



VILLAGE OF BURK'S FALLS COUNCIL AGENDA

July 15, 2025

6:00 pm at the Young at Heart Seniors Centre

1. DECLARATION OF PECUNIARY INTEREST

2. INDIGENOUS LAND ACKNOWLEDGEMENT

Welcome to the Village of Burk's Falls as we gather on the traditional territory of indigenous peoples, dating back countless generations, we wish to honour the ancestral guardians of this land and its waterway and recognize the Robinson-Huron and Williams Treaties, showing respect for the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers."

3. ADDITION TO AGENDA

4. ADOPTION OF AGENDA

5. CIRCULATION OF THE MINUTES- RESOLUTION TO ADOPT PREVIOUS MINUTES:

Meeting (s) dated: Regular Meeting of June 18, 2025

6. DELEGATIONS TO COUNCIL

7. STAFF AND COMMITTEE REPORT

- a. Public Works Foreman Report for July
- b. Municipal Law Enforcement Officer Report
- c. Arena Manager Report for July and New Fees
- d. General Government Highway Sign Report
- e. Waste Management Administrator Report for July
- f. Rural Youth Group Committee Chair Report
- g. Rural Youth Group Committee Draft Minutes of July 3

8. ITEMS FOR DISCUSSION

- a. EMS Extension, Loan Increase
- b. Appointment to Sub Committee for Recycling Project
- c. Library Sub Committee Appointee
- d. Graydon Smith Funding Announcements
- e. Fallen Riders Event Discussion
- f. Tri Sub Committee Draft Minutes
- g. Legion Banners
- h. Pinestone Engineering Ltd. Regarding Burk's Falls Residential Subdivision, new development agreement and renew the lapsed agreement. (Witty Subdivision)
- i. Village of Sundridge Request to use Village Ball Diamond for Season End Game
- j. Mayor Hope BESS Resolution

9. RESOLUTIONS TO BE PASSED

- a. Accounts Payable

10. CONFERENCES AND INVITATIONS

11. COUNCILLOR(S) REPORT



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12. CORRESPONDENCE

C.1 Minutes of Committee

- a. Burk's Falls & District Historical Society Minutes of June 16, 2025
- b. Almaguin Highlands O.P.P Detachment Board Minutes of May 8, 2025 and June 11, 2025
- c. Joint Building Committee Permit Summary for May and June

Cl.2 Request for Support and Correspondence to Village

- a. Karis Disability Services BBQ and Donation Request
- b. Almaguin Pride Municipal Donation Request
- c. Southeast Parry Sound District Planning Board Fees Update
- d. V.O.I.C.E Regarding United Opposition to Strong Mayors Powers, Call to Action
- e. Township of McMurrich Monteith Regarding EMS Advisory Committee Board Representative
- f. Township of Ryerson Regarding Refund to the Burk's Falls, Armour & Ryerson Union Public Library
- g. Township of Ryerson Regarding Community Enhancement Program Application for Fire Hall Project
- h. Township of Ryerson and Township of Armour Regarding Conditional Proposal Acceptance for Fire Hall Design and Build and Funding Share
- i. Northumberland County Regarding Procurement and Advocacy for Trade Agreement Exemptions
- j. Town of Bracebridge Regarding Road Salt Usage
- k. Town of Bradford West Gwillimbury Regarding Advocacy for Increased Income Support Thresholds for Canadian Veterans
- l. Township of Brudenell, Lyndoch, and Raglan Regarding Opposition to Strong Mayor Powers
- m. Township of Brudenell, Lyndoch, and Raglan Regarding Ontario Works Financial Assistance Rates
- n. Township of Brudenell, Lyndoch, and Raglan Regarding Call for Inclusive Research to Reflect Diversity of Canadian Communities
- o. Township of McNab/Braeside, Township of Perry, Municipality of Port Hope regarding Bill 5
- p. The County of Prince Edward Regarding the Exemption of the Canadian Disability Benefit From Income tax
- q. City of Guelph Regarding Bill 5 to ERO 025-0391 and ERO 025-0380
- r. FONOM Regarding Soft Lumber Dispute
- s. Minister of Rural Affairs Regarding Rural Ontario Development Program Applications
- t. NORDS Pilot Project Permanent and Expanding Program Eligibility
- u. Almaguin Highlands Chamber of Commerce July Newsletter
- v. Labour Market Group, Labour Focus



VILLAGE OF BURK'S FALLS COUNCIL AGENDA

July 15, 2025

6:00 pm at the Young at Heart Seniors Centre

13. CLOSED SESSION

Item a)

Pursuant to the Municipal Act 2001, c. 25:

Section 239(2) (b) regarding an identifiable individual, or municipal employee

Item b)

Pursuant to the Municipal Act 2001, c. 25:

Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

14. CONFIRMING BY-LAW

15. ADJOURNMENT



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
June 18, 2025

The regular meeting of Burk's Falls Council was held on Wednesday, June 18, 2025

Present: Mayor Chris Hope, Deputy Mayor Sean Cotton, Councillors Ashley Brandt, Nancy Kyte, Ryan Baptiste
Staff: CAO - Clerk Denis Duguay, Treasurer Tammy Wylie, Senior Administrative Assistant Camille Barr

Regrets: None

*Note- Zoom connection was lost due to computer update from approximately 7:03 pm-7:06 pm.

DECLARATION OF PECUNIARY INTEREST

Councillor Brandt and Councillor Baptiste declared pecuniary interest for item 9.e, Canteen Agreement with the Burk's Falls Lion's Club.

ADOPTION OF AGENDA

2025-204 Moved by S. Cotton - Seconded by R. Baptiste

Be it resolved;

That the following items be added to the Council agenda:

Resolutions to be Passed

j. Asset Management Plan

k. MOU Explorers Edge for Banners

Remove from Items for Discussion:

g. Councillor Baptiste rescind Resolution 150-2025

Carried.

2025-205 Moved by N. Kyte - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the amended agenda for the regular meeting of June 18, 2025. Carried.

MINUTES

2025-206 Moved by R. Baptiste - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the minutes of the Council Meeting of May 20, 2025 and TRI-Council Notes of May 26, 2025, as circulated. Carried.

DELEGATIONS TO COUNCIL

Colin Love, representing the Mag Nature Hub, delivered a presentation to Council outlining the latest developments in the R.S.V. Agile project, Canada's first community science research vessel. The initiative is now entering Phase 1, with the next step involving the establishment of a docking agreement with the Village of Burk's Falls. Council engaged with Mr. Love through a question and answer session and expressed appreciation for his efforts on this innovative initiative.

Suday Jain of Watson & Associates presented the final version of the Asset Management Plan, including the financial strategy, for the Village of Burk's Falls. The completed plan ensures full compliance with Ontario Regulation 588/17. Council had the opportunity to ask questions and thanked Mr. Jain for his work in bringing the project to completion.

Ina Lila and Andrew van Doorn of the SolarBank Corporation presented to Council regarding the battery storage system being proposed in the Township of Armour. Following the presentation, Council was provided the opportunity for a question and answer period. Mayor Hope introduced a draft resolution which will be reviewed and brought forward for consideration at a future meeting.

REPORTS TO COUNCIL:

Council received and reviewed the Arena Manager's report for the month of June. During the discussion, concerns were raised regarding the increasing costs of the arena, particularly in light of the investments already made earlier in the year. It was agreed that a more detailed discussion would be deferred to the July Council meeting, when the Arena Manager will be present to provide clarification and respond to inquiries.



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
June 18, 2025

Council reviewed the Clerk-CAO Compensation and Pay Equity Report. Following discussion, Council resolved to accept the recommended salary grid structure as outlined in the report.

Council considered the General Government Report concerning the planned upgrades to the municipal and theatre washrooms. Council resolved to approve the recommendations contained within the report and authorized proceeding with the project.

Council received the minutes of the Tri-Council Informal Sub-committee meeting held on April 15, 2025.

Council received the minutes from the Rural Youth Group's special meeting held on May 16, 2025, along with the draft minutes of the regular meeting dated June 5, 2025. Council directed the Treasurer to continue to provide the Committee Secretary with a monthly summary of donations vs a by weekly summary.

ITEMS FOR DISCUSSION:

- A. Council discussed the resolution as provided by the Township of Armour to reimburse the Library board for funds utilized towards the geographical study. Council supported the notion passed a corresponding resolution.
- B. Council discussed the Risk Management Report and corresponding rate increase as provided by Intact Public Entities for municipal facilities. The result of the completed report was increased values, in turn escalating the Village's insurance rates.
- C. Council discussed the request received from Robert Elh of USS Nomad NCC 72382-A to provide a donation of theatre tickets to the Third Annual Ride for Hospice Huntsville. Council supported the request.
- D. Council received the highway sign replacement quote provided by Graphics and Wraps. Council wishes to receive 3 quotes for the project while additionally enhancing the design with the new logo for Ontario Street and kilometer indicator.
- E. Council reviewed the quote to reinstate health benefits for council members. The quote was accepted with the request of the CAO-Clerk to seek clarity regarding a reduced rate due to not all members requiring coverage.
- F. Council received and approved the request from Krista Trulsen to utilize Stan Darling Park for the 2025 King Charles III Coronation Medal Ceremony. Council expressed appreciation to Krista for her initiative.
- G. Item was removed.
- H. Council discussed the Jays jersey provided to the Village by Jays Care as part of the Ball Diamond Revitalization Project. Council has decided to donate the jersey to Riverbowl & Billiards to be included in their sports memorabilia collection. It was requested that a photograph be taken of the staff involved in the grant process, along with Councillor Baptiste, with the jersey. This photo, along with a brief write up will be shared on social media and displayed with the jersey.
- I. Council reviewed the funding secured through NECO with support from Dave Grey of ACED, for the replacement of outdated countertops in the theatre. The new counters will offer easier cleaning for staff and improved storage solutions.

RESOLUTIONS PASSED:

2025-206 Moved by R. Baptiste - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the minutes of the Council meeting of May 20, 2025 and TRI-Council Notes of May 26, 2025, as circulated.

Carried.

2025-207 Moved by R. Baptiste - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Arena Manager's report for the month of June.

Carried



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
June 18, 2025

2025-208 Moved by S. Cotton - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls receives the CAO-04 Report Compensation and Pay Equity review quote:

Bidder	Amount
Gallagher Benefit Services (Canada) Group Inc.	\$17,600.00 + HST
Four Simple Words + Moore Cooperative	\$32,000.00 + HST
True North HR Consulting	\$18,472.50 + HST

And further that Council accepts the quote submission from Gallagher Benefit Services (Canada) Group Inc. in the amount of \$17,600.00.

Carried.

2025-209 Moved by S. Cotton - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the General Government Report regarding the Municipal Theatre Washroom Upgrades;

And further that Council accepts the recommendation to proceed with the project;

And further that Council directs the Treasurer to utilize the following reserves for the project:

Theatre- \$4054.00
Kawartha Market- \$4993.00
Art Centre- \$1980.00
Economic Development- \$1620.00
Community Improvement- \$7353.00
Carried

2025-210 Moved by N. Kyte - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the TRI Council Sub Committee minutes of April 16, 2025.

Carried.

2025-211 Moved by N. Kyte - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the Burk's Falls Rural Youth Advisory Committee minutes of May 16, 2025 and draft minutes of June 5, 2025. Carried.

2025-212 Moved by R. Baptiste - Seconded by S. Cotton

Be it resolved;

WHEREAS the Burk's Falls, Armour & Ryerson Union Public Library Board has contributed the sum of \$6,779.77 towards the costs associated with the survey and geological study related to the proposed new library building; and

WHEREAS the Village of Burk's Falls recognizes the importance of supporting the development of public library facilities within the region, and values the financial contribution made by the Library Board in advancing the new library project;

NOW THEREFORE BE IT RESOLVED that the Council for the Village of Burk's Falls hereby agrees to reimburse the Burk's Falls, Armour & Ryerson Union Public Library Board in the amount of \$2,259.92, representing its share of the total contribution towards the survey and geological study expenses.

Carried.



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
June 18, 2025

2025-213 Moved by S. Cotton - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Risk Management Report provided by Intact Insurance; and

WHEREAS the Village has incurred an additional cost of \$7,932.60 in relation to matters addressed within the report;

NOW THEREFORE BE IT RESOLVED that Council acknowledges the additional expense and directs that it be recorded accordingly in the appropriate budget line.

Carried.

2025-214 Moved by N. Kyte - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the donation of 4 tickets for the Burk's Falls Towne Theatre to the Third Annual Ride for Hospice Huntsville.

Carried.

2025-215 Moved by S. Cotton - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby directs staff to attain three quotes for highway signage utilizing the slogan "Life is Sweet on Ontario Street", and distance indicator.

Carried.

2025-216 Moved by S. Cotton - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the quote from Manulife Financial Group for the benefit program for members of council.

Carried.

2025-217 Moved by R. Baptiste - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the request from Krista Trulsen to utilize Stan Darling Park for the presentation of the King Charles III Coronation Medals on July 25, 2025

Carried.

2025-218 Moved by N. Kyte - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby donates the Blue Jays Jersey to be displayed at the Riverbowl & Billiards as part of the collection.

Carried.

2025-219 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Accounts Payable listing as presented in the amount of \$410,543.15 for up to and including this date is hereby approved for payment.

Carried.

2025-220 Moved by S. Cotton - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls adopt the 2025 Budget Report as required by Ontario Regulation 284/09 as per the attached schedule.

Carried.

2025-221 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That By-law No. 26-2025 being a By-law to set tax ratios and levy the rates of taxation for 2025 is hereby considered read three times and passed this 18th day of June 2025.

Carried.



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
June 18, 2025

2025-222 Moved by N. Kyte - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts Bylaw 27-2025 being a By-law to authorize an agreement between the Village of Burk's Falls and the North Bay and District Humane Society for animal control shelter services considered read three times and passed this 18th day of June 2025.

Carried.

2025-223 Moved by N. Kyte - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts Bylaw 28-2025, being a By-law to authorize an agreement between the Village of Burk's Falls and the Burk's Falls Lions Club for canteen services and further that the proceeds be directed towards canteen maintenance be considered read three times and passed this 18th day of June 2025.

Carried.

*Councillors Brandt and Baptiste left the building for this resolution

2025-224 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts Bylaw 29-2025, being a By-law to enter into an agreement for the provision of sharing fire services considered read three times and passed this 18th day of June 2025.

Carried.

2025-225 Moved by R. Baptiste - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts Bylaw 30-2025, being a By-law to authorize an agreement between the Village of Burk's Falls and Colin Love for a no-fee docking agreement considered read three times and passed this 18th day of June 2025.

Carried.

2025-226 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the following project to be funded through the NORDS Program:

1. Resurfacing of Yonge Street (east)

And Further that in the event that the Yonge Street project cannot be completed in 2025, Council approves the following project to be funded through the NORDS Program;

1. Resurfacing Ontario Street (840 metres) and

2. Resurfacing Victoria Street (900 metres)

Carried.

2025-227 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby authorizes the proceeding of the 2025 Official Plan project with EcoVue Consultants, at an estimated cost of \$14,500.00, plus disbursements, mileage, teleconferences, external fees, and applicable HST.

Carried.

2025-228 Moved by R. Baptiste - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the Asset Management Plan as presented by Watson & Associates Economists LTD., thereby bringing the Village into full compliance with the 2025 requirements of Ontario Regulation 588/17.

Carried.



THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
June 18, 2025

2025-229 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby authorize the CAO-Clerk to sign the Memorandum of Understanding with Explorers Edge regarding "Life is Sweet on Ontario Street: banners.

Carried.

CONFERENCES AND INVITATIONS

None

COUNCILLORS REPORT

Councillor Cotton informed Council that the Health Council is in the process of organizing a summit in October focused on healthcare services.

CORRESPONDENCE DISCUSSION

None

CLOSED SESSION

2025-230 Moved by N. Kyte - Seconded by A. Brandt

Be it resolved;

Council for the Village of Burk's Falls now enters into a closed meeting at 9:35pm pursuant to the Municipal Act 2001, c. 25,
Item 13 a)

Pursuant to the Municipal Act 2001, c. 25:

Section 239(2) (b) regarding an identifiable individual, or municipal employee

Carried.

2025-231 Moved by R. Baptiste - Seconded by A. Brandt

Be it resolved;

Council for the Village of Burk's Falls now reconvenes to regular open session at 10:08pm.

Carried

2025-232 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts Bylaw 31-2025 being a By-law to confirm the proceedings of Council at its regular meeting June 18, 2025 as presented and considered read three times and passed this 18th day of June 2025.

Carried.

2025-233 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby adjourns at 10:20pm.

Carried.

Chris Hope, Mayor

Denis Duguay, CAO - Clerk



Public works report for July 2025 council meeting

WATER

Performed regular maintenance at the well
Needed to purchase new battery back-up for the Chlorine Analyzer and Trending Chart
Completed the quarterly samples
Spring hydrant flushing has been completed

Wastewater

Spring lagoon release has been completed

Repairs were needed and completed by public works staff at the lagoon release chamber and the influent chamber.

The heavy rain we received on July 7 created some issues at the pump stations with high lifts; we were called in to get pumps working to pump down levels.

Public works pulled and unplugged sewer pump and put back into service.

Roads

Delays were encountered with the design for Yonge Street, so we are going to tender for the resurfacing of part of Ontario Street, and Victoria Street.
Public works repaired the washouts from the heavy rain.
Gravel Streets have been graded, and calcium has been applied for dust control and reduce maintenance required.

Sidewalks

The Huston Street sidewalk has been completed and hopefully by the meeting the deficiencies will have been repaired.
Our annual sidewalk inspection will be completed shortly.
The broom attachment for the Kubota we purchased last fall works great for sweeping the sidewalks.

Parks And Rec.

Our summer help have been getting accustomed to the work, and equipment.
They have been getting caught up to the grass maintenance.
The first half of the summer banners we received are installed.
The summer flowers are looking really good this year.
Most of the proposed work at Stan Darling Park has been completed

Health Centre

Dan has been busy getting quotes for the approved work for this year.

We are still waiting for Boyes Construction to complete the sewer drain work.

Arena

Assisted arena staff with painting the ice

Removed 2 signs and banners for arena

Have more stuff to take to dump for them

Regards,

Derek Smith

Public Works, Foreman

Village of Burk's Falls



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
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REPORT from Municipal Law Enforcement

June 2, 2025

Be it resolved that the Council for the Village of Burk's Falls receive the 2024 Bylaw Enforcement Summary Report, for information purposes.

I am pleased to present this report to Council, summarizing the activities of the Bylaw Enforcement Program for 2024.

The Bylaw Enforcement Program for the Village of Burk's Falls operates with one Municipal Law Enforcement Officer (MLEO). The MLEO plays a key role in maintaining community standards, safety, and ensuring the quality of life for both the residents and visitors to our community.

The Village of Burk's Falls Bylaw Enforcement Program is complaint-based, for the most part. Proactive enforcement is utilized for violations that require immediate response and for those that concern public safety, such as: dogs running at large, dog bites, illegal dumping, parking, and ATV violations.

Since the Bylaw Enforcement Program is complaint-based, every investigation essentially starts with a formal complaint, which can be received in the form of a written complaint, email or phone call, to either the Village office or directly to the MLEO. Once a complaint is received, it is reviewed, and a file is started utilizing CGIS. Often, a complaint can be resolved through conversation with the person named in the complaint. However, more involved complaints require a more thorough investigation which may include, interviewing witnesses, taking photographs, consultation with a Building Official, Village Administration, Ontario Provincial Police or Legal Counsel.

Each investigative file is captured on CGIS and is continuously being updated as an investigation progresses. Typically, an investigation starts with a phone call or site visit from the MLEO, to the person or location named in the complaint. During that initial contact, the MLEO explains the details of the complaint and outlines a resolution. Often, a verbal warning will suffice, failing that, a Letter of Violation is sent outlining the details of the complaint, the letter does include a compliance date. If the compliance date passes without resolution, the MLEO has the option to lay a charge. *This format is not followed for every investigation, but acts as a guideline.*

Calls for Service remained consistent in 2024, when compared to previous years.



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2022 Calls for Service

Property Standards	8
Clean Yard	6
Animal Complaints	11
Parking	5
Noise Complaints	5
Dumping	2
Trailers	2
Other	2

Total Calls 41

2023 Calls for Service

Property Standards	1
Clean Yard	5
Animal Complaints	20
Parking	8
Noise Complaints	1
Other	8

Total Calls 43

2024 Calls for Service

Property Standards	6
Clean Yard	11
Animal Complaints	14
Parking	6
Noise Complaints	1
Trailers	1
Other	3

Total Calls 42



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The Bylaw Enforcement Program remains committed to supporting the Village of Burk's Falls through consistent, fair, and proactive enforcement. The Village does have its challenges, namely, managing repeat offenders, and public awareness of local bylaws among our visitors and seasonal residents.

It is worth noting that most investigations are resolved quickly and with voluntary compliance.

Overall, the Bylaw Enforcement Program remains well positioned to serve the residents of our community, its visitors, Staff and Council, at a service level that exceeds expectation.

I look forward to continuing to serve the residents of Burk's Falls in the coming year.

Respectfully submitted,

Dave TURKINGTON
Municipal Law Enforcement Officer
The Village of Burk's Falls



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ARBFMA Manager's Report – July 2025

Date: July 15th, 2025

RECOMMENDATION

Accept this report as information.

BACKGROUND

The ice installation was completed on time without any major issues. The extreme heat and humidity did cause some issues building the ice depth and caused mechanical issues inside the refrigeration room. The issues building the ice depth caused minor delays and the refrigeration equipment issues were addressed by staff and the facility refrigeration mechanic. The mechanical issues will need to be addressed in the 2026 budget to avoid a potential loss of summer ice in 2026.

The unofficial opening day for the ice surface was a day earlier than normal and staff had a full day of bookings on the 29th of June before the official opening day on the 30th of June.

There is no public skating hours scheduled for the summer months. If staff receive some overwhelming demand from the public, staff may add a few Friday evenings or Sunday afternoons in August. Only 15 people attended the free skating offered on Sunday June 29th. The public skating attendance the previous 3 years post COVID-19 in the summer has been very low and averaged 10 to 15 skaters per event. This minimal attendance does not financially justify having a weekly summer public skating.

ANALYSIS

- Staff dealt with condenser issues during ice making and continue to deal with the same condenser issues during normal operations. The issues arise from the hot humid weather and cause high head pressure. The condenser is on its 19th year of operation which is an extension of the equipment's lifespan. The facility refrigeration mechanic has advised the condenser needs to be replaced before the facility operates another summer ice season.
The high head pressure causes the refrigeration equipment to go into an alarm and shuts the plant down. Staff have been managing the issue daily especially on the hot and humid days.
The estimated cost to replace the condenser is between \$120,000 and \$150,00.
In the 10-year capital plan the condenser replacement has been pushed later to make room for other items of importance. Staff will now need to adjust the 10-year Capital plan for the next 3 years to make the condenser replacement a 2026 priority.
The installation will need to be planned between April and June 2026.
Unlike the compressor, condensers are not just sitting on the shelves and will need at least 4 to 6 months to have one manufactured and delivered. This order will need to be placed by November 2025 to meet the timeline set for the replacement in order for staff to produce summer ice in June 2026.



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Staff are awaiting an updated quote and timeline so Council can be prepared to make an informed decision.

- Staff are working with the refrigeration mechanic to make plans to extend the life of items also in need of replacement in the refrigeration room in order to make room in the 2026 Capital budget for the condenser replacement.
- Staff continue to work on ideas to increase ice rentals especially during times that the ice typically sits empty. Staff have created a new rate for 1 to 4 skaters during prime time.
Prime time in the summer is Sunday to Friday 7 am - 11 pm and in the winter Sundays 7 am - 11 pm and Mondays to Fridays all day from 5 pm to 11 pm.
The new rate is only for 1 to 4 skaters and is set at \$85 per hour. Staff have noticed a big increase in private training requests for only 1 to 4 skaters. The damage to the ice surface for this type of rental is minimal and normally most users on after these rentals do not take a flood. Staff estimate an increase in ice rentals from 60 to 100 hours in 2025. These hours are always sold inside the working hours of staff so there is no overtime required to meet these demands.
- The ice surface usage for the summer is ahead of target compared to previous years. Staff do realize there still will be cancellations and additions to the summer ice use that normally balance out by the end of the summer. Currently staff have booked 646 hours, which has increased 55 hours from 2023 & 2024.
- The Karl Crozier Room had 73 hours used in June which included Bingo, The Friends, Seniors Exercise, a Psychic Tea and a weekly public exercise program.
- The arena floor had 9 hours of use which was a public-school field trip which included fun and games for the kids.
- Some staff have booked holidays again this summer as well as in June during the ice making process. When the facility is very busy, these holidays do sometimes spread the staff thin on certain days. Staff, however, all work together to create and manage the schedules including the available rental hours, which helps to avoid staff burning the candle at both ends of the wick.
- When staff are scheduled to overlap during the day, staff continue working on the spring/summer maintenance list for the facility.
- All the capital projects for 2025 have been put in motion and all but 1 item has been completed. Staff are waiting for the stack size upgrade to be constructed and installed.
- Staff have been working on the 2026 operating and Capital budget including some additions to the 10-year Capital plan. The budget will be ready to present to Burk's Falls Council by September 2025 so it can be presented to the Tri-Council in October.

FINACIAL IMPACT - HUMAN RESOURCE IMPACT

None to report

OPTIONS

The Council accepts this report as information and discussion

Graham Smith

Graham Smith RRFA/CIT

ARBFMA Manager

\$ 2,500 - 4,000.
revenue increase

SCHEDULE "A"

ARBFMA Proposed Rental Rates 2025/26

Arena Rates - Effective Sept. 01st 2025				
Hall and Kitchen Flat Rates		Flat Rate	HST	Total
Hall Rental	8 hours	\$ 226.55	\$ 29.45	\$ 256.00
Hall, Kitchen & Bar Rental	8 hours	\$ 272.57	\$ 35.43	\$ 308.00
Seniors Program	8 hours	\$ 102.27	\$ 13.30	\$ 115.57
Kitchen Only Commercial Use	8 hours	\$ 99.78	\$ 12.97	\$ 112.75
Excessive Clean up	per hour	\$ 57.52	\$ 7.48	\$ 65.00
Hall and Kitchen Hourly Rates		Per Hour	HST	Total
Non Profit Meeting		\$ 30.09	\$ 3.91	\$ 34.00
Public Meeting		\$ 49.56	\$ 6.44	\$ 56.00
Exercise Classes		\$ 38.94	\$ 5.06	\$ 44.00
Kitchen	per hour	\$ 23.01	\$ 2.99	\$ 26.00
Excessive Clean up		\$ 57.52	\$ 7.48	\$ 65.00
Arena Floor Rates		Flat Rate	HST	Total
Arena Floor - Event Rate	8 hours	\$ 362.83	\$ 47.17	\$ 410.00
Arena Floor Rates		Per Hour	HST	
Arena Floor		\$ 52.21	\$ 6.79	\$ 59.00
Winter Ice Sept. to Mar.		Per Hour	HST	Total
Prime Time Ice		\$ 111.50	\$ 14.50	\$ 126.00
* Prime Time 1 to 4 skaters		\$ 76.99	\$ 10.01	\$ 87.00
Non-organized Saturday Rate	no games or camps	\$ 74.34	\$ 9.66	\$ 84.00
Saturdays games or Camps		\$ 111.50	\$ 14.50	\$ 126.00
Last Minute or Hard to Sell Ice		\$ 88.50	\$ 11.50	\$ 100.00
Non Prime Time Ice Mon to Fri 8 am to 5 pm and Sat.		\$ 74.34	\$ 9.66	\$ 84.00
Non Prime 1 to 4 skaters		\$ 38.94	\$ 5.06	\$ 44.00
Additional Skaters after 4	up to \$82	\$ 8.85	\$ 1.15	\$ 10.00
Local Minor Sports		\$ 88.44	\$ 11.50	\$ 99.94
Local Men's Leagues		\$ 148.76	\$ 19.34	\$ 168.10
Commercial Rate		\$ 186.73	\$ 24.27	\$ 211.00
Ice Rental Rates are based on a 50 minute hour and include a 10 minute flood				
Summer Ice July to Aug. 2026		Per Hour	HST	Total
Prime Time Ice		\$ 139.82	\$ 18.18	\$ 158.00
* Prime Time 1 to 4 skaters (max)		\$ 76.99	\$ 10.01	\$ 87.00
Non-Organized Saturday Ice Time	no games or camps	\$ 74.34	\$ 9.66	\$ 84.00
Saturdays games or Camps		\$ 139.82	\$ 18.18	\$ 158.00
Commercial Rate		\$ 232.74	\$ 30.26	\$ 263.00
Summer Sports Camps/Schools		\$ 176.88	\$ 23.00	\$ 199.88
Winning Techniques 2% per contract		\$ 173.38	\$ 22.54	\$ 195.92
Ice Rental Rates are based on a 50 minute hour and include a 10 minute flood				
Public Skating Rates		Flat Rate	HST	Total
Children		\$ 2.21	\$ 0.29	\$ 2.50
Adult		\$ 3.10	\$ 0.40	\$ 3.50
Family		\$ 8.85	\$ 1.15	\$ 10.00
Skate Sharpening		Per Pair	HST	Total
Skate Sharpening		\$ 6.19	\$ 0.81	\$ 7.00



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

General Government Report- Highway Sign Report

Date: July 8, 2025

OVERVIEW

To provide Council with quotations for the replacement of the highways sign located near Emsdale for informational purposes

BACKGROUND

During the winter of 2025 it was reported that the Village highway sign had been damaged. Graphics and Wraps removed all broken pieces and repaired the sign structure however the sign itself could not be saved. Graphics and Wraps provided the Village with a quote to replace the sign.

ANALYSIS

Due to the Village procurement policy, it was determined that further quotes were required. Council additionally expressed the desire to add the logo "Life is Sweet on Ontario Street" and a km to Burk's Falls indicator.

Staff reached out to the following companies for quotes (excluding hst):

Peacock Signs- \$2,574.50

6S Graphics- \$4,657.00

Graphics and Wraps- \$1500.00 (no additional cost to add km or slogan)

OPTIONS

1. Accept a quote and concept from the submissions attached
2. Redesign sign utilizing the "Life is Sweet on Ontario Street" branding for consistency and appeal
3. Do not replace the highway sign

Camille Barr

Name



Quote #235

2721 Hwy 592N Emsdale,
 Ontario, Canada
 CELL-(705)783-6265
 EMAIL- darcyprentice@hotmail.com

TO: Town of Burks Falls

DATE: June 1st 2025

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due on receipt	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Supply and install a 12ft x 8ft Reflective sign on aluminum composite board. (Rounded top to match supplied image) <div data-bbox="477 1507 870 1738" data-label="Image"> </div>		\$1500
1	Remove broken pieces and repair the sign structure.		\$250



6S Graphics
2385 Hwy 518 West
Sprucedale ON P0A 1Y0
+17055719229
dylan@6SGraphics.com
GST/HST Registration No.: 85936 0075 RT0001



Estimate

ADDRESS

Village of Burks Falls

ESTIMATE # 1065

DATE 06/25/2025

EXPIRATION DATE 07/25/2025

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Signs	Highway 12' x 8' (96 sq/ft) Maxmetal Composite Aluminum Reflective.	1	4,032.00	4,032.00
	Installation	Site Installation	1	600.00	600.00
	Acct File Setup		1	25.00	25.00

50% deposit required upon order confirmation.

Please note that all new accounts will be subject to a one time \$25.00 administrative file creation fee.

SUBTOTAL

4,657.00

HST (ON) @ 13%

605.41

TOTAL

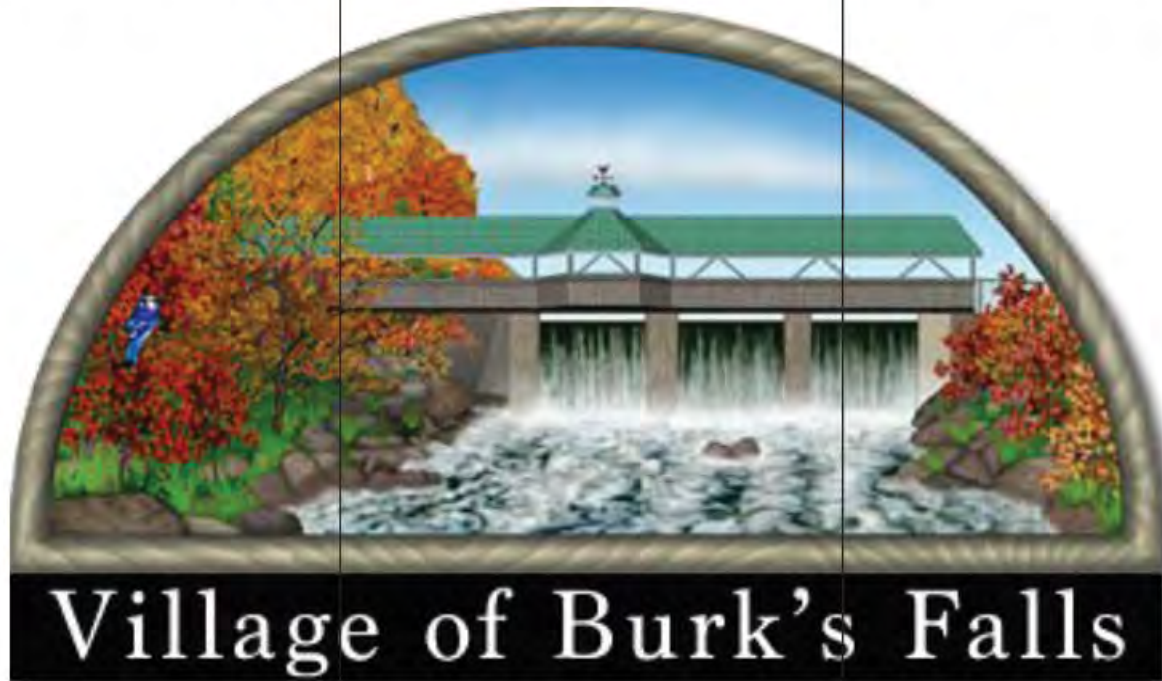
\$5,262.41

Accepted By

Accepted Date

Payment can be Cheque or E-transfer
Cheques to: 6S Graphics
E-transfers to: dylan@6sgraphics.com

Life is sweet on Ontario St



Distance 15km Ahead

Life is sweet on Ontario St



Village of Burk's Falls

Distance 15km Ahead



SOLD TO Village of Burk's Falls
Burk's Falls ON

INVOICE

June 24/25

Leonard

PO#

info@peacocksigns.ca

QTY.	DESCRIPTION	AMOUNT	TOTAL
1	8 x 10 billboard blue background, Reflective lettering Installed	\$2424.00	\$2424.00
1	Material to fix post	\$150.00	\$150.00
<p>Make Cheque Payable to: "LEONARD PEACOCK" or e transfer @ info@peacocksigns.ca</p>			
TOTAL \$2574.50		PLEASE PAY THIS AMOUNT	\$2574.50
5% LATE CHARGE AFTER 30 DAYS			

"Life is Sweet on Ontario Street"



Village of Burk's Falls

12km EXIT 257



WASTE MANAGEMENT REPORT – July 8, 2025

BUDGET & FINANCIAL

- Budget to June 30, 2025 for review and discussion.

NEW BUSINESS

- Change Notice issued from Circular Materials, pursuant to Change Management clause within our Depot Operations Agreement. This notice gives intent to extend our agreement into 2026 to ensure our residents have access to Blue Box services where they rely on a depot for garbage disposal. They are requesting our operational and legal team review the Change Notice. Circular Materials recognizes the recent Ministry issued Amendment proposal present Non-eligible Sources as a consideration. Because this is a proposal and the consultation period for the ERO posting ends July 2, 2025, the removal of the referenced to Non-eligible remains. Where there are confirmed changes based on the results of the consultation period on or after July 4, 2025, Circular Materials will present these in our future discussions with the Municipal Corporation of the Township of Armour.
 - \$2,800 reduction in monthly contract amount. \$0.65 reduction in promotion and education per household.
 - No discussion on re-evaluating front-end bins versus compactor
 - New system increases liabilities, more manual labour, more traffic flow issues, larger carbon footprint, as trucks service site more often to empty bins on site.
- We, the contractor agree that the cost estimate shall be provided in writing to CMO within a period of fifteen (15) business days or other timeline agreed to with CMO in writing from the date of receipt of the Change Notice. (received June 27, 2025)

BAG TALLY – GATE INFORMATION 2025

BAG TALLY	ARMOUR		BURKS FALLS	RYERSON		TOTAL OF ALL
January 2025	1,181	208	71	824	37	2,321
February 2025	1,009	139	63	646	23	1,880
March 2025	1,223	258	147	759	50	2,437
April 2025	1,278	196	143	900	19	2,536
May 2025	1,747	230	120	1,041	46	3,184
June 2025	1,724	345	181	1,138	116	3,504
TOTAL 2025	9,538		725	5,599		15,862
2025 % OF TOTAL	60.131%		4.571%	35.298%		100%
January 2024	1,013	171	107	701	30	2,022
February 2024	1,032	117	116	617	19	1,901
March 2024	1,196	173	212	738	20	2,339
April 2024	1,331	150	145	855	27	2,508



WASTE MANAGEMENT REPORT – July 8, 2025

May 2024	1,583	210	242	978	21	3,034
June 2024	1,616	271	246	1,092	66	3,291
TOTAL 2024	8,863		1,068	5,164		15,095
2024 % OF TOTAL	58.715%		7.075%	34.210%		100%
January 2023	956	178	130	631	34	1,929
February 2023	960	155	95	578	10	1,798
March 2023	1,185	116	100	681	17	2,099
April 2023	1,395	150	190	922	23	2,680
May 2023	1,541	163	140	864	0	2,708
June 2023	1,707	294	100	1,082	20	3,203
TOTAL 2023	8,800		755	4,862		14,417
2023 % OF TOTAL	61.039%		5.237%	33.724%		100%

2025 TRI R WASTE MANAGEMENT BUDGET						
Account #	Description	2023 ACTUAL	2024 BUDGET	2024 BUDGET ACTUAL	2025 BUDGET	2025 BUDGET June 30, 2025
TRI R WASTE MANAGEMENT OPERATING REVENUE						
1	15-341-000 TRI R Landfill Tipping Fees	\$176,335	\$60,000	\$101,098	\$75,000	\$30,639
2	15-341-001 TRI R - 2023 Filters - Foodcycler	\$560	\$560	\$220	\$250	\$0
3	15-341-002 TRI R Landfill Tipping Fees - Municipal Payments	\$0	\$85,000	\$86,070	\$85,000	\$28,821
4	15-341-003 TRI R - Short Term Rental Kits	\$0	\$0	\$0	\$0	\$90
5	15-342-000 TRI R Recycling Sales (scrap, IC&I Cardboard, ewaste)	\$11,108	\$15,000	\$20,391	\$11,000	\$5,279
6	15-344-000 TRI R Recycling Revenue - Sale of Blue Boxes	\$33	\$150	\$121	\$150	\$0
7	15-540-000 TRI R Govt. Grants Recycling Operating- ewaste in 15-342-000	\$70,970	\$63,000	\$68,392	\$0	\$3,043
8	15-541-000 TRI R - Circular Materials Contract	\$0	\$0	\$0	\$47,000	\$16,679
9	TRI R WASTE MANAGEMENT TOTAL REVENUE	\$259,005	\$223,710	\$276,291	\$218,400	\$84,551
TRI R WASTE MANAGEMENT OPERATING EXPENDITURES						
10	16-451-000 TRI R - Salaries & Benefits - accommodating FT RTW	\$331,833	\$314,231	\$281,313	\$340,000	\$145,670
11	16-451-001 TRI R - Landfill Training, Health & Safety	\$1,843	\$2,000	\$1,006	\$4,500	\$1,554
12	16-452-000 TRI R - Landfill - Supplies	\$738	\$2,000	\$1,192	\$2,000	\$942
13	16-454-000 TRI R - Mobile Equipment Fuel	\$8,391	\$8,000	\$7,368	\$9,000	\$1,170
14	16-455-000 TRI R - Insurance	\$7,266	\$7,900	\$8,373	\$9,200	\$9,198
15	16-455-002 TRI R - Audit & Accountant Fees	\$4,447	\$4,700	\$11,378	\$4,900	\$0
16	16-456-000 TRI R - Landfill - Hazardous Waste Disposal	\$2,375	\$2,000	\$1,335	\$2,000	\$0
17	16-460-000 TRI R - Landfill - Dozer/Site Maintenance	\$113	\$2,000	\$334	\$2,000	\$657
18	16-460-005 TRI R - Landfill - Contracted Services	\$5,363	\$4,000	\$9,601	\$5,000	\$5,523
19	16-461-000 TRI R - Landfill - Office & Advertising	\$1,323	\$2,000	\$3,099	\$2,500	\$1,202
20	16-461-001 TRI R - Landfill Bank Charges	\$3,453	\$3,500	\$4,163	\$4,000	\$1,646
21	16-462-000 TRI R - Payment in Lieu of taxes	\$3,639	\$3,800	\$3,668	\$3,800	\$0
23	16-464-000 TRI R - Landfill - Monitoring	\$24,207	\$24,000	\$21,898	\$24,000	\$8,673
24	16-465-000 TRI R - Landfill - Equipment Maintenance	\$8,063	\$30,000	\$32,103	\$35,000	\$6,535
25	16-475-001 TRI R - Recycling Training, H & S - combined with 16-451-001	\$2,768	\$2,500	\$600	\$0	\$0
26	16-476-000 TRI R - Recycling - Freight	\$15,636	\$15,000	\$21,689	\$8,000	\$4,259
27	16-476-005 TRI R - Recycling - Processing Fee	\$31,556	\$32,000	\$30,135	\$4,300	\$2,446
28	16-477-000 TRI R - Recycling - Equip Mtc.- combined with 16-465-000	\$9,195	\$15,000	\$19,379	\$0	\$0
29	16-478-000 TRI R - Recycling - Building Maint.	\$90	\$1,000	\$183	\$1,000	\$216
31	16-480-000 TRI R - Recycling - Natural Gas	\$3,009	\$3,000	\$2,333	\$3,000	\$1,722
32	16-481-000 TRI R - Recycling - Hydro & Telephone	\$3,186	\$3,000	\$3,234	\$3,000	\$1,227
33	16-483-000 TRI R - Recycling - Supplies - combined with 16-454-000	\$1,847	\$2,000	\$1,905	\$0	\$0
34	16-484-000 TRI R - Recycling - Office & Ad - combined with 16-461-000	\$3,400	\$2,500	\$0	\$0	\$0
35	16-486-000 TRI R - Recycling - Winter Maintenance	\$1,948	\$3,000	\$1,741	\$3,000	\$1,740
36	TRI R WASTE MANAGEMENT TOTAL OPERATING EXPENDITURES	\$475,690	\$489,131	\$468,031	\$470,200	\$194,381
37	TRI R WASTE MANAGEMENT NET OPERATING EXPENDITURES	\$216,685	\$265,421	\$191,741	\$251,800	\$109,831



CORPORATION OF THE TOWNSHIP OF ARMOUR

RESOLUTION

Date: July 8, 2025

Motion # 208

WHEREAS Circular Materials Ontario (CMO) has issued a Change Notice proposing amendments to the Depot Operations Agreement No. 2024-00-142, including significant changes to the compensation structure effective January 1, 2026;

AND WHEREAS the proposed amendments include a reduction in Residential Depot Operation Costs from \$4,080 to \$1,223, and a reduction in Promotion and Education compensation from \$1.00 to \$0.35 per household, representing a 65% decrease;

AND WHEREAS Council for the Township of Armour considers these proposed reductions in compensation to be unreasonable and not reflective of the actual costs and responsibilities borne by the Township in providing these services;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour does not accept the proposed reductions in compensation under the Change Notice issued by CMO dated June 27, 2025;

AND FURTHER THAT Township staff be directed to communicate Council's position to Circular Materials Ontario and to negotiate revised compensation terms that reflect fair and equitable remuneration for the Township's continued provision of depot and promotion and education services.

