs that the municipality may:

- Acquire, hold, clear, grade, otherwise prepare, sell, lease or otherwise dispose of lands;
- Construct, repair, rehabilitate or improve buildings on lands acquired or held by the municipality;
- Make grants or loans to registered owners, assessed owners and tenants of the lands or buildings to pay for the whole or part of any cost of rehabilitating such lands or buildings; and
- Enter into agreements with any government authority for conducting studies and for the preparation, implementation and financing of plans and programs.

Official Plan

The Village of Burk's Falls Official Plan recognizes the importance of the downtown Commercial Core as a central area for community activity, economic development, and investment. The Plan identifies the Commercial Core as a distinct downtown/main street area intended to support local businesses, services, and community functions. It encourages infill development, redevelopment, and the continued enhancement of the existing built form, recognizing the downtown's character as an important community asset.

The Official Plan further supports improvements to the visual quality and functionality of the Commercial Core through enhanced streetscapes, improved building maintenance, coordinated signage, landscaping, lighting, and other public realm improvements. These objectives provide a strong policy foundation for the implementation of a Community Improvement Plan.

A Community Improvement Plan will assist the Village in achieving these objectives by providing financial incentives and strategic programs that encourage private investment, support downtown revitalization, improve property conditions, strengthen the local economy, and enhance the overall attractiveness and sustainability of the Village's downtown area.

Village of Burk's Falls Community Improvement Plan

Protection and Enhancement of Downtown Character – Section 5.2.1

The Official Plan recognizes the importance of the existing downtown character and identifies the built form of the Commercial Core as an important asset to the Village. It encourages redevelopment while protecting historical and community features.

Commercial Core Architectural and Streetscape Improvements – Section 5.2.2

The Official Plan specifically directs Council to encourage visual improvements within the Commercial Core, including:

- coordinated signage, lighting, landscaping, and maintenance;
- improved parking area landscaping and maintenance;
- streetscape improvements such as benches, plantings, lighting, and street fixtures;

Economic Development and Community Revitalization Goals

The Village's planning framework identifies economic vitality, sustainable growth, and community improvement as important municipal objectives. The Village's own community development materials identify that Official Plan policies help guide community improvement initiatives and support economic vitality.

The Village has also identified its CIP as a tool to support revitalization, business growth, tourism, and investment, alongside initiatives such as the Downtown Revitalization and Waterfront Master Plan.

Village of Burk's Falls Community Improvement Plan

Community Improvement Project Area (CIPA)

The CIP applies to all lands within the Village of Burk's Falls, as identified as C2 as indicated in Schedule A, respectively.

Purpose

The purpose of the Village CIP is to promote the revitalization and redevelopment of buildings and lands within the Village's Commercial 2 (C2) (identified in the Village Zoning by-law).

Goals and Objectives

The fundamental goal of the CIP is to promote development in the C2 area by encouraging property and business owners to improve the visual quality and function of buildings, with a view to enhancing the long-term viability and economic stability of the Village. The goals of the CIP are consistent with the policies of the Village's Official Plan, Zoning by-law, and the Municipal Strategic Plan.

Village of Burk's Falls Community Improvement Plan

Generally, the objectives of the CIP are to:

- Facilitate the ongoing viability, vitality and revitalization of the C2 area of the Village;
- Encourage long-term investment that improves the economic climate of the Village;
- Outline a set of key design principals to form a basis for improvement efforts;
- Improve the physical and visual quality of the existing building inventory;
- Conserve and strengthen traditional heritage features within designated community improvement areas by encouraging improvement that is in harmony with the history of the area and encourages reuse;
- Promote a visual attractiveness, safe and clean public realm that is accommodating and accessible to all users;
- Stimulate private investment activity and private property maintenance;
- To minimize barriers and costs associated with the development process;
- Use existing services and infrastructure more effectively;
- Meet the Official Plan and Strategic Plan objectives;
- Improve the downtown streetscape and public realm to create an attractive, vibrant, and accessible destination that enhances community pride, encourages visitation, and supports the long-term economic vitality of local businesses.

Monitoring and Changes to the CIP

The Village supports actions that may be undertaken to promote revitalization and renewal, either through the use of one initiative or a combination of complementing incentives. However, the Village is not obligated to implement the incentive programs as outlined in the Plan and may choose to discontinue any incentive associated with the CIP at the sole discretion of Council.

Where Council resolves to discontinue a program or incentive, any approved projects underway at the time will generally be honoured until the development is discontinued.

Implementation

Council shall prepare and adopt a set of guidelines and procedures to establish specifics on how the various elements of the Plan will be implemented. The guidelines will address such issues as the application and approval procedures, agreement requirements, design guidelines, and how decisions will be made regarding which projects receive approval (scoring framework).

At the time Council establishes its annual budget, Council will determine the maximum contribution to be made available to various programs under the CIP for the current year.

The Village will conduct periodic reviews of the programs being implemented under the CIP to determine their effectiveness and to determine whether funding levels should be increased or decreased, or whether modifications to the program should be made.

C1 and C3

The Village Official Plan also identifies Neighbourhood Commercial (C1) and Highway Commercial (C3) designations. While the Community Improvement Plan is primarily focused on the Downtown Commercial (C2) designation, Council may, at its discretion, consider projects located within the C1 and C3 zones where it determines that the proposed project is in the best interests of the community and supports the objectives of the Community Improvement Plan.

Financial Incentive Programs

This section outlines the financial incentive programs that may be implemented by the Village through the CIP. These incentive programs are designed to stimulate and assist new development, redevelopment and rehabilitation of vacant, underutilized or deteriorated properties in the designated areas of the Village and may be funded by way of grants.

Annual limits on expenditures/funds to be made available for the financial incentive programs in this Plan will be determined by Council who may also adjust rebate amounts in accordance with available funds and Strategic Plan objectives. Detailed program implementation policies will also be established by the Village for the programs identified in this Plan.

The following general implementation and eligibility criteria shall apply to all financial incentive programs offered through this plan:

- Applications for funding shall be submitted prior to the issuance of a building permit. Grants will only be paid out after the applicable improvements have been completed and inspected and all outstanding workorders have been satisfied;
- All taxes and other Municipal financial obligations for a property must be paid in full before any grant is paid to an eligible property owner. The Village reserves the right to request an independent audit of the applicants' accounts, at the expense of the applicant;
- If a property is under an assessment appeal, the grant application will be held in abeyance until the appeal is resolved;
- Any program applicant may be required to enter into an agreement with the Village specifying such items as the level of grant available and the terms and conditions associated with the grant received;

Village of Burk's Falls Community Improvement Plan

- If a building erected or improved with a program grant is demolished prior to the expiry of the grant period, or the property is not maintained in a satisfactory state of repair consistent with Village by-laws, the grant is forfeited and will be recovered by the Village;
- To be eligible for any of the funding programs, the proposed work shall conform with the goals of this CIP, all Village policies, standards and procedures including the Village's Property Standards by-law, Village Zoning by-law, site plan guidelines, and will be subject to review and the issuance of all required planning and development approvals and building permits;
- All construction should be completed within two (2) years of the application being approved or following the issuance of a building permit as determined by the Village in its sole and absolute discretion, acting reasonably. Failing which, the approved funding, either all or in part, shall be cancelled;
- The total cost of all grants provided by the Village may not exceed the total cost of the rehabilitation;
- All applications for assistance under this CIP will be considered on a "first come, first served" basis and will be restricted to the limit of budgeted funding. Should the number of eligible projects exceed the annual funding available, those eligible projects will be held in queue until, and if, funding becomes available the following year;
- Any applicant may be required to provide detailed quotes and/or cost estimates for services and materials subject to an application:
- The Village may, at any time, discontinue or cancel funding of a program:
- Unused funds from a particular program may be transferred to a reserve for CIP use in future years at the discretion of Council.

The following is a brief description of each program that may be offered at the discretion of Council within all or part of the C2 area. A summary of the program descriptions appear in Schedule B of this Plan.

Incremental Tax Rebate Program

This program is intended to provide a grant to owners of lands and buildings who undertake improvements or redevelopment that result in an increased property assessment. The amount of the grant provided will depend on the amount of the municipal portion of property taxes that has increased as a result of the improvements. The increase in realty tax represents the annual municipal realty tax in each year following improvement or redevelopment of lands in question. All commercial properties located in the C2 area are eligible for this program. Commercial and Industrial areas in the C1 and C3 area may also be eligible where applicable (e.g. significantly public facing buildings).

Village of Burk's Falls Community Improvement Plan

The first year of the program shall generally be the first full tax year after completion of the project and following the issuance of the occupancy permit.

For clarity, the specific calculation used in determining the annual grant amount shall be:

*Annual Grant=(Post-project Municipal Property Taxes- (Pre-project Assessment * Current Year Municipal Tax Rate) * Increment Tax Rebate Percentage.*

Façade Improvement Program

This program is intended to provide a grant to encourage exterior renovations which are in keeping with the desired aesthetic effect and historical/heritage characteristics of buildings within designated areas. Eligible improvements may consist of external repairs to facades, including signage, entrances and display windows. Interior work is not eligible. Commercial properties in the C1 and C3 areas may be eligible at prominent locations.

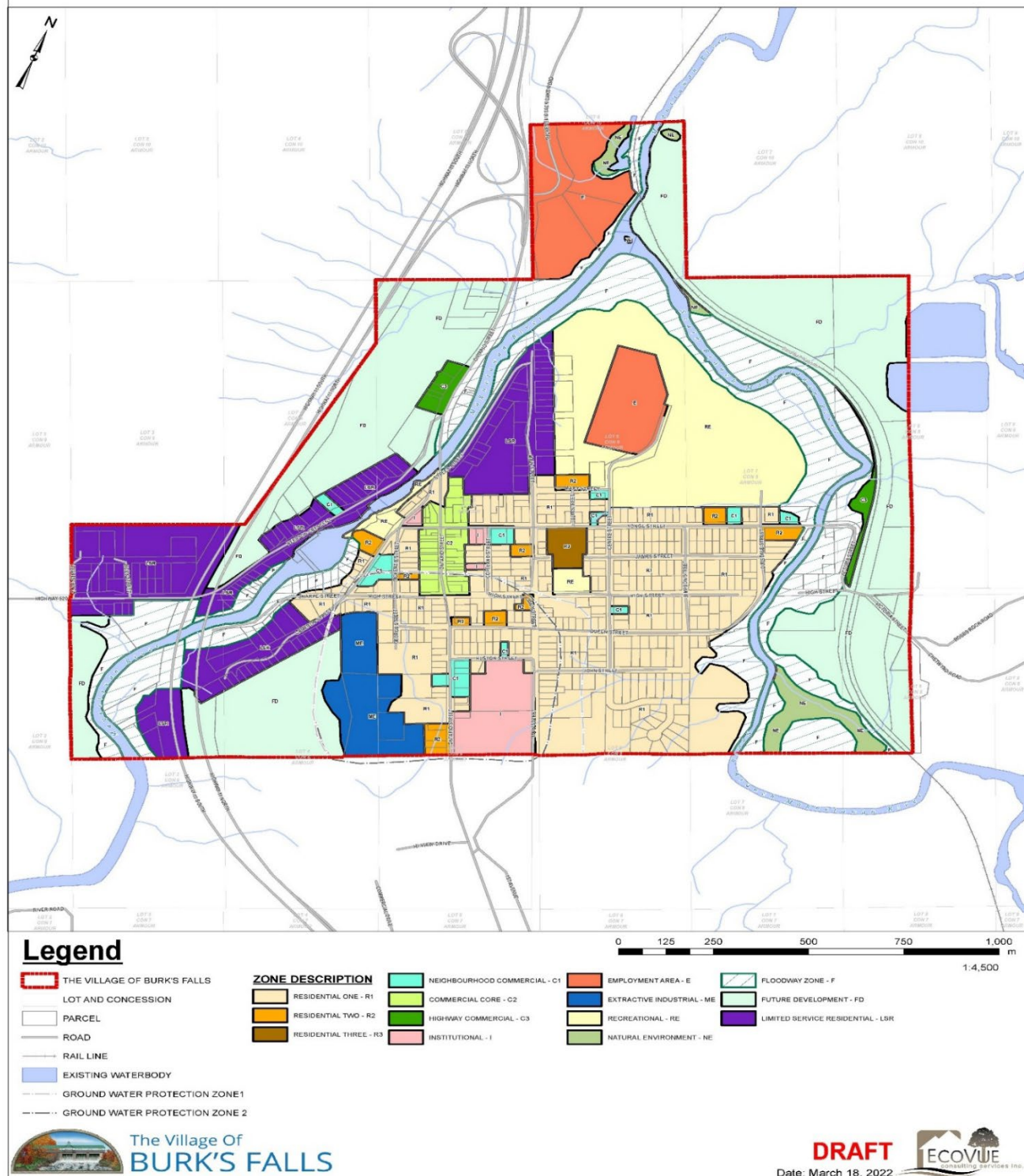
Accessibility Renovation Program

This program is intended to provide a grant to improve accessibility to and of existing commercial buildings and properties through the renovation of building entrances, upgrading of doors, installation of power assist door operators, installation of ramps, elevating devices, and accessible washrooms for the public use.

This grant is intended to provide funds to assist owners of existing commercial buildings, particularly older buildings in the C2 area, with accessibility improvements to commercial spaces in the Village.

Schedule A Zoning By-law Map

THE VILLAGE OF BURK'S FALLS ZONING BY-LAW SCHEDULE A



Schedule B Summary of Possible Community Improvement Initiatives

Program	Eligibility Criteria
Accessibility Renovation Grant	Grant of up to \$3000, to improve accessibility to existing commercial buildings and properties through the renovation of : • Building entrances • Upgrading of doors • Installation of power assist door operators • Installation of ramps • Elevating devices • Accessible washrooms for the public This grant is intended to provide funds to assist owners of existing commercial buildings , particularly older buildings in the C2 area, with accessibility improvements of commercial buildings within the Village.
Façade Improvement Grant	Grant for exterior renovations of building within the C2 area. Eligible improvements may consist of external repairs to facades, including signage, lighting, entrances and display windows. Interior renovations are not eligible • 50/50 matching funds • Maximum of \$10,000 per façade • Commercial properties in the C2 area are eligible • Commercial properties in the C1 and C3 area may be eligible at prominent locations • Projects that meet energy conservation and efficiency goals shall be given a higher score
Incremental Tax Rebate Program	Grant to rebate increase in Village property taxes resulting from improvements or redevelopment of lands and buildings, for properties located in the C2 area. Projects must meet the following general eligibility conditions: • An increased property assessment value • Support Village objectives such as retail, business services and industrial diversity. • Conform to desired design principals (where applicable) • Additional criteria including 75% of the front of the building is comprised of glass, brick or stone (where applicable) • Projects that meet energy conservation and efficiency goals, and re-use goals shall be given a higher score Commercial Projects within the C2 Area- Phase-in Schedule • General renovation/rehabilitation- Rebate of 100% of the increased taxes in year 1, 80% in year 2, 60% in year 3, 40% in year 4 and 20% in year five, with full taxes payable in year 6.

