



VILLAGE OF BURK'S FALLS COUNCIL AGENDA

August 18, 2026

5:00 pm at the Young at Heart Seniors Centre

1. DECLARATION OF PECUNIARY INTEREST

2. INDIGENOUS LAND ACKNOWLEDGEMENT

Welcome to the Village of Burk's Falls as we gather on the traditional territory of indigenous peoples, dating back countless generations, we wish to honour the ancestral guardians of this land and its waterway and recognize the Robinson-Huron and Williams Treaties, showing respect for the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers."

3. ADDITION TO AGENDA

4. ADOPTION OF AGENDA

5. CIRCULATION OF THE MINUTES- RESOLUTION TO ADOPT PREVIOUS MINUTES:

Meeting (s) dated: Regular Meeting of July 21, 2026

6. PUBLIC MEETING

- a. Zoning By-law Amendment - Part of Lot 7, Concession 8, geographic Township of Armour, Village of Burk's Falls

7. DELEGATIONS TO COUNCIL

None

8. STAFF AND COMMITTEE REPORT

- a. Arena Manager Report for the month of August
- b. Public Works Foreman Ontario Street Asphalt Report
- c. Public Works Foreman Backhoe Report
- d. Public Works Foreman Elm Street Asphalt Report
- e. Public Works Foreman Winter Sand Report (to be received at meeting)
- f. Public Works Foreman Speed Limit Report
- g. Deputy Clerk AHHC Energy Audit Report
- h. Deputy Clerk Waving Fee for Death Registration Report
- i. CAO Artificial Intelligence Policy Report
- j. CAO Arena Live Streaming Report

9. ITEMS FOR DISCUSSION

- a. Request for support, Burk's Falls and District Food Bank
- b. Request for reimbursement, Armour, Ryerson and Burk's Falls Agricultural Society
- c. C. Clark request for reimbursement, dry wall damage
- d. Ministry approval of the Village Official Plan
- e. Fishing line disposal, Mag River Nature Hub
- f. Christmas Party

10. RESOLUTIONS TO BE PASSED

- a. Amendment to Municipal Volunteer Policy
- b. By-law 27-2026 Zoning Bylaw Amendment
- c. Staff BBQ lunch, September 23
- d. Zoning By-law Update, Quote (to be received at meeting)
- e. Accounts Payable

11. CONFERENCES AND INVITATIONS

None



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12. COUNCILLOR(S) REPORT

13. CORRESPONDENCE

C.1 Minutes of Committee

- a. Joint Building Committee Permit Summary for July 2026
- b. Burk's Falls and District Historical Society Minutes of July 20, 2026
- c. Almaguin Highlands Health Council Minutes of June 4, 2026

Cl.2 Request for Support and Correspondence to Village.

- a. Township of Armour regarding exemption of the TRI R Landfill from the Township of Armour's Site Plan Control By-law
- b. Town of Laurentian Hills regarding the retention of the cancer/oncology unit at the Huntsville Hospital site.
- c. Municipality of Central Manitoulin and Municipality of Wawa regarding support for the Ontario healthcare system
- d. Municipality of South Huron regarding Head and Beds payment in lieu of taxes program
- e. Township of Alnwick/Haldimand regarding Beacons of Light British Home Children and Child Migrants
- f. City of Mississauga and City of Port Colborne regarding intimate partner violence
- g. City of Port Colborne and Town of Caledon regarding funding and coordinated plans to combat Tick Borne Diseases
- h. Township of South-West Oxford regarding request for changes to the Pesticide Act
- i. Tudor and Cashel Township regarding producer responsibility for one-pound single use propane cylinders
- j. Township of Central Frontenac regarding making permanent and doubling OCIF
- k. Municipality of Wawa regarding provincial support for road safety measures and traffic calming
- l. Town of Belleville regarding protecting municipal interests and local decision making motions
- m. Township of Puslinch regarding review of the Ontario Land Tribunal and enhancing deference to municipal planning decisions
- n. Lakeland Q2 Shareholder Update
- o. The Labour Market Group, June 2026 Report
- p. The Labour Market Group, June 2026 Labour Focus

14. CLOSED SESSION

Item 13a:

Pursuant to the Municipal Act 2001, c. 25:

Section 239(2) (b) regarding an identifiable individual, or municipal employee

Item 13b: Municipal Property

Pursuant to the Municipal Act 2001, c. 25:

Section 239(2) (c) to consider a proposed or pending acquisition or disposal of land by the municipality or local board

15. CONFIRMING BY-LAW

16. ADJOURNMENT



**THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
July 21, 2026**

The regular meeting of Burk's Falls Council was held on Tuesday, July 21, 2026

Present: Mayor Chris Hope, Deputy Mayor Sean Cotton, Councillors Ashley Brandt, Ryan Baptiste (5:05 pm), Nancy Kyte Staff: Treasurer/Deputy Clerk Tammy Wylie, Deputy Clerk Camille Barr, Public Works Foreman Derek Smith
Regrets: None

DECLARATION OF PECUNIARY INTEREST

None

ADOPTION OF AGENDA

2026-188 Moved by N. Kyte - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the agenda for the Regular Meeting of July 21, 2026.

Carried.

MINUTES

2026-189 Moved by S. Cotton - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the minutes of the Regular Meeting of June 16, 2026, and the TRI Council Meeting Notes of June 22, 2026.

Carried.

DELEGATIONS TO COUNCIL

Patti O'Handley and Chris Ciarrocca from OCWA presented Council with an overview of their Water and Wastewater Infrastructure Master Plan proposal. The plan will assess the Village's current conditions, immediate development needs, future requirements, and the infrastructure needed to support industrial, commercial, and residential growth. It will also consider the Township of Armour's growth objectives. Council passed a resolution supporting the engagement of OCWA's services.

Rob Blakelock of the Armour, Ryerson & Burk's Falls Agricultural Society presented Council with concepts to reduce runoff onto the driveway between the arena and fairgrounds. They also requested to install signage in four locations stating that unauthorized vehicles are prohibited, to help prevent ATVs and dirt bikes from damaging the grounds and track. The Public Works Foreman noted that these matters are already under discussion. The Village will review the by-laws related to unauthorized vehicles and discuss the request with the CAO-Clerk, with further information and a decision on signage to be brought back to the next meeting. Council also discussed sharing photos of the damaged grounds with the public to raise awareness of the impact of this use.

