



VILLAGE OF BURK'S FALLS COUNCIL AGENDA

December 15, 2025

5:00 pm at the Young at Heart Seniors Centre

1. DECLARATION OF PECUNIARY INTEREST

2. INDIGENOUS LAND ACKNOWLEDGEMENT

Welcome to the Village of Burk's Falls as we gather on the traditional territory of indigenous peoples, dating back countless generations, we wish to honour the ancestral guardians of this land and its waterway and recognize the Robinson-Huron and Williams Treaties, showing respect for the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers."

3. ADOPTION OF AGENDA

4. CIRCULATION OF THE MINUTES- RESOLUTION TO ADOPT PREVIOUS MINUTES:

Meeting (s) dated: Special Meeting of December 10, 2025 (to be received at meeting)

5. DELEGATIONS TO COUNCIL

None

6. STAFF AND COMMITTEE REPORT

- a. Public Works Foreman Report for December 2025
- b. Public Works Foreman Summary Regarding Winter Snow Removal Issues
- c. Arena Manager Report for December 2025
- d. General Government and Finance Advisory Committee Minutes of November 26, 2025 and December 8, 2025
- e. Rural Youth Group Advisory Committee Draft Minutes of December 1, 2025

7. ITEMS FOR DISCUSSION

- a. Resolution 2025-272 Regarding Rural Youth Group Workshops
- b. Use of the Media Sources
- c. Theatre Upgrades (pre-budget approval)
- d. Volunteer Policy
- e. 2 Year Agreement, ACED
- f. Request from the Magnetawan Lions Club for donation
- g. Cost of Living Allowance

8. RESOLUTIONS TO BE PASSED

- a. User Fees By-law
- b. Schedule of Regular Meetings of Council for 2026
- c. 2026 Municipal Donation Request
- d. Accounts Payable

9. CONFERENCES AND INVITATIONS

None

10. COUNCILLOR(S) REPORT



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5:00 pm at the Young at Heart Seniors Centre

11. CORRESPONDENCE

C.1 Minutes of Committee

- a. Burk's Falls, Armour & Ryerson Union Public Library Minutes of October 15, 2025
- b. ACED Minutes of November 27, 2025 and Director's Report
- c. Municipal Emergency Control Group Training & Exercise of September 24, 2025

Cl.2 Request for Support and Correspondence to Village

- a. Joint Building Committee Year to Date Permit Summary and November Summary
- b. Township of Armour Regarding Regional Fire Services Committee
- c. Township of Ryerson Regarding Live Fire Unit Legal Opinion
- d. Township of Strong Regarding Joint Building Committee Reserves
- e. Township of Machar Regarding the Community and Safety Well Being Plan
- f. Town of Kingsville, Town of Godrich and City of Windsor Regarding Opposition to Proposed Consolidation of Conservation Authorities
- g. Town of Parry Sound Regarding the Alcohol Bottle Return System Program
- h. Town of Wasaga Beach Regarding Advocacy for Funds to Effectively Manage the Emerald Ash Borer Infestation
- i. City of Welland Regarding Standing Together for Justice and Protection of Canadian Citizens
- j. Town of Fort Erie Regarding Provincial Decision on Automated Speed Enforcement
- k. Municipality of Wawa Regarding Bill 5
- l. Town of East Gwillimbury Regarding Opposition to the Protect Ontario by Unleashing Our Economy Act, 2025
- m. Town of the Blue Mountains Regarding the TC Energy Ontario Pumped Storage Project
- n. Minister of Municipal Affairs and Housing Regarding Changes to the Planning Act
- o. Ministry of the Solicitor General Regarding Update to O.Reg. 416/23 Oaths and Affirmations Under the Community Safety and Policing Act, 2019
- p. Notice of Hearing, Ontario Energy Board
- q. FONOM Regarding a Unified Northern Voice to Ottawa
- r. FONOM Regarding Welcoming Federal Support for Steel and Lumber Sectors Impacted by U.S. Tariffs
- s. Monthly Jobs Report October 2025
- t. Labour Focus November 2025
- u. Enbridge Regarding 2024 Utility Earning and Disposition of Deferral Variance

12. CLOSED SESSION

Item 13a: Human Resources

Pursuant to the Municipal Act 2001, c. 25:

Section 239(2) (b) regarding an identifiable individual, or municipal employee

13. CONFIRMING BY-LAW

14. ADJOURNMENT



Public works report for December 2025 council meeting

WATER

We will be reading water meters this month.
More water meters have been exchanged, as per our upgrade program.
Our samples have been tested with no issues.

Wastewater

The lagoons have been switched over from one to the other.
No issues have been reported with our lagoon samples.
We have repaired a partially plugged sewer pump at the East Station.
We have a pump at the west station with a longer run time than normal, indicating an issue with the pump.

Roads

We have applied for a pothole repair grant.
We will be receiving the results of the Yonge Street Rehabilitation Tender soon.
Snowplowing operations are operating how they should be.
The Public works staff removed the snowbanks along Ontario Street. This operation worked out well and we will continue to perform it. This is possible because we have the second tractor with the bucket and the extra staff member.

Sidewalks

The new tractor is working well in performing winter sidewalk operations.
Old tractor is available if needed in emergency situations, or to assist if needed.

Parks And Rec.

New flagpole installed at office.
Stan Darling Park is decorated with Holiday Lighting.
The truck was decorated for the Santa Clause Parade.

Health Centre

Boyes Construction has completed the new sewer drain in the section that was required.
When the new concrete is cured, the old flooring will be removed and new flooring installed.

AGENDA

Spencer is trained to cover Dan for any time that Dan needs off (Vacation/sick/etc.).

General

Public works is operating a reduced schedule for the holiday season as follows:

Dec 24/25 – 7 am to 11 am.

Dec. 25/25 to Jan. 2/26 – On call, water/sewer checks and samples, and winter operations of sidewalks.

Public works have the working schedule of who is on call and when each of us are for the holiday season.

Regards,

Derek Smith

Public Works, Foreman



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
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Winter Snow Removal Report

Date: December 15, 2025

PURPOSE: To provide Council with information regarding the snow removal delays that occurred in November and that Council receives this report for informational purposes.

SUMMARY OF EVENTS:

November 10

The first snowfall in and around November 10, our snowplow drivers' father had passed away and is also the grandfather of Derrick Johnstone. Not an excuse, however we had to call to get a replacement driver that was not familiar with Burk's Falls. We have asked to have a spare driver ride with Fred to learn the route and Village.

Sunday November 30, 2025

It started to snow throughout the night of Sunday November 30th with about inches of snow by 9 am. Johnstone Construction started to plow the streets at 9:37 am and the truck broke down at 14:23 (2:23 pm) with a broken rear end that was broke by backing up the Main Street hill and too much torque caused the breakdown. Fred (our snowplow driver) went to Johnstone's yard to get the back-up truck. Part way to down the truck started to smoke and he took it back to the shop with a broken fuel line. Johnstone's mechanic was called in for the first breakdown to assess and make repairs. Fred drove another truck to Burk's Falls to continue snow removal operations when part way through the front snowplow blade broke. Derrick Johnstone brought his heavy duty pickup with a 16' angle blade dragging behind to assist with the snow removal operations while Fred used the loader.

Monday December 1, 2025

Monday morning Derek Smith talked with Fred regarding the issues with equipment and snow removal clean-up. He told me what had happened and that a welder and the mechanic were working on the truck and should have it ready to go sometime during the day, and it was down in Burk's Falls by midnight. Fred used the loader to clear as much snow to make the streets passable and sanded them with the truck. He ended up coming back with the half ton to complete the sanding operations.

Tuesday December 2, 2025

Fred started plowing and sanding the Streets in Burk's Falls at 02:11 and completed at 07:35. The streets completely cleared and sanded from the snow that had fallen Monday night.

Snow removal and sanding operation on:

Sunday November 30, 2025 – 09:37 to 14:23. Map below shows the mapping for the plow truck for the date and time noted above.



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TABLE
SNOW ACCUMULATION - ROADWAYS

Class of Highway	Depth	Time
1	2.5 cm	4 hours
2	5 cm	6 hours
3	8 cm	12 hours
4	8 cm	16 hours
5	10 cm	24 hours

O. Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (5)

Snow accumulation, roadways

4. (1) Subject to section 4.1, the standard for addressing snow accumulation on roadways is,
- (a) after becoming aware of the fact that the snow accumulation on a roadway is greater than the depth set out in the Table to this section, to deploy resources as soon as practicable to address the snow accumulation; and
 - (b) after the snow accumulation has ended, to address the snow accumulation so as to reduce the snow to a depth less than or equal to the depth set out in the Table within the time set out in the Table,
 - (i) to provide a minimum lane width of the lesser of three metres for each lane or the actual lane width, or
 - (ii) on a Class 4 or Class 5 highway with two lanes, to provide a total width of at least five metres. O. Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (1).
- (2) If the depth of snow accumulation on a roadway is less than or equal to the depth set out in the Table to this section, the roadway is deemed to be in a state of repair with respect to snow accumulation. O. Reg. 47/13, s. 4.
- (3) For the purposes of this section, the depth of snow accumulation on a roadway and, if applicable, lane width under clause (1) (b), may be determined in accordance with subsection (4) by a municipal employee, agent or contractor, whose duties or responsibilities include one or more of the following:
- 1. Patrolling highways.
 - 2. Performing highway maintenance activities.
 - 3. Supervising staff who perform activities described in paragraph 1 or 2. O. Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (2).
- (4) The depth of snow accumulation on a roadway and lane width may be determined by,
- (a) performing an actual measurement;
 - (b) monitoring the weather; or
 - (c) performing a visual estimate. O. Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (3).
- (5) For the purposes of this section, addressing snow accumulation on a roadway includes,
- (a) plowing the roadway;
 - (b) salting the roadway;
 - (c) applying abrasive materials to the roadway;
 - (d) applying other chemical or organic agents to the roadway;
 - (e) any combination of the methods described in clauses (a) to (d). O. Reg. 366/18, s. 5 (4).

✓ Search within this document

- (b) consisting of a bicycle lane or other bicycle facility; or
- (d) used by a municipality for snow storage. O. Reg. 366/18, s. 5 (4).



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The Village of Burk's Falls would have 24 hours to remove the snow after we have reached an accumulation of 10 cm (4 inches). Our records show that they were out at least until 2:23 and they were plowing with different equipment after that. We were within the standards; however, we aim for higher standards than the minimum standards. Since the breakdown of equipment there have been no other issues with snow removal and sanding operations.

Derrick Johnstone Construction encountered multiple equipment breakdowns during this time period. When I talked with Derrick, he assured me that they go over the equipment ahead of the winter season. We have asked Derrick Johnstone Construction to inform us of any breakdowns or delays in winter maintenance operations so we are aware and can answer any questions regarding operations.

Derek Smith
Public Works Foreman



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ARBFMA Manager's Report – December 2025

Date: December 15th, 2025

RECOMMENDATION

Accept this report as information.

BACKGROUND

November was a busy month for the ice surface and the Karl Crozier Room. November ice rental hours were up slightly (7 1/2 hrs.) from those generated November 2024. The December ice rental total hours from 2024 will be very hard to surpass in 2025, however staff anticipate another solid month to end the year.

The November Karl Crozier room rentals included the normal monthly rentals being Seniors exercise, Friends, Bingo, and Cadets. The extra room rentals in November included an ARBFAS Christmas Craft sale, Kids Christmas party, Bible Study Group and 1 birthday party.

ANALYSIS

- The Generator service was completed on Nov. 27th, 2025. The report mentions updating the cold weather starter. Staff have noticed it often takes 2 minutes to 5 minutes for the generator to start in the cold weather after a power outage. The cost of this work that will take place in 2026 and depending on the quoted price may need to be added to the budget process for 2026.
 - The fire inspection was completed on November 27th, 2025, and staff were instructed to move some of the items stored in the electrical room. It was also mentioned to staff that the hall doors may need to be replaced due to some adjustments made to the door over 15 years ago. Staff will need to get a quote for this work and depending on the cost, it too may be added to the 2026 budget.
 - The Burk's Falls Fire Department will reassess the capacity of the Karl Crozier room so the new capacity can be posted.
 - The issue with the clock module ended up being an issue with the power cord. Staff have had the modules fixed, replaced the power adapter, added a battery backup surge protector and secured the cords in a manner the public can't damage them while in use.
 - Staff have secured donations for Free Friday public skating until Jan 23rd, 2026. All of the Christmas public skating is also sponsored through private donations.
 - Staff have secured donations to offer free public skating on Family Day and through the March Break
 - Staff have confirmed that the Ontario Seniors Games have booked the ARBFMA for 2 full days of hockey in February 2026.
 - The glycol has been tested by our refrigeration mechanic.
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FINACIAL IMPACT

N/A

HUMAN RESOURCE IMPACT

N/A

OPTIONS

The Council accepts this report as information and discussion

Graham Smith
Graham Smith RRFA/CIT
ARBFMA Manager



General Government and Finance Advisory Committee Meeting

November 26, 2025, at 2:00 pm at 172 Ontario Street

Present: Mayor Chris Hope, Deputy Mayor Sean Cotton, Councillor Ashley Brandt, CAO-Clerk Denis Duguay and Treasurer Tammy Wylie, Public Works Foreman Derek Smith, Recording Secretary

Regrets: None

Delegations: None

1. The meeting was called to order at 1:59 pm by Chair A. Brandt
2. Disclosure of Pecuniary Interest: None
3. Adoption of Previous Meeting Minutes:
Moved by C. Hope - Seconded by D. Duguay
THEREFORE BE IT RESOLVED THAT the Village of Burk's Falls General Government and Finance Committee adopts the minutes of August 6, 2024 and August 27, 2024.
Carried.
4. Old Business: None
5. New business:
 - a) Review 2026 Draft Budget-
The Committee received and reviewed the draft 2026 budget. The Village has not yet received the 2026 levies; however, a significant increase is not anticipated.

A major project for 2026 will be the Yonge Street reconstruction, which will be supported by the OCIF and Gas Tax funding.

The Committee discussed allocating funds to a reserve for a potential crosswalk.

Funding for the upcoming election has also been included in the draft budget.

The Committee requested that the draft 2026 budget be presented to Council at their January 2026 meeting.

b) Review Draft Reserves Schedule-

The Committee reviewed the draft reserve schedule. Some line items will be removed for 2026 as the associated funds have been utilized.

6. Recommendations to Council:
 - a. Moved by C. Hope - Seconded by S. Cotton
That the General Government and Finance Advisory Committee recommend that Council review the Draft 2026 Budget at its regular meeting in January.
7. Date of Next Meeting: December 8 at 1:00pm
8. Meeting adjourned at 3:32 pm.

Signature of Chair- Ashley Brandt



General Government and Finance Advisory Committee Meeting

December 8, 2025, at 1:00 pm at 172 Ontario Street

Present: Mayor Chris Hope, Deputy Mayor Sean Cotton, Councillor Ashley Brandt, CAO-Clerk Denis Duguay and Treasurer Tammy Wylie, Recording Secretary

Regrets: None

Delegations: None

1. The meeting was called to order at 1:06 pm by Chair A. Brandt
2. Disclosure of Pecuniary Interest: None
3. Adoption of Previous Meeting Minutes:
Moved by S. Cotton - Seconded by C. Hope
THEREFORE BE IT RESOLVED THAT the Village of Burk's Falls General Government and Finance Committee adopts the minutes of November 26, 2025. Carried.
4. Old Business: None
5. New business:
 - a) Draft User Fees By-law
The Committee received and reviewed the draft User Fees By-law. Minor administrative updates were made and clarifying language added.

The Recording Secretary will have the Public Works Foreman review items on the Public Works page and add the appropriate rates in accordance with the by-law.

The Committee recommends that the amended draft by-law be submitted to Council for approval at the December 15, 2025 meeting.
6. Recommendations to Council:
 - a. Moved by S. Cotton - Seconded by C. Hope
That the General Government and Finance Advisory Committee recommend Council approve the 2025-2030 Fees By-law as presented. Carried.
7. Date of Next Meeting: At the call of the Chair
8. Meeting adjourned at 1:57 pm

Signature of Chair- Ashley Brandt

Village of Burk's Falls
Rates and Fees

By-law 2024 -26 Schedule A
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Building-Planning

Village of Burk's Falls	2025 Fee	2026 Fee	2027 Fee	2028 Fee	2029 Fee	2030 Fee	Tax
Building - Fees	-						
Driveway Permit Deposit	500.00	500.00	500.00	500.00	500.00	500.00	
Driveway Permit	200.00	200.00	200.00	200.00	200.00	200.00	
Change of Use permit	100.00	100.00	100.00	100.00	100.00	100.00	
Transfer Permit	100.00	100.00	100.00	100.00	100.00	100.00	
Searching of Records (building zoning compliance letters)	100.00	100.00	100.00	100.00	100.00	100.00	
Re-Inspection	100.00	100.00	100.00	100.00	100.00	100.00	
Pre-Site Inspection Fee	100.00	100.00	100.00	100.00	100.00	100.00	
Per Page for Review of Revised Plans or Plans Submitted with Application and No	50.00	50.00	50.00	50.00	50.00	50.00	
Letter of Compliance Issued Orders	50.00	50.00	50.00	50.00	50.00	50.00	
Per Page for Review of Revised Plans or Plans Submitted with Application and No	50.00	50.00	50.00	50.00	50.00	50.00	
Minimum fee for any major alteration to a dwelling	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	
Annual Permit Maintenance Fee- Commercial	300.00	300.00	300.00	300.00	300.00	300.00	
Annual Permit Maintenance Fee-Dwellings and Additions	250.00	250.00	250.00	250.00	250.00	250.00	
Annual Permit Maintenance Fee- Accessory Structures	200.00	200.00	200.00	200.00	200.00	250.00	
Residential Unit							
Single Storey House	200.00	200.00	200.00	200.00	200.00	200.00	
Two Storey House (1st floor)	200.00	200.00	200.00	200.00	200.00	200.00	
Each Additional Storey	100.00	100.00	100.00	100.00	100.00	100.00	
Attached Garage	55.00	55.00	55.00	55.00	55.00	55.00	
Cottage /Recreational Dwelling							
Dwelling with Basement	200.00	200.00	200.00	200.00	200.00	200.00	
Dwelling on Piers/Frost Wall	175.00	175.00	175.00	175.00	175.00	175.00	
Dwellings in Slab	175.00	175.00	175.00	175.00	175.00	175.00	
Each Additional Storey	100.00	100.00	100.00	100.00	100.00	100.00	
Garage/Farm Building							
Garage /Shed on Slab	40.00	40.00	40.00	40.00	40.00	40.00	
Garage/Shed no Floor	30.00	30.00	30.00	30.00	30.00	30.00	
Barns/Outbuilding Located on Assessed Lands	25.00	25.00	25.00	25.00	25.00	25.00	
Commercial-Industrial							
Based on Cost Price or 95.00 min per sq ft	95.00	95.00	95.00	95.00	95.00	95.00	
Renovations							
Based on Cost Price Estimates							

Building-Planning

Village of Burk's Falls	2025 Fee	2026 Fee	2027 Fee	2028 Fee	2029 Fee	2030 Fee	Tax
Decks/Porches/Additions	50.00	50.00	50.00	50.00	50.00	50.00	
Demolition Permits	5.00	5.00	5.00	5.00	5.00	5.00	
Planning & Development							
Zoning-General Standards Amendment Application	1,025.00	1025.00	1025.00	1025.00	1025.00	1025.00	
Minor Variance Application	512.50	512.00	512.00	512.00	512.00	512.00	
Review and Execution of Proposed Subdivision Agreement	5,125.00	5125.00	5125.00	5125.00	5125.00	5125.00	
Civic Addressing - Readdressing-New lot	50.00	50.00	50.00	50.00	50.00	50.00	
Planning - Preserving Agreement Administration fee	-	0.00	0.00	0.00	0.00	0.00	
Zoning By-law Amendment - Minor- Deposit	2,000.00	2000.00	2000.00	2000.00	2000.00	2000.00	
Zoning By-law Amendment - Minor- Fee + HST	945.00	945.00	945.00	945.00	945.00	945.00	
Zoning By-law Amend- Removing Holding (h) Designation- Fee+HST	1,000.00	1000.00	1000.00	1000.00	1000.00	1000.00	
Zoning By-law Amendment- Major Deposit	3,500.00	3500.00	3500.00	3500.00	3500.00	3500.00	
Zoning By-law Amendment- Major- Fee + HST	1,785.00	1785.00	1785.00	1785.00	1785.00	1785.00	
Deeming By-Law Deposit	1,200.00	1200.00	1200.00	1200.00	1200.00	1200.00	
Deeming By-Law- Fee + HST	300.00	300.00	300.00	300.00	300.00	300.00	
Severance Application (consents) - Fee Set by Planning Board		0.00	0.00	0.00	0.00	0.00	
Subdivision/Condo Application Deposit	12,000.00	12000.00	12000.00	12000.00	12000.00	12000.00	
Subdivision/Condo Application- Fee + HST	2,730.00	2730.00	2730.00	2730.00	2730.00	2730.00	
Official Plan Amendment- Deposit	4,500.00	4500.00	4500.00	4500.00	4500.00	4500.00	
Official Plan Amendment - Fee + HST	1,680.00	1680.00	1680.00	1680.00	1680.00	1680.00	
Official Plan & Zoning By-Law Amendment- Deposit	6,000.00	6000.00	6000.00	6000.00	6000.00	6000.00	
Official Plan & Zoning By-law Amendment -Fee- HST	1,900.00	1900.00	1900.00	1900.00	1900.00	1900.00	
Site Plan Agreement- Minor- Deposit	2,000.00	2000.00	2000.00	2000.00	2000.00	2000.00	
Site Plan Agreement- Minor- Fee+ HST	945.00	945.00	945.00	945.00	945.00	945.00	
Site Plan Agreement- Major- Fee+ HST	7,000.00	7000.00	7000.00	7000.00	7000.00	7000.00	
Site Plan Agreement- Major- Minimum Fee + HST	1,900.00	1900.00	1900.00	1900.00	1900.00	1900.00	
Site Plan agreement- Major- Maximum Fee + HST	6,300.00	6300.00	6300.00	6300.00	6300.00	6300.00	
Site Plan Agreements- Amendment- Fee+ HST	520.00	520.00	520.00	520.00	520.00	520.00	
Pre-Consultation - 1st Meeting	-					0.00	
Pre-Consultation - 2nd & Subsequent Meeting (s) - fee + HST	210.00	210.00	210.00	210.00	210.00	210.00	
Encroachment Agreement Fee		200.00	200.00	200.00	200.00	200.00	

AGENDA

Village of Burk's Falls	2025 Fee	2026 Fee	2027 Fee	2028 Fee	2029 Fee	2030 Fee	Tax
Clerk Issued Documents -Licences							
Mobile Food Vendors, Markets and Hawker Peddlers							
Refreshment Vehicle	513.00	526.00	540.00	554.00	568.00	585.00	Exempt
Refreshment Vehicle that are Pulled or Pushed by Human, Muscular Power	256.25	263.00	270.00	277.00	284.00	291.00	Exempt
Vendor	40.00	41.00	42.00	43.00	44.00	45.00	Exempt
Mobile Food Vendor Daily Permit	60.00	62.00	64.00	66.00	68.00	70.00	Exempt
Hawker and Peddler Resident	500.00	513.00	526.00	540.00	554.00	568.00	Exempt
Hawker and Peddler Non Resident for 10x10 Space	600.00	616.00	632.00	648.00	665.00	682.00	Exempt
Hawker Peddler Additional 10x10 Space	300.00	308.00	316.00	324.00	332.00	341.00	Exempt
Pawnshop		200.00	206.00	212.00	218.00	224.00	Exempt
Special Event		100.00	103.00	106.00	1.09	112.00	Exempt
Taxi	51.30	53.00	54.00	55.00	56.00	57.00	Exempt
Other							
Burial Permits- Non Resident	10.00	10.00	10.00	10.00	10.00	10.00	Exempt
Facsimile	2.05	2.00	2.00	2.00	2.00	2.00	Exempt
Photocopying/Printing Colour - Per Page	0.51	0.50	0.50	0.50	0.55	0.55	Exempt
Photocopying/ Printing Black and White - Per Page	0.26	0.25	0.25	0.25	0.30	0.30	Exempt
Commissioner of Oaths	20.52	21.00	22.00	23.00	24.00	25.00	Exempt
Certified Copy of a Document	20.52	21.00	22.00	23.00	24.00	25.00	Exempt
Register Document on Title- actual legal fee	-	-	-	-	-	-	
Remove/Release Document from Title - actual legal fee	-	-	-	-	-	-	
General Letters- Confirmation of Fees Paid	20.00	20.00	20.00	20.00	20.00	20.00	Exempt
Title Search	-	-	-	-	-	-	Exempt
Municipal Pins	5.13	5.00	5.00	5.00	5.00	5.00	Exempt
Official Plan Copy	35.91	37.00	38.00	39.00	40.00	41.00	Exempt
Garbage Tags	3.08	3.00	3.00	3.00	3.00	3.00	Exempt
Freedom of Information Request (FOI) - Application Fee	5.00	5.00	5.00	5.00	5.00	5.00	Exempt
Record Search (15 minute periods)	35.91	36.00	37.00	38.00	39.00	40.00	Exempt
Genealogy Search (15 minute period)	35.88	37.00	38.00	39.00	40.00	41.00	Exempt
Liquor Licence Approval from Council	51.30	53.00	54.00	55.00	56.00	57.00	Exempt

AGENDA

Village of Burk's Falls	2025 Fee	2026 Fee	2027 Fee	2028 Fee	2029 Fee	2030 Fee	Tax	Unit
Corporate								
Interest on Overdue Accounts (per month)	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	Exempt	per month
Tax Department								
Tax Certificate	75.00	77.00	79.00	81.00	83.00	85.00	HST	
Building/Zoning Compliance	125.00	128.00	131.00	134.00	137.00	140.00	HST	
Tax Bill Reprint/Confirmation of Annual Taxes Paid	20.00	21.00	22.00	23.00	24.00	25.00	Exempt	
Extension Agreement	300.00	308.00	316.00	324.00	332.00	341.00	HST	
Tax Sale Procedures - Cost Recovery + 25%	-					0.00		
Tax Sale Package	10.26	20.00	25.00	31.00	38.00	47.00	Exempt	
Registered Letter	30.78	32.00	33.00	34.00	35.00	36.00	HST	
Corporate								
Preauthorized Debit Returned by Bank	46.17	47.00	48.00	49.00	50.00	51.00	Exempt	each
NSF Cheque Fee	46.17	47.00	48.00	49.00	50.00	51.00	Exempt	each

AGENDA

[illegible]

AGENDA

Village of Burk's Falls	2025 /2026 Fee	2026/2027 Fee	2027/2028 Fee	2028/2029 Fees	2029/2030	2030/2031	Tax	Unit
Hall and Kitchen Flat Rates								
Hall Rental	256.00	262.00	269.00	277.00	285.00	294.00	Incl.	8 hours
Hall, Kitchen and Bar Rental	308.00	315.00	323.00	333.00	343.00	354.00	Incl.	8 hours
Seniors Program	115.75	118.46	121.42	125.06	128.82	132.68	Incl.	8 hours
Kitchen Only Commercial Use	112.75	115.57	118.46	122.01	126.00	129.00	Incl.	8 hours
Excessive Clean Up	65.00	65.00	70.00	70.00	75.00	75.00	Incl.	
Hall and Kitchen Hourly Rates								
Non Profit Meeting	34.00	35.00	36.00	37.00	38.00	39.00	Incl.	1 hour
Public Meeting	56.00	57.00	58.00	60.00	62.00	64.00	Incl.	1 hour
Exercise Class	44.00	45.00	46.00	47.00	49.00	51.00	Incl.	1 hour
Kitchen	26.00	27.00	28.00	29.00	29.00	30.00	Incl.	1 hour
Excessive Clean Up	65.00	65.00	70.00	70.00	75.00	75.00	Incl.	
Arena Floor Rates								
Event Rate	410.00	420.00	430.00	443.00	457.00	471.00	Incl.	8 hours
Arena Floor	59.00	60.00	62.00	64.00	66.00	68.00	Incl.	1 hour
Winter Ice September - March								
Prime Time Ice	126.00	129.00	132.00	136.00	140.00	145.00	Incl.	1 hour
Prime Time Ice (1-4 Skaters)	97.00	89.00	91.00	94.00	97.00	100.00		
Last Minute Ice	100.00	105.00	105.00	105.00	111.00	115.00	Incl.	1 hour
Saturday Ice Time	84.00	86.00	88.00	90.00	94.00	96.00	Incl.	1 hour
Non Prime Ice- Mon-Fri	84.00	86.00	88.00	90.00	94.00	96.00	Incl.	1 hour
Non Prime 1-4 Skaters	44.00	46.00	48.00	50.00	49.00	51.00	Incl.	1 hour
Additional Skaters After 4	10.00	10.00	10.00	10.00	10.00	10.00	Incl.	1 hour
Local Minor Sports	99.94	102.44	105.00	108.15	111.39	114.74	Incl.	1 hour
Local Men's Leagues	168.10	172.30	176.61	181.91	186.46	192.05	Incl.	1 hour
Commercial Rate	210.13	215.38	220.76	227.39	235.00	242.00	Incl.	1 hour
Summer Ice July - August								
Prime Time Ice	158.00	162.00	166.00	171.00	176.00	181.00	Incl.	1 hour
Commercial Rate	209.10	214.33	219.69	226.28	293.00	302.00	Incl.	1 hour
Saturday Ice Time	84.00	86.00	88.00	91.00	94.00	96.00	Incl.	1 hour
Summer Sports Camps/Schools	199.88	204.87	209.99	209.99	223.00	230.00	Incl.	1 hour

AGENDA

Cemetery

Village of Burk's Falls	2025 Fee	2025 Perpetual Care Fee	2025 Net Fee	2026 Fee	2026 Perpetual Care Fee	2026 Net Fee	2027 Fee	2027 Perpetual Care Fee	2027 Net Fee	2028 Fee	2028 Perpetual Care Fee	2028 Net Fee	2029 Fee	2029 Perpetual Care Fee	2029 Net Fee	Tax	Unit
Perpetual Care Fees Regulated by the Province																	
Interment Rights																	
Plot- 10 x 4 Resident	428.82	290.00	718.82	439.97	290.00	729.97	451.41	290.00	741.41	463.15	290.00	753.15	475.19	290.00	765.19	HST	grave
Plot 10x4 Non Resident	859.10	343.64	1,202.74	881.44	352.58	1234.02	904.35	361.74	1266.09	927.87	371.15	1299.02	951.99	380.80	1332.79	HST	grave
Casket Burial	Fee increases as per third party contractor																burial
Casket Burial- Stat and Weekend	Fee increases as per third party contractor																
Cremation Burial Resident	208.42	-	208.42	213.84	-	213.84	219.40	-	219.40	225.10	-	225.10	230.95	-	230.95	HST	burial
Cremation Burial Non Resident	208.42	-	208.42	213.84	-	213.84	219.40	-	219.40	225.10	-	225.10	230.95	-	230.95	HST	burial
Cremation Administration Fee	35.00	-	35.00	35.91	-	35.91	36.84	-	35.84	36.77	-	36.77	37.73	-	37.73		
Weekend Surcharge	279.74	-	279.74	287.01	-	287.01	294.47	-	294.47	302.13	-	302.13	309.99	-	309.99	HST	burial
Winter Vault	175.00		175.00	179.55	-	179.55	184.22	-	184.22	189.01	-	189.01	193.92	-	193.92	HST	burial
Staking Fee	78.80		78.80	80.85	-	80.85	82.95	-	82.95	85.11	-	85.11	87.32	-	87.32	HST	per event
Disinterment Fee Casket		-			Fee set and increase as per third party contractor						-			-		HST	per event
Disinterment Fee Cremation		-			Fee set and increase as per third party contractor						-			-		HST	per event
Monument Care & Maintenance																	
Flat Marker Less Than 173'2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	HST	each
Flat Marker Greater Than 173'2	-	100.00	-	-	100.00	-	-	100.00	-	-	100.00	-	-	100.00	-	HST	each
Upright Marker 1.22m or Less	-	200.00	-	-	200.00	-	-	200.00	-	-	200.00	-	-	200.00	-	HST	each
Upright Marker 1.22m or Greater	-	400.00	-	-	400.00	-	-	400.00	-	-	400.00	-	-	400.00	-	HST	each
Other Fees & Services																	
Transfer - Interment Rights	65.45	-	65.45	67.15	-	67.15	68.90	-	68.90	70.69	-	70.69	72.53	-	72.53	HST	each
Cornerstones	258.88	-	258.88	Fee increases as per third party contractor													each set

