



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
June 16, 2026

The regular meeting of Burk's Falls Council was held on Tuesday, June 16, 2026

Present: Mayor Chris Hope, Deputy Mayor Sean Cotton, Councillors Ashley Brandt, Ryan Baptiste, Nancy Kyte
Staff: CAO - Clerk Denis Duguay, Public Works Foreman Derek Smith
Regrets: None

Guests Delegation: Austin Toth Leah Toth (Relocation of Oncology) Mark Reynaert (LiveBarn)

Zoom Delegation: Rob Adams (Townhall consulting) Patrick Reynolds (LiveBarn)

**Power outage occurred at 7:31pm. As a result, Council lost Zoom signal for 30 minutes.*

DECLARATION OF PECUNIARY INTEREST

None

ADOPTION OF AGENDA

2026-164 Moved by N. Kyte - Seconded by R. Baptiste

Be it resolved;

That the following items be added to the Council agenda:

RESOLUTIONS TO BE PASSED:

d) Knight Brothers Park Weekend Rental (Camping request Corey Callow)

e) Tri-Council meeting date change from October 26th to October 5th

Carried.

2026-165 Moved by A. Brandt - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the amended agenda for the regular meeting of June 16th, 2026.

Carried.

MINUTES

2026-166 Moved by A. Brandt - Seconded by R. Baptiste

Be it resolved;

That Council for the Village of Burk's Falls hereby adopts the minutes of the Regular Meeting of May 12, 2026.

Carried.

DELEGATIONS TO COUNCIL

Rob Adams of Town Hall Consulting provided an overview of the draft Municipal Strategic Plan, which was developed through consultation with Council, staff, stakeholder groups, and members of the community. Council expressed satisfaction with the draft plan and passed a resolution approving it.

Austin and Leah Toth addressed Council regarding concerns about the proposed relocation of cancer/oncology services from the Huntsville hospital to Bracebridge. Council expressed its support and passed a resolution authorizing the collection of petition signatures at the Municipal Office and directing that the resolution be circulated to all municipalities.

Mark Reynaert of LiveBarn delivered a presentation to Council regarding sports streaming services and the potential implementation of LiveBarn at the Arena. Council was provided with an opportunity to ask questions and discuss the service following the presentation.

REPORTS TO COUNCIL

A. Council received the Public Works Foreman's Report for June 2026.

B. Council received the Public Works Foreman's report regarding the purchase of a dump trailer. Following discussion, Council passed a resolution supporting the purchase and discussed the inclusion of the asset in the Municipality's Asset Management Plan.

C. Council received the Public Works Foreman's report regarding the storm drain extension from Yonge Street to the bridge. Updated pricing information was provided at the meeting. The additional work required is projected to exceed the approved contingency budget by approximately \$14,000. Council passed a resolution authorizing the storm drain extension project.



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
June 16, 2026

- D. Council received the OCWA Swabbing Summary Report. The report indicated that the swabbing program was effective in reducing the presence of heavily coloured water within the system.
- E. Council received the Arena Manager's Report for June 2026.
- F. Council received the Deputy Clerk's report regarding the replacement of the air conditioning unit at the Medical Building for information purposes.
- G. Council received the Rural Youth Group Advisory Committee meeting minutes dated May 4, 2026, and the draft minutes dated June 8, 2026. Council passed a resolution supporting committee initiatives.
- H. Council received the Recreation Advisory Committee draft minutes dated June 2, 2026. Council passed resolutions supporting several committee initiatives.

ITEMS FOR DISCUSSION:

- A. Council discussed the Canada Day fireworks and the need for volunteers to accept donations at the gate. The CAO-Clerk advised that this matter will be included on the upcoming TRI-COUNCIL meeting agenda.
- B. The CAO-Clerk provided Council with an update regarding the Disaster Recovery Assistance for Ontarians (DRAO) application and advised that the Village is still awaiting a response from the Ministry.
- C. Council reviewed two wording options for a new plaque to be installed alongside the new "Pete the Bear" carving in Stan Darling Park. Council agreed to proceed with the first option.
- D. CAO-Clerk discussed with Council the potential benefits of exploring a Community Improvement Plan for the Village, including various possible options for structuring and implementing the plan. Council concurred that further consideration of these options would be beneficial.