REPORTS TO COUNCIL

- A. Council received the Public Works Foreman's Dump Trailer Report and passed a resolution authorizing the disposal of the surplus dump trailer.
- B. Council received the Public Works Foreman's Water Meter Tender Report and passed a resolution awarding the tender to WAMCO to proceed with the project as presented.
- C. Council received the Public Works Foreman's Winter Road Maintenance Tender Report and passed a resolution awarding the contract to Derrik Johnstone Construction as presented.
- D. Council received the Arena Manager's Report for the month of July. Discussion took place regarding whether rental agreements include a cancellation clause to ensure sufficient notice is provided, allowing the facility an opportunity to re-rent booked times.
- E. Council received the Treasurer's Budgetary Controls Report as of June 30, 2026. It was noted that the majority of the planned capital projects have been completed for the year, and the Village remains in a good financial position relative to the approved budget.



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- F. Council reviewed the Rural Youth Group Advisory Committee Draft Minutes of July 6, 2026. Council discussed the wording of the Volunteer Waiver and passed a resolution requesting clarification on the specific protections it provides to volunteers. Council also deferred the decision on hiring a coordinator until further discussion with the CAO-Clerk.

ITEMS FOR DISCUSSION:

- A. Council received a proclamation request from Oak's Tree of Love and passed a resolution proclaiming October 15, 2026, as Pregnancy and Infant Loss Awareness Day and October 2026 as Pregnancy and Infant Loss Awareness Month.
- B. Council received a proclamation request from CN and passed a resolution proclaiming September 21 to 27, 2026, as Rail Safety Week.
- C. Council reviewed resolutions of support regarding the Village of South River's Ride Share Proposal submitted under the Ontario Transit Investment Fund. Council directed staff to obtain additional information on the proposal to gain a better understanding of the project, including how it differs from the existing Almaguin Carpool initiative

RESOLUTIONS PASSED:

2026-190 Moved by N. Kyte - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the water and wastewater infrastructure master plan proposal from OCWA;

AND FURTHER approves OCWA to proceed with the project as per the Project Management Financial Breakdown for a total of \$54,000.00 plus hst.

Carried.

2026-191 Moved by S. Cotton - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Public Works Foreman Dump Trailer Report;

AND FURTHER approves the Weber Lane dump trailer be disposed of as scrap.

Carried

2026-192 Moved by S. Cotton - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Public Works Water Meter Tender Report;

AND FURTHER Council accepts the quote as provided by Wamco for the project in the amount of \$2,400.00 plus hst.

Carried.

2026-193 Moved by S. Cotton - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Public Winter Roads Maintenance Tender Report;

AND FURTHER Council accepts the quote as provided by Derrick Johnstone Construction, as presented.

Carried.

2026-194 Moved by A. Brandt - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Arena Manager Report for the month of July.

Carried.



THE VILLAGE OF BURK'S FALLS
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2026-195 Moved by A. Brandt - Seconded by S. Cotton
Be it resolved;
That the Council for the Village of Burk's Falls hereby receives the Treasurer's Budgetary Controls as of June 30, 2026, as information.
Carried.

2026-196 Moved by S. Cotton - Seconded by R. Baptiste
Be it resolved;
That the Council for the Village of Burk's Falls hereby adopts the Rural Youth Advisory Committee minutes of July 6, 2026;

AND FURTHER THAT Council approve the following:

1. That Council review the Volunteer Service Waiver Release of Risk of Liability Agreement Waiver of Claims, and Assumption of Risk and Indemnity Agreement, specifically paragraph 4 regarding defending, indemnifying, and holding harmless, and that the protection for volunteers are further clarified.

2. Defer decision on a contract for further study at next Council meeting.
Carried.

2026-197 Moved by N. Kyte - Seconded by R. Baptiste
Be it resolved;
THAT the Council of the Corporation of the Village of Burk's Falls receives the proclamation request from Oak's Tree of Love;

AND FURTHER THAT Council hereby proclaims October 15, 2026, as Pregnancy and Infant Loss Awareness Day and the month of October 2026 as Pregnancy and Infant Loss Awareness Month in the Village of Burk's Falls;

AND FURTHER THAT Council directs staff to share the proclamation and related awareness information through the Village's social media channels.
Carried.

2026-198 Moved by R. Baptiste - Seconded by N. Kyte
Be it resolved;
THAT Council for the Village of Burk's Falls receives the request from CN and Operation Lifesaver Canada regarding Rail Safety Week;

AND FURTHER THAT Council hereby proclaims September 21 to 27, 2026, as Rail Safety Week in the Village of Burk's Falls by signing the attached proclamation and promoting Rail Safety Week through the Village's social media channels.
Carried.

2026-199 Moved by R. Baptiste - Seconded by N. Kyte
Be it resolved;
That the Council for the Village of Burk's Falls hereby supports The Village of South River's rideshare proposal under the Ontario Transit Investment Fund, Case #2025-03-1-3126316310 and respectfully requests that the Honorable Minister of Transportation render a timely and favorable decision to enable the practical and much needed local transportation service to proceed for the benefit of residents and visitors within the region.
Deferred (for more information).

2026-200 Moved by S. Cotton - Seconded by R. Baptiste
Be it resolved;
That By-law No. 24-2026 being a by-law to enter into a shared service agreement for Arena services is hereby considered read three times and passed this 21st day of July 2026.
Carried.

2026-201 Moved by R. Baptiste - Seconded by N. Kyte



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Be it resolved;

That By-law No. 25-2026 being a by-law to enter into a shared service agreement for Landfill services is hereby considered read three times and passed this 21st day of July 2026.

Carried.

2026-202 Moved by A. Brandt - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the Event Application from Huntsville Gospel Hall for their Tent Meeting being held from August 3rd- August 14th, 2026.

Carried.

2026-203 Moved by R. Baptiste - Seconded by A. Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the Event Application from the Burk's Falls & District Foodbank for their 2026 Hunger Walk, held on September 12, 2026, beginning at Stan Darling Park.

Carried.

2026-204 Moved by N. Kyte - Seconded by R. Baptiste

Be it resolved;

That the Accounts Payable listing as presented in the amount of \$599, 609.73 for up to and including this date is hereby approved for payment.

Carried.