Public Works

Village of Burk's Falls	2025 Fee	2026 Fee	2027 Fee	2028 Fee	2029 Fee	2030 Fee	Tax	Unit
Water								
Installation of Temporary Hydrant Connection Costs	2 hours at applicable rate	2 hours at applicable rate	2 hours at applicable rate	2 hours at applicable rate	2 hours at applicable rate	2 hours at applicable rate	HST	2 hrs
Unauthorized operation of Fire Hydrant	513.00	526.00	540.00	554.00	568.00	583.00	HST	
Bulk Water Cost Per 1,000 Gallons	10.00	15.00	15.00	16.00	16.00	17.00	Exempt	1,000 gal
Surcharge \$75 Per Fill	75.00	75.00	75.00	75.00	75.00	75.00		Per Fill
Notice of Disconnection by Registered Letter	30.78	32.00	33.00	34.00	35.00	36.00	HST	
Disconnection of Water Service During Regular Hours	102.60	105.00	108.00	111.00	114.00	117.00	HST	
Reconnection of Water Services During Regular Hours	102.60	105.00	108.00	111.00	114.00	117.00	HST	
Disconnection of Water Service After Regular Hours	246.24	253.00	260.00	267.00	275.00	283.00	HST	
Reconnection of Water Service After Regular Hours	246.24	253.00	260.00	267.00	275.00	283.00	HST	
Water Service Connection for BF Residents	-	-	-	-	-	-	HST	
1" line	51.30	53.00	54.00	55.00	56.00	58.00	HST	
2" line	102.60	105.00	108.00	111.00	114.00	117.00	HST	
4" line	205.20	211.00	216.00	222.00	228.00	235.00	HST	
Application Fee- Water Service Connection for Non Residents	-	-	-	-	-	-	HST	
1" line	820.80	842.00	864.00	886.00	909.00	936.00	HST	
2" line	1,026.00	1,053.00	1,080.00	1,108.00	1,137.00	1,171.00	HST	
4" line	1,539.00	1,579.00	1,620.00	1,662.00	1,705.00	1,756.00	HST	
Materials or Services Purchased	Full cost recovery					-	HST	

Public Works

Village of Burk's Falls	2025 Fee	2026 Fee	2027 Fee	2028 Fee	2029 Fee	2030 Fee	Tax	Unit
Hydrant Maintenance on Private Property	102.60	105.00	108.00	111.00	114.00	117.00	HST	year/hydrant
Repairs to Damaged Hydrant	Full cost recovery					-	HST	
Obstruction of Curb Stop- plus disconnect fee	25.65	26.00	27.00	28.00	29.00	30.00	HST	1x every 4
Fire Flow Testing (hydrant in private property)	Full cost recovery					-	HST	
Thawing Water Service	Full cost recovery					-	HST	
Seal Reinstalling or Water Meter Tamper Proofing Fee	51.30	53.00	54.00	55.00	56.00	58.00	HST	
Non-Connection Fee	51.30	52.00	54.00	55.00	56.00	58.00	HST	per month
Installation of Cross Connection Backflow Prevention						-		
Account Charges							HST	
Late Payment	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	HST	month
Late Payment Per Annum	15%	15%	15%	15%	15%	15%	HST	
Returned Cheque	46.17	47.00	48.00	49.00	50.00	52.00	HST	
Final Meter Read (BF Residents)	51.30	75.00	75.00	75.00	75.00	75.00	Exempt	
Final Meter Read (Non Residents)		100.00	100.00	100.00	100.00	100.00	Exempt	
Replace Damaged Water Meters							HST	
Return for Inspection or Meter Installation (per occurrence)	76.95	79.00	81.00	83.00	85.00	88.00	HST	
Illegal Water Connection							HST	
First Offence	563.75	578.00	593.00	608.00	623.00	642.00	HST	
Second Offence	1,127.50	1,157.00	1,187.00	1,218.00	1,250.00	1,288.00	HST	
Third Offence	2,255.00	2,314.00	2,374.00	2,436.00	2,499.00	2,574.00	HST	
Water Leak							HST	
Inspection	-	0	0	0	0		HST	1 time free
Inspection Re-Occurrence	76.95	79.00	81.00	83.00	85.00	88.00	HST	
Check for Accuracy (30 day period)	76.95	79.00	81.00	83.00	85.00	88.00	HST	
Other							HST	
Staff /Operator Labour	66.69	68.00	70.00	72.00	74.00	76.00	HST	

AGENDA

Village of Burk's Falls	2025 Fee	2026 Fee	2027 Fee	2028 Fee	2029 Fee	2030 Fee	Tax
Animal Control							
Dog License Intact	15.00	20.00	20.00	20.00	20.00	20.00	Exempt
Dog License- Spayed/Neutered	13.00	18.00	18.00	18.00	18.00	18.00	Exempt
Dog Tag Replacement	5.13	5.00	5.00	5.00	5.00	5.00	Exempt
By-Law Administrative Fees							
Late Payment Fee (45 Days)	25.00	25.00	25.00	25.00	25.00	25.00	Exempt
MTO Plate Denial Fee	20.00	20.00	20.00	20.00	20.00	20.00	Exempt
MTO Search Fee	10.00	10.00	10.00	10.00	10.00	10.00	Exempt
Screening Non-appearance Fee	50.00	50.00	50.00	50.00	50.00	50.00	Exempt
Hearing Non-appearance Fee	150.00	150.00	150.00	150.00	150.00	150.00	Exempt
Registered Letter	-	32.00	33.00	34.00	35.00	36.00	HST

Non-Controlled Village Fees

Village of Burk's Falls	2025 Fee	2026 Fee	2027 Fee	2028 Fee	2029 Fee	2030 Fee	Tax
Waste Management							
Construction, Demolition & Agricultural Materials							
Minimal Fee- Waste Other Than Non-Recyclable Garbage	5.00	5.00	5.00	5.00	5.00		
1/2 Ton Truck (less than 50%)	30.00	30.00	30.00	30.00	30.00		
1/2 Ton Truck (more than 50%)	70.00	70.00	70.00	70.00	70.00		
Utility Trailer Based on \$1.00 Per Cubic Foot	1.00/ft3	1.00/ft3	1.00/ft3	1.00/ft3	1.00/ft3		
Tandem-Dump Truck	500.00	500.00	500.00	500.00	500.00		
Tri-Axle- Dump Truck	600.00	600.00	600.00	600.00	600.00		
20 Yard Container	500.00	500.00	500.00	500.00	500.00		
20 Yard Container	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00		
Non-Recyclable Waste							
Per Bag- Max 30"x36" or 128 Litres	3.00	3.00	3.00	3.00	3.00		
Per Bag- Max 35"x50" or 205 Litres	5.00	5.00	5.00	5.00	5.00		
1/2 Ton Truck	150.00	150.00	150.00	150.00	150.00		
Tandem-Dump Truck	500.00	500.00	500.00	500.00	500.00		
Tri-Axle- Dump Truck	600.00	600.00	600.00	600.00	600.00		
20 Yard Container	500.00	500.00	500.00	500.00	500.00		
40 Yard Container	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00		
Appliances-Refrigerator, Freezer, Air Conditioners etc							
Tagged and Freon Removed	5.00	5.00	5.00	5.00	5.00		
Untagged	25.00	25.00	25.00	25.00	25.00		
Bulky Items							
Chair, Loveseat, etc. (each)	7.00	7.00	7.00	7.00	7.00		
Sofa (each)	10.00	10.00	10.00	10.00	10.00		
Mattress, Boxspring (each)	25.00	25.00	25.00	25.00	25.00		
Boat- Per Foot	3.00/ft	3.00/ft	3.00/ft	3.00/ft	3.00/ft		
Yard Waste & Brush- Grass Clippings, Leaves, Brush etc							
Per Bag/Bin	2.00	2.00	2.00	2.00	2.00		
1/2 Ton Truck (low 40%)	5.00	5.00	5.00	5.00	5.00		
1/2 Ton Truck (heavy 100%)	10.00	10.00	10.00	10.00	10.00		
AGCO Required Licences							
Bingo (Regular)	3% of prize value	3% of prize value	3% of prize value	3% of prize value	3% of prize value	3% of prize value	Exempt

Non-Controlled Village Fees

Village of Burk's Falls	2025 Fee	2026 Fee	2027 Fee	2028 Fee	2029 Fee	2030 Fee	Tax
Bazaar Gaming Event	\$10 per wheel, 3 wheels max	\$10 per wheel, 3 wheels max	\$10 per wheel, 3 wheels max	\$10 per wheel, 3 wheels max	\$10 per wheel, 3 wheels max	\$10 per wheel, 3 wheels max	Exempt
Break Open Ticket	3% of prizes for bingo 3% of prizes for raffle, \$10 per wheel of fortune per day	3% of prizes for bingo 3% of prizes for raffle, \$10 per wheel of fortune per day	3% of prizes for bingo 3% of prizes for raffle, \$10 per wheel of fortune per day	3% of prizes for bingo 3% of prizes for raffle, \$10 per wheel of fortune per day	3% of prizes for bingo 3% of prizes for raffle, \$10 per wheel of fortune per day	3% of prizes for bingo 3% of prizes for raffle, \$10 per wheel of fortune per day	Exempt
Raffle	3% of total prizes	3% of total prizes	3% of total prizes	3% of total prizes	3% of total prizes	3% of total prizes	Exempt



Rural Youth Group Committee Meeting

December 1, 2025, at 5:30pm at 172 Ontario Street

Present: Chair Barry Burton, Co-Chair Ashley Brandt, Mayor Chris Hope, Jeannette Godfrey, Recording Secretary

Guests: None

Regrets: Mary Thomson, Corrine Penstone

Delegations: None

1. The meeting was called to order at 5:32pm by Chair B. Burton
2. **Land Acknowledgement:**
Co-Chair A. Brandt provided the Land Acknowledgement for the Committee.
3. **Disclosure of Interest:**
None
4. **Acceptance of the Agenda:**
Moved by C. Hope - Seconded by A. Brandt
THEREFORE, BE IT RESOLVED THAT the Rural Youth Group approves the agenda of the meeting for December 1, 2025.
Carried.
5. **Adoption of Previous Meeting Minutes:**
Moved by C. Hope - Seconded by J. Godfrey
THEREFORE, BE IT RESOLVED THAT the Rural Youth Group approves the minutes of the meeting held on November 6, 2025.
Carried.
6. **Old Business:**
 - a) **Hiring of Youth Coordinator**
The advertisements for both the Youth Coordinator position and volunteer opportunities have been posted on the Village website, as well as on the Village and RYG Facebook pages. J. Godfrey will receive all expressions of interest, and any applications submitted to the Village Office will be forwarded to her.

Members reviewed the proposed interview questions. J. Godfrey, along with another committee member, will conduct the interviews. The results will be brought back to the Committee, with a final recommendation to be submitted to Council for approval.

The position description was not included in the initial posting; however, J. Godfrey will condense the approved version and submit it to the Recording Secretary for review and approval.

The Committee requested that the posting be shared more broadly. The Recording Secretary is asked to post the advertisement on Indeed and Agilec.

Chair B. Burton will explore the local digital papers to advertise, as well share with colleges.

b) Facility Rental

The landlord of the proposed space is currently away. The Committee has contacted a plumber to obtain pricing for the washroom renovations. Accessibility requirements and necessary inspections will also need to be completed.

The Recording Secretary advised the Committee that projects exceeding \$1,000.00 must follow the tender process.

Chair B. Burton provided preliminary costing for computers, gaming equipment, and related items.

c) Finance

One new donation was received from Burton Lighting in the amount of \$100.00. The Committee discussed the donor tree and whether any outstanding thank you letters remain to be sent. Chair B. Burton will look for the template previously used by the former Chair. If he is unable to locate it, he will reach out to the Recording Secretary or the Mayor for assistance.

d) Short Term Initiatives- Social Media, Communication

The Committee wishes to keep the Facebook page active. Co-Chair A. Brandt will forward proposed posts to the Recording Secretary for approval. (See recommendation to Council.)

Results of Call for Committee Members

No expressions of interest were received. Chair B. Burton noted one potential volunteer. The Committee will develop a volunteer form, and Chair B. Burton will request a template from Clearview Township.

e) 6 Month Budget

A discussion took place regarding the minimum required hours of work, specifically as it pertains to meetings. The Recording Secretary is asked to consult with HR regarding the minimum number of working hours.

7. New Business:

a) Attracting Volunteers

Chair B. Burton will review the materials provided by the former Chair. Based on this, J. Godfrey and the Chair will contact individuals who previously expressed interest in volunteering to inform them of the current call for volunteers. The Committee also discussed volunteers and insurance requirements. The Recording Secretary was asked to seek clarification on individuals volunteering their time to assist with centre related tasks (e.g. painting and decorating).

b) Review of Youth Centre TO DO list

Chair B. Burton reviewed and updated the To-Do list.

c) Naming of the Centre

Due to meeting attendance, this item was deferred to the next meeting.

Other- Council provided resolution 2025-272 stating: *“That the Rural Youth Group host up to two youth-focused workshops per month until such time as the permanent Youth Centre is operational, subject to available resources and space.”* Chair B. Burton will contact the CAO-Clerk to provide clarification. Mayor C. Hope will follow up with Council.

8. Recommendations to Council

Moved by A. Brandt – Seconded by C. Hope

THEREFORE, BE IT RESOLVED THAT the Rural Youth Group Committee recommends the following to Council:

a) That Council permit members of the Rural Youth Group (M. Thomson, J. Godfrey, C. Penstone, Councillor A. Brandt, Recording Secretary) to post 10-15 preapproved posts to the RYG Facebook page to keep it active. Posts will be inspirational and motivational in nature as well share local youth related events.

9. Date of Next Meeting: January 12, 2026, at 5:30pm

10. Meeting adjourned at 6:50pm.

Signature of Chair

Moved By: SC Date: August 19, 2025
Seconded By: AB Resolution # 2025- 272

That Council for the Village of Burk's Falls hereby adopts the draft minutes of the Rural Youth Advisory Committee of August 7, 2025;

1. That the Rural Youth Group host up to two youth-focused workshops per month until such time as the permanent youth Centre is operational, subject to available resources and space;

And further that the workshops may include mentoring sessions, skill development, arts and culture, guest speakers, and other programming aligned with the committee's mandate.

2. The Terms of Reference for the Advisor Group are developed by the Committee and approved by the Council. *in approval -*

3. Members of the Advisor Group are appointed by Council.

4. Agendas and minutes for all meetings are required.

Recorded Vote requested by: _____

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Chris Hope	for / opposed
Nancy Kyte	for / opposed

6
Carried Defeated Deferred

Pecuniary Interest declared by:

Mayo



MAGNETAWAN LIONS CLUB

BOX 250, MAGNETAWAN, ONTARIO P0A 1P0

November 22, 2025

Members of Council
The Village of Burk's Falls
172 Ontario Street
P.O. Box 160
Burk's Falls, ON
P0A 1C0

Dear Members of Council;

For 58 years the Magnetawan Lions Club has provided swimming lessons at the Centennial Park beach in our town. Each year children are offered the chance to learn and improve their swimming skills in a safe, controlled environment at no cost to their parents. This summer 138 children were registered for the three week program, administered by four instructors certified by Lifesaving Society Ontario. Our participants were not only residents of Magnetawan but were summer visitors and from neighbouring municipalities. This year 19 children came from the Village of Burk's Falls.

This swimming program is a major service provided by our club and is also one of the most significant expenses we must fundraise for each year. Lifesaving Society Ontario registration and instructor wages have escalated with total costs now approaching \$14,000. annually. The Magnetawan Lions Club respectfully asks that Council for the Village of Burk's Falls consider a donation on behalf of their residents to aid us in continuing what is an important part of your children's education and wellbeing.

Yours truly,

A handwritten signature in blue ink, appearing to read "Eric Langford".

Eric Langford
President
Magnetawan Lions Club



Consumer Price Index by product group, monthly, percentage change, not seasonally adjusted, Canada, provinces, Whitehorse, Yellowknife and Iqaluit^{1, 2, 3}

Frequency: Monthly

[? Help](#)

Table: 18-10-0004-13

Save my customizations

Release date: 2025-11-17

Geography: Canada, Province or territory, Census subdivision, Census metropolitan area, Census metropolitan area part

▼ Customize table

Geography :

Reference period

Ontario

Time :

October

2025

Apply

Add/Remove data



Download options

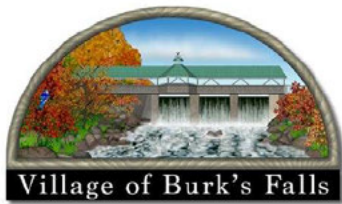
Didn't find what you're looking for? [View related tables, including other calculations and frequencies](#)

Showing 27 records

Filter

Reset

Geography	Ontario (map)				
Products and product groups ^{3, 4}	October 2024	September 2025	October 2025	September 2025 to October 2025	October 2024 to October 2025
	2002=100			Percentage change	
All-items	163.5	166.1	166.4	0.2	1.8
Food ⁵	193.1	199.9	199.5	-0.2	3.3
Shelter ⁶	187.7	189.5	189.9	0.2	1.2
Household operations, furnishings and equipment	133.9	138.4	138.7	0.2	3.6
Clothing and footwear	93.3	91.1	92.5	1.5	-0.9
Transportation	170.5	171.3	170.6	-0.4	0.1
Health and personal care	155.0	157.9	157.4	-0.3	1.5
Recreation, education and reading	127.7	129.8	130.7	0.7	2.3
Alcoholic beverages, tobacco products and recreational cannabis	196.6	198.7	198.5	-0.1	1.0
All-items excluding food	158.6	160.5	160.8	0.2	1.4
All-items excluding food and energy ⁷	155.3	157.9	158.8	0.6	2.3
All-items excluding mortgage interest cost



2026

January

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February

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1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March

S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

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28	29	30				

July

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19	20	21	22	23	24	25
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August

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						1
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9	10	11	12	13	14	15
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23	24	25	26	27	28	29
30	31					

September

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		1	2	3	4	5
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27	28	29	30			

October

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4	5	6	7	8	9	10
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

S	M	T	W	T	F	S
		1	2	3	4	5
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street Box 160 Burk's Falls ON P: 705-382-3138 F: 705-382-2273 www.burksfalls.net

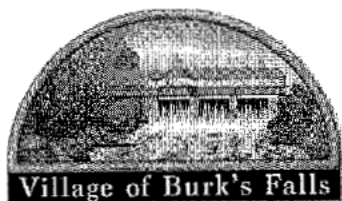
2025 Municipal Donation Requests Approved

Organization	Request
Land of Lakes Public School	\$50.00- Grade 8 Trip
Almaguin Highlands Secondary School	\$200.00- Graduation Bursary
Women's Own Resource Centre	\$479.50
Agricultural Society	\$1500.00- Fair
Agricultural Society	\$1271.81- Fair Bouncy Castle
Historical Society	\$5000.00
Burk's Falls Santa Claus Parade	\$250.00
Royal Canadian Army Cadets Corps 3133	Continued Use of Krozier Hall and Sea-Can
Burk's Falls Lions Club	Use of Krozier Hall, Ball Diamonds
TOPS	Use of Health Centre Boardroom 1x per week, 1 hr

2026 Municipal Donation Requests

Organization	Request
Land of Lakes Public School	\$585.00- Three, One Hour Skating Time Slots at the Arena
Almaguin Highlands Secondary School	Graduation Bursary, No Amount Specified
Almaguin Pride	\$500.00
Royal Canadian Army Cadets Corps 3133	Continued Use of Krozier Hall and Sea-Can
Agricultural Society	\$3000.00
Historical Society	\$5000.00
Santa Claus Parade	No Amount Specified
Almaguin Highlands Special Olympics	No Amount Specified
TOPS	Use of Health Centre Boardroom 1x per week, 1 hr

Oct 27/25



Municipal Donation Request Application

Application Deadline October 31

Applicant Information	
Application Date	Oct 28/25
Name of Community Group	Quinn, Ryan, B.F. Ag Soc
Contact Person	WILMA ROBERT
Email Address	
Telephone	
Mailing Address	

How many years has your group or organization been in service? Click or tap here to enter text. 144

Does your group have its own bank account? ☒ yes ☐ no

Is your group based in The Village of Burk's Falls or serve its residents? ☒ yes ☐ no

Is your group an incorporated non-profit community group? ☒ yes ☐ no

Please indicate whether you are seeking a one-time donation of a Grant (monetary): Click or tap here to enter text. YES

Please indicate whether you are seeking a one-time donation for In-Kind service or resource: Click or tap here to enter text. One time donation of \$3,000.

Please indicate whether you are seeking an on-going donation for In-Kind service or resource: Click or tap here to enter text.

If the request is for an on-going donation, please provide complete details of: municipal resource or service being requested, the frequency or the total number of uses per year and length of time for each use: Click or tap here to enter text.

How will the funds/service be used? Provide sufficient detail that includes a general overview of the organization, its mission, the purpose of the funds or In-Kind use, the overall objective, and the benefits to the rate payers of Burk's Falls. For an In-Kind request, please provide complete details of what is being requested including which municipal resources are involved and specifically how they are to be used: *Click or tap here to enter text.*

Our mission is to put on a fall fair and the entertainment, prizes for entrants. It is for the whole community.

If the request is for the one time or on-going In-Kind use of a municipal service or resource, please provide details of insurance coverage that you currently have or will have in place for the event or on-going use and confirm that adding the municipality as an additional named insured can be done. *Click or tap here to enter text.*

The insurance is with co-operators and can be shared with B.F.

How does your application align with the Villages policy statement? *Click or tap here to enter text.*

further community needs.

What fundraising efforts have been initiated prior to this request for the purpose above? *Click or tap here to enter text.*

Bingo every month, craft sale, Easter egg drop.

If the request is for a grant, how much is being requested from the Municipality? \$ *Click or tap here to enter text.*

3000.00

How much funding is the organization providing for the purpose? *Click or tap here to enter text.*

How much funding is coming from other sources? *Click or tap here to enter text.*

1500.00

Thank you for your application. Applications will be reviewed during the annual budgeting process. After Council has made a decision, applicants will be informed in writing the status of their applications.

For Office Use Only	
Date application was received	
Was the application completed in full?	
Will the grant serve the Village residents?	
Does application meet all the criteria to be forwarded to Council?	
What is the cost of the one-time use of municipal resources?	
What is the total cost of the on-going use of the municipal resource?	

* In the case of an emergency request, approval may be granted at the discretion of the CAO.



Municipal Donation Request Application

Application Deadline October 31

Applicant Information	
Application Date	Oct. 30, 2025
Name of Community Group	Almaquin Highlands Secondary School
Contact Person	Courtney Berger or Lisa Ferrante
Email Address	
Telephone	
Mailing Address	

How many years has your group or organization been in service? Click or tap here to enter text. 16 years

Does your group have its own bank account? ☒ yes ☐ no

Is your group based in The Village of Burk's Falls or serve its residents? ☒ yes ☐ no

Is your group an incorporated non-profit community group? ☐ yes ☐ no

Public School?

Please indicate whether you are seeking a one-time donation of a Grant (monetary): Click or tap here to enter text.

A bursary for a Burks Falls student

Please indicate whether you are seeking a one-time donation for In-Kind service or resource:

Click or tap here to enter text.

A bursary to be presented at Graduation.

Please indicate whether you are seeking an on-going donation for In-Kind service or resource:

Click or tap here to enter text.

A Yearly Graduation bursary would be great!

If the request is for an on-going donation, please provide complete details of: municipal resource or service being requested, the frequency or the total number of uses per year and length of time for each use: Click or tap here to enter text.

1x per year in June / at Graduation

How will the funds/service be used? Provide sufficient detail that includes a general overview of the organization, its mission, the purpose of the funds or In-Kind use, the overall objective, and the benefits to the rate payers of Burk's Falls. For an In-Kind request, please provide complete details of what is being requested including which municipal resources are involved and specifically how they are to be used: Click or tap here to enter text.

funds can be applied to college / university costs / books / living expenses.
If the request is for the one time or on-going In-Kind use of a municipal service or resource, please provide details of insurance coverage that you currently have or will have in place for the event or on-going use and confirm that adding the municipality as an additional named insured can be done. Click or tap here to enter text. (it can be applied directly to account at N/A)

How does your application align with the Villages policy statement? Click or tap here to enter text. Not for profit - for post secondary education support for graduate from (institution of your choice) like Bulls Lake area.
What fundraising efforts have been initiated prior to this request for the purpose above? Click or tap here to enter text.

Students are encouraged to work, save and apply to scholarships.
If the request is for a grant, how much is being requested from the Municipality? \$ Click or tap here to enter text. \$5000 and various other efforts

Any donation amount for the recipient(s) helps.
How much funding is the organization providing for the purpose? Click or tap here to enter text. we try to generate support for graduates from our catchment areas / organizations / alumni
How much funding is coming from other sources? Click or tap here to enter text. unknown

Thank you for your application. Applications will be reviewed during the annual budgeting process. After Council has made a decision, applicants will be informed in writing the status of their applications.

For Office Use Only

Date application was received

Was the application completed in full?

Will the grant serve the Village residents?

Does application meet all the criteria to be forwarded to Council?

What is the cost of the one-time use of municipal resources?

What is the total cost of the on-going use of the municipal resource?

* In the case of an emergency request, approval may be granted at the discretion of the CAO.



Village of Burk's Falls

Members of Council

Dear Members of Council,

On behalf of the **Almaguin Pride Network**, I am writing to request a donation of **\$500** to support our 2025 community programming, outreach, and volunteer initiatives.

Who We Are

The **Almaguin Pride Network** is a volunteer-run grassroots organization serving the Almaguin Highlands. Our mission is to create meaningful impact at the local level while building a sustainable foundation for lasting change. We prioritize a person-first approach, offering support and resources to individuals seeking a safe and inclusive space to be themselves. We are committed to creating low- and no-barrier opportunities for connection and celebration across rural communities, where affirming spaces are often limited.

2025 Events & Initiatives

We have planned three events for 2025, and hope to add more as our organization gains momentum and funding dictates:

- **May 17** – *Steers & Queers* at the Northridge Inn, Sundridge
(Supported by the Ontario Arts Council Presenters Grant)
- **June 1** – *Pride Tea* at the Powassan United Church
- **August 16** – *3rd Annual Pride Party* at the Magnetawan Community Centre

In addition, we're launching three new region-wide initiatives:

- A **Pride Resource Brochure** featuring local supports and inclusive businesses
- An **Outreach Campaign** focused on visibility and education
- A **Volunteer Drive** to build local capacity and leadership

All events are **pay-what-you-can**, ensuring accessibility for all residents regardless of income.

Community Impact

Our programming promotes mental wellness, inclusion, and connection—particularly for residents in rural areas who may feel isolated. These events foster pride, joy, and belonging, and the positive effects extend to families, workplaces, and communities at large. We are participating in MAOHT Trans and Non Binary Task Force monthly meetings, collaborating with HANDS, CMHA and local schools and libraries.

In addition to hosting events, **Almaguin Pride** gives back to the community through local sponsorships, including:

- **November 25, 2024** – *Bowling for Toys* at Riverbowl, Burk's Falls
- **Summer 2025** – *Movie Sponsorship* at the Burk's Falls Towne Theatre
- **December 2025** – *Free Public Skate* at the Burk's Falls, Armour & Ryerson Arena

These activities reflect our commitment to supporting year-round community engagement, beyond Pride-specific events.

Alignment with Municipal Goals

Almaguin Pride offers inclusive social and cultural programming that enhances quality of life and supports mental well-being across diverse demographics. By investing in our initiatives, the municipality affirms its commitment to equity, inclusion, and community resilience while aligning with **Almaguin Pride's** strategic pillars of **Community, Sustainability, Education, and Visibility**. In addition, our events attract visitors from across the region, stimulating economic activity and promoting local businesses through sponsorships and prize donations, helping to circulate spending and boost tourism within the local economy.

Budget & Funding Request

We are seeking a **\$500 contribution** toward our **\$20,000 operating budget** for 2025.

Your support will help cover:

- Venue rentals, insurance, food, and supplies
- Artist/performer fees
- Printed materials (signage, brochures, advertising)
- Accessibility and outreach efforts

We are also supported by grants (Fierté Canada, Ontario Arts Council), community donations, and a GoFundMe campaign. As a fully volunteer-run group, all funds directly support program delivery.

In Closing

We deeply appreciate your consideration of our request. Your support will help us grow a more connected, inclusive Almaguin—where all residents can feel safe, seen, and celebrated.

Warm regards,

Tara Ratcliff

She/Her

Almaguin Pride Network
almaguinpride@gmail.com



Municipal Donation Request Application

Application Deadline October 31

Applicant Information	
Application Date	June 26th, 2025
Name of Community Group	Almaguin Pride Network
Contact Person	Tara Ratcliff
Email Address	almaguinpride@gmail.com
Telephone	[REDACTED]
Mailing Address	[REDACTED]

How many years has your group or organization been in service? Click or tap here to enter text. 3 years

Does your group have its own bank account? ☒ yes ☐ no

Is your group based in The Village of Burk's Falls or serve its residents? ☒ yes ☐ no

Is your group an incorporated non-profit community group? ☐ yes ☒ no

Please indicate whether you are seeking a one-time donation of a Grant (monetary): Click or tap here to enter text.

Please indicate whether you are seeking a one-time donation for In-Kind service or resource: Click or tap here to enter text. Ideally to grow as a permanent community group, on going funding is requested.

Please indicate whether you are seeking an on-going donation for In-Kind service or resource: Click or tap here to enter text.

If the request is for an on-going donation, please provide complete details of: municipal resource or service being requested, the frequency or the total number of uses per year and length of time for each use: Click or tap here to enter text.

To provide on going supports and visibility for a vulnerable sector- outreach and education, collaboration with other community organizations, giving back in charitable means to intersectional causes (please see attached letter)

How will the funds/service be used? Provide sufficient detail that includes a general overview of the organization, its mission, the purpose of the funds or In-Kind use, the overall objective, and the benefits to the rate payers of Burk's Falls. For an In-Kind request, please provide complete details of what is being requested including which municipal resources are involved and specifically how they are to be used: Click or tap here to enter text.

Our Pillars of operation are Community, Sustainability, Education and Visibility. (please see attached letter)

If the request is for the one time or on-going In-Kind use of a municipal service or resource, please provide details of insurance coverage that you currently have or will have in place for the event or on-going use and confirm that adding the municipality as an additional named insured can be done. Click or tap here to enter text.

How does your application align with the Villages policy statement? Click or tap here to enter text.