	• Projects that improve the overall attractiveness of the street/community and provide attention to detail and high-level design- Rebate of 50% of the increased taxes from years 1-6, 40% of increased taxes in year 7, 30% in year 8, 20% in year 9, 10% in year 10, with full taxes payable in year 11. • Projects that are of strategic interest to the community and provide exemplary attention to detail and a high level of design- Rebate of 100% of increased taxes from years 1-6, 80% in year 7, 60% in year 8, 40% in year 9 and 20% in year 10, with full taxes payable in year 11. Industrial Projects- Phase-in Schedule • General renovation/rehabilitation- Rebate of 100% of the increased taxes in year 1, 80% in year 2, 60% in year 3, 40% in year 4 and 20% in year five, with full taxes payable in year 6. • Projects that improve the overall competitiveness of The Village's economic base while providing a high level of design- Rebate of 50% of increased taxes from years 1-6, 40 % of increased taxes in year 7, 30% in year 8, 20% in year 9, 10% in year 10, with full taxes payable in year 11. • Projects that are of strategic interest to the community and provide a high level of design- Rebate of 100% of increased taxes from years 1-6, 80% in year 7, 60% in year 8, 40% in year 9, 20% in year 10, with full taxes payable in year 11.
--	---

Schedule C Recommended Incremental Tax Rebate Guidelines- Decision Making Matrix

Development Type	Criteria	Level of Tax Increment Grant
Downtown Commercial Project- C2	Projects that meet General downtown Development Objectives: General property renovations/rehabilitations that will improve the attractiveness of the downtown	Year 1- 100% rebate Year 2- 80% rebate Year 3- 60% rebate Year 4- 40% rebate Year 5- 20% rebate - Rebate amount is calculated based on incremental assessment growth - Full taxes are payable in year 6
	Projects that meet High Level Downtown Development Objectives: - Improves the overall attractiveness of streetscape/community - Projects that conform to some of the desired design elements (e.g. matching height with adjacent buildings, building maintains/improves consistency with heritage elements of adjacent buildings) - Improved accessibility	Years 1 to 6 – 50% rebate of the incremental tax increase Year 7- 40% rebate Year 8- 30% rebate Year 9- 20% rebate Year 10- 10% rebate - Rebate amount is calculated based on incremental assessment growth - Full taxes are payable in year 11
	Projects that meet Strategic Level Downtown Development Objectives: - Projects that conform to many of the desirable design elements - Incorporate environmental sustainability features and technology that results in energy conservation and	Years 1 to 6 – 100% rebate of the incremental tax increase Year 7- 80% rebate Year 8- 60% rebate Year 9- 40% rebate Year 10- 20% rebate Rebate amount is calculated based on incremental

Village of Burk's Falls Community Improvement Plan

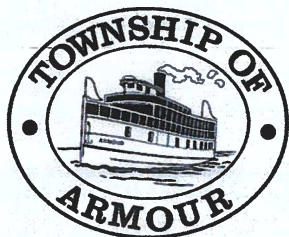
	reduced environmental impact Improved accessibility within barriers to access	assessment growth Full taxes are payable in year 11
Commercial Projects-C1	Projects that meet General Development Objectives: General property renovations/rehabilitations that will improve the attractiveness of the community	Year 1- 100% rebate Year 2- 80% rebate Year 3- 60% rebate Year 4- 40% rebate Year 5- 20% rebate - Rebate amount is calculated based on incremental assessment growth - Full taxes are payable in year 6
	Projects that meet High level developmental objectives: - Improves the overall attractiveness of the streetscape/community - Projects that provide a higher level of architectural design (e.g. majority of front is glass, brick, stone, inclusion of heritage elements)	Years 1 to 6 – 50% rebate of the incremental tax increase Year 7- 40% rebate Year 8- 30% rebate Year 9- 20% rebate Year 10- 10% rebate Rebate amount is calculated based on incremental assessment growth Full taxes are payable in year 11
	Projects that meet Strategic Level Development Objectives: Significantly improves the overall attractiveness of the streetscape/community - Provides a high level of architectural design(e.g. majority of front of building is comprised of glass, brick, or stone, inclusion of heritage elements - Incorporates environmental sustainability features and	Years 1 to 6 – 100% rebate of the incremental tax increase Year 7- 80% rebate Year 8- 60% rebate Year 9- 40% rebate Year 10- 20% rebate - Rebate amount is calculated based on incremental assessment growth - Full taxes are payable in year 11

	technology that results in energy conservation and reduced environmental impact	
Industrial Projects	Projects that meet General Developmental Objectives: • General property renovations/rehabilitations that will improve the attractiveness of the community	Year 1- 100% rebate Year 2- 80% rebate Year 3- 60% rebate Year 4- 40% rebate Year 5- 20% rebate • Rebate amount is calculated based on incremental assessment growth only • Full taxes are payable in year 6
	Projects that meet High Level Development Objectives: • Improves the overall attractiveness of the streetscape/community • Projects that provide higher level of architectural design (e.g. majority of front of building comprised of glass, brick, stone, inclusion of heritage elements)	Years 1 to 6 – 50% rebate of the incremental tax increase Year 7- 40% rebate Year 8- 30% rebate Year 9- 20% rebate Year 10- 10% rebate • Rebate amount is calculated based on incremental assessment growth Full taxes are payable in year 11
	Projects that meet Strategic Level Development Objectives: • Significantly improves the overall attractiveness of the streetscape/community • Provides for a high level of architectural design (e.g. majority of front of building comprised of glass, brick or stone, inclusion of heritage elements)	Years 1 to 6 – 100% rebate of the incremental tax increase Year 7- 80% rebate Year 8- 60% rebate Year 9- 40% rebate Year 10- 20% rebate Full taxes are payable in year 11

Village of Burk's Falls Community Improvement Plan

	• Incorporates environmental sustainability features and technology that results in energy conservation and reduced environmental impact • Supports growth in key economic sectors for the Village	
--	--	--

DRAFT



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
P0A 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: August 11, 2026

Motion # 2026-236

WHEREAS public libraries provide essential services including literacy, education, technology access, employment resources, and community programming;

AND WHEREAS the Burk's Falls, Armour & Ryerson Union Public Library serves the residents of the Township of Armour and surrounding communities;

AND WHEREAS the provincial funding received by the Burk's Falls, Armour & Ryerson Union Public Library has remained at \$13,914 annually since 1990, despite significant increases in the cost of providing library services;

AND WHEREAS the Township of Armour's contribution to library services has increased from \$14,097.99 in 2001 to \$98,722 in 2026, placing an increasing financial burden on municipal taxpayers;

AND WHEREAS the Ontario Library Association and Federation of Ontario Public Libraries have called for increased and sustainable provincial funding for public libraries;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour petitions the Government of Ontario, through the Ministry of Tourism, Culture and Gaming, to substantially increase and provide sustainable, predictable operating funding for Ontario's public libraries;

AND BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to the Premier of Ontario, the Minister of Tourism, Culture and Gaming, the local Member of Provincial Parliament, the Association of Municipalities of Ontario (AMO), the Ontario Library Association (OLA), and the Federation of Ontario Public Libraries (FOPL) for their support and advocacy;

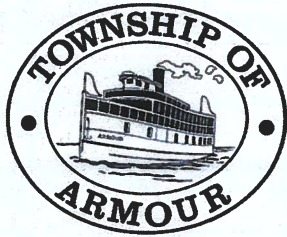
AND BE IT FURTHER RESOLVED THAT this resolution be circulated to municipalities across Ontario for their consideration and support.

Moved by: Blakelock, Rod ☐
Brandt, Jerry ☐
Haggart-Davis, Dorothy ☒
Ward, Rod ☐
Whitwell, Wendy ☐

Seconded by: Blakelock, Rod ☐
Brandt, Jerry ☒
Haggart-Davis, Dorothy ☐
Ward, Rod ☐
Whitwell, Wendy ☐

Carried / Defeated

Declaration of Pecuniary Interest by:



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
P0A 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: **August 11, 2026**

Recorded vote requested by:

Recorded Vote:

Blakelock, Rod

Brandt, Jerry

Haggart-Davis, Dorothy

Ward, Rod

Whitwell, Wendy

For

☐☐☐☐☐

Opposed

☐☐☐☐☐

THE CORPORATION OF THE VILLAGE OF BURK’S FALLS

BY-LAW NO. 29-2026

Being a By-law to Amend By-law No. 22-2026 Providing for Advance Votes to Be Held Prior to Voting Day

WHEREAS the Council of The Corporation of the Village of Burk's Falls passed By-law No. 22-2026 to establish advance voting locations for the 2026 Municipal Election;

AND WHEREAS it is necessary to amend the established advance voting locations;

NOW THEREFORE the Council of The Corporation of the Village of Burk's Falls enacts as follows:

1. **THAT** the location be amended by deleting the advance voting location(s) currently identified as:
Young at Heart Seniors Centre, 39, Copeland Street, in the Village of Burk’s Falls
and replacing them with the following advance voting location(s):

Armour, Ryerson, and Burk’s Falls Memorial Areen, 220 Centre Street, in the Village of Burk’s Falls
2. **THAT** the amended advance voting location(s) shall apply to the advance voting dates and times established in By-law No. 22-2026.
3. **THAT** except as expressly amended by this By-law, all other provisions of By-law No. 22-2026 shall remain in full force and effect.
4. **THAT** this By-law shall come into force and take effect on the date of its passing.

AS READ A FIRST, SECOND, THIRD TIME, AND FINALLY PASSED IN OPEN COUNCIL ON THE 15th DAY OF SEPTEMBER 2026.

Mayor Chris Hope

CAO-Clerk Denis Duguay

THE CORPORATION OF THE VILLAGE OF BURK'S FALLS

BY-LAW NO. 30-2026

Being a By-law to authorize the Execution of a Live Fire Training Unit Agreement between the Corporations of the Township of Perry, Township of Ryerson, Township of Armour, Village of Burk's Falls, Municipality of Magnetawan, the Township of McMurrich/Monteith and the Town of Kearney

WHEREAS Section 9 of the *Municipal Act, 2001, SO 2001, c.25, as amended*, provides that municipalities have the capacity, rights, powers, and privileges of a natural person for the purpose of exercising their authority under the Municipal Act, as amended, or any other Act;

WHEREAS Section 20(1) of the *Municipal Act, 2001, SO 2001, c.25, as amended*, outlines that a municipality may enter into an agreement with one or more municipalities or local bodies, as defined in section 19, or a combination of both to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries;

AND WHEREAS the parties to this agreement have jointly constructed a Live Fire Training Unit for their mutual benefit on lands located in the Township of Perry to be shared amongst the parties and their Fire Departments for training purposes;

AND WHEREAS Council deems it desirable to enter into a Live Fire Training Unit Agreement between the Corporations of the Township of Perry, Township of Ryerson, Township of Armour, Village of Burk's Falls, Municipality of Magnetawan, Township of McMurrich/Monteith, Town of Kearney and Township of Perry to provide the framework for the use of, maintenance of and financial responsibility of the Live Fire Training Unit;

NOW THEREFORE the Council of The Corporation of the Village of Burk's Falls enacts as follows:

1. **THAT** the Mayor and CAO-Clerk or their designates are hereby authorized to execute on behalf of the Village a Live Fire Training Unit Agreement substantially in the form attached hereto Appendix 'A'.
2. **THAT** Appendix 'A' as attached, shall for part of this By-law.

AS READ A FIRST, SECOND, THIRD TIME, AND FINALLY PASSED IN OPEN COUNCIL ON THE 15th DAY OF SEPTEMBER 2026.

Mayor Chris Hope

CAO-Clerk Denis Duguay

LIVE FIRE TRAINING UNIT AGREEMENT

DATED this ____ day of _____, 2026

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF PERRY

(hereinafter called the “Township of Perry”)

OF THE FIRST PART

- and -

THE CORPORATION OF THE TOWN OF KEARNEY

(hereinafter called the “Town of Kearney”)

OF THE SECOND PART

- and -

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(hereinafter called the “Municipality of Magnetawan”)

OF THE THIRD PART

- and -

THE CORPORATION OF THE TOWNSHIP OF McMURRICH/MONTEITH

(hereinafter called the “Township of McMurrich/Monteith”)

OF THE FOURTH PART

- and -

THE CORPORATION OF THE TOWNSHIP OF RYERSON

(hereinafter called the “Township of Ryerson”)

OF THE FIFTH PART

- and -

THE CORPORATION OF THE VILLAGE OF BURK’S FALLS

(hereinafter called the “Village of Burk’s Falls”)

OF THE SIXTH PART

- and -

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

(hereinafter called the “Township of Armour”)

OF THE SEVENTH PART

(hereinafter collectively referred to as the “Parties”)

WHEREAS the Parties have jointly constructed a Live Fire Training Unit (hereinafter referred to as the “Training Unit”) for their mutual benefit, which is located in the Township of Perry at the Township of Perry Fire Hall, 64 Old Government Road, Emsdale, Ontario (hereinafter referred to as the “Site”);

AND WHEREAS the use of the Training Unit shall be shared amongst the Parties and their Fire Departments, and the Parties shall share in the costs associated with the Training Unit;

AND WHEREAS pursuant to section 20 of the *Municipal Act, 2001* the Parties hereto are authorized to enter into this Agreement which is for their joint benefit;

NOW THEREFORE in consideration of the mutual covenants and representations contained in this Agreement the Parties hereto agree as follows:

1. PURPOSE AND SCOPE

The purpose of this Agreement is to provide the framework for the use of, maintenance of and financial responsibility for the Training Unit. The Parties shall work together in collaboration with each other to support an effective and efficient partnership with regards to all matters related to the Training Unit.

2. FIRE DEPARTMENTS

The Fire Departments of the Parties are as follows:

- a. The Township of Perry Fire Department for the Township of Perry;
- b. The Town of Kearney Fire Department for the Town of Kearney;
- c. The Municipality of Magnetawan Fire Department for the Municipality of Magnetawan;
- d. The Township of McMurrich/Monteith Fire Department for the Township of McMurrich/Monteith; and
- e. The Burk's Falls and District Fire Department for the Township of Ryerson, the Village of Burk's Falls, and the Township of Armour.

3. TERM

This Agreement shall commence on the date that it is signed by all the Parties and shall continue in full force and effect for a term of twenty (20) years (the "Initial Term"), unless terminated earlier in accordance with this Agreement. The Parties may renew this Agreement for further additional terms of ten (10) years by mutual written agreement of the Parties. If the Parties do not consent in writing to a renewal of this Agreement, then the Agreement will expire at the end of the Initial Term or any renewal terms.

4. OWNERSHIP AND COST OF CONSTRUCTION OF TRAINING UNIT

- a. The Parties acknowledge that the Training Unit was jointly purchased by the Parties and it is owned by the Parties jointly, although the Site on which it is placed is land owned by the Township of Perry.
- b. It is further acknowledged by the Parties that the total cost to construct the Training Unit was \$179,842.10 and this cost was allocated between them as follows:

i.	The Township of Perry	\$35,968.42
ii.	The Town of Kearney	\$35,968.42
iii.	The Municipality of Magnetawan	\$35,968.42
iv.	The Township of McMurrich/Monteith	\$35,968.42
v.	The Township of Ryerson, The Village of Burk's Falls and the Township of Armour	\$35,968.42

5. USE OF TRAINING UNIT

- a. Each Fire Department will have equal annual use of the Training Unit, based on a schedule to be created and approved by all the Parties, by November 30th of the preceding calendar year.
- b. The Training Unit's Operating Guidelines and Procedures, titled OP 0021 Live Fire Training Unit, must be followed at all times when used by any of the Fire Departments.

- c. During each Fire Department’s use of the Training Unit, the applicable Fire Chief shall have responsibility for proper supervision of all personnel using the Training Unit.
- d. All Parties are responsible for keeping the Training Unit in good repair and working order and in a condition fit and safe for its intended purpose. Parties and their Fire Departments shall comply with all applicable laws and regulations during their use of the Training Unit.

6. MAINTENANCE AND FINANCIAL RESPONSIBILITY

- a. Subject to the terms herein, the Township of Perry has primary responsibility for administration of the Training Unit, including to arrange for maintenance work and repairs.
- b. Any issues or concerns with respect to the maintenance or repair of the Training Unit noted during the use of the Training Unit by any Party or its Fire Department shall be promptly brought to the attention of the Township of Perry and any necessary maintenance or repair shall be completed in accordance herewith.
- c. Prior to any maintenance or repair costs being incurred, or any building alterations being completed, other than routine maintenance, the consent of a majority of all the Parties, in writing, must be obtained.
- d. Notwithstanding the foregoing, if there exists, in the opinion of the Township of Perry, an emergency situation which requires immediate attention to avoid damage to the Site, the Training Unit and/or which is a risk to any person’s health and safety, maintenance and repair work may be done immediately by the Township of Perry, but notice shall be provided to all other Parties at the earliest possible time and the costs to address such emergency situation shall be shared by the Parties as set out in the following paragraphs.
- e. All maintenance and/or repair costs, including the costs of building alterations, shall be shared by the Parties and split into five equal shares, based on the Fire Departments, which are allocated as follows:

i.	Township of Perry	One share
ii.	Town of Kearney	One share
iii.	Municipality of Magnetawan	One share
iv.	Township of McMurrich/Monteith	One share
v.	Township of Ryerson, Village of Burk’s Falls, and Township of Armour	One share
- f. Notwithstanding the foregoing, if maintenance and/or repairs are required due to the negligence of any one Party or their Fire Department, that Party shall bear the sole total cost of the maintenance and/or repairs. The member municipalities of the Burk’s Falls and District Fire Department shall be treated as one party for the purposes of this subsection.
- g. Each Fire Department shall establish a maintenance and repair reserve in their budgets, beginning in 2026, in the annual amount of \$1,500.00. At the end of each year, the Township of Perry shall send an invoice to each of the Fire Departments for each Party’s share of the costs of all maintenance and/or repair completed further to this Agreement in the year. Each Fire Department shall remit payment to the Township of Perry within thirty (30) days. For clarity, the share of the costs for the Township of Ryerson, Village of Burk’s Falls, and Township of Armour, who are collectively responsible for one share of the costs, will be invoiced to the Burk’s Falls and District Fire Department.

7. DECISIONS REQUIRING AGREEMENT

The following procedure shall be followed for any decisions which need to be made by the Parties under this Agreement, or for any matters which require the agreement of the Parties, or the majority of the Parties, in accordance with the terms of this Agreement:

- a. Any Party proposing a specific action in accordance with this Agreement (a "Proposal") shall circulate written notice of the proposed action to the Clerk of each Party. For context, it is anticipated that most Proposals will be circulated by the Township of Perry and be related to proposed maintenance and/or repairs, but the Parties acknowledge that other matters may require a Proposal.
- b. Each Party shall then vote on a Proposal and circulate their vote, in writing, to all other Parties, to be delivered to the Clerk of each Party, within thirty (30) days of the date the Proposal was circulated.
- c. If a Party does not circulate its vote within such thirty (30) day time period then that Party will be deemed to vote in favour of the Proposal.

