



THE VILLAGE OF BURK'S FALLS  
COUNCIL MEETING MINUTES  
May 12, 2026

The regular meeting of Burk's Falls Council was held on Tuesday, May 12, 2026

Present: Mayor Chris Hope, Deputy Mayor Sean Cotton, Councillors Ashley Brandt, Ryan Baptiste, Nancy Kyte  
Staff: CAO - Clerk Denis Duguay, Deputy Clerk Camille Barr, Treasurer Tammy Wylie, Public Works Foreman Derek Smith, Arena Manager Graham Smith  
Regrets: None

**DECLARATION OF PECUNIARY INTEREST**

None

**ADOPTION OF AGENDA**

2026-138 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the agenda for the regular meeting of May 12<sup>th</sup>, 2026.

Carried.

**MINUTES**

2026-139 Moved by S. Cotton - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the minutes of the Regular Meeting of April 21, 2026.

Carried.

**DELEGATIONS TO COUNCIL**

E. Samuel of the Near North District School Board presented to Council regarding a partnership project between Land of Lakes Public School and Re-Nature Foundation. The two groups are applying for a GCCC grant to create an outdoor learning environment for students. Council was asked to support the initiative by providing a letter of support to accompany the application. Council had the opportunity to ask questions and passed a resolution supporting the project. Council thanked E. Samuel for her delegation.

J. Peever of The Space Upstairs presented to Council regarding an eight-week pilot project that would see the municipality waive the rental fee for the Seniors Centre in order to make the initiative financially accessible for dance participants. Council had the opportunity to ask questions and thanked J. Peever for her delegation.

**REPORTS TO COUNCIL**

- A. Treasurer T. Wylie presented the 2026 budget highlights. The tax rate will increase by 4% for 2026. It was noted that new assessments through Municipal Property Assessment Corporation (MPAC) have supported this budget. It was also noted that overall levy contributions have increased by 8%. Council suggested that a reserve be initiated in next year's budget for the future library build. A resolution was passed to adopt the report.
- B. Council received the Public Works Cement Reconstruction Tender Report. A resolution was passed supporting the recommendation.
- C. Council received the Public Works Woodchipper Report. Council approved the recommendation for the purchase.
- D. Council received the Public Works Yonge Street Report regarding the closure of Yonge Street for the project. Council supported the recommendation, and communication will be shared with residents and neighbouring municipalities.
- E. The Arena Manager provided the Arena Report for the month of May. It was noted that summer ice bookings are similar to last year, and two tournaments have been booked. Staff are currently busy with seasonal maintenance operations.
- F. Council received the Arena Manager Man Gate Latch Replacement Report and approved the recommendation.



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- G. The Arena Manager provided a Non-Profit Organization Use Report. The report compiled all reduced-rate or no-charge use at the Arena. The report will be brought forward to the TRI-Council Subcommittee for further discussion.
- H. The Arena Manager provided a Non-Profit Organization Use Report. This report complied all reduced or no pay use at the Arena. This report will be brought to the TRI- Council subcommittee for further discussion.
- I. Council adopted the Rural Youth Group Advisory Committee Minutes of April 27, 2026. Interviews for the Youth Co-ordinator position will occur next week.
- J. Council received the Public Works GPS Report and approved the recommendation.

**ITEMS FOR DISCUSSION:**

- A. Council reviewed the draft shared service agreements for both the Landfill and the Arena. Council had no concerns regarding the drafts. The documents will proceed to the next TRI-Council meeting for signature.
- B. Hazmat Day is scheduled for May 23, and the committee is seeking volunteers. Mayor C. Hope and Deputy Mayor S. Cotton will assist.
- C. Council discussed a request received from No Lithium Way for financial support to continue its ongoing legal challenge against the BESS project. Council passed a resolution providing \$1,000.00 in support of the legal matter.
- D. Council received a request from Al-Anon to access space in the boardroom of the AHHC on Monday evenings. Council approved the request, with donations accepted to offset rental costs. Administration will create an agreement for these one off room rental arrangements.