Encourages strength in community and fosters inclusivity making our region for attractive for tourism \$
What fundraising efforts have been initiated prior to this request for the purpose above? Click or tap here to enter text. We have a Go Fund Me, make yearly funding requests from all Almaguin communities receive government program grants as well as door donations at hosted events.

If the request is for a grant, how much is being requested from the Municipality? \$ Click or tap here to enter text. \$500

How much funding is the organization providing for the purpose? Click or tap here to enter text.
Yearly operating budget is \$20,000

How much funding is coming from other sources? Click or tap here to enter text.
Each municipality is being asked to contribute \$500 to our yearly outreach operations

Thank you for your application. Applications will be reviewed during the annual budgeting process. After Council has made a decision, applicants will be informed in writing the status of their applications.

For Office Use Only	
Date application was received	
Was the application completed in full?	
Will the grant serve the Village residents?	
Does application meet all the criteria to be forwarded to Council?	
What is the cost of the one-time use of municipal resources?	
What is the total cost of the on-going use of the municipal resource?	

* In the case of an emergency request, approval may be granted at the discretion of the CAO.



Municipal Donation Request Application

Application Deadline October 31

Applicant Information	
Application Date	October 15, 2025
Name of Community Group	Royal Canadian Army Cadet Corps 3133 Algonquin Regiment
Contact Person	Mr. Jason McEathron / LCdr Nadine Leblond
Email Address	[REDACTED]
Telephone	
Mailing Address	

How many years has your group or organization been in service? ^{20 years} Click or tap here to enter text.

Does your group have its own bank account? ☒ yes ☐ no

Is your group based in The Village of Burk's Falls or serve its residents? ☒ yes ☐ no

Is your group an incorporated non-profit community group? ☒ yes ☐ no

Please indicate whether you are seeking a one-time donation of a Grant (monetary): Click or tap here to enter text. No

Please indicate whether you are seeking a one-time donation for In-Kind service or resource: Click or tap here to enter text. No

Please indicate whether you are seeking an on-going donation for In-Kind service or resource: Click or tap here to enter text. Yes

If the request is for an on-going donation, please provide complete details of: municipal resource or service being requested, the frequency or the total number of uses per year and length of time for each use: Click or tap here to enter text.

Continued support to use the upstairs of the Burks Falls Arena, weekly on Tuesdays and Thursdays, from 1830-2130Hrs, as well as the space for our Sea-Can storage already located at the Fair grounds.

Thank you for your ongoing support of this youth organization in our community.

How will the funds/service be used? Provide sufficient detail that includes a general overview of the organization, its mission, the purpose of the funds or In-Kind use, the overall objective, and the benefits to the rate payers of Burk's Falls. For an In-Kind request, please provide complete details of what is being requested including which municipal resources are involved and specifically how they are to be used: Click or tap here to enter text.

The Canadian Cadet Organization is a youth group that prepares youth to transition into adulthood. If the request is for the one time or on-going In-Kind use of a municipal service or resource, please provide details of insurance coverage that you currently have or will have in place for the event or on-going use and confirm that adding the municipality as an additional named insured can be done. Click or tap here to enter text.

We have insurance through the Army Cadet League.

How does your application align with the Villages policy statement? Click or tap here to enter text.

Supports our local youth

What fundraising efforts have been initiated prior to this request for the purpose above? Click or tap here to enter text.

Bottle returns, Nevada, Legion support

If the request is for a grant, how much is being requested from the Municipality? \$ Click or tap here to enter text.

N/A

How much funding is the organization providing for the purpose? Click or tap here to enter text.

\$500 Donation

How much funding is coming from other sources? Click or tap here to enter text.

Partnership with Department of National Defence

Thank you for your application. Applications will be reviewed during the annual budgeting process. After Council has made a decision, applicants will be informed in writing the status of their applications.

For Office Use Only	
Date application was received	October 15, 2025
Was the application completed in full?	
Will the grant serve the Village residents?	
Does application meet all the criteria to be forwarded to Council?	
What is the cost of the one-time use of municipal resources?	
What is the total cost of the on-going use of the municipal resource?	

* In the case of an emergency request, approval may be granted at the discretion of the CAO.



Municipal Donation Request Application

Application Deadline October 31

Applicant Information	
Application Date	October 16, 2025
Name of Community Group	Burk's Falls and District Historical Society
Contact Person	Diane Brandt, President [REDACTED]
Email Address	info@burksfallsdistricthis [REDACTED]
Telephone	[REDACTED]
Mailing Address	[REDACTED]

How many years has your group or organization been in service? 31 Years

Does your group have its own bank account? ☒ yes ☐ no

Is your group based in The Village of Burk's Falls or serve its residents? ☒ yes ☐ no

Is your group an incorporated non-profit community group? ☒ yes ☐ no

Please indicate whether you are seeking a one-time donation of a Grant (monetary): Yes

Please indicate whether you are seeking a one-time donation for In-Kind service or resource: No

Please indicate whether you are seeking an on-going donation for In-Kind service or resource: No

If the request is for an on-going donation, please provide complete details of municipal resource or service being requested, the frequency or the total number of uses per year and length of time for each use:

The Burk's Falls and District Historical Society requests a yearly donation of \$5,000 from the Municipality of the Village of Burk's Falls.

How will the funds/service be used? Provide sufficient detail that includes a general overview of the organization, its mission, the purpose of the funds or In-Kind use, the overall objective, and the benefits to the rate payers of Burk's Falls. For an In-Kind request, please provide complete details of what is being requested including which municipal resources are involved and specifically how they are to be used:

OBJECTIVES (as per Constitution): To restore, preserve and maintain the historic and cultural sites and building dedicated to the history of Burk's Falls and surrounding areas in the Province of Ontario. To educate the public about the history of Burk's Falls by restoring historical buildings for the purpose of curating and exhibiting artifacts, publications, photographs and documents of historical significance to Burk's Falls and surrounding areas in the Province of Ontario. To do such things as are incidental or ancillary to the attainment of the above objects.

If the request is for the one time or on-going In-Kind use of a municipal service or resource, please provide details of insurance coverage that you currently have or will have in place for the event or on-going use and confirm that adding the municipality as an additional named insured can be done.

N/A

How does your application align with the Villages policy statement?

The Historical Society assists with providing historical information of the area as well as genealogy information.

What fundraising efforts have been initiated prior to this request for the purpose above?

Heritage Festival is the current fundraiser of the Burk's Falls and District Historical Society. The Historical Society partnered with the Burk's Falls Lions Club last year for the Halloween Event at the Arena and will be doing the same this year.

If the request is for a grant, how much is being requested from the Municipality? \$5,000

How much funding is the organization proving for the purpose?

Funding received is used for office and archival supplies as well as the various displays for public viewing. The funding also helps with the preservation cost of the artifacts donated by the local people from Burk's Falls and surrounding area.

How much funding is coming from other sources?

\$5,000 from the Municipality of the Township of Armour.

\$500 and Donation-in-Kind Wiseman's Corner Schoolhouse from the Municipality of the Township of Ryerson.

This year the Royal Canadian Legion Branch 405, Burk's Falls donated \$800 to the Burk's Falls and District Historical Society.

Thank you for your application. Applications will be reviewed during the annual budgeting process. After Council has made a decision, applicants will be informed in writing the status of their applications.

For Office Use Only	
Date application was received	October 14, 2025
Was the application completed in full?	
Will the grant serve the Village residents?	
Does application meet all the criteria to be forwarded to Council?	
What is the cost of the one-time use of municipal resources?	
What is the total cost of the on-going use of the municipal resource?	

* In the case of an emergency request, approval may be granted at the discretion of the CAO.



Municipal Donation Request Application

Application Deadline October 31

Applicant Information	
Application Date	November 11, 2025
Name of Community Group	Land of Lakes Public School
Contact Person	Jaclyn Hurley
Email Address	[REDACTED]
Telephone	
Mailing Address	

How many years has your group or organization been in service? Click or tap here to enter text.

Does your group have its own bank account? ☒ yes ☐ no

Is your group based in The Village of Burk's Falls or serve its residents? ☒ yes ☐ no

Is your group an incorporated non-profit community group? ☐ yes ☒ no

Please indicate whether you are seeking a one-time donation of a Grant (monetary): Click or tap here to enter text. one-time donation of a Grant

Please indicate whether you are seeking a one-time donation for In-Kind service or resource: Click or tap here to enter text.

Please indicate whether you are seeking an on-going donation for In-Kind service or resource: Click or tap here to enter text.

If the request is for an on-going donation, please provide complete details of: municipal resource or service being requested, the frequency or the total number of uses per year and length of time for each use: Click or tap here to enter text.

AGENDA

How will the funds/service be used? Provide sufficient detail that includes a general overview of the organization, its mission, the purpose of the funds or In-Kind use, the overall objective, and the benefits to the rate payers of Burk's Falls. For an In-Kind request, please provide complete details of what is being requested including which municipal resources are involved and specifically how they are to be used: Click or tap here to enter text.

Funds will be used to allow students the chance to go skating

If the request is for the one time or on-going In-Kind use of a municipal service or resource, please provide details of insurance coverage that you currently have or will have in place for the event or on-going use and confirm that adding the municipality as an additional named insured can be done. Click or tap here to enter text.

How does your application align with the Villages policy statement? Click or tap here to enter text.

What fundraising efforts have been initiated prior to this request for the purpose above? Click or tap here to enter text.

Student and their families are donating skates and helmets to those without

If the request is for a grant, how much is being requested from the Municipality? \$ Click or tap here to enter text. *\$585, Three 1 hour skating times*

How much funding is the organization providing for the purpose? Click or tap here to enter text.

Donated skates and helmets

How much funding is coming from other sources? Click or tap here to enter text.

Donated skates and helmets

Thank you for your application. Applications will be reviewed during the annual budgeting process. After Council has made a decision, applicants will be informed in writing the status of their applications.

For Office Use Only	
Date application was received	
Was the application completed in full?	
Will the grant serve the Village residents?	
Does application meet all the criteria to be forwarded to Council?	
What is the cost of the one-time use of municipal resources?	
What is the total cost of the on-going use of the municipal resource?	

* In the case of an emergency request, approval may be granted at the discretion of the CAO.

Providing ice time for students gives them the chance to participate in health, active living while strengthening their connection to the community. Providing this at no cost reflects the village's commitment to fiscal responsibility and equitable access to recreation



Municipal Donation Request Application

Application Deadline October 31

Applicant Information	
Application Date	Oct 14, 2025
Name of Community Group	BF Santa Claus Parade
Contact Person	Danika McCann
Email Address	[Redacted]
Telephone	
Mailing Address	

How many years has your group or organization been in service? Click or tap here to enter text. 33

Does your group have its own bank account? ☒ yes ☐ no

Is your group based in The Village of Burk's Falls or serve its residents? ☒ yes ☐ no

Is your group an incorporated non-profit community group? ☒ yes ☐ no

Please indicate whether you are seeking a one-time donation of a Grant (monetary): Click or tap here to enter text. yearly

Please indicate whether you are seeking a one-time donation for In-Kind service or resource: Click or tap here to enter text. no

Please indicate whether you are seeking an on-going donation for In-Kind service or resource: Click or tap here to enter text.

If the request is for an on-going donation, please provide complete details of: municipal resource or service being requested, the frequency or the total number of uses per year and length of time for each use: Click or tap here to enter text.

How will the funds/service be used? Provide sufficient detail that includes a general overview of the organization, its mission, the purpose of the funds or In-Kind use, the overall objective, and the benefits to the rate payers of Burk's Falls. For an In-Kind request, please provide complete details of what is being requested including which municipal resources are involved and specifically how they are to be used: Click or tap here to enter text.

This will help w costs of materials & prize money

If the request is for the one time or on-going In-Kind use of a municipal service or resource, please provide details of insurance coverage that you currently have or will have in place for the event or on-going use and confirm that adding the municipality as an additional named insured can be done. Click or tap here to enter text.

How does your application align with the Villages policy statement? Click or tap here to enter text.

Community event for all ages

What fundraising efforts have been initiated prior to this request for the purpose above? Click or tap here to enter text.

We ask the 3 municipalities each year.

If the request is for a grant, how much is being requested from the Municipality? \$ Click or tap here to enter text.

How much funding is the organization providing for the purpose? Click or tap here to enter text.

How much funding is coming from other sources? Click or tap here to enter text.

Thank you for your application. Applications will be reviewed during the annual budgeting process. After Council has made a decision, applicants will be informed in writing the status of their applications.

For Office Use Only	
Date application was received	
Was the application completed in full?	
Will the grant serve the Village residents?	
Does application meet all the criteria to be forwarded to Council?	
What is the cost of the one-time use of municipal resources?	
What is the total cost of the on-going use of the municipal resource?	

* In the case of an emergency request, approval may be granted at the discretion of the CAO.



Municipal Donation Request Application

Application Deadline October 31

Applicant Information	
Application Date	November 14, 2025
Name of Community Group	Almaguin Highlands Special Olympics
Contact Person	Cheryl Atkinson
Email Address	[Redacted]
Telephone	
Mailing Address	

How many years has your group or organization been in service? Click or tap here to enter text.

Does your group have its own bank account? ☒ yes ☐ no

Is your group based in The Village of Burk's Falls or serve its residents? ☒ yes ☐ no

Is your group an incorporated non-profit community group? ☒ yes ☐ no

Please indicate whether you are seeking a one-time donation of a Grant (monetary): Click or tap here to enter text.

Please indicate whether you are seeking a one-time donation for In-Kind service or resource: Click or tap here to enter text. N/A

Please indicate whether you are seeking an on-going donation for In-Kind service or resource: Click or tap here to enter text. N/A

If the request is for an on-going donation, please provide complete details of: municipal resource or service being requested, the frequency or the total number of uses per year and length of time for each use: Click or tap here to enter text.

How will the funds/service be used? Provide sufficient detail that includes a general overview of the organization, its mission, the purpose of the funds or In-Kind use, the overall objective, and the benefits to the rate payers of Burk's Falls. For an In-Kind request, please provide complete details of what is being requested including which municipal resources are involved and specifically how they are to be used: Click or tap here to enter text. *Please see the attached document*

If the request is for the one time or on-going In-Kind use of a municipal service or resource, please provide details of insurance coverage that you currently have or will have in place for the event or on-going use and confirm that adding the municipality as an additional named insured can be done. Click or tap here to enter text.

How does your application align with the Villages policy statement? Click or tap here to enter text.

Yes. Atmaguin Special Olympics supports a healthy community
What fundraising efforts have been initiated prior to this request for the purpose above? Click or tap here to enter text. *We will be doing the OPP Law Enforcement Torch Run, selling 50/50 tickets, doing a musical event etc.*

If the request is for a grant, how much is being requested from the Municipality? Click or tap here to enter text. *Whatever the municipality is able to provide*

How much funding is the organization proving for the purpose? Click or tap here to enter text.

We need to raise approx 20K

How much funding is coming from other sources? Click or tap here to enter text.

All funds will be coming from donations and fundraisers

Thank you for your application. Applications will be reviewed during the annual budgeting process. After Council has made a decision, applicants will be informed in writing the status of their applications.

For Office Use Only	
Date application was received	
Was the application completed in full?	
Will the grant serve the Village residents?	
Does application meet all the criteria to be forwarded to Council?	
What is the cost of the one-time use of municipal resources?	
What is the total cost of the on-going use of the municipal resource?	

* In the case of an emergency request, approval may be granted at the discretion of the CAO.



NEEDS YOUR HELP!!

Almaguin Highlands Special Olympics has been providing sporting opportunities for individuals with an intellectual disability for over 35 years. We are a completely volunteer driven organization and have over 50 registered athletes who participate in activities in our area.

The Almaguin Special Olympics Softball Team will be representing Special Olympics Ontario at the Special Olympics Canada National Summer Games being held in Medicine Hat Alberta from August 10-16, 2026. The cost to send athletes to these games is passed back to the Special Olympic communities they are representing. As we are sending a whole team, we need to raise over \$20,000. Like the Olympic cycle, it is a four year journey, for athletes and coaches to make it this far. The Team represented Almaguin Highlands and the Special Olympics Ontario North East District at the Provincial Games held in Brantford, Brant County, and Six Nations in July of 2025. The team won their division and the opportunity to compete at the National level. This is an amazing accomplishment! They continue to represent themselves and their community with great pride and will be working very hard with their coaches to be game ready when they show up in Medicine Hat, Alberta.

We thank everyone that has assisted the team in making this journey possible. It would not be possible without your support. We truly appreciate any assistance you can provide. You will be truly making a difference in the lives of others.

"Let me win, but if I can not win, let me be brave in the attempt."

To donate online:

<https://soocommunity.crowdchange.ca/126768>



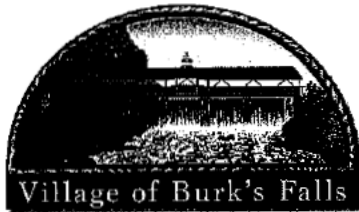
To donate by mail:

Almaguin Highlands Special Olympics
Attention Pat Sollman
P.O. Box 606
Burk's Falls, ON
POA 1C0



Sincerely,

The Almaguin Highlands Special Olympics Team



Municipal Donation Request Application

Application Deadline October 31

Applicant Information	
Application Date	Oct 15, 2025
Name of Community Group	Tops
Contact Person	Cathy Rodgers Leader of Tops Wilma Robert Treasurer
Email Address	
Telephone	
Mailing Address	

How many years has your group or organization been in service? Click or tap here to enter text.

Does your group have its own bank account? ☒ yes ☐ no

Is your group based in The Village of Burk's Falls or serve its residents? ☒ yes ☐ no

Is your group an incorporated non-profit community group? ☒ yes ☐ no

Please indicate whether you are seeking a one-time donation of a Grant (monetary): Click or tap here to enter text.

Please indicate whether you are seeking a one-time donation for In-Kind service or resource: Click or tap here to enter text.

Please indicate whether you are seeking an on-going donation for In-Kind service or resource:
yes

If the request is for an on-going donation, please provide complete details of: municipal resource or service being requested, the frequency or the total number of uses per year and length of time for each use: Health Centre Board Room once a week Tuesdays 3:30-4:30

How will the funds/service be used? Provide sufficient detail that includes a general overview of the organization, its mission, the purpose of the funds or In-Kind use, the overall objective, and the benefits to the rate payers of Burk's Falls. For an In-Kind request, please provide complete details of what is being requested including which municipal resources are involved and specifically how they are to be used: It will provide a place to hold our meeting for our support group. Out Tops organization provide support for taking pounds off sensibly. We help in the improvement of our Health and well being. None

If the request is for the one time or on-going In-Kind use of a municipal service or resource, please provide details of insurance coverage that you currently have or will have in place for the event or on-going use and confirm that adding the municipality as an additional named insured can be done. None

How does your application align with the Villages policy statement? Yes

What fundraising efforts have been initiated prior to this request for the purpose above?
Members pay Dues...\$2.00 a week to come to meetings.

If the request is for a grant, how much is being requested from the Municipality? \$ Click or tap here to enter text.

How much funding is the organization providing for the purpose? Click or tap here to enter text.

How much funding is coming from other sources? None

Thank you for your application. Applications will be reviewed during the annual budgeting process. After Council has made a decision, applicants will be informed in writing the status of their applications.

For Office Use Only	
Date application was received	October 15 2025
Was the application completed in full?	
Will the grant serve the Village residents?	
Does application meet all the criteria to be forwarded to Council?	
What is the cost of the one-time use of municipal resources?	
What is the total cost of the on-going use of the municipal resource?	

* In the case of an emergency request, approval may be granted at the discretion of the CAO.



MUSKOKA HORNETS

13U SELECT TEAM

To Members of Council,

I'm writing as both a coach with the Muskoka Hornets Baseball Association and a councillor in the Village of Burk's Falls to share a milestone achievement in local youth sports that deserves recognition and support. This season, three young girls from the Almaguin Softball League, a league I've proudly coached in for the past four years, earned their places on one of the Muskoka Hornets competitive select baseball teams. They are only three of four girls in the entire organization to achieve this, joining a roster otherwise made up entirely of boys.

Their success represents more than athletic ability; it's a step forward for gender equity in sport and a powerful example for other young girls across Almaguin and Muskoka. In a sport where opportunities for female players are still limited, these athletes have shown courage, dedication, and exceptional skill in earning their place. However, as with many competitive programs, select-level baseball comes with significant costs: registration, travel, uniforms, and tournament expenses. For families, these costs can create barriers that limit access to opportunities their children have rightfully earned.

We are reaching out to councils and community partners across the region for financial assistance to help offset these team fees. Every contribution - no matter how small - has a real and direct impact on these girls' ability to participate and continue to thrive.

As a councillor myself, I understand the financial pressures municipalities are under and the careful decisions that must be made when allocating limited resources. Even so, I believe this is an investment that carries meaningful community return: one that promotes inclusion, celebrates local youth achievement, and inspires future generations of athletes in our region.

In addition to financial support, I would also encourage councils to help celebrate these athletes publicly, whether through a mention at a council meeting, a certificate of recognition, or a post on municipal social media. Small gestures of recognition go a long way in showing young players that their community is proud of them and stands behind their success. I would be happy to provide additional information about the players, the Hornets program, or the impact your support would have.

We are also seeking a primary sponsor of our home jerseys. This sponsorship is \$1,500 and includes the sponsor's logo displayed on the sleeve of every player's home jersey for the season. This opportunity provides excellent ongoing visibility both at home games and within the broader baseball community.

Donation cheques can be made payable to Muskoka Hornets Baseball Association, and e-transfers can be sent to hornetsponsor@yahoo.com (password: sponsor). Please ensure to write in the notes section that the donation is for the 13U Hornets team and the player's name that requested your sponsorship. Receipts will be issued by the Association. Cheques can be picked up by the Coach or Manager.

Sincerely,

Ryan Baptiste – Head Coach
Carol Seed - Team Manager
On behalf of the 13U Muskoka Hornets Baseball Team



Municipal Donation Request Application

Application Deadline October 31

Applicant Information	
Application Date	Dec 10/23
Name of Community Group	Muskoka Hornets
Contact Person	Ryan Baptiste
Email Address	
Telephone	
Mailing Address	

How many years has your group or organization been in service?

16 years

Does your group have its own bank account? ☒ yes ☐ no

Is your group based in The Village of Burk's Falls or serve its residents? ☒ yes ☐ no

Is your group an incorporated non-profit community group? ☐ yes ☒ no

Please indicate whether you are seeking a one-time donation of a Grant (monetary):

yes - suggested request of \$150-250

Please indicate whether you are seeking a one-time donation for In-Kind service or resource:

no

Please indicate whether you are seeking an on-going donation for In-Kind service or resource:

no

If the request is for an on-going donation, please provide complete details of municipal resource or service being requested, the frequency or the total number of uses per year and length of time for each use:

N/A

How will the funds/service be used? Provide sufficient detail that includes a general overview of the organization, its mission, the purpose of the funds or In-Kind use, the overall objective, and the benefits to the rate payers of Burk's Falls. For an In-Kind request, please provide complete details of what is being requested including which municipal resources are involved and specifically how they are to be used:

As detailed in the attached letter: uniforms, tournaments, training, equipment etc. No direct use of Village Resources
Our overall goal is to promote young female athletes

If the request is for the one time or on-going In-Kind use of a municipal service or resource, please provide details of insurance coverage that you currently have or will have in place for the event or on-going use and confirm that adding the municipality as an additional named insured can be done.

The Organization has it's own insurance but is not required in this request

How does your application align with the Villages policy statement?

These athletes have originated from a Village program & as such have developed skills that now exceed the capacity of programming offered. → can

What fundraising efforts have been initiated prior to this request for the purpose above? ~~As~~

Canvassing businesses, Super Bowl pool, "servers night" where the team hosts at a restaurant & collects a portion of the sales

If the request is for a grant, how much is being requested from the Municipality? \$ 200

How much funding is the organization proving for the purpose?

\$250 raised so far + team registration of \$790 per player x 10-12 players

How much funding is coming from other sources?

Approx 80%

As such, the benefit to these local athletes + residents
This program promotes physical activity, teamwork, discipline +
positive social development.

Thank you for your application. Applications will be reviewed during the annual budgeting process. After Council has made a decision, applicants will be informed in writing the status of their applications.

For Office Use Only	
Date application was received	
Was the application completed in full?	
Will the grant serve the Village residents?	
Does application meet all the criteria to be forwarded to Council?	
What is the cost of the one-time use of municipal resources?	
What is the total cost of the on-going use of the municipal resource?	

* In the case of an emergency request, approval may be granted at the discretion of the CAO.

AGENDA

	Village of Burk's Falls	
	November/December List of Accounts for Approval	
	Balance Forward (Cheques/Other/EFT)	464,889.79
	RBC Activity Fee-November 2025	206.69
	First Data-POS November 2025	239.80
	First Data 2-POS November 2025	129.13
	OCWA-November 2025	20,871.38
	Kubota Loan	1,011.48
	Total Payables-November 20 to December 9, 2025	487,348.27

Certified Correct this 9th day of December 2025



Tammy Wylie, Treasurer

Burk's Falls, Armour & Ryerson Union Public Library

Our Vision

Access to knowledge for all

Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming in various formats to meet the evolving interests and needs of our diverse and growing population.

Minutes of the Board of Trustees Meeting

October 15th, 2025

Present were:	Chairperson:	Ruth Fenwick
	Board Trustees:	Bev Abbott Rod Blakelock Patty Butler Sean Cotton Donna Luck Tiffany Monk Robert Van der Wijst

Regrets:	Joseph Vella
Also attending:	CEO: Nieves Guijarro and Vicky Roeder-Martin

1	Call to order	With a quorum present CEO called the meeting to order at 7:04 p.m.
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2	Approval of Meeting Agenda	MOTION 439/25	IT WAS MOVED BY: R. Van der Wijst AND SECONDED BY: B. Abbott
		That the meeting agenda of the Board of Trustees of October 15th, 2025 be accepted as presented:	
			CARRIED

3	Declaration of conflict of interest	No conflicts were declared
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4	Approval of consent Agenda	MOTION 440/25	IT WAS MOVED BY: P. Butler AND SECONDED BY: R. Van der Wijst
		That the consent agenda of the Board of Trustees meeting of October 15th, 2025 be approved as presented:	
		a) Resolution to accept the <u>minutes of September 2025</u>	
		b) Resolution to accept the <u>CEO's Report of September 2025</u>	
		c) Armour Township <u>Financial Statement of September 2025</u>	
			CARRIED

AGENDA

BFARUPL Board Minutes October 15th, 2025

- 5 **Business arising from the minutes** -CEO reminded councillors on the board that a Resolution appointing an alternate councillor on the library board be passed by the three Councils. Councillor Cotton informed the board that the request is scheduled for the October 21st Village of Burk's Falls Council Meeting.
-Members discussed the Library Agreement amendment regarding bookkeeping services provided by Armour Township. CEO will reach out to CAO Dave Gray to explore an alternative to the current services.
- 6 **Committee Reports** -Building/Fundraising Cmte – Joe, Ruth, Bev, Rod & Tiffany
No Report
-Finance/Budget Cmte – Ruth, Patty & Joe

Members of the Board reviewed the 2026 Library Budget Draft.

MOTION 441/25 IT WAS MOVED BY: P. Butler
AND SECONDED BY: R. Van der Wijst

That the 2026 Library Budget Draft be accepted as presented. **CARRIED**

-Personnel Cmte – Bob, Bev & Patty
No Report

-Policy/Planning Cmte – Ruth, Vicky, Bev & Bob

Members of the Board reviewed the following policies:
F-VI-4 Workplace Harassment & F-VI-5 Workplace Violence
G-1 Accessible Customer Service & G-2 Meeting the Requirements for AODA regulation
- 7 **Correspondence** - Public Library Week will be celebrated from October 19 to 25. This year's theme is "Libraries for Life." Library staff have planned a full week of activities to engage the public in programs and services that highlight the relevance of libraries at every stage of life.
- 8 **New Business** -Tri Council meeting is scheduled for Monday, October 27, 2025. CEO will present the 2026 Library Budget. A brief presentation of 2025 activities and statistics will follow the budget.
-CAO has submitted the 2026 Operating Grant application
-Charitable Status application has also been submitted
- 9 **Adjournment** **MOTION 442/25** by T. Monk at 7 :45 pm to adjourn. **CARRIED**

Ruth Fenwick
BOARD CHAIRPERSON

November 19th, 2025
DATE



Date: Thursday, November 27, 2025
Time: 6:00PM
Location: Strong Township Office – 28 Municipal Ln, Sundridge

Join Zoom Meeting

<https://us02web.zoom.us/j/87829381424?pwd=OVc1yXU2b3WjuM5GAQYemQYtcJvINH.1>

Meeting ID: 878 2938 1424

Passcode: 291922

AGENDA

1. Call to Order
2. Acceptance of the October 23rd, 2024, ACED Meeting Minutes (Resolution 2025-34)
3. Round table introductions (if required)
4. FedNor Updates
5. Staff Report
 - a. Discussion Items
 - i. Wrap up Almaguin
 - ii. RED Gala
 - iii. 2 Year Agreement Invitation
6. Round table comments or updates from Board Members
7. MND updates
8. Closed Session (Resolutions 2025-35,36)
9. Closed Session Report (Resolution 2025-37)
10. Next meeting date: TBD
11. Adjournment (Resolution 2025-38)



Director of Economic Development (DoED) Report
November

Core Activity Tracking – (Since last report)

Activity:	Interactions	Description
Business Assistance		
Start Up Files	2	(1) Armour, (1) M/M
Expansion Files		
Developer Files	3	(1) Armour (1) Perry (1) Sundridge
General Support	2	(1) Joly, (1) Burk's Falls
Brand Ambassador	11	Brand Ambassador/ONR Event
High Priority		
Business Visits	Shop Local - 35	(10) BF, (1) Armour, (4) Strong, (14) Sundridge, (6) South River
Program Referrals	4	TBC, NECO, AHCC, NOHFC
Marketing*		
ACED Website Updates	4	Events, Tourism & Lifestyle News, Almaguin Community Callendar, Trip Ideas
Social Media Posting	16	(EXPLORE) 9 (ACED) 7
Facebook/Instagram Reach	13.8K	(EXPLORE) 12.2K (ACED) 1.6K
Facebook/Instagram Views	46.7K	(EXPLORE) 41.5K (ACED) 5.2K
Facebook/Instagram Likes/Followers	5,751	(EXPLORE Facebook) 2872 (EXPLORE Instagram) 1037 (ACED Facebook) 1842
Website Tracking		
Total Users / Views		5.4K
Most viewed pages		Events, Business Directory list, screaming heads, business and development/about
(besides landing page)		
Communications		
Email Blasts	4	Brand Ambassador/ONR Event Invite, Invitation to Participate in Shop Local, Tourism/Business Upcoming events update, RED Gala Invitation
Organization Meetings	3	AHHC, RCIP, AHCC AGM,
Partnership Projects	2	RED Gala, Shop Local
Municipal Visits	6	SR, Sundridge, BF, Joly, M/M, Strong (Perry was not visited due to conflicting staff schedules)
Member Interactions / Support Requests	1	BF
Media Comment Requests	1	Almaguin Housing Article

Current Files & Projects

Project 1A – Business Support

RCIP Update

The RCIP Board met on November 6th, with another 58 applications reviewed and approved.

Contractors and Trades Support

The 2025 conversations with Building Centre and Support Agency partners will be reflected as action items in the 2026 draft work plan. *No further significant updates at this time*

Project 1C – AHCC Partnerships

The EDO was asked to be a guest speaker at the November Chamber Annual General Meeting, where an update on ACED services and partnership projects was given. The RED Gala and the Shop Local Campaign were promoted during the presentation.