Moved by: Blakelock, Rod ☒
Brandt, Jerry ☐
Haggart-Davis, Dorothy ☐
Ward, Rod ☐
Whitwell, Wendy ☐

Seconded by: Blakelock, Rod ☐
Brandt, Jerry ☒
Haggart-Davis, Dorothy ☐
Ward, Rod ☐
Whitwell, Wendy ☐

Carried Defeated

Declaration of Pecuniary Interest by:

Recorded vote requested by:

Recorded Vote:

Blakelock, Rod
Brandt, Jerry
Haggart-Davis, Dorothy
Ward, Rod
Whitwell, Wendy

For	Opposed
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Rural Youth Group – Chair’s Report

1. Introduction

The purpose of this report is to provide Council with a quarterly overview of the progress made by the Rural Youth Group Committee. While meeting minutes capture individual decisions and actions, this summary aims to highlight the broader developments and strategic direction undertaken over the past six months. It offers a clearer view of how the committee’s efforts are aligning with our long-term goals of establishing a safe, inclusive, and sustainable youth drop-in Centre in our community. It is my intent to provide this report on a quarterly basis.

The Rural Youth Group has made meaningful strides over the past few months, not the least of which was becoming a committee of council of the Village of Burk’s Falls and finalizing our terms of reference. This report outlines progress to date, including fundraising, survey insights, program development, and media presence. The purpose of this report is to provide Council with a quarterly report on the progress of the committee.

2. Vision & Mission

Louise Cottle facilitated a session with the Rural Youth Group to flesh out our Vision and Mission Statements. The following was the result:

Vision Statement:

To create a fun, safe, and supportive environment where youth feel empowered to explore new opportunities, overcome challenges, and build lifelong skills. We strive to foster a strong sense of community, motivation, and belonging, helping young people grow into confident individuals who contribute to the vitality of their communities and succeed in life.

Mission Statement:

We are dedicated to providing a welcoming space where youth can connect, learn, and thrive. Through engaging programs, meaningful relationships, and a focus on personal growth, we inspire young people to develop confidence, leadership skills, and a lasting commitment to their community. Our goal is to ensure every young person has the support and encouragement they need to succeed and make a positive impact.

3. Logo Development

We are proud to unveil the official logo for the Rural Youth Group, which reflects our values of connection, growth, and community. The logo will be used consistently across social media, fundraising materials, event signage, and future merchandise.



4. Fundraising and Financial Update

- **Total Raised to Date:** \$14,100
- **Pledged:** \$1,200

2025 Fundraising Goal: \$100,000

Funding sources include a \$10,000 grant, a \$4,100 private donation, \$1,200 pledged by committee members and a GoFundMe campaign that is ready to launch. Additional fundraising events are being considered for the summer.

Grant and Fundraising Strategy

Securing sustainable funding remains a top priority for the committee. While we have paused active grant applications as directed by Council, it is critical that we are soon able to resume pursuing corporate grant opportunities, which are expected to be a primary source of funding for this initiative.

The committee is actively compiling a list of potential corporate grant programs, which we will submit to Council for review. Unlike provincial grants—such as those offered through the Ontario Trillium Foundation, which are largely inaccessible to committees of council—corporate grants are more readily available. However, each funder has specific eligibility requirements, some of which may not currently apply to our project. Additionally, a number of grant programs require at least one year of organizational operation before consideration, such as the Northern Ontario Heritage Fund Corporation (NOHFC).

Given that many grant windows are brief and competitive, it is essential that the committee has the flexibility and authority to act swiftly when suitable opportunities arise. Ongoing research into both corporate and government funding sources is being conducted to ensure we are ready to apply as soon as we are eligible.

5. Youth & Parent Survey Results

- **Youth Respondents:** 26
- **Parent/Guardian Respondents:** 13
- **18 on-line Youth submissions**

We have engaged two high school students who have input the data received on paper. The students have committed to meeting on three occasions to complete the work with the final report due in August/September.

Highlights of the primary Student survey responses include:

1. 53% of respondents are from Burk's Falls, while 12% are from Armour, Other communities represented include Magnetawan, Sundridge, Katrine, Ryerson and South River.
2. 51% are in the 12–13years old, 39% 14–15 and 10% 16-17.
3. 93% responded that having a place to hang out with friends was important or very important. Only 7% were neutral. None believe that this is not very or not at all important.
4. 92.9% are interested in games and activities, their second choice being group events and outings. In terms of topics of interest Cooking and Nutrition ranked as the topic of most interest, followed by Music, Films and Movies, Creative Arts, Home Repair basics, post-secondary school guidance.

A summary of the Parent Survey responses will be provided when it becomes available.

6. Program Overview

Introduction to transition plan

The group has completed the first draft of a six-month project plan with goals focusing on public meetings to raise awareness, fundraising, interim workshops to engage the students and an action plan to secure a facility. The draft will be discussed at a special committee meeting to be held on July 22nd, amended as appropriate and submitted to council for consideration.

Once the Centre is opened the outline of the programming is as follows:

- **Icebreaker Games** – Help participants feel comfortable and get to know each other
- **Workshops and Skill Building** – Leadership, communication, decision-making, and life skills
- **Outdoor/Indoor Activities** – Hiking, photography, physical activities, teamwork
- **Creative Expression** – Art, music, writing clubs
- **Guest Speakers and Mentors** – Community leaders, mentorship programs like Junior Achievement
- **Group Discussion and Debate** – Social justice, mental health, current issues
- **Cultural and Diversity Celebrations** – Food nights, showcases, heritage appreciation
- **Social Events** – BBQs, game nights, dances, movie nights
- **Reflection and Goal Setting** – Share achievements and set personal goals

- **Safe Space and Supportive Environment** – Drug-free, bully-free, inclusive setting for members to just hang out.

7. Credentialing & Volunteer Readiness

All staff and volunteers working with the youth are required to:

- Undergo Vulnerable Sector Checks
- Sign a Code of Conduct
- Training including trauma-informed care, inclusivity, and youth mental health awareness is optional. Full-time Staff will be required

8. Development of Youth Group Coordinator Job Description

As part of our foundational work, the committee undertook the important task of drafting a comprehensive job description for a future Youth Group Coordinator. This process involved researching comparable roles across similar rural and northern communities to identify standard qualifications, responsibilities, and salary expectations. Special consideration was given to the realities of the local labour market, including the availability of qualified candidates, cost of living, and regional wage trends. Our goal was to ensure the role is both competitive and realistic—attracting strong applicants while aligning with our organizational capacity and funding potential. This groundwork positions us to recruit effectively when funding is secured.

9. Media & Community Engagement

- **Media Coverage:** Nipissing/North Bay, Huntsville Doppler, Blackfly, Great North Arrow
- **Social Media:** Official Facebook Page launched for updates and community interaction
- **Community Events:** Participated in Downtown Celebration; planned public meeting in mid August.

10. Next Steps

- Launch GoFundMe campaign
- Host Town Hall Meeting
- Continue volunteer recruitment
- Finalize summer programming
- Expand branding and media outreach
- Secure a location

11. Closing Remarks

Thanks to the dedication of our volunteers and the support of our community, we have laid a strong foundation for the Rural Youth Group. We are excited to continue building a space where youth can thrive and grow.



Rural Youth Group Committee Meeting

July 3, 2025, at 5:30 pm at Royal Canadian Legion

Present: Chair Marg French, Councillor Ashley Brandt, Mayor Chris Hope, Jeannette Godfrey, Barry Burton, Secretary

Guests: None

Regrets: Corinne Penstone, Mary Thomson

Delegations: None

1. The meeting was called to order at 5:36 pm by M. French
2. M. French lead the committee through the land acknowledgement
3. Disclosure of Interest
None
4. Acceptance of the Agenda
Moved by J. Godfrey - Seconded by C. Hope
5. Adoption of Previous Meeting Minutes
Moved by C. Hope - Seconded by J. Godfrey
THEREFORE, BE IT RESOLVED THAT the Rural Youth Group approves the minutes of the meeting held on June 5, 2025.
Carried.
6. Old Business
 - a. Finance Update
Funds raised remain the same as reported last meeting.
 - b. Youth Communication- Survey results and next steps
29 youth surveys and 13 parent surveys were completed at the Downtown Celebration. The survey has been extended to mid August. Preliminary data was compiled by a group of youth and shared with the committee. M. French will update the formatting of the data and send to the committee for review. M. French will provide the Secretary with the web links to the surveys to add to the webpage.
 - c. Website and Social Media
M. French has been sharing local events and celebrations as well as adding stats to the page. Followers are increasing.
 - d. Staffing Update
Last meeting J. Godfrey provided draft descriptions. No feedback received from the group to date. This item has been added to the 6-month project plan.

f. Fundraising Update- Go Fund Me

No new funds received since last meeting. The Go Fund Me page has been set up. A. Brandt has created a video however wishes to make further edits. The launch will wait until the video is received.

7. New Business

a. A townhall meeting to promote awareness

The committee will host a townhall on August 17th at 7:00pm at the Towne Theatre (pending council approval). The committee will purchase a dvd to play for free. Prior to the movie, information will be shared on the Youth Group's mission, vision, and the request for guests to complete the surveys. The committee is requesting use of the theatre between 6pm-9pm, staff to run it, and that any proceeds above the cost of concession items are donated back to the Youth Group. A planning meeting for the event is set for July 16th.

b. Project Plan for 2025

A 6-month project plan was shared with all members to review and provide comment. A special meeting is set to focus strictly on flushing out the plan which spans 6 months. This meeting will be held July 22nd.

c. Chair Report to Council

M. French prepared a report for Council highlighting progress to date. The report will be sent to the Secretary for this next Council package.

d. Motion to publish as a committee of council

Clarification requested by the committee regarding permitted publishing. Secretary and C. Hope to speak to CAO.

8. Closed Session

Committee entered closed session at 7:20pm pursuant to the Municipal Act 2001, c.25: Section 239 (2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board- Potential Lease Opportunity.
Committee entered back into regular meeting at 7:25pm

9. Recommendations to Council

a) That the Rural Youth Group Committee uses the Towne Theatre at no cost to them on August 17th from 6:00pm to 9:00pm to host a Town Hall followed by a free film. The DVD would be purchased by the committee. Staff would be required to run the theatre.

b) That proceeds from the sale of concessions items at the event above the cost to the Village, be donated to the Rural Youth Group.

10. Date of Next Meeting: July 16, 2025 (Town Hall planning meeting)

11. Meeting adjourned at 7:25 pm. Moved by B. Burton - Seconded by C. Hope

Signature of Chair- Marg French

Recent Funding Highlights & Free BBQ Reminder

From Graydon Smith MPP <graydon.smith@pc.ola.org>

Date Fri 2025-06-27 3:37 PM

To Denis Duguay <clerk@burksfalls.ca>



Hi Village of,

I wanted to provide a quick update on some of the work I've been doing locally, and share a reminder about my upcoming community BBQ you're warmly invited to.

Since being elected as your MPP in June 2022, new **provincial funding in our riding** is approaching **\$600 million**—*not including* the **\$1 billion** committed to the redevelopment of the **two new acute care hospitals** in **Bracebridge** and **Huntsville**.

Our government continues to make **targeted and strategic investments** that are improving quality of life and supporting long-term growth across the region.

Recent Highlights:

- **\$1.9 million** for a **brand-new fire hall** in the District of Parry Sound

- **\$780,000** to **Muskoka Algonquin Healthcare** and **West Parry Sound Health Centre** for the **Emergency Department Pay-for-Results** program
 - **\$711,500** to **OPP Detachments** in Bracebridge, Almaguin Highlands, and West Parry Sound for **Mobile Crisis Response**
 - **\$235,000** to the **Municipality of Magnetawan** for new **town docks**
 - **\$100,000** to the **Muskoka Steamship and Discovery Centre** in Gravenhurst
 - **\$500,000** to **Georgian Bay Anishinaabek Youth**
 - **\$372,391** to **Seniors' Active Living Centres** in Sundridge, Kearney, South River, Huntsville, Gravenhurst, Bracebridge & Parry Sound
-



You're Invited: Muskoka Community BBQ



July 5th | 12–2PM | River Mill Park, Huntsville

Join me and your neighbours for a fun afternoon in the park! The **Huntsville Rotary Club** will be grilling up **burgers and hot dogs**, and **Sugar Nuts Mini Donuts** will be there to satisfy your sweet tooth.

Hope to see you next Saturday!

Warm regards,

Graydon Smith MPP

Parry Sound–Muskoka

Associate Minister of Municipal Affairs and Housing

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You are receiving this email because you provided your contact information.

Our mailing address is:

MPP Graydon Smith 230 Manitoba Street Bracebridge, ON P1L 2E1 Canada

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TRI COUNCIL INFORMAL SUB-COMMITTEE MEETING

MINUTES

Wednesday, July 02, 2025 – 1:30PM

Location: Young at Heart Seniors Centre, 136 Yonge, Burk's Falls

Attendance: Armour Township: Councillor Wendy Whitwell, CAO Dave Gray

Ryerson Township: Councillor Delynn Patterson, CAO/Treasurer Brayden Robinson

Village of Burk's Falls: Deputy Mayor Sean Cotton, CAO/Clerk Denis Duguay

Discussion Items:

Meeting called to order at 1:30 pm

Shared Services Agreements

Library Agreement review

The Committee reviewed the current composition of the Library Board and discussed the feasibility of reducing the number of Members-at-Large to four (4). Establishing clear guidelines for board applicants was also considered. In addition, the Committee explored the possibility of limiting Council members' service on the Board to a maximum of two (2) terms.

The conversation then shifted to funding considerations, including a potential transition to a population-based funding formula, similar to the existing fire services agreement. The inclusion of McMurrich/Monteith as a voting member and formal partner on the Library Board was proposed. In light of potential expanded regional collaboration, the Committee also discussed renaming the library (e.g., "Burk's Falls and Area") and exploring the development of a district-level model for library service delivery. It was further suggested that the agreement include a clause outlining a structured, step-by-step mediation process to be followed before any partner withdraws, modeled after the approach used in the fire services agreement.

Concerns were also raised regarding the library's current bookkeeping processes. The Committee considered the option of providing transition training for the CEO to assume this responsibility in the near future. Lastly, the Committee examined Section 3(d) of the existing agreement, focusing on the timing of payments. A proposal was made for the first payment to be made by January 30th, with the remaining proportional payments due within 30 days of each municipality's annual budget approval. The committee representative sitting on the library board will seek clarification as to the timing of payments

Next Step:

Armour CAO (Dave Gray) to draw up a library agreement with Ryerson CAO and Burk's Falls CAO's input before presenting to Council's

New Library Build

The committee discussed the slow progress of the project and the ongoing uncertainty felt by the library board and municipal partners. To help move the project forward, members considered the possibility of each of the three (3) partners establishing individual reserve funds for the new building. Additionally, to maintain momentum, the committee discussed having partners commit to a targeted build date of 2030 by council resolution.

Next Meeting:

August 5 @ 1:30 PM – Burk's Falls Senior Centre

Adjournment

January 23, 2019

P.N. 19-11416M

**Ministry of the Environment
Approvals Branch**

135 St. Clair Avenue West – Suite 100
Toronto, Ontario M4V 1P5

Attention: Director

**Reference: Burks Falls Residential Subdivision-Village of Burks Falls, District of Parry Sound,
All of Lot 31 and Part of Lot 34, Plan 324
Storm Sewers, Sanitary Sewers and Storm Water Management Facility (SWMF)
Application for an Amendment to Environmental Compliance Approvals**

S.L Witty Construction Ltd. has recently purchased the above referenced property in Burks Falls which was formerly owned by Square B Properties Inc. and intends to proceed to construction this year.

Please find appended the following documentation which comprises their application for amendments to existing Certificates of Approval for storm sewers, sanitary sewers and storm water management works.

- Two (2) copies each of the completed application forms, signed by the Village of Burks Falls Clerk. The Village of Burks Falls will be the operating authority of the proposed works.
- Copies of the existing Certificates of Approval 9898-7F2UFY (storm and sanitary sewers) and 1972-7F9NZ6 (storm water management)
- One (1) copy of the Articles of Incorporation for S.L Witty Construction Ltd.
- Payment by Credit Card information.

Pre-consultation with the North Bay District office has occurred and they have provided the following questions required to be addressed in order to process these amendments with no technical review. The responses are in ***bold italics***.

1. Have any design changes been made to the approved sewage works that have not been constructed yet and for which an extension to the expiry of the approval is being requested? If yes, it is necessary that you submit a full application for an amendment to the existing ECA, including all required supporting documentation as per the Checklist for Technical Requirements for a Complete Environmental Compliance Approval submission. ***There are no design changes proposed.***





2. For industrial sewage works, have there been any changes in process or process materials at the site? If yes, it is necessary that you submit a full application for an amendment to the existing ECA, including all required supporting documentation as per the Checklist for Technical Requirements for a Complete Environmental Compliance Approval submission. **All residential development.**
3. Why has the construction of the approved sewage works, or portions thereof, not commenced within 5 years of the date of the ECA? **Market conditions in 2008 when approvals received changed (significant economic recession).**
4. Are there portions of the approved works that are currently still under construction, and if yes, what is the anticipated completion date? **There has been no construction started.**
5. What is the anticipated start date for the construction of the remaining unconstructed portions of the approved works? **2019.**
6. Will the unconstructed portion of the sewage works still meet the current government regulations, policies, and design standard requirements? **Yes.**
7. For municipal sewage works, when was the Class EA completed for the works that were approved under the ECA that has reached its expiry date, and what Municipal Class EA schedule did the sewage works activity fall under? **Works are Schedule A and approved under the public process associated with the Planning Act approvals (zoning, draft plan of subdivision).**
8. Is there a need to undertake an addendum to the Class EA? If yes, has that been completed? Provide documentation. **Not applicable, the Planning process for the subdivision substituted for a Class EA.**
9. What discussion has been undertaken with the local MOECC district office regarding the application for extension? **Provide documentation. Consultation between District office and the Village in late 2018.**

We trust this is satisfactory, and will allow the issuance of the certificate of approval amendments. Please call should you have any questions in this regard.

Sincerely,

PINESTONE ENGINEERING LTD.

Tim Harvey, P.Eng.

Cc: North Bay District Office MOECP
SL Witty Construction Ltd.

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General Information and Instructions

General Information

Information requested in this form is collected under the authority of the *Environmental Protection Act* (EPA), *Ontario Water Resources Act* (OWRA) and *Environmental Bill of Rights* (EBR), and will be used to evaluate applications for Environmental Compliance Approvals (ECAs) issued under Part II.1 of the EPA. This application form should not be used for mobile PCB destruction facilities.

For all questions related to preparing or submitting this form or about the Ministry's collection of information related to applying for an ECA, contact:

Client Services and Permissions Branch
135 St. Clair Ave. West, 1st Floor
Toronto Ontario M4V 1P5
Telephone outside Toronto 1-800-461-6290 or in Toronto 416-314-8001.

Instructions

1. Applicants are responsible for ensuring that they complete the most recent application form. Application forms and information about the required supporting documentation and technical requirements are available from the Client Services and Permissions Branch (the address and phone number are provided in the General Information on this page). As well, you can get this information from your local District Office of the Ministry of the Environment and Climate Change, and online at: <https://www.ontario.ca/page/environmental-approvals>
2. A complete application consists of:
 - a completed and signed application form;
 - all required supporting documents and technical requirements identified in:
 - i. this form,
 - ii. Ministry guidance,
 - iii. the Applications for Environmental Compliance Approvals regulation, and
 - payment of the application fee (in Canadian funds) by certified cheque or money order made payable to the Minister of Finance, or credit card payment (for payments up to \$10,000). For Transfer of Review, make the cheque or money order payable to the appropriate municipality. **The Ministry may return or refuse incomplete applications to the applicant.** The Director may require additional information of any application initially accepted as complete.
3. Submit the complete application as follows:
 - One (1) paper copy (unless the application is a Transfer of Review), one (1) electronic copy and the fee to the Director, Client Services and Permissions Branch at the address provided in the General Information on this page.
 - If the application is a Transfer of Review, the applicant must submit two (2) copies of the completed application and the fee to the designated municipal authority.
4. The applicant must also send a copy of the application without the fee to the local Ministry District Office that has jurisdiction over the area where the facilities are located. DO NOT send payment to the District Office.
 - To locate the appropriate local Ministry District Office, visit the Ministry of the Environment and Climate Change website at: <http://www.ontario.ca/environment-and-energy/ministry-environment-and-climate-change-regional-and-district-offices>
5. For Waste Disposal Sites the applicant must also send a copy of the application without the fee to the Clerk's office of the local municipality (both upper and lower tier) in which the facility/proposed facility is located unless the application is for a revocation or an amendment that is environmentally insignificant or the applicant is a municipality. DO NOT send any payment information to the municipality.

Information collected by the Ministry of the Environment and Climate Change is subject to the *Freedom of Information and Protection of Privacy Act (FIPPA)*. If the applicant is of the view that any part of the application is confidential on the grounds that such information constitutes a trade secret or scientific, technical, commercial, financial or labour relations information, please make this known now. Otherwise, the Ministry may make the information available to the public without further notice to the applicant.

It is an offence under the EPA and OWRA to provide false or misleading information in this application and/or accompanying documents.

Complete the sections as shown below.

- Section 1: Applicant Information
- Section 2: Project Information
- Section 3: Regulatory Requirements
- Section 4: Site Information
- Section 5: Facility Information
- Section 6: Supporting Documentation
- Section 7: Payment Information
- Section 8: Authorization

Fields marked with an asterisk (*) are mandatory.

1. Applicant Information

1.1 Applicant Information

Applicant Type *

- ☒ Corporation ☐ Individual ☐ Federal Government ☐ Municipal Government
☐ Partnership ☐ Provincial Government ☐ Sole Proprietor
☐ Other (specify) _____

Applicant Name (Legal name of individual or organization as evidenced by legal documents) *

S.L Witty Construction Ltd

☒ Select if Business Name same as Applicant Name

Business Name *

S.L Witty Construction Ltd

Business Number *

829711000

Business Website Address

Primary North American Industry Classification System (NAICS) Code *

53

Other NAICS Code

Separate list attached?

☐ Yes ☐ No

Business Activity Description

✓ Completion Status (1.1 Applicant Information)

1.2 Applicant Physical Address

Address Type? *

☒ Civic Address ☐ Survey Address

Civic Address

Unit Number PO Box	Street Number * 20001	Street Name * Bayfield Street North
-----------------------	--------------------------	--

Survey Address

Enter Lot and Concession or Part and Reference Plan

Lot	Concession	Part	Reference Plan
-----	------------	------	----------------

Municipality/Unorganized Township *	County/District
Barrie	Simcoe

Province/State *	Country *	Postal/Zip Code *
ON	Canada	L4M6E9

Telephone Number *	Fax Number	Mobile Number	Email Address *
705-727-9585 ext.			wittyhammer@aol.com

Geo Reference

Description of location	Map Datum	Zone	Accuracy Estimate	Geo-Referencing Method	UTM Easting	UTM Northing
Southwest corner of property						
Physical location of front door or main entrance						

✓ Completion Status (1.2 Applicant Physical Address)

1.3 Applicant Mailing Address☒ Select if same as Physical Address

Unit Number PO Box	Street Number * 20001	Street Name * Bayfield Street North
-----------------------	--------------------------	--

Delivery Designator	Delivery Identifier	Postal Station
---------------------	---------------------	----------------

Municipality/Unorganized Township *	County/District
Barrie	Simcoe

Province/State *	Country *	Postal/Zip Code *
ON	Canada	L4M6E9

Telephone Number *	Fax Number	Mobile Number	Email Address *
705-727-9585 ext.			wittyhammer@aol.com

✓ Completion Status (1.3 Applicant Mailing Address)

2. Project Information

2.1 Project Name and Description

Project Name *

Burks Falls Residential Subdivision

Project Description Executive Summary *

Storm and sanitary sewers to be constructed on Street A, Street B, and Simpson Street as part of the Burks Falls residential subdivision in the Village of Burks Falls, District of Parry Sound

Supplemental Application Information (select information button for required information for this field) *

N/A

✓ Completion Status (2.1 Project Name and Description)

2.2 Application Type

Type *

☐ New ECA

☒ Amendment to existing ECA

☐ Revocation of existing ECA

☐ Administrative amendment to existing ECA

☐ Application for renewal of limited operational flexibility

☐ Consolidation of existing ECAs

Is this application for the addition of a new project type to the site or a new municipal waste category/class code to the waste management systems or a new sewage facility type? *

☐ Yes ☒ No

Is this application for Transfer of Review? *

☐ Yes ☒ No

✓ Completion Status (2.2 Application Type)

2.3 Project Type

Project Type (Select all that apply) *	Limited Operational Flexibility?	Pilot Project?
<input type="checkbox"/> Air - Stationary	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Air - Mobile	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Noise	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Vibration	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Waste Disposal Site - Landfill site	N/A	<input type="checkbox"/>
<input type="checkbox"/> Waste Disposal Site - Transfer site	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Waste Disposal Site - Processing site	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Waste Disposal Site - Composting site	N/A	<input type="checkbox"/>
<input type="checkbox"/> Waste Disposal Site - Thermal Treatment site	N/A	<input type="checkbox"/>
<input type="checkbox"/> Sewage - Industrial	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Sewage - Municipal	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Sewage - Private	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Waste Management System – General Waste Management System	N/A	<input type="checkbox"/>
<input type="checkbox"/> Waste Management System - Hauled Sewage (Septage)	N/A	<input type="checkbox"/>
<input type="checkbox"/> Waste Management System – Soil Conditioner for transport to a site for Application on Land	N/A	<input type="checkbox"/>
<input type="checkbox"/> Waste Management System - Mobile Waste Processing	N/A	<input type="checkbox"/>
<input type="checkbox"/> Cleanup of contaminated sites - Mobile	N/A	<input type="checkbox"/>
<input type="checkbox"/> Cleanup of contaminated sites - Site specific	N/A	<input type="checkbox"/>

✓ Completion Status (2.3 Project Type)

2.4 Approval Information

Application initiated by *

- ☒ Applicant
 ☐ S. 20.18 Order (attach copy)
- ☐ Condition of existing approval
 ☐ Provincial Officer Order (attach copy)
- ☐ Inspection Report (attach copy)
 ☐ Other (specify) _____

Current Environmental Compliance Approvals that may be changed or amended by this application: ☐ N/A

Environmental Compliance Approval Number *	Date of Issuance (yyyy/mm/dd) *
9898-7F2UFY	2008/05/29

Separate list attached?

☐ Yes ☐ No

Proposed Environmental Compliance Approvals related to this project: ☒ N/A

Project Type	Ministry Reference Number (if applicable)	Have Submitted	Have not Submitted
		<input type="checkbox"/>	<input type="checkbox"/>

Separate list attached?

☐ Yes ☐ No

✓ Completion Status (2.4 Approval Information)

2.5 Other Approval/Permits for Facility ☐ N/A

List all other instruments (approvals or permits) issued by the Ministry of the Environment and Climate Change or applied for under the *Environmental Protection Act*, *Environmental Assessment Act*, *Ontario Water Resources Act* and *Safe Drinking Water Act*, 2002 and any Environmental Activity and Sector Registrations that are relevant to this application.

Instrument Type	Instrument Number/ Application Reference Number	Approval or Application Date (yyyy/mm/dd)
ECA Storm Water management	1972-7F9NZ6	2008/06/27
ECA Watermains	6274-7F3L5Y	2008/05/29

Separate list attached?

☐ Yes ☒ No

List all other instruments (approvals or permits) issued by an agency, municipality or another ministry that are relevant to this application.

Issuing Agency	Approval or Permit Name	Approval or Permit Number	Issued Date (yyyy/mm/dd)

Separate list attached?

☐ Yes ☒ No

☒ Completion Status (2.5 Other Approval/Permits for Facility)

2.6 Technical Contacts

Technical Contact 1

Area of Responsibility (Select all that apply) *

☐ Air ☐ Noise/Vibration ☒ Sewage ☐ Waste

Name of Technical Contact

Last Name *

Harvey

First Name *

Tim

Company *

Pinestone Engineering Ltd

Address Information

☐ Select if same as Applicant Mailing Address

Civic Address

Unit Number

Street Number *

110

Street Name *

Kimberley Ave.

Delivery Designator

Delivery Identifier

Postal Station

Municipality/Unorganized Township *

Bracebridge

County/District

Muskoka

Province/State *

Ontario

Country *

Canada

Postal/Zip Code *

P1L 1Z8

Telephone Number *

705-645-8853

ext. 29

Fax Number

Mobile Number

Email Address *

tharvey@pel.ca

☒ Completion Status (2.6 Technical Contacts)

3. Regulatory Requirements

3.1 Environmental Bill of Rights (EBR) Requirements

Is this a proposal for a prescribed instrument under the EBR? *

☐ Yes ☒ No

If yes, is this proposal exempted from the EBR requirements?

☐ Yes ☐ No

If yes, please check one of the following (Please provide supporting information.)

☐ This proposal has been considered in a substantially equivalent process of public participation. (EBR, 1993, s.30.)

Was the public participation process carried out in fulfillment of the requirements related to an approval under the *Planning Act*?

☐ Yes ☐ No

If yes, was the *Planning Act* approval related to a plan of subdivision?

☐ Yes ☐ No

☐ This proposal is for an emergency situation. (EBR, 1993, s. 29.)

☐ This proposal is for an amendment to or revocation of an existing Environmental Compliance Approval that is not environmentally significant. (EBR, 1993, s. 22 (3).)

☐ This proposal has been subject to or exempted from EAA Requirements or considered in a decision of a tribunal. (EBR, 1993, s. 32.)

✓ Completion Status (3.1 Environmental Bill of Rights (EBR) Requirements)

3.2 Environmental Assessment Act (EAA) Requirements

Is the proposed undertaking subject to the requirements of the EAA? *

☐ Yes ☒ No

If yes, please select one of the following:

☐ The proposed undertaking has fulfilled the requirements of the EAA through the completion of a Class EA process

Name of Class EA _____

Schedule/Group/Category (if applicable) _____

If applicable, please submit a copy of the proof of completion (for example, Notice of Completion).

Was the undertaking subject of a Part II Order request(s)?

☐ Yes ☐ No

If yes, please submit a copy of the Director's or Minister's decision letter.

☐ The proposed undertaking has fulfilled all of the requirements for the EAA through:

Select all that apply:

☐ completion of an Environmental Screening Process pursuant to O. Reg. 101/07 of the EAA

☐ completion of an Environmental Screening Process pursuant to O. Reg. 116/01 of the EAA

Was the undertaking subject of an elevation request(s)?

☐ Yes ☐ No

If yes, please submit a copy of the Director's decision letter. If an appeal was made to the Director's decision, please also submit a copy of the Minister's decision letter.

☐ completion of an Environmental Screening Process pursuant to O. Reg. 231/08 of the EAA

Was the undertaking subject of an objection(s)?

☐ Yes ☐ No

If yes, please submit a copy of the Minister's decision letter.

☐ The proposed undertaking has fulfilled the requirements of the EAA through the completion of an individual Environmental Assessment.

Please submit a copy of the signed Notice of Approval.

Was the undertaking exempted from the requirements of the EAA? *

☐ Yes ☒ No

The proposed undertaking has fulfilled the requirements of the EAA through an exemption provided under:

Select one of the following

☐ Section _____ of Ontario Regulation No. _____ or

☐ Declaration/Exemption Order Number _____

If Regulation, Declaration Order or Exemption Order does not refer directly to this undertaking, please provide supporting documentation to explain why it applies to this facility

✓ Completion Status (3.2 *Environmental Assessment Act* (EAA) Requirements)

3.3 Consultation/Notification

Indigenous Consultation:

Is the proposed project/activity on Crown land or does/would it alter access to Crown land? * ☐ Yes ☒ No

Is the proposed project/activity in an open or forested area where hunting, trapping or plant gathering could occur? * ☐ Yes ☒ No

Does the proposed project/activity involve the clearing of forested land? * ☐ Yes ☒ No

Could the proposed project/activity impact a water body (e.g., direct discharge) or alter access to a water body? * ☐ Yes ☒ No

Could the proposed project/activity impact cultural heritage or archaeological resources, or access to them? * ☐ Yes ☒ No

Is the proposed project/activity adjacent or close to a First Nation Reserve? * ☐ Yes ☒ No

Is the applicant aware of any concerns from Indigenous communities about this proposed project/activity? * ☐ Yes ☒ No

Were there conditions placed, or direction provided, in another (or previous) permit or approval for consultation in relation to this project/activity? * ☐ Yes ☒ No

Based on the online Guide to Applying for an Environmental Compliance Approval, or direction provided by the ministry or another agency, are Indigenous consultation activities likely required as part of this application process? * ☐ Yes ☒ No

If Yes to the question above, please describe the consultation/notification activities undertaken for this application or as part of another process (e.g., EAA) in relation to the proposed project/activity, including a summary of the notification/consultation, First Nation and Métis communities contacted, key issues raised and how they were addressed, any changes to the project as a result of these activities, and any planned consultation/notification activities in the future.

Please attach supporting documents (e.g., record of consultation, delegation letter and/or direction provided by the Crown, materials provided to communities, meeting notes and agendas, correspondence with communities as appropriate).

If the applicant has determined that consultation with First Nation and Métis communities is not likely required for the proposed project/activity, please provide a rationale why: *

The lands are located in an urban municipality and are designated for the proposed use.

Other Consultation/Notification:

Has the applicant had a ministry pre-application consultation in relation to the proposed project? *

☒ Yes ☐ No

If this application is for a waste disposal site, have the neighbour notification requirements been completed?

☐ Yes ☐ No

If yes, please attach a Public Consultation/Notification Report that includes the notice and list of recipients.

If no, please select the reason for not undertaking neighbour notification:

☐ Application is for an administrative amendment

☐ The proposal was subject to public consultation through an Environmental Assessment process

☐ other , please explain

Are there any other consultation/notification activities that have been undertaken to fulfill requirements by other legislation or through voluntary efforts? *

☐ Yes ☒ No

If yes, please:

1. describe the consultation/notification activities below; and
2. attach documents describing each of these consultation/notification activities, any changes to the project as a result of these activities and any planned consultation/notification activities in the future.

✓ Completion Status (3.3 Consultation/Notification)

4. Site Information

4.1 Site Address or Storage Location

Will the vehicles or equipment be stored at more than one location?

☐ Yes ☐ No

(If yes, please enter all vehicle or equipment storage locations below and attach separate list, as necessary.)

☐ Select if same as Applicant Physical Address

Address Type? *

☒ Civic Address ☐ Survey Address

Primary Civic Address

Unit Number	Street Number *	Street Name *
	N/A	Simpson Street

Additional Civic Addresses

Unit Number	Street Number	Street Name
-------------	---------------	-------------

Separate list attached?

☐ Yes ☒ No

Primary Survey Address

Enter Lot and Concession or Part and Reference Plan

Lot	Concession	Part	Reference Plan
-----	------------	------	----------------

Additional Survey Address

Enter Lot and Concession or Part and Reference Plan

Lot	Concession	Part	Reference Plan
-----	------------	------	----------------

Separate list attached?

☐ Yes ☐ No

Municipality/Unorganized Township *	County/District
Village of Burks Falls	Parry Sound

Province/State *	Country *	Postal/Zip Code *
Ontario	Canada	P0A0A9

Non-address Information (includes any additional information to clarify the physical location)

Geo Reference (required)

☐ Select if same as Applicant Physical Geo Reference

Description of location	Map Datum *	Zone *	Accuracy Estimate *	Geo-Referencing Method *	UTM Easting *	UTM Northing *
Southwest corner of property	NAD27	17	1m	OBM	624,737.00	5,052,755.00
Physical location of front door or main entrance	NAD27	17	N/A	OBM	624,737.00	5,052,755.00

✓ Completion Status (4.1 Site Address or Storage Location)

4.2 Site or Storage Location Information

Site Name *

Simpson Street

Days and Hours of Operation *

Mon- Fri 7am-7pm

Ministry of the Environment and Climate Change District Office *

North Bay Area Office

Is the site (property) that is the subject of this application owned by the applicant? *

☒ Yes ☐ No

If no, please include the owner's name, address and a signed document indicating that the applicant has the authority to install and operate the proposed activity, or store vehicles or equipment on the land.

Is the applicant the operating authority of the site that is the subject of this application? *

☐ Yes ☒ No

If no, please include the operating authority name, address and phone number.

Is the site located in an area of development control as defined by the *Niagara Escarpment Planning and Development Act* (NEPDA)? *

☐ Yes ☒ No

If yes, please attach a copy of the NEPDA permit for proposed activity.

Is the site within an area covered by the Oak Ridges Moraine Conservation Plan? *

☐ Yes ☒ No

If yes, please attach proof of municipal planning approval for the proposed activity/work (for example, zoning by-law, letter from municipality, etc.).

✓ Completion Status (4.2 Site or Storage Location Information)

4.3 Site Zoning and Classification ☐ N/A

Current Land Use *

vacant

Official Plan Designation *

Residential

Current Zoning (Please attach zoning map, if available.) *

Residential

Adjacent Land Use (select all that apply) *

☐ Industrial

☐ Agricultural

☐ Commercial

☐ Recreational

☒ Residential

☐ Other (specify) _____

Adjacent Land Zoning *

Residential

Does the current zoning permit the proposed activity? *

☒ Yes ☐ No

Does the applicant have correspondence from the municipality to confirm that the current zoning of the property permits the proposed use? *

☒ Yes ☐ No If yes, please attach correspondence from the municipality.

Does the official plan designation support the proposed activity? *

☒ Yes ☐ No ☐ N/A

✓ Completion Status (4.3 Site Zoning and Classification)

4.4 Point of Entry into Ontario ☐ N/A

(for waste management system vehicles that are stored at an address outside of Ontario)

City in closest proximity to the point of entry

Description of Point of Entry

✓ Completion Status (4.4 Point of Entry into Ontario)

4.5 Source Protection/Drinking Water Threats (sewage or waste disposal site applications only) ☐ N/A

Check the source protection area(s) where the activity is/will be located *

- | | | |
|--|--|--|
| <input type="checkbox"/> Ausable Bayfield | <input type="checkbox"/> Cataraqui Region | <input type="checkbox"/> Catfish Creek |
| <input type="checkbox"/> Central Lake Ontario | <input type="checkbox"/> Credit Valley | <input type="checkbox"/> Crowe Valley |
| <input type="checkbox"/> Essex | <input type="checkbox"/> Ganaraska | <input type="checkbox"/> Grand River |
| <input type="checkbox"/> Grey Sauble | <input type="checkbox"/> Halton | <input type="checkbox"/> Hamilton |
| <input type="checkbox"/> Kawartha-Haliburton | <input type="checkbox"/> Kettle Creek | <input type="checkbox"/> Long Point |
| <input type="checkbox"/> Lakehead | <input type="checkbox"/> Lake Simcoe and Couchiching/Black River | <input type="checkbox"/> Lower Trent |
| <input type="checkbox"/> Lower Thames Valley | <input type="checkbox"/> Maitland Valley | <input type="checkbox"/> Mattagami |
| <input type="checkbox"/> Mississippi Valley | <input type="checkbox"/> Niagara | <input type="checkbox"/> North Bay Mattawa |
| <input type="checkbox"/> Northern Bruce Peninsula | <input type="checkbox"/> Nottawasaga Valley | <input type="checkbox"/> Rideau Valley |
| <input type="checkbox"/> Raisin Region | <input type="checkbox"/> South Nation | <input type="checkbox"/> Saugeen Valley |
| <input type="checkbox"/> Sault Ste. Marie | <input type="checkbox"/> Severn Sound | <input type="checkbox"/> Sudbury |
| <input type="checkbox"/> St. Clair Region | <input type="checkbox"/> Toronto and Region | <input type="checkbox"/> Otonabee-Peterborough |
| <input checked="" type="checkbox"/> Outside a source protection area | <input type="checkbox"/> Quinte | <input type="checkbox"/> Upper Thames River |

Is the proposed activity located or planned to be located in a vulnerable area identified in a local assessment report source protection plan under the *Clean Water Act, 2006*? *

☐ Yes ☒ No

If yes, what is/are the vulnerable area(s)/zone(s)?

- ☐ Wellhead Protection Areas ☐ Surface Water Intake Protection Zones ☐ Highly Vulnerable Aquifers
☐ Significant Groundwater Recharge Areas

Is the activity being applied for identified as a significant drinking water threat in the assessment report for the local source protection area? *

☐ Yes ☒ No

✓ Completion Status (4.5 Source Protection/Drinking Water Threats)

4.6 Receiver of Effluent Discharge (sewage applications only) ☐ N/A

Intermediate Receiver Name *

Municipal Storm Water Management Facility

Watershed Name *

Magnetawan River

Type of Receiver *

☒ Surface Water ☐ Groundwater ☐ Other (specify) _____

Has the facility received local Conservation Authority clearance? (for stormwater management facility discharging to the natural environment) *

☐ Yes ☒ No

If yes, please include a copy of the Conservation Authority clearance.

Final Receivers ☒ N/A

Will the proposed activity discharge sewage to any of the following critical receivers?