2026-205 Moved by R. Baptiste - Seconded by S. Cotton

Be it resolved;

WHEREAS recent municipal infrastructure funding programs by the Government of Canada and Province of Ontario have tended to prioritize growth-related or housing-enabling infrastructure projects over infrastructure renewal needs;

AND WHEREAS the Government of Ontario has regulated municipal infrastructure asset management through O. Reg 588/17 (Asset Management Planning for Municipal Infrastructure) under the *Infrastructure for Jobs and Prosperity Act, 2015*;

AND WHEREAS municipal asset management plans and the Financial Accountability Office of Ontario have identified that municipalities have significant state-of-good-repair backlogs and renewal needs for infrastructure;

AND WHEREAS the Government of Ontario doubled the Ontario Community Infrastructure Fund (OCIF) from \$200M/year to \$400M/year for 2021-2026 but has not publicly committed to maintaining this level of funding beyond 2026;

AND WHEREAS the OCIF has become a vital and indispensable resource for municipalities, assisting them with improving their asset management programs and meeting community-preserving infrastructure renewal needs;

AND WHEREAS increased geopolitical uncertainty is threatening the economic prosperity of Canada, Ontario, and every municipality;

AND WHEREAS municipal infrastructure is a key enabler and preserver of economic prosperity;

AND WHEREAS the Municipal Finance Officers' Association of Ontario (MFOA) has heard from its members and their municipalities concerns regarding the potential erosion of existing municipal infrastructure and thus service levels in light of the ongoing focus on housing-enabling infrastructure by grant funding programs;

NOW THEREFORE BE IT RESOLVED that The Municipality of the Village of Burk's Falls supports MFOA's letter to the Ministry of Infrastructure requesting that the doubling of the Ontario Community Infrastructure Fund be made permanent in advance of the allocations for the 2027 calendar year, helping municipalities to continue building housing-enabling infrastructure while preserving the economic value provided by existing infrastructure.

Carried.

2026-205 Moved by R. Baptiste - Seconded by S. Cotton

Be it resolved;



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WHEREAS, Public Health Sudbury & Districts has passed a Board of Health resolution calling on the Ministry of Health to increase reimbursement rates under the Health Smiles Ontario program to improve provider participation and access to dental care for children and youth;

WHEREAS, the North Bay Parry Sound District Health Unit continues to observe similar barriers in Nipissing and Parry Sound districts, including limited provider participation and resulting challenges in accessing timely dental care for eligible children; and

WHEREAS, untreated dental disease in children can have significant health and developmental impacts and may lead to avoidable use of hospital-based dental services; and

THEREFORE BE IT RESOLVED that the Village of Burk's Falls endorses the resolution of Public Health Sudbury & Districts calling on the Ministry of Health to increase reimbursement rates under the Healthy Smiles Ontario Schedules of Dental Services and Fees to align with the Ontario Dental Association Suggested Fee Guide for General Practitioners; and

FURTHERMORE BE IT RESOLVED that this resolution be circulated to the Honorable Sylvia Jones, Minister of Health, the Chief Medical Officer of Health for Ontario, the Association of Local Public Health Agencies, the Ontario Dental Association, and the North Bay Parry Sound District Health Unit.

Carried.

CONFERENCES AND INVITATIONS

Council received the invitation from DSSAB to attend the Community Diversion Training. Councillors will register as able.

COUNCILLORS REPORT

Councillor Kyte provided an update on the recent Burk's Falls & District Historical Society meeting. A recent event welcomed approximately 50 visitors and was considered a success. The Society's cookbook project continues to move forward, although the number of submissions received to date has been lower than anticipated. Discussion also took place regarding the red building, including heating requirements and the associated costs.

CORRESPONDENCE DISCUSSION

Council passed a resolution in support of the North Bay Parry Sound District Health Unit's request to increase the fee schedule for the Healthy Smiles Ontario Program. Council also passed a resolution supporting the Municipal Finance Officers' Association of Ontario (MFOA) advocacy for the Ontario Community Infrastructure Fund (OCIF) to be made permanent and for funding to be doubled beyond its current scheduled end date of 2026.

CLOSED SESSION

2026-207 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That Council for the Village of Burk's Falls now enters into closed session at 6:55pm pursuant to the Municipal Act 2001, c. 25, as amended to discuss:

Item 13a: Human Resources

Pursuant to the Municipal Act 2001, c. 25:

Section 239(2) (b) regarding an identifiable individual, or municipal employee

Item 13b: Municipal Property

Pursuant to the Municipal Act 2001, c. 25:

Section 239(2) (f) advice that is subject to solicitor-client privilege, including communication necessary for that purpose

Item 13c: Municipal Property

Pursuant to the Municipal Act 2001, c. 25:

Section 239(2) (f) advice that is subject to solicitor-client privilege, including communication necessary for that purpose

Carried.

2026-208 Moved by N. Kyte - Seconded by R. Baptiste

Be it resolved;



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That the Council for the Village of Burk’s Falls now reconvenes to regular open session at 8:10pm.
Carried.

2026-209 Moved by R. Baptiste - Seconded by S. Cotton
Be it resolved;
That the Council for the Village of Burk’s Falls hereby adopts Bylaw 26-2026 being a By-law to confirm the proceedings of Council at its regular meeting of July 21, 2026, as presented and considered read three times and passed this 21st day of July 2026.
Carried.

2026-210 Moved by R. Baptiste - Seconded by N. Kyte
Be it resolved;
That the Council for the Village of Burk’s Falls hereby adjourns at 8:11pm.
Carried.

Chris Hope, Mayor

Tammy Wylie, Deputy Clerk

Council Report

Applicant: 2152900 Ontario Inc.

From: Kent Randall and Aditya Srinivas, Planning Consultants for the Village of Burk's Falls

Subject: Council Report for a Zoning By-law Amendment– Part of Lot 7, Concession 8,
geographic Township of Armour, Village of Burk's Falls

File: EcoVue Project No: 25-1461-O3

Date: August 6, 2026

1.0 RECOMMENDATION

It is recommended that Council of the Corporation of the Village of Burk's Falls approve the Zoning By-law Amendment application in order to permit multiple apartment units on the subject lands described as Part of Lot 7, Concession 8, geographic Township of Armour.

It is further recommended that the proposed amendment place the subject lands on a Holding (H) provision that will not be removed until such time as the technical studies required by the Village including (but may not be limited to) servicing, archaeological, environmental, traffic, and geotechnical studies, have been completed and submitted to the satisfaction of the Village.