For clarity, the above procedure does not apply to decisions regarding the termination of this Agreement, the renewal of the term of this Agreement, the relocation of the Training Unit, or changes to any of the clauses of this Agreement or Schedule "A" attached hereto, with any such matters requiring the express written agreement of each of the Parties.

8. INSURANCE

Each Party shall maintain a general liability insurance policy insuring against injury or damage to persons or property, underwritten by an insurer licensed to conduct business in the Province of Ontario with a limit of not less than \$5,000,000.00. The policy shall be endorsed to include every other Party to the Agreement as an additional insured with respect to the insuring Party's use of the Training Unit as per the Agreement. Each policy shall further be endorsed to include cross-liability, contractual liability and personal injury. Each Party shall provide a copy of their certificate of insurance to all the other Parties, or any of them, upon request.

9. INDEMNIFICATION

- a. Each Party agrees to defend, indemnify and save harmless each of the other Parties, along with their respective councillors, officers, employees and agents, from and against any and all liability, action, claim, loss, damage, payment, cost, fine, recovery or expense, including assessable legal fees, of every kind whatsoever, including but not limited those arising from bodily injury, sickness, disease or death or damage to or destruction of tangible property, arising out of or allegedly attributable to the negligence, acts, errors, omissions, misfeasance, nonfeasance, fraud or wilful misconduct of the Indemnifying Party, its Fire Department, councillors, officers, employees, and agents, or any of them, in connection with or any way related to the delivery or performance of this Agreement or the exercise of any rights granted by this Agreement, save and except in respect of any liability, action, claim, loss, damage, payment, cost, fine, recovery or expense, including assessment legal fees, directly attributable to, arising from, or caused by the negligence or breach of contractual obligation hereunder by the Indemnified Parties. This indemnity shall be in addition to and not in lieu of any insurance to be provided by a Party in accordance with this Agreement and shall survive this Agreement.
- b. Each Indemnifying Party further agrees to defend, indemnify and save harmless the Indemnified Parties from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever arising out of or related to the Indemnifying Party's status with WSIB. This indemnity shall be in addition to and not in lieu of any proof of WSIB status and compliance to be provided by the Parties in accordance with this Agreement and shall survive this Agreement.

10. WITHDRAWAL OF PARTY FROM AGREEMENT

- a. For the purposes of this section, the term Party refers to any of the following:
 - i. The Township of Perry;
 - ii. The Town of Kearney;
 - iii. The Municipality of Magnetawan;

- iv. The Township of McMurrich/Monteith; and/or
- v. The Township of Ryerson, the Village of Burk's Falls, and the Township of Armour jointly;

with the term "Parties" referring to all of these collectively, as the context so requires.

- b. No Party shall be permitted to withdraw from this Agreement during the first (5) years of the Agreement's term. Starting in the sixth (6th) year of this Agreement, any Party wishing to withdraw from this Agreement may do so on at least six (6) month's written notice to the other Parties, with the written notice being required by no later than June 30th of any given year, The withdrawal of a Party in accordance with this clause shall not take effect until January 1st of the year following the year in which notice is given.
- c. A withdrawing Party shall be entitled to compensation upon their withdrawal based on their proportionate 1/5th share of the current value of the Training Unit in the year in which their withdrawal is effective, as set out in Schedule "A" attached hereto.
- d. Compensation paid to a withdrawing Party shall be paid proportionately by all other remaining Parties. The Parties acknowledge that a withdrawing Party may not be paid their compensation until such payment has been allocated in the municipal budgets for the following year by the remaining Parties.
- e. The values in Schedule "A" attached hereto may be revised from time to time if justified based on renovations and repairs completed to the Training Unit, and providing that all Parties consent in writing to such revision.

11. REMOVAL/REMEDICATION OF TRAINING UNIT AND SITE

- a. For the purposes of this section, the term Party refers to any of the following:
 - i. The Township of Perry;
 - ii. The Town of Kearney;
 - iii. The Municipality of Magnetawan;
 - iv. The Township of McMurrich/Monteith; and/or
 - v. The Township of Ryerson, the Village of Burk's Falls, and the Township of Armour jointly but not severally;

with the term "Parties" referring to all of these collectively, as the context so requires.

- b. At the end of the Initial Term of this Agreement or any renewal term, or should all Parties (or remaining Parties) agree in writing to terminate this Agreement earlier than the end of the term, the costs associated with the Training Unit's removal and/or costs associated with the remediation of the Site shall be shared equally amongst the Parties, or such Parties as are then remaining. This paragraph shall survive the termination of this Agreement.
- c. Prior to the end of the term of this Agreement, should the Parties agree to move the Training Unit to a new location, which shall require unanimous consent of all seven of the Parties (despite the definition of "Parties" in subsection 11(a) above), then the cost of such removal from the Site and the relocation, including, but not limited to, costs to remediate the Site and to create a new pad for the Training Unit at the new location, shall be shared equally between the Parties (as the term "Parties" is defined in subsection 11(a) above).

12. ASSESSMENT OF TRAINING UNIT

In the second last year of the Initial Term, or any renewal term, the Parties shall agree on a process for and shall undertake an assessment of the Training Unit to evaluate the condition, functionality, and state of repair of the Training Unit and to determine whether the Training Unit requires repair or replacement, along with any associated estimated costs, or whether it has reached the end of its useful life. Said assessment shall be administrated by the Township of Perry, with any costs associated with same being payable by the Parties in equal shares in

accordance with the terms of this Agreement. The results of the assessment shall be shared with all of the Parties and shall be used to inform negotiations and each Party's decision-making as to the possible renewal of the term of this Agreement. For greater certainty, nothing in this clause shall be construed to obligate any Party to agree to renew the term of this Agreement.

13. DISPUTE RESOLUTION

If, during the term of this Agreement, a dispute or disagreement arises between the Parties that cannot be resolved by voluntary mediation then same shall be submitted to arbitration under the provisions of the *Municipal Arbitrations Act* and the decision rendered in respect of such proceedings shall be final and binding on the Parties. If for any reason the said arbitration cannot be conducted pursuant to the provisions of the *Municipal Arbitrations Act* then the Parties hereto shall agree to the selection of a single arbitrator and, in the absence of agreement, such arbitrator shall be appointed by a Judge of the Superior Court of Justice and the arbitration shall be carried out pursuant to the *Arbitration Act* and the decision rendered in respect of such proceedings shall be final and binding on the Parties.

14. NO ASSIGNMENT

No party may assign this Agreement or any of its rights or obligations under this Agreement, whether voluntarily, by operation of law, or otherwise, without the prior written consent of all of the Parties. No new parties may be admitted into this Agreement without the prior written consent of all of the Parties.

15. GENERAL

- a. Upon the execution of this Agreement, any existing agreement or memorandum of understanding between the Parties or their Fire Departments regarding the Training Unit, and specifically including the Memorandum of Understanding between “the Township of Ryerson, the Town of Kearney, the Municipality of Magnetawan, the Township of McMurrich/Monteith, and the Township of Perry” dated March 25, 2025, shall forthwith become null and void.
- b. This Agreement and the attached Schedule constitute the entire Agreement between the Parties. There are no undertakings, representations or promises, express or implied, other than those contained in this Agreement.
- c. This Agreement may be amended at any time by the mutual consent of the Parties in writing.
- d. If any provision of this Agreement is for any reason invalid, that provision shall be considered separate and severable from the Agreement and the other provisions of this Agreement shall remain in force and continue to be binding upon the parties as though the invalid provision had never been included in this Agreement.
- e. This Agreement shall be interpreted, performed and enforced in accordance with the laws of the Province of Ontario.

THIS AGREEMENT shall enure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns.

[THE REST OF THIS PAGE HAS INTENTIONALLY BEEN LEFT BLANK]

By The Corporation of the Township of Perry on the 19th day of August, 2026.

I/We have the authority to bind the Corporation

I/We have the authority to bind the Corporation

I/We have the authority to bind the Corporation

By The Corporation of the Township of McMurrich/Monteith on the _____ day of _____, 2026.

**THE CORPORATION OF THE
TOWNSHIP OF McMURRICH/MONTEITH**

per: _____
Glynn Robinson, Mayor

Per: _____
Cheryl Marshall, Clerk/Treasurer

I/We have the authority to bind the Corporation

By The Corporation of the Township of Ryerson on the _____ day of _____, 2026.

**THE CORPORATION OF THE
TOWNSHIP OF RYERSON**

per: _____
George Sterling, Mayor

Per: _____
Nancy Field, Clerk

I/We have the authority to bind the Corporation

By The Corporation of the Village of Burk's Falls on the _____ day of _____, 2026.

**THE CORPORATION OF THE
VILLAGE OF BURK'S FALLS**

per: _____
Chris Hope, Mayor

Per: _____
Denis Duguay, CAO-Clerk

I/We have the authority to bind the Corporation

By The Municipal Corporation of the Township of Armour on the _____ day of _____, 2026.

**THE MUNICIPAL CORPORATION OF THE
TOWNSHIP OF ARMOUR**

per: _____
Rod Ward, Mayor

Per: _____
Charlene Watt, Municipal Clerk

I/We have the authority to bind the
Corporation

THIS IS SCHEDULE “A” TO THE AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF PERRY, THE CORPORATION OF THE TOWN OF KEARNEY, THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN, THE CORPORATION OF THE TOWNSHIP OF McMURRICH/MONTEITH, THE CORPORATION OF THE TOWNSHIP OF RYERSON, THE CORPORATION OF THE VILLAGE OF BURK’S FALLS, AND THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

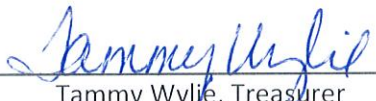
SCHEDULE “A”

Age of training unit	Percentage of value of the Training Unit
Year 6	95%
Year 7	90%
Year 8	85%
Year 9	80%
Year 10	75%
Year 11	70%
Year 12	65%
Year 13	60%
Year 14	55%
Year 15	50%
Year 16	45%
Year 17	40%
Year 18	35%
Year 19	30%
Year 20	25%
Year 21	20%
Year 22	15%
Year 23	10%
Year 24	5%
Year 25	0%

*100% of the value of the Training Unit is the initial cost to construct, being \$179,842.10.

	Village of Burk's Falls	
	August/September List of Accounts for Approval	
	Balance Forward (Cheques/Other/EFT)	582,141.35
	RBC Activity Fee-August 2026	180.63
	First Data-POS August 2026	59.26
	First Data 2-POS August 2026	177.77
	OCWA-August 2026	9,423.10
	Kubota Loan	1,011.48
	Total Payables-August 12 to September 10, 2026	592,993.59

Certified Correct this 11th day of September 2026



 Tammy Wylie, Treasurer

Burk's Falls, Armour & Ryerson Union Public Library

MINUTES

June 17, 2026

The regular meeting of the BFARUPL Board was held on Wednesday, June 17, 2026, at 7:00 PM. Those in attendance were Chairperson Ruth Fenwick; Councillors Bev Abbott, Rod Blakelock and Nancy Kyte. Trustees: Donna Luck, Tiffany Monk, Robert Van der Wijst, Joseph Vella, and Representative: Vicky Roeder-Martin. Absent: Patty Butler

1. **Call to order** with a quorum present Board Chairperson called the meeting to order at 7:06 PM

2. **Approval of Meeting Agenda**

Motion #472/26 – Moved by Robert Van der Wijst, seconded by Donna Luck; that the meeting agenda of the Board of Trustees of June 17, 2026, be accepted as presented. Carried

3. **Declaration of conflict of interest**

No conflicts were declared

4. **Approval of consent Agenda**

Motion #473/26 – Moved by Rod Blakelock, seconded by Nancy Kyte; that the consent agenda of the Board of Trustees meeting of June 17, 2026, be approved as presented. Carried

a) Resolution to accept the **minutes of May 2026**.

b) Resolution to accept the **CEO's Report of May 2026**.

c) Resolution to accept the **Financial Statement of May 2026**.

5. **Business arising from the minutes**

Nancy Kyte informed members that she had contacted Fell Homes to arrange a presentation of intent to offer Outreach Library Services.

Joe Vella has been in touch with the Village Manor to inform them of the Outreach Library Services and he hopes to receive a response from them soon.

Rod Blakelock informed members that the Katrine Community Centre is available for fundraising events at a cost

6. **Committee Reports**

FINANCE/BUDGET

No Report

PERSONNEL

No Report

BUILDING/FUNDRAISING

The Friends of the Library organized a Plant Sale on May 23 and 24. The event was a great success and was well supported by the community.

The Fundraising Committee and the Friends of the Library collaborated to organize a Bake Sale on June 6 in the Library. Both groups were pleased with the results of their efforts.

The Fundraising Committee would like to meet August 19 at 6:00 PM to plan the next events.

POLICY/PLANNING

The Planning Committee is working on the next Strategic Plan. They will be reviewing the board accomplishments and report back to the board

Valuing Ontario Libraries Toolkit is being consider by the Cmte to provide valuable information to the next term of councils.

Nieves shared the OLS resources – Succession Planning for Boards - in preparation for the 2026 Municipal Elections

7. Correspondence and Information Items

Library staff participated in the Downtown Celebration in Burk's Falls

FOPL Update re 2026 Caucus meeting

Library staff made available the Village Strategic Plan Survey

CVITP Thank You for participating in 2026

OLS Newsletter – great resources for members

Inside OLBA Spring Edition – getting ready for a new term of council

8. New Business

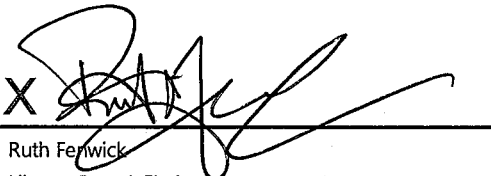
Branding poster by Patty Butler was tabled as she was absent at the meeting

Nieves shared with members that the administration of the library has undergone upgrades and new emails are available to staff members.

9. Adjournment

Motion 474/26 – Moved by Joe Vella, seconded by Bev Abbott that the Board adjourns this regular Board meeting at 8:05 PM until the next regular Board meeting scheduled for August 19, 2026.

Carried

X 

Ruth Ferwick
Library Board Chairperson

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2026**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	3	\$1,950.00	\$110,000.00	137
February	3	\$5,380.50	\$338,765.00	154
March	5	\$17,286.00	\$1,032,400.00	553
April	6	\$13,185.00	\$845,000.00	1882
May	14	\$24,507.00	\$1,540,460.00	1140
June	14	\$32,960.00	\$2,104,000.00	3387
July	17	\$48,245.00	\$3,109,700.00	1923
August	8	\$33,205.00	\$1,367,280.00	1350
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	70	\$176,718.50	\$10,447,605.00	New Construction 10526
				Demolitions 0

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2026**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				<u>2025</u>	<u>2026</u>
Burks Falls	4	\$5,075.00	\$225,000.00	2	1
Joly	5	\$24,867.00	\$1,624,500.00	1	4
South River	7	\$10,810.00	\$680,000.00	1	1
Machar	15	\$26,340.00	\$1,656,000.00	8	2
Strong	21	\$62,168.00	\$3,218,140.00	3	6
Ryerson	13	\$42,263.50	\$2,730,965.00	2	5
Sundridge	5	\$5,195.00	\$313,000.00	3	0
TOTALS	70	\$176,718.50	\$10,447,605.00		19
Permit activity at end of August 31, 2026					
TOTALS	92	\$269,200.50	\$16,823,172.00	20	
Permit activity at end of August 31, 2025					
TOTALS	22	\$92,482.00	\$6,375,567.00		-6
Difference from previous year					



P.O. Box 129, 110 Main Street, Sundridge, Ontario, P0A 1Z0

Telephone (705) 384-5316
Fax (705) 384-7874
Email: admin@sundridge.ca

Village of Sundridge Council Resolution
August 19, 2026
Item (9.8)

Clearview Township – Resolution re Public Sector Salary Disclosure Inflation Adjustments
(originally appeared as Item 7 (E.3))

Resolution #2026-196
Moved By: Fraser Williamson
Seconded By: Sharon Smith

THAT The Council for the Corporation of the Village of Sundridge receive the Resolution from the Council for the Corporation of the Township of Clearview regarding Public Sector Salary Disclosure Inflation Adjustments;

AND THAT The Council for the Corporation of the Village of Sundridge supports the Corporation of the Township of Clearview in their request that the Public Sector Salary Disclosure Act be amended to reflect the impact of inflation on the \$100,000 salary threshold for reporting, by either adding wording to reflect annual adjustments related to the consumer price index (CPI) or providing an adjusted salary of \$150,000;

AND THAT the threshold continue to be amended annually based on the consumer price index;

AND THAT this resolution be sent to the Hon. Doug Ford, Premier; Ministry of Municipal Affairs and Housing; all MPP's; the Association of Municipalities of Ontario and all Ontario Municipalities.