**RESOLUTIONS PASSED:**

2026-140 Moved by A. Brandt - Seconded by R. Baptiste

Be it resolved;

WHEREAS, The Village of Burk's Falls has the following interest: Improving our schoolyards by creating outdoor learning spaces and tree canopy environments; and

WHEREAS, The Re-Nature Foundation is undertaking the "Growing Near North District School Board Canopies with Re-Nature" program, which will be building outdoor learning spaces and planting trees at the elementary schools within the municipality.

NOW BE IT RESOLVED that the Council of The Village of Burk's Falls acknowledges and supports the funding opportunity from the Federation of Canadian Municipalities' "Growing Canada's Community Canopies" initiative for the "Growing Near North District School Board Canopies with Re-Nature" program, which will be building learning spaces and planting trees at an elementary school in the municipality, in partnership with The Village of Burk's Falls.

AND that Council also recognizes that the lifetime contribution from the "Growing Canada's Community Canopies" initiative will not exceed \$10 million for tree planting within our municipality, inclusive of a maximum contribution of \$1 million for infrastructure activity costs, and that if approved this project will be counted towards that limit.

Carried.

2026-141 Moved by R. Baptiste - Seconded by S. Cotton

Be it resolved;

That the Council of the Village of Burk's Falls adopt the 2026 Budget Report as required by Ontario Regulation 284/09 as per the attached schedule.

Carried.

2026- 142 Moved by N. Kyte - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Public Works Foreman Cement Reconstruction Tender Report;

Company Name

Price (plus HST)



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1000840418 Ontario Inc. o/a Tec Services	\$9,200
Gurpartap Rai	\$19,875.00

AND FURTHER accepts the tender from 1000840418 Ontario Inc. in the amount of \$9,200.00 plus hst.  
Carried.

2026-143 Moved by A. Brandt - Seconded by R. Baptiste  
Be it resolved;  
That the Council for the Village of Burk's Falls hereby receives the Public Works Foreman Woodchipper Report;

AND FURTHER accepts the recommendation to purchase the woodland TF68Pro.  
Carried.

2026-144 Moved by N. Kyte - Seconded by A. Brandt  
Be it resolved;  
That the Council for the Village of Burk's Falls hereby receives the Public Works Foreman Yonge street Road Closure Report;

AND FURTHER accepts the recommendation to close Yonge Street from Centre to Simpson.  
Carried.

2026-145 Moved by R. Baptiste - Seconded by S. Cotton  
Be it resolved;  
That the Council for the Village of Burk's Falls hereby receives the Public Works Foreman GPS Report;

AND FURTHER accepts the recommendation the purchase of the Trimble hardware and software.  
Carried.

2026-146 Moved by R. Baptiste - Seconded by S. Cotton  
Be it resolved;  
That the Council for the Village of Burk's Falls hereby receives the Arena Manager Report for the month of May.  
Carried.

2026-147 Moved by R. Baptiste - Seconded by N. Kyte  
Be it resolved;  
That the Council for the Village of Burk's Falls hereby receives the Arena Manager Man-Gate Latch Replacement Report which includes the following quotes:

- 1) Near North Industrial and Punter Property Management Services \$4,059.75 plus HST
- 2) Sound Barriers \$7,975 plus HST
- 3) The Welmar Group – Latches and Door Stops only \$963 plus HST plus Shipping.

AND FURTHER accept the quotation from Near North Industrial in the amount of \$1,059.75 plus HST for the manufacturing of the latches for the 9 man-gates for access to the arena ice surface and floor and;

ACCEPT the quotation from Punter Property Management Services in the amount of \$3,000 plus HST which includes removal, disposal, installation, parts and welding of the latches.  
Carried.

2026-148 Moved by R. Baptiste - Seconded by S. Cotton  
Be it resolved;  
That the Council for the Village of Burk's Falls hereby receives the Arena Manager No Charge and Reduced Rate Report for informational purposes.  
Carried.