RESOLUTIONS PASSED:

2026-167 Moved by R. Baptiste - Seconded by A. Brandt

Be it resolved;

THAT the Council of The Village of Burk's Falls approves the draft Municipal Strategic Plan as presented by Town Hall Consulting.

Carried.

2026-168 Moved by A. Brandt - Seconded by N. Kyte

Be it resolved;

THAT the Council of The Village of Burk's Falls receives the presentation from Austin Toth;

AND FURTHER THAT Council supports the retention of the Cancer/Oncology Clinic at the Huntsville Memorial Hospital site;

AND FURTHER THAT Council directs staff to allow the collection of signatures via a copy of the available petition to the public at the municipal office.

AND FURTHER THAT Council directs staff to distribute this resolution to all municipalities.

Carried.

2026-169 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Public Works Foreman Report for the month of June.

Carried.



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
June 16, 2026

2026-170 Moved by N. Kyte - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Public Works Foreman Dump Trailer Report;

AND FURTHER approves the purchase of a new Bluewater Dump Trailer (model D610-10-PS-20) in the amount of \$14,436.11;

AND FUTHER that the payment be allocated to the Roads Reserve.
Carried.

2026-171 Moved by S. Cotton - Seconded by R. Baptiste

Be it resolved;

THAT Council of the Village of Burk's Falls receive the Public Works Foreman's report regarding the storm drain extension from Yonge Street to Bridge Street;

AND FURTHER THAT Council support the extension of the storm drain and direct the Public Works Foreman to proceed with the project.
Carried.

2026-172 Moved by R. Baptiste - Seconded by A. Brandt

Be it resolved;

THAT Council of the Village of Burk's Falls receive the O.C.W.A Swabbing summary report.
Carried.

2026-173 Moved by S. Cotton - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Arena Manager Report for the month of June.
Carried.

2026-174 Moved by A. Brandt - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Deputy Clerk, Medical Building Air Conditioner Replacement Report, as information.
Carried.

2026-175 Moved by N. Kyte - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the Rural Youth Advisory Committee minutes of May 4, 2026 and June 8, 2026;

AND FURTHER THAT Council approve the following recommendations:

1. That Council approve the offer to lease 222 Ontario Street in principle:

- 1 year lease
- \$1300.00 per month plus hst
- Utilities
- June access, rent begins in August
- Condition upon inspection approval of Health Unit, AODA committee, fire department and Chief Building Official.

2. That Council sends the revised budget back to the committee for clarification and further discussion.

Carried.



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
June 16, 2026

2026-176 Moved by N. Kyte - Seconded by R. Baptiste

Be it resolved;

THAT the Council of The Village of Burk's Falls approves the Recreation Advisory Committee Minutes of June 2, 2026:

AND FURTHER approves the following recommendations:

1. THAT Council approve the closure of Ontario Street from 172 Ontario Street to 206 Ontario Street during future Downtown Celebration events, while maintaining full access to the convenience store and gas station, with a detour route utilizing Queen Street and Yonge Street.

x No- Defeated

2. THAT Council approve moving the annual Tree Lighting and Santa Skate event to the first Saturday in December. ✓

3. THAT Council approve the use of the arena concession space for the Tree Lighting and Santa Skate event. ✓

4. THAT Council approve an allocation of \$50.00 to \$100.00 from the Canada Day budget for children's games and activity supplies during the Canada Day celebrations. ✓

5. THAT Council approve the request from Matt Orr to complete volunteer maintenance painting at the skate park, subject to the completion of a Volunteer Risk Assessment and Volunteer Waiver, and the provision of Village-owned traffic pylons and "Wet Paint" signage.