Project 2A – Community Organization Support

The CMO developed a Facebook post and a website article to promote the new calendar and outline the “how to submit” process for community events.

Project 2B – Regional Recreation & Municipal Support

Village of Sundridge Support

The EDO has been working with the Village of Sundridge and a private business to determine the best options for a new development. A resolution was passed stating their interest in exploring the proposal further, and a survey will take place, giving each Councillor an opportunity to share their opinions and comments on the proposal.

Municipal Supports

No Update at this time.

Project 3A – Almaguin Housing Task Force

The DoED has connected with representatives from the Parry Sound District Social Services Administration Board, who have indicated an interest in participating in the first meeting of 2026.

Project 3B – Transportation

Almaguin Community Transportation Committee

An Almaguin Transportation Committee (ACT) meeting took place on Tuesday, October 30th at the Armour Township office. Quorum was not met, so no decisions were passed, but a presentation from Leslie Price from East Parry Sound Community Support Services did take place at this meeting.

The Return of Passenger Rail Service

The EDO and CMO hosted a Brand Ambassador session in collaboration with Ontario Northland to discuss marketing opportunities and collaboration between businesses as a way to prepare for the return of passenger rail. There were 25 businesses that registered for the event.

Project 4A – Brand Strategy Implementation

Phase 2 – Physical Brand Roll Out

All applications have been submitted. Currently awaiting updates from both funding programs.

Social Media/Explore Almaguin Website/ Email Marketing/Content

The CMO created a social media post / article on the website highlighting Christmas vendor

AGENDA

markets across the region, which received over 10,500 views across platforms and reached more than 6,100 users.

The CMO created a “Winter in Almaguin” trip ideas article for the Explore Almaguin website, along with a supporting Facebook post highlighting local accommodations, experiences, and businesses, which garnered 3,159 views.

The CMO developed a comprehensive Shop Local campaign, including a series of Facebook and Instagram posts and reels, 12 Days of Giveaways content, business highlights, a listicle featuring participating businesses on the Explore Almaguin website, and an article explaining how the Shop Local contest works.

Project 4C Shop in Almaguin Campaigns

The Wrap Up Almaguin Christmas Shop Local has launched. There are 3 components to the campaign including:

- Christmas Market promotion- market attendees can take a picture and share to Explore Almaguin to enter for a chance to win a \$200 gift card. The market-driven campaign is meant to encourage people to share their experiences at the craft markets and to shop with local crafters.
- In-store campaign – customers are invited to enter a draw for a \$200 gift card to any participating business by spending the minimum \$10 in-store and entering through a ballot or QR code. The draw will take place on December 18th. This part of the campaign is focused on encouraging people to think about shopping local in-store for Christmas.
- The 12 Days of Christmas Giveaways – the gift cards that were donated by participating businesses will be given away every day throughout the 12 days through a ‘like, share, follow’ campaign on Facebook, aimed at growing the audience of Explore Almaguin and the businesses.

Project 5A – RED Gala

The RED Invitations have been sent out to ACED members, municipal staff, Brand Ambassadors, Chamber Members, local economic development colleagues and community organizations. Each municipality has 2 seats held until November 27th, at which time remaining seats will be made available to our general business email list and the Women’s Own Resource Centre’s general email list. A toy-drive and cash donations for the food bank will be promoted at the event as well to give back to the community.

Event Details include:

Date – Tuesday, December 9th, 2025

Time – Doors open at 5:30 p.m.

Location – Sprucedale Community Centre

Guest Speaker – Avery Swartz from CampTech on Practical Uses of AI for municipalities and businesses

Caterer – Chef Trevor from Katrine Food

2026 ACED Department Workplan

The 2026 ACED Department Workplan is currently in development. ACED Partner organizations are encouraged to communicate their 2026 priorities to staff either via email or in person during in-office visits. Should there be any questions related to priorities or work planning, please contact the DoED.

ACED Shared Services Agreement, Evolution of Service Delivery, ETC.

Finalizing the Revised Shared Services Agreement & Funding Formula

The DoED has received written correspondence from 9 municipalities to date. There were 6 indicating support of the 2-year agreement and two declinations. A delegation will be made to the Village of Burk's Falls at their November 25, 2025, meeting. The Municipality of Powassan has requested a delegation; however, a date has not been set. Below is a summary of the responses as of November 21, 2025:

Township of Perry	Support	Township of Strong	Support
Township of McMurrich Monteith	Support	Township of Armour	Support
Village of Sundridge	Support	Village of Burks Falls	Delegation
Municipality of Powassan	Delegation	Township of Joly	No Resp.
Town of Kearney	No Resp.	Township of Machar	No Resp
Township of Ryerson	Decline	Municipality of Magnetawan	Decline
Village of South River	No Resp.		

It is anticipated that further updates will be available for the November 27th meeting which will be provided verbally. Once decisions have been received from remaining municipalities a draft budget will be circulated for review.

Replacement of the DoED

Per the direction of the Board and the October 23rd report, the DoED position was posted internally between November 3rd and November 10th, 2025. The position received one application. The DOED will have further updates for the Board at the November 27th meeting. The start date for the role will be January 2nd, 2026.

Future sustainability considerations

Carry Forward

An ACED member has brought forward the prospect of having the Board consider establishing a municipal services corporation (MSC) at the end of the Two Year Interim ACED Agreement. The scope of the MSC would initially be to graduate the ACED Board from a municipally administered board to a stand-alone organization. While ACED would be the first service overseen by the corporation, there could be potential to add other regionally inclusive services to the corporation in the future as the will of partnering municipalities exists.



RESOLUTION

2025-34

Be it resolved that the Almaguin Community Economic Development Board approve the October 23, 2025 ACED meeting minutes as: (please circle).

CIRCULATED

AMENDED

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes No

Comments:



RESOLUTION

2025-35

Be it resolved that the Almaguin Community Economic Development Board move in to closed session at _____ p.m. under section 239(2) of the municipal act to discuss personal matters about an identifiable individual, including municipal or local board employees.

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes / No

Comments:



RESOLUTION

2025-36

Be it resolved that the Almaguin Community Economic Development Board hereby move out of closed session at _____ p.m.

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes / No

Comments:



RESOLUTION

2025-37

Be it resolved that the Almaguin Community Economic Development Board have received a verbal report from the DoED regarding the Internal Job Posting for the Director of Economic Development Role and request that the Township of Armour proceed with extending the letter of offer to the successful candidate.

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes No

Comments:



RESOLUTION

2025-38

Be it resolved that the Almaguin Community Economic Development Board adjourn November 27th, 2025, ACED Meeting at _____ P.M.

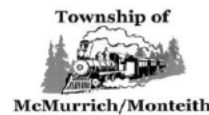
MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes No

Comments:

MUNICIPAL EMERGENCY CONTROL GROUP TRAINING & EXERCISE SUMMARY



Township of Armour	Township of Ryerson
Rod Ward - Mayor	Glenn Miller – Deputy Mayor
Dave Gray – Chief Administrative Officer	Nancy Field – Chief Administrative Officer
Amy Tilley - CEMC	Fred Schmeltz – Roads Super
Jason Newman – CEMC Alternate	Rick Marcoux – Roads Alternate
Megan Yemm – Information Officer	Kelly Morrisette – Information Officer
Township of McMurrich/Monteith	Village of Burk's Falls
Glenn Robinson - Mayor	Denis Duguay – CAO/Alternate CEMC
Vicky Roeder-Martin – Deputy Mayor	Sean Cotton – Deputy Mayor
Cheryl Marshall – CAO/Alternate CEMC	Camille Barr – Information Officer
Mardi Boshold – Information Officer	Derek Smith – Roads Super
	Chris Cowling – Roads Alternate
Agencies	Observers
Joe Readman – Fire Chief	Bryan Austin - Bylaw
Sgt. Mike O'Grady – Almaguin OPP	

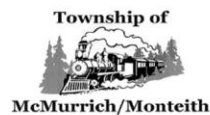
MECG TRAINING

The morning started with a presentation from the Mutual Assistance Program Coordinator – Risto Maki, on the lessons learned during the Calvin Township Event on June 21, 2025. As a result of this storm, 290 people were evacuated from Samuel de Champlain Provincial Park.

The MAP Coordinator explained the Nipissing East Parry Sound Mutual Aid Agreement and how it came into play for the Calvin event. The Coordinator expanded on the efforts involved with the multiple departments being called in to assist, either physically or on standby for coverage in areas that may be depleted of their own resources.

The presentation detailed the damage and efforts required to clear a path into the campground in order for responders to begin the evacuation. The information provided gave the Municipal Control Group a “boots-on-the-ground” look into an actual event and the logistics involved with multiple departments responding.

MUNICIPAL EMERGENCY CONTROL GROUP TRAINING & EXERCISE SUMMARY



OPERATION SUMMER STORM - TABLETOP EXERCISE

Purpose

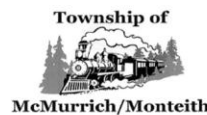
The purpose of this exercise is to provide participants with an opportunity to assess their preparedness and response protocols and assess the Municipalities abilities in the event of a severe summer storm.

And, to identify and understand the hazard and the related risks and vulnerabilities.

Objectives

1. Review relevant plans and procedures to address a severe summer storm event. Validate emergency notification and MCEG activation procedures.
 - Notification and activation procedures require update. One plan for all will address this issue.
2. Discuss potential impacts and public information strategies. Evaluate public alerting systems and social media response.
 - Public Information Strategies should not depend on social media as it is limited in reach and accessibility. Recommendation to provide consistent messaging for CodeRed as all Mutual Assistance Partners currently use it for public notification.
 - Door-to-door may be necessary in some situations.
3. Discuss resource management and mutual assistance in a multi-municipal emergency event.
 - The morning session provided information on how first responders interact in a multiple municipal event. All mutual assistance departments were involved in this exercise and strongly believe their training and resources are capable.
4. Assess evacuation procedures and identify gaps or areas for improvement in existing plans and procedures.
 - Draft Evacuation Plan to be finalized with updates from OPP Staff Sergeant.
 - Investigate training for Reception Center Managers. Have kits prepared for easy setup. Canadian Red Cross has been contacted and training will be arranged in the spring of 2026.
5. Identify the hazard and assess the risk associated with a severe summer weather event and update the HIRA.
 - Review the Hazard Identification and Risk Assessment at the next meeting of the Emergency Management Program Committee.

MUNICIPAL EMERGENCY CONTROL GROUP TRAINING & EXERCISE SUMMARY



Exercise Overview

Exercise Operation Summer Storm was a tabletop exercise built to explore issues of a severe summer weather event, validating elements of the local emergency plan and engaging with stakeholders. It was built around a thunderstorm watch scenario, with a specific focus on how information is disseminated to residents and staff, during and after an emergency impact.

Participants were able to explore issues in depth and respond to plausible situations. The exercise expanded from a “watch” to a “warning” and the Municipal Control Group members were questioned on their response to different stages of the event.

As the weather event passed, each municipality was provided with an area of their own for discussion on coordinating response. This provided Control Group Members with the opportunity to assess and respond within their own boundaries, guided by the Fire Chief as the Incident Commander.

Observations

- Activation/Notification of Control Group requires clarity and consistency – One plan for all partners.
- Identify vulnerable areas, such as trailer parks, encourage owner/operators to plan for specific events.
- Large scale festivals require emergency planning. Several postponed or required evacuation this year.
- Consistent, prescript messages for seven mutual aid partners with CodeRed.
- Preparedness for Reception Centers – registration kits, training, supplies.
- Emergency Operation Center and ability to sustain Control Group for hours/days.
- Need for virtual meetings when travel is prohibited/restricted.

Recommendations

- Review the MCEG Training & Exercise Summary with your respective councils.
- Record comments, questions or recommendations for further discussion at the next EMPC meeting.
- Document review in the minutes of Council and provide to CEMC for 2025 Compliance Submission.

AGENDA

JOINT BUILDING COMMITTEE ANNUAL PERMIT SUMMARY 2025

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	7	\$12,586.00	\$791,900.00	137
February	5	\$19,070.00	\$1,238,000.00	1552
March	10	\$37,040.50	\$2,402,700.00	1321
April	13	\$30,650.00	\$1,952,000.00	1372
May	19	\$51,896.00	\$2,954,772.00	1535
June	15	\$42,825.00	\$2,754,000.00	3016
July	10	\$50,008.00	\$3,267,800.00	2269
August	13	\$25,125.00	\$1,462,000.00	2249
September	8	\$29,605.40	\$1,920,360.00	1195
October	12	\$26,415.00	\$1,681,000.00	1612
November	10	\$13,119.00	\$783,600.00	593
December	0	\$0.00	\$0.00	0
TOTALS	122	\$338,339.90	\$21,208,132.00	New Construction 16851 Demolitions 298

JOINT BUILDING COMMITTEE ANNUAL PERMIT SUMMARY 2025

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				<u>2024</u>	<u>2025</u>
Burks Falls	13	\$67,337.50	\$4,401,500.00	3	2
Joly	5	\$6,187.50	\$354,500.00	1	1
South River	5	\$12,695.00	\$813,000.00	3	1
Machar	37	\$108,165.40	\$6,478,332.00	8	13
Strong	26	\$62,614.00	\$3,978,100.00	5	4
Ryerson	23	\$60,450.50	\$3,876,700.00	4	3
Sundridge	13	\$20,890.00	\$1,306,000.00	5	4
TOTALS	122	\$338,339.90	\$21,208,132.00		28
Permit activity at end of November 30, 2025					
TOTALS	110	\$229,601.50	\$14,316,100.00	29	
Permit activity at end of November 30, 2024					
TOTALS	12	\$108,738.00	\$6,892,032.00		-1
Difference from previous year					

AGENDA

JOINT BUILDING COMMITTEE PERMIT SUMMARY

Municipality of Burk's Falls

Nov-25

[illegible]

Demolitions	0
Demolitions	0

[illegible]



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: November 25, 2025

Motion # 360

That the Council of the Township of Armour supports the recommendation of the Regional Fire Services Committee;

And that the Township of Perry be authorized to forward the Memorandum of Understanding and insurance comments to Russell Christie's Office for legal opinion;

And that the Township of Armour agrees to pay its one-seventh (1/7) share of the costs associated with the legal opinion;

And further be it resolved that the Final Agreement be circulated to all member municipalities for consideration and adoption by by-law.

Moved by: Blakelock, Rod ☐
Brandt, Jerry ☒
Haggart-Davis, Dorothy ☐
Ward, Rod ☐
Whitwell, Wendy ☐

Seconded by: Blakelock, Rod ☐
Brandt, Jerry ☐
Haggart-Davis, Dorothy ☒
Ward, Rod ☐
Whitwell, Wendy ☐

Carried / Defeated

Declaration of Pecuniary Interest by:

Recorded vote requested by:

Recorded Vote:

Blakelock, Rod
Brandt, Jerry
Haggart-Davis, Dorothy
Ward, Rod
Whitwell, Wendy

For	Opposed
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>



CORPORATION OF THE TOWNSHIP OF RYERSON

Date: November 25, 2025

Resolution Number: R- 165 - 25

Moved by: Councillor Patterson

Seconded by: Councillor Robertson

Be it resolved that Ryerson Township Council supports that the Township of Perry forward the Memorandum of Understanding (MOU) and comments from their insurance to Russell Christie's Office for their legal opinion and update;

And further that the cost associated with the legal opinion be payable on a 1/7th share by each member municipality as per the Terms of Reference.

Carried ☒ Defeated ☐

(Chair Signature)

Declaration of Pecuniary Interest by: _____

RECORDED VOTE					
Vote called by Clerk in random order, Chair to vote last					
Members of Council		Yea	Nay	Abstention	Absent
Councillors	Beverly Abbott				
	Glenn Miller				
	Delynne Patterson				
	Dan Robertson				
Mayor	George Sterling				



The Corporation of the Township of Strong

Report Number: 2025-01-JBC	Date: November 20, 2025
Report Title: Village of South River Correspondence re: JBC	Related Documents: JBC Shared Service Agreement; Letter from JBC Auditor, Baker Tilly;
To: Joint Building Committee	From: Caitlin Haggart, Clerk Administrator - JBC Administration

Recommendation:

Be it resolved that the Joint Building Committee hereby receive and read Staff Report 2025-01-JBC from the Township of Strong, Administering Municipality for the JBC; and

That this report be provided to the Village of South River regarding the Deferred Revenue of the JBC, and also sent to all member municipalities, for their information.

Background:

The Village of South River, one of the seven members of the Joint Building Committee, mailed the attached letter (Appendix A) dated October 18, 2025 to all of the Councils of the member municipalities. The Village of South River's correspondence is requesting "use of accumulated reserves currently being held by the Joint Building Committee" to "utilize a portion of these funds to offset insurance premiums and legal expenses directly related to the operations of the Building Department".

Council for the Township of Strong received the letter at their October 28, 2025 regular meeting:

6.4 Village of South River – Joint Building Committee Reserves

R2025-306

Moved By: Marianne Stickland Seconded by: Jeff McLaren

Be it resolved that the Council for the Township of Strong hereby receive correspondence dated October 18, 2025 regarding Proportional Use of Joint Building Committee Reserves for Insurance and Legal Costs; and

Hereby defer this correspondence to the Joint Building Committee; and

Further direct the administering municipality provide a staff report with this correspondence regarding the deferred revenue of the Joint Building Committee.

Carried

Staff Report # 2025-01-JBC

Date 2025 11 20

Title: Village of South River Correspondence re: JBC

Analysis:

As administrators of the Joint Building Committee, the Township of Strong arranges for a financial audit of the JBC annually. The appointed auditors are currently Baker Tilly LLP. The 2024 JBC Audited Financial Statement was provided to committee on September 18, 2025 and the following resolution was passed:

Resolution #2025-012

Moved By: Robert Brooks

Seconded by: Marianne Stickland

Be it resolved that this committee has hereby received and reviewed the 2024 Draft Audited Financial Statements & Report to Council.

Carried

The statements were then circulated to the Member Municipalities. Per the 2024 Audited Financial Findings report, the following is noted:

7. Deferred Revenues - Obligatory Reserve Funds

A requirement of the Chartered Professional Accountants Canada Public Sector Accounting Handbook, is that obligatory reserve funds be reported as deferred revenues. This requirement is in place as legislation and external agreements restrict how these funds may be used and under certain circumstances these funds may possibly be refunded. The balances in the obligatory reserve funds of the Committee are summarized below:

	Balance as at December 31, 2023	Amounts received during the year	Recognized as revenues during the year	Balance as at December 31, 2024
Building code act	677,040	-	15,481	661,559
Total Deferred Revenues - Obligatory Reserve Funds	\$ 677,040	\$ -	\$ 15,481	\$ 661,559

The comment “This requirement is in place as *legislation* and *external agreements* restrict how these funds may be used and under certain circumstances these funds *may possibly be refunded*”

The relevant legislation is the *Ontario Building Code Act, 1992 (Section 7)* which governs building permit fees and their use; and *Bill 124 (2005 amendments)* which reinforced transparency and cost recovery principles. These sections were provided to the JBC from the Ministry of Municipal Affairs and Housing at the November 16, 2023 meeting, when the Committee had questions on the deferred revenue. They are attached as Appendix B.

The external agreement referred to here is the Joint Building Committee Agreement dated November 29, 2012. Particularly, Part 2 Section 6; Part 3 Section 2(8); Part 4 Section 2 and Schedule A are relevant to the correspondence from the Village of South River:

Part 2 Section 6(3)/ Part 4 Section 2 re: refunds

6. Surplus and Shortfall

- (1) The Committee, shall retain, any surplus in reserve for future expenses, subject to subsection (3).
- (2) Each party, upon request from the Committee, shall pay to the Committee such amounts as are necessary to remedy any real or anticipated shortfall in revenue (the "shortfall payment") during the year. The amounts payable by each municipality shall be based on the municipality's proportionate share of expenses as determined under Schedule C.
- (3) Any surplus, as calculated at the end of year shall first be used to refund or repay any shortfall payments made during the calendar year and prior years, Upon refunding or repaying shortfall payments, any surplus of the annual expenses shall be retained by the Committee to pay future expenses, training, education and wages.

2. Administration and Withdrawal

(1) A party may withdraw from this agreement and the joint enforcement of the Building Code Act in accordance with the following conditions:

- (1) a withdrawal shall be effective on June 30th or December 31st of a calendar year;
- (2) the notice of a withdrawal shall be submitted in writing to the Secretary of the Joint Building Committee stating one of the dates in subsection (a), no later than February 28th (or 29th in a leap year) for a June 30th withdrawal or August 30th for a December 31st withdrawal;
- (3) a withdrawing party shall not be responsible for making any payment which is requested under authority of Part 2, Section 6(2) unless such a request for payment has been made prior to the date upon which the withdrawing party gave notice of its intention to withdraw;
- (4) a withdrawing party shall not be entitled to any potential refund or repayment provided for under Part 2, Section 6(3) for the calendar year (or part thereof) in which its withdrawal is effective but remains eligible for any potential refunds or repayments for a prior calendar year.

(2) Notwithstanding subsection (2) whereupon the parties have unanimously agreed to terminate this agreement, the parties agree that such termination shall be deemed to be effective as at June 30th or December 31st if the agreement to terminate occurred after April 1st in order to allow the committee to calculate all revenue and expenses to the effective date of the termination. Each party agrees that it will submit any cost contribution owing within 30 days of the determination and that such monies shall be distributed to those municipalities by the Administering Municipality which are determined to have "credit" balance concerning shared expenses.

3. The parties hereto shall execute such further assurances as may be reasonably required to carry out the terms thereof.
4. Upon the execution of this Agreement, any existing Agreements amongst the parties, as amended, with respect to the Joint Building Committee shall forthwith become null and void.
5. In the event that any covenant, provision or term of this Agreement should at any time be held by any competent tribunal to be void or unenforceable, then the Agreement shall not fail but the covenant, provision or term shall be deemed to be severable from the remainder of this Agreement which shall remain in full force and effect mutatis mutandis.

Part 3 Section 2(8) re: liability

- (8) That the parties hereto understand and agree that the services as provided by the Joint Building Committee are provided in a manner in that the services provided in the individual municipalities are the responsibility of the individual municipality, and any liability accruing from the provision of these services is applicable to that individual municipality in which the liability may occur.

AGENDA

JBC Agreement Schedule A re: Legal Fees

Legal Fees

Legal fees or engineering fees incurred by the Joint Building Committee relating to specific situations in a member municipality will be at the cost of that member municipality. Legal or Engineering opinions obtained for the benefit of all municipalities shall be jointly shared.

The Agreement in its entirety is Appendix C to this report. Per the agreement, all member municipalities are only entitled to refunds of the deferred revenue to replay a previous budget shortfall contribution. Additionally, all member municipalities are responsible individually for liability and associated legal costs (which would extend to insurance for the purposes of Statements of Claim filed against the municipality).

The Township of Strong requested that Baker Tilly LLP respond to the letter from the Village of South River directly, which is Appendix D to this report.

Options:

1. That Committee receive this report and circulate it, including appendices, to the Village of South River and member municipalities (recommended).
2. That Committee receive the letter from the Village of South River and approve the proportional use of the JBC surplus per their request (not recommended – against legislation and JBC Agreement)
3. Committee provide alternate direction.

Financial Consideration:

Reduction of the deferred revenues could have operational impact to the Joint Building Committee in future years if permit activity slows, and the requested use is contrary to legislated requirements.

Applicable Legislation/Documentation:

[Ontario Building Code Act, 1992](#)
[Bill 124 \(2005 amendments\)](#)

Attachments:

Appendix A – October 18, 2025 Letter from Village of South River
Appendix B – Ontario Building Code relevant sections
Appendix C – Joint Building Committee Agreement
Appendix D – Letter from Baker Tilly LLP



The Village of South River
63 Marie Street, P.O. Box 310, South River, Ontario, P0A 1X0
Ph: (705) 386-2573 Fax: (705) 386-0702 e-mail: clerk@southriver.ca

October 18, 2025

Mayor Tim Bryson and Council
Township of Strong
28 Municipal Lane
P.O. Box 1120,
Sundridge, ON
P0A 1Z0

Re: Proportional Use of Joint Building Committee Reserves for Insurance and Legal Costs

Dear Member Community of the Joint Building Committee,

On behalf of the Village of South River, we respectfully submit a recommendation regarding the use of the accumulated reserves currently held by the Joint Building Committee. As you are aware, the Committee has responsibly built a substantial reserve over time, thanks to the careful financial stewardship of both staff and board members.

We believe there is an appropriate opportunity to utilize a portion of these funds to offset insurance premiums and legal expenses directly related to the operations of the Building Department. These costs, while necessary for protecting the Committee's interests and ensuring regulatory compliance, can place an avoidable financial burden on local taxpayers—especially while significant building-related revenues remain unutilized in the reserve. Insurance costs for building inspections is currently \$2825 annually and enforcement and legal costs can vary from \$0 to several thousand depending on the year for the Village of South River.

We propose that up to 50% of the accumulated reserves be designated to help offset these specific expenses, thereby easing pressure on municipal budgets and reinforcing the long-term sustainability of our shared services model.

Recommendation

We strongly encourage the Committee to adopt a policy indicating that any withdrawal from the reserves for insurance or legal expenses is allocated proportionally among participating municipalities, based on where the associated building fees were earned. One suggestion is to use a five-year rolling average of building fees collected in each municipality to determine annual contributions. This method would help ensure costs are distributed fairly and accurately.

Supporting Principles

- **Equity:** A proportional allocation ensures that no single municipality bears a disproportionate portion of shared costs relative to their benefit from the service.
- **Transparency:** A clearly defined policy for reserve use promotes openness and strengthens trust among all municipal partners.
- **Sustainability:** A consistent and fair funding approach supports long-term planning while preserving reserve funds for their intended use.

Proposed Next Steps

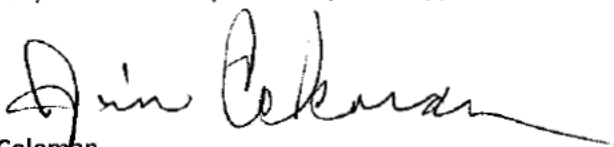
To move this initiative forward, we propose the member communities encourage the Joint Board Committee to review the current surplus to determine if building inspection related costs such as insurance and enforcement could be an acceptable use of some of those funds.

The Village of South River greatly values the collaborative relationship we maintain through the Joint Building Committee. We believe this proposal is both fiscally prudent and procedurally fair, and we respectfully request that it be considered at an upcoming Committee meeting.

Should further discussion be required, we would welcome the opportunity to speak to this recommendation in more detail.

Thank you for your continued partnership and support.

Sincerely,
Mayor Jim Coleman
Village of South River

A handwritten signature in black ink, appearing to read "Jim Coleman", written over a horizontal line.

APPENDIX B

Hi Kim,

Further to our phone chat today, I'm sending along links that should direct you to the sections you requested in the [Building Code Act, 1992](#).

Under [Section 7](#), subsection (2) you should find requirements related to the collection of fees. Just below, in subsections (6) – (8), you should find requirements for changes in fees, including notice and public meeting requirements.

Additionally, [section 3](#) (3) of the Act, provides for the requirements related to joint enforcement by 2 or more municipalities.

Hopefully that gives you what you need. Let me know if I can help further.

Thanks,

Sarah

Sarah Cormier

A/Municipal Advisor

Municipal Services Office - North

Ministry of Municipal Affairs and Housing

159 Cedar Street, Suite 401

Sudbury, ON P3E 6A5

By-laws, resolutions, regulations

7 (1) The council of a municipality or of an upper-tier municipality that has entered into an agreement under subsection 3 (5) or a board of health prescribed for the purposes of section 3.1 may pass by-laws, a planning board prescribed for the purposes of section 3.1 may pass resolutions and a conservation authority prescribed for the purposes of section 3.1 or the Minister may make regulations, applicable to the matters for which and in the area in which the municipality, upper-tier municipality, board of health, planning board, conservation authority or the Province of Ontario, respectively, has jurisdiction for the enforcement of this Act,

- (a) prescribing classes of permits under this Act, including permits in respect of any stage of construction or demolition;
- (b) providing for applications for permits and requiring the applications to be accompanied by such plans, specifications, documents and other information as is prescribed;
- (b.1) subject to the regulations made under subsection 34 (2.1), establishing and governing a program to enforce standards prescribed under clause 34 (2) (b), in addition to any programs established under subsection 34 (2.2);
- (b.2) subject to the regulations made under subsection 34 (2.2), governing a program established under subsection 34 (2.2);
- (c) requiring the payment of fees and prescribing the amounts of the fees,
 - (i) on application for and on issuance of permits,
 - (ii) for maintenance inspections,
 - (iii) for providing documentation, records or other information under section 15.10.4, and
 - (iv) for providing information under subsection 15.10.6 (2);
- (c.1) requiring the payment of interest and other penalties, including payment of collection costs, when fees are unpaid or are paid after the due date;
- (d) providing for refunds of fees under such circumstances as are prescribed;
- (e) requiring a person specified in the building code to give notice to the chief building official or an inspector or to a registered code agency if one is appointed, of any of the stages of construction specified in the building code, in addition to the stages of construction prescribed under subsection 10.2 (1) and prescribing the period of time after such notice is given during which an inspection may be carried out;
- (f) prescribing forms respecting permits and applications for permits and providing for their use;
- (g) enabling the chief building official to require that a set of plans of a building or any class of buildings as constructed be filed with the chief building official on completion of the construction under such conditions as may be prescribed in the building code;
- (h) providing for the transfer of permits when land changes ownership;
- (i) requiring the person to whom a permit is issued to erect and maintain fences to enclose the site of the construction or demolition within such areas of the municipality as may be prescribed;

AGENDA

- (j) prescribing the height and description of the fences required under clause (i). 1992, c. 23, s. 7; 1997, c. 30, Sched. B, s. 6; 1999, c. 12, Sched. M, s. 3; 2002, c. 9, s. 11 (1); 2002, c. 17, Sched. F, Table; 2006, c. 19, Sched. O, s. 1 (5); 2006, c. 22, s. 112 (3-5); 2017, c. 34, Sched. 2, s. 4 (1); 2020, c. 18, Sched. 1, s. 2.

Fees

(2) The total amount of the fees authorized under clause (1) (c) must not exceed the anticipated reasonable costs of the principal authority to administer and enforce this Act in its area of jurisdiction. 2002, c. 9, s. 11 (2).

Reduction in fees

(3) A regulation, by-law or resolution establishing fees under subclause (1) (c) (i) must provide for reduced fees to be payable in respect of the construction of a building for which a registered code agency is appointed under section 4.2. 2002, c. 9, s. 11 (2); 2017, c. 34, Sched. 2, s. 4 (2).

Report on fees

(4) Every 12 months, each principal authority shall prepare a report that contains such information as may be prescribed about any fees authorized under clause (1) (c) and costs of the principal authority to administer and enforce this Act in its area of jurisdiction. 2002, c. 9, s. 11 (2).

Same

(5) The principal authority shall make its report available to the public in the manner required by regulation. 2002, c. 9, s. 11 (2).

Change in fees

(6) If a principal authority proposes to change any fee imposed under clause (1) (c), the principal authority shall,

- (a) give notice of the proposed changes in fees to such persons as may be prescribed; and
- (b) hold a public meeting concerning the proposed changes. 2002, c. 9, s. 11 (2); 2006, c. 22, s. 112 (6).

Same, notice

(7) The notice of proposed changes in fees must contain the prescribed information, including information about the public meeting, and must be given in the prescribed manner. 2002, c. 9, s. 11 (2).

Same, public meeting

(8) The public meeting concerning proposed changes in fees must be held within the period specified by regulation before the regulation, by-law or resolution to implement the proposed changes is made. 2002, c. 9, s. 11 (2).