Recorded Vote	For	Against	Abstain
Preston, Luke	x		
Smith, Sharon	x		
Whitmell, Vicki	x		
Williamson, Fraser	x		
Jackson, Shawn	x		
CARRIED			



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: August 25, 2026

Motion # 2026-239

That the Council of the Township of Armour accept the Waste Management Administrator's Staff Report dated August 25, 2026, and authorize staff to proceed with the recommended actions outlined, including demolition and removal of the damaged processing and maintenance building components, mattress transportation and disposal arrangements, management and submission of the insurance claim, obtaining quotations and engaging contractors in accordance with applicable procurement policies, investigating interim and permanent replacement options, preparing the 2027 Waste Management Budget, and addressing any uninsured expenditures through the appropriate budget process or subsequent Council authorization.

Moved by: Blakelock, Rod ☐
Brandt, Jerry ☐
Haggart-Davis, Dorothy ☐
Ward, Rod ☐
Whitwell, Wendy ☒

Seconded by: Blakelock, Rod ☒
Brandt, Jerry ☐
Haggart-Davis, Dorothy ☐
Ward, Rod ☐
Whitwell, Wendy ☐

Carried / Defeated

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

Recorded Vote:

Blakelock, Rod
Brandt, Jerry
Haggart-Davis, Dorothy
Ward, Rod
Whitwell, Wendy

For	Opposed
☐	☐
☐	☐
☐	☐
☐	☐
☐	☐



The Corporation of the Township of Johnson
1 Johnson Drive, Box 160 Desbarats, Ontario, P0R 1E0
Phone: 705 782 6601 Fax: 705-782-6780
jboucher@johnsontownship.ca

2026 07 23

The Honourable Sylvia Jones
Minister of Health
Toronto, Ontario M7A 2J3
Email: Sylvia.Jones@ontario.ca

Re: Retention of Cancer/Oncology Clinic at Huntsville Memorial Hospital

Dear Minister Jones:

The Council of the Township of Johnson supports the resolution of the Village of Burk's Falls requesting the retention of the Cancer/Oncology Clinic at the Huntsville Memorial Hospital site.

Council further respectfully requests that the Minister of Health review the placement of Cancer/Oncology Clinics throughout Northern Ontario to ensure that patients have reasonable and equitable access to life-sustaining cancer treatments close to their communities.

A cancer diagnosis places an enormous physical, emotional, and financial burden on patients and their families. Requiring patients to travel significant distances, often repeatedly, for treatment and appointments adds further hardship at an already difficult time.

The unique geographic realities of Northern Ontario must be considered when planning and delivering essential health-care services. Residents should not be disproportionately disadvantaged in accessing life-sustaining cancer treatments because of where they live.

The Council of the Township of Johnson respectfully urges the Province to take immediate steps to ensure cancer care remains accessible and appropriately located for Northern Ontario patients and their families.



Respectfully,

Jahet Boucher
Deputy Clerk/Treasurer
Township of Johnson

CC:

Premier of Ontario, The Honourable Doug Ford – doug.fordco@pc.ola.org

MPP Algoma–Manitoulin, Bill Rosenberg – bill.rosenberg@ontario.ca

The Village of Burk's Falls – info@burksfalls.ca



The Corporation of the Township of Johnson - Resolution:

Date: July 22, 2026

Resolution Number: 2026-128

Moved by Councillor Jason Kern

Seconded by Councillor Gavin Grant

BE IT RESOLVED THAT COUNCIL supports the Village of Burk's Falls' resolution advocating for the retention of the Cancer/Oncology Clinic at the Huntsville Memorial Hospital site.

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Village of Burk's Falls.

(cd)

I, Janet Boucher, hereby certify this to be a true copy of Resolution Number 2026-128, passed at open Council on July 22, 2026.

J. Boucher

Deputy Clerk/Treasurer

From: Bernice Crocker <Clerk@Faraday.ca>

Sent: Monday, August 17, 2026 3:43 PM

To: Burk's Falls Info <info@burksfalls.ca>; info@mahc.ca <info@mahc.ca>

Subject: Resolution - Possible Closure of Oncology Clinic

Good afternoon.

At the regular meeting of council held on August 05, 2026, members reviewed the resolution from the Village of Burk's Falls, as attached. After discussing the matter, the following motion was adopted:

MOVED BY: Councillor Bower

SECONDED BY: Councillor O'Donnell

BE IT RESOLVED that the Council of the Township of Faraday support the correspondence received from the Village of Burk's Falls with regard to supporting the retention of the Cancer/Oncology Clinic at Huntsville Memorial Hospital site.

OPPOSED: None

CARRIED: Mayor Purcell

Regards,

BERNICE CROCKER

CAO/Clerk-Treasurer

TOWNSHIP OF FARADAY

29860 Highway 28 South

BANCROFT, ON K0L 1C0

613-332-3638 (TELEPHONE)



September 9, 2026

Re: Mandated Conservation Authority Amalgamation

To Whom it May Concern:

Please be advised that at their Regular Council meeting held September 8, 2026, the Council of the Township of North Huron adopted the following resolution:

M225/26

MOVED BY: A. van Hittersum

SECONDED BY: C. Palmer

THAT the Council of the Township of North Huron hereby directs staff to send a letter of concern regarding the regional consolidation of conservation authorities with a request to reconsider the amalgamation and keep the Lake Huron watershed Conservation Authorities separated from the Lake Simcoe area;

AND FURTHER, THAT the letter be sent to all Ontario municipalities, MPP Lisa Thompson, Premier Doug Ford, the Project Executive for the Lake Huron Regional Conservation Authority, Minister Todd McCarthy, Minister Trevor Jones, Conservation Authority Ontario, and the Ontario Federation of Agriculture.

CARRIED

The Township of North Huron is located in Huron County and is within the watershed of the Maitland River Conservation Authority (MVCA). Under the current format for Conservation Authorities, the Township, along with other municipalities who have boundaries within the MVCA watershed have representation on the MVCA Board of Directors. This process has worked well and has ensured that local knowledge of the area is kept, and issues are being handled in a timely manner. With the updated changes to the Conservation Authorities at the end of 2026, the Township of North Huron will be included under the umbrella of Huron County and will be amalgamated into the Lake Huron Regional Conservation Authority Board which will have twenty-one (21) members.

Recently, the MVCA received news that the proposed board distribution for the Lake Huron Regional Conservation Authority Board will be based on a tiered allocation formula based on population to assist in determining the amount of members that will be appointed to the board. Out of the thirteen (13) municipalities that will be included on the Board, eight (8), including Huron County will have only one member appointed, while the other municipalities will have a combined 13 members.

P.O. Box 90, 274 Josephine Street, Wingham, Ontario N0G 2W0
Phone: 519-357-3550 Fax: 519-357-1110

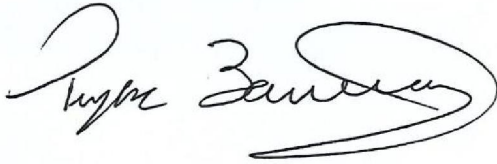
www.northhuron.ca

With this, the Township of North Huron is concerned that our local voice and local concerns will not be addressed, and the decisions will be left to the individuals who have higher populations and higher board representation. Due to this proposed change, local knowledge may be lost and the priorities for heavily populated areas are much different than rural areas and may not achieve the goals or priorities from rural communities. The Township of North Huron also has concerns pertaining to the financial information and effects it will have on local municipalities.

In conclusion, the Township of North Huron respectfully urges the Province of Ontario to reconsider the amalgamation of Conservation Authorities in Ontario, including the Lake Huron Regional Conservation Authority Board. The Township also encourages the Province to keep the Lake Huron watershed separate from the Lake Simcoe Watershed.

Should you have any questions, please contact the undersigned.

Regards,

A handwritten signature in black ink, appearing to read 'Tyler Zamostny', with a large, sweeping flourish at the end.

Tyler Zamostny, AMP, Dipl.M.A.
Deputy Clerk/Planning Coordinator

Cc:

All Ontario Municipalities

Hon. Lisa M. Thompson - minister.mra@ontario.ca

Hon. Doug Ford - premier@ontario.ca

Project Executive for the Lake Huron Conservation Authority - d.goodyear@lsrca.on.ca

Hon. Todd J. McCarthy - minister.mecp@ontario.ca

Hon. Trevor Jones - minister.omafa@ontario.ca

Conservation Authority Ontario - info@conservationontario.ca

Ontario Federal Federation of Agriculture - loni.elliott@ofa.on.ca



PORT COLBORNE

Legislative Services

Municipal Offices: 66 Charlotte Street
Port Colborne, Ontario L3K 3C8 • www.portcolborne.ca
"

T 905.228.8031 F 905.834.5746

E charlotte.madden@portcolborne.ca

August 17, 2026

Email: premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queens Park
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

**Re: City of Port Colborne Support the Town of Wasaga Beach – Finlay's Law on
Emergency Room Reform**

Please be advised that, at its meeting of August 11, 2026, the Council of The Corporation of the City of Port Colborne supported the resolution received from the Town of Wasaga Beach regarding Finlay's Law on Emergency Room Reform.

The correspondence is attached for your consideration.

Sincerely,

Charlotte Madden
City Clerk

cc: The Honourable Sylvia Jones, Minister of Health
The Honourable Marjorie Michel, Federal Minister of Health
Jeff Burch, MPP for Niagara Centre
Fred Davies, MP for Niagara South
The Association of the Municipalities of Ontario (AMO)
The Ontario Hospital Association (OHA)
The Ontario Medical Association (OMA)
The Western Ontario Wardens' Caucus (WOWC)
All Ontario Municipalities



PORT COLBORNE

Legislative Services

Municipal Offices: 66 Charlotte Street
Port Colborne, Ontario L3K 3C8 • www.portcolborne.ca
"

T 905.228.8031 F 905.834.5746

E charlotte.madden@portcolborne.ca

August 17, 2026

Email: premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queens Park
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

**Re: City of Port Colborne Support the Town of Wasaga Beach – Innovative Housing
and Support Models for Adults with Developmental Disabilities**

Please be advised that, at its meeting of August 11, 2026, the Council of The Corporation of the City of Port Colborne supported the resolution received from the Town of Wasaga Beach regarding Innovative Housing and Support Models for Adults with Developmental Disabilities

The correspondence is attached for your consideration.

Sincerely,

Charlotte Madden
City Clerk

ec: The Honourable Michael Parsa, Minister of Children, Community and Social Services
The Honourable Natalia Kusendova-Bashta, Minister of Long-Term Care
The Honourable Raymond Cho, Minister for Seniors and Accessibility
Jeff Burch, MPP for Niagara Centre
Fred Davies, MP for Niagara South
The Association of the Municipalities of Ontario (AMO)
All Ontario Municipalities



ASSIGINACK™
At The Heart Of Nature

TOWNSHIP OF ASSIGINACK

REGULAR MEETING OF COUNCIL

IN CHAMBERS

Tuesday, August 18, 2026 07:00 PM

Moved BY: Councillor Elliott

Resolution # **299-08-2026**

Seconded BY: Councillor Hooper

Carried

BE IT RESOLVED THAT Assignack Council supports the call on the Province of Ontario to:

Reinstate FIPPA compliance for the Premier, provincial Ministers, and their staff to ensure uniform public scrutiny.

Implement recommendations from the Information and Privacy Commissioner of Ontario to protect record keeping, security, and democratic accountability across the province.

FURTHER, a copy of this resolution be forwarded to Premier Doug Ford, Minister of Finance Peter Bethlenfalvy, local MPPs, the Association of Municipalities of Ontario (AMO), and the Federation of Northern Ontario Municipalities (FONOM).

Phone: (705) 676-2416
Fax: (705) 676-2121
Box 10, Latchford, On. P0J 1N0
www.latchford.ca



Premier Doug Ford
Premiers Office, Room 281
Main Legislative Building, Queen's Park
Toronto, ON
M7A 1A5

Sent via email: premier@ontario.ca

August 20th, 2026

Re: Funding for Official Plan and Comprehensive Zoning By-law Reviews

Dear Premier Ford,

On behalf of the Council of the Corporation of the Town of Latchford, I am writing to provide you with a copy of Resolution No. 26/150, adopted by Council on August 18, 2026.

Small, rural and northern municipalities require current Official Plans and Zoning By-laws to support housing, attract investment, encourage economic development and responsibly plan for infrastructure and municipal services. However, completing comprehensive reviews of these documents can place a significant financial burden on municipalities with limited tax bases, staffing capacity and financial resources.

The Town of Latchford recently applied to the Northern Ontario Heritage Fund Corporation for assistance with modernizing its land-use planning framework. The Town was advised that stand-alone studies are not eligible under the current program guidelines. This funding gap may force smaller municipalities to delay necessary planning updates or redirect limited municipal funds away from other essential services.

Council is respectfully requesting that the Government of Ontario establish a dedicated, sustainable and recurring funding program to assist municipalities with the costs of reviewing and updating Official Plans and Comprehensive Zoning By-laws. The program should recognize the differing financial and administrative capacities of municipalities and provide enhanced assistance to small, rural, northern and lower-tier municipalities.

Eligible expenses should include professional planning services, technical studies, public and Indigenous consultation where applicable, mapping and geographic information system updates, growth analyses, servicing and infrastructure assessments, and other supporting work required to develop modern and effective planning documents.

We respectfully ask your government to recognize Official Plans and Zoning By-laws as critical housing-enabling and economic development infrastructure. Providing municipalities with the resources to complete this important work will help remove barriers to development, create greater certainty for residents and investors, and better position communities across Ontario for responsible and sustainable growth.

Thank you for your consideration of this request. We would welcome the opportunity to discuss this matter further with you or the appropriate provincial representatives.

Kindest Regards,

MRobinson

Malorie Robinson
CAO/Clerk-Treasurer
Town of Latchford

Cc:

Minister of Municipal Affairs and Housing, Rob Flack minister.mah@ontario.ca

Minister of Finance, Peter Bethlenfalvy minister.fin@ontario.ca

Minister of Economic Development, Job Creation and Trade, Vic Fedeli, medjct.minister@ontario.ca

Minister of Northern Economic Development and Growth, George Pirie mnedg.minister@ontario.ca

Federal Economic Development Agency for Northern Ontario, Patti Hadju patty.hajdu@parl.gc.ca

MP Nipissing – Timiskaming, Pauline Rochefort pauline.rochefort@parl.gc.ca

MPP Timiskaming – Cochrane, John Vanthof jvanthof-qp@ndp.on.ca

Association of Municipalities of Ontario (AMO) resolutions@amo.on.ca

Federation of Northern Ontario Municipalities (FONOM) fonom.info@gmail.com

Rural Ontario Municipal Association (ROMA) roma@roma.on.ca

Northwestern Ontario Municipal Association (NOMA) admin@noma.on.ca



CORPORATION OF THE TOWN OF LATCHFORD RESOLUTION

Resolution No.: 26/150

Date: August 18th, 2026

MOVED BY: Councillor Newell

SECONDED BY: Councillor McDonald

Whereas, municipalities are required to plan for responsible growth, housing, economic development, infrastructure, environmental protection and the long-term needs of their communities through comprehensive land-use planning documents, including Official Plans and Zoning By-laws;

And whereas, Official Plans and Zoning By-laws must be periodically reviewed and updated to ensure they remain consistent with current provincial legislation, policies, community needs, development pressures and opportunities for economic growth;

And whereas, the cost of undertaking comprehensive Official Plan and Zoning By-law reviews can represent a significant financial burden, particularly for small, rural and northern municipalities with limited tax bases, staffing capacity and financial resources;

And whereas, outdated planning documents can create barriers to residential, commercial and industrial development, limit a municipality's ability to respond to changing economic opportunities, and make it more difficult to identify and prepare lands for future growth;

And whereas, modern and current planning documents provide municipalities, residents, businesses and investors with greater certainty regarding where and how development can occur and allow municipalities to proactively plan for housing, employment lands, infrastructure and municipal services;

And whereas, investment in municipal planning is an investment in economic development, housing readiness and community growth, as updated Official Plans and Zoning By-laws can help municipalities remove unnecessary barriers to development and establish clear policies to support new investment;

And whereas, the Town of Latchford applied to the Northern Ontario Heritage Fund Corporation (NOHFC) for assistance with the modernization of its land-use planning framework and was advised that stand-alone studies are ineligible under the current NOHFC program guidelines;

And whereas, municipalities should not be required to choose between funding essential municipal services and undertaking the comprehensive planning work necessary to position their communities for future housing and economic growth;

Now therefore be it resolved that, the Council of the Corporation of the Town of Latchford hereby calls upon the Government of Ontario to establish a dedicated and

sustainable funding program to assist municipalities with the costs associated with reviewing, updating and modernizing Official Plans and Comprehensive Zoning By-laws;

And further that, such a funding program recognize the differing financial and administrative capacities of municipalities and provide enhanced funding opportunities for small, rural, northern and lower-tier municipalities where the cost of comprehensive planning reviews can represent a disproportionate burden on the municipal tax base;

And further that, eligible costs include, but not be limited to, professional planning services, technical studies and background reports required to support Official Plan and Zoning By-law reviews, public and Indigenous consultation where applicable, mapping and geographic information system updates, growth and development analysis, infrastructure and servicing assessments, and other supporting work necessary to establish modern and effective municipal planning documents;

And further that, the Province recognize municipal Official Plans and Zoning By-laws as critical economic development and housing-enabling infrastructure that provide the regulatory foundation necessary to support investment, development and sustainable community growth;

And further that, consideration be given to establishing a recurring funding intake so municipalities can undertake required planning reviews proactively rather than delaying necessary updates because of financial constraints;

And finally that, a copy of this resolution be circulated to the Premier of Ontario; the Minister of Municipal Affairs and Housing; the Minister of Finance; the Minister of Economic Development, Job Creation and Trade; the Minister of Northern Economic Development and Growth; the Minister of Infrastructure; the Federal Economic Development Agency for Northern Ontario (FedNor); John Vanthof, MPP for Timiskaming—Cochrane; Pauline Rochefort, MP Nipissing-Timiskaming; the Association of Municipalities of Ontario (AMO); the Federation of Northern Ontario Municipalities (FONOM); the Northwestern Ontario Municipal Association (NOMA); the Rural Ontario Municipal Association (ROMA); and all municipalities in Ontario, requesting their support and endorsement of this resolution.