☐ Lake Simcoe

☐ Rideau River

☐ Detroit River

☐ Great Lakes

☐ Rouge River

☐ Bay of Quinte

☐ Other (specify) _____

Is the receiver a Policy 2 receiver?

☐ Yes ☐ No

Does the applicant have a Policy 2 deviation approval from the directors?

☐ Yes ☐ No

If yes, please attach a copy of the Director's approval.

✓ Completion Status (4.6 Receiver of Effluent Discharge)

5. Facility Information

5.1 Air Note** - If the application does not have air emissions please proceed to Section 5.2

Information

5.1.1 Summary of Equipment that Discharges Contaminants to the Air

Select Type of Equipment	Number of Pieces of Equipment
<input type="checkbox"/> Combustion equipment that uses natural gas, propane, no. 2 oil, landfill gas or sewage treatment gas for fuel for the purpose of providing comfort heating or emergency power, producing hot water or steam, or heating material in a system that does not discharge to the atmosphere (Total Heat input of all units: $\leq 50,000,000$ kJ/hr)	N/A
<input type="checkbox"/> Storage tanks	N/A
<input type="checkbox"/> Welding operations that use a maximum of 10 kilograms of welding rod per hour	N/A
<input type="checkbox"/> Combustion equipment that uses waste-derived fuel for the purpose of providing comfort heating, burning ≤ 15 litres per hour	
<input type="checkbox"/> Heat cleaning ovens used for parts cleaning and associated parts washers or degreasing equipment, other than solvent degreasing equipment	
<input type="checkbox"/> Cooling towers	
<input type="checkbox"/> Equipment used to control emissions of contaminants, other than a fume incinerator	
<input type="checkbox"/> Laboratory fume hoods	
<input type="checkbox"/> Paint spray booths and associated equipment that have a design capacity of up to 8 litres per hour of paint	
<input type="checkbox"/> Grain dryers	
<input type="checkbox"/> Any other equipment not listed above with a flow rate of less than or equal to $1.5 \text{ m}^3/\text{second}$	
<input type="checkbox"/> Any other equipment not listed above with a flow rate of greater than $1.5 \text{ m}^3/\text{second}$	
<input type="checkbox"/> Equipment that is subject to an Environmental Compliance Approval, and from which there is no proposed increase in the discharge of any contaminant that was previously reviewed by the Director.	N/A

✓ Completion Status (5.1.1 Summary of Equipment that Discharges Contaminants to the Air)

5.1.2 Emission Summary and Dispersion Modelling (ESDM) Report

Is the review of an existing, approved ESDM required as part of this proposed application?

☐ Yes ☐ No

If yes, identify the number of emission sources described in the existing ESDM Report that emit contaminants in common with the sources forming the subject of the application (if none, enter zero).

Have all of these emission sources been described in an ESDM Report that was previously reviewed as part of an application for an existing Environmental Compliance Approval?

☐ Yes ☐ No

✓ Completion Status (5.1.2 ESDM Report)

5.1.3 O. Reg. 419/05 Requirements

Which of the following sections of O. Reg. 419/05 applies to the facility?

☐ s.19 (Schedule 2)

☐ s. 20 (Schedule 3)

☐ Does not apply. Please indicate reason _____

Has an instrument under O. Reg. 419/05 been issued?

☐ Yes ☐ No

If yes, what type(s) of instruments (including any notices, orders or approvals) has (have) been issued? (select all that apply)

☐ ss. 4(2) Adjacent Properties

☐ ss. 7(1) Specified Dispersion Models

☐ ss. 8(2) Negligible Sources

☐ ss. 10(2) Operating Conditions

☐ ss. 11(2) Refined Emission Rates

☐ ss. 13.1 Value of Dispersion Modeling Parameters

☐ ss. 13(1) Meteorological Data

☐ ss. 14(6) Area of Modelling Coverage

☐ ss. 20(4) Speed-up Request

☐ ss. 20(5) Speed-up Order

☐ s. 35 Site-specific Standard

☐ ss. 35(14) Site-specific Standard Order

☐ ss. 39(3) Technical Standard Registration (Industry Standard)

☐ ss. 39(4) Technical Standard Registration (Equipment Standard)

☐ Other (list all that have been issued) _____

Is an instrument under O. Reg. 419/05 being requested as part of this application?

☐ Yes ☐ No

If yes, what type(s) of notice, order or approval is (are) being requested?

☐ ss. 7(1) Specified Dispersion Models

☐ ss. 8(2) Negligible Sources

☐ ss. 10(2) Operating Conditions

☐ ss. 11(2) Refined Emission Rates

☐ ss. 13(1) Meteorological Data

☐ ss. 14(6) Area of Modelling Coverage

☐ ss. 20(4) Speed-up Request

☐ s. 32 Request for a Site-specific Standard Order

☐ ss. 39(1)(a) Application for Technical Standard Registration (Industry Standard)

☐ ss. 39(1)(b) Application for Technical Standard Registration (Equipment Standard)

☐ Other (list all that have been issued) _____

Please attach the form(s) requesting the notice(s) and/or order(s) and any additional supporting information.

Has an s. 30 Upper Risk Threshold (Schedule 6) been exceeded?

☐ Yes ☐ No

If yes, please include additional supporting information.

Is the facility located in a multi-tenant building?

☐ Yes ☐ No

If yes, additional information may be requested.

Are all of the contaminants to which the application relates represented in the Ministry of the Environment and Climate Change publication titled "Summary of Standards and Guidelines to support Ontario Regulation 419: Air Pollution- Local Air Quality" or have they been screened out based on the publication titled " Jurisdictional Screening Level (JSL) List, A Screening Tool for Ontario Regulation 419: Air Pollution - Local Air Quality"?

☐ Yes ☐ No

(If no, please attach Supporting Information for a Maximum Ground Level Concentration Acceptability Request for Compounds with no Ministry POI Limit - Supplement to Application for Approval, EPA S. 9).

✓ Completion Status (5.1.3 O. Reg. 419/05 Requirements)

✓ Completion Status (5.1 Air)

5.2 Noise Note** - If the application does not have noise emissions please proceed to Section 5.3

5.2.1 Noise Assessment Information

Has an Acoustic Assessment Report (AAR) been completed in relation to the proposed project/activity?

☐ Yes ☐ No

If yes, please attach the Acoustic Assessment Report

Does the AAR show that applicable limits are met?

☐ Yes ☐ No

If no, please attach the Acoustic Assessment Report including the Noise Abatement Action Plan

If no, is the application eligible for Primary or Secondary Noise Screening?

☐ Yes ☐ No

Note that if the proposed activity is not eligible for either of the screenings, an AAR must be submitted.

If yes, is the proposed activity eligible for the Primary Noise Screening?

☐ Yes ☐ No

If yes, is the actual separation distance between the facility and the nearest noise sensitive point of reception (POR) greater than the minimum required separation distance calculated from the Primary Noise Screening?

☐ Yes ☐ No

If yes, please attach the Primary Noise Screening form and supporting documentation.

Note that if the Primary Noise Screening is not successful then the applicant may attempt to proceed with the Secondary Noise Screening.

If no, does the Secondary Noise Screening Form show that the applicable sound level limits are met?

☐ Yes ☐ No

If yes, please attach the Secondary Noise Screening Form and supporting documentation.

Note that if meeting the applicable sound level limits cannot be demonstrated, then an AAR must be submitted.

✓ Completion Status (5.2.1 Noise Assessment)

5.2.2 Equipment Subject to Noise Review

Description	Number of Pieces of Equipment
<input type="checkbox"/> Arc Furnaces	
<input type="checkbox"/> Asphalt Plants	
<input type="checkbox"/> Blow-down Devices	
<input type="checkbox"/> Co-Generation Facilities	
<input type="checkbox"/> Crushing Operations	
<input type="checkbox"/> Flares	
<input type="checkbox"/> Gas Turbines	
<input type="checkbox"/> Pressure Blowers or Large Induced Draft Fans (flow rate > 47 m ³ /second or static pressure > 1.25 kilopascals)	
<input type="checkbox"/> Any other equipment not listed above that has not previously been reviewed by the Director in connection with an application for an Environmental Compliance Approval with respect to the facility	
<input type="checkbox"/> Any other equipment not listed above that is identical to equipment for which a noise assessment was previously reviewed by the Director in connection with an application for an Environmental Compliance Approval with respect to the facility	

✓ Completion Status (5.2.2 Equipment Subject to Noise Review)

✓ Completion Status (5.2 Noise)

5.3 Sewage Works Information

Note** - If the application does not contain Sewage Works please proceed to Section 5.4

5.3.1 Facility Type - Sewage Works

Select the type of facility that is the subject of the application (select all that apply). *

☐ Sewage Treatment Plant (STP) ☐ Stormwater Management Facility

For the following, the applicant must complete and attach the relevant sections of the pipe data form:

☒ Storm Sewers ☐ Ditches ☐ Combined Sewers
☐ Force mains ☒ Sanitary Sewers ☐ Pumping Station

Sewage Treatment Plant Details

☐ Primary ☐ Secondary ☐ Tertiary
☐ Receives septage ☐ Constructed/Engineered Wetlands ☐ On-site system
☐ Lagoons (check all that apply below)
☐ Septage ☐ Municipal ☐ Other (specify) _____

Facility Type

☐ Municipal or private facility
 Category: ☐ New ☐ 1 ☐ 2 ☐ 3 ☐ 4

Please indicate the maximum design capacity of the municipal or private sewage treatment plant:

☐ ≤ 4,500 m³/day ☐ > 4,500 m³/day

☐ Facility for the treatment of leachate

Category: ☐ New ☐ 1 ☐ 2 ☐ 3 ☐ 4

☐ Facility for the treatment of industrial process wastewater

Category: ☐ New ☐ 1 ☐ 2 ☐ 3 ☐ 4

☐ Facility for the disposal of non-contact cooling water

☐ Subsurface disposal

Please indicate the design capacity of the subsurface disposal:

☐ $\leq 15\text{m}^3/\text{day}$ ☐ $> 15\text{m}^3/\text{day}$ and $< 50\text{m}^3/\text{day}$ ☐ $> 50\text{m}^3/\text{day}$

Stormwater Management Facility Details

Category: ☐ New ☐ 1 ☐ 2 ☐ 3 ☐ 4

Pond Type

☐ Wet Pond ☐ Dry Pond ☐ Other (specify) _____

What is the drainage area (in hectares) associated with the proposed activity? _____

Does the applicant own all, or part of the drainage area?

☐ Applicant owns all of the drainage area

☐ Applicant owns part of the drainage area

☐ Applicant does not own the drainage area

For the drainage area land that the applicant does not own, does the applicant have an agreement with the owner(s) of the drainage area?

☐ Yes ☐ No

What is the predominant type of land use in the drainage area?

☐ Rural or Agricultural

☐ Commercial or Industrial

☐ Residential

Is a Hydrogeological Assessment required? *

☐ Yes ☒ No

(If yes, please attach the hydrogeological assessment.)

Is a review of effluent criteria assessment for stormwater management, cooling water or soil remediation facilities required? *

☐ Yes ☒ No

(If yes, please attach the final effluent criteria accepted by the Regional Office of the Ministry.)

Is a review of effluent criteria assessment for municipal or private sewage, industrial process wastewater or leachate treatment plant required? *

☐ Yes ☒ No

(If yes, please attach the final effluent criteria accepted by the Regional Office of the Ministry.)

Note: The Hydrogeological Assessment, effluent criteria, and surface water assessment must be discussed and prepared with the Ministry's regional technical support section during a pre-application meeting(s) and consultation(s) with the Ministry. A proof of concurrence from technical support must be included as part of the ECA application package.

✓ Completion Status (5.3.1 Facility Type - Sewage Works)

5.3.2 Servicing

The works will provide sewage servicing for (select all that apply): *

☒ Residential

Residential Type *

☒ Subdivision

☐ Condominium

☐ Institutional

☐ Other (specify) _____

Is there a Municipal Responsibility Agreement in place? *

☐ Yes ☐ No ☒ N/A

(If yes, please attach a copy of the Municipal Responsibility Agreement.)

☐ Commercial

Commercial Type

☐ Hotel, Motel, Inn

☐ Campground, Park

☐ Rental Cabins

☐ Resort

☐ Shopping Malls

☐ Restaurant

☐ Highway Service Station/Gas Bars ☐ Other (specify) _____

☐ Industrial

Describe _____

✓ Completion Status (5.3.2 Servicing)

5.3.3 Sewage Servicing for Waste Disposal/Landfill Sites

Does/Will the sewage treatment facility receive waste disposal/landfill site leachate? *

☐ Yes ☒ No

If yes, please identify the site(s) below.

Name of Site Contributing Leachate	Environmental Compliance Approval Number	Volume of Leachate (m ³)
1.		

✓ Completion Status (5.3.3 Sewage Servicing for Waste Disposal/Landfill Sites)

✓ Completion Status (5.3 Sewage Works)

5.4 Waste Disposal Site

Note** - If the application is not for a waste disposal or processing site please proceed to Section 5.5

5.4.1 Facility Description - Waste Disposal Site (information on the nature of the proposed business or activity at this site)

Service Area _____ Total Area of Site (hectares) _____

Monitoring (select all that apply)

☐ Groundwater

☐ Surface Water

☐ Landfill Gas

☐ Leachate

☐ None

☐ Other (specify) _____

Type(s) of waste to be accepted at this site (select all that apply)

Subject:

Non-subject:

☐ Hazardous Waste

☐ Municipal (non-hazardous)

☐ Liquid Industrial Waste

☐ Other Liquid Waste

Municipal waste categories to be accepted at this site (select all that apply)

☐ All Categories

☐ Contaminated Soil

☐ Domestic Sources

☐ IC & I Sources

☐ Source Separated Organics

☐ Tires

☐ Leaf and Yard Waste

☐ Wood Waste

☐ Blue Box Materials

☐ Other (specify) _____

Other liquid waste categories to be accepted at this site (select all that apply)

- ☐ Processed Organics ☐ Hauled Sewage
☐ Waste from Food Processing/Preparation Operations ☐ Other (specify) _____

Hazardous Waste / Liquid Industrial Waste

Class Code	Class Code	Class Code	Class Code	Class Code

✓ Completion Status (5.4.1 Facility Description - Waste Disposal Site)

5.4.2 Waste Transfer/Processing/Composting - Complete this information if waste transfer and/or processing and/or composting take(s) place at this facility

Waste Type to be Transferred or Processed

☐ Hazardous waste or liquid industrial waste

Design Capacity

☐ ≤ 100 tonnes per day ☐ > 100 tonnes per day

☐ Waste other than hazardous waste and liquid industrial waste

Design Capacity

☐ ≤ 100 tonnes per day ☐ > 100 tonnes per day

Change to Operations

☐ No Change Proposed

☐ Change does not require fundamental design review

☐ Change requires fundamental design review

Liquid Waste

Maximum Storage Capacity (m³)

Hazardous	Liquid Industrial	Other Liquid Waste
-----------	-------------------	--------------------

Maximum Residual for Final Disposal (m³)

Hazardous		Liquid Industrial Waste		Other Liquid Waste	
Daily	Annually	Daily	Annually	Daily	Annually

Solid Waste

Maximum Storage Capacity (tonnes)

Hazardous	Non-Hazardous
-----------	---------------

Maximum Residual for Final Disposal (tonnes)

Hazardous		Non-hazardous	
Daily	Annually	Daily	Annually

Maximum Amount of Waste to be Received Daily

Liquid (m³)			Solid (tonnes)	
Hazardous	Liquid Industrial	Other Liquid Waste	Hazardous	Non-hazardous

✓ Completion Status (5.4.2 Waste Transfer/Processing/Composting)

5.4.3 Thermal Treatment Facility - Complete this information if thermal treatment takes place at this facility

Waste Type for Thermal Treatment

☐ Hazardous waste or liquid industrial waste

Design Capacity

☐ ≤ 100 tonnes per day ☐ > 100 tonnes per day

☐ Waste other than hazardous waste and liquid industrial waste

Design Capacity

☐ ≤ 100 tonnes per day ☐ > 100 tonnes per day

Change to Operations

☐ No Change Proposed

☐ Change does not require fundamental design review

☐ Change requires fundamental design review

Liquid Waste

Maximum Storage Capacity (m³)

Hazardous	Liquid Industrial	Other Liquid Waste
-----------	-------------------	--------------------

Maximum Residual for Final Disposal (m³)

Hazardous		Liquid Industrial Waste		Other Liquid Waste	
Daily	Annually	Daily	Annually	Daily	Annually

Solid Waste

Maximum Storage Capacity (tonnes)

Hazardous	Non-Hazardous
-----------	---------------

Maximum Residual for Final Disposal (tonnes)

Hazardous		Non-hazardous	
Daily	Annually	Daily	Annually

Maximum Amount of Waste to be Received Daily

Liquid (m ³)			Solid (tonnes)	
Hazardous	Liquid Industrial	Other Liquid Waste	Hazardous	Non-hazardous

Maximum Daily Feed Rate (tonnes/m³)

Hazardous Waste (tonnes)	Non-hazardous Waste (tonnes)	Liquid Industrial Waste (m ³)	Other Liquid Waste (m ³)
--------------------------	------------------------------	---	--------------------------------------

✓ Completion Status (5.4.3 Thermal Treatment Facility)

5.4.4 Landfill Site - Complete this information if this facility operates as a landfill site

Waste Types to be accepted at the Landfill

☐ Hazardous waste or liquid industrial waste

Design Capacity

☐ ≤ 40,000 m³ ☐ > 40,000 m³ ≤ 3 million m³ ☐ > 3 million m³

☐ Waste is only uncontaminated tree stumps, leaves, branches, concrete and rocks

Design Capacity

☐ ≤ 40,000 m³ ☐ > 40,000 m³ ≤ 3 million m³ ☐ > 3 million m³

- ☐ Waste other than hazardous waste and liquid industrial waste, other than uncontaminated tree stumps, leaves, branches, concrete and rocks.

Design Capacity

☐ ≤ 40,000 m³ ☐ > 40,000 m³ ≤ 3 million m³ ☐ > 3 million m³

Change to Operations

- ☐ No Change Proposed
- ☐ Change does not require fundamental design review or hydrogeological assessment
- ☐ Change requires fundamental design review or hydrogeological assessment

Note: The Hydrogeological Assessment, effluent criteria, and surface water assessment must be discussed and prepared with the Ministry's regional technical support section during a pre-application meeting(s) and consultation(s) with the Ministry. A proof of concurrence from technical support must be included as part of the ECA application package.

Maximum Landfilling Capacity (m³)

Hazardous Waste	Non-hazardous Waste	Liquid Industrial Waste	Other Liquid Waste

Maximum Amount of Waste to be Received

Hazardous Waste (tonnes)		Non-hazardous Waste (tonnes)		Liquid Industrial Waste (m ³)		Other Liquid Waste (m ³)	
Daily	Annually	Daily	Annually	Daily	Annually	Daily	Annually

Landfill Information

Area to be Landfilled (hectares)	Total Site Area including Buffer Area (hectares)
Estimated Date of Closure (yyyy/mm/dd)	Population Served

Control Types (select all that apply)

- ☐ Leachate Collected and Treated Off-site ☐ Leachate Collected and Treated On-site
- ☐ Landfill Gas Collected and Flared ☐ Landfill Gas Collected for Energy Generation
- ☐ Other (specify) _____

✓ Completion Status (5.4.4 Landfill Site)

✓ Completion Status (5.4 Waste Disposal Site)

5.5 Waste Management Systems (Except Mobile Waste Processing)

Note**- If the application is not for a waste management system please proceed to Section 5.7.

5.5.1 Fleet List (all vehicles and equipment to be used in the operation of the Waste Management System)

Year	Make	Model	Vehicle Identification Number (VIN)	License Plate Number	Province/State

Separate list attached?

☐ Yes ☐ No

✓ Completion Status (5.5.1 Fleet List)

5.5.2 Vehicle Information

Are all the vehicles to be used owned by the applicant?

☐ Yes ☐ No

If no, please include additional information about ownership arrangements for each vehicle not owned by the applicant.

Has a minimum of \$1,000,000.00 liability insurance been obtained for all vehicles for which it is required?

☐ Yes ☐ No

Describe any additional insurances that are held (for example, environmental impairment liability insurance).

✓ Completion Status (5.5.2 Vehicle Information)

5.5.3 General Waste Management System

Type(s) of Waste to be Transported by the General Waste Management System (select all that apply)

Subject:

☐ Hazardous Waste

☐ Liquid Industrial Waste

Non-subject:

☐ Municipal (non-hazardous)

☐ Other Liquid Waste

Non-subject Categories to be Transported by the General Waste Management System (select all that apply)

☐ Blue Box Materials

☐ Commercial

☐ Leaf/Yard Waste

☐ Spill Cleanup Material

☐ Tires

☐ Waste Wash Water

☐ Waste from Food Processing/ Preparation Operations

☐ Processed Organics (not for land application)

☐ Domestic Sources

☐ Non-Hazardous Solid Industrial

☐ Wood Waste

☐ Contaminated Soil

☐ Asbestos Waste in Bulk

☐ Grease Trap Waste

☐ Dewatered Catch Basin Clean-out Material

☐ Other (specify) _____

Subject Waste Categories to be Transported by the General Waste Management System

Hazardous Waste / Liquid Industrial Waste

Class Code	Class Code	Class Code	Class Code	Class Code

Separate list attached?

☐ Yes ☐ No

☐ All drivers are/will be trained in accordance with O. Reg. 347 and all pertinent environmental legislation.

☐ Each vehicle used to transport a specific subject waste class is suitable for that waste transportation in order to protect the health and safety of the public and the natural environment.

Note: For transporters of pathological waste and PCBs (waste classes 243 and 312) Operations Manual and Driver Training Manual must also be attached and Financial Assurance must be provided.

General Waste Management System - Disposal Site Information

What is the Final Destination of Waste to be Transported by the General Waste Management System? (select all that apply)

☐ A disposal site in Ontario approved by the Ministry of the Environment and Climate Change

☐ Disposal sites outside of Ontario approved by another regulatory agency

List the destination province(s)/state(s)

Province/State	Province/State	Province/State	Province/State

✓ Completion Status (5.5.3 General Waste Management System)

5.5.4 Soil Conditioner Waste Management System (includes non-agricultural source material (NASM) that is waste and processed organic waste (biosolids) destined for land application only)

Has the applicant received recommendation from Biosolids Utilization Committee (BUC) for land application of processed organic waste (biosolids) or NASM?

☐ Yes If yes, please provide a copy of the BUC recommendation.

☐ No If no, please clarify

Spreading equipment (land application only)

Equipment Type	Make and Model	Description

Separate list attached?

☐ Yes ☐ No

Method of system operation (land application only)

Estimated quantity to be handled on an annual basis (cubic metres/litres/tonnes)

Please describe the loading procedures:

Please describe the spreading methods:

Please describe the storage facilities (tanks, lagoons, etc.):

Soil Conditioner Waste Management System - Land Application Sites

What is the final destination of waste to be transported by the soil conditioner waste management system? (must include for land application only)

☐ Non-agricultural land

☐ Agricultural land

☐ Both agricultural and non-agricultural land

✓ Completion Status (5.5.4 Soil Conditioner Waste Management System)

5.5.5 Hauled Sewage (Septage) Waste Management System

Type(s) of hauled sewage (septage) to be transported

☐ Portable toilet waste

☐ Septic tank waste

☐ Holding tank waste

☐ Other (specify)

Spreading equipment (land application only)

Equipment Type	Make and Model	Description

Separate list attached?

☐ Yes ☐ No

Does this system include in-transit storage?

☐ Yes ☐ No

If yes:

a) What is the duration of storage? Please specify (Maximum period of in-transit storage should not exceed more than two weeks):

b) Is the storage tank a prefabricated tank with the capacity < 100,000 L, designed and constructed in accordance with a Class 5 Sewage System under the Ontario Building Code or CAN/CSA B66-05?

☐ Yes ☐ No If no, please provide a copy of the design of the storage tank signed and dated by a professional engineer.

Does this system include in-transit processing?

☐ Yes ☐ No

If yes:

a) Location of in-transit processing:

☐ In Vehicle ☐ In-storage Tank

b) Describe the method of in-transit processing:

Does this system use barge/boat to transport hauled sewage (septage)?

☐ Yes ☐ No

If yes:

a) Has a minimum of \$1,000,000.00 liability insurance been obtained for the barge/boat for which it is required?

☐ Yes ☐ No

b) Does the barge/boat have an engine of 10 horsepower (hp) or more, for which a commercial vessel license is required from Transport Canada?

☐ Yes ☐ No If yes, please include a copy of the commercial vessel license.

Note: For in-transit storage or processing the applicant must include with the application the consent of the landowner, if the landowner is different than the applicant. A financial assurance estimate must be provided by applicants using in-transit storage or using in-transit processing where processing is conducted in the in-transit storage tanks.

Hauled Sewage (Septage) Waste Management System - Land Application Sites ☐ N/A

List the Environmental Compliance Approval Number(s) of all disposal site(s) approved by the Ministry of the Environment and Climate Change for land application of hauled sewage in association with this waste management system.

Instrument Type	Instrument Number	Approval or Application Date (yyyy/mm/dd)

✓ Completion Status (5.5.5 Hauled Sewage (Septage) Waste Management System)

✓ Completion Status (5.5 Waste Management Systems (Except Mobile Waste Processing))

5.6 Waste Management System - Mobile Waste Processing

Note**: If the application is not for the use and operation of mobile waste processing equipment, proceed to Section 5.7

5.6.1 Mobile Waste Management System Process and Equipment Description

Type(s) of Waste to be Processed (select all that apply)

Subject:

- ☐ Hazardous Waste
☐ Liquid Industrial Waste

Non-subject:

- ☐ Municipal (non-hazardous)
☐ Other Liquid Waste

Type of Waste to be Processed by the Unit(s)	Number of Units	Financial Assurance (per unit)	Financial Assurance Required
Non-hazardous Solid Waste		\$5,000	
Hazardous Waste		\$20,000	
Liquid Industrial Waste		\$20,000	
Other Liquid Waste		\$20,000	
Multiple Types of Waste from the Categories Above		\$20,000	

Total Financial Assurance

Municipal (non-hazardous) Waste Categories to be Processed (select all that apply)

- ☐ Contaminated Soil at Cleanup Site ☐ Wood Waste ☐ Construction and Demolition Waste
☐ Asbestos Waste ☐ Tires ☐ Domestic Waste
☐ Other (specify) _____

Other Liquid Waste Categories to be Processed (select all that apply)

- ☐ Hauled Sewage ☐ Waste from Food Processing/Preparation Operations ☐ Processed Organic
☐ Other (specify) _____

Hazardous / Liquid Industrial Waste Types to be Processed

Class Code	Class Code	Class Code	Class Code	Class Code

✓ Completion Status (5.6.1 Mobile Waste Management System Process and Equipment Description)

5.6.2 Equipment Information - Please attach a separate list if more space is required.

Equipment List

Unit No.	Unit Type	Process Description	Equipment Type	Make	Model	Serial Number	Equipment Capacity (including unit of measurement)

Separate list attached?

☐ Yes ☐ No

✓ Completion Status (5.6.2 Equipment Information)

✓ Completion Status (5.6 Waste Management System - Mobile Waste Processing)

5.7 Cleanup of Contaminated Sites

Note** - If the application is not for a cleanup of a contaminated site please proceed to Section 6.

Type of Cleanup

- ☐ In-situ ☐ Ex-situ ☐ Both

Contaminated media to be treated:

☐ Groundwater

☐ Surface water

☐ Sediment

☐ Soil

Waste Type

Subject:

☐ Hazardous Waste

☐ Liquid Industrial Waste

Non-subject:

☐ Municipal (non-hazardous)

☐ Other Liquid Waste

Type of discharge

☐ Air

☐ Groundwater

☐ Storm or sanitary

☐ Surface water

☐ Noise



Completion Status (5.7 Cleanup of Contaminated Sites)

6. Supporting Documentation and Technical Requirements

6.1 General

This is a list of supporting information to this application and is subject to the FIPPA and EBR.

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Proof of legal name	Optional	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Enhanced EBR description	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Provincial Officer Notice	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Inspection Report	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Detailed project and process description	Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Pre-application Consultation Record	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Legal Survey(s)	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Site Plan(s)	Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Scaled area location plan(s) with geo-referencing points identified	Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Documentation in support of EBR Exception	Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	<input type="checkbox"/>
Proof of Compliance with EAA Requirements	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Proof of Consultation/Notification	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Financial Assurance Estimate	Optional	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	<input type="checkbox"/>
Name, address and consent of land/site owner for the installation and operation of the proposed activity or storage location of equipment or vehicle	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Name, address and phone number of the Operating Authority	Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Copy of NEPDA Permit	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Copy/Proof of Municipal Planning Approval (ORMCA, general)	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Municipal Zoning Confirmation Letter	Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Zoning map	Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Conservation Authority Clearance	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Director's approval for Policy 2 Deviation	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Application Fee	Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
A copy of this application has been sent to the Ministry Local District Office	Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Other (please describe)	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

✓ Completion Status (6.1 General)

6.2 Air

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Emission Summary and Dispersion Modelling (ESDM) Report prepared in accordance with s. 22 and of O. Reg. 419/05 (including signed checklist)	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Electronic copy of the Dispersion Modelling input and output files prepared in accordance with s. 26 of O. Reg. 419/05	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Supporting Information for a Maximum Ground Level Concentration Acceptability Request for Compounds with no Ministry POI Limit - Supplement to Application for Approval, EPA S. 9	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Copies of forms requesting O. Reg. 419/05 instruments and supporting documentation	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Other (please describe)	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

✓ Completion Status (6.2 Air)

6.3 Noise and Vibration

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Primary Noise Screening	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Secondary Noise Screening	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Acoustic Assessment Report including signed checklist (AAR)	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Vibration Assessment Report	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Noise Abatement Action Plan	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Other (please describe)	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

✓ Completion Status (6.3 Noise and Vibration)

6.4 Sewage Works

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Signed Municipal Responsibility Agreement	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Detailed description of the proposed activities/works	Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Notice of Completion for the Environmental Study Report (ESR)	Optional	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	<input type="checkbox"/>

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Design Brief	Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Preliminary Engineering Report	Optional	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	<input type="checkbox"/>
Final Plans	Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Engineering Drawings and Specifications	Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Sewage quantity and quality characteristics	Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Stormwater Management Report	Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Stormwater Management Plan	Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Hydrogeological Assessment with proof of concurrence from the Ministry's Regional technical support section	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Environmental Impact Analysis	Optional	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Final effluent criteria accepted with proof of concurrence from the Ministry's Regional Technical Support Section	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Sewage Works Limited Operational Flexibility Requirements - Engineer's Report	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Sewage Works Limited Operational Flexibility Requirements - Declarations	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Pipe Design Data Form	Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Other (please describe)	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

✓ Completion Status (6.4 Sewage)

6.5 Waste Disposal Sites

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Design and Operations Report	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Stormwater Management Report	Optional	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Hydrogeological Assessment with proof of concurrence from the Ministry's Regional technical support section	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Assessment of Physical and Water Use Conditions	Optional	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Waste Limited Operational Flexibility Requirements - Engineer's Report	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Waste Limited Operational Flexibility Requirements - Declarations	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Copy of notification to adjacent landowners	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Other (please describe)	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

✓ Completion Status (6.5 Waste Disposal Sites)

6.6 Waste Management Systems

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Proof of vehicle and/or equipment ownerships	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Complete Fleet List (list of all vehicles, trailers and equipment used)	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Copy of the Liability Insurance for all vehicles for which insurance is required	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Copy of BUC recommendation	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Copy of the storage tank design	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Copy of commercial vehicle licence	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Description of the physical location where the vehicles transporting biomedical waste are being disinfected	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Drivers Training Manual (for PCB/ Biomedical Waste)	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
A copy of the applicant's Operation Plan including detailed packaging and biomedical waste handling methods	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Contingency and Emergency Procedures Plan (for PCB/ Biomedical Waste/Hauled Sewage (Septage))	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Other (please describe)	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

✓ Completion Status (6.6 Waste Management Systems)

6.7 Mobile Waste Processing ☐ N/A

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Design and Operations Report - Mobile Waste Processing of General Waste	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Design and Operations Report - Mobile Waste Processing of Liquid Waste	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Other (please describe)	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

✓ Completion Status (6.7 Mobile Waste Processing)

6.8 Cleanup of Contaminated Sites ☐ N/A

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Design Report for Cleanup of Contaminated Sites	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Other (please describe)	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

✓ Completion Status (6.8 Cleanup of Contaminated Sites)

6.9 Other Attachments ☐ N/A

Title	Reference	Confidential
		<input type="checkbox"/>

Is there an attachment of an additional list of attachments?

☐ Yes ☐ No

If there is not enough space to list all of the attachments included in this application package, please include an additional listing of these attachments.

✓ Completion Status (6.9 Other Attachments)

6.10 Confidentiality

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Explanation for confidentiality	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

✓ Completion Status (6.10 Confidentiality)

Please note: The collection of personal information in this application is necessary to administer the Ministry's approvals program, which is authorized pursuant to the *Environmental Protection Act* and the *Ontario Water Resources Act*. The personal information collected in this application will be used to administer the program, including for the purposes of the Ministry's compliance and enforcement activities under the aforementioned acts, and for the purposes of making information in respect of Environmental Compliance Approvals available to the public with the exception of payment information. Questions about the collection of the information can be directed to a Client Service Representative, Client Services and Permissions Branch, 135 St. Clair Avenue West, 1st Floor, Toronto ON M4V 1P5; Telephone outside Toronto 1-800-461-6290 or in Toronto 416-314-8001 or Fax 416-314-8452.

7. Authorization**7.1 Statement of the Applicant**

I am authorized to prepare and submit this application and to make this certification. I have reviewed the complete application and I have made all inquiries that are necessary to declare to the best of my knowledge, information and belief:

- The information contained in this application is complete and accurate.
- The Technical Contact(s) identified in this application has/have been authorized to prepare certain technical material, and act on behalf of the applicant to discuss this application with the Ministry of the Environment and Climate Change and to provide additional information about this application to the Ministry on request.
- The information provided to the Technical Contact(s) in relation to this application is complete and accurate.

Name of Signing Authority (Please print) *

Steve Witty

Title *

Principal

Telephone Number

705-727-9585

ext.

Mobile Number

705-623-8323

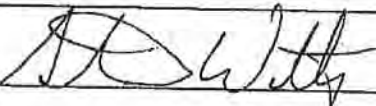
Fax Number

705-735-4171

Email Address

wittyhammer@aol.com

Signature



Date (yyyy/mm/dd)

2019 01 23

✓ Completion Status (7.1 Statement of the Applicant)

7.2 Statement of the Municipality ☐ N/A

I, the undersigned hereby declare on behalf of the Municipality, that the Municipality has no objection to the construction of the works in the Municipality.

Name (Please print) *

Nicky Kunkel

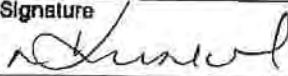
Title *

Clerk

Name of Municipality *

Village of Burks Falls

Signature



Date (yyyy/mm/dd)

2019 02 07

✓ Completion Status (7.2 Statement of the Municipality)

7.3 Statement of Technical Contacts**Technical Contact 1**

I have been authorized by the applicant to prepare the technical materials for the area(s) of responsibility identified in section 2.6 that are included in the application. I have reviewed those technical materials and I have made all inquiries that are necessary to declare to the best of my knowledge, information and belief:

- The technical materials contained in this application in respect of the area(s) of responsibility identified in section 2.6 are complete and accurate.
- I have the relevant education and experience necessary to provide this certification.

Name of Technical Contact (Please print) *

Tim Harvey P.Eng

Signature



Date (yyyy/mm/dd)

2019 01 23

✓ Completion Status (7.3 Statement of Technical Contacts)

8. Payment Information - Application for an Environmental Compliance Approval

Please Note:

1. If this form has been completed by hand, the fee calculations must be completed and attached separately. The supplemental fee calculations do not need to be included if this form has been completed electronically.
2. If this form has been completed electronically, the fees for this application have been calculated based on the information provided. The Ministry may require additional information during the review of the application that could impact the total fee required.
3. All fees should be paid in Canadian funds, payable to the *Minister of Finance*, except fees for *Transfer of Review*, which are payable to the local municipality.
4. Credit card payments are accepted for payments under \$10,000 only. **Never email credit card information.**
5. If payment is being made by certified cheque or money order, please staple the payment to this page.
6. The information collected in this section of the form is considered confidential and will only be used to process the application fee.
7. To protect credit card information, do not submit this page containing payment information via e-mail or any other electronic means if it includes credit card information. Credit card information should be submitted only by mail, facsimile, or hand-delivery. Applications containing payment information that are submitted via e-mail or any other electronic means will not be processed and will be destroyed.

Do not include this page in the copies of the application that are being provided to the Local Ministry District Office.

Amount Enclosed

800

Method of Payment *

☐ Certified Cheque ☐ Money Order ☒ VISA ☐ MasterCard

Credit Card Information (if paying by VISA or MasterCard)

Name of Cardholder (Please print) *

S.L. WILTY CONSTRUCTION LTD

Card Number *

4520 7100 3155 2166

Expiry Date (mm/yy) *

05 21

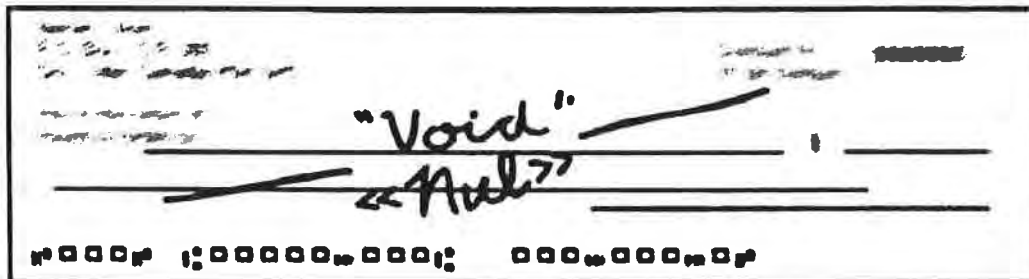
Card Holder's Signature

Date (yyyy/mm/dd)

2019 01 23

☒ Completion Status (8 Payment Information)

If paying by certified cheque or money order, please attach it here.



Application Summary

For Office Use Only

Reference Number	Payment Received (\$)	Date (yyyy/mm/dd)	Initials
------------------	-----------------------	-------------------	----------

Applicant Name

S.L Witty Construction Ltd

Project Name

Burks Falls Residential Subdivision

Project Description Executive Summary

Storm and sanitary sewers to be constructed on Street A, Street B, and Simpson Street as part of the Burks Falls residential subdivision in the Village of Burks Falls, District of Parry Sound

Supplemental Application Information

N/A

Application Status

Section	Completed?			
1. Application Information	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
2. Project Information	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
3. Regulatory Requirements	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
4. Site Information	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
5. Facility Information	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
6. Supporting Documentation	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
7. Payment Information	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
8. Authorization	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No

Fee Summary

Activity	Amount (\$)
Administrative Processing	\$200.00
Review of EPA s. 9 activities	\$0.00
Review of EPA s. 27 activities	\$0.00
Review of OWRA s. 53 activities	\$900.00
Total Fee	\$1,100.00

The Ministry may request additional fees upon review of this application.

If this form is submitted in print version only and the smart calculation feature is not used, please attach the fee calculation separately.

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General Information and Instructions

General Information

Information requested in this form is collected under the authority of the *Environmental Protection Act* (EPA), *Ontario Water Resources Act* (OWRA) and *Environmental Bill of Rights* (EBR), and will be used to evaluate applications for Environmental Compliance Approvals (ECAs) issued under Part II.1 of the EPA. This application form should not be used for mobile PCB destruction facilities.

For all questions related to preparing or submitting this form or about the Ministry's collection of information related to applying for an ECA, contact:

Client Services and Permissions Branch
135 St. Clair Ave. West, 1st Floor
Toronto Ontario M4V 1P5
Telephone outside Toronto 1-800-461-6290 or in Toronto 416-314-8001.

Instructions

1. Applicants are responsible for ensuring that they complete the most recent application form. Application forms and information about the required supporting documentation and technical requirements are available from the Client Services and Permissions Branch (the address and phone number are provided in the General Information on this page). As well, you can get this information from your local District Office of the Ministry of the Environment and Climate Change, and online at: <https://www.ontario.ca/page/environmental-approvals>
2. A complete application consists of:
 - a completed and signed application form;
 - all required supporting documents and technical requirements identified in:
 - i. this form,
 - ii. Ministry guidance,
 - iii. the Applications for Environmental Compliance Approvals regulation, and
 - payment of the application fee (in Canadian funds) by certified cheque or money order made payable to the Minister of Finance, or credit card payment (for payments up to \$10,000). For Transfer of Review, make the cheque or money order payable to the appropriate municipality. **The Ministry may return or refuse incomplete applications to the applicant.** The Director may require additional information of any application initially accepted as complete.
3. Submit the complete application as follows:
 - One (1) paper copy (unless the application is a Transfer of Review), one (1) electronic copy and the fee to the Director, Client Services and Permissions Branch at the address provided in the General Information on this page.
 - If the application is a Transfer of Review, the applicant must submit two (2) copies of the completed application and the fee to the designated municipal authority.
4. The applicant must also send a copy of the application without the fee to the local Ministry District Office that has jurisdiction over the area where the facilities are located. DO NOT send payment to the District Office.
 - To locate the appropriate local Ministry District Office, visit the Ministry of the Environment and Climate Change website at: <http://www.ontario.ca/environment-and-energy/ministry-environment-and-climate-change-regional-and-district-offices>
5. For Waste Disposal Sites the applicant must also send a copy of the application without the fee to the Clerk's office of the local municipality (both upper and lower tier) in which the facility/proposed facility is located unless the application is for a revocation or an amendment that is environmentally insignificant or the applicant is a municipality. DO NOT send any payment information to the municipality.

Information collected by the Ministry of the Environment and Climate Change is subject to the *Freedom of Information and Protection of Privacy Act (FIPPA)*. If the applicant is of the view that any part of the application is confidential on the grounds that such information constitutes a trade secret or scientific, technical, commercial, financial or labour relations information, please make this known now. Otherwise, the Ministry may make the information available to the public without further notice to the applicant.

It is an offence under the EPA and OWRA to provide false or misleading information in this application and/or accompanying documents.

Complete the sections as shown below.

- Section 1: Applicant Information
- Section 2: Project Information
- Section 3: Regulatory Requirements
- Section 4: Site Information
- Section 5: Facility Information
- Section 6: Supporting Documentation
- Section 7: Payment Information
- Section 8: Authorization

Fields marked with an asterisk (*) are mandatory.