2.0 BACKGROUND

The subject property is located adjacent to the Magnetawan River and is described as Part of Lot 7, Concession 8, geographic Township of Armour, Village of Burk's Falls. The subject lands abut the unopened road allowance associated with John Street and are located adjacent to an approved

subdivision to the west. The subject property does not currently have road frontage. However, once the subdivision is constructed and John Street is extended, the property is expected to obtain road frontage at the corner of John Street and the new condominium road within the subdivision.

The subject lands are approximately 3.29 hectares (8.14 acres) in area with approximately 233 metres of shoreline frontage on the Magnetawan River. The property is designated 'Urban' and 'Environmental Protection' in the Village of Burk's Falls Official Plan, and the proposed development is permitted as residential use in the Village of Burk's Falls General Standards By-law No. 01-2012. The 'Environmental Protection' designation is associated with the floodplain located within the property.

The subject lands appear to contain a trailer and several accessory buildings. The majority of the property is undeveloped and characterized by wooded vegetation on the northeast portion and unevaluated wetlands along the eastern shoreline.

3.0 PROPOSAL

As per the information provided, it is our understanding that the applicant, Larry Ross (Owner), is proposing to develop the subject lands with four (4) four-storey purpose-built rental apartment buildings containing a total of 196 residential units. Each of the apartment buildings will contain approximately 49 units. Additionally, the proposed development will include a total of 301 parking spaces.

The four (4) apartment buildings will be located along the eastern and western portions of the site along the road allowance and the waterfront associated with the Magnetawan River, with surface parking and internal drive aisles located at the centre, in between the buildings. The Concept plan and the Survey identify the floodplain associated with the Magnetawan River. It is our understanding that a common waterfront recreation and amenity area will be placed along the northeastern portion of the subject lands adjacent to the river.

The proposed development is intended to utilize a prefabricated construction method for the apartment buildings.

4.0 SUBMISSION DOCUMENTS

The submission documents received from the applicant are as follows:

1. A Planning Justification Report prepared by Plan Muskoka;
2. A complete Zoning By-law Amendment application filled and commissioned by the applicant; and
3. A Survey prepared by KPK Surveying Inc. showing the flood line associated with the Magnetawan River.

5.0 PLANNING – POLICY REVIEW

4.1 Provincial Planning Statement (2024)

The Provincial Planning Statement (PPS) directs growth to settlement areas (Section 2.3) where there is existing municipal infrastructure and public service facilities to support development. Development within settlement areas should be at a density that does not require the uneconomical expansion of such municipal infrastructure and public service facilities.

The proposed development will be located within a settlement area and will utilize municipal service facilities. However, a **Functional Servicing Report** will be required as a condition to remove the Holding provision in order to confirm the serviceability of the proposed development with respect to water, sanitary, and stormwater infrastructure. Given the proximity to the Witty Subdivision to the west, future servicing extensions will be contingent on the future development of the adjacent lands.

The PPS (Section 4.1) prohibits development and site alteration within fish habitat except in accordance with provincial and federal requirements. Given the site's proximity to the Magnetawan River and the presence of a potential watercourse, an **Environmental Impact Study (EIS)** will be

required as a condition to remove the Holding provision in order to evaluate potential impacts on fish habitat and other natural features that are present in close proximity to the subject property. However, it is our opinion that, based on the typical 30 metre setback, there is likely sufficient area on the property to accommodate development without negative impacts to the shoreline of the river.

The PPS (Section 4.6) requires that development and site alteration not proceed on lands containing archaeological resources or areas of archaeological potential unless the significant archaeological resources have been conserved. Given the proximity to the Magnetawan River, it is our opinion that the subject lands may contain archaeological resources. As such, an **Archaeological Assessment** will be required as a condition to remove the Holding provision in order to determine the archaeological potential of the subject lands.

The PPS (Section 5.2) restricts development within hazardous lands associated with rivers, that may be impacted by flooding and/or erosion hazards. The eastern and northeastern portions of the subject lands are located within the regulatory floodplain and the Survey received in the submission shows the flood line, which confirms the extent of the regulatory floodplain across the subject lands. While the Concept Plan does not indicate any buildings or structures within these portions of the property, it is understood that certain uses and structures, including but not limited to docks and other shoreline works, may be permitted within the floodplain provided they are consistent with the applicable policies of Section 5.2 of the PPS.

Given the above, it is our opinion that the proposed development is consistent with the PPS, provided the required technical assessments demonstrate that the lands are suitable to support the proposal.

4.2 Growth Plan for Northern Ontario (GPNO)

The Growth Plan for Northern Ontario (GPNO), released on March 3, 2011, is a 25-year plan that provides guidance to align provincial decision-making and investment for economic and population

growth in Northern Ontario. GPNO's vision is to build healthy, sustainable communities that attract and retain residents across Northern Ontario.

The GPNO directs municipalities to provide an appropriate range of housing types and encourages future residential development to locate within existing settlement areas, making efficient use of existing municipal infrastructure.

The proposed development is located within a settlement area boundary, on lands that are designated for residential use and represents a land use that conforms with the policies of the GPNO.

Therefore, it is our opinion that the proposed development conforms with the GPNO.

4.3 Village of Burk's Falls Official Plan:

The subject property is designated 'Urban' and 'Environmental Protection' in Schedule 'A' of the Village of Burk's Falls Official Plan (VBOP). It is understood that the proposed development will be within portions of the property that are designated 'Urban'.

The permitted uses within the Urban designation (Section 5.1.2.1) include residential uses generally limited to low to medium densities including low-rise apartments. It is further stated that *"in infilling and/redevelopment situations, Medium density residential developments may have a density up to 150 units per hectare (60 units per acre)"*.

It is our opinion that the proposed 4-storey apartment buildings are considered low-rise development. Additionally, based on the Concept Plan and the constraints present on site, it is our opinion that the proposed development will have a density of approximately 86 units per net hectare which is within the permitted density of 150 units per net hectare.

Section 5.1.2.1 (d) of the VBOP includes criteria for medium density residential development and requires *"the proposed development to be compatible in scale and appearance with surrounding uses, municipal services (water, sanitary, schools, parks) must be adequate to support the*

development, the local street network must be capable of accommodating additional traffic, and off-street parking, landscaping, and buffering must be sufficient and in accordance with zoning standards". Additionally, the preferred locations for medium density residential include "lands adjacent to collector or arterial roads, public open space or commercial areas."