CARRIED

August 13, 2026

Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Re: Town of Ingersoll Resolution - Extending the Deadline for Notice of Intention to Designate Listed Heritage Properties

Dear Premier Ford,

Please be advised that at their regular meeting on August 10, 2026, Council of the Corporation of the Town of Ingersoll adopted the following resolution:

Resolution # 2026-228

Moved by Councillor Eus; seconded by Councillor Haliru

THAT the Council of the Corporation of the Town of Ingersoll receive the correspondence from the Municipality of Kincardine regarding Extending the Deadline for Notice of Intention to Designate Listed Heritage Properties;

AND THAT Council support the resolution to extend the deadline for notice of intention to designate listed heritage properties;

AND THAT the resolution be forwarded to other municipalities in Ontario, Oxford MPP Ernie Hardeman, all relevant ministries and the provincial government.

CARRIED

Please don't hesitate to contact me if you have any questions or concerns.

Kind regards,

Julie Clayton

Julie Clayton
Deputy Clerk

cc: Hon. Graham McGregor, Minister of Citizenship and Multiculturalism
Hon. Rob Flack, Ontario Minister of Municipal Affairs and Housing
Ernie Hardeman, Member of Provincial Parliament for Oxford
Association of Municipalities of Ontario (AMO)
All municipalities in Ontario

Council Meeting

Motion # 06/24/26 - 15
Title: Extend Deadline for Notice of Intention to Designate Listed Heritage Properties
Date: Wednesday, June 24, 2026

Moved by: Beth Blackwell
Seconded by: Jennifer Prenger

Whereas amendments to the Ontario Heritage Act under the More Homes Built Faster Act, 2022 introduced timelines requiring municipalities to issue Notices of Intention to Designate for properties listed on municipal heritage registers as of December 31, 2022, originally requiring action by January 1, 2025; and

Whereas the Province subsequently amended the legislation through the Homeowner Protection Act, 2024 to extend the deadline to January 1, 2027 in response to concerns raised by municipalities and heritage stakeholders; and

Whereas the Municipality of Kincardine currently has 155 properties listed on the Municipal Heritage Register; and

Whereas municipalities require sufficient time and resources to undertake research, documentation, consultation, and evaluation to determine whether listed properties warrant designation under the Ontario Heritage Act; and

Whereas the removal of listed properties from municipal heritage registers if the prescribed timelines are not met may place cultural heritage resources at increased risk of demolition or irreversible alteration before municipalities have the opportunity to properly evaluate their cultural heritage value or interest; and

Whereas many municipalities do not have dedicated heritage planning staff and must rely on volunteer Heritage Advisory Committee members or external heritage consultants to undertake property evaluations, which can result in additional financial and administrative pressures; and

Whereas municipalities across Ontario are facing significant workloads associated with evaluating listed properties; and

Whereas the Municipality of Kincardine Heritage Kincardine Committee, at its meeting of June 16, 2026 recommended that Council advocate to the Province of Ontario for a further extension to the current deadline; now therefore be it Resolved that:

1. The Council of the Municipality of Kincardine endorse the recommendation of its Heritage Kincardine Committee and respectfully request that the Province of Ontario further amend the Ontario Heritage Act to extend the January 1, 2027 deadline for issuing Notices of Intention to Designate for properties listed on municipal heritage registers; and
2. The Province consider extending the deadline to January 1, 2030, or another reasonable timeframe that would provide municipalities with adequate time to complete heritage evaluations and make informed designation decisions; and
3. This resolution be circulated to the Minister of Citizenship and Multiculturalism, the Minister of Municipal Affairs and Housing, the local Member of Provincial Parliament, the Association of Municipalities of Ontario, the Ontario Municipal Heritage Committee Association, and all Ontario municipalities for their information and consideration.

'Carried'

Clerk

August 13, 2026

Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Re: Town of Ingersoll Resolution - Review of OLT and Enhancing Deference to Municipal Planning Decisions

Dear Premier Ford,

Please be advised that at their regular meeting on August 10, 2026, Council of the Corporation of the Town of Ingersoll adopted the following resolution:

Resolution # 2026-230

Moved by Councillor Eus; seconded by Councillor Bowman

THAT the Council of the Corporation of the Town of Ingersoll receive the correspondence from the Town of the Blue Mountains regarding Review of OLT and Enhancing Deference to Municipal Planning Decisions;

AND THAT Council support the resolution regarding Review of OLT and Enhancing Deference to Municipal Planning Decisions;

AND THAT the resolution be forwarded to other municipalities in Ontario, Oxford MPP Ernie Hardeman, all relevant ministries, and the provincial government.

CARRIED

Please don't hesitate to contact me if you have any questions or concerns.

Kind regards,

Julie Clayton

Julie Clayton
Deputy Clerk

cc: Hon. Rob Flack, Ontario Minister of Municipal Affairs and Housing
Ernie Hardeman, Member of Provincial Parliament for Oxford
Association of Municipalities of Ontario (AMO)
All municipalities in Ontario



The Town of The Blue Mountains Council Meeting

Title: Kathryn Douglas, Supervisor, Legislative Services, Town of Whitby
Date: Monday, July 13, 2026
Time: 6:16 PM

Moved by: Councillor Hope
Seconded by: Councillor Porter

THAT Council of the Town of The Blue Mountains receives for information the June 25, 2026, correspondence from Kathryn Douglas, Supervisor, Legislative Services, Town of Whitby, and supports the June 22, 2026 Town of Whitby Council resolution regarding a Review of Ontario Land Tribunal and Enhancing Deference to Municipal Planning Decisions;

AND THAT Council directs staff to circulate this resolution of support to the Premier of Ontario, the Minister of Municipal Affairs and Housing, Local Members of Provincial Parliament, the Association of Municipalities (AMO) and all Ontario Municipalities for consideration and support

YES: 6

NO: 0

ABSENT: 1

The motion is Carried

YES: 6

Deputy Mayor Bordignon	Councillor Ardiel	Councillor Hope	Councillor Maxwell
Councillor McKinlay	Councillor Porter		

NO: 0

ABSENT: 1

Mayor Matrosovs

June 25, 2026

Via Email

The Honourable Doug Ford
Premier of Ontario
premier@ontario.ca

Re: Review of the Ontario Land Tribunal and Enhancing Deference to Municipal Planning Decisions

Please be advised that at its meeting held on June 22, 2026, the Council of the Town of Whitby adopted the following as Resolution # 166-26:

Whereas local councils are elected by residents to make planning decisions that reflect the needs and priorities of their communities;

Whereas municipalities rely on extensive public consultation, professional planning advice, engineering studies, and technical reports when making land-use decisions;

Whereas the Ontario Land Tribunal (OLT) has the authority to overturn municipal planning decisions, often requiring municipalities to spend significant taxpayer dollars defending decisions that have already undergone a thorough local review process;

Whereas lengthy and costly appeals can delay housing projects, consume municipal resources, and reduce the ability of municipalities to focus on delivering services to residents; and,

Whereas local governments should have greater certainty and authority when decisions are consistent with approved Official Plans, provincial policies, and sound planning principles.

Now Therefore be it Resolved:

1. That the Government of Ontario be requested to review the role and mandate of the Ontario Land Tribunal to ensure greater respect for municipal planning decisions that are supported by evidence, public consultation, and approved planning policies;

2. That the Province consider amendments to the Planning Act and Ontario Land Tribunal Act to provide stronger deference to municipal decisions that align with provincial planning frameworks and Official Plans;
3. That the Province improve transparency and accountability within the Ontario Land Tribunal by requiring clear and detailed reasoning when municipal decisions are overturned;
4. That the Province explore measures to reduce the financial burden on municipalities defending planning decisions before the OLT, helping to protect taxpayer dollars and improve the efficiency of the planning process; and,
5. That Staff be directed to circulate this resolution to the Premier of Ontario, the Minister of Municipal Affairs and Housing, Local Members of Provincial Parliament, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities for consideration and support.

Should you require further information, please do not hesitate to contact the Office of the Town Clerk at 905-430-4300.



Kathryn Douglas
Supervisor, Legislative Services
clerk@whitby.ca

Copy: C. Harris, Director of Legislative Services/Town Clerk - clerk@whitby.ca

The Honourable Rob Flack, Minister of Municipal Affairs and Housing -
minister.mah@ontario.ca
Peter Bethlenfalvy, MPP, Pickering-Uxbridge - peter.bethlenfalvy@pc.ola.org
Lorne Coe, MPP, Whitby - lorne.coe@pc.ola.org
Jennifer K. French, MPP, Oshawa - jfrench-co@ndp.on.ca
Todd J. McCarthy, MPP, Durham - todd.mccarthy@pc.ola.org
Rob Cerjanec, MPP, Ajax - rcerjanec.mpp.co@liberal.ola.org
Laurie Scott, MPP, Haliburton-Kawartha Lakes-Brock - laurie.scott@pc.ola.org
Robin Jones, President, Association of Municipalities of Ontario -
amopresident@amo.on.ca
All Ontario Municipalities

August 13, 2026

Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Re: Town of Ingersoll Resolution - Vacant Commercial Storefront Tax

Dear Premier Ford,

Please be advised that at their regular meeting on August 10, 2026, Council of the Corporation of the Town of Ingersoll adopted the following resolution:

Resolution # 2026-229

Moved by Councillor Eus; seconded by Councillor Haliru

THAT the Council of the Corporation of the Town of Ingersoll receive the correspondence from the Town of Plympton-Wyoming regarding Vacant Commercial Storefront Tax;

AND THAT Council support the resolution regarding Vacant Commercial Storefront Tax;

AND THAT the resolution be forwarded to other municipalities in Ontario, Oxford MPP Ernie Hardeman, all relevant ministries and the provincial government.

CARRIED

Please don't hesitate to contact me if you have any questions or concerns.

Kind regards,

Julie Clayton

Julie Clayton
Deputy Clerk

cc: Hon. Rob Flack, Ontario Minister of Municipal Affairs and Housing
Ernie Hardeman, Member of Provincial Parliament for Oxford
Association of Municipalities of Ontario (AMO)
All municipalities in Ontario



Date: 10 June 2026 20

Moved By: Councillor Mike Vasey

Seconded By: Councillor John van Klaveren

That Council Support correspondence item 'h' from Prince Edward County regarding Vacant Commercial Storefront Tax.

✓
Carried

Defeated

Deferred

	Yay	Nay
Gary L. Atkinson	☐	☐
Netty McEwen	☐	☐
Alex Boughen	☐	☐
Kristen Rodrigues	☐	☐
John van Klaveren	☐	☐
Mike Vasey	☐	☐
Bob Woolvett	☐	☐

May 18, 2026

Please be advised that during the regular Council meeting of May 12, 2026 the following resolution regarding exploring the feasibility of a Vacant Commercial Storefront Tax was carried.

RESOLUTION NO. 2026-207

DATE: May 12, 2026

MOVED BY: Councillor Braney

SECONDED BY: Councillor Engelsdorfer

WHEREAS the vitality of Prince Edward County's main streets is essential to the economic, social, and cultural health of our community;

WHEREAS there are numerous long-term vacant commercial storefronts, which detracts from the character of the community, reduces pedestrian traffic, discourages business investment, and negatively impacts the viability of surrounding small businesses;

WHEREAS the current Municipal Act, 2001 does not provide municipalities with the explicit legal authority to implement a "Vacant Commercial Storefront Tax," although other jurisdictions are actively advocating for such tools to address similar challenges;

NOW THEREFORE BE IT RESOLVED THAT The Council of the Corporation of the County of Prince Edward:

1. **THAT** staff be directed to report back to Council on the feasibility of implementing a Vacant Commercial Storefront Tax, including an analysis of the necessary provincial legislative changes required, recommendations for stakeholder consultation, and to concurrently explore potential enforceable mechanisms available under current legislation;
2. **THAT** the Council of the Corporation of the County of Prince Edward hereby requests that the Government of Ontario amend the Municipal Act, 2001 to grant Ontario municipalities the permissive authority to implement a "Vacant Commercial Storefront Tax" or similar levy to encourage the productive use of long-term vacant retail properties;
3. **THAT** this resolution be forwarded to the Minister of Municipal Affairs and Housing, the Premier of Ontario, and the Member of Provincial Parliament representing the Corporation of the County of Prince Edward for their immediate consideration; and

4. **THAT** this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

CARRIED

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Braney, Councillor Engelsdorfer





The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, August 11, 2026

Resolution # RC26159	Meeting Order: 6
Moved by: 	Seconded by: 

WHEREAS the Canadian Centre for Policy Alternatives (CCPA) has identified that Ontario hospitals are significantly underfunded relative to the growing demand for health care services; and

WHEREAS the CCPA's report, Failure by Design, identifies that smaller and rural hospitals are disproportionately affected by provincial underfunding; and

WHEREAS rural communities, including the Municipality of Wawa, depend on stable and adequately funded hospitals to provide timely access to emergency, acute, and specialized health care services; and

WHEREAS prolonged emergency department wait times, increasing health care costs, staffing shortages, and limited capacity continue to place significant strain on Ontario's health care system; and

WHEREAS maintaining access to high-quality health care services is essential to the health, safety, economic development, and long-term sustainability of northern and rural Ontario communities;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Wawa hereby supports the Municipality of Central Manitoulin and the Municipality of Northeastern Manitoulin and the Islands in their request that the Province of Ontario provide immediate and sustained funding to strengthen Ontario's hospital system, including increased operating funding for small and rural hospitals to address capacity pressures, improve patient care, and reduce emergency department wait times; and



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to:

- The Honourable Doug Ford, Premier of Ontario;
- The Honourable Sylvia Jones, Deputy Premier and Minister of Health;
- Bill Rosenberg, MPP, Algoma–Manitoulin;
- The Association of Municipalities of Ontario (AMO);
- The Rural Ontario Municipal Association (ROMA);
- The Municipality of Central Manitoulin;
- The Municipality of Northeastern Manitoulin and the Islands; and
- All Ontario municipalities for their consideration and support.

RESOLUTION RESULT	RECORDED VOTE		
☐ CARRIED	MAYOR AND COUNCIL	YES	NO
☐ DEFEATED	Mitch Hatfield		
☐ TABLED	Cathy Cannon		
☐ RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
☐ PECUNIARY INTEREST DECLARED	Jim Hoffmann		
☐ WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

- ☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR – MELANIE PILON	CLERK – MAURY O'NEILL

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 326-5000
Toll Free: 1 866 517-0571
Minister.SOLGEN@ontario.ca

Solliciteur général

Bureau du solliciteur général

25, rue Grosvenor, 18^e étage
Toronto ON M7A 1Y6
Tél. : 416 326-5000
Sans frais : 1 866 517-0571
Minister.SOLGEN@ontario.ca



132-2026-3665

By email

August 14, 2026

Dear Heads of Council, Chief Administrative Officers and Clerks of OPP-Policed Municipalities:

I am writing to provide you with an update on OPP municipal policing costs for 2027.

Our government recognizes the importance of providing municipalities with predictability as you plan your budgets, while ensuring the OPP has the resources it requires to continue delivering high-quality policing services and keeping communities safe.

With that in mind, we are taking action to limit increases in OPP policing costs for municipalities in 2027.

For the 2027 calendar year, no OPP-policed municipality will see its total amount owed for OPP policing increase by more than 11 per cent compared to 2026, excluding costs associated with any additional policing services a municipality has chosen to receive through a separate agreement with the OPP.

This is a time-limited measure for the 2027 OPP billing cycle, intended to provide municipalities with cost certainty to support local budget planning.

To implement this change, an amendment has been made to Ontario Regulation 413/23: Amount Payable by Municipalities for Policing from Ontario Provincial Police, made under the *Community Safety and Policing Act, 2019* (CSPA). The amendment is being filed with the Registrar of Regulations and will be publicly available through the [e-Laws](#) page in the coming days.

The OPP is currently preparing 2027 annual billing statements, which are expected to be provided to municipalities this fall.