1. Applicant Information

1.1 Applicant Information

Applicant Type *

- ☒ Corporation ☐ Individual ☐ Federal Government ☐ Municipal Government
☐ Partnership ☐ Provincial Government ☐ Sole Proprietor
☐ Other (specify) _____

Applicant Name (Legal name of individual or organization as evidenced by legal documents) *

S.L Witty Construction Ltd

☒ Select if Business Name same as Applicant Name

Business Name *

S.L Witty Construction Ltd

Business Number *

829711000

Business Website Address

Primary North American Industry Classification System (NAICS) Code *

53

Other NAICS Code

Separate list attached?

☐ Yes ☐ No

Business Activity Description

✓ Completion Status (1.1 Applicant Information)

1.2 Applicant Physical Address

Address Type? *

☒ Civic Address ☐ Survey Address

Civic Address

Unit Number PO Box	Street Number * 20001	Street Name * Bayfield Street North
-----------------------	--------------------------	--

Survey Address

Enter Lot and Concession or Part and Reference Plan

Lot	Concession	Part	Reference Plan
-----	------------	------	----------------

Municipality/Unorganized Township *	County/District
-------------------------------------	-----------------

Barrie

Province/State *

ON

Country *

Canada

Postal/Zip Code *

L4M6E9

Telephone Number *

705-727-9585

ext.

Fax Number

Mobile Number

Email Address *

wittyhammer@aol.com

Geo Reference

Description of location	Map Datum	Zone	Accuracy Estimate	Geo-Referencing Method	UTM Easting	UTM Northing
Southwest corner of property						
Physical location of front door or main entrance						

✓ Completion Status (1.2 Applicant Physical Address)

1.3 Applicant Mailing Address☒ Select if same as Physical Address

Unit Number PO Box	Street Number * 20001	Street Name * Bayfield Street North
-----------------------	--------------------------	--

Delivery Designator

Delivery Identifier

Postal Station

Municipality/Unorganized Township *

Barrie

County/District

Province/State *

ON

Country *

Canada

Postal/Zip Code *

L4M6E9

Telephone Number *

705-727-9585

ext.

Fax Number

Mobile Number

Email Address *

wittyhammer@aol.com

✓ Completion Status (1.3 Applicant Mailing Address)

2. Project Information

2.1 Project Name and Description

Project Name *

Burks Falls Residential Subdivision

Project Description Executive Summary *

Storm water management works to serve the Burks Falls residential subdivision in the Village of Burks Falls for the treatment and disposal of storm runoff from a total catchment area of 4.63 ha to provide enhanced water quality protection and peak flow attenuation, discharging to an existing drainage course and ultimately to the Magnetawan River.

Works include a hybrid wet pond / wetland having permanent pool storage of 335m³ and total active storage of 818m³ complete with a 600mm inlet pipe and forebay and an outlet structure consisting of a 400mm dia perforated riser, 300mm outlet pipe with 90mm diameter orifice restriction allowing a maximum discharge of 15 l/s (100 year storm)

Supplemental Application Information (select information button for required information for this field) *

N/A

✓ Completion Status (2.1 Project Name and Description)

2.2 Application Type

Type *

☐ New ECA

☒ Amendment to existing ECA

☐ Revocation of existing ECA

☐ Administrative amendment to existing ECA

☐ Application for renewal of limited operational flexibility

☐ Consolidation of existing ECAs

Is this application for the addition of a new project type to the site or a new municipal waste category/class code to the waste management systems or a new sewage facility type? *

☐ Yes ☒ No

Is this application for Transfer of Review? *

☐ Yes ☒ No

✓ Completion Status (2.2 Application Type)

2.3 Project Type

Project Type (Select all that apply) *	Limited Operational Flexibility?	Pilot Project?
<input type="checkbox"/> Air - Stationary	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Air - Mobile	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Noise	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Vibration	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Waste Disposal Site - Landfill site	N/A	<input type="checkbox"/>
<input type="checkbox"/> Waste Disposal Site - Transfer site	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Waste Disposal Site - Processing site	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Waste Disposal Site - Composting site	N/A	<input type="checkbox"/>
<input type="checkbox"/> Waste Disposal Site - Thermal Treatment site	N/A	<input type="checkbox"/>
<input type="checkbox"/> Sewage - Industrial	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Sewage - Municipal	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Sewage - Private	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Waste Management System – General Waste Management System	N/A	<input type="checkbox"/>
<input type="checkbox"/> Waste Management System - Hauled Sewage (Septage)	N/A	<input type="checkbox"/>
<input type="checkbox"/> Waste Management System – Soil Conditioner for transport to a site for Application on Land	N/A	<input type="checkbox"/>
<input type="checkbox"/> Waste Management System - Mobile Waste Processing	N/A	<input type="checkbox"/>
<input type="checkbox"/> Cleanup of contaminated sites - Mobile	N/A	<input type="checkbox"/>
<input type="checkbox"/> Cleanup of contaminated sites - Site specific	N/A	<input type="checkbox"/>

✓ Completion Status (2.3 Project Type)

2.4 Approval Information

Application initiated by *

- ☒ Applicant
 ☐ S. 20.18 Order (attach copy)
- ☐ Condition of existing approval
 ☐ Provincial Officer Order (attach copy)
- ☐ Inspection Report (attach copy)
 ☐ Other (specify) _____

Current Environmental Compliance Approvals that may be changed or amended by this application: ☐ N/A

Environmental Compliance Approval Number *	Date of Issuance (yyyy/mm/dd) *
1972-7F9NZ6	2008/06/27

Separate list attached?

☐ Yes ☐ No

Proposed Environmental Compliance Approvals related to this project: ☒ N/A

Project Type	Ministry Reference Number (if applicable)	Have Submitted	Have not Submitted
		<input type="checkbox"/>	<input type="checkbox"/>

Separate list attached?

☐ Yes ☐ No

✓ Completion Status (2.4 Approval Information)

2.5 Other Approval/Permits for Facility ☐ N/A

List all other instruments (approvals or permits) issued by the Ministry of the Environment and Climate Change or applied for under the *Environmental Protection Act*, *Environmental Assessment Act*, *Ontario Water Resources Act* and *Safe Drinking Water Act*, 2002 and any Environmental Activity and Sector Registrations that are relevant to this application.

Instrument Type	Instrument Number/ Application Reference Number	Approval or Application Date (yyyy/mm/dd)
ECA Sanitary and Storm Sewers	9898-7F2UFY	2008/05/29
ECA Watermains	6274-7F3L5Y	2008/05/29

Separate list attached?

☐ Yes ☒ No

List all other instruments (approvals or permits) issued by an agency, municipality or another ministry that are relevant to this application.

Issuing Agency	Approval or Permit Name	Approval or Permit Number	Issued Date (yyyy/mm/dd)

Separate list attached?

☐ Yes ☒ No

☒ Completion Status (2.5 Other Approval/Permits for Facility)

2.6 Technical Contacts

Technical Contact 1

Area of Responsibility (Select all that apply) *

☐ Air ☐ Noise/Vibration ☒ Sewage ☐ Waste

Name of Technical Contact

Last Name *

Harvey

First Name *

Tim

Company *

Pinestone Engineering Ltd

Address Information

☐ Select if same as Applicant Mailing Address

Civic Address

Unit Number

Street Number *

110

Street Name *

Kimberley Ave.

Delivery Designator

Delivery Identifier

Postal Station

Municipality/Unorganized Township *

Bracebridge

County/District

Muskoka

Province/State *

Ontario

Country *

Canada

Postal/Zip Code *

P1L 1Z8

Telephone Number *

705-645-8853

ext. 29

Fax Number

Mobile Number

Email Address *

tharvey@pel.ca

☒ Completion Status (2.6 Technical Contacts)

3. Regulatory Requirements

3.1 Environmental Bill of Rights (EBR) Requirements

Is this a proposal for a prescribed instrument under the EBR? *

☐ Yes ☒ No

If yes, is this proposal exempted from the EBR requirements?

☐ Yes ☐ No

If yes, please check one of the following (Please provide supporting information.)

☐ This proposal has been considered in a substantially equivalent process of public participation. (EBR, 1993, s.30.)

Was the public participation process carried out in fulfillment of the requirements related to an approval under the *Planning Act*?

☐ Yes ☐ No

If yes, was the *Planning Act* approval related to a plan of subdivision?

☐ Yes ☐ No

☐ This proposal is for an emergency situation. (EBR, 1993, s. 29.)

☐ This proposal is for an amendment to or revocation of an existing Environmental Compliance Approval that is not environmentally significant. (EBR, 1993, s. 22 (3).)

☐ This proposal has been subject to or exempted from EAA Requirements or considered in a decision of a tribunal. (EBR, 1993, s. 32.)

✓ Completion Status (3.1 Environmental Bill of Rights (EBR) Requirements)

3.2 Environmental Assessment Act (EAA) Requirements

Is the proposed undertaking subject to the requirements of the EAA? *

☐ Yes ☒ No

If yes, please select one of the following:

☐ The proposed undertaking has fulfilled the requirements of the EAA through the completion of a Class EA process

Name of Class EA _____

Schedule/Group/Category (if applicable) _____

If applicable, please submit a copy of the proof of completion (for example, Notice of Completion).

Was the undertaking subject of a Part II Order request(s)?

☐ Yes ☐ No

If yes, please submit a copy of the Director's or Minister's decision letter.

☐ The proposed undertaking has fulfilled all of the requirements for the EAA through:

Select all that apply:

☐ completion of an Environmental Screening Process pursuant to O. Reg. 101/07 of the EAA

☐ completion of an Environmental Screening Process pursuant to O. Reg. 116/01 of the EAA

Was the undertaking subject of an elevation request(s)?

☐ Yes ☐ No

If yes, please submit a copy of the Director's decision letter. If an appeal was made to the Director's decision, please also submit a copy of the Minister's decision letter.

☐ completion of an Environmental Screening Process pursuant to O. Reg. 231/08 of the EAA

Was the undertaking subject of an objection(s)?

☐ Yes ☐ No

If yes, please submit a copy of the Minister's decision letter.

☐ The proposed undertaking has fulfilled the requirements of the EAA through the completion of an individual Environmental Assessment.

Please submit a copy of the signed Notice of Approval.

Was the undertaking exempted from the requirements of the EAA? *

☐ Yes ☒ No

The proposed undertaking has fulfilled the requirements of the EAA through an exemption provided under:

Select one of the following

☐ Section _____ of Ontario Regulation No. _____ or

☐ Declaration/Exemption Order Number _____

If Regulation, Declaration Order or Exemption Order does not refer directly to this undertaking, please provide supporting documentation to explain why it applies to this facility

✓ Completion Status (3.2 *Environmental Assessment Act* (EAA) Requirements)

3.3 Consultation/Notification

Indigenous Consultation:

Is the proposed project/activity on Crown land or does/would it alter access to Crown land? * ☐ Yes ☒ No

Is the proposed project/activity in an open or forested area where hunting, trapping or plant gathering could occur? * ☐ Yes ☒ No

Does the proposed project/activity involve the clearing of forested land? * ☐ Yes ☒ No

Could the proposed project/activity impact a water body (e.g., direct discharge) or alter access to a water body? * ☐ Yes ☒ No

Could the proposed project/activity impact cultural heritage or archaeological resources, or access to them? * ☐ Yes ☒ No

Is the proposed project/activity adjacent or close to a First Nation Reserve? * ☐ Yes ☒ No

Is the applicant aware of any concerns from Indigenous communities about this proposed project/activity? * ☐ Yes ☒ No

Were there conditions placed, or direction provided, in another (or previous) permit or approval for consultation in relation to this project/activity? * ☐ Yes ☒ No

Based on the online Guide to Applying for an Environmental Compliance Approval, or direction provided by the ministry or another agency, are Indigenous consultation activities likely required as part of this application process? * ☐ Yes ☒ No

If Yes to the question above, please describe the consultation/notification activities undertaken for this application or as part of another process (e.g., EAA) in relation to the proposed project/activity, including a summary of the notification/consultation, First Nation and Métis communities contacted, key issues raised and how they were addressed, any changes to the project as a result of these activities, and any planned consultation/notification activities in the future.

Please attach supporting documents (e.g., record of consultation, delegation letter and/or direction provided by the Crown, materials provided to communities, meeting notes and agendas, correspondence with communities as appropriate).

If the applicant has determined that consultation with First Nation and Métis communities is not likely required for the proposed project/activity, please provide a rationale why: *

The lands are located in an urban municipality and are designated for the proposed use.

Other Consultation/Notification:

Has the applicant had a ministry pre-application consultation in relation to the proposed project? *

☒ Yes ☐ No

If this application is for a waste disposal site, have the neighbour notification requirements been completed?

☐ Yes ☐ No

If yes, please attach a Public Consultation/Notification Report that includes the notice and list of recipients.

If no, please select the reason for not undertaking neighbour notification:

☐ Application is for an administrative amendment

☐ The proposal was subject to public consultation through an Environmental Assessment process

☐ other , please explain

Are there any other consultation/notification activities that have been undertaken to fulfill requirements by other legislation or through voluntary efforts? *

☐ Yes ☒ No

If yes, please:

1. describe the consultation/notification activities below; and
2. attach documents describing each of these consultation\notification activities, any changes to the project as a result of these activities and any planned consultation/notification activities in the future.

✓ Completion Status (3.3 Consultation/Notification)

4. Site Information

4.1 Site Address or Storage Location

Will the vehicles or equipment be stored at more than one location?

☐ Yes ☐ No

(If yes, please enter all vehicle or equipment storage locations below and attach separate list, as necessary.)

☐ Select if same as Applicant Physical Address

Address Type? *

☒ Civic Address ☐ Survey Address

Primary Civic Address

Unit Number	Street Number *	Street Name *
	N/A	Simpson Street

Additional Civic Addresses

Unit Number	Street Number	Street Name
-------------	---------------	-------------

Separate list attached?

☐ Yes ☒ No

Primary Survey Address

Enter Lot and Concession or Part and Reference Plan

Lot	Concession	Part	Reference Plan
-----	------------	------	----------------

Additional Survey Address

Enter Lot and Concession or Part and Reference Plan

Lot	Concession	Part	Reference Plan
-----	------------	------	----------------

Separate list attached?

☐ Yes ☐ No

Municipality/Unorganized Township *	County/District
Village of Burks Falls	Parry Sound

Province/State *	Country *	Postal/Zip Code *
Ontario	Canada	P0A0A9

Non-address Information (includes any additional information to clarify the physical location)

Geo Reference (required)

☐ Select if same as Applicant Physical Geo Reference

Description of location	Map Datum *	Zone *	Accuracy Estimate *	Geo-Referencing Method *	UTM Easting *	UTM Northing *
Southwest corner of property	NAD27	17	1m	OBM	624,737.00	5,052,755.00
Physical location of front door or main entrance	NAD27	17	N/A	OBM	624,737.00	5,052,755.00

✓ Completion Status (4.1 Site Address or Storage Location)

4.2 Site or Storage Location Information

Site Name *

Simpson Street

Days and Hours of Operation *

Mon- Fri 7am-7pm

Ministry of the Environment and Climate Change District Office *

North Bay Area Office

Is the site (property) that is the subject of this application owned by the applicant? *

☒ Yes ☐ No

If no, please include the owner's name, address and a signed document indicating that the applicant has the authority to install and operate the proposed activity, or store vehicles or equipment on the land.

Is the applicant the operating authority of the site that is the subject of this application? *

☐ Yes ☒ No

If no, please include the operating authority name, address and phone number.

Is the site located in an area of development control as defined by the *Niagara Escarpment Planning and Development Act* (NEPDA)? *

☐ Yes ☒ No

If yes, please attach a copy of the NEPDA permit for proposed activity.

Is the site within an area covered by the Oak Ridges Moraine Conservation Plan? *

☐ Yes ☒ No

If yes, please attach proof of municipal planning approval for the proposed activity/work (for example, zoning by-law, letter from municipality, etc.).

✓ Completion Status (4.2 Site or Storage Location Information)

4.3 Site Zoning and Classification ☐ N/A

Current Land Use *

vacant

Official Plan Designation *

Residential

Current Zoning (Please attach zoning map, if available.) *

Residential

Adjacent Land Use (select all that apply) *

☐ Industrial

☐ Agricultural

☐ Commercial

☐ Recreational

☒ Residential

☐ Other (specify) _____

Adjacent Land Zoning *

Residential

Does the current zoning permit the proposed activity? *

☒ Yes ☐ No

Does the applicant have correspondence from the municipality to confirm that the current zoning of the property permits the proposed use? *

☒ Yes ☐ No If yes, please attach correspondence from the municipality.

Does the official plan designation support the proposed activity? *

☒ Yes ☐ No ☐ N/A

✓ Completion Status (4.3 Site Zoning and Classification)

4.4 Point of Entry into Ontario ☐ N/A

(for waste management system vehicles that are stored at an address outside of Ontario)

City in closest proximity to the point of entry

Description of Point of Entry

✓ Completion Status (4.4 Point of Entry into Ontario)

4.5 Source Protection/Drinking Water Threats (sewage or waste disposal site applications only) ☐ N/A

Check the source protection area(s) where the activity is/will be located *

- | | | |
|--|--|--|
| <input type="checkbox"/> Ausable Bayfield | <input type="checkbox"/> Cataraqui Region | <input type="checkbox"/> Catfish Creek |
| <input type="checkbox"/> Central Lake Ontario | <input type="checkbox"/> Credit Valley | <input type="checkbox"/> Crowe Valley |
| <input type="checkbox"/> Essex | <input type="checkbox"/> Ganaraska | <input type="checkbox"/> Grand River |
| <input type="checkbox"/> Grey Sauble | <input type="checkbox"/> Halton | <input type="checkbox"/> Hamilton |
| <input type="checkbox"/> Kawartha-Haliburton | <input type="checkbox"/> Kettle Creek | <input type="checkbox"/> Long Point |
| <input type="checkbox"/> Lakehead | <input type="checkbox"/> Lake Simcoe and Couchiching/Black River | <input type="checkbox"/> Lower Trent |
| <input type="checkbox"/> Lower Thames Valley | <input type="checkbox"/> Maitland Valley | <input type="checkbox"/> Mattagami |
| <input type="checkbox"/> Mississippi Valley | <input type="checkbox"/> Niagara | <input type="checkbox"/> North Bay Mattawa |
| <input type="checkbox"/> Northern Bruce Peninsula | <input type="checkbox"/> Nottawasaga Valley | <input type="checkbox"/> Rideau Valley |
| <input type="checkbox"/> Raisin Region | <input type="checkbox"/> South Nation | <input type="checkbox"/> Saugeen Valley |
| <input type="checkbox"/> Sault Ste. Marie | <input type="checkbox"/> Severn Sound | <input type="checkbox"/> Sudbury |
| <input type="checkbox"/> St. Clair Region | <input type="checkbox"/> Toronto and Region | <input type="checkbox"/> Otonabee-Peterborough |
| <input checked="" type="checkbox"/> Outside a source protection area | <input type="checkbox"/> Quinte | <input type="checkbox"/> Upper Thames River |

Is the proposed activity located or planned to be located in a vulnerable area identified in a local assessment report source protection plan under the *Clean Water Act, 2006*? *

☐ Yes ☒ No

If yes, what is/are the vulnerable area(s)/zone(s)?

- ☐ Wellhead Protection Areas ☐ Surface Water Intake Protection Zones ☐ Highly Vulnerable Aquifers
☐ Significant Groundwater Recharge Areas

Is the activity being applied for identified as a significant drinking water threat in the assessment report for the local source protection area? *

☐ Yes ☒ No

✓ Completion Status (4.5 Source Protection/Drinking Water Threats)

4.6 Receiver of Effluent Discharge (sewage applications only) ☐ N/A

Intermediate Receiver Name *

Municipal Storm Water Management Facility

Watershed Name *

Magnetawan River

Type of Receiver *

☒ Surface Water ☐ Groundwater ☐ Other (specify) _____

Has the facility received local Conservation Authority clearance? (for stormwater management facility discharging to the natural environment) *

☐ Yes ☒ No

If yes, please include a copy of the Conservation Authority clearance.

Final Receivers ☒ N/A

Will the proposed activity discharge sewage to any of the following critical receivers?

☐ Lake Simcoe

☐ Rideau River

☐ Detroit River

☐ Great Lakes

☐ Rouge River

☐ Bay of Quinte

☐ Other (specify) _____

Is the receiver a Policy 2 receiver?

☐ Yes ☐ No

Does the applicant have a Policy 2 deviation approval from the directors?

☐ Yes ☐ No

If yes, please attach a copy of the Director's approval.

✓ Completion Status (4.6 Receiver of Effluent Discharge)

5. Facility Information

5.1 Air Note** - If the application does not have air emissions please proceed to Section 5.2

Information

5.1.1 Summary of Equipment that Discharges Contaminants to the Air

Select Type of Equipment	Number of Pieces of Equipment
<input type="checkbox"/> Combustion equipment that uses natural gas, propane, no. 2 oil, landfill gas or sewage treatment gas for fuel for the purpose of providing comfort heating or emergency power, producing hot water or steam, or heating material in a system that does not discharge to the atmosphere (Total Heat input of all units: $\leq 50,000,000$ kJ/hr)	N/A
<input type="checkbox"/> Storage tanks	N/A
<input type="checkbox"/> Welding operations that use a maximum of 10 kilograms of welding rod per hour	N/A
<input type="checkbox"/> Combustion equipment that uses waste-derived fuel for the purpose of providing comfort heating, burning ≤ 15 litres per hour	
<input type="checkbox"/> Heat cleaning ovens used for parts cleaning and associated parts washers or degreasing equipment, other than solvent degreasing equipment	
<input type="checkbox"/> Cooling towers	
<input type="checkbox"/> Equipment used to control emissions of contaminants, other than a fume incinerator	
<input type="checkbox"/> Laboratory fume hoods	
<input type="checkbox"/> Paint spray booths and associated equipment that have a design capacity of up to 8 litres per hour of paint	
<input type="checkbox"/> Grain dryers	
<input type="checkbox"/> Any other equipment not listed above with a flow rate of less than or equal to $1.5 \text{ m}^3/\text{second}$	
<input type="checkbox"/> Any other equipment not listed above with a flow rate of greater than $1.5 \text{ m}^3/\text{second}$	
<input type="checkbox"/> Equipment that is subject to an Environmental Compliance Approval, and from which there is no proposed increase in the discharge of any contaminant that was previously reviewed by the Director.	N/A

✓ Completion Status (5.1.1 Summary of Equipment that Discharges Contaminants to the Air)

5.1.2 Emission Summary and Dispersion Modelling (ESDM) Report

Is the review of an existing, approved ESDM required as part of this proposed application?

☐ Yes ☐ No

If yes, identify the number of emission sources described in the existing ESDM Report that emit contaminants in common with the sources forming the subject of the application (if none, enter zero).

Have all of these emission sources been described in an ESDM Report that was previously reviewed as part of an application for an existing Environmental Compliance Approval?

☐ Yes ☐ No

✓ Completion Status (5.1.2 ESDM Report)

5.1.3 O. Reg. 419/05 Requirements

Which of the following sections of O. Reg. 419/05 applies to the facility?

- ☐ s.19 (Schedule 2)
- ☐ s. 20 (Schedule 3)
- ☐ Does not apply. Please indicate reason _____

Has an instrument under O. Reg. 419/05 been issued?

- ☐ Yes ☐ No

If yes, what type(s) of instruments (including any notices, orders or approvals) has (have) been issued? (select all that apply)

- | | |
|--|---|
| <input type="checkbox"/> ss. 4(2) Adjacent Properties | <input type="checkbox"/> ss. 7(1) Specified Dispersion Models |
| <input type="checkbox"/> ss. 8(2) Negligible Sources | <input type="checkbox"/> ss. 10(2) Operating Conditions |
| <input type="checkbox"/> ss. 11(2) Refined Emission Rates | <input type="checkbox"/> ss. 13.1 Value of Dispersion Modeling Parameters |
| <input type="checkbox"/> ss. 13(1) Meteorological Data | <input type="checkbox"/> ss. 14(6) Area of Modelling Coverage |
| <input type="checkbox"/> ss. 20(4) Speed-up Request | <input type="checkbox"/> ss. 20(5) Speed-up Order |
| <input type="checkbox"/> s. 35 Site-specific Standard | <input type="checkbox"/> ss. 35(14) Site-specific Standard Order |
| <input type="checkbox"/> ss. 39(3) Technical Standard Registration (Industry Standard) | <input type="checkbox"/> ss. 39(4) Technical Standard Registration (Equipment Standard) |
| <input type="checkbox"/> Other (list all that have been issued) _____ | |

Is an instrument under O. Reg. 419/05 being requested as part of this application?

- ☐ Yes ☐ No

If yes, what type(s) of notice, order or approval is (are) being requested?

- | | |
|---|--|
| <input type="checkbox"/> ss. 7(1) Specified Dispersion Models | <input type="checkbox"/> ss. 8(2) Negligible Sources |
| <input type="checkbox"/> ss. 10(2) Operating Conditions | <input type="checkbox"/> ss. 11(2) Refined Emission Rates |
| <input type="checkbox"/> ss. 13(1) Meteorological Data | <input type="checkbox"/> ss. 14(6) Area of Modelling Coverage |
| <input type="checkbox"/> ss. 20(4) Speed-up Request | <input type="checkbox"/> s. 32 Request for a Site-specific Standard Order |
| <input type="checkbox"/> ss. 39(1)(a) Application for Technical Standard Registration (Industry Standard) | <input type="checkbox"/> ss. 39(1)(b) Application for Technical Standard Registration (Equipment Standard) |
| <input type="checkbox"/> Other (list all that have been issued) _____ | |

Please attach the form(s) requesting the notice(s) and/or order(s) and any additional supporting information.

Has an s. 30 Upper Risk Threshold (Schedule 6) been exceeded?

- ☐ Yes ☐ No

If yes, please include additional supporting information.

Is the facility located in a multi-tenant building?

- ☐ Yes ☐ No

If yes, additional information may be requested.

Are all of the contaminants to which the application relates represented in the Ministry of the Environment and Climate Change publication titled "Summary of Standards and Guidelines to support Ontario Regulation 419: Air Pollution- Local Air Quality" or have they been screened out based on the publication titled "Jurisdictional Screening Level (JSL) List, A Screening Tool for Ontario Regulation 419: Air Pollution - Local Air Quality"?

- ☐ Yes ☐ No

(If no, please attach Supporting Information for a Maximum Ground Level Concentration Acceptability Request for Compounds with no Ministry POI Limit - Supplement to Application for Approval, EPA S. 9).

✓ Completion Status (5.1.3 O. Reg. 419/05 Requirements)

✓ Completion Status (5.1 Air)

5.2 Noise Note** - If the application does not have noise emissions please proceed to Section 5.3

5.2.1 Noise Assessment Information

Has an Acoustic Assessment Report (AAR) been completed in relation to the proposed project/activity?

☐ Yes ☐ No

If yes, please attach the Acoustic Assessment Report

Does the AAR show that applicable limits are met?

☐ Yes ☐ No

If no, please attach the Acoustic Assessment Report including the Noise Abatement Action Plan

If no, is the application eligible for Primary or Secondary Noise Screening?

☐ Yes ☐ No

Note that if the proposed activity is not eligible for either of the screenings, an AAR must be submitted.

If yes, is the proposed activity eligible for the Primary Noise Screening?

☐ Yes ☐ No

If yes, is the actual separation distance between the facility and the nearest noise sensitive point of reception (POR) greater than the minimum required separation distance calculated from the Primary Noise Screening?

☐ Yes ☐ No

If yes, please attach the Primary Noise Screening form and supporting documentation.

Note that if the Primary Noise Screening is not successful then the applicant may attempt to proceed with the Secondary Noise Screening.

If no, does the Secondary Noise Screening Form show that the applicable sound level limits are met?

☐ Yes ☐ No

If yes, please attach the Secondary Noise Screening Form and supporting documentation.

Note that if meeting the applicable sound level limits cannot be demonstrated, then an AAR must be submitted.

✓ Completion Status (5.2.1 Noise Assessment)

5.2.2 Equipment Subject to Noise Review

Description	Number of Pieces of Equipment
<input type="checkbox"/> Arc Furnaces	
<input type="checkbox"/> Asphalt Plants	
<input type="checkbox"/> Blow-down Devices	
<input type="checkbox"/> Co-Generation Facilities	
<input type="checkbox"/> Crushing Operations	
<input type="checkbox"/> Flares	
<input type="checkbox"/> Gas Turbines	
<input type="checkbox"/> Pressure Blowers or Large Induced Draft Fans (flow rate > 47 m ³ /second or static pressure > 1.25 kilopascals)	
<input type="checkbox"/> Any other equipment not listed above that has not previously been reviewed by the Director in connection with an application for an Environmental Compliance Approval with respect to the facility	
<input type="checkbox"/> Any other equipment not listed above that is identical to equipment for which a noise assessment was previously reviewed by the Director in connection with an application for an Environmental Compliance Approval with respect to the facility	

✓ Completion Status (5.2.2 Equipment Subject to Noise Review)

✓ Completion Status (5.2 Noise)

5.3 Sewage Works Information

Note** - If the application does not contain Sewage Works please proceed to Section 5.4

5.3.1 Facility Type - Sewage Works

Select the type of facility that is the subject of the application (select all that apply). *

☐ Sewage Treatment Plant (STP) ☒ Stormwater Management Facility

For the following, the applicant must complete and attach the relevant sections of the pipe data form:

☐ Storm Sewers ☐ Ditches ☐ Combined Sewers
☐ Force mains ☐ Sanitary Sewers ☐ Pumping Station

Sewage Treatment Plant Details

☐ Primary ☐ Secondary ☐ Tertiary
☐ Receives septage ☐ Constructed/Engineered Wetlands ☐ On-site system
☐ Lagoons (check all that apply below)
☐ Septage ☐ Municipal ☐ Other (specify) _____

Facility Type

☐ Municipal or private facility
Category: ☐ New ☐ 1 ☐ 2 ☐ 3 ☐ 4

Please indicate the maximum design capacity of the municipal or private sewage treatment plant:

☐ ≤ 4,500 m³/day ☐ > 4,500 m³/day

☐ Facility for the treatment of leachate
Category: ☐ New ☐ 1 ☐ 2 ☐ 3 ☐ 4

☐ Facility for the treatment of industrial process wastewater

Category: ☐ New ☐ 1 ☐ 2 ☐ 3 ☐ 4

☐ Facility for the disposal of non-contact cooling water

☐ Subsurface disposal

Please indicate the design capacity of the subsurface disposal:

☐ $\leq 15\text{m}^3/\text{day}$ ☐ $> 15\text{m}^3/\text{day}$ and $< 50\text{m}^3/\text{day}$ ☐ $> 50\text{m}^3/\text{day}$

Stormwater Management Facility Details

Category: * ☒ New ☐ 1 ☐ 2 ☐ 3 ☐ 4

Pond Type *

☒ Wet Pond ☐ Dry Pond ☐ Other (specify) _____

What is the drainage area (in hectares) associated with the proposed activity? * 4.63

Does the applicant own all, or part of the drainage area? *

☒ Applicant owns all of the drainage area

☐ Applicant owns part of the drainage area

☐ Applicant does not own the drainage area

For the drainage area land that the applicant does not own, does the applicant have an agreement with the owner(s) of the drainage area?

☐ Yes ☐ No

What is the predominant type of land use in the drainage area? *

☐ Rural or Agricultural

☐ Commercial or Industrial

☒ Residential

Is a Hydrogeological Assessment required? *

☐ Yes ☒ No

(If yes, please attach the hydrogeological assessment.)

Is a review of effluent criteria assessment for stormwater management, cooling water or soil remediation facilities required? *

☐ Yes ☒ No

(If yes, please attach the final effluent criteria accepted by the Regional Office of the Ministry.)

Is a review of effluent criteria assessment for municipal or private sewage, industrial process wastewater or leachate treatment plant required? *

☐ Yes ☒ No

(If yes, please attach the final effluent criteria accepted by the Regional Office of the Ministry.)

Note: The Hydrogeological Assessment, effluent criteria, and surface water assessment must be discussed and prepared with the Ministry's regional technical support section during a pre-application meeting(s) and consultation(s) with the Ministry. A proof of concurrence from technical support must be included as part of the ECA application package.

☒ Completion Status (5.3.1 Facility Type - Sewage Works)

5.3.2 Servicing

The works will provide sewage servicing for (select all that apply): *

☒ Residential

Residential Type *

☒ Subdivision

☐ Condominium

☐ Institutional

☐ Other (specify) _____

Is there a Municipal Responsibility Agreement in place? *

☐ Yes ☐ No ☒ N/A

(If yes, please attach a copy of the Municipal Responsibility Agreement.)

☐ Commercial

Commercial Type

☐ Hotel, Motel, Inn

☐ Campground, Park

☐ Rental Cabins

☐ Resort

☐ Shopping Malls

☐ Restaurant

☐ Highway Service Station/Gas Bars

☐ Other (specify) _____

☐ Industrial

Describe _____

✓ Completion Status (5.3.2 Servicing)

5.3.3 Sewage Servicing for Waste Disposal/Landfill Sites

Does/Will the sewage treatment facility receive waste disposal/landfill site leachate? *

☐ Yes ☒ No

If yes, please identify the site(s) below.

Name of Site Contributing Leachate	Environmental Compliance Approval Number	Volume of Leachate (m³)
1.		

✓ Completion Status (5.3.3 Sewage Servicing for Waste Disposal/Landfill Sites)

✓ Completion Status (5.3 Sewage Works)

5.4 Waste Disposal Site

Note** - If the application is not for a waste disposal or processing site please proceed to Section 5.5

5.4.1 Facility Description - Waste Disposal Site (information on the nature of the proposed business or activity at this site)

Service Area

Total Area of Site (hectares)

Monitoring (select all that apply)

☐ Groundwater

☐ Surface Water

☐ Landfill Gas

☐ Leachate

☐ None

☐ Other (specify) _____

Type(s) of waste to be accepted at this site (select all that apply)

Subject:

Non-subject:

☐ Hazardous Waste

☐ Municipal (non-hazardous)

☐ Liquid Industrial Waste

☐ Other Liquid Waste

Municipal waste categories to be accepted at this site (select all that apply)

☐ All Categories

☐ Contaminated Soil

☐ Domestic Sources

☐ IC & I Sources

☐ Source Separated Organics

☐ Tires

☐ Leaf and Yard Waste

☐ Wood Waste

☐ Blue Box Materials

☐ Other (specify) _____

Other liquid waste categories to be accepted at this site (select all that apply)

- ☐ Processed Organics ☐ Hauled Sewage
☐ Waste from Food Processing/Preparation Operations ☐ Other (specify) _____

Hazardous Waste / Liquid Industrial Waste

Class Code	Class Code	Class Code	Class Code	Class Code

✓ Completion Status (5.4.1 Facility Description - Waste Disposal Site)

5.4.2 Waste Transfer/Processing/Composting - Complete this information if waste transfer and/or processing and/or composting take(s) place at this facility

Waste Type to be Transferred or Processed

☐ Hazardous waste or liquid industrial waste

Design Capacity

☐ ≤ 100 tonnes per day ☐ > 100 tonnes per day

☐ Waste other than hazardous waste and liquid industrial waste

Design Capacity

☐ ≤ 100 tonnes per day ☐ > 100 tonnes per day

Change to Operations

☐ No Change Proposed

☐ Change does not require fundamental design review

☐ Change requires fundamental design review

Liquid Waste

Maximum Storage Capacity (m³)

Hazardous	Liquid Industrial	Other Liquid Waste
-----------	-------------------	--------------------

Maximum Residual for Final Disposal (m³)

Hazardous		Liquid Industrial Waste		Other Liquid Waste	
Daily	Annually	Daily	Annually	Daily	Annually

Solid Waste

Maximum Storage Capacity (tonnes)

Hazardous	Non-Hazardous
-----------	---------------

Maximum Residual for Final Disposal (tonnes)

Hazardous		Non-hazardous	
Daily	Annually	Daily	Annually

Maximum Amount of Waste to be Received Daily

Liquid (m³)			Solid (tonnes)	
Hazardous	Liquid Industrial	Other Liquid Waste	Hazardous	Non-hazardous

✓ Completion Status (5.4.2 Waste Transfer/Processing/Composting)

5.4.3 Thermal Treatment Facility - Complete this information if thermal treatment takes place at this facility

Waste Type for Thermal Treatment

☐ Hazardous waste or liquid industrial waste

Design Capacity

☐ ≤ 100 tonnes per day ☐ > 100 tonnes per day

☐ Waste other than hazardous waste and liquid industrial waste

Design Capacity

☐ ≤ 100 tonnes per day ☐ > 100 tonnes per day

Change to Operations

☐ No Change Proposed

☐ Change does not require fundamental design review

☐ Change requires fundamental design review

Liquid Waste

Maximum Storage Capacity (m³)

Hazardous	Liquid Industrial	Other Liquid Waste
-----------	-------------------	--------------------

Maximum Residual for Final Disposal (m³)

Hazardous		Liquid Industrial Waste		Other Liquid Waste	
Daily	Annually	Daily	Annually	Daily	Annually

Solid Waste

Maximum Storage Capacity (tonnes)

Hazardous	Non-Hazardous
-----------	---------------

Maximum Residual for Final Disposal (tonnes)

Hazardous		Non-hazardous	
Daily	Annually	Daily	Annually

Maximum Amount of Waste to be Received Daily

Liquid (m ³)			Solid (tonnes)	
Hazardous	Liquid Industrial	Other Liquid Waste	Hazardous	Non-hazardous

Maximum Daily Feed Rate (tonnes/m³)

Hazardous Waste (tonnes)	Non-hazardous Waste (tonnes)	Liquid Industrial Waste (m ³)	Other Liquid Waste (m ³)
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✓ Completion Status (5.4.3 Thermal Treatment Facility)

5.4.4 Landfill Site - Complete this information if this facility operates as a landfill site

Waste Types to be accepted at the Landfill

☐ Hazardous waste or liquid industrial waste

Design Capacity

☐ ≤ 40,000 m³ ☐ > 40,000 m³ ≤ 3 million m³ ☐ > 3 million m³

☐ Waste is only uncontaminated tree stumps, leaves, branches, concrete and rocks

Design Capacity

☐ ≤ 40,000 m³ ☐ > 40,000 m³ ≤ 3 million m³ ☐ > 3 million m³

- ☐ Waste other than hazardous waste and liquid industrial waste, other than uncontaminated tree stumps, leaves, branches, concrete and rocks.

Design Capacity

☐ ≤ 40,000 m³ ☐ > 40,000 m³ ≤ 3 million m³ ☐ > 3 million m³

Change to Operations

- ☐ No Change Proposed
- ☐ Change does not require fundamental design review or hydrogeological assessment
- ☐ Change requires fundamental design review or hydrogeological assessment

Note: The Hydrogeological Assessment, effluent criteria, and surface water assessment must be discussed and prepared with the Ministry's regional technical support section during a pre-application meeting(s) and consultation(s) with the Ministry. A proof of concurrence from technical support must be included as part of the ECA application package.

Maximum Landfilling Capacity (m³)

Hazardous Waste		Non-hazardous Waste		Liquid Industrial Waste		Other Liquid Waste	

Maximum Amount of Waste to be Received

Hazardous Waste (tonnes)		Non-hazardous Waste (tonnes)		Liquid Industrial Waste (m ³)		Other Liquid Waste (m ³)	
Daily	Annually	Daily	Annually	Daily	Annually	Daily	Annually

Landfill Information

Area to be Landfilled (hectares)				Total Site Area including Buffer Area (hectares)			
Estimated Date of Closure (yyyy/mm/dd)				Population Served			

Control Types (select all that apply)

- ☐ Leachate Collected and Treated Off-site ☐ Leachate Collected and Treated On-site
- ☐ Landfill Gas Collected and Flared ☐ Landfill Gas Collected for Energy Generation
- ☐ Other (specify) _____

✓ Completion Status (5.4.4 Landfill Site)

✓ Completion Status (5.4 Waste Disposal Site)

5.5 Waste Management Systems (Except Mobile Waste Processing)

Note**- If the application is not for a waste management system please proceed to Section 5.7.

5.5.1 Fleet List (all vehicles and equipment to be used in the operation of the Waste Management System)

Year	Make	Model	Vehicle Identification Number (VIN)	License Plate Number	Province/State

Separate list attached?

☐ Yes ☐ No

✓ Completion Status (5.5.1 Fleet List)

5.5.2 Vehicle Information

Are all the vehicles to be used owned by the applicant?

☐ Yes ☐ No

If no, please include additional information about ownership arrangements for each vehicle not owned by the applicant.

Has a minimum of \$1,000,000.00 liability insurance been obtained for all vehicles for which it is required?

☐ Yes ☐ No

Describe any additional insurances that are held (for example, environmental impairment liability insurance).

✓ Completion Status (5.5.2 Vehicle Information)

5.5.3 General Waste Management System

Type(s) of Waste to be Transported by the General Waste Management System (select all that apply)

Subject:

☐ Hazardous Waste

☐ Liquid Industrial Waste

Non-subject:

☐ Municipal (non-hazardous)

☐ Other Liquid Waste

Non-subject Categories to be Transported by the General Waste Management System (select all that apply)

☐ Blue Box Materials

☐ Commercial

☐ Leaf/Yard Waste

☐ Spill Cleanup Material

☐ Tires

☐ Waste Wash Water

☐ Waste from Food Processing/ Preparation Operations

☐ Processed Organics (not for land application)

☐ Domestic Sources

☐ Non-Hazardous Solid Industrial

☐ Wood Waste

☐ Contaminated Soil

☐ Asbestos Waste in Bulk

☐ Grease Trap Waste

☐ Dewatered Catch Basin Clean-out Material

☐ Other (specify) _____

Subject Waste Categories to be Transported by the General Waste Management System

Hazardous Waste / Liquid Industrial Waste

Class Code	Class Code	Class Code	Class Code	Class Code

Separate list attached?

☐ Yes ☐ No

☐ All drivers are/will be trained in accordance with O. Reg. 347 and all pertinent environmental legislation.

☐ Each vehicle used to transport a specific subject waste class is suitable for that waste transportation in order to protect the health and safety of the public and the natural environment.

Note: For transporters of pathological waste and PCBs (waste classes 243 and 312) Operations Manual and Driver Training Manual must also be attached and Financial Assurance must be provided.