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2026-149 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the Rural Youth Advisory Committee minutes of April 27, 2026.

Carried.

2026-150 Moved by R. Baptiste - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby supports the draft shared service agreements for the Armour, Ryerson, and Burk's Falls Memorial Arena and the TRI R Landfill and Recycling Centre in principle.

Carried.

2026-151 Moved by R. Baptiste - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the request from NO LITHIUM WAY CITIZENS UNITED INC. (N.L.W.C.U.I.) for a donation to assist with legal costs related to the BESS application.

AND FURTHER approve the donation request in the amount of \$1000.00.

Carried.

2026-152 Moved by R. Baptiste - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the use of the AHHC Board Room for Alanon in exchange for a donation from the group.

Carried.

2026-153 Moved by N. Kyte - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the updated Municipal Health and Safety Policy.

Carried.

2026-154 Moved by S. Cotton - Seconded by R. Baptiste

Be it resolved;

WHEREAS Council adopted Resolution No. 2026-128 on April 21, 2026, regarding the Burk's Falls, Armour & Ryerson Union Public Library budget;

AND WHEREAS Council has determined that it is appropriate to rescind this resolution due to incorrect information.

NOW THEREFORE BE IT RESOLVED THAT:

1. Resolution No. 2026-128, adopted on April 21, 2026, is hereby rescinded in its entirety  
Carried.

2026- 155 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the Burk's Falls, Armour and Ryerson Union Public Library Draft Budget in the total amount of \$213,869.00, with the Village of Burk's Falls share being \$64,738.00.

Carried.

2026-156 Moved by S. Cotton - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby directs the CAO-Clerk to obtain legal clarification regarding the ownership of the building located at 168 Ontario Street, Burk's Falls.

Carried.



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2026-157 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the special event application 01-2026 Special Olympics Torch Run scheduled on June 3, 2026 9:00 am to 10:00 am.

Carried.

2026-158 Moved by R. Baptiste - Seconded by S. Cotton

Be it resolved;

That the Accounts Payable listing as presented in the amount of \$187,317.81 for up to and including this date is hereby approved for payment.

Carried.

2026-159 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved

That By-law No. 20-2026 being a By-law to set tax ratios and levy the rates of taxation for 2026 is hereby considered read three times and passed this 12<sup>th</sup> day of May 2026.

Carried.

#### CONFERENCES AND INVITATIONS

None

#### COUNCILLORS REPORT

Councillor R. Baptiste confirmed that the new Pete the Bear carving is set to be installed in time for the Canada Day celebration. A new plaque is in the design stage.

#### CORRESPONDENCE DISCUSSION

Council discussed supporting item C.2.j, Municipality of Magnetawan regarding opposition to the Huntsville Cancer Clinic proposed relocation.

#### CLOSED SESSION

2026-160 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That Council for the Village of Burk's Falls now enters into closed session 7:05 pm pursuant to the Municipal Act 2001, c. 25,

Item 13a: Municipal Property

Pursuant to the Municipal Act 2001, c.25:

Section 239 (2) (c) of the Municipal Act, 2001, as amended, Council move into closed session to consider a proposed or pending acquisition or disposition of land by the municipality or local board.

Carried.

2026-161 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls now reconvenes to regular open session at 7: 46 pm.

Carried.

2026-162 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts Bylaw 21-2026 being a By-law to confirm the proceedings of Council at its regular meeting of May 12, 2026, as presented and considered read three times and passed this 12 day of May 2026.

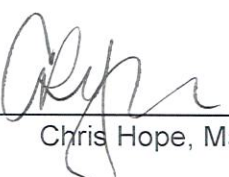
Carried.

2026-163 Moved by R. Baptiste - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby adjourns at 7:48 pm.

Carried.

  
Chris Hope, Mayor

  
Denis Duguay, CAO - Clerk