We value the important partnership between the province, municipalities and the OPP in keeping Ontario communities safe. We also recognize the importance of ensuring policing costs are sustainable and predictable for municipalities, and we will continue working with our municipal partners on these shared priorities.

Should you have any questions about the regulatory updates, please reach out to solgeninput@ontario.ca. Questions regarding your municipality's annual OPP billing statement can be directed to OPP Municipal Policing at opp.municipalpolicing@opp.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael S. Kerzner", with a long horizontal flourish extending to the right.

The Honourable Michael S. Kerzner
Solicitor General

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Thomas Carrique, C.O.M.
Commissioner, Ontario Provincial Police

September 2, 2026

Re: Municipal Candidate Public Health Primer

Dear Municipal Candidate,

The North Bay Parry Sound District Health Unit is committed to protecting and promoting the health and well-being of our communities while working to reduce health inequities. The Health Unit collaborates with municipalities and other community partners to create healthier, more resilient communities. As an elected municipal representative, you will have a role in shaping policies and decisions that impact the health of residents every day.

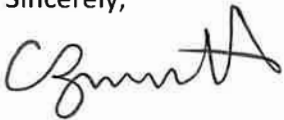
We are pleased to share this Municipal Candidate Primer to highlight six priority areas of public health that are relevant to municipalities across the North Bay Parry Sound district: Social Connection, Substance Use Prevention, Community Safety and Well-Being, Housing and Homelessness, Early Adversity and Resilience, and Community Design and Transportation.

Each section outlines why the topic matters and practical actions municipalities can take to support healthier communities.

The Health Unit is available to provide local population health data, evidence-informed guidance, and support in applying a health lens to municipal policies, programs, services, planning initiatives, and advocacy efforts. We look forward to working collaboratively with municipal leaders to build communities where everyone has the opportunity to achieve their best possible health.

If you have any questions or would like additional information, please do not hesitate to contact us at MOH.Office@healthunit.ca.

Sincerely,



Dr. Carol Zimbalatti, CCFP, MPH
Medical Officer of Health/Executive Officer

Your lifetime partner in healthy living.
Votre partenaire à vie pour vivre en santé.

myhealthunit.ca

📍 345 Oak Street West,
North Bay, ON P1B 2T2

📞 1-800-563-2808
705-474-1400

📠 705-474-8252

📍 90 Bowes Street, Suite 201,
Parry Sound, ON P2A 2L7

📞 1-800-563-2808
705-746-5801

📠 705-746-2711

THE ISSUE AND WHY IT MATTERS



Social Connection Across the Lifespan

Social connection helps people stay healthy, active, and involved in their communities. Everyone should have opportunities to participate in community life, build relationships, and feel welcomed and included.

This is especially important in Nipissing and Parry Sound, where the population is aging. Nearly one in four residents in the Nipissing District and one in three residents in the Parry Sound District are aged 65 or older.

Municipal policies can help reduce social isolation by supporting accessible public spaces, affordable transportation, inclusive recreation programs, community events, civic participation, and a range of housing options.

When people feel connected, communities become stronger.

Social connection improves mental and physical health, supports volunteering and civic engagement, and helps create places where everyone feels valued and able to contribute.



Substance Use Prevention

Substance use continues to affect individuals, families, and communities across Ontario.

The impacts are especially significant in Northern Ontario.

Substance use contributes to preventable illness, injury, and death. It also increases pressure on health care, emergency services, and community supports.

Substance use is influenced by many factors, including housing, income, education, employment, access to health care and community support services, and experiences of discrimination. These factors often affect people already facing social and economic challenges.

Communities often see the impacts of substance use through increased pressure on emergency services, housing systems, local businesses, and community organizations.

WHAT MUNICIPALITIES CAN DO

Embed Social Inclusion and Healthy Aging in Municipal Planning

- Include social connection, inclusion, accessibility, and healthy aging in municipal plans, policies, budgets, and community development initiatives.
- Work with public health and community partners to become an Age-Friendly Community.
- Invest in public spaces and programs that bring people together, including parks, trails, libraries, plazas, and community centres.

Strengthen Community Engagement and Partnerships

- Create opportunities for residents to participate in municipal decision-making.
- Consider advisory committees, such as youth or seniors' committees, to help guide local priorities.

WHAT MUNICIPALITIES CAN DO

Incorporate Substance Use Prevention into Municipal Planning

- Consider substance use prevention and harm reduction when planning for housing, recreation, mental health, youth programming, and community safety.

Support Collaboration and Advocacy

- Work with local organizations on stigma reduction, prevention, treatment, harm reduction, and recovery initiatives.
- Advocate for services and resources that address local needs.

Support Policies and By-laws

- Create by-laws and policies for reducing access to alcohol, cannabis, vape, and tobacco.
- Reduce the number of retailers allowed within municipality limits.

THE ISSUE AND WHY IT MATTERS



Community Safety and Well-Being

Community safety and well-being means that people feel safe, have their basic needs met, and can access the opportunities and supports they need to thrive.

Health, safety, and well-being are influenced by many factors, including housing, income, transportation, mental health, substance use, and social inclusion. People who experience hardships in these areas are more likely to experience poorer health outcomes.

Investing in prevention, strong social support, and community partnerships can improve health outcomes while reducing demand on community and crisis services.



Housing and Homelessness

Housing is a key factor that influences health.

Homelessness is a growing challenge across Northern Ontario. It is driven by factors such as poverty, a shortage of affordable housing, inadequate income supports, discrimination, and barriers to services.

People experiencing homelessness are more likely to face poor physical and mental health, difficulty accessing services, and shorter life expectancy.

These challenges can be even greater in rural and northern communities because of transportation barriers and limited housing options.

Research shows that investing in affordable housing, supportive services, income security, and homelessness prevention improves health outcomes and reduces long-term pressure on municipal and social service systems.

WHAT MUNICIPALITIES CAN DO

- Engage communities, people with living and lived experience, community organizations, and health partners in planning and decision-making related to Community Safety and Well-Being.
- Review Community Safety and Well-Being Plans and outputs/outcomes regularly to identify local priorities and guide municipal investments and actions.
- Support partnerships that improve access to housing, food, transportation, mental health services, and emergency preparedness.

WHAT MUNICIPALITIES CAN DO

Collaborate with Housing Partners

- Work with the District Social Services Administration Board (DSSAB) and community partners to prevent homelessness and improve access to housing.

Support Housing Affordability

- Support affordable, accessible, and adaptable housing through planning, zoning, and development policies.
- Invest in maintaining and renewing existing social and affordable housing.

THE ISSUE AND WHY IT MATTERS



Early Adversity and Resilience

Children are more likely to thrive when they grow up in safe, supportive, and stable environments.

Municipal decisions about housing, parks, transportation, recreation, and community spaces all influence child development and family well-being.

Adverse childhood experiences (ACEs), such as poverty, housing instability, violence, discrimination, and neglect, can affect health and well-being throughout life. These experiences are linked to higher rates of mental illness, substance use, chronic disease, and homelessness.

Many local families face challenges. About one in ten families experiences substandard housing and many children grow up in low-income households. Local data also shows higher rates of childhood adversity and developmental vulnerability than the provincial average.

Building supportive environments for children and families helps create healthier and more resilient communities now and in the future.



Community Design and Transportation

The design of a community influences how people move, interact, and access services.

Municipal decisions about roads, sidewalks, trails, parks, public transit, and neighbourhood design affect health, safety, and quality of life. Well-designed communities make it easier for people to be active, connect with others, access healthy food, and travel safely.

Not everyone travels the same way. Children, older adults, people with disabilities, and many lower-income residents may walk, cycle, use mobility devices, or rely on public transit.

Safe, accessible, and affordable transportation options help people participate in community life and support healthier, more connected communities.

WHAT MUNICIPALITIES CAN DO

Invest in Supportive Environments for Children, Youth, and Families

- Support affordable housing, accessible childcare, safe recreation spaces, active transportation, and affordable transit.
- Promote policies and programs that help families connect with services and community support.



References to support information in this primer are available upon request.

WHAT MUNICIPALITIES CAN DO

Plan and Invest in Safe and Accessible Communities

- Develop and implement policies such as active transportation plans, complete streets policies, and traffic safety measures.
- Invest in sidewalks, trails, bike lanes, safe crossings, lighting, shade, seating, and accessible transit.

Strengthen Community Engagement and Partnerships

- Work with public health and community partners to design safer and more accessible neighbourhoods.
- Engage community organizations and residents throughout planning and decision-making.
- Advocate for provincial and federal investments in transportation and community design.

NOTICE OF A HEARING

Enbridge Gas Inc. has applied to dispose of the balances of certain deferral and variance accounts

Enbridge Gas Inc. (Enbridge Gas) has applied to dispose of the balances in certain deferral and variance accounts, including accounts related to earnings sharing, pensions and other post-employment benefits, taxes, disposition of property, the Low-income Energy Assistance Program Emergency Financial Assistance, the Ontario Energy Board (OEB) cost assessment and Integrated Resource Planning system pruning. For a complete list, refer to the application.

If the application is approved as filed, a typical residential customer and a typical general service customer of Enbridge Gas would see the following billing adjustments, effective July 1, 2027:

EGD Rate Zone (former Enbridge Gas Distribution Inc. customers)

- **Residential Rate 1 Sales Service and Direct Purchase** customers will see a one-time billing credit of \$18.94

Union Rate Zones (former Union Gas Limited customers)

- **Union South Residential Rate M1 Sales Service** customers will see a one-time billing charge of \$7.76
- **Union South Residential Rate M1 Direct Purchase** customers will see a one-time billing charge of \$0.42
- **Union North-West Residential Rate 01 Sales Service and Direct Purchase** customers will see a one-time billing credit of \$22.10
- **Union North-East Residential Rate 01 Sales Service and Direct Purchase** customers will see a one-time billing credit of \$7.28

Other customers, including businesses, may also be affected. It is important to review the application carefully to determine whether you may be affected by the proposed changes.

YOU SHOULD KNOW

THE ONTARIO ENERGY BOARD WILL HOLD A PUBLIC HEARING

There are three types of OEB Hearings: oral, electronic and written. The applicant has applied for a written hearing. If you think a different hearing type is needed, you can write to us to explain why. During this hearing, we will question the applicant about its case. We will also hear questions and arguments from participants that have registered as Intervenor. After reviewing all the evidence, we will decide whether to approve this application.

HAVE YOUR SAY

You have the right to information about this application and to participate in the process.

Visit www.oeb.ca/notice and use file number **EB-2026-0108** to:

- Review the application
- Apply to become an intervenor
- File a letter with your comments

IMPORTANT DATES

You must engage with the OEB on or before **September 8, 2026** to:

- Provide input on the hearing type (oral, electronic or written)
- Apply to be an intervenor

If you do not, the hearing will move forward without you, and you will not receive any further notice of the proceeding.

PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. If you are a business or if you apply to become an intervenor, all the information you file will be on the OEB website.

LEARN MORE

Ontario Energy Board

 1 877-632-2727 TTY: 1-877-632-2727

 Monday - Friday 8:30 AM - 5:00 PM

 oeb.ca/notice

Enbridge Gas Inc.

 1-866-362-7434

 Monday - Friday 8:00 AM - 6:00 PM

 enbridgegas.com

Sent via email: premier@ontario.ca

July 31, 2026

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Room 281
Queen's Park
Toronto, Ontario M7A 1A1

Dear Premier Ford,

AMO and municipalities have been calling on the Province to establish a clear and timely path back to regular property assessment cycles for years. In the current economic climate with heightened geopolitical and trade tensions, the need for policy certainty has never been greater.

Ontario is the only province in Canada that has not resumed property reassessments post the COVID-19 pandemic. Municipalities and businesses continue to rely on decade old property valuations based on January 1, 2016 assessment data. A well-functioning and up-to-date assessment system supports strong communities and makes Ontario an attractive place to invest. Ontario's property tax system works well and provides municipalities with a stable and predictable source of revenue. Just as important, it provides stability and predictability for property taxpayers.

The current delay in reassessments is compromising the province's economic competitiveness. Investments are being delayed or deferred partly due to the absence of any guidance on the timing of the next reassessment and the resulting uncertainty regarding future property tax liability. Ultimately, leadership from the government on reassessment is critical to supporting the resilient and continued growth of the provincial economy we all rely on.

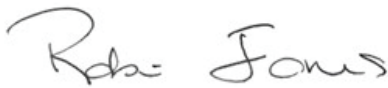
As we expressed in our feedback to your government's recent review of the property assessment and taxation system, regular reassessments are a fundamental component of a well-functioning property tax system. This is why we recommended moving to a two-year reassessment cycle, as reassessments do not increase overall municipal tax revenues but instead ensure the tax burden is distributed more equitably among properties as market values change.

With the current delay in property tax reassessment, there will be a need for mitigation measures to smooth the transition to the new assessment cycle. A successful return to regular reassessments will require a coordinated public education and stakeholder engagement effort to ensure the public, media, and municipal councils understand the benefits and the importance of moving forward with a reassessment, and the value to municipalities and taxpayers of a modern, up-to-date, and reliable assessment system.

We appreciate the essential role municipalities will need to play in ensuring this important decision is well understood and supported across the province. AMO is committed to partnering with the Municipal Property Assessment Corporation and the Province to ensure effective communication and implementation of the transition back to regular assessment updates.

For the reasons outlined above, we urgently need clarity on when the Province will return to regular property assessments. We would be pleased to offer time at this year's AMO conference for a reassessment announcement. Karen Nesbitt, Policy and Government Relations Director at knesbitt@amo.on.ca or 416-508-2992, is available to discuss further.

Sincerely,

A handwritten signature in dark ink, appearing to read "Robin Jones". The signature is fluid and cursive, with the first name "Robin" and last name "Jones" clearly distinguishable.

Robin Jones
AMO President
Mayor of the Village of Westport

cc: The Honourable Peter Bethlenfalvy, Minister of Finance
The Honourable Rob Flack, Minister of Municipal Affairs and Housing
The Honourable Graydon Smith, Associate Minister, Ministry of Municipal Affairs and Housing

FOR IMMEDIATE RELEASE

FONOM CONCERNED ABOUT REGIONAL IMPACT OF RYAM TÉMISCAMING SHUTDOWN

North Bay – August 27, 2026 – The Federation of Northern Ontario Municipalities (FONOM) is expressing concern following Rayonier Advanced Materials' (RYAM) announcement that it intends to temporarily shut down its industrial complex in Témiscaming, Quebec, on September 15.

The shutdown is expected to affect about 400 unionized workers, many with specialized skills and extensive experience in the forestry sector, as well as managers, contractors, suppliers, and other businesses that depend on the facility. A prolonged shutdown could result in the loss of this skilled workforce and have lasting consequences for the forestry industry throughout the region.

Although Témiscaming is located in Quebec, the community and the RYAM facility have strong economic connections to Northeastern Ontario. The effects of a major industrial shutdown do not stop at a provincial boundary, particularly when specialized workers, suppliers and forestry operations are connected across the region.

“FONOM is deeply concerned for the workers facing uncertainty, their families and the entire community of Témiscaming,” said FONOM President David Plourde. “These are highly skilled workers whose knowledge and experience are important to the forestry industry. We are also thinking about the contractors, suppliers, transportation companies and businesses throughout the region, including those in Ontario, that depend on this facility. A prolonged shutdown could have lasting consequences for the region’s forestry sector.” RYAM has stated that the business environment surrounding the facility has become unsustainable. The company cited the magnitude of U.S. tariffs, together with long-standing challenges facing the pulp and paper sector, as reasons continued operations are no longer economically viable.

“This announcement demonstrates the real consequences of unfair U.S. tariffs,” Plourde said. “Tariffs do not only affect corporate balance sheets. They affect workers, families, local businesses and the long-term future of forestry-dependent communities.”



FONOM recognizes that the forestry sector was already facing significant market pressures before the latest tariff measures. The combination of tariffs, changing markets, operating costs and ongoing uncertainty is placing additional pressure on facilities and communities across Northern Ontario and neighbouring regions.

FONOM is encouraging the governments of Canada and Quebec to work urgently with RYAM, Unifor, the Town of Témiscaming and regional partners to identify solutions that could allow operations to resume.

Federal programs, including regional economic development and tariff-related business and worker supports, will be important to the response. FONOM also encourages the governments of Canada and Ontario to ensure programs delivered through FedNor, the Northern Ontario Heritage Fund Corporation and other agencies are available to assist affected suppliers, businesses and communities on the Ontario side of the border.

“There are many programs offered by both governments, but they must be coordinated, accessible and delivered quickly,” Plourde said. “The priority must be supporting affected workers and businesses while doing everything possible to prevent a temporary shutdown from becoming permanent.”

FONOM continues to support a strong Team Canada response to U.S. tariffs, including assistance for affected industries, expanded domestic supply chains, new international markets and procurement policies that give priority to Canadian workers, resources and manufactured products.

“The forestry industry remains essential to Northern communities and to the Canadian economy,” Plourde concluded. “Governments, industry, labour and communities must work together to protect these jobs and preserve the future of this facility.”