It is our opinion that the proposed development demonstrates a compatible built form and scale that is consistent with the surrounding low-rise residential uses and the planned residential subdivision to the west. The development will be municipally serviced, although sanitary and water capacity will need to be confirmed through a Functional Servicing Report.

Although John Street will function as a local road rather than a collector, the development will be adjacent to the Magnetawan River, and it is our understanding that the proponent will provide a waterfront amenity area that contributes to community open space. Furthermore, the property is located within 750 metres from the Village's downtown and local commercial uses.

It is further stated that "[d]evelopment of new medium density residential uses through infilling and intensification of existing serviced areas with the built-up area shall be encouraged. Where possible, the development shall proceed by registered plan of subdivision. Any extensions of municipal water, sanitary sewer, storm, road and related infrastructure required to serve the new residential development shall be at the expense of the developer."

The proposed development represents infilling and intensification within a built-up area, and it is understood that the proponent will be responsible for any extensions to infrastructure.

Section 5.1.2.1.1 (f) of the VBOP states that *"all proposals for residential development by registered plan of subdivision or condominium shall be accompanied by:*

- a) an engineering report which demonstrates that there is capacity available in the municipal water and sewage systems to service the proposed residential development;*

b) a preliminary engineering feasibility report, which demonstrates that services such as stormwater drainage, including on-site water quality/quantity facilities, that provides a preliminary lot grading plan and demonstrates that traffic generated by the proposal can be satisfactorily accommodated by the existing road network. Until such engineering studies are received and approved, Council shall not recommend that draft plan approval be granted to the subdivision and/or condominium proposal."

It is understood that the proposed development will need a plan of condominium to establish the ownership and maintenance of the common elements such as parking, internal roads and amenity areas. As such, the development will need to be supported by a **Functional Servicing Report** that speaks to water, sanitary and stormwater infrastructure and a **Traffic Impact Study** that determines the potential impacts on the local road network within the Village. Completion of these studies as per the Village's requirements will be required for the removal of the Holding provision.

Therefore, it is our opinion that the proposed development conforms to the VBOP.

4.4 Village of Burk's Falls General Standards By-Law (VBGBL):

The subject property is subject to the Village of Burk's Falls General Standards By-law (VBGBL) No. 01-2012. The VBGBL does not establish zones or zone-specific permitted uses and sets out general development standards applicable across the Village.

Section 4.8 of the VBGBL states that that not more than one detached dwelling, semi-detached dwelling, or duplex dwelling shall be erected on any lot. While Table 1 (Burk's Falls Zoning Table) of the VBGBL includes regulations for apartment buildings, it is our opinion that these standards do not supersede the restriction in Section 4.8 and were likely intended to apply only where an apartment building use has been specifically permitted on a property.

The below table outlines the proposed development in the context of the general standards of the VBGBL applicable to apartment dwellings.

Table 1: Proposed development in comparison with the VBGBL Regulations

Regulation	Required	Proposed
Minimum Lot Frontage	66 ft (20 m)	233 metres (shoreline frontage)
Minimum Lot Area	8,712 sq. ft (809 sq. m)	32,900 sq.m. (3.29 hectares)
Minimum Front Yard	20 ft (6 m)	20 metres
Minimum Interior Side Yard	11.8 ft (3.6 m)	22 metres
Minimum Exterior Side Yard	20 ft (6 m)	Appears to comply
Minimum Rear Yard	33 ft (10 m)	10.5 metres
Maximum Lot Coverage	30%	16.6%
Maximum Height of Buildings	33 ft (10 m)	~15 m
Minimum Number of Parking Spaces	1.5 spaces/ unit (total of 294 spaces)	1.53 spaces/unit (total of 301 spaces)

Given that a 4-storey apartment building will be approximately 15 metres in height, it will not comply with the height requirement for apartment buildings as set out in Table 1 of the VBGBL.

As such, the requested Zoning By-law Amendment will permit multiple apartment units and will include a site-specific exception to permit the proposed height. It is our opinion that the proposed building height represents a minor increase and that it is consistent with the built form that is suitable for an apartment development located within an urban settlement area. Additionally, proposed development will be made compatible with the surrounding area while representing infilling and efficient use of land. As such, the proposed building height represents good planning and meets the intent of the VBGBL.

Furthermore, as most of the supporting technical studies need to be completed, the requested Zoning By-law Amendment will include a Holding (H) provision pursuant to Section 36 of the *Planning Act* which ensures that no development proceeds on the subject lands until the technical matters identified through pre-consultation have been addressed to the satisfaction of the Village.

While the deferral of studies through a holding provision is not a conventional approach to development applications, it is appropriate in this particular situation for the following reasons:

- The proposal is for apartment residential units within an existing residential/open space area, but is located at a suitable distance from existing and proposed lower density development. The Village's newly approved Official Plan emphasizes housing diversity and density, particularly intensification and redevelopment within existing residential areas, where appropriate. This particular property is well-positioned to accommodate higher densities based on its size and location.
- The zoning will only permit residential uses. Uses that may result in greater impacts to traffic and/or land use compatibility, such as commercial or industrial uses, will not be permitted.
- The Province has emphasized the construction of more housing by "cutting red tape". By shifting some technical review to the conditions of a holding provision, the Village provides a more streamlined process for the applicant, as studies can be provided during the Site Plan Approval stage as detailed design is undertaken. This part of the process typically follows a months-long rezoning process.
- The applicant has provided a Planning Justification Report with Concept Plan showing the potential location of the apartment buildings and associated parking and ingress/egress. The plan also shows the potential development relative to the floodline, which, in our opinion, is a key area constraint to development on the site. As seen on the Plan, there is significant space on the property beyond the floodplain.

Based on the above, it is our opinion that the proposed development is in keeping with the intent of the VBGBL.

5 AGENCY COMMENTS

5.1 Building

It is assumed that municipal services are either currently available or will be provided to support development. Where full municipal service is not available, accommodating the required septic capacity and ensuring a reliable potable water supply for multiple units may present challenges. Consideration must also be given to fire protection requirements, barrier-free accessibility, and the provision of accessible parking. While the current concept is preliminary, these matters will need to be addressed through detailed design and subsequent development approvals.