General Waste Management System - Disposal Site Information

What is the Final Destination of Waste to be Transported by the General Waste Management System? (select all that apply)

☐ A disposal site in Ontario approved by the Ministry of the Environment and Climate Change

☐ Disposal sites outside of Ontario approved by another regulatory agency

List the destination province(s)/state(s)

Province/State	Province/State	Province/State	Province/State

✓ Completion Status (5.5.3 General Waste Management System)

5.5.4 Soil Conditioner Waste Management System (includes non-agricultural source material (NASM) that is waste and processed organic waste (biosolids) destined for land application only)

Has the applicant received recommendation from Biosolids Utilization Committee (BUC) for land application of processed organic waste (biosolids) or NASM?

☐ Yes If yes, please provide a copy of the BUC recommendation.

☐ No If no, please clarify _____

Spreading equipment (land application only)

Equipment Type	Make and Model	Description

Separate list attached?

☐ Yes ☐ No

Method of system operation (land application only)

Estimated quantity to be handled on an annual basis (cubic metres/litres/tonnes)

Please describe the loading procedures:

Please describe the spreading methods:

Please describe the storage facilities (tanks, lagoons, etc.):

Soil Conditioner Waste Management System - Land Application Sites

What is the final destination of waste to be transported by the soil conditioner waste management system? (must include for land application only)

☐ Non-agricultural land

☐ Agricultural land

☐ Both agricultural and non-agricultural land

✓ Completion Status (5.5.4 Soil Conditioner Waste Management System)

5.5.5 Hauled Sewage (Septage) Waste Management System

Type(s) of hauled sewage (septage) to be transported

☐ Portable toilet waste

☐ Septic tank waste

☐ Holding tank waste

☐ Other (specify) _____

Spreading equipment (land application only)

Equipment Type	Make and Model	Description

Separate list attached?

☐ Yes ☐ No

Does this system include in-transit storage?

☐ Yes ☐ No

If yes:

- a) What is the duration of storage? Please specify (Maximum period of in-transit storage should not exceed more than two weeks):

- b) Is the storage tank a prefabricated tank with the capacity < 100,000 L, designed and constructed in accordance with a Class 5 Sewage System under the Ontario Building Code or CAN/CSA B66-05?

☐ Yes ☐ No If no, please provide a copy of the design of the storage tank signed and dated by a professional engineer.

Does this system include in-transit processing?

☐ Yes ☐ No

If yes:

- a) Location of in-transit processing:

☐ In Vehicle ☐ In-storage Tank

- b) Describe the method of in-transit processing:

Does this system use barge/boat to transport hauled sewage (septage)?

☐ Yes ☐ No

If yes:

- a) Has a minimum of \$1,000,000.00 liability insurance been obtained for the barge/boat for which it is required?

☐ Yes ☐ No

- b) Does the barge/boat have an engine of 10 horsepower (hp) or more, for which a commercial vessel license is required from Transport Canada?

☐ Yes ☐ No If yes, please include a copy of the commercial vessel license.

Note: For in-transit storage or processing the applicant must include with the application the consent of the landowner, if the landowner is different than the applicant. A financial assurance estimate must be provided by applicants using in-transit storage or using in-transit processing where processing is conducted in the in-transit storage tanks.

Hauled Sewage (Septage) Waste Management System - Land Application Sites ☐ N/A

List the Environmental Compliance Approval Number(s) of all disposal site(s) approved by the Ministry of the Environment and Climate Change for land application of hauled sewage in association with this waste management system.

Instrument Type	Instrument Number	Approval or Application Date (yyyy/mm/dd)

✓ Completion Status (5.5.5 Hauled Sewage (Septage) Waste Management System)

✓ Completion Status (5.5 Waste Management Systems (Except Mobile Waste Processing))

5.6 Waste Management System - Mobile Waste Processing

Note**: If the application is not for the use and operation of mobile waste processing equipment, proceed to Section 5.7

5.6.1 Mobile Waste Management System Process and Equipment Description

Type(s) of Waste to be Processed (select all that apply)

Subject:

- ☐ Hazardous Waste
☐ Liquid Industrial Waste

Non-subject:

- ☐ Municipal (non-hazardous)
☐ Other Liquid Waste

Type of Waste to be Processed by the Unit(s)	Number of Units	Financial Assurance (per unit)	Financial Assurance Required
Non-hazardous Solid Waste		\$5,000	
Hazardous Waste		\$20,000	
Liquid Industrial Waste		\$20,000	
Other Liquid Waste		\$20,000	
Multiple Types of Waste from the Categories Above		\$20,000	

Total Financial Assurance

Municipal (non-hazardous) Waste Categories to be Processed (select all that apply)

- ☐ Contaminated Soil at Cleanup Site ☐ Wood Waste ☐ Construction and Demolition Waste
☐ Asbestos Waste ☐ Tires ☐ Domestic Waste
☐ Other (specify) _____

Other Liquid Waste Categories to be Processed (select all that apply)

- ☐ Hauled Sewage ☐ Waste from Food Processing/Preparation Operations ☐ Processed Organic
☐ Other (specify) _____

Hazardous / Liquid Industrial Waste Types to be Processed

Class Code	Class Code	Class Code	Class Code	Class Code

✓ Completion Status (5.6.1 Mobile Waste Management System Process and Equipment Description)

5.6.2 Equipment Information - Please attach a separate list if more space is required.

Equipment List

Unit No.	Unit Type	Process Description	Equipment Type	Make	Model	Serial Number	Equipment Capacity (including unit of measurement)

Separate list attached?

☐ Yes ☐ No

✓ Completion Status (5.6.2 Equipment Information)

✓ Completion Status (5.6 Waste Management System - Mobile Waste Processing)

5.7 Cleanup of Contaminated Sites

Note** - If the application is not for a cleanup of a contaminated site please proceed to Section 6.

Type of Cleanup

- ☐ In-situ ☐ Ex-situ ☐ Both

Contaminated media to be treated:

☐ Groundwater

☐ Surface water

☐ Sediment

☐ Soil

Waste Type

Subject:

☐ Hazardous Waste

☐ Liquid Industrial Waste

Non-subject:

☐ Municipal (non-hazardous)

☐ Other Liquid Waste

Type of discharge

☐ Air

☐ Groundwater

☐ Storm or sanitary

☐ Surface water

☐ Noise



Completion Status (5.7 Cleanup of Contaminated Sites)

6. Supporting Documentation and Technical Requirements

6.1 General

This is a list of supporting information to this application and is subject to the FIPPA and EBR.

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Proof of legal name	Optional	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Enhanced EBR description	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Provincial Officer Notice	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Inspection Report	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Detailed project and process description	Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Pre-application Consultation Record	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Legal Survey(s)	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Site Plan(s)	Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Scaled area location plan(s) with geo-referencing points identified	Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Documentation in support of EBR Exception	Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	<input type="checkbox"/>
Proof of Compliance with EAA Requirements	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Proof of Consultation/Notification	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Financial Assurance Estimate	Optional	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	<input type="checkbox"/>
Name, address and consent of land/site owner for the installation and operation of the proposed activity or storage location of equipment or vehicle	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Name, address and phone number of the Operating Authority	Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Copy of NEPDA Permit	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Copy/Proof of Municipal Planning Approval (ORMCA, general)	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Municipal Zoning Confirmation Letter	Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Zoning map	Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Conservation Authority Clearance	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Director's approval for Policy 2 Deviation	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Application Fee	Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
A copy of this application has been sent to the Ministry Local District Office	Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Other (please describe)	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

✓ Completion Status (6.1 General)

6.2 Air

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Emission Summary and Dispersion Modelling (ESDM) Report prepared in accordance with s. 22 and of O. Reg. 419/05 (including signed checklist)	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Electronic copy of the Dispersion Modelling input and output files prepared in accordance with s. 26 of O. Reg. 419/05	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Supporting Information for a Maximum Ground Level Concentration Acceptability Request for Compounds with no Ministry POI Limit - Supplement to Application for Approval, EPA S. 9	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Copies of forms requesting O. Reg. 419/05 instruments and supporting documentation	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Other (please describe)	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

✓ Completion Status (6.2 Air)

6.3 Noise and Vibration

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Primary Noise Screening	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Secondary Noise Screening	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Acoustic Assessment Report including signed checklist (AAR)	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Vibration Assessment Report	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Noise Abatement Action Plan	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Other (please describe)	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

✓ Completion Status (6.3 Noise and Vibration)

6.4 Sewage Works

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Signed Municipal Responsibility Agreement	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Detailed description of the proposed activities/works	Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Notice of Completion for the Environmental Study Report (ESR)	Optional	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	<input type="checkbox"/>

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Design Brief	Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Preliminary Engineering Report	Optional	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	<input type="checkbox"/>
Final Plans	Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Engineering Drawings and Specifications	Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Sewage quantity and quality characteristics	Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Stormwater Management Report	Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Stormwater Management Plan	Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Hydrogeological Assessment with proof of concurrence from the Ministry's Regional technical support section	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Environmental Impact Analysis	Optional	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Final effluent criteria accepted with proof of concurrence from the Ministry's Regional Technical Support Section	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Sewage Works Limited Operational Flexibility Requirements - Engineer's Report	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Sewage Works Limited Operational Flexibility Requirements - Declarations	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Pipe Design Data Form	Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Other (please describe)	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

✓ Completion Status (6.4 Sewage)

6.5 Waste Disposal Sites

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Design and Operations Report	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Stormwater Management Report	Optional	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Hydrogeological Assessment with proof of concurrence from the Ministry's Regional technical support section	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Assessment of Physical and Water Use Conditions	Optional	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amendment only for ownership change	<input type="checkbox"/>
Waste Limited Operational Flexibility Requirements - Engineer's Report	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Waste Limited Operational Flexibility Requirements - Declarations	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Copy of notification to adjacent landowners	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Other (please describe)	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

✓ Completion Status (6.5 Waste Disposal Sites)

6.6 Waste Management Systems

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Proof of vehicle and/or equipment ownerships	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Complete Fleet List (list of all vehicles, trailers and equipment used)	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Copy of the Liability Insurance for all vehicles for which insurance is required	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Copy of BUC recommendation	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Copy of the storage tank design	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Copy of commercial vehicle licence	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Description of the physical location where the vehicles transporting biomedical waste are being disinfected	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Drivers Training Manual (for PCB/ Biomedical Waste)	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
A copy of the applicant's Operation Plan including detailed packaging and biomedical waste handling methods	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Contingency and Emergency Procedures Plan (for PCB/ Biomedical Waste/Hauled Sewage (Septage))	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Other (please describe)	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

✓ Completion Status (6.6 Waste Management Systems)

6.7 Mobile Waste Processing ☐ N/A

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Design and Operations Report - Mobile Waste Processing of General Waste	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Design and Operations Report - Mobile Waste Processing of Liquid Waste	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Other (please describe)	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

✓ Completion Status (6.7 Mobile Waste Processing)

6.8 Cleanup of Contaminated Sites ☐ N/A

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Design Report for Cleanup of Contaminated Sites	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>
Other (please describe)	Optional	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

✓ Completion Status (6.8 Cleanup of Contaminated Sites)

6.9 Other Attachments ☐ N/A

Title	Reference	Confidential
		<input type="checkbox"/>

Is there an attachment of an additional list of attachments?

☐ Yes ☐ No

If there is not enough space to list all of the attachments included in this application package, please include an additional listing of these attachments.

✓ Completion Status (6.9 Other Attachments)

6.10 Confidentiality

Attachment	Required, Optional or N/A	Attached?	If no, provide explanation, (include referenced attachment if more space is required for rationale)	Confidential
Explanation for confidentiality	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/>

✓ Completion Status (6.10 Confidentiality)

Please note: The collection of personal information in this application is necessary to administer the Ministry's approvals program, which is authorized pursuant to the *Environmental Protection Act* and the *Ontario Water Resources Act*. The personal information collected in this application will be used to administer the program, including for the purposes of the Ministry's compliance and enforcement activities under the aforementioned acts, and for the purposes of making information in respect of Environmental Compliance Approvals available to the public with the exception of payment information. Questions about the collection of the information can be directed to a Client Service Representative, Client Services and Permissions Branch, 135 St. Clair Avenue West, 1st Floor, Toronto ON M4V 1P5; Telephone outside Toronto 1-800-461-6290 or in Toronto 416-314-8001 or Fax 416-314-8452.

DW M

7. Authorization

7.1 Statement of the Applicant

I am authorized to prepare and submit this application and to make this certification. I have reviewed the complete application and I have made all inquiries that are necessary to declare to the best of my knowledge, information and belief:

- The information contained in this application is complete and accurate.
- The Technical Contact(s) identified in this application has/have been authorized to prepare certain technical material, and act on behalf of the applicant to discuss this application with the Ministry of the Environment and Climate Change and to provide additional information about this application to the Ministry on request.
- The information provided to the Technical Contact(s) in relation to this application is complete and accurate.

Name of Signing Authority (Please print) *

Steve Witty

Title *

Principal

Telephone Number

705-727-9585

ext.

Mobile Number

705-623-3323

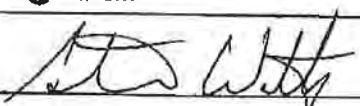
Fax Number

705-733-4171

Email Address

wittyhammer@aol.com

Signature



Date (yyyy/mm/dd)

2019 01 23

✓ Completion Status (7.1 Statement of the Applicant)

7.2 Statement of the Municipality ☐ N/A

I, the undersigned hereby declare on behalf of the Municipality, that the Municipality has no objection to the construction of the works in the Municipality.

Name (Please print) *

Nicky Kunkel

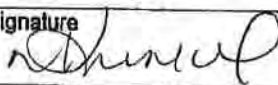
Title *

Clerk

Name of Municipality *

Village of Burks Falls

Signature



Date (yyyy/mm/dd)

2019 02 07

✓ Completion Status (7.2 Statement of the Municipality)

7.3 Statement of Technical Contacts

Technical Contact 1

I have been authorized by the applicant to prepare the technical materials for the area(s) of responsibility identified in section 2.6 that are included in the application. I have reviewed those technical materials and I have made all inquiries that are necessary to declare to the best of my knowledge, information and belief:

- The technical materials contained in this application in respect of the area(s) of responsibility identified in section 2.6 are complete and accurate.
- I have the relevant education and experience necessary to provide this certification.

Name of Technical Contact (Please print) *

Tim Harvey P.Eng

Signature



Date (yyyy/mm/dd)

2019 01 23

✓ Completion Status (7.3 Statement of Technical Contacts)

8. Payment Information - Application for an Environmental Compliance Approval

Please Note:

1. If this form has been completed by hand, the fee calculations must be completed and attached separately. The supplemental fee calculations do not need to be included if this form has been completed electronically.
2. If this form has been completed electronically, the fees for this application have been calculated based on the information provided. The Ministry may require additional information during the review of the application that could impact the total fee required.
3. All fees should be paid in Canadian funds, payable to the *Minister of Finance*, except fees for *Transfer of Review*, which are payable to the local municipality.
4. Credit card payments are accepted for payments under \$10,000 only. **Never email credit card information.**
5. If payment is being made by certified cheque or money order, please staple the payment to this page.
6. The information collected in this section of the form is considered confidential and will only be used to process the application fee.
7. To protect credit card information, do not submit this page containing payment information via e-mail or any other electronic means if it includes credit card information. Credit card information should be submitted only by mail, facsimile, or hand-delivery. Applications containing payment information that are submitted via e-mail or any other electronic means will not be processed and will be destroyed.

Do not include this page in the copies of the application that are being provided to the Local Ministry District Office.

Amount Enclosed

800

Method of Payment *

☐ Certified Cheque ☐ Money Order ☒ VISA ☐ MasterCard

Credit Card Information (if paying by VISA or MasterCard)

Name of Cardholder (Please print) *

S.L. WITY CONSTRUCTION LTD

Card Number *

4520 7100 3155 2146

Expiry Date (mm/yy) *

05/21

Card Holder's Signature

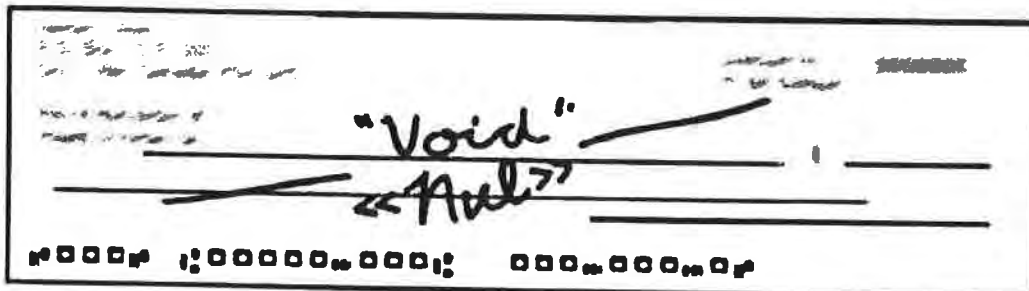
[Signature]

Date (yyyy/mm/dd)

2019/01/23

☒ Completion Status (8 Payment Information)

If paying by certified cheque or money order, please attach it here.



Application Summary

For Office Use Only

Reference Number	Payment Received (\$)	Date (yyyy/mm/dd)	Initials

Applicant Name

S.L Witty Construction Ltd

Project Name

Burks Falls Residential Subdivision

Project Description Executive Summary

Storm water management works to serve the Burks Falls residential subdivision in the Village of Burks Falls for the treatment and disposal of storm runoff from a total catchment area of 4.63 ha to provide enhanced water quality protection and peak flow attenuation, discharging to an existing drainage course and ultimately to the Magnetawan River.

Works include a hybrid wet pond / wetland having permanent pool storage of 335m³ and total active storage of 818m³ complete with a 600mm inlet pipe and forebay and an outlet structure consisting of a 400mm dia perforated riser, 300mm outlet pipe with 90mm diameter orifice restriction allowing a maximum discharge of 15 l/s (100 year storm)

Supplemental Application Information

N/A

Application Status

Section	Completed?			
1. Application Information	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
2. Project Information	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
3. Regulatory Requirements	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
4. Site Information	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
5. Facility Information	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
6. Supporting Documentation	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
7. Payment Information	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
8. Authorization	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No

Fee Summary

Activity	Amount (\$)
Administrative Processing	\$200.00
Review of EPA s. 9 activities	\$0.00
Review of EPA s. 27 activities	\$0.00
Review of OWRA s. 53 activities	\$2,000.00
Total Fee	\$2,200.00

The Ministry may request additional fees upon review of this application.

If this form is submitted in print version only and the smart calculation feature is not used, please attach the fee calculation separately.



Ministry of the Environment
Ministère de l'Environnement

CERTIFICATE OF APPROVAL
MUNICIPAL AND PRIVATE SEWAGE WORKS
NUMBER 9898-7F2UFY
Issue Date: May 29, 2008

Square B Properties Inc.
Old Aspdin Rd
Post Office Box, No. 5207
Huntsville, Ontario
P1H 2K6

Site Location: Burks Falls Residential Subdivision
Lot All of Lot 31, Part of 34, Concession Registrar's Compiled Plan 324
Village of Burk's Falls, District of Parry Sound

You have applied in accordance with Section 53 of the Ontario Water Resources Act for approval of:

storm and **sanitary sewers** to be constructed on Street A, Street B and Simpson Street as part of Burks Falls Residential Subdivision, in the Village of Burk's Falls, District of Parry Sound;

all in accordance with the application dated February 11, 2008 and received on February 22, 2008, including final plans and specifications prepared by Pinestone Engineering Ltd.

For the purpose of this Certificate of Approval and the terms and conditions specified below, the following definitions apply:

- (1) "Certificate " means this entire Certificate of Approval document, issued in accordance with Section 53 of the *Ontario Water Resources Act* , and includes any schedules;
- (2) "Owner " means Burks Falls Residential Subdivision, and includes its successors and assignees; and
- (3) "Works " means the sewage works described in the *Owner* 's application, this *Certificate* and in the supporting documentation referred to herein, to the extent approved by this *Certificate* .

You are hereby notified that this approval is issued to you subject to the terms and conditions outlined below:

TERMS AND CONDITIONS

1. GENERAL CONDITIONS

- 1.1 The *Owner* shall ensure that any person authorized to carry out work on or operate any aspect of the *Works* is notified of this *Certificate* and the conditions herein and shall take all reasonable measures to ensure any such person complies with the same.
- 1.2 Except as otherwise provided by these Conditions, the *Owner* shall design, build, install, operate and maintain the *Works* in accordance with the description given in this *Certificate*, the application for approval of the works and the submitted supporting documents and plans and specifications as listed in this *Certificate*.
- 1.3 Where there is a conflict between a provision of any submitted document referred to in this *Certificate* and the Conditions of this *Certificate*, the Conditions in this *Certificate* shall take precedence, and where there is a conflict between the listed submitted documents, the document bearing the most recent date shall prevail.
- 1.4 Where there is a conflict between the listed submitted documents, and the application, the application shall take precedence unless it is clear that the purpose of the document was to amend the application.
- 1.5 The requirements of this *Certificate* are severable. If any requirement of this *Certificate*, or the application of any requirement of this *Certificate* to any circumstance, is held invalid or unenforceable, the application of such requirement to other circumstances and the remainder of this *Certificate* shall not be affected thereby.

2. EXPIRY OF APPROVAL

- 2.1 The approval issued by this *Certificate* will cease to apply to those parts of the *Works* which have not been constructed within five (5) years of the date of this *Certificate*.

3. OPERATION

- 3.1 The owner shall not operate storm sewers approved in this *Certificate* until the proposed stormwater management pond for this subdivision to which these sewers discharge is constructed and operated in accordance with the application Ref.# 0072-7C6KLZ, as amended from time to time.

The reasons for the imposition of these terms and conditions are as follows:

1. Condition 1 is imposed to ensure that the *Works* are built and operated in the manner in which they were described for review and upon which approval was granted. This condition is also included to emphasize the precedence of Conditions in the *Certificate* and the practice that the Approval is based on the most current document, if several conflicting documents are submitted for review. The condition also advises the Owners their responsibility to notify any person they authorized to carry out work pursuant to this *Certificate* the existence of this *Certificate* .
2. Condition 2 is included to ensure that, when the *Works* are constructed, the *Works* will meet the standards that apply at the time of construction to ensure the ongoing protection of the environment.
3. Condition 3 is included to ensure that the storm sewers approved in this *certificate* discharge only to an approved stormwater management facility.

In accordance with Section 100 of the Ontario Water Resources Act, R.S.O. 1990, Chapter 0.40, as amended, you may by written notice served upon me and the Environmental Review Tribunal within 15 days after receipt of this Notice, require a hearing by the Tribunal. Section 101 of the Ontario Water Resources Act, R.S.O. 1990, Chapter 0.40, provides that the Notice requiring the hearing shall state:

1. The portions of the approval or each term or condition in the approval in respect of which the hearing is required, and;
2. The grounds on which you intend to rely at the hearing in relation to each portion appealed.

The Notice should also include:

3. The name of the appellant;
4. The address of the appellant;
5. The Certificate of Approval number;
6. The date of the Certificate of Approval;
7. The name of the Director;
8. The municipality within which the works are located;

And the Notice should be signed and dated by the appellant.

This Notice must be served upon:

The Secretary*
Environmental Review Tribunal
655 Bay Street, 15th Floor
Toronto, Ontario
M5G 1E5

AND

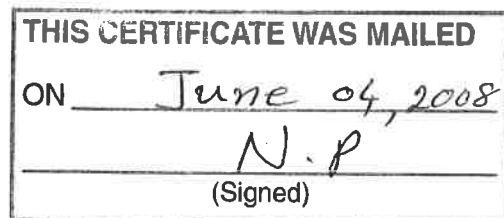
The Director
Section 53, *Ontario Water Resources Act*
Ministry of the Environment
2 St. Clair Avenue West, Floor 12A
Toronto, Ontario
M4V 1L5

* Further information on the Environmental Review Tribunal's requirements for an appeal can be obtained directly from the

Tribunal at: Tel: (416) 314-4600, Fax: (416) 314-4506 or www.ert.gov.on.ca

The above noted sewage works are approved under Section 53 of the Ontario Water Resources Act.

DATED AT TORONTO this 29th day of May, 2008



Zafar Bhatti

Zafar Bhatti, P.Eng.

Director

Section 53, *Ontario Water Resources Act*

SN/

c: District Manager, MOE North Bay
Tim Harvey, P. Eng., Pinestone Engineering Ltd. ✓



Ministry of the Environment
Ministère de l'Environnement

**CERTIFICATE OF APPROVAL
MUNICIPAL AND PRIVATE SEWAGE WORKS**

NUMBER 1972-7F9NZ6
Issue Date: June 27, 2008

Square "B" Properties Inc.
Old Aspdin Road
P.O. Box 5207
Huntsville, Ontario
P1H 2K6

Site Location: Burks Falls Residential Subdivision
Lot 31 and Part of Lot 34, Registrar's Compiled Plan 324
Village of Burk's Falls, Township of Armour, District of Parry Sound

You have applied in accordance with Section 53 of the Ontario Water Resources Act for approval of:

the establishment of stormwater management Works to serve the Burks Falls Residential Subdivision, in the Village of Burk's Falls, for the treatment and disposal of stormwater runoff from a total catchment area of 4.63 ha, to provide Enhanced Level water quality protection and erosion control and to attenuate post-development peak flows to pre-development levels, discharging to the existing drainage course located through the centre of the site (the "Centre Draw") and ultimately to the Magnetawan River, for all storm events up to and including the 100-year return storm, consisting of the following:

a hybrid wet pond/wetland located within Block 25 of the subdivision, south of the "Centre Draw", north of Street 'A' and west of Simpson Street, having a permanent storage volume of 335 m³, an extended detention storage volume of 185 m³ and a total active storage volume of 818 m³, complete with one (1) inlet structure consisting of a 600 mm diameter inlet pipe and a concrete headwall, a sediment forebay, a forebay berm, a 1 m wide berm, a wetland, a 0.3 m wide riprap emergency overflow weir and one (1) outlet structure consisting of a 400 mm diameter perforated riser and a 300 mm diameter outlet pipe complete with a 90 mm diameter orifice allowing a maximum discharge of 15 L/s (100-year return storm) via an enhanced swale with level spreader berm to reduce erosion potential to the existing drainage course located through the centre of the subdivision (the "Centre Draw") and ultimately to the Magnetawan River;

all in accordance with the application dated February 14, 2008 and received February 22, 2008, including report entitled "Burks Falls Residential Development, Final Storm Water Management Report" dated February 5, 2008, final plans and specifications prepared by Pinestone Engineering Ltd.

For the purpose of this Certificate of Approval and the terms and conditions specified below, the following definitions apply:

1. "Certificate" means this entire certificate of approval document, issued in accordance with Section 53 of the Ontario Water Resources Act, and includes any schedules;
2. "Director" means any Ministry employee appointed by the Minister pursuant to section 5 of the Ontario Water Resources Act;
3. "District Manager" means the District Manager of the Timmins District Office of the Ministry;
4. "Ministry" means the Ontario Ministry of the Environment;
5. "Owner" means Square "B" Properties Inc., and includes its successors and assignees;
6. "Works" means the sewage works described in the Owner's application, this Certificate and in the supporting documentation referred to herein, to the extent approved by this Certificate.

You are hereby notified that this approval is issued to you subject to the terms and conditions outlined below:

TERMS AND CONDITIONS

1. GENERAL PROVISIONS

- 1.1 Except as otherwise provided by these Conditions, the Owner shall design, build, install, operate and maintain the Works in accordance with the description given in this Certificate, the application for approval of the Works and the submitted supporting documents and plans and specifications as listed in this Certificate.
- 1.2 Where there is a conflict between a provision of any submitted document referred to in this Certificate and the Conditions of this Certificate, the Conditions in this Certificate shall take precedence, and where there is a conflict between the listed submitted documents, the document bearing the most recent date shall prevail.
- 1.3 Where there is a conflict between the listed submitted documents, and the application, the application shall take precedence unless it is clear that the purpose of the document was to amend the application.

2. EXPIRY OF APPROVAL

The approval issued by this Certificate will cease to apply to those parts of the Works which have not been constructed within five (5) years of the date of this Certificate.

3. CHANGE OF OWNER

The Owner shall notify the District Manager and the Director, in writing, of any of the following changes within thirty (30) days of the change occurring:

- (a) change of Owner;
- (b) change of address of the Owner;
- (c) change of partners where the Owner is or at any time becomes a partnership, and a copy of the most recent declaration filed under the Business Names Act, R.S.O. 1990, c.B17 shall be included in the notification to the District Manager; and
- (d) change of name of the corporation where the Owner is or at any time becomes a corporation, and a copy of the most current information filed under the Corporations Information Act, R.S.O. 1990, c. C39 shall be included in the notification to the District Manager.

4. OPERATION AND MAINTENANCE

- 4.1 The Owner shall ensure that the design storage volumes are maintained at all times.
- 4.2 The Owner shall inspect the Works at least once a year and, if necessary, clean and maintain the Works to prevent the excessive buildup of sediments and/or vegetation.
- 4.3 The Owner shall maintain a logbook to record the results of these inspections and any cleaning and maintenance operations undertaken, and shall keep the logbook at the site for inspection by the Ministry. The logbook shall include the following:
 - (a) the name of the Works; and
 - (b) the date and results of each inspection, maintenance and cleaning, including an estimate of the quantity of any materials removed.

5. RECORD KEEPING

The Owner shall retain for a minimum of five (5) years from the date of their creation, all records and information related to or resulting from the operation and maintenance activities required by this Certificate.

The reasons for the imposition of these terms and conditions are as follows:

- 1. Condition 1 is imposed to ensure that the Works are built and operated in the manner in which they were described for review and upon which approval was granted. This condition is also included to emphasize the precedence of Conditions in the Certificate and the practice that the Approval is based on the most current document, if several conflicting documents are submitted for review.
- 2. Condition 2 is included to ensure that, when the Works are constructed, the Works will meet the standards that apply at the time of construction to ensure the ongoing protection of the environment.
- 3. Condition 3 is included to ensure that the Ministry records are kept accurate and current with respect to

approved works and to ensure that subsequent owners of the Works are made aware of the Certificate and continue to operate the Works in compliance with it.

4. Condition 4 is included to require that the Works be properly operated and maintained such that the environment is protected.
5. Condition 5 is included to require that all records are retained for a sufficient time period to adequately evaluate the long-term operation and maintenance of the Works.

In accordance with Section 100 of the Ontario Water Resources Act, R.S.O. 1990, Chapter 0.40, as amended, you may by written notice served upon me and the Environmental Review Tribunal within 15 days after receipt of this Notice, require a hearing by the Tribunal. Section 101 of the Ontario Water Resources Act, R.S.O. 1990, Chapter 0.40, provides that the Notice requiring the hearing shall state:

1. The portions of the approval or each term or condition in the approval in respect of which the hearing is required, and;
2. The grounds on which you intend to rely at the hearing in relation to each portion appealed.

The Notice should also include:

3. The name of the appellant;
4. The address of the appellant;
5. The Certificate of Approval number;
6. The date of the Certificate of Approval;
7. The name of the Director;
8. The municipality within which the works are located;

And the Notice should be signed and dated by the appellant.

This Notice must be served upon:

The Secretary*
Environmental Review Tribunal
655 Bay Street, 15th Floor
Toronto, Ontario
M5G 1E5

AND

The Director
Section 53, *Ontario Water Resources Act*
Ministry of the Environment
2 St. Clair Avenue West, Floor 12A
Toronto, Ontario
M4V 1L5

*** Further information on the Environmental Review Tribunal's requirements for an appeal can be obtained directly from the Tribunal at: Tel: (416) 314-4600, Fax: (416) 314-4506 or www.ert.gov.on.ca**

The above noted sewage works are approved under Section 53 of the Ontario Water Resources Act.

DATED AT TORONTO this 27th day of June, 2008

THIS CERTIFICATE WAS MAILED	
ON	July 08, 2008
	N.P.
	(Signed)

Mansoor Mahmood

Mansoor Mahmood, P.Eng.

Director

Section 53, *Ontario Water Resources Act*

KC/

- c: District Manager, MOE Timmins District Office
Area Supervisor, MOE North Bay Area Office
Tim Harvey, P.Eng., Pinestone Engineering Ltd. ✓
Jarvis W. Osborne, Clerk-Treasurer, Village of Burk's Falls

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À l'usage exclusif du ministère



Ministry of
Consumer and
Commercial
Relations

CERTIFICATE

This is to certify that these
articles are effective on

Ministère de

la Consommation

et du Commerce

CERTIFICAT

Ces certificats qui
statuts entrent en

Ontario Corporation Number
Numéro de la compagnie en Ontario

829711

MAY 10 1989

Director
Companies Branch

Le Directeur
Direction des compagnies

Trans
Code
A
16

Line
No
0
20

Stat
0
26

Comp
Type
A
29

Method
Incorp
3
30

Share
S
31

Notice
Req'd
N
32

Jurisdiction
ONTARIO
33 47

ARTICLES OF INCORPORATION STATUTS CONSTITUTIFS

Form 1
Business
Corporations
Act,
1982

Formule
numéro 1
Loi de 1982
sur les
compagnies

1. The name of the corporation is:

Dénomination sociale de la compagnie:

S . L . W I T T Y C O N S T R U C T I O N L T D

2. The address of the registered office is

Adresse du siège social:

69 BROWNING TRAIL

(Street & Number or R.R. Number & if Multi-Office Building give Room No.)
(Rue et numéro ou numéro de la R.R. et, s'il s'agit d'un édifice à bureaux, numéro du bureau)

BARRIE, ONTARIO

(Name of Municipality or Post Office)
(Nom de la municipalité ou du bureau de poste)

1 4 N 5 A 5
(Postal Code)
(Code postal)

CITY OF BARRIE

(Name of Municipality, Geographical Township)
(Nom de la municipalité, du canton)

in the
dans le/la

COUNTY OF SIMCOE

(County, District, Regional Municipality)
(Comté, district, municipalité régionale)

3. Number (or minimum and maximum number) of
directors is.

Nombre (ou nombres minimal et maximal)
d'administrateurs:

a minimum of one (1), a maximum of eight (8)

4. The first director(s) is/are:

Premier(s) administrateur(s):

First name, initials and surname
Prénom, initiales et nom de famille

Residence address, giving street & No. or R.R. No. or
municipality and postal code
Adresse personnelle, y compris la rue et le numéro, le
numéro de la R.R. ou, le nom de la municipalité et le code
postal

Resident
Canadian
State
Yes or No
Résident
Canadien
Oui/Non

STEPHEN LESLIE WITTY

69 Browning Trail, Barrie, Ontario
L4N 5A5

YES

5. Restrictions, if any, on business the corporation may carry on or on powers the corporation may exercise.

Limites, s'il y a lieu, imposées aux activités commerciales ou aux pouvoirs de la compagnie.

2

No restrictions.

6. The classes and any maximum number of shares that the corporation is authorized to issue.

Catégories et nombre maximal, s'il y a lieu, d'actions que la compagnie est autorisée à émettre:

An unlimited number of common shares.

7. Rights, privileges, restrictions and conditions (if any) attaching to each class of shares and directors authority with respect to any class of shares which may be issued in series:

Droits, privilèges, restrictions et conditions, s'il y a lieu, rattachés à chaque catégorie d'actions et pouvoirs des administrateurs relatifs à chaque catégorie d'actions qui peut être émise en série:

3

Not applicable.

8. The issue, transfer or ownership of shares is/is not restricted and the restrictions (if any) are as follows: *L'émission, le transfert ou la propriété d'actions est/n'est pas restreinte. Les restrictions, s'il y a lieu, sont les suivantes:*

The transfer of shares of the Corporation shall be restricted in that no shareholder shall be entitled to transfer any share or shares without either

(a) the approval of the directors of the Corporation expressed by a resolution passed at a meeting of the board of directors or by an instrument or instruments in writing signed by a majority of the directors, or

(b) the approval of the shareholders of at least a majority of the common shares of the Corporation for the time being outstanding expressed by a resolution passed at a meeting of the holders of such shares or by an instrument or instruments in writing signed by the holders of a majority of such shares.

1.(a) The number of shareholders of the Corporation, exclusive of persons who are in the employment of the Corporation, and exclusive of persons who, having been formerly in the employment of the Corporation, were, while in that employment and have continued after the termination of that employment to be, shareholders of the Corporation, is limited to not more than fifty, two or more persons who are the joint registered owners of one or more shares being counted as one shareholder;

(b) any invitation to the public to subscribe for securities of the Corporation is prohibited.

2. In addition to, and without limiting such other powers which the Corporation may by law possess, the directors of the Corporation may without authorization of the shareholders:

(a) borrow money upon the credit of the Corporation;

(b) issue, re-issue, sell or pledge debt obligations of the Corporation; and

(c) mortgage, hypothecate, pledge or otherwise create a security interest in all or any property of the Corporation, owned or subsequently acquired, to secure any debt obligation of the Corporation.

10. The names and addresses of the incorporators are: *Nom et adresse des fondateurs:*

6

First name, initials and surname or corporate name
Prénom, initiale et nom de famille ou dénomination sociale

Full residence address or address of registered office or of principal place of business giving street & No. or R.R. No., municipality and postal code
Adresse personnelle au complet, adresse du siège social ou adresse de l'établissement principal, y compris la rue et le numéro, le numéro de la R.R., le nom de la municipalité et le code postal

Stephen Leslie Witty

69 Browning Trail, Barrie
L4N 5A5

These articles are signed in duplicate

Les présents statuts sont signés en double exemplaire.

Signatures of incorporators
(Signature des fondateurs)


STEPHEN LESLIE WITTY

MEMORANDUM OF AGREEMENT made in triplicate this day of December, 2008.

BETWEEN:

SQUARE B PROPERTIES INC.

Hereinafter called the Owner OF THE FIRST PART

and

THE CORPORATION OF THE VILLAGE OF BURK'S FALLS

Hereinafter called the Village OF THE SECOND PART

WHEREAS the Owner warrants that it is the Owner of the Lands described in Schedule "A" (hereinafter referred to as the Lands) and further warrants that there are no Chargees of the said Lands;

AND WHEREAS the Owner desires to subdivide the Lands in accordance with the proposed plan of subdivision as draft approved under file S01/07, referred to in Schedule "B" attached hereto, hereinafter referred to as the Plan;

AND WHEREAS the Village agrees that it will recommend to the proper authority the release of the plan of subdivision herein for registration subject to the terms and conditions of this Agreement and the conditions of the draft approval.

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the covenants hereinafter contained and in consideration of the Village approving and recommending to the appropriate authorities the approval of the plan for registration, the parties hereto agree each with the other as follows:

PART 1: INTERPRETATION

For the purposes of this Agreement:

- 1.1 "Operator" means the Water/Wastewater Operator of the Village.
- 1.2 "Village Engineer" means any professional engineer hired by the Village to oversee the works.
- 1.3 "The works" means all municipal servicing required to be done by the Owner under the terms of this Agreement and without limiting the generality of the foregoing "the works" shall include storm drainage, road works, sewer and water works, and all other works required to be done by the Owner in accordance with this Agreement.
- 1.4 "Initial Acceptance" means that the Village Engineer has accepted the Certification by the Consulting Engineer that the works relating to the water and sewer services have been completed in accordance with the approved plans and specifications as to those services; and that all other works and services excluding the second lift of asphalt has been completed in accordance with the approved plans and specifications with respect to those matters.
1 PHASE 2 PHASE ?
- 1.5 "Final Acceptance" means the completion of the requirements of paragraph 5.6 of this Agreement.
- 1.6 "Subdivision Plan" means the plan referred to in Schedule "B", both before and after its registration.

PART 2: CONSULTING ENGINEER

- 2.1 Wherever under the terms of this Agreement the Owner is required to design and construct any works, the Owner shall employ a qualified civil engineer registered with the Professional Engineers of Ontario (the Consulting Engineer) to:
 - (a) design;
 - (b) prepare and furnish all required drawings;

- (c) prepare the necessary contracts, as necessary;
- (d) obtain the necessary approvals in conjunction with the Village or its agents;
- (e) obtain all records of construction of the works and, upon completion of the works, deposit as constructed drawings with the Village Clerk.
- (f) certify to the Village Engineer that the works required to be done by the Owner under this Agreement have been completed in accordance with the plans approved by the Village Engineer.

PART 3: CONSTRUCTION OF PUBLIC WORKS

3.1 Standard of Construction

The Owner shall design, construct and install at its own expense and in good workmanlike manner all works as hereinafter set forth and complete, perform or make payment for all such matters as are hereinafter provided for within such time limits as are specified herein. The works to be designed, constructed and installed by the Owner pursuant to this Agreement shall constitute the minimum works which the Village shall be required to accept from the Owner; provided that nothing herein contained shall preclude the Owner from providing works in excess of those required in this Agreement.

3.2 Roads

The Owner shall construct to the Village's specifications all internal roads shown on the Subdivision Plan. All such roads shall conform to grades as approved by the Village Engineer and shall be constructed in accordance with Ontario Provincial Standard Specifications 206, 310 and 314 for roads, and 570 and 572 for ditches, and as set out in the Schedule DET-1 on record at the office of the Village and forming part of this Agreement. Work shall not commence on the roads until Initial Acceptance of the water and sewer services has been given, and the security described in section 5.4 of this Agreement provided for that purpose.

3.3 Storm Ditching

The Owner shall construct and complete a storm drainage system or systems, including open ditching adjacent the Street line, as shown on the Plan, including all appurtenant apparatus and equipment to adequately service those lots according to the designs approved by the Village Engineer and in accordance with the specifications of the Village as shown on the Schedules to this Agreement. The ditching shall be as specified in depth and all side banks shall be sloped at a 2 to 1 grade. The Owner shall maintain the complete storm drainage system or systems, including clearing any blockage, until they are finally accepted by the Village. No sidewalks are required.

3.4 Street Names

The Owner covenants and agrees that the Streets on the plan of subdivision shall bear the names assigned by the Village Council, which are Kennedy Street and Hunter Court.

3.5 Street Sign

The Owner shall provide and erect street name signs in such location as approved by the Village Engineer; which signs shall be in conformity with the specifications of the Village. The Owner shall pay the Village for all traffic signs installed by the Village on all roads within or abutting the plan prior to expiry of the repair and maintenance period for the road and within 30 days from the date of invoice by the Village.

3.6 Building Permits

The Owner agrees that the Village may withhold building permits until Initial Acceptance of the works by the Village, including an Initial Acceptance Certificate in respect of water and sewer works required by the Village to provide service to the Lands.