ENFORCEMENT AUTHORITIES

Administration

2 (1) The Minister is responsible for the administration of this Act. 1992, c. 23, s. 2 (1).

Director

(2) There shall be a director of the Building and Development Branch of the Ministry of Municipal Affairs and Housing who is appointed by the Lieutenant Governor in Council for the purposes of this Act. 2002, c. 9, s. 5.

Acting director

(3) The director may designate in writing a public servant employed under Part III of the *Public Service of Ontario Act, 2006* who works in the Ministry of Municipal Affairs and Housing to exercise the powers and perform the duties of the director in his or her absence or if he or she is unable to act. 2009, c. 33, Sched. 21, s. 2 (1).

Delegation

(4) The director may delegate in writing any of his or her powers or duties to one or more public servants employed under Part III of the *Public Service of Ontario Act, 2006* who work in the Ministry of Municipal Affairs and Housing, and may impose conditions or restrictions with respect to the delegation. 2009, c. 33, Sched. 21, s. 2 (1).

Section Amendments with date in force (d/m/y)

1993, c. 27, Sched. - 31/12/1991; 1997, c. 24, s. 224 (4) - 17/06/1998

2002, c. 9, s. 4 - 01/07/2005; 2002, c. 9, s. 5 - 01/09/2003

2009, c. 33, Sched. 21, s. 2 (1) - 15/12/2009

Enforcement by municipalities

3 (1) The council of each municipality is responsible for the enforcement of this Act in the municipality, except where otherwise provided by this Act. 2002, c. 9, s. 6 (1).

Chief building official, inspectors

(2) The council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction. 1992, c. 23, s. 3 (2).

(2.1) REPEALED: 2002, c. 9, s. 6 (2).

Joint enforcement

(3) The councils of two or more municipalities may enter into an agreement,

(a) providing for the joint enforcement of this Act within their respective municipalities;

AGENDA

- (b) providing for the sharing of costs incurred in the enforcement of this Act within their respective municipalities; and
- (c) providing for the appointment of a chief building official and inspectors. 1992, c. 23, s. 3 (3).

Joint jurisdiction

(4) If an agreement under subsection (3) is in effect, the municipalities have joint jurisdiction in the area comprising the municipalities. 1992, c. 23, s. 3 (4).

JOINT BUILDING COMMITTEE AGREEMENT

THIS AGREEMENT MADE THIS 29 DAY OF NOVEMBER, 2012

BETWEEN:

THE CORPORATION OF THE VILLAGE OF BURK'S FALLS
(Hereinafter called "Burk's Falls")
OF THE FIRST PART

AND

THE CORPORATION OF THE TOWNSHIP OF JOLY
(hereinafter called "Joly")
OF THE SECOND PART

AND

THE CORPORATION OF THE TOWNSHIP OF MACHAR
(hereinafter called "Machar")
OF THE THIRD PART

AND

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
(hereinafter called "Magnetawan")
OF THE FOURTH PART

AND

THE CORPORATION OF THE VILLAGE OF SOUTH RIVER
(hereinafter called "South River")
OF THE FIFTH PART

AND

THE CORPORATION OF THE TOWNSHIP OF STRONG
(hereinafter called "Strong")
OF THE SIXTH PART

AND

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE
(hereinafter called "Sundridge")
OF THE SEVENTH PART

AND

THE CORPORATION OF THE TOWNSHIP OF RYERSON
(hereinafter called "Ryerson")
OF THE EIGHTH PART

WHEREAS Section 3(3) of the Building Code Act authorizes municipalities to enter into agreements for the joint enforcement of the Act, the sharing of costs of enforcement and the appointment of a Chief Building Official and Inspectors;

AND WHEREAS the municipalities which are parties to this agreement deem it advisable to enter into an agreement as described herein;

AND WHEREAS the municipalities have agreed to establish a committee to administer this agreement; and

AND WHEREAS the municipalities intend to pay for the costs of enforcing the Act through the fees and charges imposed on building permit applicants;

NOW THEREFORE this Agreement witnesseth that the parties hereto covenant and agree the one with the others as follows:

PART 1: SCOPE

1. Definitions

- (1) "Act" shall mean the Building Code Act S.O. 1992 c. and any Regulation passed thereunder;
- (2) "Chief Building Official" or "CBO" shall mean the chief building official appointed by the participating parties to enforce the Building Code Act within the boundaries of the eight participating municipalities.

- (3) "Committee" shall mean the Joint Building Committee established under Part 3 of this agreement;
- (4) "Inspector" shall have the same meaning ascribed to it in the Act.
- (5) "Administering Municipality" shall mean the municipality that manages the financial and secretarial requirements of the Joint Building Committee (JBC). Currently this is the Township of Strong. In the event of changes in Joint Building Committee Membership, the committee shall appoint a new administering municipality from amongst the remaining members as necessary.
- (6) "Member Municipality" shall mean the municipalities as listed on Page 1 of this agreement.

2. Schedules Attached

The following Schedules are attached to and form part of the Agreement.

- Schedule "A" – Administration
- Schedule "B" – Financial Administration
- Schedule "C" – Cost Sharing Provisions

3. Joint Enforcement

The parties agree to jointly enforce the Act through the appointment of a common Chief Building Official and inspectors as required by the Act.

4. Effective Date

This agreement shall be effective from November 29, 2012 for an indefinite time period.

PART 2: OPERATIONS and FINANCIAL ADMINISTRATION

1. Officials

The Chief Building Official and inspectors shall be employees of the Administering Municipality for remuneration and benefit purposes only.

2. Obligation to Cost Share

- (1) The proportionate share of expenses shall be determined by the Committee in accordance with the procedure/formula set out in Schedule C.

3. Financial Transactions

- (1) The Administering Municipality, on behalf of the Joint Building Committee shall complete the Financial Transactions in accordance with the method as set out in Schedule B on a timely basis.

4. Fees and Fees Collection

- (1) The parties hereby acknowledge and agree that all fees and charges payable pursuant to its respective "Building By-law" and/or any Fees and Charges by-law, are hereby directed to be paid to and or may be collected by the "Joint Building Committee" and the aforementioned by-laws shall be amended, if necessary, to reflect this direction.
- (2) The parties hereby acknowledge and agree to adopt the fee schedule and construction cost guidelines in their respective building by-laws, as periodically amended. The Committee shall review the fees schedule and

make recommendations for an adjustment such that the fees do not produce a continuing surplus that exceeds annual operating expenses.

5. Payment of Obligations

Each party hereby acknowledges and agrees that all fees collected by the Committee pursuant to section 4 shall be used by the Committee to satisfy each municipality's obligations.

6. Surplus and Shortfall

- (1) The Committee, shall retain, any surplus in reserve for future expenses, subject to subsection (3).
- (2) Each party, upon request from the Committee, shall pay to the Committee such amounts as are necessary to remedy any real or anticipated shortfall in revenue (the "shortfall payment") during the year. The amounts payable by each municipality shall be based on the municipality's proportionate share of expenses as determined under Schedule C.
- (3) Any surplus, as calculated at the end of year shall first be used to refund or repay any shortfall payments made during the calendar year and prior years, Upon refunding or repaying shortfall payments, any surplus of the annual expenses shall be retained by the Committee to pay future expenses, training, education and wages.

PART 3: COMMITTEE ADMINISTRATION / ORGANIZATION

1. Establishment and Appointments

- (1) A Joint Building committee, comprising one member of Council of each of the parties, shall be established to administer this agreement.
- (2) Each party shall appoint a second member of Council to act as an alternate representative for the municipality and such member may attend meetings of the Committee in place of the appointed member of Council.

2. Organization and Duties

- (1) The Joint Building committee shall consist of one(1) Elected Council Member from each Council: Burk's Falls; Joly; Machar; Magnetawan; South River; Strong; Sundridge; and Ryerson. The Joint Building Committee shall have the authority to and be responsible for:
 - (1) Electing a Chairperson annually from its members who shall have authority to call special meetings, when necessary;
 - (2) Providing for a Secretary/Treasurer from the Administering Municipality to keep and record minutes of all meetings and proceedings of the Joint Building Committee, receive accounts and present the same for approval and payment;
 - (3) Preparation of necessary annual budgets for recommendation to the Councils of the parties hereto by the end of March;
 - (4) Formulating policies, rules and regulations for and relating to the administration of the Joint Building Committee for consideration by the Councils of the parties;
 - (5) Ensuring that the basic administrative system, as set out in Schedule "A" attached hereto and forming part of this Agreement is followed and that the basic financial administration formula as outlined in Schedule "B" forming part of this Agreement is adhered to;

- (6) One Vote is recorded for each municipality.
- (2) Each municipality is to remit their resolutions within thirty (30) days from the date of the JBC Meeting. Failure to respond would be considered as positive support for the resolution, except as outlined in Part 3,2(7).
- (3) The Joint Building committee shall see that books are kept in accordance with the procedures and principles set out in this agreement and shall furnish such other information at such other times as the Councils of the parties hereto or any of them may from time to time require and shall cause to be produced, all books and records to any person duly authorized by any of the parties hereto, to inspect the same at all reasonable times. The Joint Building Committee shall not incur any liability in excess of the amounts as approved in the annual budget without prior approval thereof to be evidenced by resolution of Councils of each of the parties hereto.
- (4) All matters coming before the Joint Building Committee for decision shall be decided by a majority vote of the member municipalities. Five (5) municipalities shall constitute a majority. No one member shall have veto power but the majority shall rule.
- (5) The Joint Building Committee is to be empowered by a By-law of each municipality: Burk's Falls; Joly; Machar; Magnetawan; South River; Strong; Sundridge and Ryerson; to carry out the duties and obligations assigned to it herein.
- (6) The Joint Building Committee shall provide all inspections and services as required by the Building Code Act and such inspections and services shall include Plumbing Inspections.
- (7) All parties agree to appoint, by by-law authorized under section 3(1) of the Building Code Act, 1992, a Chief Building Official and Inspectors as recommended by the Joint Building Committee. In recognition of majority rules, where a participating municipality fails or refuses to appoint such Chief Building Official or Inspector(s) as recommended by the Committee within 30 days of the date of such recommendation, such failure or refusal shall be deemed to be a notice of withdrawal as contemplated in Part 4, Section 2. Such notice shall be deemed to have been received by the Secretary of the Committee on the 31st day after the date of the aforementioned recommendation. Member municipalities which were not in agreement with the majority must re-submit a supporting resolution, together with a copy of the resolution rescinding their previous motion on the same matter within 30 days of voting results.
- (8) That the parties hereto understand and agree that the services as provided by the Joint Building Committee are provided in a manner in that the services provided in the individual municipalities are the responsibility of the individual municipality, and any liability accruing from the provision of these services is applicable to that individual municipality in which the liability may occur.

3. Procedures

- (1) The Committee shall hold at least 3 Regular Meetings each calendar year at such place and time as may be determined by the Committee.
- (2) In order to constitute a valid meeting of Committee a quorum, being a majority of members, shall be present. Where a quorum of the Committee exists, all business of the Committee shall be decided upon by a simple majority of the members present.
- (3) The Joint Building Committee shall adopt and use the procedural by-law of the Administering Municipality, as that relates to the calling and conduct of Committee meetings, for its meetings.

PART 4: ENFORCEMENT AND LIABILITY

1. Proceedings Under Section 36 or 38 of the Act

- (1) All proceedings under section 36 and 38 shall be commenced in the name of the CBO for the applicable municipality within which the proceeding arose.
- (2) Section 36 POA proceedings – the cost of all proceedings commenced under section 36 shall be shared pursuant to Part 2, section 2 of this agreement. All fines obtained under section 36 shall be revenue that is shared by the Municipality to offset all shared expenses. Each Municipality shall pay the proceeds of all fines obtained under section 36 to the Joint Building Committee remaining after paying any fees due to an enforcement officer (which would not include the CBO or any inspectors) related to such prosecution and retaining a \$50.00 administration fee.
- (3) Each Municipality shall be solely responsible for the costs of any proceedings under section 38 and shall be solely entitled to any award of costs in favour of said municipality in such proceeding.

2. Administration and Withdrawal

- (1) A party may withdraw from this agreement and the joint enforcement of the Building Code Act in accordance with the following conditions:
 - (1) a withdrawal shall be effective on June 30th or December 31st of a calendar year;
 - (2) the notice of a withdrawal shall be submitted in writing to the Secretary of the Joint Building Committee stating one of the dates in subsection (a), no later than February 28th (or 29th in a leap year) for a June 30th withdrawal or August 30th for a December 31st withdrawal;
 - (3) a withdrawing party shall not be responsible for making any payment which is requested under authority of Part 2, Section 6(2) unless such a request for payment has been made prior to the date upon which the withdrawing party gave notice of its intention to withdraw;
 - (4) a withdrawing party shall not be entitled to any potential refund or repayment provided for under Part 2, Section 6(3) for the calendar year (or part thereof) in which its withdrawal is effective but remains eligible for any potential refunds or repayments for a prior calendar year.
- (2) Notwithstanding subsection (2) whereupon the parties have unanimously agreed to terminate this agreement, the parties agree that such termination shall be deemed to be effective as at June 30th or December 31st if the agreement to terminate occurred after April 1st in order to allow the committee to calculate all revenue and expenses to the effective date of the termination. Each party agrees that it will submit any cost contribution owing within 30 days of the determination and that such monies shall be distributed to those municipalities by the Administering Municipality which are determined to have "credit" balance concerning shared expenses.
3. The parties hereto shall execute such further assurances as may be reasonably required to carry out the terms thereof.
4. Upon the execution of this Agreement, any existing Agreements amongst the parties, as amended, with respect to the Joint Building Committee shall forthwith become null and void.
5. In the event that any covenant, provision or term of this Agreement should at any time be held by any competent tribunal to be void or unenforceable, then the

Agreement shall not fail but the covenant, provision or term shall be deemed to be severable from the remainder of this Agreement which shall remain in full force and effect mutatis mutandis.

6. Indemnification

- (1) Each party covenants and agrees with the other participating municipalities, on behalf of itself, its successors and assigns, to indemnify and save harmless the participating municipalities, their servants and agents from and against any and all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason or enforcement of the Building Code Act, etc. within the territorial boundaries of the individual municipality in connection with the carrying out of the provisions of this Agreement.
- (2) Each party further covenants and agrees to release and forever discharge the other participating municipalities from and against all claims, demands, causes of action, of every nature and type whatsoever that may arise either as a result of the failure of the Joint Building committee to carry out any of its obligations under this Agreement, provided that such default, failure or neglect was not caused as a result of negligence on the part of the Joint Building Committee, its servants or agents.

IN WITNESS WHEREOF the Parties have hereunto affixed the signatures of their duly authorized officers together with their corporate seals.

By Burk's Falls on the 5 day of November, 2012.

THE CORPORATION OF THE
VILLAGE OF BURK'S FALLS

Per: Cathy Still
Cathy Still, Reeve

Per: Kim Dunnett
Kim Dunnett, Clerk

By Joly on the 26 day of November, 2012.

THE CORPORATION OF THE
TOWNSHIP OF JOLY

Per: Mario Campese
Mario Campese, Mayor

Per: Joanne Griffiths
Joanne Griffiths, Clerk-Administrator-Treasurer

By Machar on the 19th day of Nov., 2012.

THE CORPORATION OF THE
TOWNSHIP OF MACHAR

Per: Doug Maeck
Doug Maeck, Mayor

Per: Brenda Paul
Brenda Paul, Clerk-Administrator

By Magnetawan on the 24 day of October, 2012.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

Per: [Signature]
Sam Dunnett, Mayor

Per: [Signature]
Roger Labelle, Clerk-Administrator

By South River on the 19 day of November, 2012.

THE CORPORATION OF THE
VILLAGE OF SOUTH RIVER

Per: [Signature]
Jim Coleman, Mayor

Per: [Signature]
Susan Arnold, Clerk-Administrator

By Strong on the 9 day of November, 2012.

THE CORPORATION OF THE
TOWNSHIP OF STRONG

Per: [Signature]
Christine Ellis, Mayor

Per: [Signature]
Linda Maurer, Clerk-Treasurer

By Sundridge on the 13TH day of NOVEMBER, 2012.

THE CORPORATION OF THE
VILLAGE OF SUNDRIDGE

Per: [Signature]
Elgin Schneider, Mayor

Per: [Signature]
Lillian S. Fowler, CAO/Clerk

By Ryerson on the 6th day of November, 2012.

THE CORPORATION OF THE
TOWNSHIP OF RYERSON

Per: [Signature]
Glenn Miller, Reeve

Per: [Signature]
Judy Kosowan, CAO/Clerk-Treasurer

SCHEDULE "A" TO JOINT BUILDING COMMITTEE AGREEMENT
ADMINISTRATION

Chairperson

As required pursuant to section 2.1.1, the Committee shall elect a Chairperson in January from amongst their membership to chair their meetings. The Chairperson has full voting powers at the meetings of the Full Committee.

Tie Votes

A tie vote on any proposed action of the Committee is considered a Defeated Motion.

Record of Proceedings

The Clerk of the Administering Municipality or their designate shall act as Secretary/Treasurer of the Joint Building Committee. A typed copy of the minutes will be forwarded to the Municipal Clerks of the member municipalities; to the Chief Building Official and each committee member.

Joint Building Committee's Authority

The Joint Building Committee is an advisory and administrative body. Any recommendations of the Committee have to be implemented by the individual municipality to have full force and effect as it pertains to that specific municipality.

Day to Day Administration

The Chief Building Official will be responsible for the day to day enforcement of the Ontario Building Code. On behalf of the Joint Building Committee, all dealings of the Committee shall go through the Chair, who serves as the spokesperson.

Secretarial Services

The Joint Building Committee will approve an administration fee to the Administering Municipality for secretarial and bookkeeping services to the Joint Building Committee, to be paid out of Joint Building Committee funds.

Legal Fees

Legal fees or engineering fees incurred by the Joint Building Committee relating to specific situations in a member municipality will be at the cost of that member municipality. Legal or Engineering opinions obtained for the benefit of all municipalities shall be jointly shared.

SCHEDULE "B" TO FINANCIAL ADMINISTRATION

The Joint Building Committee prepares an Annual Budget for the Operating Costs of the Committee.

The Budget is subject to the approval of the majority of the member municipal Councils.

The financial transactions of the Joint Building Committee will be administered by the Administering Municipality. This will include disbursements of expenses, training, salaries and other administrative duties on behalf of the Joint Building Committee.

The accounts of the Joint Building Committee will be audited by the Administering Municipality's Auditor with a copy of the Auditors Report sent to each municipality.

All costs shall be borne by the participating members through collection of building permits, associated fees and shortfall payments as defined in Schedule C.

SCHEDULE "C" TO JOINT BUILDING COMMITTEE AGREEMENT COST SHARING PROVISIONS

FEES AND COST GUIDELINES

Fees are set by the Joint Building Committee yearly, and each municipality must pass a fee by-law.

COST SHARING

Each party's share of costs and expenses for the enforcement of the Building Code Act and its regulations pursuant to this Agreement shall be calculated as follows:

Parties Share = $\frac{\text{Value of Permits Fees Collected for each municipality}}{\text{Total Value of Permits Fees Collected by all participating parties in preceding five (5) years.}}$

Permits include all building permits, excluding permits issued pursuant to Part 8 of the Building Code.

Caitlin Haggart

From: Derek Hnatiuk
Sent: November 4, 2025 8:44 AM
To: Caitlin Haggart
Subject: FW: JBC Withdrawals

Response from the auditor pertaining to the South River's letter regarding the JBC.

Derek Hnatiuk
Treasurer/Tax Collector
Township of Strong
treasurer@strongtownship.com
Phone: 705-384-5819 ext. 215
Fax: 705-384-5892



www.strongtownship.com

Please consider the environment before printing this email.

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From: Jessica Dion <jedion@bakertillysnt.ca>
Sent: October 27, 2025 4:14 PM
To: Derek Hnatiuk <treasurer@Strongtownship.com>; Noel Heffernan <noheffernan@bakertillysnt.ca>
Subject: RE: JBC Withdrawals

Good afternoon Derek,

Regarding the request to access "reserves" this is not permissible under the Act.

Here is a summary of the accounting obligations:

Legislative Basis

- Ontario Building Code Act, 1992 (Section 7) governs building permit fees and their use.
- Bill 124 (2005 amendments) reinforced transparency and cost recovery principles.

Key Requirements**1. Fee Restriction**

- Fees collected under Section 7(1)(c) must not exceed the anticipated reasonable costs of administering and enforcing the Act.
- Fees cannot subsidize other municipal services.

2. Segregation of Funds

- Surpluses from building permit fees must be placed in a dedicated Building Code Reserve Fund.

- This fund is considered an obligatory reserve fund because its use is restricted by provincial legislation.

3. Purpose of Reserve Fund

- To manage year-to-year fluctuations in permit activity.
- To cover future costs of enforcement and administration.
- To fund operating deficits in subsequent years without impacting general revenues.

4. Annual Reporting

- Municipalities must prepare an annual report detailing:
- Total fees collected.
- Costs of administering and enforcing the Act.
- Reserve fund transactions and balances.

Compliance Actions

- Track revenues and expenditures separately from general operations.
- Report annually to Council and make the report publicly available.

Also, to further support/clarify:

Excerpt from the Building Code Act, 1992, Chapter 23

Section 7(2) – Use of Fees

“The total amount of fees authorized under clause (1)(c) must not exceed the anticipated reasonable costs of the municipality to administer and enforce this Act in its area of jurisdiction.”

This means fees collected can only be used for Building Code administration and enforcement, not for general municipal purposes.

Section 7(4) – Annual Reporting

“Every principal authority shall prepare an annual report that contains information about fees prescribed for the application and issuance of permits, for maintenance inspections and orders, and the costs of the municipality to administer and enforce the Act.”

This ensures transparency and supports the logic for reserves.

In summary, the Act itself does not explicitly say “you must create a reserve fund,” but municipalities are required to **segregate building permit fee surpluses**. Municipal practice and Ministry guidance interpret this as:

- Surpluses from building permit fees **must be placed in a dedicated Building Code Reserve Fund**.
- This fund is considered an **obligatory reserve fund under provincial legislation** because its use is restricted to Building Code enforcement.

Therefore, in conclusion, you cannot distribute building surplus.

Jess

Jessica Dion, CPA, CA
Partner / Associée



Baker Tilly Client Portal

D: 705-806-8335 | F: 705-494-8783
1850 Bond Unit A, North Bay, Ontario, P1B 4V6

TOWNSHIP OF MACHAR

Resolution Number: 144-25

Moved by:	Ron McLaren	<input type="checkbox"/>	Blair Flowers	<input type="checkbox"/>	Pearl Ivens	<input checked="" type="checkbox"/>	Neil Scarlett	<input type="checkbox"/>
Seconded by:	Ron McLaren	<input checked="" type="checkbox"/>	Blair Flowers	<input type="checkbox"/>	Pearl Ivens	<input type="checkbox"/>	Neil Scarlett	<input type="checkbox"/>

Nov 10, 2025

WHEREAS the Township of Machar has adopted a Community Safety & Well Being Plan in 2022, as required by legislation;

AND WHEREAS the Plan requires a review of the document within the first five years;

AND WHEREAS Staff have completed the review regionally with the updates;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Machar hereby approves updates to the Community Safety and Well Being Plan to be reviewed again prior to the end of 2030.

Carried by: _____

Lynda Carleton



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca

November 19, 2025

Honourable Doug Ford, Premier of Ontario
Via Email: premier@ontario.ca

Public Input Coordinator
Via Email: ca.office@ontario.ca

Dear Premier Ford,

Re: Opposition to Proposed Consolidation of Conservation Authorities

Please be advised that at its Regular Meeting held Monday, November 17, 2025, the Council of the Corporation of the Town of Kingsville passed the following resolution respecting the matter referenced in the above subject line:

195-11172025

Moved By: Councillor Neufeld

Seconded By: Councillor Patterson

Whereas the Conservation Authorities Act, 1990 (the "Act"), originally enacted in 1946, was established to allow municipalities to form conservation authorities that are equipped to develop and deliver local, watershed-based conservation, restoration and natural resource management programs on behalf of the province and municipalities;

And whereas there are thirty-six (36) conservation authorities in Ontario, each of which is distinct and reflects the unique environmental, geographic and community needs of its watershed;

And whereas on October 31, 2025, the Minister of the Environment, Conservation and Parks announced the Government's intention to introduce legislation which would amend the Act to create the Ontario Provincial Conservation Agency and consolidate Ontario's 36 conservation authorities into seven (7) regional conservation authorities.

Now therefore be it resolved that the Council of the Corporation of the Town of Kingsville:

- Wishes to formally state that it opposes the consolidation of Ontario's conservation authorities without knowing the full financial and operational impact to municipalities and the conservation authorities; and,

AGENDA

- Directs the Acting Clerk to forward a copy of this resolution to the Honourable Doug Ford, Premier of Ontario, the Honourable Minister of the Environment, Conservation and Parks, Todd McCarthy, the Honourable Rob Flack, Ministry of Municipal Affairs and Housing, Anthony Leardi, MPP, Essex, Lisa Gretzky, MPP Windsor West, Andrew Dowie, MPP Windsor-Tecumseh, Trevor Jones, MPP Chatham-Kent-Leamington, AMCTO, AMO and all Ontario Municipalities.

Carried.

Please accept this correspondence as an official confirmation of Council's decision with respect to the same. Any questions may be directed to the undersigned.

Sincerely,



Angela Toole
Acting Manager of Municipal Governance/Clerk
519-733-2305 ext. 223
atoole@kingsville.ca

cc. Honourable Todd McCarthy, Minister of the Environment, Conservation and Parks
Honourable Rob Flack, Minister of Municipal Affairs and Housing
Anthony Leardi, MPP, Essex
Lisa Gretzky, MPP, Windsor West
Andrew Dowie, MPP, Windsor-Tecumseh
Trevor Jones, MPP, Chatham-Kent-Leamington
Essex Region Conservation Authority
Conservation Ontario
AMCTO
AMO
All Ontario Municipalities

AGENDA

The Town of Goderich
57 West Street
Goderich, Ontario
N7A 2K5
519-524-8344
townhall@goderich.ca
www.goderich.ca



November 21, 2025

SENT VIA EMAIL - minister.mecp@ontario.ca

The Honourable Todd J. McCarthy
Minister of Environment, Conservation and Parks
College Park, 5th Floor
777 Bay Street
TORONTO, Ontario
M7A 2J3

Dear Minister McCarthy:

On October 31, 2025, the Ontario Ministry of Environment, Conservation and Parks (MECP) announced proposed amendments to the *Conservation Authorities Act* (CAA), to establish the Ontario Provincial Conservation Agency (OPCA) to provide leadership, governance, and strategic direction to Conservation Authorities (CAs). The agency will be responsible for:

- Developing a single digital permitting platform;
- Streamlining and standardizing service delivery by setting provincewide performance, standards
- as well as maintaining centralized data and updated floodplain mapping; and
- Overseeing the consolidation of Conservation Authorities.

The Ministry of Environment, Conservation and Parks are proposing that the agency would require the local Conservation Authorities to pay for the costs of the Ontario Provincial Conservation Agency.

Additionally, the MECP has introduced an amendment to the Conservation Authorities Act that outlines the proposed boundaries for establishing Regional Conservation Authorities. The proposed consolidation will entail, including reducing the number of Conservation Authorities from 36 to 7.

MECP has indicated that they plan to consult with stakeholders, municipalities, conservation authorities, and Indigenous communities. This consultation includes a policy proposal notice period posted on the Environmental Registry of Ontario for 45 days, inviting feedback on the

AGENDA

The Town of Goderich
57 West Street
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proposed boundaries and criteria for the regional consolidation of Ontario's 36 CAs with a deadline of December 22, 2025.

The Town understands that the timelines for the proposed CAA amendments are as follows:

- Consultation occurs throughout the Q1 2026;
- Conservation authorities operate within current governance structure until after the 2026 Municipal election; and
- Changes come into force January 1, 2027.

The Town of Goderich has identified several concerns relating to the proposed CAA amendments:

- What is the cost of establishing and operating the proposed Ontario Provincial Conservation Agency (OPCA)? The OPCA would require significant resources while local watershed advisory boards would still be needed to guide priorities and provide oversight.
- What is the anticipated total cost of consolidating the 36 Conservation Authorities to 7?
- As a local organization, the Maitland Conservation is responsive to community needs. Municipalities, landowners and community partners drive the services and priorities of the organization. A move to the OPCA, and the consolidation of Conservation Authorities, would mean less municipal input on service priorities, yet member municipalities currently financially contribute over 80% of the MVCA's operating budget, while the Province provides approximately 2%.
- Will the needs of rural communities and the agricultural sector will be adequately recognized and prioritized in this consolidation? Particularly since the lead Conservation Authority, for each of the 7 new regional conservation authorities, is expected to be in an urban setting in each region.
- A core priority for Maitland Valley Conservation Authority is reducing the risk of loss of life and community damage caused by flooding and erosion. MVCA are responsible for approving development in or near natural hazard areas, ensuring that new construction and additions are not at risk from flooding or erosion in floodplains or along the Lake Huron shoreline.
- MVCA's permitting process is efficient and consistent. In 2024, the average time to process all types of permits was just 5.7 days. The average time for reviewing and issuing permits by all conservation authorities is 12.5 business days.

AGENDA

The Town of Goderich
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- From start to finish, MVCA staff work closely with landowners, emphasizing customer service and helping them identify safe building locations outside hazardous areas. Will the proposed digital permitting platform be able to match MVCA's turnaround times and maintain this high level of customer experience? Additionally, what will the costs be for developing, implementing and maintaining this new platform?

The Town of Goderich encourages the Provincial government to partner with the current Conservation Authorities to build capacity and support local solutions to watershed issues. This will require a multi-year commitment to reinvesting in Conservation Authorities.

In order to protect Ontario's prosperity, the Town would like to see an emphasis placed on developing and protecting the health of watersheds. They are the foundation of not only our economic prosperity but our life support system as well. Clean water, diverse forests and healthy soils directly support key sectors like tourism, forestry and agriculture, which in turn support economically strong local communities.

Healthy Lake Huron (HLH) is a model of collaboration between federal, provincial and county agencies, 5 Conservation Authorities and several community groups. HLH has been successful in supporting stewardship initiatives aimed at improving water quality along the Lake Huron shoreline. Using this collaborative approach across all the watersheds in Ontario to build healthy watersheds would result in effective, cost-efficient results.

Working seamlessly together, we can achieve superior results.

Respectfully,

A handwritten signature in blue ink that reads "Janice Hallahan".