5.2 Public Works

There are no comments or concerns from the Public Works Department at this time.

5.3 Fire and Emergency Services

It is suggested that two (2) dry fire hydrants be included in the Draft Plan of Condominium.

6 SUMMARY

Based on the foregoing, it is our professional planning opinion that:

- the proposed development represents residential infilling, intensification, and efficient use of land and municipal infrastructure within a settlement area, and is considered appropriate for the subject lands;
- the Zoning By-law Amendment represents a modest increase to the building height requirement and permits a greater number of residential units on the subject lands while

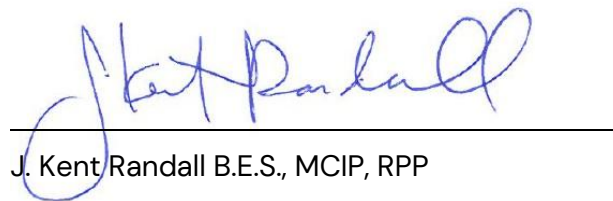
maintaining the general intent and purpose of the Village of Burk's Falls General Standards By-law;

- the Holding provision ensures that the required technical studies are completed to the satisfaction of the Village prior to development; and
- the Zoning By-law Amendment is consistent with the Provincial Planning Statement, conforms to the Growth Plan for Northern Ontario and the Village of Burk's Falls Official Plan, is in keeping with the intent of the Village of Burk's Falls General Standards By-law and represents good planning.

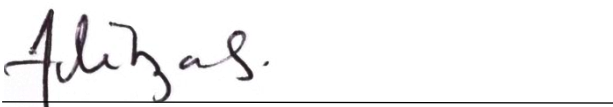
Prepared by: Kent Randall and Aditya Srinivas, Municipal Planning Consultants

Respectfully submitted,

ECOVUE CONSULTING SERVICES INC.

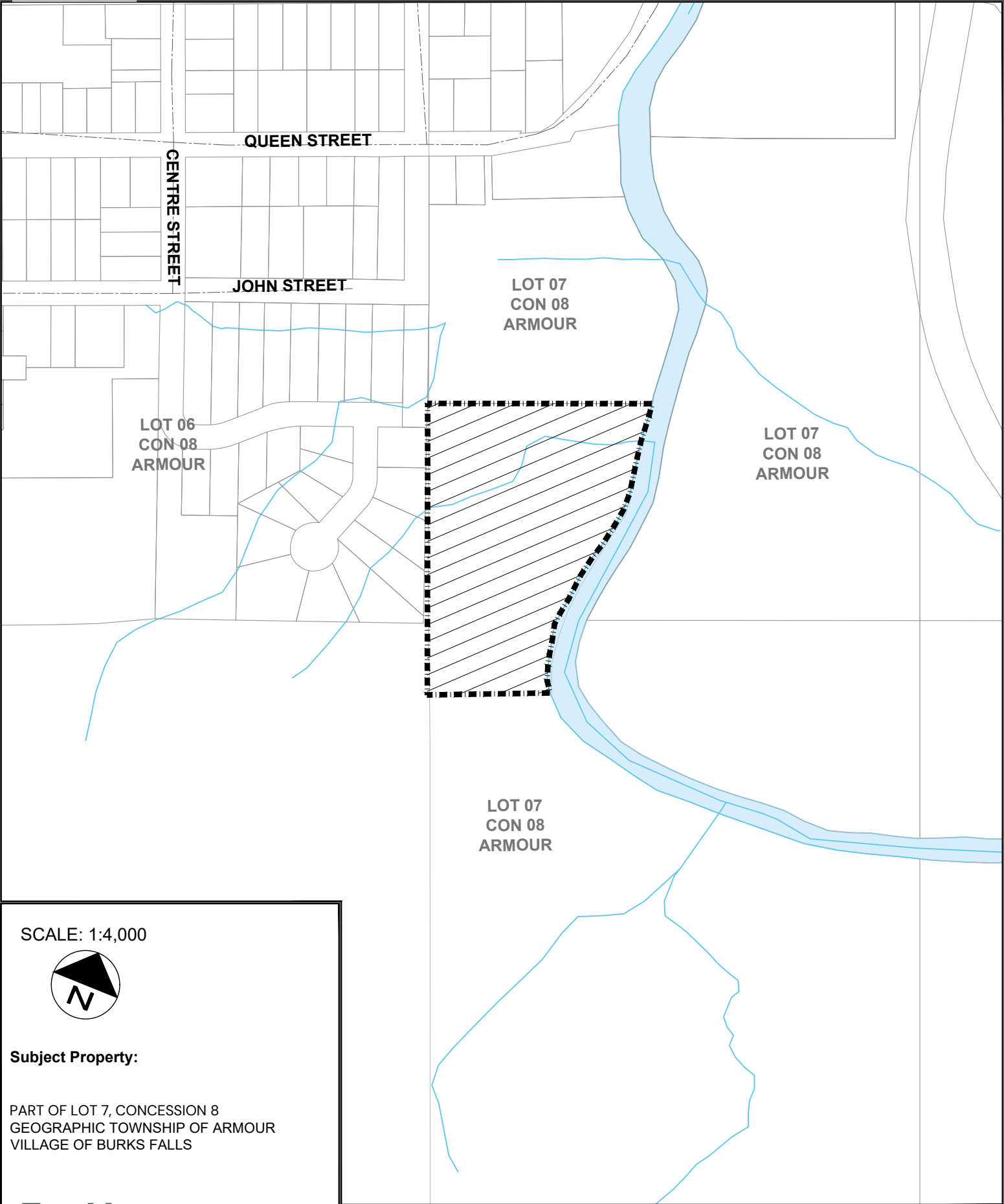


J. Kent Randall B.E.S., MCIP, RPP
Municipal Planning Consultant



Aditya Srinivas B.Sc., PGDip, PMP
Municipal Planning Consultant

AGENDA



SCALE: 1:4,000



Subject Property:

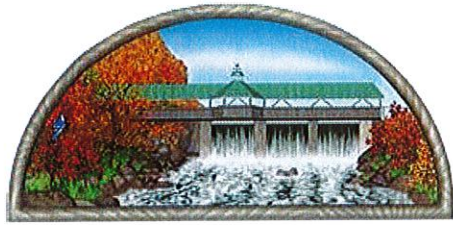
PART OF LOT 7, CONCESSION 8
GEOGRAPHIC TOWNSHIP OF ARMOUR
VILLAGE OF BURKS FALLS



416 Chambers Street
Peterborough, ON K9H 3V1
T 705.876.8340 | F 705.742.8343
www.ecovueconsulting.com



SUBJECT PROPERTY
AREA=±53815.49sq.m



The Village Of BURK'S FALLS

Notice of a Public Meeting Concerning a Zoning By-law Amendment

TAKE NOTICE that the Council of the Corporation of the Village of Burk's Falls, has received a complete application for a Zoning By-law Amendment to the Village of Burk's Falls General Standards By-law 2012-01 and is issuing this Notice in accordance with Section 34 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended.