3.7 Fouling of Roadways

The Owner covenants and agrees that until Final Acceptance of the works by the Village, it will

maintain and sweep all streets within the Plan which have received base course asphalt or top course asphalt and all adjacent Village streets which have been dirtied as a result of operations within the development and keep them clear of dust, refuse, rubbish and litter of all types which in the opinion of the Village Engineer are a result of the building operations. Until such time as the roads have received Final Acceptance by the Village, the Owner shall repair and/or sweep any such roadway within 24 hours of receiving written notice from the Village. In the event such notice is not complied with within the said 24 hour period, the Village may cause such work to be done and the cost of so doing shall be paid by the Owner to the Village within 30 days of the date of invoice from the Village.

3.8 Commencement of Construction

The Owner shall not commence construction of any of the works required by this agreement until the detailed plans and specifications of such works have been approved by the Village Engineer and such approval has been signified by the signature of the Village Engineer on the original plans and specifications but such signature shall not absolve the Owner of the responsibility for errors and omissions from such plans and specifications as may be submitted by the Owner.

3.9 Maintenance and Repair

The Owner shall maintain all of the works until such time as the Village or other applicable approval authority has assumed by by-law all responsibility for the maintenance of the municipal services within the subdivision.

3.10 Village May Repair Works

- (1) If, in the opinion of the Village Engineer, the Owner is not executing or causing to be executed any works required in connection with this agreement within the specified time or in order that it may be completed within the specified time or is improperly performing the work, or shall the Owner neglect or abandon such works before completion or unreasonable delay the same so that the conditions of this Agreement are being violated, or carelessly executed, or shall the Owner neglect or refuse to renew or again perform such work as may be rejected by the Village Engineer as defective or unsuitable, or shall the Owner, in any manner, in the opinion of the Village Engineer, make default in performance in the terms of this Agreement, then, in that case, the Village Engineer shall notify the Owner in writing of such default or neglect and if the default or neglect is not remedied within ten calendar days, then, in that case, the Village thereupon shall have full authority and power immediately to purchase such materials, tools and machinery and to employ such workmen as in his opinion shall be required for the proper completion of the said works at the cost and expense of the Owner. In cases of emergencies, such work may be done without prior notice but the Owner shall be notified forthwith. The cost of such work will be calculated by the Village Engineer whose decision will be final. It is understood and agreed that such costs shall include a management fee of 15 per cent of the cost of the labour and materials. Any work at the direction of the Village Engineer pursuant to the provisions of this clause shall not be an assumption by the Village of any liability in connection therewith nor a release of the Owner from any of its obligations under this Agreement.
- (2) If any materials are placed or any drainage is altered in contravention of this Agreement, the Village may notify the then owner of the Lot to correct the situation, and if the situation is not corrected to the satisfaction of the Village forthwith, the Village shall have the right to enter on the affected lot or lots with its equipment and employees, and to repair or remedy the deficiency. The then owner of each lot which is so deficient shall be responsible for indemnifying the Village against all costs, charges and other expenses incurred in remedying the deficiency, and the Village shall have the privilege of recovering every such amount owing to it in accordance with section 446 of the *Municipal Act*, 2001 and in any other manner authorized by law.

3.11 Occupancy

The Owner covenants and agrees that neither it nor its successors nor assigns shall permit the occupancy of any buildings or part thereof erected on the said lands until the works required by this Agreement have received Initial Acceptance by the Village; any necessary Occupancy approval as required by the Building Code has been issued by the Chief Building Official; the building has been connected to the municipal water and sanitary sewer services; exterior siding has been completed; sodding of the yard has been completed; and lot grading has been completed for each Lot on which a building has been constructed.

3.12 Village May Maintain Vehicular Access

The Owner covenants and agrees that if any dwelling unit is legally occupied before the road has finally accepted by the Village, the Village through its servants, contractors or agents may provide and maintain proper vehicular access and the Village shall be deemed to have acted as agent for the Owner and shall not be deemed in any way to have accepted the street within the said Plan of Subdivision upon which such work has been done. The Owner hereby acknowledges that if the Village, by providing any access or removing any ice or snow under the provisions of this Agreement, damages or interferes with the works of the Owner or causes any damage to such works, the Owner hereby waives all claims against the Village that it might have arising therefrom and covenants that it will make no claim against the Village for such interference or damage provided such interference or damage was not caused intentionally or through gross negligence on the part of the Village, its servants, contractors or agents. Subject to the conditions above, the Village hereby agrees to provide snow removal on any road which has received Initial Acceptance and where occupancy of buildings so requires, however, such work shall be done at the expense of the Owner until a Final Acceptance Certificate is issued.

Cost ?

3.13 Street Lighting

Street lighting shall be installed within the subdivision at the Owner's expense, in accordance with any plan provided by Lakeland Power for the purpose with copy filed with the Village Clerk, and such lighting shall be directed downward and not interfere with the view of the night sky.

PART 4: OTHER WORKS

4.1 Applicable Sections

Sections 3.1, 3.6, 3.8, 3.9, 3.10 and 3.11 of this Agreement apply to the works described in this Part.

4.2 Water Supply and Wastewater Services

The Owner shall construct the water supply and wastewater and sewage disposal services shown specifically in Schedules PP-1, PP-2, PP-3 and DET-1 to this Agreement. The Owner shall not commence construction of same until the detailed plans and specifications have been approved by the Village Engineer. The Owner is responsible for installation of such services to the boundary of each Lot within the subdivision. The Owner shall supply to the Operator, to the satisfaction of the Village Engineer, two sets of "as built" drawings, certified as accurate by the Consulting Engineer, prior to Final Acceptance.

If a person constructs a residence on land outside this subdivision following the registration of the subdivision plan, and wishes to connect that residence to water or sewer services, or both, as constructed by the Owner pursuant to this Agreement, then the Village shall collect from such person an amount in its discretion, and on receipt shall pay to the Owner (or its successor in title if the entire subdivision was sold prior to the installation of those services) the sum of \$15,000.00 in respect of that connection. This provision expires on the 15th anniversary of the registration of the subdivision plan.

4.3 Private Wells and Septic Systems

No person shall install a well or a private sewage or wastewater disposal system on any land within the subdivision.

4.4 Other Services

The Owner may enter into such agreements as may be necessary with the proper authority having jurisdiction over hydro services, natural gas, telephone and cable to the lands, with respect to their distribution systems and necessary appurtenances to service the lands and such other matters including the payment of levies as the said authority shall require. The Village shall not be obligated to issue any building permits until provided with confirmation by the authorities that the agreements provided for by this clause have been entered into or other satisfactory arrangements have been made.

4.5 Other Approvals

The Owner shall obtain all other required approvals prior to commencement of any of the works, and shall provide the Village with copies on request. The Owner shall also comply with the conditions of

draft plan approval relating to the subdivision plan.

4.6 Drainage and Lot Grading

- (a) The Village acknowledges having received and approved the construction mitigation plan which indicates how storm water will be conducted from the site, and how erosion, siltation and their effects will be minimized during and following construction. The plan is prepared by Pinestone Engineering and forms Schedule SWM-1.
- (b) The owner from time to time of each Lot in the subdivision, except those Lots owned by the Village, shall comply with the lot grading plan forming Schedule GP-1 to the satisfaction of the Village. The Operator and any other person so authorised by the Village is hereby irrevocably given permission to enter on each Lot within the subdivision to ensure that no work has been done, no buildings or structures erected, and no fill or other material placed, so as to alter or interfere with the drainage scheme set out in Schedules SWM-1 and GP-1. Such right of entry is in addition to any rights given to the Village pursuant to sections 87 and 97 of the Municipal Act, 2001, and the provisions of section 3.10(2) of this Agreement. If an easement is required by the Village to implement the grading plan, in addition to those described in section 6.12, such easement shall be provided in accordance with sections 6.1 and 6.4.
- (c) No person shall erect any building or structure, alter the grade, install or remove a culvert, or place fill, within 15 metres of the line of the stormwater drainage route shown on Schedule SWM-1 as "North Draw" and extending across Lots 18 to 24 both inclusive on the subdivision plan. The Village is hereby irrevocably given permission to enter, correct and if necessary remove any such change affecting the said route, which has been done without the express written permission of the Village, and to maintain the proper operation of the drainage route. Access over every Lot necessary to do so is hereby irrevocably given. Any work done in respect of such a change by the Village is at the expense of the then owner of the Lot on which the change was made, necessitating the corrective work.
- (d) The Owner shall construct the storm water management facility on Block 25 as shown on Schedule SWM-1, prior to the transfer of Block 25 to the Village. The Consulting Engineer shall certify to the Village Engineer that the facility has been constructed as required, and no Initial Acceptance of any of the works shall be given until the Village Engineer is satisfied that the facility is complete.

4.7 Existing Driveway

The Owner shall remove the surface of the existing driveway entering onto Lot 20 from John Street, for a distance of 10 metres from the boundary of John Street on Lot 20.

4.8 Clear Cutting Prohibited

The Owner covenants and agrees that it will not clear cut the vegetation on the Lots within the subdivision, and will preserve those existing mature healthy trees which do not need to be removed to accommodate roads, drainage works, services, buildings and structures, and driveways.

PART 5: FINANCIAL

5.1 Real Property Taxes

The Owner agrees to pay all taxes outstanding against the property within the plan before the execution of this Agreement by the Village. The Owner further undertakes and agrees to pay all taxes levied or to be levied on the said lands in accordance with the last revised assessment roll entries until such time as the land has been assessed and entered on the Collector's Roll according to the plan. The Owner also agrees that any local improvement charges outstanding against the lands within the plan shall be commuted for payment and paid in full prior to the release for registration of the plan by the Village.

5.2 Development Charges

Any applicable development charges will be paid upon application for building permits.

5.3 Liability Insurance

The Owner shall insure against all loss or damage or claims for loss or damage with an insurance

company satisfactory of the Village. Such policy or policies shall be issued in the joint name of the Owner and the Village and shall be deposited with the Village prior to commencement of the work and remain in the custody of the Village until Final Acceptance of the work to be done. Where the subdivision is to be developed in phases, the policy or policies relating to a phase shall be in place before that phase commences, and shall continue in effect until Final Acceptance of all works included in that phase. The minimum limit of such policy shall be \$2,000,000.00 all inclusive. The policy shall be effective for the period of this Agreement until Final Acceptance, including the period of guaranteed maintenance and shall contain no exclusion for blasting and shall contain completed operations clause. Premiums on such policy shall be paid by the Owner for at least one year from the date on which the policy is deposited with the Village and all such policies shall contain a provision that they will not be cancelled except on thirty days written notice to the Village. The issuance of such a policy of insurance shall not be construed as relieving the Owner from the responsibility for other or larger claims, if any, for which it may be held responsible. The Owner shall prove to the satisfaction of the Village, if required, that all premiums on such policy or policies have been paid and that the insurance is in full force and effect, and in any event the Owner shall file a renewal certificate with the Village not later than one month before the expiry date of any policy provided pursuant to this Agreement. In the event that such renewal certificate is not received, the Village shall be entitled to either renew the policy at the expense of the Owner or order that all work on the lands within the plan cease until the policy is renewed.

5.4 Performance Guarantees

Prior to the commencement of the works required, the Owner shall deposit as a performance guarantee with the Village the sum of \$100,000.00 in the prescribed form of an irrevocable standby letter of credit issued by a chartered bank approved by the Village Treasurer. Upon Initial Acceptance of the water and sewer services, and the provision to the Village of a statutory declaration confirming that the contractor employed to complete those works has been paid for the works completed to date, the said guarantee shall then stand as security for the other works required until Initial Acceptance of same by the Village Engineer. Upon the failure by the Owner to complete a specified part of the work as requested by the Village Engineer in the time requested, the Village Treasurer may at any time authorize the use of all or part of the letter of credit above mentioned to pay the cost of any part of the works the Village Engineer may deem necessary. After Initial Acceptance of all of the works, if no amount has been used to remedy such a failure by the Owner, the amount of the security shall be reduced to the sum of \$10,000.00. After Final Acceptance, if the letter of credit has been used in part by the Village, any surplus funds which are not required to ensure compliance with this Agreement shall be refunded to the chartered bank to the credit of the Owner. If the cost of remedying any default of this Agreement exceeds the amount of the letter of credit, the excess shall be paid by the Owner to the Village within thirty days after the Village forwards an invoice for same to the Owner.

5.5 Reduction of Guarantee

The Village may reduce from time to time the amount of the letter of credit as approved by the Village Engineer. At all times, the security shall not be less than any obligation of the Village under the *Construction Lien Act*. After Final Acceptance, the remaining \$10,000.00 shall be retained by the Village until the services have been assumed by the Village.

Prior to any reduction of the amount received as a letter of credit the Owner shall provide a statutory declaration confirming that the contractor employed to complete the works has been paid for the works completed to date.

The Owner agrees that the Village may use the letter of credit for payment into Court of any sum including costs to discharge any claim for lien that might be filed under the *Construction Lien Act*.

5.6 Final Acceptance NO. ALL LOTS HAVE TO BE COMPLETED, BUILT ON.

The performance by the Owner of its obligations under this Agreement to the satisfaction of the Council of the Village shall be a condition precedent to the final acceptance of the works by the Village. Prior to the final acceptance of works by the Village, the Owner shall furnish the Village with:

- (i) a statutory declaration by or on behalf of the Owner that the Owner has paid all accounts that are payable in connection with the installation and maintenance of the works and that there are no outstanding claims or construction liens relating to the works;
- (ii) a statement by a registered Ontario Land Surveyor that he has found or replaced all standard iron bars shown on the registered plan at a date not earlier than two months prior to the application by the Owner for Initial Acceptance of the works;

- (iii) one complete set of inked as constructed originals and reproduction by electronic means of all plans of works.

The Village shall not be required to assume responsibility for the maintenance of the road until two years after Initial Acceptance, or one year after the final lift of asphalt has been placed on the road, whichever is the longer period. The Village shall not be required to assume responsibility for the water supply and sewage disposal and drainage works until one year after Initial Acceptance. Despite any provisions to the contrary in section 5.5, the appropriate portion of the Letter of Credit shall be held until such assumption has taken place.

5.7 Cost Acknowledgement Agreement

The Owner covenants and agrees to enter into a cost acknowledgment agreement in respect of inspection and engineering and legal costs incurred by the Village in connection with the preparation of this Agreement and the matters reasonably required to be done pursuant to this Agreement.

PART 6: GENERAL

6.1 Lands Required by the Village

At no cost to the Village, the Owner shall grant unto the Village free of encumbrance, the lands as required in Schedule "D" for municipal purposes.

6.2 Cash in Lieu of Parkland

The Owner shall pay to the Village, upon the signing of this Agreement, the sum of \$1,365.00 in lieu of dedication of parkland, pursuant to section 51.1 of the Planning Act.

6.3 Registration

This subdivision agreement shall be registered with respect to the lands shown on the subdivision plan affected by it, at the expense of the Owner.

6.4 Solicitor's Certificate

The Owner shall provide the Village with a solicitor's certificate that the lands to be conveyed to the Village pursuant to this Agreement are free from encumbrance and that the Grantor is the registered Owner thereof. The said certificate shall be delivered to the Village at the time of conveyance.

6.5 Copies of the Plan

Upon registration of the plan, the Owner shall supply the Village with a duplicate original of the registered plan and a minimum of six copies of the registered plan, and one copy of the said plan in digitized form.

6.6 Prohibited Access to or from John Street

No vehicular access shall be permitted to or from Lots 18 to 24, both inclusive, onto John Street adjacent to the north of the said Lots. During its ownership by the Village, access is permitted to or from Block 25 onto John Street, but if Block 25 is transferred into the ownership of a person other than a municipality or a government, then access onto John Street is prohibited. For the purpose of this paragraph, vehicular access means access by motor vehicle, bicycle, motorized snow vehicle, off-road vehicle, or any other conveyance; but does not prohibit pedestrian access or access by wheelchair.

6.7 Zoning and Land Use Controls

In addition to any of the provisions of this Agreement, the Owner, its successors and assigns, shall be subject to all of the by-laws of the Village. No commercial or industrial land uses are permitted on the Lots within the subdivision, and only residential land uses are permitted. The type and size of residential dwellings and accessory buildings shall be in accordance with Schedule "C".

6.8 Connection to Services

It is the responsibility of the owner of each Lot to install the connections from their buildings and structures to the municipal water and sewage disposal lines situated within the adjacent streets, at their

own expense.

6.9 Estoppel

The Owner shall not call into question, directly or indirectly in any proceedings whatsoever, in law or in equity or before any administrative tribunal, the right of the Village to enter into this Agreement and to enforce each and every term, covenant and condition herein contained, and this Agreement may be pleaded as an estoppel against the Owner in any such proceeding.

6.10 Approvals Not to be Arbitrarily Withheld

Where under the terms of this Agreement any approvals are required to be given on behalf of the Village by the Village Council or any official of the Village, it is hereby understood and agreed that such approvals will not be unreasonably or arbitrarily withheld.

6.11 Entry

The Village by its agents or employees may enter on the Lands to inspect for compliance with this Agreement, and to correct those matters which are found deficient if the Owner or any subsequent owner of a Lot does not correct them as required by this Agreement.

6.12 Cancellation of Agreement

If the parties have executed this Agreement and the Subdivision Plan referred to in this Agreement has not been registered on or before the third anniversary of the date of this Agreement, the Village may at its option and upon one month's written notice to the other party, declare this Agreement null and void. The Owner is required to execute a further Agreement addressing the Conditions of Draft Plan Approval if such declaration is made.

6.13 Indemnification

The Owner will indemnify the Village from all actions, causes of actions, suits, claims and demands whatsoever and all costs incurred in respect thereof by reason of the Owner doing, failing to do, or doing incorrectly or negligently anything which by the terms of this Agreement it is required to do. Without limiting the foregoing, the Owner agrees to indemnify and hold harmless the Village for all costs, fees, expenses and disbursements incurred by the Village in connection with the preparation for and attendance at a hearing before a Court of Law or a tribunal as a result of the *Occupational Health and Safety Act* of Ontario, and any Order issued thereunder with respect to the development of the Lands.

6.14 Covenants and Conditions to Run with the Lands

The covenants, agreements, conditions and undertakings herein contained on the part of the Owner shall run with the lands and shall be binding upon it and upon its successors and assigns and shall be appurtenant to the adjoining highway in the ownership of the Village.

6.15 Restrictions On Transfer of Lots

The Owner shall register on each Lot within the subdivision, immediately after the registration of this subdivision agreement, restrictions pursuant to section 118 of the Land Titles Act (an Inhibiting Order), requiring that no transfer of ownership of any Lot separately from the remaining Lots in the subdivision shall take place without the consent of the Village. The Village shall provide such consent on being satisfied that Initial Acceptance has been given for the streets, and for all of the other works necessary to service that Lot, and the restrictions shall no longer apply to that Lot once that consent has been given by the Village. This provision does not apply to the transfer of Block 25 to the Village. If the Owner transfers all of the Lots in its ownership to one person before all of those Lots have been so serviced to the Initial Acceptance stage, the Village shall nevertheless consent to that transfer, provided that the Inhibiting Order continues in full force with respect to those Lots transferred into the new ownership, and the transfer from the Owner shall so state (electronic registration statement 3726).

6.16 Notice

Any written notice required to be given hereunder by the Village shall be deemed to be sufficiently given if personally delivered to the Owner or if mailed in a registered prepaid envelope addressed to the Owner c/o David Thoms, Box 430, Huntsville, Ontario, P1H 1J1 or such other address as the Owner

may advise the Village in writing. Any such notice sent by prepaid registered mail or aforesaid shall be deemed to have been given three days from the date of mailing. Any written notice required to be given by the Owner to the Village shall be delivered in the same fashion to the Village at its municipal office.

6.17 Counterparts

This Agreement may be executed in any number of Counterparts, with the same effect as if all parties had signed the same document. All Counterparts shall be construed together, and shall constitute one Agreement.

6.18 Schedules

The following Schedules form part of this Agreement:

Schedule "A" - Description of lands affected

Schedule "B" - Draft Subdivision Plan

Schedule "C" – Type and Size of Dwellings

Schedule "D" – Lands to be transferred to the Village

Schedule DET-1 – Specifications for Subdivision Road, Storm Sewers and Culverts, Watermains, Sanitary Sewers and Restoration, prepared by Pinestone Engineering Ltd. (Pinestone), dated February 2008

Schedule SWM-1- Stormwater Management and Construction Mitigation Plan, prepared by Pinestone, dated February 2008

Schedules PP-1, PP-2 and PP-3 – Plan and Profile of Streets, prepared by Pinestone, dated February 2008.

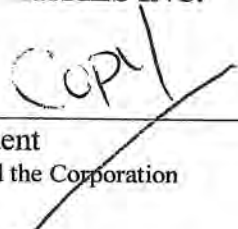
Schedule GP-1 – Grading Plan, prepared by Pinestone, dated February 2008.

Copies of Schedules "B", DET-1, SWM-1, PP-1, PP-2, PP-3 and GP-1 may be viewed at the municipal office of the Village.

IN WITNESS WHEREOF the parties have executed this Agreement.

SQUARE B PROPERTIES INC.

Per:



W. Doering, President

I have authority to bind the Corporation

THE CORPORATION OF THE VILLAGE OF BURK'S FALLS

Per:

Reeve – Cathy Still

Clerk – Jarvis Osborne

We have authority to bind the Corporation

SCHEDULE "A"

In the Village of Burk's Falls, in the District of Parry Sound, and being all of Lot 31 and part of Lot 34, Registrar's Compiled Plan 324, being all of PIN 52141-0020

FIRSTLY:

All of Lot 31 and part of Lot 34, Registrar's Compiled Plan 324 designated as Part 1 on Reference Plan 42R-18551

SECONDLY:

Part of Lot 34, Registrar's Compiled Plan 324 designated as Part 2 on Reference Plan 42R-18551.
Subject to the Easement as in RO89447

SCHEDULE "C" **Specifications for Dwellings**

Every dwelling constructed on a Lot shall have a minimum above ground floor area of 1,000 square feet.

Every dwelling shall be provided with a single-vehicle attached or detached garage.

SCHEDULE "D"

A. Lands to be Transferred to the Village

Block 25 on the Subdivision Plan approved under file S-01/07, in compliance with sections 4.6(d), 6.1 and 6.4 of the Agreement.

BESS RESPONSES

1. The location selection is deeply flawed and places immense risk on not just our community but also neighbouring communities.
2. The location is too close to the river, too close to the village especially with prevailing wind, and too close to the highway.
3. The proposal has created an atmosphere of Toxic Anxiety. It is already affecting resident's mental health and the project has not even been approved yet.
4. There are almost no local economic benefits. All is remotely monitored and controlled. Response times by emergency personnel are purely estimates.
5. All bordering municipalities assume huge risks, with potential costs in legal appeals, safety studies and public discussions running up to and possibly beyond the total assessments levied over the lifetime of the installation, making it not even worth the costs of the process.
6. It is impossible to assure safety, and it's impossible to predict the amount of contamination possible. There simply is no concrete long-term data on these installations. Changes in composition of chemicals need time to be studied thoroughly and this has not happened yet.

7. We have asked the Ontario Government to limit new BESS installations to already zoned industrial land; these sites are well suited to mitigate such environmental risks and have been well-studied and assessed.

Mine sites, mill sites, old de-commissioned dump sites that already qualify for other hazardous materials are ideal for BESS and would lessen the time and expense of assessments, studies and applications. Many of these sites already have trained industrial-level fire suppression teams, hazmat equipment and retention ponds for water required for fighting serious industrial fires.

Furthermore, many of these industrial operations would clearly benefit from partnerships with BESS installations as they often require supplemental power on demand, can actually re-invest revenue from hosting BESS facilities in their operations, and offer BESS operators large areas to expand, in areas already zoned for industrial use.

8. Solar Bank alluded that they were discussing further 'incentives' for Armour, which implies that there is a price that Armour Council is willing to settle for in exchange for their approval, which is a deeply disturbing development indeed. No matter what's eventually offered, who is Armour to decide for everyone else on an issue of mutual environmental risk?

RESOLUTION

Whereas the Council of the Village of Burk's Falls, along with the local citizens from every neighbouring municipality who so vehemently and completely oppose the high risk-little reward resulting from hosting a BESS installation, resolves that:

1. The Province of Ontario halt all new BESS installations until such a comprehensive study can be conducted so that common sense policies surrounding the placement and operation of BESS facilities can be thoroughly understood, and proper comprehensive planning be established.
2. That the Province of Ontario provide guidance to Municipalities and the BESS industry that encourage only the use of already zoned industrial land as the facilities a) such zoned land is already approved for industrial use, and b) a BESS installation does not provide enough economic benefit to warrant changes in land zoning.
3. That the Province of Ontario provide this study and guidance to all municipalities so that these expensive and avoidable community fights over the location of BESS installations can be avoided in the future, seeing as every Ontario municipality now runs the risk of having to go through a similar legally expensive and community dividing experience.
4. That Solar Bank Inc, in the interests of good community understanding and partnership, withdraw their application for the proposed Pegg's Mountain site immediately for exactly the reasons cited recently in Gravenhurst as this situation is exactly the same.



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Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

**MINUTES
REGULAR MEETING
Burk's Falls & District Historical Society
Fell Homes, Burk's Falls
Monday, June 16, 2025**

Members Present: Diane Brandt – President
Jarv Osborne – Vice President
Jenny Hall - Treasurer
Charlene Watt – Deputy Treasurer/Secretary
Barry Burton
Kirk Du Guid
Nieves Guijarro
Peter Hall
Nancy Kyte
Krista Trulsen

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 7:00 p.m.
Diane Brandt in the Chair.

Welcome:

Diane welcomed Members.

Delegation: None

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance of minutes and adoption of the May 12, 2025 Meeting Minutes as circulated:
Moved by Kirk Du Guid, Seconded by Krista Trulsen. Carried

Treasurer's Report:

Treasurer's / Financial Report was presented by Jenny Hall. The main bank account balance was \$10,976.12 on May 29, 2025. Regular expenses for monthly business were noted and one deposit of \$20 for a membership was reported. Two cheques are to be issued for rodent repellent and the GES Engineering invoice totaling \$3,139.18. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Jarv Osborne, Seconded by Barry Burton. Carried**



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Committee Reports:

Wiseman's Corner Schoolhouse Update:

Diane Brandt reported that the schoolhouse has been cleaned for the opening of the season. Earlier today, Diane and Jarv opened the schoolhouse to host students from Land of Lakes Public School. The Magnetawan River Nature Hub also had the students out at their property as well.

Watt Farm House Update:

Nancy Kyte provided an update to Members regarding fabric options that suit early 1900s era of the farmhouse's windows. Swatches will be brought to the next meeting.

Diane provided details on window tinting options that are available at Home Depot and advised that there is an alternative method called ceramic window tinting. Ceramic window tint is the pinnacle of window protection. It's engineered for superior clarity, blocking 99.9 percent of UVA and UVB. Diane will investigate this option and report back with a quote to purchase the tint on the living room and dining room windows, including installation.

Facilities and Function Committee:

Members reviewed an engineering report by Granite Engineering Services with respect to the condition of the out buildings on the Watt Farm House property. Repairs were noted for both the drive shed and the barn. It was concluded that the costs to repair both structures would be cost prohibitive and recommended that the buildings be demolished. The report will be forwarded to the Township of Armour for a decision.

Motion: Acceptance of Engineering Report – Watt Farm House Historical Site – (827 Chetwynd Rd, Burk's Falls – Drive Shed and Barn)

WHEREAS the Township of Armour is the registered owner of the Watt Farm House Historical Site property located at 827 Chetwynd Road in Burk's Falls; and

WHEREAS the Burk's Falls and District Historical Society, in support of the preservation and responsible stewardship of local heritage, has received and reviewed an engineering report dated June 13, 2025, prepared by Granite Engineering Services (GES), evaluating the structural condition of the Drive Shed and Barn on the said property; and

WHEREAS the report identifies severe structural deterioration in both buildings, outlines extensive and costly repairs, and concludes that restoration of the buildings would be cost-prohibitive without substantial material donations and volunteer labour; and



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WHEREAS the report recommends demolition of both structures due to economic and safety considerations, while also noting the potential historical and material value of salvageable elements, and recommends cataloging and preserving such elements for possible future interpretation or reconstruction; and

WHEREAS the report further recommends the installation of fencing and surveillance along the roadside of the property to protect the site from vandalism or theft;

NOW THEREFORE BE IT RESOLVED THAT the Burk's Falls and District Historical Society hereby accepts the findings and recommendations of the June 13, 2025, engineering report prepared by GES;

AND THAT the Society supports the recommendation to engage qualified individuals to document and assess salvageable historical materials prior to any demolition activity, with a view to preserving the heritage value of the site;

AND THAT the Society recommends that the Township of Armour, as the property owner, explore options for site security improvements—including the installation of fencing and surveillance measures—as outlined in the report, and offers its support in any heritage-related aspects of this work;

AND THAT a copy of this resolution, along with the engineering report, be forwarded to the Council of the Township of Armour for their information, consideration, and action.

Moved by Barry Burton, Seconded by Peter Hall. Carried

Red Building Update:

A verbal update was given on the status of the Red Building. Granite Engineering assessed heating and public accessibility. The CAO from the Township of Armour has been conversing with the engineer. The Township has also contacted Tebby Plumbing to inquire about completing the plumbing in the Red Building. Members asked if the CAO could provide a written report for the next meeting that provides details on the status of the build.

Membership Committee:

Peter Hall advised members that there are 27 paid memberships for the year to date. Peter will attempt to increase memberships over the summer.



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Correspondence:

Diane informed Members that she has been in conversation with the insurance provider regarding the policy renewal.

Diane has been in contact with Tara at the Library on the "What the Heck is This?" collaboration project. Nieves advised that the engagement project has been popular. Armour Township provided the library with a case of Armour History Books to hand out for the monthly prizes.

Diane advised Members that she has been contacted by the Township of Ryerson and Township of Armour requesting newsletter submissions.

General Business:

Heritage Co-ordinator Summer Student:

Diane advised that one application was received for the summer student position. The student was interviewed but declined the job offer. Members agreed to advertise the open position until it is filled and to not limit the job posting to a summer student. The employment opportunity would be for a part-time and pay \$18.00 per hour.

Summer Volunteer Sign Up:

A volunteer schedule was circulated to Members, inviting them to sign up for specific dates and times throughout the summer at the Schoolhouse. The schedule will be distributed to Members following the meeting for finalization before the dates and times are posted to the website. Diane would like the heritage centre to be open from Thursday to Monday throughout the summer with the hours of 10:00 a.m. to 2:00 p.m. but we will accommodate shorter time slots as well.

Ryerson Township's Community Yard Sale:

Members reviewed the event flyer from the Township of Ryerson advising of the annual Ryerson Community Yard Sale on June 21, 2025. The schoolhouse will be opened for the event by Diane Brandt from 9:00 a.m. to noon.

Heritage Festival 2025:

Members reviewed the Staff Report from the Township of Armour's Recreation Co-ordinator. Nancy Kyte was asked to open the washrooms at the baseball diamonds for Heritage Festival. Nieves will pick up the popcorn maker before Heritage Festival from the Armour Office. Charlene will ensure that there is an extension cord in the box. Charlene advised Members that prize donations for the Car Show has not been as successful and advised that a prize for



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the Heritage Festival's Car Show Award is needed. Motion to Authorize the Secretary to Purchase Prize for Heritage Festival Car Show Winner:

WHEREAS, the Burk's Falls and District Historical Society is hosting the annual Heritage Festival, which includes a Car Show as one of its featured events;

AND WHEREAS, it is deemed appropriate to accompany the Car Show trophy with an additional prize for the winner, in recognition of their participation and achievement;

NOW THEREFORE BE IT RESOLVED THAT, the Secretary of the Burk's Falls and District Historical Society is hereby authorized to purchase a prize to accompany the Car Show Trophy awarded during the Heritage Festival;

AND FURTHER THAT, the total cost of the prize shall not exceed \$100.00 plus applicable HST;

AND THAT, the purchase shall be made in a timely manner to ensure the prize is available for presentation at the event.

Moved by Barry Burton, Seconded by Jenny Hall. Carried

Cell Phone Replacement:

Diane Brandt advised that the cell phone for the Historical Society (Phone # 705-571-3308) will not turn on and needs to be replaced. The 3G network will be obsolete in the coming months. Diane provided options. Members directed Diane to select a new cell phone and plan that meets her needs.

New Business:

King Charles 111 Coronation Medals:

Members were advised by Krista Trulsen that founding Members Betty Caldwell and Lorne Main have been selected to receive the King Charles 111 Coronation Medals. A ceremony has been tentatively scheduled to present the awards to the recipients on July 25, 2025 at 3:00 p.m. at the Stan Darling Park in the Village of Burk's Falls. Members discussed the location and requested that it be changed to be the Legion for accessibility, seating and to allow for refreshments after the ceremony. Krista Trulsen will contact MPP Graydon Smith's officer to change the date and location. Krista will update Members after she finalizes the planning. Members thanked Krista for completing the nominations and organizing the service.

Motion to set a budget of up to \$500 + HST for hosting the Award Ceremony to recognize founding members Betty Caldwell and Lorne Main to secure the Legion rental, snacks, refreshments and flowers. Moved by Jarv Osborne, Seconded by Barry Burton. Carried



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Commanda Museum's Summerfest:

Members reviewed an invitation to participate at the Commanda Museum's Summerfest on July 26, 2025 at the Commanda Community Centre. The event will be held from noon to 8:00 p.m. with a full line-up of local music acts, food, games, drinks and silent auction. Members expressed gratitude for the invite and Diane Brandt advised that she will reach out to the Commanda Museum.

T-Shirts:

Members discussed purchasing t-shirts with the Historical Society's logo. Diane Brandt will order t-shirts featuring the Historical Society's logo in a variety of sizes for both our Members and for sale. These shirts will be a great way to show support for the Society while helping us raise funds for upcoming projects, such as a membership promo and events.

Adjournment:

The next meeting will be held on Monday, July 21, 2025 at Fell Homes. There being no further business, **Nieves Guijarro moved to adjourn the meeting at 8:50 p.m.**

Recorded by
Charlene Watt, Deputy-Treasurer/Secretary

Approved by
Diane Brandt, President



Almaguin Highlands O.P.P. Detachment Board

Regular Meeting of the Board

Thursday May 8th, 2025

5 p.m.

Township of Perry Municipal Office & Electronic Video

(1695 Emsdale Road, Emsdale, ON)

Any and all Minutes are to be considered Draft until approved by the OPP Board at a Regular Meeting.

In Attendance:

Council Chambers:

Councillor Joe Lumley, Township of Perry
 Councillor Dan Robertson, Township of Ryerson
 Councillor Kevin Noaik, Township of Strong
 Krista Miller, Community Representative
 Robert Sutherland, Community Representative
 S/SGT Doug Vincer, Almaguin Highlands OPP Detachment Commander
 Beth Morton, Clerk-Administrator, Township of Perry
 Erica Cole, Deputy Clerk, Township of Perry

Electronic Attendance:

Councillor Neil Scarlett, Township of Machar

Members of the Public:

None

The Deputy Clerk called the meeting to order at 5:01 p.m.

Declaration of Pecuniary Interest

Nil

Item 5.1. Board Member Affirmations (O.Reg 416/23)

Deputy Clerk Erica Cole swore in the four Council Representatives, Joe Lumley, Dan Robertson, Kevin Noaik, and Neil Scarlett*. Following, the Deputy Clerk swore in the two Community Representatives Robert Sutherland and Krista Miller.

*As Councillor Scarlett attended virtually, he was instructed to attend his Municipal Office, Township of Machar, as soon as possible following the meeting to complete his Affirmation in person, have it commissioned, and provide it the Acting Secretary before the next regular scheduled Board meeting.

Resolution No. 2025-01

Moved by: Joe Lumley

Seconded by: Dan Robertson

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby appoints Robert Sutherland as the Chair for 2025/2026.

Carried

Resolution No. 2025-02

Moved by: Joe Lumley

Seconded by: Dan Robertson

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby appoints Krista Miller as the Vice-Chair for 2025/2026.

Carried

Resolution No. 2025-03

Moved by: Kevin Noaik

Seconded by: Neil Scarlett

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby appoints Erica Cole, Deputy Clerk and Beth Morton, Clerk-Administrator, as designate, from the lead municipality of Perry Township as the Acting Board Secretary until a time when the Board formally appoints a Secretary-Treasurer under contract.

Carried

Resolution No. 2025-04

Moved by: Kevin Noaik

Seconded by: Krista Miller

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby sets the Board Meeting Schedule as follows: Second Wednesday, at 5 p.m., monthly in June, September, October, and November 2025.

Carried

Resolution No. 2025-05

Moved by: Dan Robertson

Seconded by: Joe Lumley

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby receives the draft Board Terms of Reference on Thursday May 8th, 2025;

And further that the Board directs the Acting Secretary to complete any necessary edits or changes to the draft Terms of Reference and bring it back to a future Board Meeting for consideration and approval.

Carried

Resolution No. 2025-06

Moved by: Kevin Noaik

Seconded by: Neil Scarlett

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves joining the Ontario Association of Police Services Boards (OAPSB) for the remainder of 2025 at the billed rate of \$0.21 per property within the jurisdiction of the Almaguin Highlands OPP Detachment Board catchment area;

And further that the Board directs the Acting Secretary to invoice each of the 12 municipalities within the Board's catchment area their per property amount;

And further that the Board directs the Acting Secretary to apply for the 2025 OAPSB Membership.

Carried

Resolution No. 2025-07

Moved by: Dan Robertson

Seconded by: Krista Miller

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves the group insurance policy provided by OAPSB via Intact Insurance for a one-year term in the amount of \$3,888 (including taxes);

And further that this amount shall be split equally among the 12 municipalities under the Board jurisdiction;

And further that the Board hereby directs the Acting Secretary and the Chair to make submission and apply for this Board Insurance prior to the next scheduled Board Meeting.

Carried

Resolution No. 2025-08

Moved by: Kevin Noaik

Seconded by: Krista Miller

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby receives the draft Abuse, Discrimination, Harassment and Violence Policy on Thursday May 8th, 2025;

And further that the Board directs the Acting Secretary to complete any necessary edits or changes to the draft Abuse, Discrimination, Harassment and Violence Policy and bring it back to a future Board Meeting for consideration and approval.

Carried

Resolution No. 2025-09

Moved by: Krista Miller

Seconded by: Dan Robertson

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby directs the Acting Secretary to collaborate with the 12 Municipal Clerks to draft a 2025 Board Budget to be presented and reviewed at the next Board meeting prior to approval.

Carried

6. Almaguin Highlands OPP S/Sgt Detachment Commander Updates and/or Report

S/Sgt Detachment Commander Doug Vincer introduced himself to the Board and provided a high level oversight of the Almaguin Highlands OPP Detachment operations. Detachment Commander Doug Vincer noted his excitement to be working with the Board and looks forward to future collaborative efforts. Updates and Reports from the Detachment Commander can be provided quarterly to help keep the Board informed on the current dealings of the Almaguin Highlands OPP Detachment and to help guide future programs, initiatives, or projects of the Board.

Resolution No. 2025-10

Moved by: Kevin Noaik

Seconded by: Krista Miller

Be it resolved that the Almaguin Highlands OPP Detachment Board receives

Correspondence and General Information 7.1. to 7.5. on the May 8th, 2025 Agenda.

Carried

The Meeting adjourned at approximately 6:22 p.m.

Dated this 11th day of June, 2025.

"Original signed by Robert Sutherland"

Robert Sutherland, *Chair*

"Original signed by Beth Morton"

Beth Morton, *Acting Secretary*



**ALMAGUIN HIGHLANDS OPP DETACHMENT BOARD
CONSEIL DU DÉTACHEMENT D'ALMAGUIN HIGHLANDS
DE LA POLICE PROVINCIALE**

ALMAGUIN HIGHLANDS OPP DETACHMENT
DÉTACHEMENT D'ALMAGUIN HIGHLANDS DE LA POLICE PROVINCIALE

Almaguin Highlands O.P.P. Detachment Board

Regular Meeting of the Board

Wednesday June 11th, 2025

5:00 p.m.

Township of Perry Municipal Office

(1695 Emsdale Road, Emsdale, ON)

Any and all Minutes are to be considered Draft until approved by the OPP Board at a Regular Meeting.

In Attendance:

Council Chambers:

Krista Miller, Vice Chair & Community Representative, Robert Sutherland, Chair & Community Representative Councillor Joe Lumley, Councillor Dan Robertson, Councillor Kevin Noaik, Councillor Neil Scarlett,

S/SGT Doug Vincer, Almaguin Highlands OPP Detachment Commander
Beth Morton, Acting Secretary

Members of the Public: None

Disclosure of Conflict of Interest

Nil

Resolution No. 2025-11

Moved by: Dan Robertson

Seconded by: Kevin Noaik

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves the Regular Board Meeting Minutes dated Thursday, May 8, 2025.

Carried

Resolution No. 2025-12

Moved by: Krista Miller

Seconded by: Neil Scarlett

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby receives the 2025 Q1 – OPP Detachment Board Report.

Carried

Item 6.1 Request from Armour Township

The Board reviewed the request from Armour Township for increased in police presence in high tourism areas. The Board directed Staff Sergeant Vincer to follow

up with Armour Township that the OPP will continue to provide ongoing police presence and will also respond with recommendations.

From the discussion, the Board directed that it will further discuss how to address municipal correspondence and direction at the Wednesday, September 10, 2025 Regular Meeting.

Resolution No. 2025-13

Moved by: Joe Lumley

Seconded by: Dan Robertson

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves the Board Terms of Reference.

Carried

Resolution No. 2025-14

Moved by: Kevin Noaik

Seconded by: Neil Scarlett

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves the Abuse, Discrimination, Harassment and Violence Policy.

Carried

Resolution No. 2025-15

Moved by: Neil Scarlett

Seconded by: Dan Robertson

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves it's 2025 Board Budget.

Carried

Resolution No. 2025-16

Moved by: Neil Scarlett

Seconded by: Krista Miller

Be it resolved that the Almaguin Highlands OPP Detachment Board receives Correspondence and General Information Items 7.1. to 7.4. on the June 11th, 2025 Agenda.

Carried

The Meeting adjourned at approximately 6:50 p.m.

Dated this 10th day of September, 2025.

