



**THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
June 18, 2024**

The regular meeting of The Burk's Falls Council was held on Tuesday, June 18, 2024

Present: Mayor Chris Hope, Deputy Mayor John Wilson, Councillors Ashley Brandt, Sean Cotton, Ryan Baptiste
Staff: CAO - Clerk Denis Duguay, Arena Manager Graham Smith, Senior Administrative Assistant Camille Barr, Finance Clerk Candy Shuker, Treasurer Tammy Wylie

DECLARATION OF PECUNIARY INTEREST:

None

ADOPTION OF AGENDA

2024-156 Moved by John Wilson - Seconded by Sean Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the agenda as amended for the meeting June 18, 2024. Carried.

MINUTES

2024-157 Moved by Ashley Brandt - Seconded by Sean Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the minutes of the Council meeting of May 21, 2024 as circulated. Carried.

2024-158 Moved by Ryan Baptiste - Seconded by John Wilson

Be it resolved;

That the Council for the Village of Burk's Falls receives the minutes of the TRI Council meeting of May 27, 2024 as circulated. Carried.

DELEGATIONS TO COUNCIL

REPORTS TO COUNCIL

- A. Council received the staff update Report on Full Producer Responsibility, council inquired timeline schedule, staff advised 2025 is a transition year and the Village is regulated to provide status quo regarding services. Staff advised council, a decision will be required for services in 2026.
- B. Council received the Public Works Foreman Report for June and inquired as to the location where the purchased Gazebo will be installed. Councillor Brandt suggested the fairgrounds may be more advantageous for residents.
- C. Council received The Arena Manager Report for June, manager stated receiving multiple requests from local groups to utilize the floor after the ice removal. Arena manager thanked public works staff for helping in removing signs. Manager advised the circus was well attended, first show was at capacity and the second show was at 60% capacity. Some minor concerns regarding the setup but concerns were addressed immediately. Arena manager advised ice painting has begun but delayed due to unforeseen issues (oil leak). Manager advised an advertising contract for the scoreboard has been approved and the first advertising board has been installed, more to come.
- D. Council received the draft minutes of the Theatre Advisory Committee for May 14; Councilor Cotton explained the SWOT analysis was completed.
- E. Council received the draft minutes of the Theatre Advisory Committee for May 30; councilor Cotton explained the SWOT analysis result and identified an opportunity to promote advertising on screen as a possible revenue generator for the theatre.
- F. Council received the draft minutes of the Downtown Development Advisory Committee for May 15; Councilor Brandt advised the downtown event was a success and looking forward to Canada Day.
- G. Council received the Waste Management Report for June
- H. Council received the draft minutes of the Recreation Advisory Committee for June 3 and discussed the survey and its link; committee are expecting vendor and customer feedback.



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ITEMS FOR DISCUSSION:

- A. Council discussed the Arena Manager's report on a capital project, Arena manager confirmed only one contractor quoted and council approved the quote from Mr Russel.
- B. Council discussed the Driftscape program usability and benefit and its affordability, Council directed staff to identify the agreement and termination clause impacts.
- C. Council discussed art in the downtown, Mayor Hope would like to see the Art Club located in Burk's Falls and possibly display more art throughout the Village downtown. Discussion extended to possible art on banners in the Village.
- D. Council reviewed the MOU from EMS, discussed the current rent, and approved to proceed with the MOU.

RESOLUTIONS PASSED:

2024-159 Moved by Ryan Baptiste - Seconded by John Wilson

Be it resolved;

That the Council for the Village of Burk's Falls hereby receive the Public Work's Foreman Report. Carried.

2024-160 Moved by Ryan Baptiste - Seconded by Sean Cotton

Be it resolved;

That Council for the Village of Burk's Falls hereby receives the Arena Manager's Report. Carried.

2024-161 Moved by Sean Cotton - Seconded by Ryan Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the quote for the repair of the cracks in the floor slab and wall:

| Company | Quote |
|------------------------------|---------------------|
| Russell General Construction | \$4,500.00 plus HST |

And further that the quote from Russell General Construction be accepted. Carried.

2024-162 Moved by Ashley Brandt - Seconded by Ryan Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the Theatre Advisory Committee minutes if May 14, 2024 and May 30, 2024. Carried.