AND TAKE NOTICE that the Council of the Corporation of the Village of Burk's Falls will hold a Public Hearing on the **18th day of August 2026 at 5:00 pm at the Young at Heart Senior Citizen's Club, located at 136 Yonge Street Burk's Falls, Ontario.** This Public Meeting will consider a proposed amendment to the Village of Burk's Falls's General Standards By-law No. 2012-01 to permit an apartment building on the subject lands and is being held in accordance with Section 34 of the *Planning Act*, R.S.O. 1990, C. P.13.

Location of Subject Lands

The Zoning By-law Amendment applies to the lands located at **Part of Lot 7, Concession 8, geographic Township of Armour, Village of Burk's Falls**, as shown on the attached key map.

Purpose and Effect of the Proposed Zoning By-law Amendment

The Village of Burk's Falls General Standards By-law No. 2012-01 does not permit more than one detached dwelling, semi-detached dwelling, or duplex dwelling on any lot. The purpose and effect of the proposed amendment is to rezone the subject lands to permit the development of multiple apartment units.

The proposed amendment will also include a Holding (H) provision pursuant to Section 36 of the *Planning Act*, that will not be removed until such time as the technical studies required by the Village have been completed and submitted to the satisfaction of the Village. These studies include (but may not be limited to) servicing, archaeological, environmental, traffic, and geotechnical studies, as per municipal requirements.

Public Input

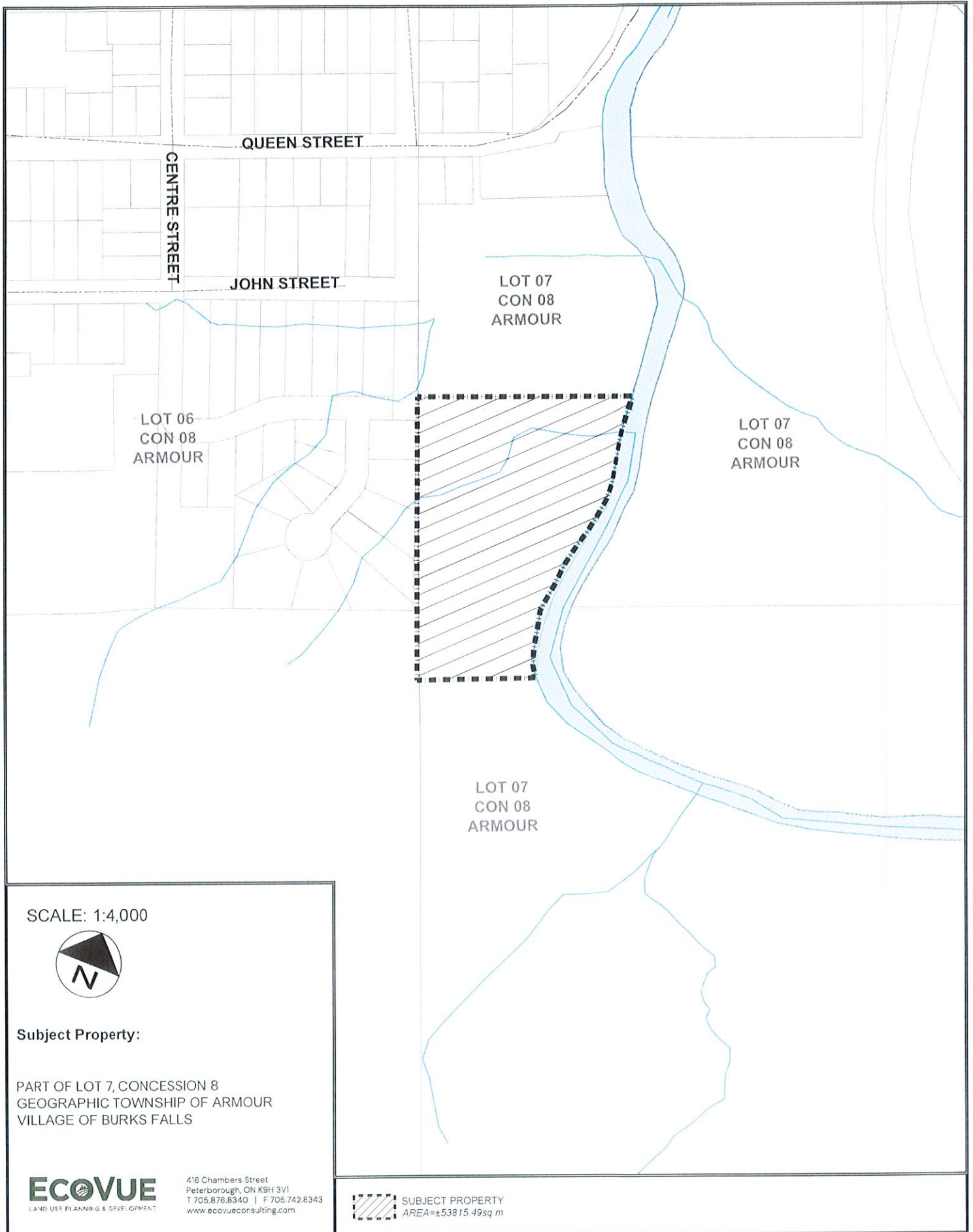
Any person may observe the above hearing electronically, or in-person at the **Young at Heart Senior Citizen's Club, located at 136 Yonge Street Burk's Falls, Ontario.**

Additionally, any person may make written or verbal representation either in support of or in opposition to the application. For information about how to observe the hearing, participate in the hearing, or provide written comment, please contact the Clerk at (705) 382-3138 or by email at clerk@burksfalls.ca.