Robert Sutherland, *Chair*

Beth Morton, *Acting Secretary*

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2025**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	7	\$12,586.00	\$791,900.00	137
February	5	\$19,070.00	\$1,238,000.00	1552
March	10	\$37,040.50	\$2,402,700.00	1321
April	13	\$30,650.00	\$1,952,000.00	1372
May	19	\$51,896.00	\$2,954,772.00	1557
June	0	\$0.00	\$0.00	0
July	0	\$0.00	\$0.00	0
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	54	\$151,242.50	\$9,339,372.00	New Construction 5939
				Demolitions 276

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2025**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				<u>2024</u>	<u>2025</u>
Burks Falls	4	\$5,807.50	\$360,500.00	1	1
Joly	1	\$212.50	\$7,500.00	0	0
South River	3	\$10,470.00	\$678,000.00	0	1
Machar	18	\$54,202.00	\$3,115,172.00	4	7
Strong	12	\$38,035.00	\$2,450,500.00	3	3
Ryerson	9	\$31,645.50	\$2,049,700.00	3	4
Sundridge	7	\$10,870.00	\$678,000.00	3	3
TOTALS	54	\$151,242.50	\$9,339,372.00		19
Permit activity at end of May 31, 2025					
TOTALS	39	\$115,926.50	\$7,257,100.00	14	
Permit activity at end of May 31, 2024					
TOTALS	15	\$35,316.00	\$2,082,272.00		4
Difference from previous year					

May-25

[illegible]

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2025**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	7	\$12,586.00	\$791,900.00	137
February	5	\$19,070.00	\$1,238,000.00	1552
March	10	\$37,040.50	\$2,402,700.00	1321
April	13	\$30,650.00	\$1,952,000.00	1372
May	19	\$51,896.00	\$2,954,772.00	1557
June	15	\$42,825.00	\$2,754,000.00	3016
July	0	\$0.00	\$0.00	0
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	69	\$194,067.50	\$12,093,372.00	New Construction 8955 Demolitions 276

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2025**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				<u>2024</u>	<u>2025</u>
Burks Falls	8	\$31,362.50	\$2,036,500.00	2	2
Joly	2	\$4,827.50	\$308,500.00	0	1
South River	3	\$10,470.00	\$678,000.00	0	1
Machar	21	\$62,452.00	\$3,645,172.00	6	8
Strong	14	\$39,000.00	\$2,501,500.00	3	3
Ryerson	13	\$34,835.50	\$2,235,700.00	3	4
Sundridge	8	\$11,120.00	\$688,000.00	3	3
TOTALS	69	\$194,067.50	\$12,093,372.00		22
Permit activity at end of June 30, 2025					
TOTALS	50	\$143,669.00	\$9,021,600.00	17	
Permit activity at end of June 30, 2024					
TOTALS	19	\$50,398.50	\$3,071,772.00		5
Difference from previous year					

JOINT BUILDING COMMITTEE PERMIT SUMMARY

Municipality of Burk's Falls

Jun-25

[illegible]



May 2025

To whom it may concern,

Karis Disability Services (formerly Christian Horizons) is celebrating 60 years of service in 2025. Karis has been a leader in the Almaguin community, working and providing supports for vulnerable people for 60 years.

We are having a free community BBQ, musical entertainment and a silent auction on July 23, 2025, from 11am-2pm at the Sundridge Lion's Park to celebrate our 60th year anniversary.

Donations for our silent auction would be appreciated for the event. Cash donations are also appreciated. Funds raised will be going towards our local day program as well as the local Christmas Cheer program to provide a special Christmas for those in our community.

If you can donate to our community event, please contact us at 705-384-5941 to arrange pick up or you can drop it off at 7 Lang Court, Sundridge. It would be appreciated if we can have all donated items by Monday, July 14th.

Thank you in advance for any consideration you may give this request.

We would also love to have you, and your team join us for the BBQ!

With Much Appreciation!

The team at Karis Disability Services in Almaguin



Village of Burk's Falls

Members of Council

Dear Members of Council,

On behalf of the **Almaguin Pride Network**, I am writing to request a donation of **\$500** to support our 2025 community programming, outreach, and volunteer initiatives.

Who We Are

The **Almaguin Pride Network** is a volunteer-run grassroots organization serving the Almaguin Highlands. Our mission is to create meaningful impact at the local level while building a sustainable foundation for lasting change. We prioritize a person-first approach, offering support and resources to individuals seeking a safe and inclusive space to be themselves. We are committed to creating low- and no-barrier opportunities for connection and celebration across rural communities, where affirming spaces are often limited.

2025 Events & Initiatives

We have planned three events for 2025, and hope to add more as our organization gains momentum and funding dictates:

- **May 17** – *Steers & Queers* at the Northridge Inn, Sundridge
(Supported by the Ontario Arts Council Presenters Grant)
- **June 1** – *Pride Tea* at the Powassan United Church
- **August 16** – *3rd Annual Pride Party* at the Magnetawan Community Centre

In addition, we're launching three new region-wide initiatives:

- A **Pride Resource Brochure** featuring local supports and inclusive businesses
- An **Outreach Campaign** focused on visibility and education
- A **Volunteer Drive** to build local capacity and leadership

All events are **pay-what-you-can**, ensuring accessibility for all residents regardless of income.

Community Impact

Our programming promotes mental wellness, inclusion, and connection—particularly for residents in rural areas who may feel isolated. These events foster pride, joy, and belonging, and the positive effects extend to families, workplaces, and communities at large. We are participating in MAOHT Trans and Non Binary Task Force monthly meetings, collaborating with HANDS, CMHA and local schools and libraries.

In addition to hosting events, **Almaguin Pride gives back** to the community through local sponsorships, including:

- **November 25, 2024** – *Bowling for Toys* at Riverbowl, Burk's Falls
- **Summer 2025** – *Movie Sponsorship* at the Burk's Falls Towne Theatre
- **December 2025** – *Free Public Skate* at the Burk's Falls, Armour & Ryerson Arena

These activities reflect our commitment to supporting year-round community engagement, beyond Pride-specific events.

Alignment with Municipal Goals

Almaguin Pride offers inclusive social and cultural programming that enhances quality of life and supports mental well-being across diverse demographics. By investing in our initiatives, the municipality affirms its commitment to equity, inclusion, and community resilience while aligning with **Almaguin Pride's** strategic pillars of **Community, Sustainability, Education, and Visibility**. In addition, our events attract visitors from across the region, stimulating economic activity and promoting local businesses through sponsorships and prize donations, helping to circulate spending and boost tourism within the local economy.

Budget & Funding Request

We are seeking a **\$500 contribution** toward our **\$20,000 operating budget** for 2025.

Your support will help cover:

- Venue rentals, insurance, food, and supplies
- Artist/performer fees
- Printed materials (signage, brochures, advertising)
- Accessibility and outreach efforts

We are also supported by grants (Fierté Canada, Ontario Arts Council), community donations, and a GoFundMe campaign. As a fully volunteer-run group, all funds directly support program delivery.

In Closing

We deeply appreciate your consideration of our request. Your support will help us grow a more connected, inclusive Almaguin—where all residents can feel safe, seen, and celebrated.

Warm regards,

Tara Ratcliff

She/Her

Almaguin Pride Network
almaguinpride@gmail.com



Municipal Donation Request Application

Application Deadline October 31

Applicant Information	
Application Date	June 26th, 2025
Name of Community Group	Almaguin Pride Network
Contact Person	Tara Ratcliff
Email Address	almaguinpride@gmail.com
Telephone	
Mailing Address	

How many years has your group or organization been in service? Click or tap here to enter text. 3 years

Does your group have its own bank account? ☒ yes ☐ no

Is your group based in The Village of Burk's Falls or serve its residents? ☒ yes ☐ no

Is your group an incorporated non-profit community group? ☐ yes ☒ no

Please indicate whether you are seeking a one-time donation of a Grant (monetary): Click or tap here to enter text.

Please indicate whether you are seeking a one-time donation for In-Kind service or resource:

Click or tap here to enter text. Ideally to grow as a permanent community group, on going funding is requested.

Please indicate whether you are seeking an on-going donation for In-Kind service or resource:

Click or tap here to enter text.

If the request is for an on-going donation, please provide complete details of: municipal resource or service being requested, the frequency or the total number of uses per year and length of time for each use: Click or tap here to enter text.

To provide on going supports and visibility for a vulnerable sector- outreach and education, collaboration with other community organizations, giving back in charitable means to intersectional causes (please see attached letter)

How will the funds/service be used? Provide sufficient detail that includes a general overview of the organization, its mission, the purpose of the funds or In-Kind use, the overall objective, and the benefits to the rate payers of Burk's Falls. For an In-Kind request, please provide complete details of what is being requested including which municipal resources are involved and specifically how they are to be used: [Click or tap here to enter text.](#)

Our Pillars of operation are Community, Sustainability, Education and Visibility. (please see attached letter)

If the request is for the one time or on-going In-Kind use of a municipal service or resource, please provide details of insurance coverage that you currently have or will have in place for the event or on-going use and confirm that adding the municipality as an additional named insured can be done. [Click or tap here to enter text.](#)

How does your application align with the Villages policy statement? [Click or tap here to enter text.](#)

Encourages strength in community and fosters inclusivity making our region for attractive for tourism \$

What fundraising efforts have been initiated prior to this request for the purpose above? [Click](#)

[or tap here to enter text.](#) We have a Go Fund Me, make yearly funding requests from all Almaguin communities receive government program grants as well as door donations at hosted events.

If the request is for a grant, how much is being requested from the Municipality? \$ [Click or tap here to enter text.](#) \$500

How much funding is the organization providing for the purpose? [Click or tap here to enter text.](#)

Yearly operating budget is \$20,000

How much funding is coming from other sources? [Click or tap here to enter text.](#)

Each municipality is being asked to contribute \$500 to our yearly outreach operations

Thank you for your application. Applications will be reviewed during the annual budgeting process. After Council has made a decision, applicants will be informed in writing the status of their applications.

For Office Use Only	
Date application was received	
Was the application completed in full?	
Will the grant serve the Village residents?	
Does application meet all the criteria to be forwarded to Council?	
What is the cost of the one-time use of municipal resources?	
What is the total cost of the on-going use of the municipal resource?	

* In the case of an emergency request, approval may be granted at the discretion of the CAO.

Southeast Parry Sound District Planning Board

FEES

(Fees are plus disbursements where applicable)

CONSENT APPLICATIONS:

New Lot	\$1,600 per lot to be created
Retained Lot (on application)	\$300
Lot Additions	\$1,400
R.O.W./Easements	\$1,400 (plus \$250 for each additional property)
Recirculation Fee	\$300
Finalization Fee	\$400 per transfer document
Deferred Decision	\$300

VALIDATION OF TITLE, FORECLOSURE/POWER OF SALE APPLICATIONS:

Application Fee	\$1,600
Finalization Fee	\$400 per transfer document/certificate

SUBDIVISION/CONDOMINIUM APPLICATIONS:

Application Fee (Basic)	\$6,000 (up to 5 lots/units)
Plus each lot/unit:	
6-10	\$1,000 per lot/unit
11-20	\$800 per lot/unit
21-30	\$500 per lot/unit
31+	\$200 per lot/unit
Finalization Fee	\$700
Extensions to Draft Approval	\$500

OTHER: (*plus disbursements)

Pre-Consultation	Consents - \$300 *	Subdivision- \$800 *
Change to Conditions	\$300	
Certificate of Cancellation	\$300	
Site Inspections	Consents - \$200 *	Subdivisions - \$350 *
Newspaper Ads (Public Notice)	Cost of ad	
File Search (Historical)	\$50	
NSF cheques	\$50	
Copies	\$.50/page	

POLICIES:

All application fees will be accepted upon submission and non-refundable.

All applicants are required to sign a cost acknowledgment agreement.

The consent application fee allows for 6 hours of administration time; additional time will be billed at the rate of \$70 per hour.

Effective date **06/01/2025**

Subject: Council Members Opposed to Strong Mayor Powers

Please share with the council.

On behalf of **V.O.I.C.E.** (*Vocal Ontario Integrity Coalition for Electeds*)
July 8, 2025

To: All Ontario Municipal Council Members

Re: United Opposition to Strong Mayor Powers – A Call to Action

Dear Council Members,

We are writing to you as a coalition of concerned municipal council members from across Ontario, united under the banner of V.O.I.C.E. Our group was formed out of growing concern over the increasing use and impending expansion of Strong Mayor Powers in this province. These powers, which grant outsized authority to a single elected official, fundamentally undermine the democratic role of local councils and the balance of decision-making entrusted to them by their constituents.

At present, more than 126 municipalities have expressed their opposition to these powers, and this number is growing. As of this writing, we understand that the balance of over 200 additional municipalities may see inclusion in the Strong Mayor framework this coming fall. The potential impact on municipal governance across Ontario is immense. The time to act is now.

As a coalition, we are pursuing a two-pronged strategy to address this issue.

1. Advocacy and Awareness at the 2025 AMO Conference

We have requested dedicated meeting space through the Association of Municipalities of Ontario (AMO) to hold an event during the 2025 AMO Conference, taking place in Ottawa from August 17 to 20. We are pleased to announce that Councillor Mark Hunter of the City of Stratford, a practising lawyer and experienced municipal representative, will serve as our keynote speaker. We invite you and members of your council to attend this session and connect with others who share these concerns. Additional details will be made available during the AMO event.

2. Municipal Resolutions and Coordinated Legal Action

We are calling on municipal councils to pass formal resolutions opposing Strong Mayor Powers. Councils should also consider if they are willing to financially support this cause with any amount your municipality deems appropriate, toward a potential Charter challenge. This legal route would be pursued only if collaborative efforts with the province fail to achieve meaningful dialogue or reform. The basis of such a challenge would be that the Strong Mayor Powers may violate our rights protected under the Canadian Charter of Rights and Freedoms.

To support this initiative, we have included a sample motion that councils may adopt or adapt as they see fit. If your municipality passes a motion in opposition, please forward a copy to our communication contact, Paula Banks. We also recommend consulting your municipal solicitor for legal advice and to assess your capacity to contribute, should litigation become necessary. Funding authorizations can be made contingent upon the challenge moving forward collectively, with participation from a critical mass of municipalities. Our intention is to retain a constitutional law expert to lead the case or work in partnership with municipal legal teams.

We believe this issue is too important to face alone. By acting together, we gain two crucial advantages:

1. Shared responsibility and financial efficiency, reducing the burden on individual municipalities.
2. A united and credible voice, clearly signalling to the province that we do not support the erosion of democratic governance in our communities.

If your council shares our concerns and wishes to support this cause, we encourage you to reach out as soon as possible. Our target, if necessary, is to file a potential legal application by early fall 2025, and timely participation is essential to the coordination of any collective effort.



Should you have questions or wish to discuss your municipality's involvement, please contact us at the details below.

Thank you for your time, your commitment to good governance, and your service to your community.



If you are interested in joining our mailing list, please email Paula Banks.

See you at AMO.

Sincerely,
Council Members Opposed to Strong Mayor Powers
On behalf of V.O.I.C.E. Ontario
Vocal Ontario Integrity Coalition for Electeds

Spokesperson:
Councillor Mark Hunter
City of Stratford
 mark@huntersteel.ca
 519-831-5855

Communications Contact:
Councillor Paula Banks
Township of Rideau Lakes

 613-284-0238
 councillorpbanks@rideaulakes.ca

Disclaimer: This e-mail and any attachments may contain personal information or information that is otherwise confidential and is intended for the exclusive use of the intended recipient. The contents hereof are protected under the rights and privileges of the Municipal Freedom of Information and Protection of Privacy legislation. If you are not the intended recipient, any use, disclosure or copying of any part of it is prohibited. The Township of Rideau Lakes accepts no liability for damage caused by any virus transmitted in this message. If this e-mail is received in error, please immediately reply advising of the error, and delete or destroy any copies of it. The transmission of e-mails between an employee or agent of the Township of Rideau Lakes and a third party does not constitute a binding contract without the express written consent of an authorized representative of The Corporation of the Township of Rideau Lakes.

Motion: Opposition to Strong Mayor Powers and Request for Removal

WHEREAS the Government of Ontario has imposed "Strong Mayor Powers" on municipalities without broad consultation or consent; and

AND WHEREAS over 120 municipalities have passed resolutions opposing these powers and requested their removal, some as early as 2023; and

AND WHEREAS strong mayor powers concentrate authority in one office, undermining democratic governance, council collaboration, and transparency; and

AND WHEREAS municipalities are most effective through shared leadership and local decision-making;

AND THEREFORE, be it resolved that [Municipality Name] opposes the imposition of strong mayor powers and requests immediate removal from the list of designated municipalities;

AND FURTHER THAT this resolution be sent to:

- The Honourable Doug Ford, Premier of Ontario — premier@ontario.ca
- The Honourable Rob Flack, Minister of Municipal Affairs and Housing — minister.mah@ontario.ca
- The Association of Municipalities of Ontario (AMO) — amo@amo.on.ca
- The Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) — amcto@amcto.com
- Paula Banks - paulainpolitics@hotmail.com

TOWNSHIP OF MCMURRICH/MONTEITH

Resolution

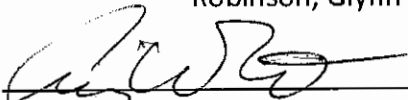
Number: 2025- 78

April 1, 2025

Moved by: Currie, Terry ☐
O'Halloran, Daniel ☒
Roeder-Martin, Vicky ☐
White, Craig ☐
Robinson, Glynn ☐

Seconded by: Currie, Terry ☐
O'Halloran, Daniel ☐
Roeder-Martin, Vicky ☐
White, Craig ☒
Robinson, Glynn ☐


Signature: _____


Signature: _____

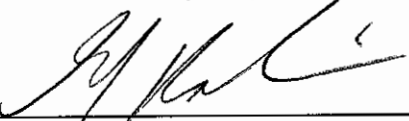
Whereas the Parry Sound District EMS Advisory Committee Board Representative has resigned from the Village of Burk's Falls;

And Whereas there is an urgent need for a new representative on the Advisory Board;

Now Therefore Be It Resolved that Council supports the nomination of:

✓ Dan Robertson (Ryerson)

_____ John Hind (Magnetawan)

Mayor  _____

Carried ✓ Defeated _____

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

Recorded Vote:	Yays	Nays
Currie	_____	_____
O'Halloran	_____	_____
Roeder-Martin	_____	_____
White	_____	_____
Robinson	_____	_____



CORPORATION OF THE TOWNSHIP OF RYERSON

Date: June 24, 2025

Resolution Number: R- 94 - 25

Moved by: Councillor Patterson

Seconded by: Councillor Miller

Be it resolved that Ryerson Township Council agrees to refund that Burk's Falls, Armour & Ryerson Union Public Library Board the amount of \$6,779.77, as a reimbursement for their financial contributions to the survey and geological study cost;

And be it further resolved that the Township of Ryerson agrees to split the balance owing with the Township of Armour, the Village of Burk's Falls with Ryerson's contribution being \$2,259.92.

Carried ☒ **Defeated** ☐

(Chair Signature)

Declaration of Pecuniary Interest by: _____

RECORDED VOTE					
Vote called by Clerk in random order, Chair to vote last					
Members of Council		Yea	Nay	Abstention	Absent
Councillors	Beverly Abbott				
	Glenn Miller				
	Delynne Patterson				
	Dan Robertson				
Mayor	George Sterling				



CORPORATION OF THE TOWNSHIP OF RYERSON

Date: June 24, 2025

Resolution Number: R- 92 - 25

Moved by: Councillor Patterson

Seconded by: Councillor Abbott

Be it resolved that Ryerson Township Council supports the application under the NOHFC's Community Enhancement Program for the Burk's Falls and District Fire Hall Project.

And further, that the minimum bid came in at \$3,698,874.75, and if the township is successful in obtaining a grant in the amount of \$1,849,437.38, the Township is committed to cover our contributions towards the project in the estimated amount of \$435,727.53, along with any project cost overruns should they be incurred.

Carried ☒ **Defeated** ☐

(Chair Signature)

Declaration of Pecuniary Interest by: _____

RECORDED VOTE					
Vote called by Clerk in random order, Chair to vote last					
Members of Council		Yea	Nay	Abstention	Absent
Councillors	Beverly Abbott				
	Glenn Miller				
	Delynne Patterson				
	Dan Robertson				
Mayor	George Sterling				



CORPORATION OF THE TOWNSHIP OF RYERSON

Date: June 24, 2025

Resolution Number: R- 91 - 25

Moved by: Councillor Robertson

Seconded by: Councillor Abbott

Be it resolved that Ryerson Township Council conditionally accepts the request for proposal 2025-007 for the design and build for the fire hall from Danms Construction in the amount of \$ 3,634,900.50 plus HST for a total of \$ 4,107,437.51. subject to resolutions from the Township of Armour and the Village of Burk's Falls.

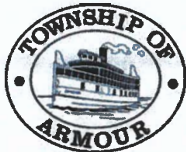
Carried ☒ Defeated ☐

George Sterling

(Chair Signature)

Declaration of Pecuniary Interest by: _____

RECORDED VOTE					
Vote called by Clerk in random order, Chair to vote last					
Members of Council		Yea	Nay	Abstention	Absent
Councillors	Beverly Abbott				
	Glenn Miller				
	Delynne Patterson				
	Dan Robertson				
Mayor	George Sterling				



CORPORATION OF THE TOWNSHIP OF ARMOUR

RESOLUTION

Date: July 8, 2025

Motion # 222

That the Council of the Township of Armour supports the Township of Ryerson's acceptance of the request for proposal 2025-007 for the design and build for the new firehall from DOMM Construction in the amount of \$3,634,900.50 plus HST.

Moved by: Blakelock, Rod ☐
Brandt, Jerry ☒
Haggart-Davis, Dorothy ☐
Ward, Rod ☐
Whitwell, Wendy ☐

Seconded by: Blakelock, Rod ☐
Brandt, Jerry ☐
Haggart-Davis, Dorothy ☒
Ward, Rod ☐
Whitwell, Wendy ☐

Carried / Defeated 2

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

Recorded Vote:

Blakelock, Rod
Brandt, Jerry
Haggart-Davis, Dorothy
Ward, Rod
Whitwell, Wendy

For

☐
☐
☐
☐
☐

Opposed

☐
☐
☐
☐
☐



CORPORATION OF THE TOWNSHIP OF ARMOUR

RESOLUTION

Date: July 8, 2025

Motion # 223

That the Council of the Township of Armour supports the Township of Ryerson's application under the NOHFC's Community Enhancement Program for the Burk's Falls and District Fire Hall Project;

Furthermore, the minimum bid was submitted in the amount of \$3,698,874.75. Should the Township of Ryerson be successful in securing a grant of \$1,849,437.38, the Township of Armour is committed to providing its share of funding for the project, estimated at \$884,770.84, as well as covering any potential cost overruns that may arise.

Moved by: Blakelock, Rod ☒
Brandt, Jerry ☐
Haggart-Davis, Dorothy ☐
Ward, Rod ☐
Whitwell, Wendy ☐

Seconded by: Blakelock, Rod ☐
Brandt, Jerry ☒
Haggart-Davis, Dorothy ☐
Ward, Rod ☐
Whitwell, Wendy ☐

Carried Defeated

Declaration of Pecuniary Interest by:

Recorded vote requested by:

Recorded Vote:

Blakelock, Rod
Brandt, Jerry
Haggart-Davis, Dorothy
Ward, Rod
Whitwell, Wendy

For

☐
☐
☐
☐
☐

Opposed

☐
☐
☐
☐
☐



Northumberland County

Council Resolution

SENT VIA EMAIL

June 25, 2025

Right Honourable Mark Carney (Prime Minister of Canada)
Honourable Philip Lawrence (MP for Northumberland-Clarke)
Honourable Doug Ford (Premier of Ontario)
Honourable Victor Fedeli (Minister of Economic Development, Job Creation and Trade)
Honourable Paul Calandra (Minister of Municipal Affairs and Housing)
Honourable David Piccini (Minister of Labour, Immigration, Training and Skills Development)
Association of Municipalities of Ontario (AMO)
Federation of Canadian Municipalities (FCM)
Northumberland County's 7 Member Municipalities
All Ontario municipalities

**Re: Correspondence, Township of Mulmur
'Procurement and Advocacy for Trade Agreement Exemptions'**

At a meeting held on June 18, 2025 Northumberland County Council approved Council Resolution # 2025-06-18-508, adopting the below recommendation from the June 3, 2025 Finance and Audit Committee meeting:

Moved by: Councillor John Logel

Seconded by: Councillor Scott Jibb

"**That** the Finance and Audit Committee, having considered the correspondence from the Township of Mulmur regarding 'Procurement Advocacy for Trade Agreement Exemptions', recommend that County Council support this correspondence and direct staff to send a copy of this resolution to key stakeholders, including the stakeholders listed in the correspondence, as well as the MP for Northumberland - Clarke, MPP for Northumberland-Peterborough South, and Northumberland County's 7 Member Municipalities."

Council Resolution # 2025-06-18-508

Carried

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at matherm@northumberland.ca or by telephone at 905-372-3329 ext. 2238.

Sincerely,
Maddison Mather



Manager of Legislative Services / Clerk
Northumberland County

Council Resolution

Moved By J. Logel (SL)
Seconded By S. Dibb (SS)

Agenda
Item 10

Resolution Number
2025-06-18- 508

Council Date: June 18, 2025

"That Council adopt all recommendations from the six Standing Committees, as contained within the Committee Minutes (meetings held June 2, 3 and 4, 2025).

Recorded Vote
Requested by

Councillor's Name

Deferred

Warden's Signature

Carried

Warden's Signature

Defeated

Warden's Signature

Finance & Audit Committee Resolution

Committee Meeting Date: June 3, 2025

Agenda Item: 7.a

Resolution Number: 2025-06-03- 444

Moved by: M. Martin

Seconded by: B. Ostrander

Council Meeting Date: June 18, 2025

"**That** the Finance and Audit Committee, having considered the correspondence from the Township of Mulmur regarding 'Procurement Advocacy for Trade Agreement Exemptions', recommend that County Council support this correspondence and direct staff to send a copy of this resolution to key stakeholders, including the stakeholders listed in the correspondence, as well as the MP for Northumberland - Clarke, MPP for Northumberland-Peterborough South, and Northumberland County's 7 Member Municipalities."

Carried 

Committee Chair's Signature

Defeated _____

Committee Chair's Signature

Deferred _____

Committee Chair's Signature



758070 2nd Line E
Mulmur, Ontario
L9V 0G8

Local **(705) 466-3341**
Toll Free from 519 only **(866) 472-0417**
Fax **(705) 466-2922**

April 11, 2025

Procurement & Advocacy for Trade Agreement Exemptions

At the meeting held on April 2, 2025, Council of the Township of Mulmur passed the following resolution:

Moved by Lyon and Seconded by Cunningham

Whereas the Township of Mulmur recognizes that tariffs may increase the costs of goods and services sought by the Township;

And whereas the Township of Mulmur recognizes the importance of supporting Canadian businesses and workers through responsible procurement practices;

And whereas municipalities have significant purchasing power but are bound by international trade agreements;

And whereas trade agreements such as the Canadian Free Trade Agreement (CFTA) impose restrictions on municipalities, and prevent municipalities from giving preference to Canadian suppliers in procurement decisions above certain thresholds;

Now therefore be it resolved that the Township of Mulmur commits to considering Canadian suppliers for goods and services when it is feasible and fiscally responsible to do so for procurements under trade agreement thresholds:

And that the Township of Mulmur commits to continue to utilize cooperative purchasing groups to explore cost-saving measures and Canadian suppliers when it is feasible and fiscally responsible to do so.

And that the Township of Mulmur calls upon the Canadian federal and provincial governments to enact legislative changes to exempt municipalities from trade agreement restrictions while tariffs are imposed, allowing them to give preference to Canadian suppliers for goods, services, and infrastructure projects.

And further that a copy of this resolution be sent to:

- The Prime Minister of Canada
- The Premier of Ontario
- The Minister of Economic Development, Job Creation and Trade
- The Minister of Municipal Affairs and Housing
- The Association of Municipalities of Ontario (AMO)
- The Federation of Canadian Municipalities (FCM)
- All Ontario municipalities for their consideration and support.

Carried.

Sincerely,

Roseann Knechtel

Roseann Knechtel, Clerk



June 16, 2025

Re: Item for Discussion – Road Salt Usage

At its meeting of June 11, 2025, the Council of the Corporation of the Town of Bracebridge ratified motion #24-GC-068, regarding Road Salt Usage, as follows:

“WHEREAS chloride concentrations have increased by at least 0.5 mg/L in 80 of 274 (29%) of the lakes sampled by the District of Muskoka between 2018 and 2022, and by 15-fold in Lake Muskoka since 1970;

AND WHEREAS Queen’s University scientist, Dr. Shelley Arnott, a leader in global research on the effects of road salt on lakes, has demonstrated that in Muskoka lakes, some important aquatic organisms are negatively affected at chloride exposure levels as low as 10 mg/L, far below the 120 mg/L long term or chronic exposure guideline;

AND WHEREAS roughly one quarter of lakes sampled by the District Municipality of Muskoka now have chloride levels above 10 mg/L;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Bracebridge:

1. Commits to ongoing efforts toward the reduction of road salt as much as possible, while maintaining safety on roads, including public reporting on annual use, supporting local efforts to research the ongoing impacts of road salt, and assisting education efforts.
2. Urges the Province of Ontario to work urgently with key stakeholders to develop limited liability legislation, including enforceable contractor training and a single set of provincially-endorsed standard Best Management Practices for snow and ice management on private lands; and to create and fund an expert stakeholder advisory committee to advise the Province and municipalities on the best courses of action to protect freshwater ecosystems, drinking water and infrastructure from the impacts of salt pollution.

AND FURTHER THAT a copy of this resolution be sent to the Premier of Ontario; the Ontario Minister of the Environment, Conservation and Parks; the Attorney General of Ontario; the Muskoka-Parry Sound MPP; Conservation Ontario; the Association of Municipalities of Ontario; the Association of Municipal Managers, Clerks and Treasurers of Ontario, the District Municipality of Muskoka; and other lower-tier municipalities in Muskoka.”

In accordance with Council's direction, I am forwarding you a copy of the resolution for your reference.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly

Lori McDonald
Director of Corporate Services/Clerk

June 17, 2025

VIA EMAIL

Re: Advocacy for Increased Income Support Thresholds for Canadian Veterans

At its Regular Meeting of Council held on Tuesday, June 3, 2025, the Town of Bradford West Gwillimbury Council ratified the following motion:

Resolution 2025-185

Moved by: Councillor Harper

Seconded by: Councillor Scott

WHEREAS the Town of Bradford West Gwillimbury recognizes the selfless service and enduring sacrifices made by Canadian Armed Forces veterans in the defence of our country and values;

WHEREAS the 2021 Census, conducted by Statistics Canada, identified more than 460,000 veterans residing across Canada, a significant population segment deserving of comprehensive, accessible, and modernized federal support;

WHEREAS Veterans Affairs Canada (VAC) currently administers income support programs to assist veterans in need, including the Income Replacement Benefit (IRB) program;

WHEREAS the eligibility threshold for the Income Replacement Benefit (IRB) program which was created in 2019—set at \$20,000 annually for a single-person household—fails to reflect today's economic reality, particularly in light of inflation, soaring housing costs, and the general increase in cost of living;

WHEREAS such low eligibility thresholds may disincentivize employment and community participation by penalizing veterans for earning beyond an outdated benchmark, thereby discouraging reintegration and contribution to civic life;

WHEREAS it is the duty of all levels of government to stand in unified support of our veterans and to advocate for policy changes that enable them to live with dignity and financial stability;

THEREFORE, BE IT RESOLVED That the Council of the Town of Bradford West Gwillimbury formally calls on the Government of Canada and all federal parties to increase the eligibility threshold for the Income Replacement Benefit (IRB) program from \$20,000 to no less than \$40,000 annually for a single-person household; and

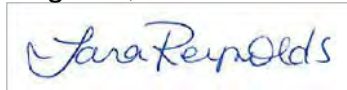
THAT Council urges Veterans Affairs Canada to review all income support programs with the intent to modernize eligibility criteria in line with the current cost of living across Canada;

THAT this motion be formally endorsed and sent to:

- The Right Honourable Mark Carney, Prime Minister of Canada;
- The Honourable Jill McKnight, Minister of Veterans Affairs;
- The Honourable Andrew Scheer, Acting Leader of the Official Opposition
- Scot Davidson, Member of Parliament for New Tecumseth-Gwillimbury;
- All 444 municipalities across the Province of Ontario;
- The Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO) for broader distribution and endorsement; and

THAT a copy of this resolution be published on the Town's official website and communicated through the Town's official channels to raise awareness and gather public support.

Regards,



Tara Reynolds
Clerk, Town of Bradford West Gwillimbury
(905) 775-5366 Ext 1104
treynolds@townofbwg.com

CC: Hon. Mark Carney, Prime Minister of Canada
Hon. Jill McKnight, Minister of Veterans Affairs
Hon. Andrew Scheer, Acting Leader of the Official Opposition
Scot Davidson, MP New Tecumseth-Gwillimbury
All Ontario Municipalities
The Federation of Canadian Municipalities (FCM)
Association of Municipalities of Ontario (AMO)



**TOWNSHIP OF
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40
Palmer Rapids, Ontario K0J 2E0
TEL: (613) 758-2061 · FAX: (613) 758-2235

June 6, 2025

The Honourable Minister Flack
Minister of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, ON
M7A 2J3

RE: Opposition to Strong Mayor Powers

Dear Minister Flack,

Please be advised that at the Regular Council Meeting on June 4, 2025, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan passed the following resolution, supporting the resolution from the Township of Killaloe, Hagarty and Richards.

Resolution No: 2025-05-04-06
Moved by: Councillor Kauffeldt
Seconded by: Councillor Banks

"Be It resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Township of Killaloe, Hagarty and Richards resolution regarding Opposition to Strong Mayor Powers.

And further that this resolution be forwarded to Doug Ford, Premier of Ontario Lisa Thompson, Minister of Rural Affairs Cheryl Gallant, MP Billy Denault, MPP AMO (Association of Municipalities of Ontario) All Ontario Municipalities."

Carried.

Sincerely,

Tammy Thompson
Deputy Clerk
Township of Brudenell, Lyndoch and Raglan



Naturally Spirited

1 John Street, P.O. Box 39

Killaloe, ON K0J 2A0

Telephone: (613)757-2300 – Fax: (613)757-3634

email: info@khrtownship.ca

Web Site: www.killaloe-hagarty-richards.ca

April 16, 2025

The Honourable Minister Flack
Minister of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, ON M7A 2J3

Re: Opposition to Strong Mayor Powers

Dear Minister Flack,

Council for the Township of Killaloe, Hagarty and Richards wishes to formally express our strong opposition to the implementation of “strong mayor” powers as introduced through recent amendments to the *Municipal Act, 2001* and related regulations.

Council has carefully reviewed the intent and implications of these powers, and we believe they are neither appropriate nor beneficial for the structure and scale of local government in our municipality. The Township of Killaloe, Hagarty and Richards—like many rural and small-town communities across Ontario—has a longstanding tradition of cooperative governance, where all elected officials have an equal voice and decisions are made collectively, through open dialogue and democratic process.

The introduction of strong mayor powers, including the ability for mayors to unilaterally hire and dismiss senior staff, veto by-laws, and control budget processes, significantly undermines the fundamental principle of governance by council. This shift in authority creates an imbalance that risks eroding trust among council members, staff, and the public. It may also reduce transparency and accountability, which are cornerstones of effective and responsible municipal leadership.

The authority granted through strong mayor powers is primarily aimed at eliminating obstacles that hinder the construction of new housing. However, our municipal council is already making meaningful progress without relying on these powers. We are actively collaborating with two local non-profit organizations and the County of Renfrew to develop affordable and accessible housing units, demonstrating our commitment to inclusive housing solutions through partnership and community engagement.

Moreover, there is no demonstrated need for such powers in municipalities like ours. The current system—based on majority rule and consensus-building—has served our community well and reflects the values of fairness, representation, and collaboration that our residents expect from their local government. These powers may be intended for use in large urban centres facing unique governance challenges, but applying them more broadly to small and rural municipalities is both unnecessary and potentially disruptive.

We therefore respectfully request that your ministry reconsider the implementation of strong mayor powers across Ontario, particularly in municipalities that have not asked for, and do not require, such authority. We urge you to engage in meaningful consultation with municipalities of all sizes, and to recognize that one-size-fits-all approaches to governance often do more harm than good.

Thank you for your attention to this matter. We would welcome the opportunity to discuss our concerns further and to contribute to a broader conversation about how best to support good governance and municipal autonomy in Ontario.

Sincerely,

Council for Township of Killaloe, Hagarty and Richards

cc: Doug Ford, Premier of Ontario
Lisa Thompson, Minister of Rural Affairs
Cheryl Gallant, MP
Billy Denault, MPP
AMO (Association of Municipalities of Ontario)
All Ontario Municipalities



**TOWNSHIP OF
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40
Palmer Rapids, Ontario K0J 2E0
TEL: (613) 758-2061 · FAX: (613) 758-2235

June 6, 2025

Minister of Children Community and Social Services
438 University Avenue, 7th floor,
Toronto, ON
M7A 1N3

RE: Ontario Works Financial Assistance Rates

Dear Hon. Michael Parsa,

Please be advised that at the Regular Council Meeting on June 4, 2025, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan passed the following resolution, supporting the resolution from the Prince Edward-Lennox and Addington Social Services Committee.

Resolution No: 2025-05-04-07
Moved by: Councillor Keller
Seconded by: Councillor Banks

"Be It resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Prince Edward-Lennox and Addington Social Services Committee resolution regarding Ontario Works Financial Assistance Rates.

And further that this resolution be forwarded to Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, and all Ontario Municipalities."

Carried.

Sincerely,

Tammy Thompson
Deputy Clerk
Township of Brudenell, Lyndoch and Raglan



April 10, 2025

Re: Ontario Works Financial Assistance Rates

Please be advised that the Prince Edward-Lennox and Addington Social Services Committee, at its meeting held on April 10, 2025, approved the following resolution:

WHEREAS poverty is taking a devastating toll on communities, undermining a healthy and prosperous Ontario, with people in receipt of Ontario Works and Ontario Disability Support Program being disproportionately impacted;

AND WHEREAS the cost of food, housing, medicine, and other essential items have outpaced the highest inflation rates seen in a generation;

AND WHEREAS people in need of social assistance have been legislated into poverty, housing insecurity, hunger, poorer health, their motives questioned, and their dignity undermined;

AND WHEREAS Ontario Works (OW) Financial Assistance rates have been frozen since 2018 (\$733 per month);

AND WHEREAS Ontario Disability Support Program (ODSP) benefit rates have been increased by 6.5 percent as of July 2023 and another 4.5% as of July 2024 to keep up with inflation, however even with the increase, ODSP rates still fall significantly below the disability-adjusted poverty line (\$3,091 per month);

AND WHEREAS OW and ODSP rates do not provide sufficient income for a basic standard of living and, as a result, hundreds of thousands of people across Ontario who rely on these programs live in poverty;

AND WHEREAS designated Service Managers are doing their part, but do not have the resources, capacity, or tools to provide the necessary income and health related supports to people experiencing poverty; and

AND WHEREAS leadership and urgent action is needed from the Provincial Government to immediately develop, resource, and implement a comprehensive plan to address the rising levels of poverty in Ontario, in particular for those on Ontario Works and Ontario Disability Support Programs;



Prince Edward-Lennox & Addington Social Services

95 Advance Avenue

Napanee, ON K7R 3Y5

Tel 613-354-0957 | Fax 613-354-1224

Toll Free 1-866-354-0957

NOW THEREFORE BE IT RESOLVED THAT Prince Edward-Lennox & Addington Committee requests the Provincial Government to urgently:

- 1. Increase Ontario Works rates to match the ODSP rate increases that have already been made and be indexed to inflation;**
- 2. Commit to ongoing cost of living increases above and beyond the rate of inflation to make up for the years they were frozen;**

AND FURTHER THAT a copy of this resolution be sent to the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, and all Ontario Municipalities.

Regards,

Sam Branderhorst

Signed with ConsignO Cloud (2025/04/11)
Verify with veriflo.com or Adobe Reader.



Sam Branderhorst, Chair

Prince Edward-Lennox and Addington Social Services Committee

**Cc: Minister of Children, Community, and Social Services
Minister of Health
Minister of Municipal Affairs and Housing
Association of Municipalities of Ontario
Ontario Municipal Social Services Association
All Ontario Municipalities**



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TEL: (613) 758-2061 · FAX: (613) 758-2235

June 6, 2025

The Honourable Doug Ford, Premier of Ontario
Premier's Office
Room 281, Legislative Building, Queen's Park
Toronto, ON M7A 1A1

RE: Call for inclusive research to reflect diversity of Canadian communities

Dear Mr. Ford,

Please be advised that at the Regular Council Meeting on June 4, 2025, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan passed the following resolution, supporting the resolution from the Town of Parry Sound.

Resolution No: 2025-05-04-08
Moved by: Councillor Kauffeldt
Seconded by: Councillor Keller

"Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Town of Parry Sounds resolution regarding the Call for inclusive research to reflect diversity of Canadian communities.

And further that this resolution be forwarded to Doug Ford, Premier of Ontario Lisa Thompson, Minister of Rural Affairs Cheryl Gallant, MP Billy Denault, MPP AMO (Association of Municipalities of Ontario) All Ontario Municipalities."

Carried.

Sincerely,

Tammy Thompson
Deputy Clerk
Township of Brudenell, Lyndoch and Raglan



THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2025 – 046

DIVISION LIST

YES NO

DATE: April 15, 2025

Councillor G. ASHFORD
Councillor J. BELESKEY
Councillor P. BORNEMAN
Councillor B. KEITH
Councillor D. McCANN
Councillor C. McDONALD
Mayor J. McGARVEY

MOVED BY:

SECONDED BY:

CARRIED: ☒ DEFEATED: ☐ Postponed to: _____

WHEREAS inclusive, evidence-based scientific research leads to better outcomes for Canadians by ensuring that all voices and experiences are reflected in the development of knowledge, treatments, and innovations;

WHEREAS Canadian municipalities benefit directly from research-informed policies on public health, infrastructure, education, environmental protection, and economic development;

WHEREAS diverse and inclusive research teams have been shown to generate more innovative, practical, and impactful solutions, and yet many equity-deserving groups, including women, remain underrepresented in science and research careers;

WHEREAS inclusive research strengthens our economy, healthcare system, and ability to address national and global challenges;

THEREFORE BE IT RESOLVED that the Council of the Town of Parry Sound supports the national call for stronger federal support for inclusive research that reflects the diversity of Canadian communities;

AND BE IT FURTHER RESOLVED that this resolution be shared with other municipalities in Ontario, the Federation of Canadian Municipalities, and relevant provincial and federal representatives for consideration and support.