-30-

Media Contact:
David Plourde, President
Federation of Northern Ontario Municipalities
705-335-1615
fonom.info@gmail.com

MONTHLY JOBS REPORT

July 2026

The Labour Market Group

Guiding partners to workforce solutions.

NIPISSING DISTRICT

There were 839 job postings recorded in July for the Nipissing District, representing a 14.8% increase (+108 postings) compared to June and an 80.4% increase over July 2025 (+374). This sits 43.1% above the historical July average (586). Employer participation grew alongside volume, with 348 unique employers active in the market, a 17.6% increase (+52) from June and 20.9% above the July average.



OF THE 839 JOB POSTINGS



For postings that listed an annual salary. **\$75,841.37/year** AVERAGE

\$29.79 HOURLY WAGE
The average hourly wage in June for those postings which listed one.

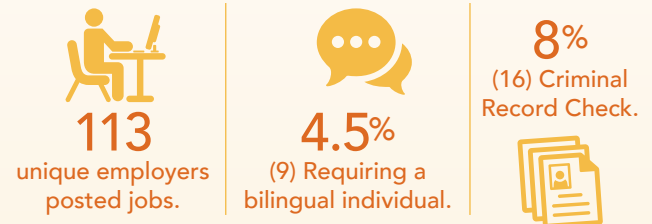
Of the 466 postings which listed an hourly wage **1.3%** (6) were listed at the **provincial minimum wage of \$17.20/hour**.

PARRY SOUND DISTRICT

There were 201 job postings recorded in July for the Parry Sound District, representing a 3.1% increase (+6 postings) compared to June and a 79.5% increase over July 2025 (+89). This is the highest July total recorded in the study. Employer participation grew alongside volume, with 113 unique employers active in the market, a 14.1% increase (+14) from June.



OF THE 201 JOB POSTINGS

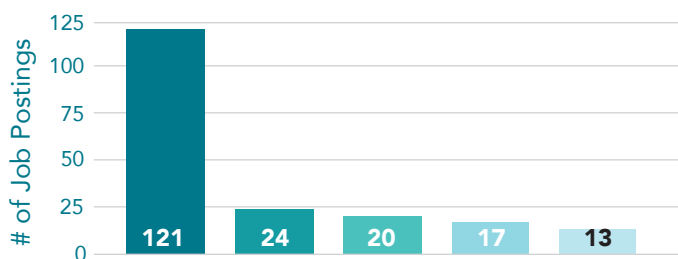


For postings that listed an annual salary. **\$65,680.42/year** AVERAGE

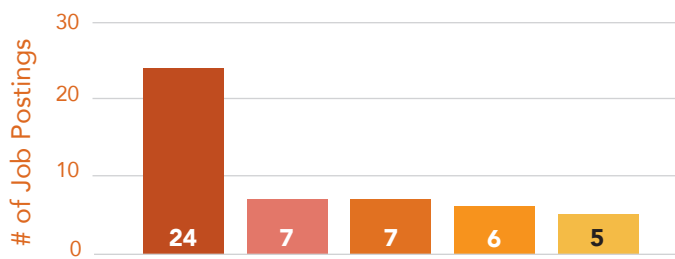
\$27.18 HOURLY WAGE
The average hourly wage in June for those postings which listed one.

Of the 143 postings which listed an hourly wage **0.7%** (1) were listed at the **provincial minimum wage of \$17.20/hour**.

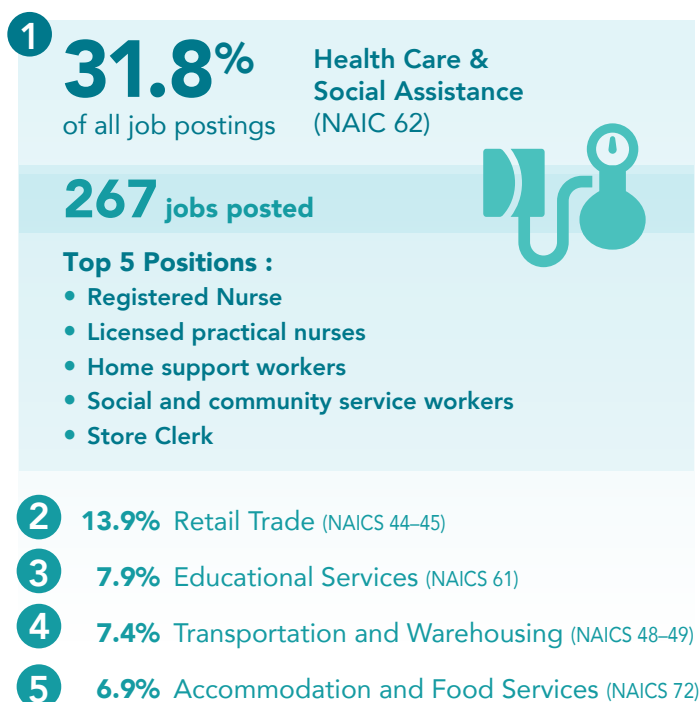
TOP 5 EMPLOYERS POSTING JOBS



TOP 5 EMPLOYERS POSTING JOBS



TOP 5 INDUSTRIES HIRING (NAICS)



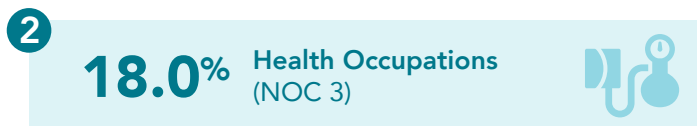
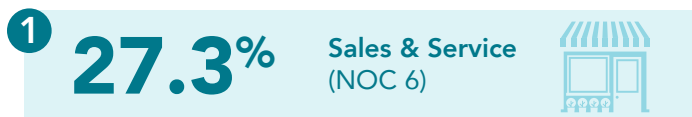
The Health Care and Social Assistance (NAICS 62) sector remained the largest contributor in July, accounting for 31.8% (267) of all postings. It also recorded the largest month-over-month increase in market share, up 4.3 points (+66 postings). Professional, Scientific and Technical Services (NAICS 54) rose 2.0 points (+23 postings), and Arts, Entertainment and Recreation (NAICS 71) rose 1.2 points (+11 postings). The largest decrease in market share occurred in Educational Services (NAICS 61), down 4.4 points (-25 postings), followed by Manufacturing (NAICS 31-33), down 1.0 points (-3 postings).

TOP 5 INDUSTRIES HIRING (NAICS)



The Health Care and Social Assistance (NAICS 62) sector remained the largest contributor in July, accounting for 26.9% (54) of all postings. It also recorded the largest month-over-month increase in market share, up 3.8 points (+9 postings). Transportation and Warehousing (NAICS 48-49) and Other Services (NAICS 81) each rose 2.9 points (+6 postings). The largest decrease in market share occurred in Educational Services (NAICS 61), down 3.6 points (-7 postings), followed by Public Administration (NAICS 91), down 3.2 points (-6 postings).

TOP 3 OCCUPATIONAL CATEGORIES (NOC)



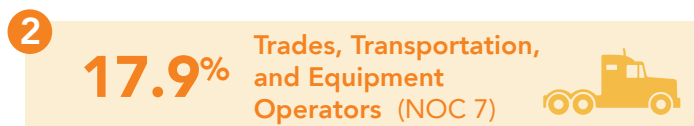
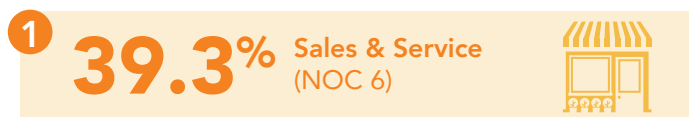
- Registered nurses (53)
- Licensed practical nurses (41)
- Medical laboratory technologists (6)
- Physiotherapists (4)
- 4 tied with (4)



- Transport truck drivers (19)
- Automotive service technicians (13)
- Construction trades helpers and labourers (9)
- Delivery service drivers (8)
- Residential and commercial installers (7)

Sales and Service (NOC 6) remained the dominant occupational group, making up 27.3% (229) of postings. Health Occupations (NOC 3) and Trades, Transport and Equipment Operators (NOC 7) each followed at 18.0% (151). 69 managerial positions were advertised in July, with the highest concentrations in sales and service management (23) and business and finance management (14). Two senior manager roles were posted, one in Finance and Insurance and one in Health Care and Social Assistance.

TOP 3 OCCUPATIONAL CATEGORIES (NOC)



- Carpenters (4)
- Automotive Service Technician (4)
- Construction trades helpers and labourers (4)
- Welders and related machine operators (3)
- Delivery service drivers (2)



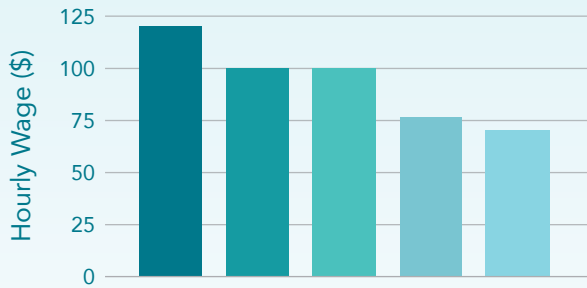
- Licensed practical nurses (12)
- Registered nurses and RPNs (7)
- Medical sonographers (2)
- Dental assistants (2)
- 6 tied at (1)

Sales and Service (NOC 6) remained the dominant occupational group, making up 39.3% (79) of postings. Trades, Transport and Equipment Operators (NOC 7) followed at 17.9% (36), and Health Occupations (NOC 3) at 14.9% (30). Three managerial positions were advertised in July, two in business and finance management and one in sales and service management. There were no senior manager roles posted this month.

TOP 5 HOURLY WAGE VACANCIES



\$120.00 Veterinarian
@ VetCare Canada Inc.



\$100.00 North Bay Heat Pump Installer
@ClimaCore

\$100.00 Registered Psychotherapist
@The Morgan Centre

\$76.14 Nurse Practitioner - Community Mental Health and Addictions
@North Bay Regional Health Centre

\$70.00 Certified Athletic Therapist
@Structure Spine and Sport

TOP 3 ANNUAL SALARY VACANCIES

\$205,000.00
Construction Project Manager
@ Aecom

\$180,000.00
Superintendent, Health, Safety,
Environment And Training
@ Cementation Canada

\$175,829.18
Finance And Insurance Manager
@ Volkswagen



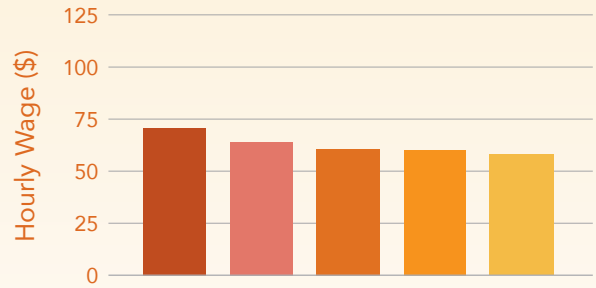
Lowest Annual Salary \$31,000.00

Legal Assistant/law Clerk
@ Lucenti Orlando Professional Corporation

TOP 5 HOURLY WAGE VACANCIES



\$70.00 Pharmacist
@ Ben's Pharmacy



\$63.59 Physician Assistant
@ West Parry Sound Health Centre

\$60.00 Landscape Construction Foreman
@ Thornton Hardscape Inc.

\$60.00 Registered Massage Therapist
@ Georgian Medical Aesthetics

\$58.98 Registered Nurse
@ Judahcare Inc.

TOP 3 ANNUAL SALARY VACANCIES

\$100,000.00
HR Manager
@ Cedarland Homes Ltd.

\$100,000.00
Automotive Service Manager
@ Bray Motors

\$96,817.24
Probation And Parole Officer
@ Ministry of the Solicitor General



Lowest Annual Salary \$40,800.00

Receptionist
@ McDougall Insurance and Financial

55.5% (466 postings) listed an hourly wage in July, with an average of \$29.79/hour. This is \$0.19/hour higher (+0.6%) than the 12-month average of \$29.60/hour. Six postings (1.3%) were listed at the provincial minimum wage. For postings listing an annual salary, the average was \$75,841.37, which sits \$4,341.12 lower (-5.4%) than the 12-month average of \$80,182.49.

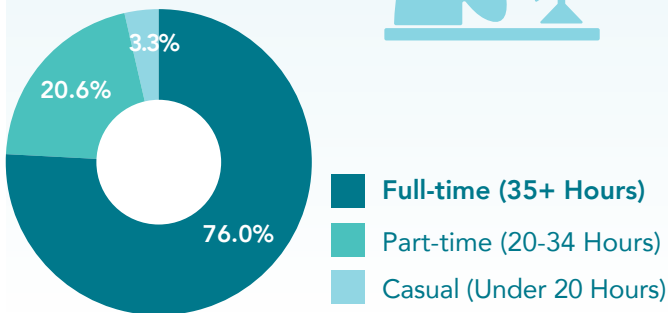
71.1% (143 postings) listed an hourly wage in July, with an average of \$27.18/hour. This is \$0.34/hour lower (-1.2%) than the 12-month average of \$27.52/hour. One posting (0.7%) was listed at the provincial minimum wage. For postings listing an annual salary, the average was \$65,680.42, which sits \$10,911.69 lower (-14.2%) than the 12-month average of \$76,592.11.

FULL-TIME / PART-TIME BREAKDOWN

76.0% of listings in July

↑ **4.6%** from June

76.0% of job postings (638) in July were for full-time positions, with part-time at 20.6% (173) and casual at 3.3% (28).



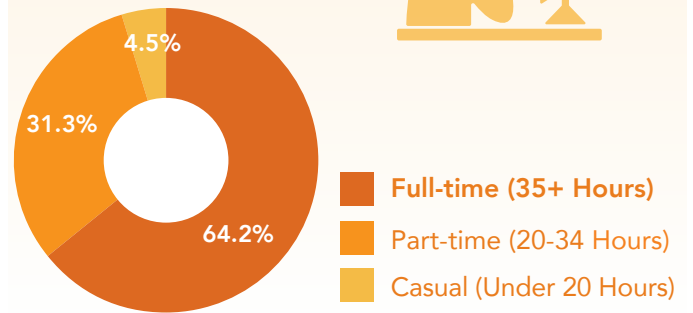
839 Postings listed hours offered (100%)

FULL-TIME / PART-TIME BREAKDOWN

64.2% of listings in July

↑ **0.1%** from June

64.2% of job postings (129) in July were for full-time positions, an increase of 0.1 points from June, with part-time at 31.3% (63) and casual at 4.5% (9).



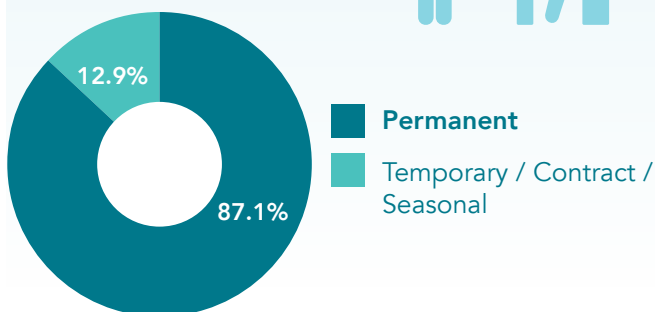
201 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

87.1% of listings in July

↓ **0.5%** from June

87.1% (731) of postings in July were for permanent positions, with the remaining 12.9% (108) split between temporary, contract and seasonal roles.



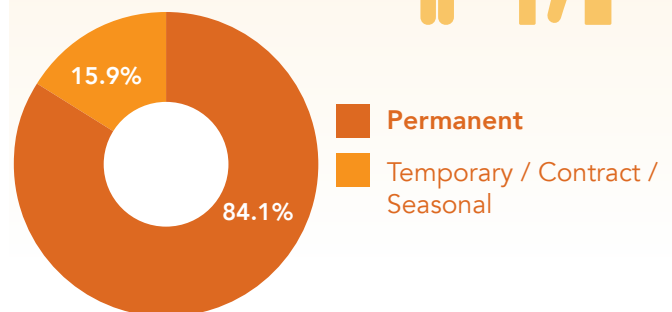
839 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

84.1% of listings in July

↓ **0.5%** from June

84.1% (169) of postings in July were for permanent positions, a decrease of 0.5 points from June, with the remaining 15.9% split between temporary (27) and contract (5) roles.