2024-163 Moved by Sean Cotton - Ryan Baptiste

That the Council for the Village of Burk's Falls hereby adopts the Downtown Development Advisory Committee minutes of May 15, 2024. Carried.

2024-164 Moved by John Wilson - Seconded by Sean Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Waste Management Report from the Township of Armour. Carried.

2024-165 Moved by Sean Cotton - Seconded by Ashley Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the Recreation Advisory Committee minutes of June 3, 2024. Carried.

2024-166 Moved by John Wilson - Seconded by Ryan Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts Bylaw 20-2024 being a By-law to authorize the execution of a Memorandum of Understanding (MOU) with The Corporation of the Town of Parry Sound outlining the procedure for rehabilitation of the Burk's Falls EMS Base. Carried.



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2024-167 Moved by Ashley Brandt - Seconded by John Wilson

Be it resolved;

That the Accounts Payable listing as presented in the amount of \$331,623.42 for up to and including this date is hereby approved for payment. Carried.

2024-168 Moved by John Wilson - Seconded by Ryan Baptiste

Be it resolved;

That Council for the Village of Burk's Falls hereby adopts Bylaw 19-2024 being a By-law to adopt a Flag Policy. Carried.

2024-169 Moved by John Wilson - Seconded by Ryan Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby authorizes the rescinding of Resolution 2024-103 the Village's share to bring the library project to tender. Carried.

COUNCILLORS REPORT:

Councilor's reports were discussed when returning in council after Closed Session.

Deputy Mayor Wilson attended the hazmat day in May, it was well attended. Deputy Mayor identified an oversight regarding EMS minutes being shared with the area municipalities. Municipalities were not receiving the minutes only a link to the documents, Deputy Mayor Wilson reached out to all clerks as to their preference. The consensus was to receive minutes, based on the information Deputy Mayor Wilson will be sharing the minutes on an on-going basis.

Councilor Brandt attended the Eastholme tour, had some questions regarding the impact of Covid restrictions and the staff shortage. Councillor Brandt stated it was a great tour. Councillor Brandt attended the Cadets ceremony as well and stated it was a success.

CLOSED SESSION:

2024-170 Moved by Ashley Brandt - Seconded by Sean Cotton

Be it resolved;

That the Council for the Village of Burk's Falls now enters into a closed meeting at 7:27 pm, pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (g) a matter in respect of which a council, board, committee, or other body may. Carried.

2024-171 Moved by Ryan Baptiste - Seconded by Sean Cotton

Be it resolved;

That the Council for the Village of Burk's Falls now reconvenes to regular open session at 8:46 pm. Carried.

C2. REQUEST FOR SUPPORT BROUGHT FORWARD:

2024-172 Moved by John Wilson - Seconded by Ryan Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby supports in principle our contribution to the cost of the Health Care Study up to \$2000.00. Carried.

2024-173 Moved by John Wilson - Seconded by Sean Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby supports the application to NOHFC Community Enhancement Program for the Burk's Falls & District Fire Hall Project. Carried.

2024-174 Moved by John Wilson - Seconded by Ryan Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby appoints the following to the Burk's Falls Armour Ryerson District Public Library Board for the term of Council:

1. Robert J Van Der Wijst

Carried.



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2024-175 Moved by John Wilson - Seconded by Ryan Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls appoints the following to the Regional Fire Services Committee (RFSC) for the term of Council:

1. Mayor Hope.

Carried.

2024-176 Moved by John Wilson - Seconded by Sean Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby authorized the CAO to accept offer for 39 Copeland Street. Carried.

2024-177 Moved by John Wilson - Seconded by Ashley Brandt

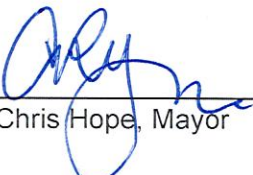
Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts Bylaw 21-2024 being a By-law to confirm the proceedings of Council at its meeting June 18, 2024 as presented and considered read three times and passed this 18th day of June 2024.

Carried.

2024-178 Moved by Sean Cotton - Seconded by Ashley Brandt

That the Council for the Village of Burk's Falls hereby adjourns at 9:20 pm. Carried.


Chris Hope, Mayor
Denis Duguay, CAO - Clerk