Mayor Jamie McGarvey



Regular Council Meeting Resolution Form

Date: May 20, 2025 No: RESOLUTION - 269-2025
Moved by Deputy Mayor Scott Brum Disposition: CARRIED
Seconded by Councillor Kevin Rosien Item No: 13.2

Description: Bill 5: Protecting Ontario by Unleashing Our Economy Act, 2025

RESOLUTION:

Whereas the Government of Ontario has introduced Bill 5: Protecting Ontario by Unleashing Our Economy Act, 2025, which proposes substantial changes to environmental planning legislation, including the repeal of the Endangered Species Act and the creation of "Special Economic Zones" that may override local planning authority;

And Whereas the Township of McNab/Braeside supports increasing housing supply and economic growth, but believes this must be achieved without undermining environmental protections or compromising the integrity of municipal planning processes;

And Whereas Bill 5, as proposed, risks weakening safeguards for Ontario's natural heritage and reducing the role of municipalities in managing growth in a responsible and locally informed manner;

Now Therefore Be It Resolved That Council for the Township of McNab/Braeside:

- Opposes the provisions in Bill 5 that would reduce environmental protections or override municipal planning authority;
- Urges the Province of Ontario to advance housing and infrastructure growth through policies that respect sound environmental planning principles and uphold the planning tools available to local governments;
- Urges the Province to support municipalities through ensuring responsible growth through infrastructure projects designed to ensure protection of sensitive wildlife and natural resources;

And Directs that this resolution be forwarded to:

- The Honourable Doug Ford, Premier of Ontario,
- The Honourable Rob Flack, Minister of Municipal Affairs and Housing,
- The Honourable Todd McCarthy, Minister of the Environment, Conservation and Parks,
- Billy Denault, MPP for Renfrew-Nipissing-Pembroke,
- The Association of Municipalities of Ontario (AMO),
- All Ontario municipalities for their awareness and consideration,
- All Conservation Authorities in Ontario,
- Conservation Ontario


MAYOR

Recorded Vote Requested by:

Declaration of Pecuniary Interest:

	Yea	Nay
Mayor Lori Hoddinott	_____	_____
Deputy Mayor Scott Brum	_____	_____
Councillor Kevin Rosien	_____	_____
Councillor Robert Campbell	_____	_____
Councillor Jill Campbell	_____	_____

Disclosed his/her/their interest(s), vacated
he/her/their seat(s),
abstained from discussion and did not vote



Township of Perry

PO Box 70, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

June 24, 2025

Via Email: premier@ontario.ca

Honourable Doug Ford
Premier of Ontario
Legislative Building, Queens Park
Toronto, ON M7A 1A1

Dear Honourable Doug Ford,

**RE: Resolution of Support – Municipality of Chatham-Kent re: Bill 5 – Protect
Ontario by Unleashing Our Economy Act, 2025**

At their regularly scheduled meeting on Wednesday June 4, 2025, the Council of the Corporation of the Township of Perry supported the following resolution:

“Resolution #2025-199

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that Council hereby receive and supports the Municipality of Chatham-Kent’s Resolution “Bill 5 – Risks to your communities”;

And further that Council directs staff to forward a copy of this resolution to the Honourable Doug Ford, Premier of Ontario, Association of Municipalities of Ontario, Municipality of Chatham-Kent, and all Ontario municipalities.

Carried”

Your attention to this matter is greatly appreciated.

Sincerely,

Beth Morton
Clerk-Administrator

Encl.

cc Association of Municipalities of Ontario, Municipality of Chatham-Kent, and all Ontario Municipalities





**The Corporation of the
Township of Perry**

Box 70 1695 Emsdale Road Emsdale, Ontario P0A 1J0

Date: June 4, 2025

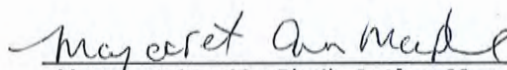
Resolution No.: 2025- 199

Moved By: Joe Lumley Seconded By: Paul Sowrey

Be it resolved that Council hereby receives and supports the Municipality of Chatham-Kent's Resolution "Bill 5 – Risks to your communities";

And further that Council directs staff to forward a copy of this resolution to the Honourable Doug Ford, Premier of Ontario, Association of Municipalities of Ontario, Municipality of Chatham-Kent, and all Ontario municipalities.

Carried: ✓ Defeated:


Margaret Ann MacPhail, **Acting Mayor**

RECORDED VOTE		
Council	For	Against
Councillors Jim Cushman		
Joe Lumley		
Paul Sowrey		
Acting Mayor Margaret Ann MacPhail		

May 13, 2025

To all Ontario Municipalities, AMO, ROMA and FCM:

Re: Bill 5 - Risks to your communities and support requested

As Mayor of the Municipality of Chatham-Kent, I am sharing this motion to bring to your attention the potential risks to your communities and ask for your support to oppose this approach. The following motion was approved yesterday, May 12, 2025:

"Whereas 29831 Irish School Road in the Municipality of Chatham-Kent is a property approximately 800 metres from the Town of Dresden;

And Whereas the property contain small fill areas used for historic local landfill purposes, and the property has never been properly studied or zoned for any significant landfilling use;

And Whereas the current property owners are attempting to create a new recycling and landfill facility for millions of tonnes of waste, which would result in hundreds of trucks travelling through towns and communities in the area;

And Whereas this approach has been strongly opposed by Council, the Community, neighbouring Indigenous Nations and many other voices, due to impacts to the environment, our homes, the safety of our families and children, and the fabric of our communities;

And Whereas the Provincial government has proposed Bill 5, which includes a section removing the obligation for a full Environmental Assessment for this new landfill and recycling facility;

And Whereas if this limited, historic local landfill use on the edge of Dresden can be expanded into a massive landfill and recycling facility, then this can happen anywhere;

And Whereas there are likely hundreds of properties across the Province that may have had limited, historic waste uses, which could also face this threat;

And Whereas Bill 197 established a veto for Municipalities within 3.5 kms of a new landfill, which reflected the need for local government and community approval of landfill sites;

And Whereas the approach being taken for this property disregards the importance of our rural communities, and local voices, in determining appropriate landfill sites within their communities:

Cont'd...

Now Therefore to ensure that other Municipal Councils and communities know about what is happening in Dresden, and the potential risk to their community if this approach is taken by the Province, Council requests that the Mayor's Office write a letter to all other Ontario Municipalities, AMO, ROMA and FCM:

1. Advising them of this issue and the risks to their community if a similar approach is taken for other historic landfill properties; the possibility of the Ontario government setting a precedence and
2. Requesting their support in opposing this approach and ensuring that full Environmental Assessments are required for all landfills and that municipalities have a strong voice in determining appropriate locations for landfills in their communities."

Thank you for your time and attention to this important matter.

Sincerely,



Darrin Canniff, Mayor/CEO
Municipality of Chatham-Kent

MUNICIPALITY OF PORT HOPE
RESOLUTION

Date: 17 June 2025

132-2025

MOVED BY: *Councillor Hollaway Wadhvani*

SECONDED BY: *Deputy Mayor Hink*

Whereas the Government of Ontario has introduced *Bill 5: Protecting Ontario by Unleashing Our Economy Act, 2025*, which proposes substantial changes to environmental planning policies, including replacing the Endangered Species Act with a new framework that reduces protections for at-risk species, and enabling the creation of Special Economic Zones that may override local planning authority and environmental oversight; and

Whereas the Municipality of Port Hope supports increasing housing supply and economic growth, but believes this must be done in a way that upholds environmental responsibility and maintains the integrity of local planning processes; and

Whereas Bill 5, as proposed, weakens safeguards for natural heritage systems, threatening biodiversity, and diminishing the authority of municipalities to manage growth in accordance with local needs and official plans; and

Whereas the Canadian Environmental Law Association submits that all of the Bill 5 schedules, with minor exceptions, should be withdrawn and not further considered by the Legislative Assembly of Ontario *until they are substantially modified to ensure robust protection for the environment, human health, and vulnerable members of the Ontario public, including Indigenous peoples, who may otherwise be harmed by the amendments contained in the various schedules*; and

Whereas the Canadian Civil Liberties finds that Schedule 9, in allowing the Minister of Economic Development to exempt "trusted proponents" from compliance with municipal and provincial law within the special economic zones, promotes abandonment of the rule of law subjecting Ontario's lands and peoples to the possibility of arbitrary and non-transparent decision-making and effectively nullifying decades of legacy law-making in those zones; and

Whereas Amnesty International Canada urges the Government of Ontario to 1) immediately halt or withdraw Bill 5; 2) Recommit to upholding the rights of Indigenous Peoples as affirmed in Canadian law through the United Nations Declaration on the Rights of Indigenous Peoples Act; and 3) Engage in transparent inclusive consultations with Indigenous Nations and civil society before tabling new development legislation;

Now therefore be it resolved that Council for the Municipality of Port Hope:

1. Opposes all provisions in Bill 5 that reduce environmental protections and Ontario's proud legacy of protections of Endangered Species, that override the rule of law and that nullify municipal planning authority;
2. Urges the Province of Ontario to support housing and infrastructure development in ways that align with sound environmental planning and wildlife protection and empower municipalities with appropriate planning tools;
3. Directs that a copy of this resolution be sent to: The Honourable Stephen Lecce, Minister of Energy and Mines; The Honourable Rob Flack, Minister of Municipal Affairs and Housing; The Honourable Todd J. McCarthy, Minister of the Environment, Conservation and Parks; The Honourable Graham McGregor, Minister of Citizenship and Multiculturalism; The Honourable Doug Ford, Premier of Ontario; The Association of Municipalities of Ontario (AMO) and All Ontario municipalities.



Mayor Olena Hankivsky

June 13, 2025

Please be advised that during the regular Council meeting of June 10, 2025 the following resolution regarding support of advocacy to the Federal Government for 'disability without poverty' was carried.

RESOLUTION NO. 2025-345

DATE: June 10, 2025

MOVED BY: Councillor Roberts

SECONDED BY: Councillor Branderhorst

WHEREAS one in four Ontarians lives with a disability; and

WHEREAS the median household income in Prince Edward County (\$75K) is already well below both the Basic Living Income and the Ontario Median Household Income (\$84K); and

WHEREAS persons with disabilities are twice as likely to live in poverty and would already require an average of 30% more income just to reach the poverty line; and

WHEREAS the new federal benefit for people with disabilities (about \$200/month) and called the Canada Disability Benefit) is about to be rolled out; and

WHEREAS the Federal government has yet to exempt this new federal benefit from being considered income for federal tax purposes,

NOW THEREFORE BE IT RESOLVED:

THAT the Mayor be requested to communicate with Prime Minister Carney that the Council of the County of Prince Edward calls on the Government of Canada to commit to exempting the Canada Disability Benefit from income tax and work towards supporting Canadians with a disability to live without poverty;

THAT Prime Minister Carney be requested to publicly confirm his government's commitment to making that legislative change as soon as possible; and

THAT a copy of this resolution be circulated to the federal Minister of Finance, the federal Minister of Health, the Federation of Canadian Municipalities, Prince Edward Lennox and Addington Social Services, the Rural Ontario Municipal Association (ROMA), the Eastern Ontario Wardens' Caucus (EOWC) and all municipalities in the Province of Ontario.

CARRIED



From the Office of the Clerk
The Corporation of the County of Prince Edward
T: 613.476.2148 x 1021 | F: 613.476.5727
clerks@pecounty.on.ca | www.thecounty.ca

Yours truly,

Victoria Leskie, **CLERK**

cc: Mayor Steve Ferguson, Councillor Roberts, Councillor Branderhorst, and Adam Goheen, Interim CAO



June 13, 2025

Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Mr. Premier,

RE: Council motion passed June 10, 2025

Please be advised that on June 10, 2025 during a City Council meeting, Guelph City Council passed the following resolutions in regards to the Special Economic Zones Act, 2025.

Moved By: Councillor Caron
Seconded By: Councillor Goller

1. THAT the City of Guelph opposes provisions in Bill 5, particularly under Schedules 2 and 9, and provisions in Bill 17, that would diminish environmental protections or override municipal planning authority; and
2. THAT the City of Guelph call on the Province of Ontario to obey their own rule of law, to pursue housing, forestry, infrastructure and critical mineral development through policies that follow sound environmental planning principles, uphold the planning authority of local government, respect Indigenous treaty obligations, and protect vital ecological systems; and
3. THAT City of Guelph Council endorse the City's submissions regarding Bill 5 to ERO 025-0391 - Special Economic Zones Act, 2025 and ERO 025-0380 - Species Conservation Act, 2025 as posted in Information Items on May 23, 2025; and
4. THAT this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; Mike Schreiner, MPP for Guelph; Minister of Municipal Affairs and Housing; Minister of the Environment, Conservation and Parks; Minister of Economic Development, Job Creation and Trade; and the Association of Municipalities of Ontario.

Carried

Stephen O'Brien, General Manager, City Clerk's Office/City Clerk
Corporate Services. **City Clerk's Office**



T 519-822-1260 x 5644
E stephen.obrien@guelph.ca

City Hall
1 Carden St
Guelph, ON
Canada
N1H 3A1

T 519-822-1260
TTY 519-826-9771

guelph.ca

Copy:

Hon. Doug Ford, Premier of Ontario

Hon. Rob Flack, Minister of Municipal
Affairs and Housing

Hon. Todd J. McCarthy, Minister of
Environment, Conservation and Parks

Hon. Victor Fedeli, Minister of Economic
Development, Job Creation and Trade

Mike Schreiner, MPP for Guelph

Association of Municipalities of Ontario

June 30, 2025

The Right Honourable Paul Carney

Prime Minister of Canada

80 Wellington Street

Ottawa, ON K1A 0A2

SENT BY EMAIL: PM@pm.gc.ca

The Honourable Doug Ford

Premier of Ontario

Legislative Building, Queen's Park

Toronto, ON M7A 1A1

SENT BY EMAIL: Premier@ontario.ca

Dear Prime Minister Carney and Premier Ford,

On behalf of the **Federation of Northern Ontario Municipalities (FONOM)** and the 110 municipalities we represent across Northeastern Ontario, I write to express our deep concern with the recent announcement by the U.S. Department of Commerce, issued on April 4, 2025, which proposes a preliminary combined countervailing and anti-dumping duty rate of **34.45% on Canadian softwood lumber**—more than double the current rate.

This significant escalation in tariffs, expected to take effect in July, poses a direct and immediate threat to the economic well-being of communities across Northeastern Ontario. Our region's forest sector is a foundational pillar of the local economy—supporting thousands of direct and indirect jobs and underpinning many municipal tax bases. Communities such as Timmins, Hearst, Kapuskasing, Cochrane, Temiskaming Shores, and many others have built their resilience and growth around this industry.

Since the expiration of the last Softwood Lumber Agreement in 2016, Canadian producers have faced unfair and punitive duties. These trade actions have now cost the industry **over \$10 billion CAD**, undermining confidence, investment, and the future viability of a sector critical to both our regional and national economies. The increased rate threatens to exacerbate these impacts and further destabilize the forest industry at a time when we can least afford it.

Compounding this issue is the looming potential for additional tariffs on forest products stemming from the U.S. Section 232 national security review, which could deepen the uncertainty and further harm communities throughout Northern Ontario.

We urge both the federal and provincial governments to respond decisively by:

- Making the resolution of the softwood lumber dispute a **top priority** in ongoing bilateral trade discussions with the United States.

- Working directly with forest-sector stakeholders and municipalities to **develop and implement support measures** that protect workers, communities, and local economies.
- **Publicly acknowledge the urgency of this issue for rural and northern Ontario, and commit** to concrete, coordinated actions.

The forest sector in Northern Ontario is vital to our economic survival and to national priorities such as addressing housing needs, advancing clean energy, and promoting sustainable development. However, our region cannot continue to bear the brunt of unfair trade measures without meaningful government action.

FONOM is committed to working alongside all levels of government and our industry partners to protect jobs, investment, and long-term prosperity in our communities.

Sincerely,



Danny Whalen
President

cc'd Patty.Hajdu@parl.gc.ca
Marcus.Powlowski@parl.gc.ca
Eric.Melillo@parl.gc.ca
Dominic.LebLANc@parl.gc.ca
Kevin.Holland@pc.ola.org
Greg.Rckford@pc.ola.org
charla@tbchamber.ca
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dwhalen@temiskamingshores.ca
fonom.info@gmail.com
amopresident@amo.on.ca
clowry@mississippimills.ca
admin@noma.on.ca

FW: Letter from the Honourable Lisa Thompson, Minister of Rural Affairs

RE: The Rural Ontario Development Program

Dear Almaguin Businesses,

As the Minister of Rural Affairs, I am pleased to announce that the newly expanded Rural Ontario Development (ROD) program is now accepting applications.

This enhanced program is part of Enabling Opportunity: Ontario's Rural Economic Development Strategy, our government's blueprint for protecting rural Ontario and helping rural communities and businesses to grow and thrive.

Ontario is investing \$20 million, doubling the funding over two years, to support rural municipalities, not-for-profits, Indigenous communities, local service boards and rural small businesses to attract investment and create new jobs and opportunities for rural workers.

The ROD program introduces four new enhanced funding streams and expands program eligibility to include more rural communities and rural small businesses:

Economic Diversification, Competitiveness and Capacity Building

Projects that support communities with building economic development capacity and implementing strategies to increase competitiveness and retain businesses, attract investment and enhance growth. There are three sub-streams for applicants to explore:

- Strategies and plans – Up to \$50,000 (50 per cent cost share)
- Economic diversification and competitiveness – Up to \$150,000 (50 per cent cost share)
- Capacity building events – Up to \$10,000 (35 per cent cost share)

Workforce Development, Attraction and Retention

Projects that support communities to implement strategies and/or undertake initiatives for attracting and retaining workers. Applicants can apply for up to \$150,000 (50 per cent in cost share).

Community Infrastructure Enhancements

Projects that update or transform community assets that have been identified as important to the community's economy. Applicants can apply for up to \$25,000 (35 per cent cost share) for small projects or up to \$250,000 (35 percent cost share) for large projects.

Business Development

Projects that support small brick-and-mortar businesses in rural Ontario with between one to 20 employees. Applicants can apply for up to \$10,000 (35 per cent cost share).

Whether you're an applicant or a connector in your community, we hope you will help us spread the word about this program and its expanded eligibility. Applicants can find full program details, instructions and applications at www.ontario.ca/RODprogram.

Applications will be accepted until September 24, 2025, at 5 p.m. On the ROD program homepage, applicants can register for a free information session, stay up to date on future program intakes and learn more about opportunities for applicant support. To learn more about Ministry of Rural Affairs programs and to stay connected, please visit this page and follow the Ministry of Rural Affairs on LinkedIn, Facebook or X.

Our government is committed to protecting Ontario's rural communities, enabling them to take advantage of economic development opportunities, address workforce challenges and encourage business attraction and investment.

Please accept my best wishes as you explore the opportunities that are possible through the Rural Ontario Development program.

Sincerely,
Original signed by
Lisa M. Thompson
Minister of Rural Affairs

c: Hannah Anderson, Chief of Staff
Martha Greenberg, Deputy Minister
Laurie Miller, Assistant Deputy Minister, Rural Affairs Division

Support for Making the NORDS Pilot Program Permanent and Expanding Program Eligibility

WHEREAS the Northern Ontario Resource Development Support (NORDS) pilot program was introduced to help Northern Ontario municipalities address infrastructure pressures resulting from natural resource sector activities;

AND WHEREAS the funding provided through the NORDS pilot was very well received by the municipal sector, as it delivered timely and much-needed financial support to many communities across the North;

AND WHEREAS the program has allowed municipalities, such as the City of North Bay, to strategically stack multi-year allocations in order to support large-scale infrastructure initiatives critical to community development and economic growth;

AND WHEREAS the NORDS pilot program has clearly demonstrated its value and effectiveness in helping Northern municipalities address the infrastructure challenges tied to resource development and extraction;

AND WHEREAS rural and northern municipalities are also facing infrastructure degradation resulting from the increasing size and frequency of agricultural machinery and activity, which is currently outside the scope of the pilot;

THEREFORE BE IT RESOLVED THAT the Council of the [Insert Municipality Name] strongly urges the Government of Ontario to make the Northern Ontario Resource Development Support (NORDS) program a permanent fixture of its support to Northern municipalities;

AND FURTHER THAT the Province consider expanding program eligibility to recognize the significant impact that agricultural equipment and operations have on municipal infrastructure, particularly in rural communities;

AND FURTHER THAT municipalities be encouraged to continue utilizing the ability to stack NORDS allocations over multiple years to support the planning and delivery of major infrastructure projects;

AND FURTHER THAT a copy of this resolution be forwarded to the Minister of Northern Economic Development and Growth, the Minister of Agriculture, Food and Agribusiness, the Minister of Infrastructure, the Minister of Natural Resources, local MPP, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), Northwestern Ontario Municipal Association, Rural Ontario Municipalities Association and all Northern Ontario municipalities for their awareness and support.

MNEDG.Minister@ontario.ca

minister.omafa@ontario.ca

Minister.MOI@ontario.ca

minister.mnrf@ontario.ca

local MPP

resolutions@amo.on.ca

fonom.info@gmail.com

admin@noma.on.ca

roma@roma.on.ca



Featured Member Event ~



Northridge Inn & Resort ~

712 S Lake Bernard Rd, Sundridge

Y'all, ready for a good ol' time? Join us every Wednesday from 6PM to 8PM at The Northridge Inn & Resort for our Western Wednesday BBQ Buffet!

We're firing up the grill and serving a delicious buffet-style BBQ that's open to everyone – locals, guests, families, and friends. Come hungry and ready for a relaxing evening by the lake!

Bonus: Stick around after the feast – we're screening a movie from 7-9PM!

Saddle up and we'll see you this coming Wednesday!

ALL YOU CAN EAT
**WESTERN
WEDNESDAYS**

BBQ

6 to 9

BUFFET | ~~5PM - 8PM~~

BBQ BUFFET • DESSERT

\$35 ADULTS

\$15 KIDS NORTHBRIDGE INN



Featured Member Event~

Backyard Art at

The Mag Store

**Friday, July 11, 2025
11am - 2pm**

**Meet local artisans and see how they work their magic.
Rug hooking, basket weaving, pottery and more.**

Backyard at The Mag
113 Yonge Street
Behind Stan Darling Park
Burk's Falls, Ontario P0A 1C0

For more info:
Call The Mag
705-888-1236
Follow @magonthemag





Chamber News!!! ~



**AHCC Member
Business Excellence
AWARDS**

It's Official! The Almaguin Highlands Chamber of Commerce will be recognizing some of our top member businesses for the 2025 year, with our Awards Program!

Requests for nominations will go out to public in the weeks to follow.

There will be a list sent out, of this year's supported categories and the Chamber Member Businesses that qualify under each category.

We need the Almaguin Public to let us know which business you'd like to see as a candidate in the 2025 Awards Program!

More details to come, follow us on Facebook / Instagram, or watch your emails for further info.

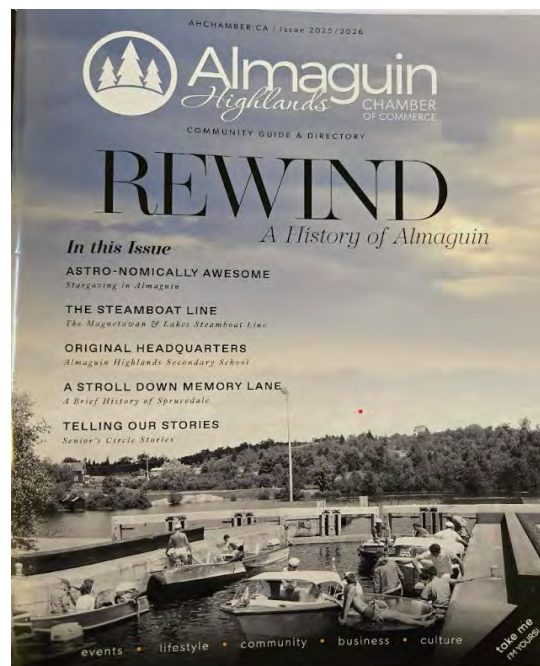
Community Guide Magazine- 2025/2026 Issue - Now Available!

Contact us to arrange to get your copies ~

With locally inspired articles & beautiful imagining,
it certainly encompasses life & tourism here in Almaguin!
And this year's issue is truly steeped in history!

Contact us to arrange to get your copies ~

almaguinhighlandschamber@gmail.com





Local Canada Day Celebrations-

Canada Day Celebrations start Sat. June 28th - July 1st. Check your Municipality FB pg. for more info

Strong Recreation Committee Canada Day Celebration

Date: Saturday June 28th, 2025

Location: Village of Sundridge Lion's Park

Details: Great Family Fun & Games

For more details contact the Strong Township Office

Powassan Canada Day Celebration

June 28, 1pm-4pm 2025

Music, Kids Games, Lazer Tag,

Food Truck, Free Cake

55 Fairview Lane, Powassan

Eagle Lake Canada Day Celebration

Canada Day Weekend 2025

Fireworks Display

South River Lions Club Canada Day Celebrations

Date: Saturday June 28th, 2025

Location: Tom Thomson Park

Parade at 1pm, music, beer tent, cake

Canada Day in Perry Township

Tuesday July 1, 2025

from 11am – 3pm

Emsdale Community Park,

25 Joseph Street

Vendors, Music, Games & more!

Burks Falls Canada Day Celebration

*Canada
Day*

— CELEBRATION —

JULY 1ST, 2025

STAN DARLING PARK

11AM-2PM

BBQ, MUSIC, AND MORE!!!

**FIREWORKS AT DUSK
KNIGHT BROTHER'S PARK**

Canada





Local July Events-



Trout Creek United Church

Is having a
Yard & Bake Sale

BAKE SALE

There will also be a BBQ with a yummy strawberry dessert
So please come hungry
Please come and support this summer fundraiser! Lots of delicious baking and treasures to be found

201 Main Street E
Trout Creek

Saturday, July 5th @
8 am - 1 pm



SPRUCEDALE SENIORS LUNCH

Tuesday, July 8th
Sprucedale Community Centre

Baked Ham & Cheese Sliders
Potato Salad - Tuna Macaroni Salad
Garden Pasta Salad - Coleslaw
Dessert

\$10/person

Call the CSS Office to reserve

705-724-6028



25th ANNIVERSARY PARTY!

ANNUAL PICKEREL FRY

SATURDAY
JULY 19th
5PM



Magnetawan Pavillion



*ALCOHOL SALES
IN SUPPORT OF
THE DUNCHURCH
LEGION



One-Piece or Two-Piece Dinner with Fries and Coleslaw
Don't like fish - Hamburgers and Hotdogs also available

MENU

Beverages

Tea
Coffee
Lemonade

Sweets \$7

(Includes Beverage)

Scone with Whipped
Cream & Fruit
Maple Streusel Cake
with Fruit

Savouries \$7

(Includes Beverage)

Cucumber, Bacon &
Cream Cheese
Sandwiches
Caramelized
Vegetable Tart

Vegan Options Available

Tea & Talk

at the
**Nipissing Township
Museum**

Join us in a Celebration
of Community & Local
Produce!



Sunday July 13

11am - 3pm

4363 Hwy 654 Nipissing,
ON



Local July Events-



SWIM LESSONS

Registration is now OPEN
Sign up at- recreation@powassan.net
Four week sessions
For residents of the Municipality of Powassan,
others will be wait-listed

The Municipality of
Powassan
The Heart of Good Living



250 clark

How to start YOUR OWN BUSINESS

Learn business skills, record-keeping, etc
Local speakers
Limited spaces

Week of July 14-18
For girls aged 12-18
Sign up today-
519-222-5136

Join us in Celebrating



HERITAGE FESTIVAL & FIREFIGHTER CHALLENGE



SATURDAY JULY 12, 2025

11 AM - 3 PM
Burk's Falls Fairgrounds
220 Centre Street, Burk's Falls

- LIVE MUSIC • DUNK-A-POLITICIAN • FACE PAINTING
- FIRE TRUCK SPRINKLER RUN • INFLATABLES • FREE WATER
- MECHANICAL BULL • PETTING ZOO • FREE POPCORN
- THUNDER RIDGE FARM HORSE DRAWN WAGON RIDES

Pancake Breakfast 8:30 -10:30am, Burk's Falls Legion

VENDORS MARKET WITH OVER 85 VENDORS

AGRICULTURAL SOCIETY BBQ
CAR SHOW (PRE-REGISTRATION REQUIRED)
CLOSES @ 9AM MON JULY 7
COMPLIMENTARY IN TOWN BUS SHUTTLE
BRING A LAWN CHAIR!

FREE ADMISSION, DONATIONS GRATEFULLY ACCEPTED

www.burksfallsdistricthistoricalsociety.com

BURK'S FALLS & DISTRICT HISTORICAL SOCIETY & THE TOWNSHIP OF ARMOUR

Heritage Festival CAR SHOW

ENTRY FREE



SATURDAY, JULY 12, 2025

11am - 3pm
Burk's Falls Fair Grounds

Over 30 Awards
To register: www.armourtownship.ca
or use the QR Code



Car Show - Vendors Market - Firefighter Challenge



Local July Events-



Paint Party

Join your friends as we show you how to paint your own large vertical door sign using stencils already created for you.

Choose from one of the three signs provided and be sure to state which one you'd like when you register so it can be prepared for you!

All Supplies are included
\$75 per person

Friday, July 11th from 11 am to 2 pm

Contact The Dragonfly Collective to book your spot!!

payment can be made by etransfer to akountryjunction@hotmail.com



NORTHERN NATIONALS
Independently Judged
ENTRY \$20
Spectators \$5 (Spectators 15 & Under Free)

Saturday, July 19th 2025
Pre-registered Vehicles: Gate Opens at 8am
Non-registered Vehicles: Gate Opens at 9am
9AM - 4PM (Rain Date: Sunday, 20th)

Tom Thomson Park, 12 Ottawa Ave., South River, Ont. CANADA

Awards, Prizes & Swag
Combined Value of **Over \$10000** Up for Grabs

Early Bird Prize
Draw for Pre-registered Vehicles Only!
Combined Value of **\$1500.00**
Early Bird Prize to be Drawn July 18 2025

AWARDS - 50/50 - LIVE & DJ MUSIC
FOOD & AUTO VENDORS

Hosted by Shock Rodz Car Club 705-477-1113 32.3.windowcoup@live.ca

All Classics & Vehicles of Interests Welcome

Powassan Farmers' Market

Saturday, 12 July 9:00am – 1:00pm

Monthly on the second Saturday

Located at the south entrance of town, beside the Beer Store in Powassan.



Perry township is offering a free adult movie in the park July 22 @ Emsdale Community Centre
Concessions for purchase by Muskoka Vending.



Local July Events-



ROCK 'N' ROLL IN THE MAG!

FREE ROLLERSKATING FRIDAY NIGHTS

6-9 PM JULY AND AUGUST

LOCATED AT THE MAGNETAWAN LIONS' PAVILION



EQUIPMENT CAN BE PROVIDED OR BRING YOUR OWN ROLLERSKATES!

SIZING IS AVAILABLE ON A FIRST COME FIRST SERVE BASIS

EACH CHILD MUST BE ACCOMPANIED BY AN ADULT

HELMETS AND SAFETY WEAR IS RECOMMENDED

FOR MORE INFORMATION AND FOR REGISTRATION

FORMS CONTACT US AT (705) 387-3947

OR AT RECREATION@MAGNETAWAN.COM



Magnetawan Market

Bakers, makers, produce, cheese,
cured meats, plants, and more!
Saturdays through Thanksgiving
Lions Pavillion 10:00 a.m. - 1:00 p.m.



JOBS REPORT MAY 2025

TOTAL NUMBER OF JOB POSTINGS

564

NIPISSING

162

PARRY SOUND

+8

from
April

+16

from
April

TOP INDUSTRY WITH VACANCIES

NIPISSING

Health Care & Social
Assistance (23.4%)

PARRY SOUND

Health Care & Social
Assistance (26.5%)

To view the full report, visit our website
www.thelabourmarketgroup.ca
readysethired.ca

Questions or concerns?
Feel free to contact us at
info@thelabourmarketgroup.ca



T. 705.478.9713

150 First Ave. West
Suite 103, North Bay, ON
P1B 3B9

The Labour Market Group is funded by:



AGRICULTURE IS VITAL TO THE PROVINCIAL ECONOMY

Agriculture in Ontario offers significant opportunities for growth in the future. Infrastructure improvements are improving the quality and productivity of land, while warming trends and research and development are expanding cropping potential.

Source: Ontario Federation of
Agriculture



\$1.4B

Ontario's farm sector
generates \$1.4 billion in
provincial **tax revenues**

\$8.1B

\$8.1 billion in **wages
and salaries** are supported
by Ontario farms

158,000

jobs are generated
by the farm sector

\$13.7B

Agriculture contributes
\$13.7 billion to
Ontario's annual GDP

**AGRI-Food
employment
in Ontario
outnumbers
Graduates:**

2 jobs waiting for
every **diploma**
graduate

3 jobs waiting
for every **degree**
graduate

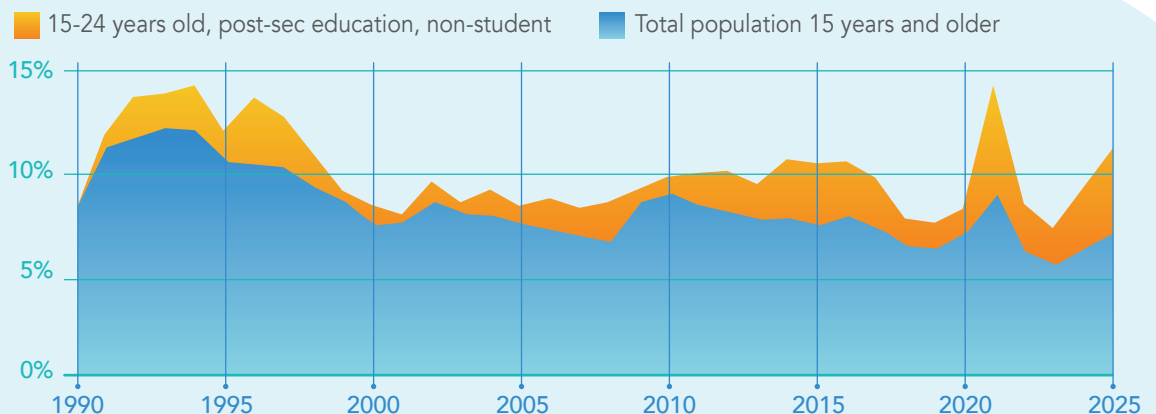
IS GEN Z FACING THE WORST YOUTH UNEMPLOYMENT RATE IN DECADES?

Canada's youngest generation of workers ages 15-24 are facing the highest youth unemployment rate this country has seen since the mid-1990s.

Source: CBC.ca/news/business/youth



Unemployment rate in young adults



Data is not seasonally adjusted.

Post-secondary education includes those whose highest level of education is one of: Trades certificate or diploma; Community college, CEGEP, etc.; University certificate below Bachelor's; Bachelor's degree; University certificate, diploma or degree above bachelor's level.

Source: CBC.ca/news/business/youth

MISSED CONNECTIONS

Despite an abundance of roles and candidates, the real hiring challenge is connecting the right candidate to the right job.

Job seekers feel they face tough competition for available positions so apply broadly and aim for volume versus tailoring each application. In turn, employers are overwhelmed by generic applications and struggle to find strong candidates that stand out. This disconnect results in quality candidates being overlooked due to rushed applications.



42%

of **job seekers** say it's difficult to find roles that match their skills.

45%

of **employers** say finding quality candidates is an issue.

Both sides are struggling

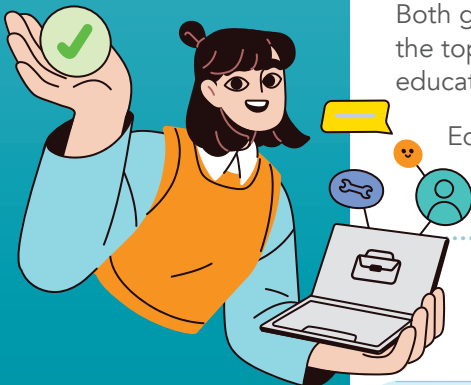
Highlighting a need for a more targeted, skills-based approach to hiring.

SKILLS ARE KEY TO QUALITY

While job seekers and employers face different hiring challenges, they largely agree on what makes a quality hire: skills and experience matter most.

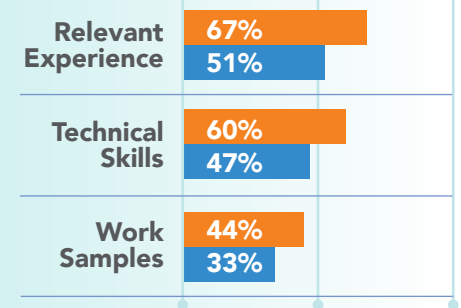
Both groups rank relevant on-the-job experience as the top indicator of candidate quality — ahead of education, job titles, or years of experience.

Education ranks lowest for both groups, showing a clear shift toward skills-based hiring.



TOP QUALITY INDICATORS

Job Seekers Employers



Soft and transferable skills top the list of most important attributes for employers

	IMPORTANT	UNIMPORTANT
Ability to work well with different people	90%	9%
Ability to think critically and problem solve	90%	9%
Ability to learn the job quickly	89%	9%
Transferable skills	84%	15%
Brings additional skills to the table	82%	17%
Ability to draw on work background with several kinds of job experiences	79%	20%
Experience in the same or similar position	78%	20%
Ability to do the job now with little training	76%	23%
Likelihood to grow beyond this role in a year or two	74%	24%
Technical skills and speaks a technical language	73%	25%
Years of experience	70%	28%
Non-degree training or credentials	59%	38%
A degree	57%	41%

Source: Indeed Survey with YouGov 2024, Total N=5,650 job seekers and 3,651 employers



NOW AVAILABLE!

LOCAL LABOUR
MARKET PLAN 2025

Questions or concerns?
Feel free to contact us at
info@thelabourmarketgroup.ca



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150 First Ave. West
Suite 103, North Bay, ON
P1B 3B9

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www.thelabourmarketgroup.ca

MISSED CONNECTIONS

Indeed asked job seekers and employers across key markets to evaluate their hiring experiences, and respondents say it's hard and getting harder: 45% of job seekers say getting hired has become more difficult over the past three years, and 58% of employers say hiring has become more challenging over the same time period.

Some areas emerged as hot spots: Both job seekers and employers in Canada, France

and the US were most likely to say that hiring is increasingly challenging.

The survey responses revealed a paradox in why hiring has gotten harder: Job seekers say their biggest challenge is a dearth of quality roles to apply for. But employers say their biggest hurdle is a lack of quality applicants — a third of managers say the lack of candidates is a significant or critical issue for their organization.

Is the hiring process becoming more difficult? Job seekers and employers say it is, and the challenges are most acute in Canada, France and the US.



NOW AVAILABLE!

LOCAL LABOUR
MARKET PLAN 2025

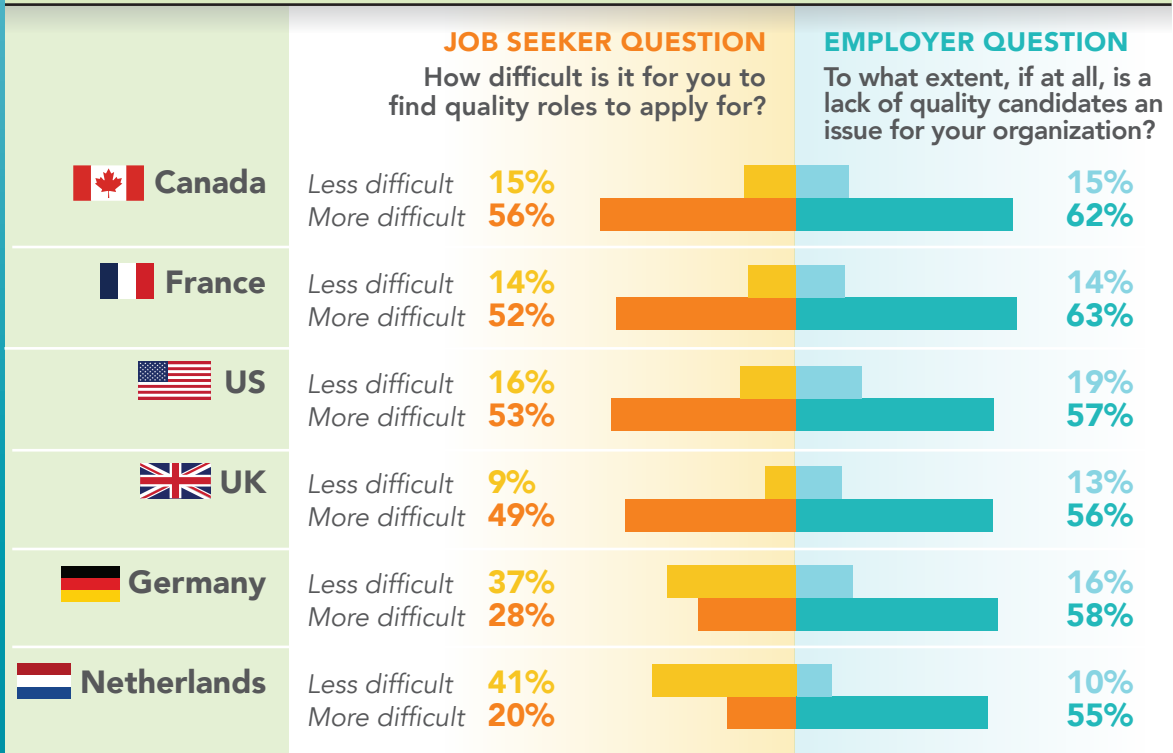
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The problem, however, is neither a lack of good roles nor a shortage of applicants to fill them. The challenge lies in the difficulty of connecting the right candidates with the right jobs — **which points to an urgent need to rethink how the world hires.**

Quantity vs Quality

Job seekers believe the main reason they miss out on roles is that they're in competition with an overwhelming number of qualified candidates for an underwhelming selection of jobs. So, many aim for efficiency over selectivity when applying for jobs, casting a wide net.

As a result, employers are receiving an inundation of applications.

Employers report that they're scrutinizing applications, searching for quality candidates. According to Indeed research, "employers consider a candidate's availability, location, and responsiveness in their quality assessment of the 'total package.'"[†] When these elements are lacking, employers perceive a lack of quality applicants, but the problem may simply be that qualified job seekers are sending low-quality applications.[†]

[†]Indeed internal data, application quality, July 2024.

Source: Indeed Survey with YouGov 2024, Total N=5,650 job seekers and 3,651 employers

www.thelabourmarketgroup.ca