201 Postings listed hours offered (100%)

ALL EMPLOYERS WITH POSTINGS IN MONTH



NIPISSING DISTRICT

1001336028 ONTARIO INC.
401 Auto - North Bay Chrysler
A&W (McKeown)
A&W Restaurant
A. G. Electric LTD
Acosta Group
Actlabs
Aecom
AIM Kenny U-Pull
Airport Animal Hospital
Algonquin Nursing Home of Mattawa
All About Gardens
Alouette Bus Lines
American Eagle Outfitters
AMRITSARI BITES
Amrize
AR Mechanical
Aramark Canada Ltd.
Ardene
Au Château
Avison Electrical
Bath & Body Works
Battano Construction Limited
Bay Builders
Bay City Animal Hospital
Bayland Property Management
Bayshore Health Care
Bdo
Bee-Clean Building Maintenance
Beef N Brand Bar & Grill
Bell Canada
Bella Terra Stone
Bentley & Co Ltd
Bessette Contracting
Best Western North Bay Hotel & Conference Centre
Beyond Wireless Inc.
Binx Professional Cleaning
Bishops Building Services Inc.
Blanchfield Roofing Co. Ltd.
Blue Seal Farm
Boart Longyear Inc.
Brand Momentum Inc.
Brandt Industries
BrokerLink - Parry Sound
Burger World - Hammond
Caisse Alliance
Callon Dietz Inc Ontario Land Surveyors
Campus Living Centres
Canada Post
Canadian Adventure Camp
Canadian Forces Morale and Welfare Services
Canadian Mental Health Association
Canadian Shield Health Care Services Inc.
Canadian Tire - North Bay
Canadore College
Canine Proficiency Center
Canor Construction
Canpar
Canpar express
Canton Express
CarePartners

CareQuilt
CARQUEST Canada
Cascades Casino
Cassellholme Home for the Aged
Cementation Canada
Chad's Grass Snow and More
Chatters
Chucks Roadhouse Bar and Grill
Classic Contracting Sales & Services
Clara windows and doors
Cliche Electric Inc.
ClimaCore
Colas Canada Inc.
Colliers Project Leaders | Canada
Columbia Forest Products Ltd
Comfort Inn - Lakeshore
Commissionaires
Community Counselling Centre of Nipissing
Community Living North Bay
Conseil scolaire catholique Franco-Nord
Conseil scolaire public du Nord-Est de l'Ontario
Consolidated Homes Ltd
Contrans Flatbed Group
Cooper Equipment Rentals
Cooperators- Brad Thompson & Associates Inc
Corus Orthodontists
Corus Orthodontists Inc.
Cosmoprof Canada
Couchie
Crisis Centre North Bay
Crosstown Courier Service
Cushman & Wakefield ULC
Dark Wolf Solutions
Defence Construction Canada
Degagne ProGroup
Dennis Harwood Plumbing & Heating
Designed Roofing Inc
Di-Corp
Diggers Landscaping
Digsafe Contracting Inc.
District of Nipissing Social Services Administration Board
DKI - North Bay
Dollarama L.P.
DQ - Sturgeon Falls
Dr M S Ma DPC
Dr. Karim Dentistry
Dyno Nobel
Eagle stone Builders
Eagles Nest Gas Bar
Easy Financial
EMCO Corporation
Empire Living Centre
Enbridge Inc.
Englobe Corp.
Essential Exteriors
Everest Solutions and Imaging Ltd.
Everguard
Everguard Fire Safety
Executive Aviation
Express Parcel
Eye Associates of North Bay
Eye Specialist of Northern Ontario

Farquhar Dairies Ltd.
FDM4
FedEx Express
Feldcamp Equipment Limited
First Choice Haircutters
First North Enterprise Inc.
First Onsite
First Student / First Transit
Foundation Health Canada
Fuze HR Solutions Inc.
G Force Security
Gangnam Korea - North Bay
GardaWorld
Gateway Optometry
Genuine Parts Company
George Stockfish, CARSTAR
GFL Environmental
Giant Tiger
GoodLife Fitness
Greco's Pizza - Frozen
Green Legacy Farm
Groupe Optimum Inc.
Guy's Tire Sales Inc
Hands, TheFamilyHelpNetwork.ca
Haskins Industrial Inc.
Highball Billiards
Holiday Inn Express Suites North Bay
Home Depot
Home Instead
Home Instead Senior Care
Homewood Suites by Hilton North Bay
Hopper Buick GMC
HOSE TECH
Hume Paint Contracting
Independent Tire Service
Industrial Radiator Works/ Security Muffler
Intelcom | Dragonfly
International Test Pilots School (Canada) Ltd. / ITPS Ltd.
IPC
Jean M Savignac General Woodwork Ltd
JT SUSHI
Kam Kam Cafe
Karis Disability Services (formerly Christian Horizons)
KFC Canada - FMI Group
Kia North Bay
KIND Forest School
Kognitive Marketing
Kognitive Sales Solutions
Kohltech Windows & Entrance Systems
Kumon of North Bay
L.G. Home Comfort Inc.
La Voyager Inc
Lakeshore Dental Care
Lakeshore Missionary Church
Lawn Care Plus
LCBO
Les Serres M. Quenneville
Lexia Communications Inc.
LifeLabs
Linde Plc.
LKQ Canada
Loblaws

Continued on next page

Long & McQuade
 LOSS PREVENTION SERVICES LIMITED
 Lot 88 Steakhouse and Bar
 Lou Dawg's Southern BBQ
 Lucenti Orlando Professional Corporation
 MacLean Engineering & Marketing Co Limited
 Madigan Management Corp
 Manchesters
 mani pedi plus
 Manitouslin Group of Companies
 Marigold Unique Flavour
 Marina Point Village
 Mark's Work Wearhouse Ltd.
 Mark's/L'quipeur
 Martel and Mitchell Rehabilitation
 Mary Waye
 Mattawa Hospital
 Mattawa Women's Resource Centre
 McDougall Energy Inc.
 MedMatch Recruitment
 Metal Fab Ltd.
 Michaels
 Miller Technology Incorporated
 Miller Waste Systems
 Ministry of Public and Business Service Delivery
 Ministry of the Attorney General
 Motion Industries
 Mr Seamless Eavestroughing Ltd
 Municipality of West Nipissing
 My Mellow Vape Shop North Bay
 National Bank
 Near North District School Board
 Near North Mobile Media Lab
 Nedco Ontario
 Neddy's North Bay Hyundai
 Neo-Wecare healthcare Services Inc
 Next Round Social
 Nextgen Systems Canada
 Niijaansinaanik Child and Family Services
 Nipissing Transition House
 Nipissing University
 Nipissing-Parry Sound Catholic District School Board
 No Frills - Paul and Nancy's
 No Frills - Stacie and Troy's
 North Bay Animal Hospital
 North Bay Cycle and Sports
 North Bay Denture Clinic
 North Bay Indigenous Hub
 North Bay Insurance Brokers
 North Bay Jack Garland Airport
 North Bay Museum
 North Bay Nurse Practitioner-Led Clinic
 North Bay Parry Sound District Health Unit
 North Bay Police Service
 North Bay Regional Health Centre
 North Bay-Mattawa Conservation Authority
 North-Tech Stone and Ceramic
 Northern Brick
 Northern Heights Community
 Northern OK Tire
 Northern Ontario Hockey Association
 Nutrition Club Canada
 O'jiik SunWorks
 OCP Construction Supplies
 One Kids Place Children's Medical
 Treatment Center of North East Ontario

One Plant
 Ontario Federation of Agriculture
 Ontario Ministry of Natural Resources and Forestry
 Ontario Ministry of Transportation
 Ontario Northland
 Oxford Learning Centres, Inc.
 Pandora Jewelry
 ParaMed Home Health Care
 Pavao Contracting Inc
 Pearle Vision
 PHARA
 PharmaChoice
 Pickles pumps
 Pilot Diamond Tools Ltd.
 Pizza Hut
 Plan A Long Term Care Staffing and Recruitment
 Pop's Cannabis Co.
 Popeyes Chicken - North Bay
 Premier Mining Products
 ProArk Home and Community Care
 Province Electric Supply
 Quantum Lifecycle Partners LP
 Reststad Canada
 REALTY EXECUTIVES Local Group Inc. Brokerage
 Red Swan Pizza
 Redpath Mining Contractors and Engineers
 Retail Services WIS Corporation
 Rexel Canada Electrical Inc.
 Riv Chip Stand
 RONA - McGaughey Ave.
 Royal Bank of Canada
 Royal LePage Real Estate
 Sally Beauty Canada
 Sandvik
 Sangster Law
 Savage Ford Sales Limited
 Savers/Value Village
 Scotiabank
 Seaboard Transport Group
 Security Services
 Sephora Canada
 ServiceMaster Restore North Bay
 Shoppers Drug Mart
 Sienna Senior Living
 Smith and Long Limited
 Sobey's Inc.
 Sodexo Inc.
 Sodexo Operations, LLC
 Source Code
 SPEEDY GLASS
 Stantec
 Staples Canada
 Stock Transportation
 Stockfish Automotive Group
 Structure Spine and Sport
 Sturgeon Falls Brush and Contracting Ltd
 Sturgeon Shell
 Sturgeon Tire Limited
 Subway
 Superior Propane
 Swick Mining Services (Canada) Inc.
 Sword Managment
 T.E. Parolin & Sons
 Tahini's Restaurants
 Talize
 Taylormaid
 TD Bank

TELUS
 The Beer Store
 The Body Sculptors
 The Brick North Bay
 The Corporation of the City of North Bay
 The Erb Group of Companies
 The Morgan Centre
 The Salvation Army
 The Sisters of St. Joseph of Sault Ste. Marie
 The Staffing Exchange
 The Submarine Place
 The Urban Cafe
 TPD
 TREMBLAY LAW GROUP PC
 Triple M Metal
 True North Cannabis Co. & Associated Companies
 True North Cannabis Company
 Tulloch Engineering
 Urology North
 VetCare Canada Inc.
 Victorian Order of Nurses / VON
 Volkswagen North Bay
 Voyageur Aviation Corp
 Voyago
 Wacky Wings
 Wagg's Petroleum Equipment Ltd.
 Walmart
 West Nipissing General Hospital
 Wolfpack Protective Services
 YMCA of Northeastern Ontario
 Literacy Nipissing



PARRY SOUND DISTRICT

Adams Bros. Construction
 Almaguin Highlands Community Living
 Almaguin Highlands Family Health Team
 Almex
 Almex Group
 Ashley HomeStore Parry Sound
 Bayshore Health Care
 Bee-Clean Building Maintenance
 Ben's Pharmacy
 Bernard's Bistro On The Lake
 Best Western Plus Parry Sound
 Bowes Dental Centre
 Bray Motors
 Bray Motors Limited
 Browns Moving
 Burger King - Lakeshore Drive
 Business and Technical Training College
 Camp Kodiak
 Canada Post
 Canadian Mental Health Association
 Canadian Shield Health Care Services Inc.
 Canadian Tire - North Bay
 Canadian Tire Corporation Ltd
 Cedarland Homes Ltd.
 CleanMark Group Inc.
 Connor Industries
 Conseil scolaire public du Nord-Est de l'Ontario

Continued on next page

Contrans
 Corexplore
 Cottage Country Plumbing and Electrical
 Country Haven Acres Residential Services Inc
 Dairy Queen
 DBL Air Conditioning and Heating
 Dent Bay Baking Company
 Dental Corp
 District of Parry Sound Social Services Administration Board
 Eastholme Home for the Aged
 Embr
 FYidoctors Parry Sound
 Georgian Medical Aesthetics
 Gilmour Home Contracting
 Glen Bernard Camp
 Griffith Bros.
 Harveys
 Hear Right Canada
 Home Depot
 Ideal Supply Inc.
 Iron Design Welding
 Ironstone Contracting Co.
 J & J Equipment Repair Inc.
 Judahcare Inc.
 Kawartha Credit Union
 Kennedy Catering Corporation
 Lakeside Cottage Care
 Lakeside Mechanical

Legend Spirits
 Legend Spirits Company
 Lofthouse Manufacturing (a Division of Brawo Brassworking Limited)
 Log Cabin Inn & Catering
 Logan Funeral Home
 Lulus Bar & Grill
 Magnetawan Grill and Grocery
 Magnetawan Watershed Land Trust
 Maid to Perfection
 Mark's/L'quipeur
 Match Retail
 McDougall Insurance and Financial
 Ministry of the Solicitor General
 Muskoka Lumber and Building Supplies Centre
 Nails by Siri
 Near North District School Board
 No Frills - Stacie and Troy's
 Northridge Inn and Resort
 Ontario Ministry of Natural Resources and Forestry
 Orrville General Store
 Osprey Links Golf Course
 ParaMed Home Health Care
 Pizzaville
 Pristine Exterior Cleaning
 RONA - Parry Sound
 Rose Point Marina
 Royal Bank of Canada
 Scotiabank

Scott Custom Building
 Shawanaga First Nation
 Shoreline Restoration Ltd.
 Smiles of Canada
 Sobey's Inc.
 Southcourt Concrete Inc.
 Stacked Pancake and Breakfast House
 Staffing Network
 Superior Plus Propane
 Superior Propane
 TD Bank
 The Beer Store
 The Friends
 The Grumpy Veteran Bar and Grill
 The Township of Armour
 Thornton Hardscape Inc.
 Tim Hortons
 Township of Perry
 Trestle Brewing Company Limited
 Trout Creek Tire & Auto
 Victorian Order of Nurses / VON
 Voyago
 Waldock Construction
 Walmart
 Wasauksing First Nation
 Wave Fibre Mill
 West Parry Sound Health Centre
 Wilson Transportation LTD
 Wireman Inc
 Your Friendly Neighbourhood Chef

WHAT IS THE LMG MONTHLY JOBS REPORT?

This Jobs Report is a monthly publication produced by the Labour Market Group.

Each month we compile this report based on our job portal **readysethired.ca**.

Readysethired.ca is an online job portal that provides and collects real time job postings within the districts of Nipissing and Parry Sound. These postings are updated daily and provide job seekers with a one stop shop for local current employment opportunities.

FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :

The Labour Market Group
 readysethired.ca
 info@thelabourmarketgroup.ca



The Labour Market Group
 Guiding partners to workforce solutions.

August 2026

LABOURFOCUS

The Labour Market Group



JOBS REPORT JULY 2026

TOTAL NUMBER OF JOB POSTINGS

839

NIPISSING

201

PARRY SOUND

108

from June

6

from June

TOP INDUSTRY WITH VACANCIES

NIPISSING

Health Care & Social Assistance (31.8%)

PARRY SOUND

Health Care & Social Assistance (26.9%)

To view the full report, visit our website
www.thelabourmarketgroup.ca
readysethired.ca



Highlights from the Federation Of Northern Municipalities – Workforce Development and Job Vacancies Report

MUNICIPAL WORKFORCE RECRUITMENT CHALLENGES

The survey of Northern Municipalities points to a broad municipal hiring challenge: essential and specialized roles are difficult to fill. Municipalities are already using multiple recruitment channels, and **94%** of respondents report at least **some difficulty attracting qualified candidates**.

HARDEST-TO-FILL POSITIONS

Recruitment pressure is concentrated in core municipal functions. Senior management is the most frequently cited hard-to-fill area, followed by public works and finance. Respondents also identified specialized building, planning and IT roles, highlighting a thin candidate pool for technical and regulatory positions.

Hard-to-fill occupational area

Senior management
Public works
Finance
Administrative/clerical
By-law enforcement
Water/wastewater

All municipalities

38%
31%
31%
25%
20%
18%

Questions or concerns?
Feel free to contact us at
info@thelabourmarketgroup.ca



T. 705.478.9713

150 First Ave. West
Suite 103, North Bay, ON
P1B 3B9

The Labour Market Group is funded by:



Source: Federation of Northern Ontario Municipalities Workforce Development and Job Vacancies.

www.thelabourmarketgroup.ca

MORE FROM THE JULY JOBS REPORT:

TOP OCCUPATIONS

NIPISSING

Sales & Service (27.3%)

Health Occupations (18%)

Trades, Transportation, and Equipment Operators (18%)

PARRY SOUND

Sales & Service (39.3%)

Trades, Transportation, and Equipment Operators (17.9%)

Health Occupations (14.9%)

To view the full report, visit our website
www.thelabourmarketgroup.ca
readysethired.ca

Questions or concerns?
Feel free to contact us at
info@thelabourmarketgroup.ca



T. 705.478.9713

150 First Ave. West
Suite 103, North Bay, ON
P1B 3B9

The Labour Market Group is funded by:



Recruitment Methods are Already Broad

One-third of respondents reported using **multiple or all available recruitment methods**. Social media, online job boards and municipal websites were the most common individual channels. When asked what works best, social media received

the most mentions, while professional and industry associations were important for specialized roles. The findings suggest that recruitment success depends on matching the channel to the occupation, rather than simply posting more widely.

QUALIFIED CANDIDATES REMAIN THE CENTRAL CONSTRAINT

51%

Difficulty attracting qualified candidates

43%

Difficulty for some positions

7%

No difficulty

Only 7% of respondents reported no difficulty attracting qualified candidates. Smaller municipalities appear to face the broadest challenge: among communities under 1,000 residents, 68% reported general difficulty, compared with 27% who said the issue applied only to some positions. Larger municipalities were more likely to experience recruitment difficulty in specific occupations.

BOTTOM LINE:

The evidence points to a limited supply of qualified talent, particularly for leadership, public works, finance and specialized technical roles. Coordinated workforce development, targeted recruitment and stronger regional candidate pipelines are likely to be more effective than relying on additional advertising alone.



Source: Federation of Northern Ontario Municipalities Workforce Development and Job Vacancies.

www.thelabourmarketgroup.ca