Janice Hallahan
Chief Administrative Officer

Cc: The Honourable Doug Ford, Premier of Ontario
The Honourable Lisa Thompson, Minister of Rural Affairs, and MPP for Huron-Bruce
The Honourable Rob Flack, Ministry of Municipal Affairs and Housing
Association of Municipalities of Ontario
Environmental Registry of Ontario
Ed McGugan, Chair of the Maitland Valley Conservation Authority

COUNCIL SERVICES DEPARTMENT

IN REPLY, PLEASE REFER
TO OUR FILE NO. _____

November 28, 2025

Honourable Doug Ford
Premier of Ontario
Premier's Office
Room 281, Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford,

Windsor City Council, at its meeting held November 24, 2025, adopted the following resolution:

Decision Number: CR481/2025

WHEREAS Ontario's Conservation Authorities play a critical role in watershed management, environmental protection, flood mitigation, and public safety across the province; and,

WHEREAS the Province of Ontario has introduced Bill 68, which contains significant and far-reaching amendments to the *Conservation Authorities Act* that would alter governance structures, decision-making authorities, and municipal participation in conservation authority oversight; and,

WHEREAS the proposed changes were introduced within an omnibus bill without the benefit of a standalone legislative process that would allow for comprehensive public input, stakeholder consultation, or sufficient scrutiny regarding their long-term environmental, financial, and public safety implications; and,

WHEREAS municipalities are key partners in watershed management and must retain a strong, meaningful voice in any new governance model to ensure that local knowledge, local priorities, and local risks are fully considered in provincial decision-making; and,

WHEREAS the potential impacts of the proposed amendments may increase risks to the public related to flooding, erosion, natural heritage loss, and environmental degradation if not properly analyzed and addressed through an open and transparent legislative process; and,

THEREFORE BE IT RESOLVED THAT the Council of the City of Windsor strongly urge the Provincial Government of Ontario to withdraw all sections of Bill 68 related to amendments to the *Conservation Authorities Act*; and,

BE IT FURTHER RESOLVED THAT the Province be requested to re-introduce any proposed changes as a standalone bill, to proceed through the full and regular legislative process—including First and Second Readings, Committee review, stakeholder submissions, and public consultation—to ensure that the impacts on watershed management, environmental protection, and public safety are fully and transparently considered; and,

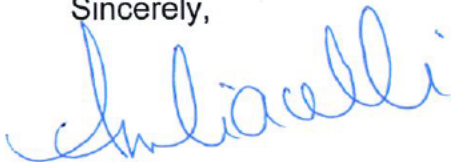
BE IT FURTHER RESOLVED THAT the Province ensure that any future governance framework for Ontario's Conservation Authorities includes robust and clearly defined municipal representation, recognizing municipalities as essential partners in protecting watersheds and mitigating environmental risks; and,

BE IT FINALLY RESOLVED THAT a copy of this motion be forwarded to the Premier of Ontario, the Minister of the Environment, Conservation and Parks, local Members of Provincial Parliament, the Association of Municipalities of Ontario (AMO), the Essex Region Conservation Authority (ERCA), and all Ontario municipalities and Conservation Authorities for their information and support.

Carried.

Your consideration to Windsor City Council's resolution would be most appreciated.

Sincerely,



Anna Ciacelli
Deputy City Clerk and Supervisor of Council Services
AC/lh

cc: Mr. Todd McCarthy, the Minister of the Environment, Conservation and Parks
Mr. Harb Gill, Member of Parliament, Windsor West
Ms. Kathy Borrelli, Member of Parliament, Windsor-Tecumseh-Lakeshore
Mr. Andrew Dowie, Member of Provincial Parliament, Windsor-Tecumseh
Ms. Lisa Gretzky, Member of Provincial Parliament, Windsor West
Association of Municipalities of Ontario (AMO)

Tim Byrne, Chief Administrative Officer & Secretary Treasurer, Board of Directors, Essex Region Conservation Authority (ERCA)

Nicole Kupnicki, Manager, Human Resources & Council Services of the Essex Region Conservation Authority

All Ontario municipalities and Conservation Authorities



**THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL**

NO. 2025 – 160

DIVISION LIST

YES NO

DATE: December 2, 2025

Councillor **G. ASHFORD**
Councillor **J. BELESKEY**
Councillor **P. BORNEMAN**
Councillor **B. KEITH**
Councillor **D. McCANN**
Councillor **C. McDONALD**
Mayor **J. McGARVEY**

MOVED BY:



SECONDED BY:




CARRIED: ☒ **DEFEATED:** _____ **Postponed to:** _____

That the Town of Parry Sound Council hereby supports the Municipality of Wawa's Resolution #RC25170 which supports the development of an accessible, province-wide, and publicly accountable alcohol container return system that:

- Protects low-income earners and vulnerable residents who rely on bottle returns;
- Closes gaps in the deposit-return cycle to reduce landfill waste and environmental harm;
- Provides adequate infrastructure, training, and support to retailers participating in the return system;
- Ensures strong, consistent enforcement and oversight of return program compliance;
- Safeguards the public interest in recycling and waste diversion amid increasing privatization pressures; and

BE IT FURTHER RESOLVED that Council urges the Government of Ontario to collaborate meaningfully with municipalities, retailers, environmental organizations, and experts to implement a fair, effective, and inclusive solution that ensures the long-term success of Ontario's deposit-return and recycling systems; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Environment, Conservation and Parks, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), and all Ontario municipalities for their support and consideration.



Mayor Jamie McGarvey



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, October 21, 2025

Resolution # RC25170	Meeting Order: 8
Moved by: <i>L. H. Opat</i>	Seconded by: <i>M. Hayfield</i>

WHEREAS the Government of Ontario has introduced new regulations, effective January 1, 2025, requiring grocery stores with over 4,000 square feet of retail space to accept empty alcohol containers and return deposits as a condition of maintaining their liquor licenses; and

WHEREAS many large retailers have raised concerns about this obligation due to logistical challenges, including costs, space limitations, and insufficient infrastructure to manage high volumes of returned containers and local residents in Wawa are very upset that there will be no location in the community or area accepting empty alcohol containers; and

WHEREAS this change may negatively impact vulnerable populations, including low-income individuals who depend on bottle returns as a modest yet vital source of income and will increase the amount of waste being dumped at the municipal landfill; and

WHEREAS the ongoing privatization and deregulation of Ontario's previously effective bottle return program threaten to undermine decades of progress in sustainable waste management, environmental stewardship, and circular economy practices; and

WHEREAS the lack of a clear, accessible, and equitable alternative for recycling alcohol containers may place additional strain on municipal waste systems and contribute to increased environmental degradation;



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Municipality of Wawa supports the development of an accessible, province-wide, and publicly accountable alcohol container return system that:

1. Protects low-income earners and vulnerable residents who rely on bottle returns;
2. Closes gaps in the deposit-return cycle to reduce landfill waste and environmental harm;
3. Provides adequate infrastructure, training, and support to retailers participating in the return system;
4. Ensures strong, consistent enforcement and oversight of return program compliance;
5. Safeguards the public interest in recycling and waste diversion amid increasing privatization pressures;

AND BE IT FURTHER RESOLVED that the Council urges the Government of Ontario to collaborate meaningfully with municipalities, retailers, environmental organizations, and experts to implement a fair, effective, and inclusive solution that ensures the long-term success of Ontario's deposit-return and recycling systems;

AND BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Premier of Ontario, the Minister of the Environment, Conservation and Parks, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), and all Ontario municipalities for their support and consideration.

RESOLUTION RESULT		RECORDED VOTE		
<input checked="" type="checkbox"/>	CARRIED	MAYOR AND COUNCIL	YES	NO
<input type="checkbox"/>	DEFEATED	Mitch Hatfield		
<input type="checkbox"/>	TABLED	Cathy Cannon		
<input type="checkbox"/>	RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
<input type="checkbox"/>	PECUNIARY INTEREST DECLARED	Jim Hoffmann		
<input type="checkbox"/>	WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

- ☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR - MELANIE PILON	CLERK - MAURY O'NEILL



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, July 15, 2025

Resolution # RC25121	Meeting Order: 8
Moved by: <i>Cathy Cannon</i>	Seconded by: <i>Joseph Opato</i>

WHEREAS The Beer Store has closed more than 70 of its store locations across the Province since the Ford Government made the decision to end its exclusivity agreement with The Beer Store and allowed other locations like convenience and grocery stores to sell beer, wine and mixed alcoholic drinks; and

WHEREAS many of the retail stores being closed are in small, northern communities such as Chapleau, Atikokan, Powassan and Blind River where The Beer Store is very important to the local community; and

WHEREAS the presence of The Beer Store in Northern Ontario communities and in Wawa, provides good paying jobs, convenient access to beer sales for tourists looking to purchase a variety of Canadian made beer products not carried in other locations and contributes to the local and provincial economy; and

WHEREAS The Beer Store closure in Wawa would lead to job losses in the community and negatively impact the local economy;

NOWTHEREFORE Council of the Municipality of Wawa request that the Provincial Government take the steps necessary to preserve the presence of The Beer Store in small, rural and northern communities and that it request that The Beer Store reconsider its decision to close additional Beer Stores in Ontario, especially in small, northern communities.

AND FURTHER that a copy of this Resolution be forwarded to Premier Doug Ford, Honourable Peter Bethlenfalvy the Minister of Finance, Honourable Victor Fedeli the Minister of Economic Development, Job Creation and Trade, Bill Rosenberg the M.P.P. Algoma-Manitoulin, FONOM, NOMA, and AMO.

RESOLUTION RESULT	RECORDED VOTE		
<input checked="" type="checkbox"/> CARRIED	MAYOR AND COUNCIL	YES	NO
<input type="checkbox"/> DEFEATED	Mitch Hatfield		
<input type="checkbox"/> TABLED	Cathy Cannon		
<input type="checkbox"/> RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
<input type="checkbox"/> PECUNIARY INTEREST DECLARED	Jim Hoffmann		
<input type="checkbox"/> WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR – MELANIE PILON	CLERK – MAURY O'NEILL
<i>M. Pilon</i>	<i>Maury O'Neill</i>

AGENDA

October 17, 2025

The Beer Store
Corporate Office | 2258 Coleraine Drive
Bolton, ON L7E 3A9

Attention: Roy Benin

Dear Mr. Benin.

The closing of The Beer Store is the final nail in the coffin for those of us in the town of Wawa who are interested in our environment and recycling. I am not a consumer of alcohol, but since 1992, I have picked up the sad, abandoned packaging others have thrown out on the sides of our roads.

As a volunteer, I have cleaned our outdoors of trash by the truckloads and most of it was made up of beer and wine containers. Having a European background and knowing that even pop cans have a deposit of 10 cents on them there, it is with tears in my eyes that I see the loss of a place to turn in recyclables.

I fought the bureaucracy, wrote to companies and ministers about the abuse of our environment and the renewable resources until finally a deposit was established here in Ontario. The program encourages people to turn in their recyclables rather than putting them in the landfill and the pennies add up.

Here in the north, we live in an "untouched" wilderness and try to promote this for tourism, hunting, and fishing. Often, one of the first stops in town is The Beer Store. Why is this now closed when the nearest store is over 200 km away and there is now no place to accept the empties? Our grocery store had beer and wine when that program was first introduced, but has now cut back as they don't want to accept the recyclables. The one convenience store is also not set up for recyclables and doesn't carry the selection of products The Beer Store did.

So, while it is still possible to purchase a limited selection in our town, the loss of the recycling program affects us deeply. Many organizations, such as skating clubs, hockey teams, Boy Scouts/Girl Guides and even retirees profit from the deposit through bottle drives. These assist the community and keep our outdoors clean to benefit the environment as well. Cans and bottles do not disintegrate in the outdoors. To the contrary, broken glass hurts people and wildlife both. Why are we going backwards on this important recycling project? Why are we in the North forgotten.

We will be drowning in beer cans without a recycling program. What is the solution? Please find one as it is you and this government that have made these changes.

Sincerely,



Karin Grundt
Garbologist
P.O. Box 1430
Wawa, ON P0S 1K0



TOWN OF WASAGA BEACH

30 Lewis Street, Wasaga Beach
Ontario, Canada L9Z 1A1
Tel (705) 429-3844
mayor@wasagabeach.com

OFFICE OF THE MAYOR

November 24, 2025

Relevant Provincial and Federal Ministries and Agencies.

BY EMAIL ONLY

RE: Resolution from the Town of Wasaga Beach – Advocacy for Funds to Effectively Manage the Emerald Ash Borer Infestation

Please be advised that the Council of the Town of Wasaga Beach, during their November 13, 2025 Council meeting, and at the request of the Township of Stone Mills, passed the following resolution regarding Advocacy for Funds to Effectively Manage the Emerald Ash Borer Infestation.

Whereas the Emerald Ash Borer (EAB) infestation has caused a significant increase in dead ash trees across Ontario, creating ecological, financial, and public safety challenges;

And whereas the removal and replacement of affected trees has placed a substantial financial burden on municipalities, organizations, and property owners;

Therefore, be it resolved that the Town of Wasaga Beach supports the Township of Stone Mills motion to urge the Provincial and Federal governments to establish a dedicated fund to assist with the removal and replanting of trees impacted by the EAB infestation.

Be it further resolved that this letter of support be submitted to the relevant Provincial and Federal ministries and agencies to strengthen regional advocacy efforts on this issue.

Should you have any questions, please contact me at mayor@wasagabeach.com or (705) 429-3844 ext. 2225.

Sincerely,

Brian Smith
Mayor, Town of Wasaga Beach

/mps



OFFICE OF THE MAYOR
FRANK CAMPION
60 East Main Street
Welland, Ontario
L3B 3X4
Phone: 905-735-1700
Fax: 905-735-1543

December 2, 2025

Subject: A Call to Action: Standing Together for Justice and the Protection of Canada's Children

Dear Fellow Mayors,

I write to you today not only as the Mayor of Welland, but as a member of a community that has been deeply shaken by an unthinkable act in August 2025: the brutal sexual assault of a three-year-old child. This tragedy has horrified our residents, leaving families in grief and disbelief, and compelling us as leaders to confront the uncomfortable truth that our justice system is failing to adequately protect our most vulnerable.

While no policy can erase the trauma this child and their family will endure, we have a moral obligation to act. This moment demands leadership from all of us, to raise our collective voices and ensure that meaningful reform takes place.

I urge you to join me in calling on provincial and federal governments to take immediate and decisive action by advancing the following measures:

- The full and expedited implementation of recent federal bail and sentencing reforms, so that new provisions designed to protect the public—particularly victims of violent sexual crimes—are applied swiftly and consistently across all jurisdictions.
- Strengthening bail and sentencing provisions so that individuals charged with, or convicted of, violent sexual crimes face the strictest possible conditions, including limits on early release in cases of extreme brutality.
- That parole eligibility for sexual offences against children reflects the full gravity of these crimes, limiting conditional or early release for offenders who pose ongoing risks to community safety.
- Strengthening the National Sex Offender Registry, providing communities and police with timely, accurate information and effective tools to safeguard residents.

Canadians must be able to trust that our justice system prioritizes public safety—especially the safety of children—above all else. Communities like ours cannot bear the weight of knowing that legislative gaps may allow dangerous offenders to harm again.

I am calling on you, my colleagues in municipalities across Canada, to:

1. Pass council resolutions urging your respective provincial governments to review and strengthen laws protecting children from violent offenders.
2. Collaborate through FCM and provincial municipal associations to bring a united municipal voice to Ottawa and all legislatures across the country, advocating for the timely implementation and continued enhancement of justice reforms.
3. Engage your local MPs, MPPs/MLAs, and their governments to advocate for continued legislative and judicial reform.

AGENDA

4. Support awareness and prevention efforts within your communities to reinforce the safety and well-being of every child.

Together, we can create a wave of leadership that demands justice and refuses complacency. The protection of children transcends politics and geography; it is a shared duty that defines who we are as a nation.

Thank you for standing with us in this urgent cause. I would welcome the opportunity to coordinate efforts with you and your councils to move this national call forward.

With respect and solidarity,

A handwritten signature in cursive script, appearing to read "Frank Campion".

Frank Campion

Mayor of Welland



Legal and Legislative Services

November 18, 2025

The Honourable Doug Ford, Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Honourable and Dear Sir,

Re: City of Brampton – Provincial Decision on Automated Speed Enforcement (ASE)

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of November 17, 2025 received and supported the resolution from the City of Brampton dated October 17, 2025 regarding the Province's decision to abruptly cancel Automated Speed Enforcement.

Attached please find a copy of the City of Brampton correspondence dated October 17, 2025.

Thank you for your attention to this matter.

Sincerely,

Peter Todd,
Manager, Legislative Services / Town Clerk

ptodd@forterie.ca

PT:dlk

Encl.

c.c. The Honourable Prabmeet Sarkaria, Minister of Transportation minister.mto@ontario.ca
Ontario Association of Chiefs of Police (ACP) contact@oacp.ca
Ontario Traffic Council traffic@otc.org
Association of Municipalities of Ontario amo@amo.on.ca
Niagara Region MPP's wgates-co@ndp.on.ca; JStevens-CO@ndp.on.ca; JBurch-QP@ndp.on.ca;
sam.oosterhoff@pc.ola.org
Sonya Pacheco, Legislative Coordinator, City of Brampton sonya.pacheco@brampton.ca
Ontario Municipalities

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 4:30 p.m.

Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

October 17, 2025

Sent by email

See Distribution List on page 6

Re: Provincial Decision on Automated Speed Enforcement (ASE)

The following recommendation of the Committee of Council Meeting of October 1, 2025 was approved by Council on October 15, 2025, pursuant to Council Resolution C230-2025:

CW303-2025

Whereas the Province of Ontario filed enabling regulations in December 2019, to prescribe the locations, fines, and signage for municipalities to utilize Automated Speed Enforcement Cameras (ASE) as a tool to address speeding and improve public safety; and,

Whereas the Province's ASE legislative framework, together with provincial encouragement in 2019, has led municipalities such as Brampton - where auto-insurance rates remain among the highest in Ontario - to implement ASE technology to improve safety, reduce speeding, and prevent serious collisions and fatalities; and,

Whereas the Provincial government, through the Ministry of Transportation, is responsible for the legislation, regulations and program standards governing municipal ASE programs; and,

Whereas some cities have implemented ASE incorrectly, Brampton is part of the vast majority of municipalities who have implemented best practices endorsed by the Ministry of Transportation and the Ontario Traffic Council - including speed thresholds - that prioritize public safety, resulting in safer roads; and,

Whereas consistent with local, regional, national and international research by third parties including Sick Kids & Toronto Metropolitan University, the Canadian Automobile Association, the Ontario Association of Chiefs of Police, the Traffic Injury Research Foundation, and the Ontario Traffic Council; the City of Brampton's ASE program has resulted in significant reductions in speed, increased speed compliance in Community Safety and School Zones, and changes in driver behaviour as outlined in the September 10, 2025 Council report titled "Automated Speed Enforcement – Traffic Safety Update";

Whereas the average recorded speed for ticket issued is 15.7 km/h over the posted limit, demonstrating that Brampton's existing threshold is both reasonable and aligned with best practices; and

Whereas between twenty and thirty percent of ASE ticket revenue is collected by the Province of Ontario.

Whereas Brampton is working to improve road safety and uphold its commitment to Vision Zero, through its ASE program and complementary traffic-calming measures such as speedbumps/humps, roundabouts, road diets, and improved signage, in order to reduce speeds, prevent collisions, and promote lawful driving behaviour.

Whereas the City of Brampton has already implemented a significant number of speedbumps, likely the most in the province with 834 locations and anticipates installing an additional 33 individual locations this year, but because speedbumps cannot be deployed in all areas around schools, a comprehensive approach to traffic calming, including Automated Speed Enforcement, has proven effective in reducing vehicle speeds, changing driver behaviour, preventing fatal collisions, and enhancing public safety;

Whereas polling in Brampton demonstrates strong and consistent public support for ASE as a tool to reduce speeding, including: Mainstreet Research (Early September 2025) showing 65% overall support, and the City-led Telephone Townhall poll (July 2025) showing 86% of participants support for speed cameras near schools and parks to help curb speeding; and

Whereas despite clear evidence and proven results from cities like Brampton, municipalities were caught off guard by the Premier's sudden announcement to cancel ASE programs across the province, made without adequate notice and consultation;

Whereas a preliminary estimate of private sector investment by companies delivering ASE solutions indicates the creation of 62 jobs and \$14 million dollars of investment in the province; and

Whereas the Premier believes some municipalities have misused ASE; but that is no reason to shut down municipal ASE programs that have proven successful at changing driver behaviour and improving public safety; and

Whereas the Premier's concerns regarding ASE can be addressed through amendments to provincial legislation, regulations and program standards that enable municipalities to consistently utilize ASE, without an outright ban on the technology; and,

Whereas Brampton's ASE program is considered best-practice and rather than banning, the Premier should meet with Mayor Patrick Brown and other municipal leaders to develop improved provincial legislation, regulations and program standards related to the ASE program; and,

Whereas it is reckless to abandon what works, and essential to maintain a program that preserves public safety, and, especially, at a very minimum, safety in school locations; and,

Whereas should the ASE program be cancelled, the considerable municipal investments to implement this provincially shaped program must be reimbursed, and additional funding must be provided to implement alternate, although not necessarily as effective, traffic calming measures.

Therefore be it resolved:

1. That Brampton City Council formally opposes the Province's decision to abruptly cancel ASE, a public safety tool enabled through provincial regulations in December 2019; and,
2. That a letter from Council be sent to the Premier, the Minister of Transportation, and local MPPs outlining Brampton's position, calling for the continuation of ASE, and Brampton Council request that the Premier meet with Mayor Patrick Brown, and other municipal leaders to negotiate consistent implementation across municipalities that utilizes best practices to uphold the public safety benefits of ASE; and,
3. That the City of Brampton immediately implement the following ASE program enhancements to accommodate concerns and maintain the technology as an effective public safety tool:
 - a. Limit the use of ASE cameras to school locations
 - b. Maintain the existing threshold and implement variable threshold speeds:
 - Maintain existing speed threshold during peak hours around schools
 - Implement a higher speed threshold for non-peak hours to enforce excessive speeding & stunt driving
 - c. Develop and implement a process to limit the number of tickets that can be issued to a single license plate within a defined period of time, excluding excessive speeding or stunt driving
 - d. Prohibit the operation of an ASE camera for six months following a speed limit change
 - e. Require that surplus ASE revenues be reinvested in road safety-related infrastructure, initiatives, and education
 - f. Require that staff report annually to Council, through the budget process, on the allocation and use of surplus ASE revenues
 - g. Require that staff report annually to Council on outcomes of the ASE program (e.g., number of tickets, speed reductions, speed limit compliance, collisions, injuries/fatalities, etc.); and,

4. That the City of Brampton request the Provincial government to amend their legislation, regulations and program standards governing ASE as follows:
 - a. Restrict the use of ASE to School locations
 - b. Use of ASE in areas that do not contain schools must be approved by the Minister of Transportation, supported by data clearly demonstrating the need and a description of why alternative traffic calming measures are not suitable for the location.
 - c. Eliminate provincial fees and charges from ASE tickets, including:
 - MTO fee, currently \$8.25 per ticket, for providing registered license plate owner information
 - Victim surcharge fee ranging from \$10 to \$125 - or 25% of the fine for speeding offences greater than \$1,000
 - d. Develop a revised fee schedule for ASE tickets that reduces the cost for lower speed infractions while maintaining higher penalties for excessive speeding and stunt driving
 - e. Extend voluntary electronic notification (SMS and/or email) to license plate holders to reduce the notification period for ASE offences, similar to license plate renewal notifications
 - f. Develop new signage to include language indicating that the location is speed camera enforced
 - g. Develop more visible ASE signage that includes the speed limit
 - h. Require municipalities to reinvest surplus ASE revenue into road safety-related infrastructure, initiatives and education
 - i. Require greater transparency from municipalities by implementing the following reporting requirements:
 - Report annually to municipal Council on how surplus ASE funds are spent.
 - Require annual public reporting of program outcomes (e.g., number of tickets, speed reductions, speed limit compliance, collisions, injuries/fatalities, etc.).

- j. Establish program standards across all municipalities for key program elements - like speed thresholds - through a process led by the Ministry of Transportation and in consultation with municipalities to ensure consistency and transparency for all municipalities in Ontario.
 - k. That the Ministry of Transportation provide greater oversight and enforcement of Municipal ASE programs through regular audits; and
- 5. That, should the provincial government proceed with banning the use of ASE despite Brampton's immediate actions to address concerns and requests to work collaboratively with the Province and other municipalities to continue these programs, the Province must reimburse municipalities for all costs incurred to implement ASE program; and,
 - 6. Staff be directed to report back on potential impacts of an ASE ban on Brampton's road safety strategy and financial investments; and,
 - 7. That a copy of this resolution be sent to the Premier of Ontario, the Minister of Transportation, Brampton members of Provincial Parliament, local MPPs across the Region of Peel, all Ontario Municipalities, the Association of Municipalities of Ontario (AMO), the Ontario Association of Chiefs of Police (OACP), and the Ontario Traffic Council; and,
 - 8. That the City develop an advocacy campaign consistent with this motion.

Note: Item **RM 45/2025** has been added to the Referred Matters List for the report requested in clause 6 of the recommendation above, and assigned to Michael Kralt, Director, Automated Enforcement and Court Administration, Legislative Services.

Yours truly,

Sonya Pacheco

Sonya Pacheco
Legislative Coordinator, City Clerk's Office
Tel: 905-874-2178
sonya.pacheco@brampton.ca

(CW – 7.2)

Distribution List

The Honourable Doug Ford
Premier of Ontario and Minister of Intergovernmental Affairs
Premier@ontario.ca

The Honourable Prabmeet Sarkaria
Minister of Transportation
minister.mto@ontario.ca

Regional Municipality of Peel Members of Provincial Parliament (MPP):

The Honourable Charmaine Williams, MPP – Brampton Centre
Charmaine.Williams@pc.ola.org

The Honourable Prabmeet Singh Sarkaria, MPP - Brampton South
Prabmeet.Sarkaria@pc.ola.org

The Honourable Graham McGregor, MPP – Brampton North
Graham.McGregor@pc.ola.org

Hardeep Singh Grewal, MPP – Brampton East
Hardeep.Grewal@pc.ola.org

Amarjot Sandhu, MPP – Brampton West
Amarjot.Sandhu@pc.ola.org

The Honourable Sylvia Jones, MPP – Dufferin – Caledon
sylvia.jones@pc.ola.org

Deepak Anand, MPP - Mississauga – Malton
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The Honourable Nina Tangri, MPP – Mississauga – Streetsville
nina.tangri@pc.ola.org

Ontario Association of Chiefs of Police (OACP)
Contact@oacp.ca

Ontario Traffic Council
traffic@otc.org

Association of Municipalities of Ontario
amo@amo.on.ca;

All Ontario Municipalities

City of Brampton:

Mayor and Members of Council

Marlon Kallideen, Chief Administrative Officer

Laura Johnston, Commissioner, Legislative Services

Peter Pilateris, Commissioner, Public Works and Engineering

Michael Kralt, Director, Automated Enforcement and Court Administration, Legislative Services

Shane Loftus, Director, Road Maintenance, Operations and Fleet, Public Works and Engineering

Christopher Ethier, Director, Intergovernmental Affairs and Advocacy, Office of the CAO

Andrzej Hoffmann, Senior Advisor, Intergovernmental Affairs and Advocacy, Office of the CAO

Genevieve Scharback, City Clerk, Legislative Services

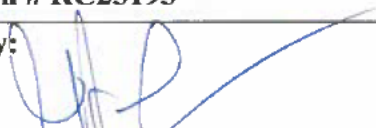



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, November 18, 2025

Resolution # RC25195	Meeting Order: 7
Moved by: 	Seconded by: 

WHEREAS The Government of Ontario has passed Bill 5, Protect Ontario by Unleashing Our Economy Act, 2025, aiming to facilitate and accelerate resource development in Northern Ontario; and

WHEREAS Bill 5 presents far-reaching implications for municipalities, First Nations, and Indigenous communities across Northern Ontario—particularly affecting natural ecosystems and regions where women, Two-Spirit, and gender-diverse people have historically borne the brunt of unchecked development and continue to face systemic disparities and heightened risks tied to resource extraction; and

WHEREAS Women are too often included in economic and development decisions as an afterthought, rather than as proactive and central stakeholders, despite their increasing presence in leadership across municipalities, First Nations governments, community services, and economic development organizations; and

WHEREAS First Nations of Ontario women continue to be underrepresented at decision-making tables, despite significant leadership: as of recent reports, women hold over 35% of elected Chief positions in First Nations of Ontario, and significantly more leadership positions within community organizations, health, and education boards - positions that bring deep experience in balancing development with community well-being; and

WHEREAS The legacy of natural resource development in Northern Ontario has contributed to environmental degradation and social disruption, including clear links to the ongoing crisis of Missing and Murdered Indigenous Women, Girls, and Two-Spirit People (MMIWG2S); and

WHEREAS The National Inquiry into Missing and Murdered Indigenous Women, Girls, and Two-Spirit People (MMIWG2S) identified extractive industries as a key contributor to increased vulnerability to violence, especially in isolated development zones lacking oversight and safeguards; and

Part 2...



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

WHEREAS Resource extraction has historically contributed to environmental degradation, increased cost-of-living, housing instability, and elevated levels of gender-based violence, particularly in rural and remote areas; and

WHEREAS Without gender-based and culturally informed planning, development under Bill 5 risks reproducing the same harmful patterns of exclusion, exploitation, and environmental harm that have characterized previous waves of resource development; and

WHEREAS Development under Bill 5 also presents opportunities for women's economic empowerment—including entry into skilled trades, environmental monitoring, and leadership roles in infrastructure and project planning—if such pathways are made intentional, accessible, and equitable; and

WHEREAS Environmental degradation is directly linked to the health and well-being of women and children, particularly in remote and Indigenous communities where access to clean water, healthy food systems, and cultural practices are tied to land-based knowledge; and

WHEREAS The Province of Ontario has an obligation to ensure that economic growth is not achieved at the expense of women's safety, human rights, or environmental integrity.

NOW, THEREFORE, BE IT RESOLVED THAT The Corporation of the Municipality of Wawa calls on the Province of Ontario to:

1. Ensure that women, Two-Spirit, and gender-diverse people—particularly from Indigenous and Northern communities—are actively engaged at the forefront of all planning, consultation, and implementation processes under Bill 5, from concept to completion;
2. Establish a dedicated Ministerial role or mandate for overseeing and safeguarding women's rights, safety, and economic opportunity throughout the resource development process, including authority to apply gender-based impact assessments to proposed projects;
3. Mandate gender-based and intersectional impact assessments be carried out on all developments enabled by Bill 5, particularly with regard to safety, housing, transportation, healthcare access, and cultural impacts on women and girls;

Part 3...



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

4. Ensure environmental protections are explicitly tied to community health outcomes, especially for women and children, by investing in environmental monitoring and enforcing strong environmental safeguards tied to traditional ecological knowledge and include community-led, land-based health indicators;

5. Invest in training, apprenticeship, and leadership programs to ensure women and girls—particularly those in remote, Indigenous, and underserved communities—can access opportunities in the skilled trades, environmental sciences, project management, and public service tied to resource development;

6. Recognize and act on the findings of the MMIWG2S Inquiry by implementing protective measures around development zones, including funding for shelters, safe transportation, trauma-informed care, community safety initiatives, and anti-violence strategies embedded in community agreements;

7. Publish annual, public-facing progress reports on the gendered impacts of development under Bill 5, including employment statistics, leadership inclusion, environmental outcomes, and indicators of community safety and wellness; and

BE IT FURTHER RESOLVED THAT This resolution be forwarded to the Premier of Ontario, the Minister of Energy and Mines, the Minister of Indigenous Affairs and First Nations Economic Reconciliation, the Associate Minister of Women's Social and Economic Opportunity, Minister of Municipal Affairs and Housing, and the Minister of the Environment, Conservation and Parks, FONOM, NOMA, as well as all Northern Ontario municipalities and First Nations governments.

RESOLUTION RESULT		RECORDED VOTE		
<input checked="" type="checkbox"/>	CARRIED	MAYOR AND COUNCIL	YES	NO
<input type="checkbox"/>	DEFEATED	Mitch Hatfield		
<input type="checkbox"/>	TABLED	Cathy Cannon		
<input type="checkbox"/>	RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
<input type="checkbox"/>	PECUNIARY INTEREST DECLARED	Jim Hoffmann		
<input type="checkbox"/>	WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR – MELANIE PILON	CLERK – MAURY O'NEILL

October 28, 2025

SENT VIA EMAIL

The Honourable Doug Ford
Premier's Office
Room 281
Main Legislative Building, Queen's Park
Toronto, ON M7A 1A5

Dear Premier Ford,

Re: East Gwillimbury's Opposition to the *Protect Ontario by Unleashing Our Economy Act, 2025*.