Deferred- Request Public Works to assess and report to Council.

Carried.

**Power outage occurred at 7:31pm. As a result, Council lost Zoom signal for 30 minutes.*

2026-177 Moved by A. Brandt - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby approve the wording for the commemorative plaque "A" as presented;

AND FURTHER THAT staff be authorized to proceed with the production and installation of the plaque.

Carried.

2026-178 Moved by R. Baptiste - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby direct staff to investigate the feasibility of establishing a Community Improvement Program;

AND FURTHER THAT staff review potential funding opportunities, program objectives, eligibility criteria, and legislative requirements associated with a Community Improvement Plan and report back to Council with recommendations.

Carried.

2026-179 Moved by R. Baptiste - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts Bylaw 23-2026 being a By-law to confirm the proceedings of Council at its regular meeting of June 16, 2026, as presented and considered read three times and passed this 16th day of June 2026.

Carried.

2026-180 Moved by N. Kyte - Seconded by S. Cotton

Be it resolved;

That the Accounts Payable listing as presented in the amount of \$690,032.27 for up to and including this date is hereby approved for payment.

Carried.



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
June 16, 2026

2026-181 Moved by R. Baptiste- Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves Knight Brothers Park rental in accordance with conditions set out by Administration and Public Works.

Carried

2026-182 Moved by A. Brandt - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby recommends a November date for the Tri-Council meeting, pre-budget.

Carried.

CONFERENCES AND INVITATIONS

None.

COUNCILLORS REPORT

Councillor Kyte advised Council that the Historical Society has hired a student for the summer and further reported that the library bake sale was very successful.

Deputy Mayor Cotton provided an update on a presentation delivered at the Health Council meeting regarding mobile cancer screening. Deputy Mayor Cotton also reported on the landfill committee meetings and the observations and findings discussed during the site walkthrough.

CORRESPONDENCE DISCUSSION

None.

CLOSED SESSION

2026- 183 Moved by N. Kyte - Seconded by R. Baptiste

Be it resolved;

That Council for the Village of Burk's Falls now enters into closed session at 7:10 pm pursuant to the Municipal Act 2001, c. 25, as amended to discuss:

Item 13a: Human Resources x 3

Pursuant to the Municipal Act 2001, c. 25:

Section 239(2) (b) regarding an identifiable individual, or municipal employee

Item 13b: Support letter

Pursuant to the Municipal Act 2001, c. 25:

Section 239(2) (b) regarding an identifiable individual, or municipal employee

Item 13c: Municipal Property x 1

Pursuant to the Municipal Act 2001, c. 25:

Section 239(2) (c) to consider a proposed or pending acquisition or disposal of land by the municipality or local board

Carried.

2026-184 Moved by N. Kyte - Seconded by A. Brandt

Be it resolved;

That Council for the Village of Burk's Falls now reconvenes to regular open session at 7:46 pm

Carried.

2026-185 Moved by N. Kyte - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby directs staff to provide a contract to Nathalie Luciano.

Carried.

2026- 186 Moved by A. Brandt - Seconded by S. Cotton

Be it resolved;

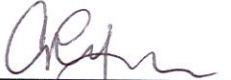
That the Council for the Village of Burk's Falls hereby adopts Bylaw 23-2026 being a By-law to confirm the proceedings of Council at its regular meeting of June 16, 2026, as presented and considered read three times and passed this 16th day of June 2026.

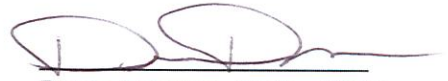
Carried.



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
June 16, 2026

2026-187 Moved by N. Kyte - Seconded by A. Brandt
Be it resolved;
That the Council for the Village of Burk's Falls hereby adjourns at 8:46 pm.
Carried.



Chris Hope, Mayor

Denis Duguay, CAO - Clerk