For your information and records, at its meeting of Municipal Council held on October 21, 2025, the Council of the Town of East Gwillimbury enacted as follows:

WHEREAS on April 17, 2025, the Government of Ontario brought forth Bill 5: "Protect Ontario by Unleashing Our Economy", a broad omnibus legislation that introduces sweeping changes to multiple environmental and planning statutes, including the Environmental Assessment Act, Endangered Species Act, Ontario Heritage Act, and others; and

WHEREAS this legislation was passed through the legislature in 49 days, thus limiting opportunities to provide feedback; and

WHEREAS Bill 5 received Royal Assent on June 5, 2025; and

WHEREAS the "Protect Ontario by Unleashing Our Economy" Act, 2025 enables the creation of Special Economic Zones (SEZs), which allow the provincial cabinet to exempt projects from compliance with municipal bylaws, environmental protections, and Indigenous consultation obligations; and

WHEREAS lands under protection through various provisions, such as the Oak Ridges Moraine and the Greenbelt Protected Countryside, constitute 83% of the total EG area, which makes EG relevant in environmental stewardship for the Region and the Province; and

WHEREAS the Oak Ridges Moraine Conservation Plan and the Greenbelt Plan are foundational to protecting the ecological and hydrological integrity of the region, and the provisions in the Protect Ontario by Unleashing Our Economy Act, 2025 directly conflict with the objectives of these plans; and

Town of East Gwillimbury

19000 Leslie Street, Sharon, Ontario L0G 1V0 | 905-478-4282 | Fax: 905-478-2808
www.eastgwillimbury.ca

WHEREAS in alignment with the 2022 – 2024 Strategic Plan, EG Council declared a Climate Emergency in 2023 and approved the EG's Thinking Green Environmental Strategy in 2024, highlighting EG's commitments and efforts to preserve and restore the environment as EG grows; and

WHEREAS the Town of East Gwillimbury achieved 92% of its 2024 housing target, regardless of current environmental provisions, demonstrating that promoting sustainable growth is not only responsible but necessary;

THEREFORE BE IT RESOLVED THAT Council acknowledges the stated goals of economic growth and development in the Protect Ontario by Unleashing Our Economy Act, 2025, but expresses serious concerns with the Act as it interferes with local planning, limits public consultation, is inconsistent with the principles of free, prior and informed consent in consultation processes with Indigenous communities, and weakens protections to heritage and species, and formally opposes the Protect Ontario by Unleashing Our Economy Act, 2025 in its current form; and

THAT Council endorses the position of the Association of Municipalities of Ontario (AMO) in requesting that municipalities be included in the development of any regulatory frameworks related to Special Economic Zones; and

THAT Council directs staff to submit this resolution to:

- *The Honourable Doug Ford, Premier of Ontario*
- *The Honourable Rob Flack, Minister of Municipal Affairs and Housing*
- *The Honourable Todd McCarthy, Minister of the Environment, Conservation and Parks*
- *The Honourable Caroline Mulroney, Minister of Francophone Affairs, President of the Treasury Board, and MPP for York-Simcoe*
- *The Association of Municipalities of Ontario (AMO)*
- *All Ontario municipalities for their awareness and consideration*
- *The Rural Ontario Municipal Association (ROMA)*
- *Donna Big Canoe, Chief of the Chippewas of Georgina Island First Nation*
- *Abram Benedict, Ontario Regional Chief (ORC) for the Chiefs of Ontario; and*

THAT Council encourages residents to contact their MPPs to express concerns about the impacts of the Protect Ontario by Unleashing Our Economy Act, 2025, on local governance, environmental protection, and Indigenous rights..

If you have any further questions, feel free to contact the undersigned.

Yours truly,

A handwritten signature in black ink, appearing to read 'A. McNeil', is written over a light blue horizontal line.

Amanda McNeil, Hon. B.A., M.M.St.
Legislative Coordinator

CC:

The Honourable Rob Flack, Minister of Municipal Affairs and Housing
The Honourable Todd McCarthy, Minister of the Environment, Conservation and Parks
The Honourable Caroline Mulroney, Minister of Francophone Affairs, President of the
Treasury Board, and MPP for York–Simcoe
The Association of Municipalities of Ontario (AMO)
All Ontario municipalities
The Rural Ontario Municipal Association (ROMA)
Donna Big Canoe, Chief of the Chippewas of Georgina Island First Nation
Abram Benedict, Ontario Regional Chief (ORC) for the Chiefs of Ontario

AGENDA

The Town of The Blue Mountains Council Meeting

Title: Tina Arbuckle, Deputy Clerk, Township of Tiny
Date: Monday, December 1, 2025
Time: 7:19 PM

Moved by: Councillor Hope
Seconded by: Councillor Porter

THAT Council of the Town of The Blue Mountains receives for information the November 3, 2025, correspondence from Tina Arbuckle, Deputy Clerk, Township of Tiny, regarding TC Energy Ontario Pumped Storage Project;

AND THAT Council of the Town of The Blue Mountains supports the October 29, 2025 resolution of the Township of Tiny, and reaffirms its commitment to representing the interests of our residents and protecting the natural heritage of Georgian Bay and stands ready to engage constructively with TC Energy, regarding TC Energy Ontario Pumped Storage Project

AND THAT Council direct staff to provide this resolution to all municipalities in Ontario

YES: 5

NO: 0

ABSENT: 2

The motion is Carried

YES: 5

Deputy Mayor Bordignon Councillor Ardiel
Councillor Porter

Councillor Hope

Councillor Maxwell

NO: 0

ABSENT: 2

Mayor Matrosovs

Councillor McKinlay

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél.: 416 585-7000



234-2025-4982

November 25, 2025

Dear Head of Council:

Through the *Protect Ontario by Building Faster and Smarter Act, 2025* ([Bill 17](#)), which received Royal Assent on June 5, 2025, changes were made to the *Planning Act* that will help streamline and standardize municipal development processes.

This includes changes that enable the Minister of Municipal Affairs and Housing, by regulation, to permit variation from a zoning by-law “as of right” if a proposal is within a prescribed percentage of the required setback (the minimum distance a building or structure must be from a property line) on specified lands. This new authority was intended to reduce planning applications for minor variances.

Today, our government announced further action to streamline planning approvals by exercising my authority established under Bill 17 to amend Ontario Regulation 545/06 ([Zoning By-laws, Holding By-laws and Interim Control By-laws](#)) to allow variations to be permitted “as-of-right” if a proposal is within 10% of setback requirements applicable to specified lands. Specified lands include any parcel of urban residential lands outside of the Greenbelt Area, and exclude areas such as hazardous lands, and lands near shorelines and railways. These changes in [Ontario Regulation 257/25](#) were filed on November 21, 2025 and took effect upon filing.

Any variances sought beyond the prescribed percentage of the setback requirement would be subject to the usual minor variance or rezoning approval process and other zoning standards (e.g., height limits, etc.) would continue to apply, helping to mitigate potential land use compatibility issues.

This “as-of-right” permission is intended to remove the need for certain variances that are the most minor in nature, resulting in fewer applications submitted and fewer hearings for minor variances before a municipal committee of adjustment for these proposals.

The proposed regulation works with the [Additional Residential Units regulation](#) (Ontario Regulation 299/19) to help create additional residential units, such as basement suites, by eliminating additional barriers related to setbacks.

We look forward to continued collaboration with our municipal partners as we work together to achieve our goal of building the homes that Ontarians need.

Sincerely,



Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

- c. Robert Dodd, Chief of Staff, Municipal Affairs and Housing (MMAH)
Martha Greenberg, Deputy Minister, MMAH
David McLean, Assistant Deputy Minister, Housing Planning and Policy Division,
MMAH
Municipal Chief Administrative Officer

Ministry of the Solicitor General

Ministère du Solliciteur général



Strategic Policy Division
Office of the Assistant Deputy Minister

Division des politiques stratégiques
Bureau du sous-ministre adjoint

25 Grosvenor Street, 9th Floor
Toronto ON M7A 1Y6

25, rue Grosvenor, 9^e étage
Toronto ON M7A 1Y6

DATE: November 19, 2025

MEMORANDUM TO: Heads of Municipal Council

FROM: Melissa Kittmer
Assistant Deputy Minister, Strategic Policy Division

SUBJECT: Update to Ontario Regulation 416/23: Oaths and Affirmations under the *Community Safety and Policing Act, 2019* (CSPA)

I am writing to inform you of an important update to **Ontario Regulation 416/23: Oaths and Affirmations** under the *Community Safety and Policing Act, 2019* (CSPA), which affects the oath or affirmation that police service board and detachment board members must take before exercising their powers or performing their duties.

Following a public posting on the Ontario Regulatory Registry from June 30 to August 14, 2025, the regulation has been amended to update the wording of the oath/affirmation. Board members will now swear to discharge their duties "according to law and any rules, procedures and by-laws of the board," aligning the wording with other provisions of the CSPA and responding to feedback received from stakeholders.

The updated oath reads as follows:

"I solemnly swear (affirm) that I will uphold the Constitution of Canada, which recognizes and affirms Aboriginal and treaty rights of Indigenous peoples, and that I will, to the best of my ability, discharge my duties as a member of the (insert name of police service board, OPP detachment board, or First Nation OPP board as applicable) faithfully, impartially and according to law and any rules, procedures and by-laws of the board. So help me God. (Omit this line in an affirmation.)"

This amendment is effective as of **October 31, 2025**. As of this date, all new board members who have not yet taken their oath or affirmation of office are required to take the

updated oath before exercising their powers or performing the duties of a member of the board. Current members who have already taken their oath are not affected.

This information is being shared to support police service boards, O.P.P. detachment boards, and municipal councils in preparing for this change and ensuring that onboarding materials and board procedures are updated as needed. If you are not a member of a police service board, we kindly ask that you share this information with your board chair.

If you or your administrative staff require additional information or assistance, please contact **Nicole Rogers**, Manager, Community Safety Policy Unit, at nicole.rogers@ontario.ca.

Thank you for your continued leadership and commitment to effective police governance and community safety in Ontario.

Best regards,



Melissa Kittmer
Assistant Deputy Minister
Strategic Policy Division
Ministry of the Solicitor General

CC: Sheela Subramanian, Director, Community Safety and Intergovernmental Policy
Branch
Nicole Rogers, Manager, Community Safety Policy Unit

NOTICE OF A HEARING

Enbridge Gas Inc. has applied to dispose of the balances of certain deferral and variance accounts

If the application is approved as filed, a typical residential customer and a typical general service customer of Enbridge Gas Inc. (Enbridge Gas) would see the following billing adjustments, effective July 1, 2026:

EGD Rate Zone (former Enbridge Gas Distribution Inc. customers)

- **Residential Rate 1 Sales Service and Direct Purchase** customers will see a one-time billing credit of \$15.42.

Union Rate Zones (former Union Gas Limited customers)

- **Union South Residential Rate M1 Sales Service** customers will see a billing charge of \$14.70, which Enbridge Gas proposes to spread evenly over three months to smooth bill impacts.
- **Union South Residential Rate M1 Direct Purchase** customers will see a billing charge of \$6.83, which Enbridge Gas proposes to spread evenly over three months to smooth bill impacts
- **Union North-West Residential Rate 01 Sales Service and Direct Purchase** customers will see a one-time billing credit of \$19.64
- **Union North-East Residential Rate 01 Sales Service and Direct Purchase** customers will see a one-time billing credit of \$12.07.

Other customers, including businesses, may also be affected. It is important to review the application carefully to determine whether you may be affected by the proposed changes.

YOU SHOULD KNOW

THE ONTARIO ENERGY BOARD WILL HOLD A PUBLIC HEARING

There are three types of OEB Hearings: oral, electronic and written. The applicant has applied for a written hearing. If you think a different hearing type is needed, you can write to us to explain why. During this hearing, we will question the applicant about its case. We will also hear questions and arguments from participants that have registered as Intervenor. After reviewing all the evidence, we will decide whether to approve this application.

HAVE YOUR SAY

You have the right to information about this application and to participate in the process.

Visit www.oeb.ca/notice and use file number

EB-2025-0155 to:

- Review the application
- Apply to become an intervenor
- File a letter with your comments

IMPORTANT DATES

You must engage with the OEB on or before

December 8, 2025 to:

- Provide input on the hearing type (oral, electronic or written)
- Apply to be an intervenor

If you do not, the hearing will move forward without you, and you will not receive any further notice of the proceeding.

PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. If you are a business or if you apply to become an intervenor, all the information you file will be on the OEB website.

COST AWARDS

The OEB intends to consider cost awards in this proceeding that are in accordance with the Practice Direction on Cost Awards and only in relation to the following:

1) The review of the following deferral and variance accounts:

Enbridge Gas Inc. Accounts

- Upstream Transportation Optimization Variance Account
- Unaccounted for Gas Volume Variance Account
- Unaccounted for Gas Price Variance Account
- Transportation from Dawn Service Deferral Account
- Deferral Clearance Variance Account
- Parkway Delivery Obligation Variance Account

AGENDA

- Facility Carbon Charge Variance Account
- Customer Carbon Charge Variance Account
- Carbon Charges Bad Debt Deferral Account
- Integrated Resource Operating Costs Deferral Account
- Dawn Parkway Surplus Capacity Deferral Account
- Distribution Integrity Management Program Deferral Account
- Post Retirement True-Up Variance Account
- Clean Fuel Regulation Credits Deferral Account
- Indigenous Working Group Deferral Account
- Average Use Variance Account
- Getting Ontario Connected Variance Account
- Enbridge Sustain Affiliate Recoveries Variance Account

EGD Rate Zone (former Enbridge Gas Distribution Inc.) Accounts

- Storage and Transportation Deferral Account
- Open Bill Extension Deferral Account

Union Rate Zones (former Union Gas Limited) Accounts

- Unabsorbed Demand Costs Variance Account
- Short-Term Storage and Other Balancing Services

2) The review of Enbridge Gas's 2024 Performance Scorecard.

3) The review of the methodology for disposing and allocating the deferral and variance account balances.

LEARN MORE


Ontario Energy Board


 1 877-632-2727 TTY: 1-877-632-2727

 Monday - Friday 8:30 AM - 5:00 PM

 oeb.ca/notice

Enbridge Gas Inc.

 1-866-362-7434

 Monday - Friday 8:00 AM - 6:00 PM

 enbridgegas.com

For Immediate Release

Northern Ontario Hill Days: NOMA and FONOM Bring a Unified Northern Voice to Ottawa

Thunder Bay, ON / North Bay, ON — December 3, 2025 — The Northwestern Ontario Municipal Association (NOMA) and the Federation of Northern Ontario Municipalities (FONOM) have concluded two highly productive days of meetings on Parliament Hill as part of **Northern Ontario Hill Days**, a coordinated advocacy mission that brought municipal leaders directly to federal decision-makers to advance the priorities of Northern communities.

Over the two-day mission, representatives from NOMA and FONOM met with **MPs from all parties, Cabinet Ministers, Opposition Leaders, and senior federal officials**, underscoring a shared message: **supporting the North is essential to strengthening Canada's economy, infrastructure, and communities.**

High-Impact Meetings Across Parliament Hill

Throughout the mission, the delegation engaged in focused discussions with:

- **Staff from the Leader of the Official Opposition**
- **MP Marcus Powlowski (Thunder Bay–Rainy River)**
- **MP Pauline Rochfort (Nipissing–Timiskaming)**
- **Finance Minister François-Philippe Champagne**
- **Minister Patty Hajdu**
- **Minister Mélanie Joly**
- **Parliamentary Secretary for Infrastructure and Housing Jennifer McKelvie**
- **Parliamentary Secretary for Immigration Peter Fragiskatos**
- **Housing Critic Scott Aitchison (CPC)**
- **MP Eric Melillo (Kenora / Kiiwetinoong - CPC)**
- **Senior staff in the Prime Minister's Office**

These discussions centred on the urgent needs of Northern communities and the unique role the region plays in national economic growth, resource development, supply chain reliability, and community safety.

Advancing Key Priorities for Northern Communities

NOMA and FONOM presented a coordinated set of priorities, including:

- **Strengthening the Trans-Canada Highway System**

Northern Ontario is home to the most vulnerable stretch of the Trans-Canada Highway. The delegation called for federal investment in 2+1 highway models, redundancy around critical pinch points, and long-term resilience planning to ensure the continuity of Canada's national supply chain.

▪ **Addressing Labour Shortages Through Tailored Immigration Pathways**

Municipal leaders emphasized that severe labour shortages are slowing growth across essential services, small businesses, and major industrial projects. The delegation pressed for rural- and Northern-specific immigration solutions to attract and retain workers and to support regional post-secondary institutions facing enrolment pressures.

▪ **Community Safety and Meaningful Bail Reform**

Delegates urged the federal government to take decisive action on chronic reoffending, improve accountability within the bail system, and support measures that restore safety and confidence in Northern communities.

▪ **Unlocking Economic Growth and Critical Minerals Development**

NOMA and FONOM highlighted the global significance of Northern Ontario's critical mineral potential and called for accelerated permitting, strategic infrastructure investments, and continued support for Indigenous-led partnerships.

Quotes:

"Northern Ontario's highways are Canada's highways. The Trans-Canada corridor through our region is the most vulnerable stretch in the entire country, and without real federal investment in redundancy, expansion, and safety upgrades, the national supply chain remains at constant risk. At the same time, our communities are facing historic labour shortages across every sector. We made it clear in Ottawa that Northern Ontario is ready to grow, but we need the workers—and the safe, reliable transportation infrastructure—to support that growth."

— **Rick Dumas, President, Northwestern Ontario Municipal Association (NOMA)**

"Municipalities across Northern Ontario are confronting a community safety crisis driven by chronic and repeat offenders, and we pressed the federal government for meaningful bail reform that protects victims, reinforces accountability, and ensures our communities can feel safe again. At the same time, labour shortages are holding back everything from small businesses to major resource projects. Northern Ontario needs a federal partner committed to real solutions on both fronts if we are going to thrive."

— **Dave Plourde, President, Federation of Northern Ontario Municipalities (FONOM)**

A Strong and Collaborative Presence

Northern Ontario Hill Days showcased unprecedented collaboration between the two regional associations, presenting a united and solutions-focused voice to federal leaders. Together, NOMA and FONOM affirmed that **a strong, growing Northern Ontario is foundational to building a strong and competitive Canada.**



Representing the Districts of Kenora, Rainy River and Thunder Bay
P.O. Box 10308, Thunder Bay, ON P7B 6T8
www.noma.on.ca
p. 807.683.6662 e. admin@noma.on.ca

Looking Ahead

NOMA and FONOM expressed their commitment to continuing this momentum through **annual federal engagement**, ensuring that the issues facing Northern communities remain front and centre in national discussions.

Both organizations also extended an invitation to federal leaders, stating that they **look forward to welcoming MPs, Ministers, and the Prime Minister** to their upcoming conferences to continue dialogue, strengthen relationships, and advance shared priorities for Northern Ontario.

—30—

Media Contacts:

Dave Plourde, President, FONOM
705-335-1615 | fonom.info@gmail.com

Rick Dumas, President, NOMA
807-683-6662 | admin@noma.on.ca



FOR IMMEDIATE RELEASE

November 26, 2025

FONOM Welcomes Federal Support for Steel and Lumber Sectors Impacted by U.S. Tariffs

Northeastern Ontario – The Federation of Northern Ontario Municipalities (FONOM) welcomes today’s announcement by Prime Minister Mark Carney outlining new federal measures to support Canada’s steel and softwood lumber industries, which continue to face unprecedented challenges due to aggressive U.S. tariff actions.

The federal plan includes strengthened protections for domestic producers, expanded financial supports for companies facing liquidity pressures, and new incentives to increase the use of Canadian steel and lumber in national infrastructure and housing projects. These measures aim to stabilize sectors vital to the economies of many Northern Ontario communities.

Prime Minister Carney announced that Canada will significantly tighten tariff-rate quotas on foreign steel imports, opening an estimated **\$850 million in domestic demand** for Canadian producers. In addition, the federal government is allocating **\$500 million in new financing** for softwood lumber firms, paired with a further **\$500 million expansion** of the Business Development Bank of Canada’s softwood guarantee program.

FONOM is encouraged by the federal government’s recognition of the pressures facing Northern resource-based communities, where steel and lumber operations support thousands of jobs and anchor local economies.

“These measures acknowledge what Northern Ontario has long understood — that our steel and lumber sectors are national economic pillars,” said FONOM President Dave Plourde **“U.S. tariffs continue to destabilize communities across the North, and today’s announcement provides needed tools to help our workers and industries adapt, compete, and grow.”**

FONOM also welcomes the federal commitment to **reduce interprovincial freight rates by 50 per cent** for steel and lumber shipments beginning next spring. Lower transportation costs will help Northern producers access new domestic markets and move product efficiently while north-south trade remains constrained.

As part of the plan, the federal government will also advance the **Buy Canadian Policy**, ensuring that major defence, construction, and infrastructure projects prioritize Canadian steel, aluminum,

665 Oak Street East, Unit 306 North Bay, ON P1B 9E5 Tel: (705) 498-9510

Email: fonom.info@gmail.com Website: www.fonom.org

and wood products. This aligns strongly with FONOM's longstanding advocacy for procurement policies that support Canadian jobs and supply chains.

“Keeping Canadian dollars working in Canada is essential,” added the President. “These steps will create new demand for made-in-Canada materials while helping stabilize communities affected by unpredictable U.S. trade actions.”

FONOM looks forward to continued collaboration with federal officials to ensure the timely rollout of these programs, and to ensure that Northern Ontario municipalities and industries can fully benefit from the measures announced today.

Media Contact:

Dave Plourde, President

Federation of Northern Ontario Municipalities (FONOM)

705-335-1615 | fonom.info@gmail.com

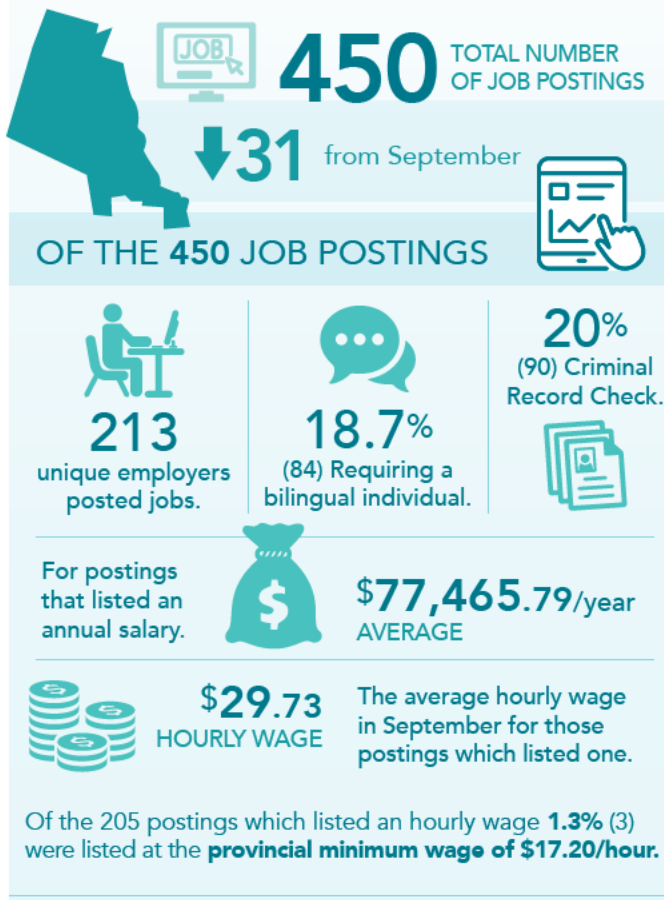
MONTHLY JOBS REPORT

October 2025

The Labour Market Group
Guiding partners to workforce solutions.

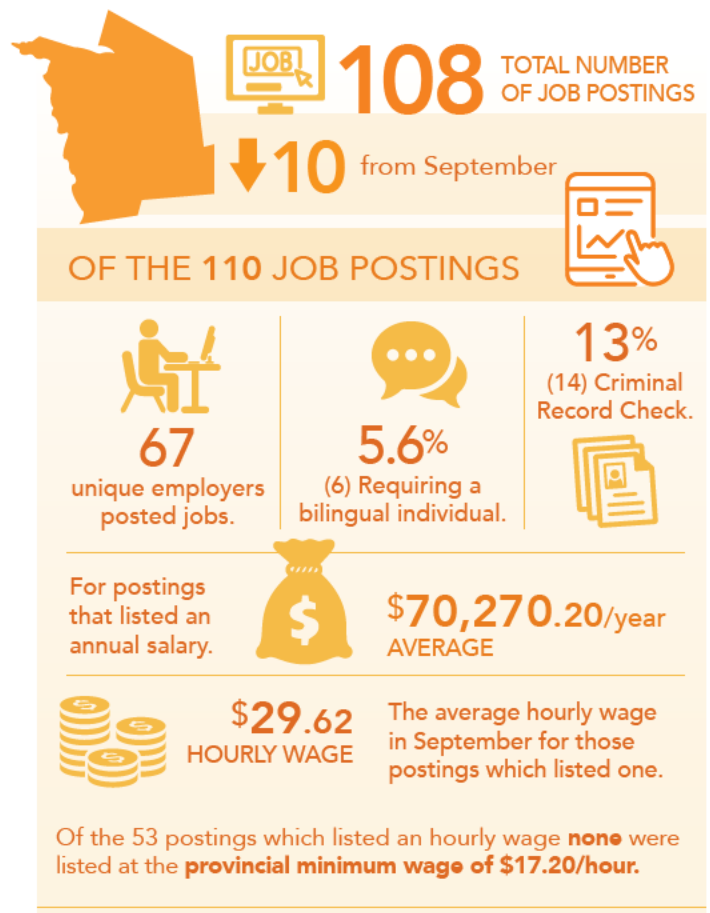
NIPISSING DISTRICT

There were 450 job postings recorded in October for Nipissing District. This represents a month-over-month decrease of -6.4% (-31 postings) compared to September and a year-over-year decrease of -9.8% (-49 postings) compared to October 2024. Historically, there is a decline in jobs from September to October. A total of 215 unique employers posted jobs in October, marking a month-over-month decline of -5.3% (-12 employers) and a year-over-year decrease of -18.0%.



PARRY SOUND DISTRICT

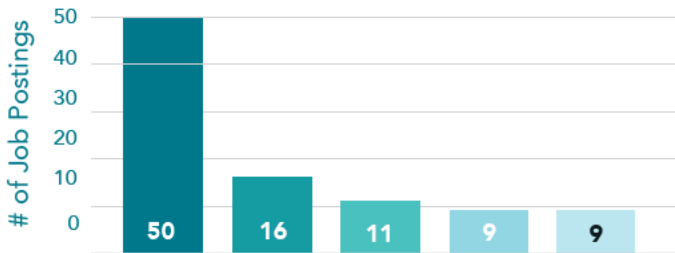
There were 108 job postings recorded for the Parry Sound District in October, representing a month-over-month decrease of -8.5% (-10 postings) and a year-over-year decrease of -16.3% (-21 postings). job postings in the region have historically declined in October following September. There were 67 unique employers posting jobs in October, down -10.7% (-8 employers) from September and -16.3% (-13 employers) compared to October 2024.



AGENDA

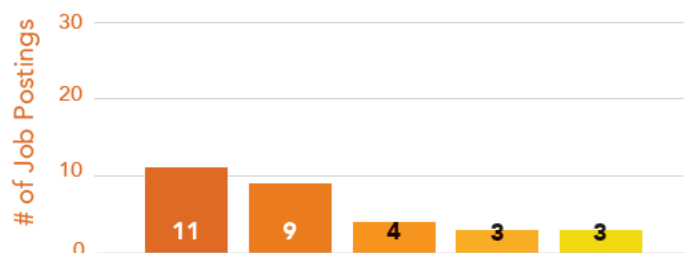
TOP 5 EMPLOYERS POSTING JOBS

- North Bay Regional Health Centre
- Nipissing University
- West Nipissing General Hospital
- District of Nipissing Social Services Administration Board
- Caisse Alliance

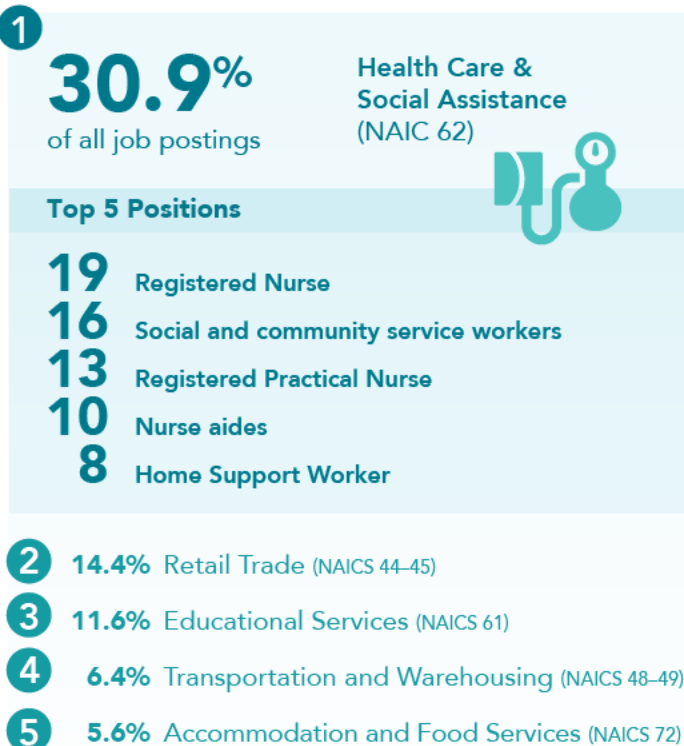


TOP 5 EMPLOYERS POSTING JOBS

- West Parry Sound Health Centre
- Wasauksing First Nation
- Near North District School Board
- The Home Depot
- Sobeys

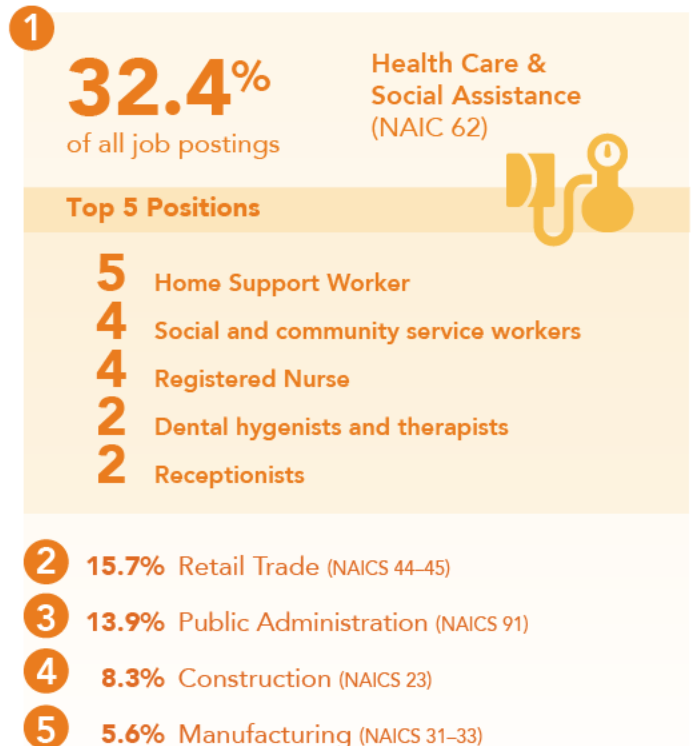


TOP 5 INDUSTRIES HIRING (NAICS)



The Health Care and Social Assistance (NAICS 62) industry remained the largest contributor in October, accounting for 30.9% (139) of all job postings. It also saw the largest month-over-month increase (+4.3%, +11 postings). In contrast, the Transportation and Warehousing (NAICS 48-49) sector experienced the largest decrease (-4.0%, -21 postings).

TOP 5 INDUSTRIES HIRING (NAICS)

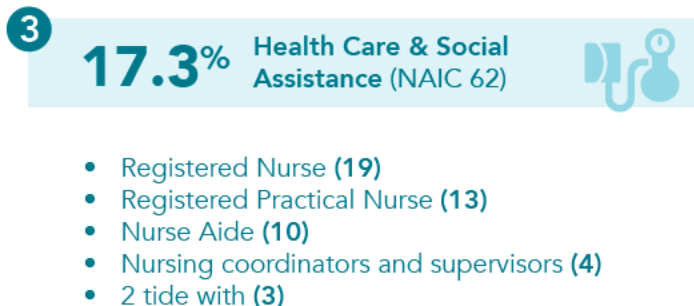
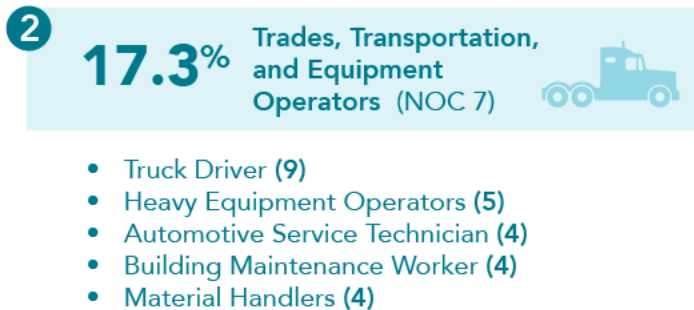
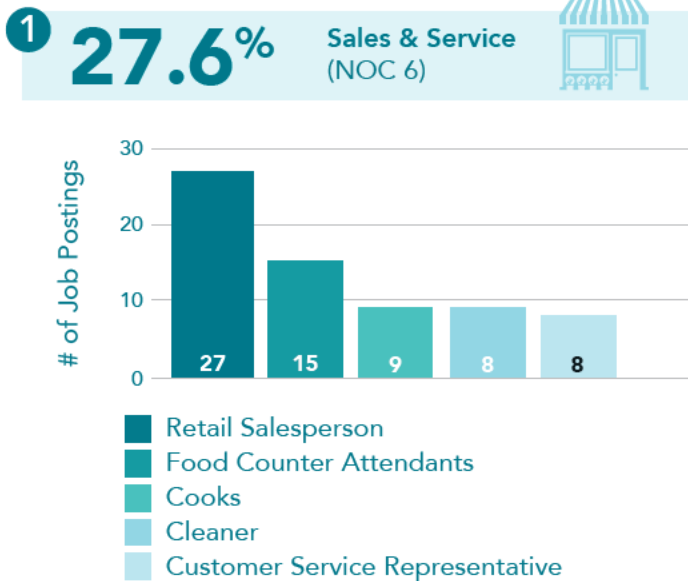


The Health Care and Social Assistance (NAICS 62) industry was the largest contributor to job postings in October, accounting for 32.4% (35) of all listings. It also saw the largest month-over-month increase (+8.7%, +7 postings). The Accommodation and Food Services (NAICS 72) sector experienced the largest month-over-month decrease (-8.0%, -10 postings).

AGENDA

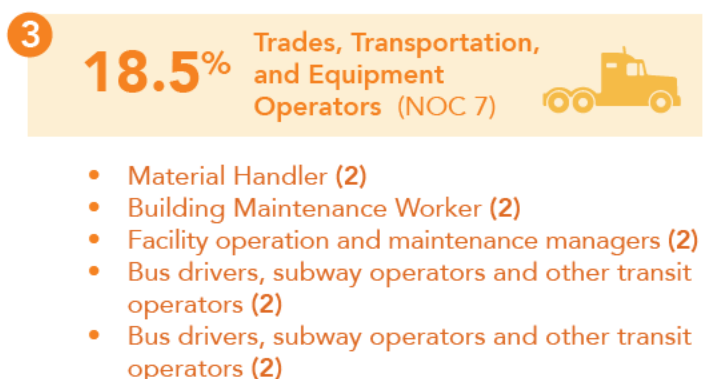
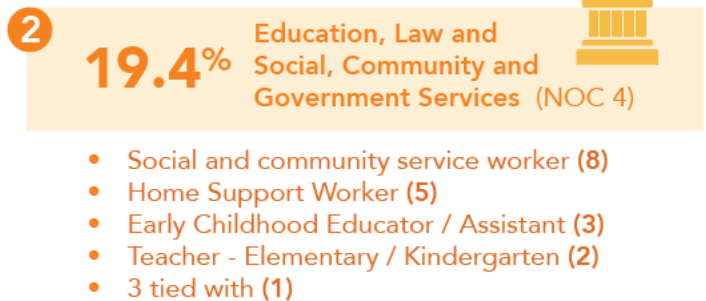
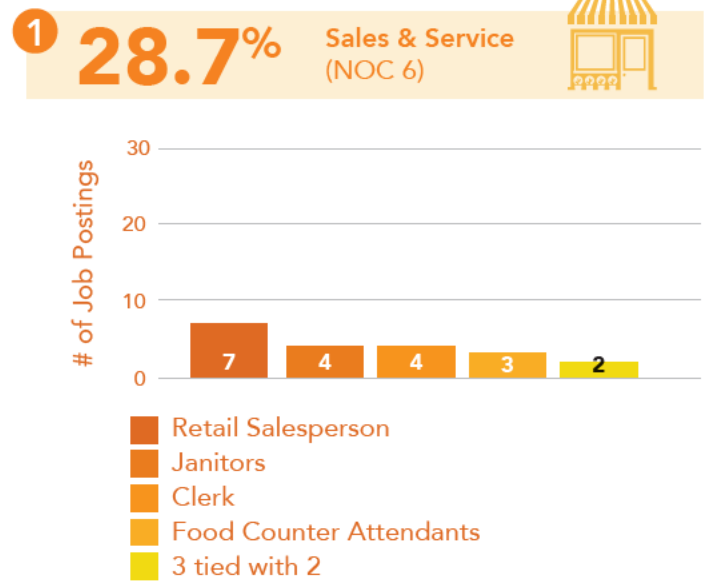
* National Occupation Classification (NOC) is the system utilized by the Government of Canada to organize occupations based on the primary job requirements and skill level.

TOP 3 OCCUPATIONAL CATEGORIES (NOC)



Sales and Service (NOC 6) roles continued to represent the largest share of postings at 27.6% (124). The Trades, Transport and Equipment Operators (NOC 7) group saw the largest month-over-month decrease (-1.8%, -14 postings). Conversely, Education, Law and Social, Community and Government Services (NOC 3) recorded the largest increase (+2.4%, +6 postings). 18 managerial postings were recorded in October, with the highest concentration in Sales and Service (8 roles), followed by Business, Finance and Administration (4 roles), and smaller numbers across other occupational groups. There were 5 senior management positions, 2 each in Professional, Scientific and Technical Services and Health Care and Social Assistance.

TOP 3 OCCUPATIONAL CATEGORIES (NOC)



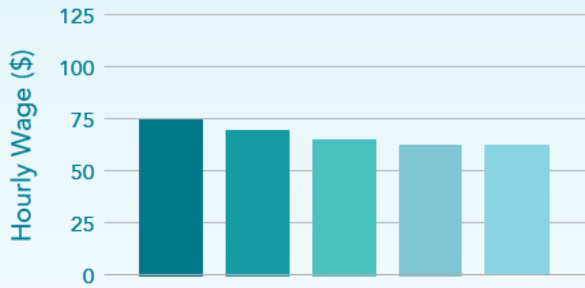
The Sales and Service (NOC 6) group remained the largest contributor to job postings in October, representing 28.7% (31) of all listings. The Education, Law and Social, Community and Government Services (NOC 3) category saw the largest month-over-month increase (+4.6%, +4 postings). Conversely, Sales and Service (NOC 6) also experienced the largest month-over-month decrease (-6.0%, -10 postings). 8 managerial positions were advertised in October, with the majority in Sales and Service (3) and Trades, Transport and Construction (2). There was 1 senior manager role, posted in the Health Care and Social Assistance (NAICS 62) sector.

AGENDA

TOP 5 HOURLY WAGE VACANCIES



\$74.46 Nurse Practitioner
@ North Bay Regional Health Centre



\$69.17 Nurse Practitioner
@ West Nipissing General Hospital

\$66.40 Physician Assistant
@ North Bay Regional Health Centre

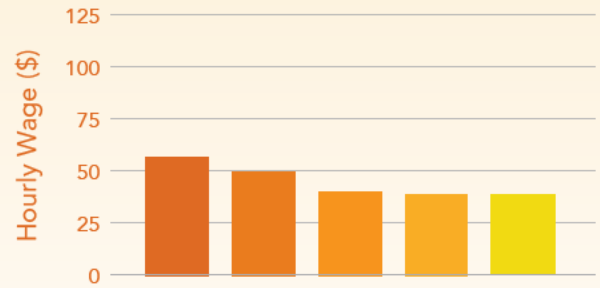
\$62.10 Specialiste En Gestion Des Aviors Corporatifs
@ Caisse Alliance

\$62.10 Planificateur(trice) Financier(iere)
@ Caisse Alliance

TOP 5 HOURLY WAGE VACANCIES



\$65.00 Dental Hygienist - Registered
@ Bowes Dental Centre



\$61.80 Clinical Care Coordinator
@ West Parry Sound Health Centre

\$57.68 Registered Nurse
@ West Parry Sound Health Centre

\$45.00 Sheet Metal Worker
@ Wolf Mechanical Inc

\$45.00 Dental Hygienist
@ Powassan Dental Centre

TOP 3 ANNUAL SALARY VACANCIES

\$400,000.00
Physician - Critical Care
@ North Bay Regional Health Centre

\$200,000.00
Sales Manager - Automotive
@ 401 Auto - North Bay Chrysler

\$161,000.00
Engineering Manager
@ Miller Technology Incorporated



TOP 3 ANNUAL SALARY VACANCIES

\$150,000.00
Director Of Quality
@ Crofters Food Ltd

\$100,000.00
Fixed Operations Manager
@ Bourgeois Ford North

\$91,168.48
Supervisor - Early Learning and Child Care
@ District of Parry Sound Social Services
Administration Board



Lowest Annual Salary \$34,400.00
Barber
@ AWOL Barber Shop

Lowest Annual Salary \$43,000.00
Corporate Sales Manager
@ Pizza Hut

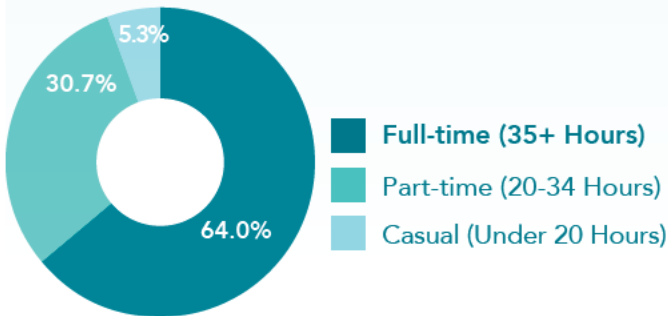
50.2% (226) of job postings listed an hourly wage, with an average of \$29.73/hour. This is 3.9% higher (+\$1.12/hour) than the 12-month average of \$28.61/hour. Among postings with an hourly wage, 1.3% (3 postings) were listed at the provincial minimum wage (\$17.20/hour), lowest number since December 2024. For jobs that listed an annual salary, the average was \$77,465.79/year, which is 2.4% lower (-\$1,874.68) than the 12-month average of \$79,340.47/year.

49.1% of job postings (53) in October listed an hourly wage, with an average of \$29.62/hour, which is 9.8% higher (+\$2.65) than the 12-month average of \$26.97/hour. None of the postings with an hourly wage were offered at the provincial minimum wage, for the first time since December 2024. For positions listing an annual salary, the average was \$70,270.20/year, slightly below the 12-month average of \$71,927.14/year (-\$1,656.94, -2.3%). These fluctuations are typical, as only a portion of job postings in the district report annual salary information.

FULL-TIME / PART-TIME BREAKDOWN

64.0% of listings in October **↓ 6.1%** from September

64.0% of job postings (288) in October were for full-time positions (35+ hours/week). This represents a decline of 6.1% from September (70.1%).

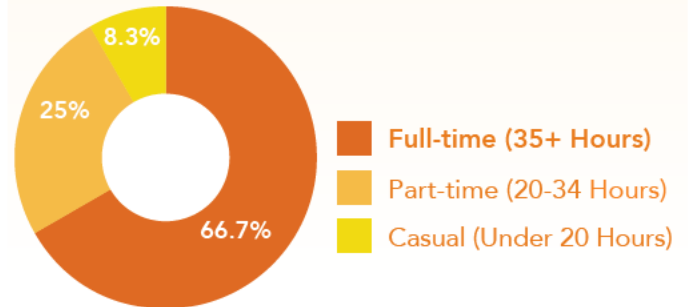


450 Postings listed hours offered (100%)

FULL-TIME / PART-TIME BREAKDOWN

66.7% of listings in October **↓ 2.8%** from September

66.7% of job postings (72) in October were for full-time positions (35+ hours/week). This represents a slight month-over-month decrease compared to September, when 69.5% of listings were full-time.

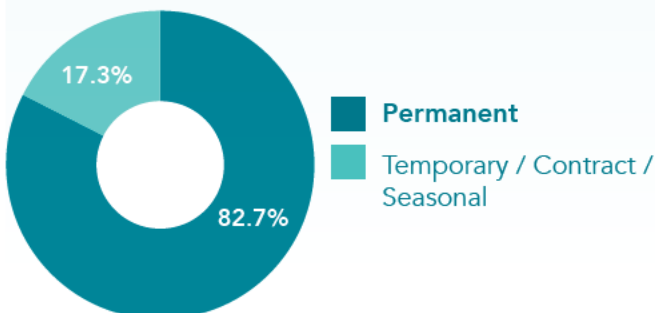


108 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

82.7% of listings in October **↓ 4.4%** from September

82.7% (372) of postings in October were for permanent positions, compared to 87.1% in September — a decrease of 4.4%.

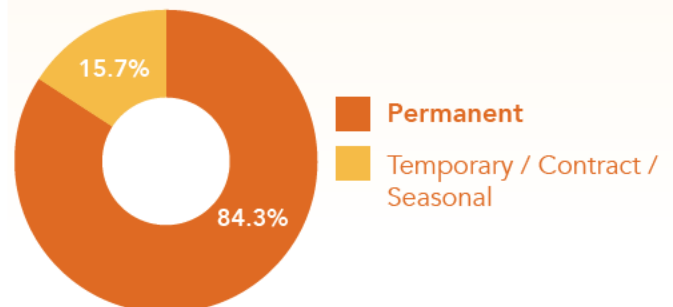


450 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

84.3% of listings in October **↓ 5.2%** from September

In terms of job duration, 84.3% of postings (91) were for permanent positions, while 15.7% (17) were temporary, contract, or seasonal. Although lower than September's 90.7%, the share of permanent positions remains relatively high.



108 Postings listed hours offered (100%)

ALL EMPLOYERS WITH POSTINGS IN MONTH



NIPISSING DISTRICT

241 Pizza Sturgeon Falls	Dynamic Dentistry	Mincon Canada	Royal Bank of Canada - North Bay
401 Auto - North Bay Chrysler	Dyno Nobel	Ministry of Children, Community and Social Services	Royal Bank of Canada - Parry Sound
A&W (Northgate Shopping Centre)	Eclipse Stores Inc	Ministry of the Solicitor General	Santa'Ville
AWOL BARBER SHOP	Ed Seguin & Sons Trucking and Paving	MisterSnow	Savage Equipment Leasing Inc.
Abell Pest Control Inc.	Empire Living Centre	Municipality of West Nipissing	Savage Ford Sales Limited
Aecom	Enbridge Inc.	Nature and Outdoor Tourism Ontario (NOTO)	Sephora Canada
Apollo Transport	Express Parcel	Near North District School Board	Serco Canada Inc.
Aramark Canada Ltd.	Eye Associates of North Bay	Near North Palliative Care Network (Nipissing-Parry Sound)	Shoppers Drug Mart
Ardene	FDM4	Nedco Ontario	Sienna Senior Living
Baker Tilly	Fairfield Inn & Suites by Marriott North Bay	Neddy's North Bay Hyundai	Simcoe Northern Supply
Battano Construction Limited	Fastenal	New York Fries	Sobeys - North Bay
Bayland Property Management	FedEx Express	Nipissing Healthcare	Spencer Gifts
Bayshore Health Care	Feldcamp Equipment Limited	Nipissing Transition House	Spirit Halloween
Beef N Brand Bar & Grill	First Choice Haircutters	Nipissing University	Stantec
Binx Professional Cleaning	First Student / First Transit	Nipissing Wellness Ontario Health Team	Staples Canada
BioScript Solutions	Foraco	Nipissing-Parry Sound Catholic District School Board	Starbucks - North Bay
Boart Longyear Inc.	Freightliner North Bay	Nordic Minesteel Technologies Inc.	Stock Transportation
Bradwick Property Management	Fur Harvesters Auction	North Bay Cycle and Sports	Stockfish Automotive Group
Brand Momentum Inc.	GardaWorld	North Bay Family Dentistry	Sturgeon Falls Brush and Contracting Ltd
Brandt Industries	Genesee & Wyoming Inc.	North Bay Hydro	Sturgeon Falls IDA
Buchner Manufacturing Inc.	GeoVerra Inc.	North Bay Indigenous Hub	Subway - Lakeshore Drive
Bumper to Bumper - H.E. Brown	Gervais Restaurant and Tavern, Country	North Bay Jack Garland Airport	Subway - Mattawa
Bur Oak Resources Inc.	Style Donuts	North Bay Machining Centre Inc.	Subway - Pinewood Park Drive
CAA North & East Ontario	Giant Tiger - North Bay	North Bay Museum	Subway - Shirreff Ave.
CIBC - North Bay	Glen Garry Motel and Cottages	North Bay Parry Sound District Health Unit	Subway - Sturgeon Falls
CTS Canadian Career College	Golden Harvest Cannabis Co.	North Bay Police Service	Subway - Trout Lake Road
Caisse Alliance	GoodLife Fitness	North Bay Regional Health Centre	Sunrise Records
Campus Living Centres	Guy's Tire Sales Inc	North Bay Sport Medicine	Syl's Neighbourhood Kitchen
Canadian Mental Health Association	HOSE TECH	North Bay Stamp & Coin Ltd.	TJX Companies - Homesense
Canadore College - College Drive	Hamelins Outdoor Power Equipment	Northern Dental Specialty Group	Talize
Canadore College - Commerce Court	Hampton Inn by Hilton North Bay	Odyssey Fluid Power	The Body Sculptors
Canarino Nissan	Hands, TheFamilyHelpNetwork.ca	Old Dutch Foods	The Brick North Bay
Canor Construction	Hickory Farms	Ontario Health	The Corporation of the City of North Bay
CarePartners	Indigo Books & Music	Ontario Ministry of Transportation	The Erb Group of Companies
Cascades Casino	Intelcom Dragonfly	Orchards Fresh Food Market	The Salvation Army
Cassellholme Home for the Aged	JT SUSHI	Osprey Commercial Cleaning	The Sisters of St. Joseph of Sault Ste. Marie
Cementation Canada	Jacent Strategic Merchandising Canada	PHARA	The Skyline Group of Companies
Chatters	KRB Mechanical Limited	ParaMed Home Health Care	The Urban Cafe
Churchill's	Kal Tire	Partner's Billiards and Bowling	Tint co
Cineplex Inc.	Karis Disability Services (formerly Christian Horizons)	Pavao Contracting Inc	Total Cabinet Modules
Clark Communications	Kia North Bay	PetSmart	True North Chevrolet Cadillac Ltd / Fix Auto North Bay
Closing the Gap Healthcare	LOSS PREVENTION SERVICES LIMITED	PosPro Financial	Union of Ontario Indians
Comfort Inn - Airport	Lawn Care Plus	Premier Mining Products	Victorian Order of Nurses / VON
Commissionaires	Les Soeurs de l'Assomption de la Sainte vierge	Quantum Lifecycle Partners LP	Voyageur Aviation Corp
Community Counselling Centre of Nipissing	Levante Living - Barclay House	Rahnmet	WIS International
Community Living North Bay	LifeLabs	Rainbow Concrete Industries Ltd.	Wacky Wings
Conseil scolaire catholique Franco-Nord	Loblaw Companies Limited	Redpath Mining Contractors and Engineers	Waggy Tails Resort
Conseil scolaire public du Nord-Est de l'Ontario	MacEwen Gas Bar - Mattawa	Reliance Home Comfort	Walmart - North Bay
Contrans Flatbed Group	March of Dimes Canada	Robinson's Pharmasave	West Nipissing General Hospital
Cooper Equipment Rentals	Marina Point Village	Roofmart	Westburne
Creative Learning Toys	Mattawa Hospital	Roots Canada	Winmar Property Restoration
Crisis Centre North Bay	Metro - North Bay		Workplace Safety North
District of Nipissing Social Services Administration Board	Miller Technology Incorporated		YMCA of Northeastern Ontario
Dollarama L.P.			ZEDD Customer Solutions

Continued on next page

AGENDA



PARRY SOUND DISTRICT

180 Smoke
Adams Bros. Construction
Almaguin Highlands Community Living
Bayshore Health Care
Bourgeois Ford North
Bowes Dental Centre
Bowman Landscaping and Excavation
Buffed Total Cleaning
CIBC - Parry Sound
Canada Clean Fuels
Canadian Mental Health Association
Closing the Gap Healthcare
Connor Industries
Crofters Food Ltd
District of Parry Sound Social Services
Administration Board
Eastholme Home for the Aged
Foodland
Fowler Construction

Georgian Animal Hospital
IDA pharmacy
Invisible-Care
KFC - Parry Sound
LCBO
Lawson Landscapes
Mac Lang
Magnetawan Grill and Grocery
McDougall Insurance and Financial
Miller Paving
Muskoka Lumber
Near North District School Board
Nipissing-Parry Sound Catholic District
School Board
North Bay Parry Sound District Health
Unit
Novo Peak Health
OUR Center Foster Care
ParaMed Home Health Care

Parry Air Heating & Cooling
Parry Sound Family Health Team
Parry Sound Friendship Centre
Pizza Hut - Parry Sound
Powassan Dental Centre
Shawanaga First Nation
Sobeys - Parry Sound
Starbucks - Parry Sound
Subway - Parry Sound
Sundridge Dental
The Home Depot - Parry Sound
The Law Offices of Ben Prichard
The Salvation Army
The Township of Chisholm
Tim Hortons - Parry Sound
Town and Country Motel
Town of Kearney
Town of Parry Sound
Township of Ryerson

Upton Quality
Victorian Order of Nurses / VON
Voyago
Walmart - North Bay
Walmart - Parry Sound
Wasauksing First Nation
West Parry Sound Health Centre
Western Financial Group
Wine Rack
Wolf Mechanical Inc
Wolseley Canada Inc.
Woodhouse Homes
YMCA of Simcoe/Muskoka

WHAT IS THE LMG MONTHLY JOBS REPORT?



This Jobs Report is a monthly publication produced by the Labour Market Group.

Each month we compile this report based on our job portal **readysethired.ca**.

Readysethired.ca is an online job portal that provides and collects real time job postings within the districts of Nipissing and Parry Sound. These postings are updated daily and provide job seekers with a one stop shop for local current employment opportunities.

FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :

The Labour Market Group
readysethired.ca
info@thelabourmarketgroup.ca



The Labour Market Group
Guiding partners to workforce solutions.

JOBS REPORT OCTOBER 2025

TOTAL NUMBER OF JOB POSTINGS

450

NIPISSING

-31

from
August

108

PARRY SOUND

-10

from
August

TOP INDUSTRY WITH VACANCIES

NIPISSING

Health Care & Social
Assistance (30.9%)

PARRY SOUND

Health Care & Social
Assistance (32.4%)

To view the full report, visit our website
www.thelabourmarketgroup.ca
readysethired.ca

TOP 10 TRADES FOR NEW REGISTRATIONS 2023-2024

	BOARD	REGION	ONTARIO
1	40 Automotive Service Technician	310 Electrician - Construction and Maintenance	5,153 Electrician - Construction and Maintenance
2	5 Electrician - Construction and Maintenance	204 Automotive Service Technician	2,767 Automotive Service Technician
3	21 Truck and Coach Technician	195 General Carpenter	2,098 General Carpenter
4	20 Hairstylist	179 Heavy Duty Equipment Technician	1,932 Industrial Mechanic Millwright
5	18 General Carpenter	164 Truck and Coach Technician	1,857 Plumber
6	14 Plumber	141 Industrial Mechanic Millwright	1,483 Truck and Coach Technician
7	-	104 Powerline Technician	1,138 Hairstylist
8	-	99 Plumber	790 Refrigeration and Air Conditioning Systems Mechanic
9	-	78 Hairstylist	695 Sheet Metal Worker
10	-	72 Welder	580 Child Development Practitioner



TOP TEN TRADES by active tradespersons*, September 2024

In Nipissing, there are two trades where at least one-third (33%) of the registrants are 55 years and older.

In Parry Sound, there are seven trades where at least one-third (33%) of the registrants are 55 years and older.

On the other hand, the following trades are composed of at least 10% of registrants

who are 15 to 24 years old (which suggests strong attraction for youth):

- Electrician – Construction and Maintenance
- Plumber
- General Carpenter
- Powerline Technician
- Sheet Metal Worker
- Industrial Mechanic Millwright
- Child Development Practitioner

*An active tradesperson, according to STO, is a person who holds one of the following documents that are active: a Registered Training Agreement (issued to Apprentices), a Provisional Certificate of Qualification (issued to completed Apprentices), all Compulsory Certificates of Qualification (issued to individuals who pass the certifying exam, for trades with a certifying exam) or all issued Non-Compulsory Certificates of Qualification.

Source: Skilled Trades Ontario

Questions or concerns?
Feel free to contact us at
info@thelabourmarketgroup.ca



T. 705.478.9713

150 First Ave. West
Suite 103, North Bay, ON
P1B 3B9

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TOP TEN TRADES

by active tradespersons, September 2024



	TRADE	TOTAL	NIPISSING			ONTARIO		
			AGE			AGE		
			15-24	25-54	55+	15-24	25-54	55+
1	Automotive Service Technician	430	8%	50%	43%	11%	53%	37%
2	Electrician — Construction and Maintenance	418	12%	63%	25%	11%	59%	29%
3	Truck and Coach Technician	335	9%	41%	50%	7%	43%	50%
4	Hairstylist	257	6%	56%	39%	6%	57%	37%
5	Plumber	136	10%	65%	25%	13%	64%	23%
6	General Carpenter	90	23%	74%	2%	29%	69%	2%
7	Powerline Technician	67	31%	66%	3%	21%	75%	4%
8	Sheet Metal Worker	52	12%	60%	29%	10%	64%	26%
9	Industrial Mechanic Millwright	47	21%	72%	6%	15%	78%	7%
10	Child Development Practitioner	47	19%	77%	4%	11%	79%	10%



	TRADE	TOTAL	PARRY SOUND			ONTARIO		
			AGE			AGE		
			15-24	25-54	55+	15-24	25-54	55+
1	Automotive Service Technician	363	7%	43%	50%	11%	53%	37%
2	Electrician — Construction and Maintenance	322	14%	51%	35%	11%	59%	29%
3	Truck and Coach Technician	261	5%	36%	60%	7%	43%	50%
4	Hairstylist	127	4%	58%	39%	6%	57%	37%
5	General Carpenter	106	26%	71%	4%	29%	69%	2%
6	Plumber	101	12%	44%	45%	13%	64%	23%
7	Refrigeration and Air Conditioning Systems Mechanic	44	2%	57%	41%	7%	59%	35%
8	Sheet Metal Worker	38	11%	55%	34%	10%	64%	26%
9	Auto Body and Collision Damage Repairer	32	3%	50%	47%	8%	48%	44%
10	Hoisting Engineer — Mobile Crane Operator 1	29	3%	59%	38%	4%	62%	33%

Source: Skilled Trades Ontario



October 30, 2025

VIA RESS AND EMAIL

Ritchie Murray
Acting Registrar
Ontario Energy Board
2300 Yonge Street, 27th Floor
Toronto, ON M4P 1E4

Dear Ritchie Murray

**Re: Enbridge Gas Inc. (Enbridge Gas)
Ontario Energy Board (OEB) File No.: EB-2025-0155
2024 Utility Earnings and Disposition of Deferral & Variance Account
Balances Application and Evidence**

Effective January 1, 2019, Enbridge Gas Distribution Inc. (EGD) and Union Gas Limited (Union) amalgamated to become Enbridge Gas Inc. (Enbridge Gas). Enclosed is the Application and Evidence submitted by Enbridge Gas addressing 2024 utility earnings and the disposition and recovery of certain 2024 deferral and variance account balances (the Application) for all Enbridge Gas rate zones.

Included with the Application, Enbridge Gas is providing the OEB Scorecard, the Indigenous Working Group Report, the Integrated Resource Planning (IRP) Annual Report and the IRP Technical Working Group Report, and Distribution Integrity Management Program and Enhanced Distribution Integrity Management Program Report on Activities. No approval is being sought regarding these items.

The Application is supported by evidence which is outlined below:

Exhibit A: Overview and Introduction

Exhibit B: Utility Results

Exhibit C: Enbridge Gas Deferral and Variance Accounts

Exhibit D: EGD Rate Zone Deferral and Variance Accounts

Exhibit E: Union Rate Zones Deferral and Variance Accounts

Exhibit F: Rate Allocation

Exhibit G: Additional Items Not Requiring OEB Approval

Enbridge Gas proposes to dispose of the approved 2024 deferral and variance account balances with the first QRAM application following the OEB's approval, which is assumed to be July 1, 2026.

In accordance with the OEB's revised Practice Direction on Confidential Filings effective December 17, 2021, Enbridge Gas is requesting confidential treatment of the following exhibit – details of the specific confidential information for which confidential treatment is sought (all of which fits within the OEB's "presumptively confidential" category) are set out below:

Exhibit	Description of Document	Brief Description	Basis for Confidentiality Claim
Exhibit D, Tab 2, Schedule 2	Storage RFP Summary	Contains vendor responses for third party storage information including terms, pricing and injection and withdrawal offers.	Meets categories of information to be treated as confidential from third parties as part of a competitive procurement process. Equivalent information has been treated as confidential in previous proceedings, including the Enbridge Gas 2023 Deferral & Variance Account Balances Application (see EB-2024-0125 Decision on Confidentiality, September 5, 2024).

The above noted submission has been filed electronically through the RESS and will be made available on Enbridge Gas's website at:

<https://www.enbridgegas.com/Regulatory-Proceedings>

In the event that you have any questions on the above or would like to discuss in more detail, please do not hesitate to contact me.

October 30, 2025

Page | 3

Sincerely,

A handwritten signature in black ink that reads "Richard Wathy". The script is cursive and fluid, with the first letter of each word being capitalized and prominent.

Richard Wathy
Technical Manager, Regulatory Applications

cc.: D. Stevens (Aird & Berlis)