If you wish to be notified of the decision of the Council of the Village of Burk's Falls in respect of the proposed Zoning By-law Amendment, you must submit a written request to the contact below.

Dated at the Village of Burk's Falls this 28th day of July 2026.

Denis Duguay, CMRP
CAO – CLERK
172 Ontario Street
Burk's Falls, Ontario POA 1CO
Telephone: (705) 382-3138
E-Mail: clerk@burksfalls.ca





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Village of Burk's Falls

APPLICATION FOR ZONING BY-LAW AMENDMENT

(Under Section 34 of the *Planning Act*, R.S.O. 1990, c.P.13; O. Reg. 545/06)

This application reflects the mandatory information prescribed under Ontario Regulation 545/06 of the *Planning Act*. A pre-consultation with the Village of Burk's Falls is highly recommended prior to submitting this application to determine submission requirements and identify any supporting studies or plans that may be required. In addition to this form, applicants must provide:

- The required fee payable to the Village of Burk's Falls
- A detailed sketch or plan to scale
- Any supporting reports and studies as identified through pre-consultation

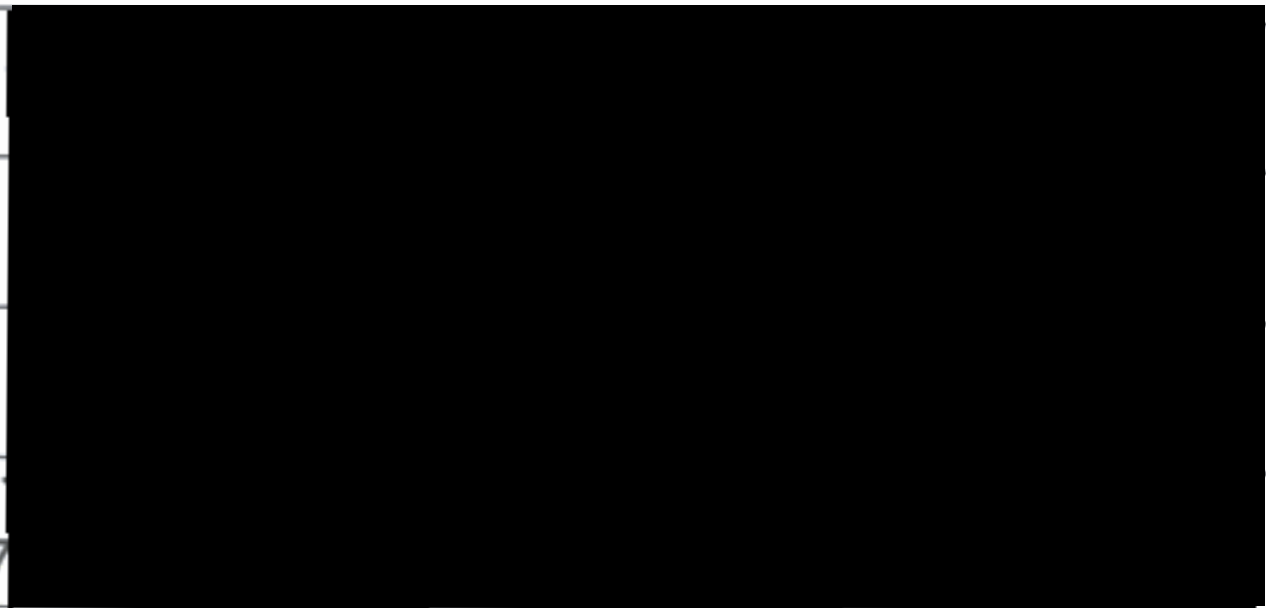
Applications that are incomplete will not be processed under the timelines of the *Planning Act*.

FOR OFFICE USE ONLY

File No.: _____ Date Received: _____ Fees Paid: \$_____

Deemed Complete: _____ Initials: _____

1. APPLICANT INFORMATION

REGISTERED OWNER INFORMATION	AGENT INFORMATION (if applicable):
Name: 2152900 Ontario Inc.	Name:
	Company:
	Address:
	Telephone:



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Email:

Email:

Date of Application: July 13, 2026

2. MORTGAGES / CHARGES / ENCUMBRANCES (if known)

List the names and addresses of all mortgagees, holders of charges, or other encumbrancers on the subject land.

Name: None

Address: _____

Name: _____

Address: _____

3. OFFICIAL PLAN DESIGNATION AND CONFORMITY

Current Official Plan designation(s):

Urban and Environmental Protection

Explain how the application conforms with the Official Plan:

The application meets the general intent of the Official Plan as the Official Plan encourages development of new medium density residential uses through intensification of existing serviced areas.

4. ZONING INFORMATION AND PROPOSAL

Current zoning of the subject lands:

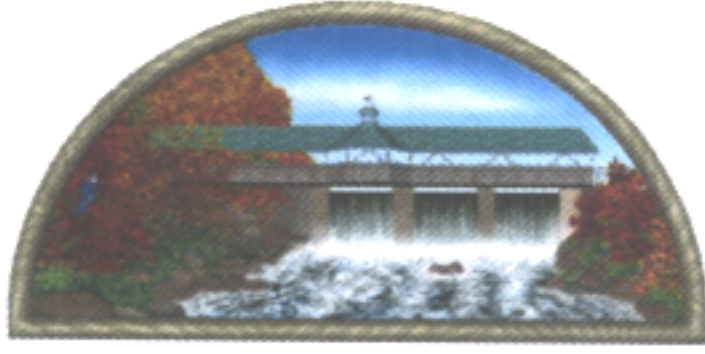
Residential

Nature and extent of rezoning requested:

A zoning amendment to allow multiple residential uses up to 15 metres in height

Reason(s) for the rezoning requested:

To allow for the development of multiple residential buildings



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5. DENSITY / HEIGHT REQUIREMENTS (if applicable)

If the subject land is within an area where minimum/maximum density or height requirements apply, state the requirements below.

Density requirements: 150 units per hectare

Height requirements: 10 metres

6. DESCRIPTION OF SUBJECT LANDS

Lot: 7

Concession: 8

Township: Armour- Village of Burks Falls

Registered Plan / Lot / Block: 42R-10901

Reference Plan / Part: 2

Civic Address: None

Frontage (m): 233 metres on Magnetawan River

Depth (m): irregular

Area (ha): 3.29

Water access only: No

7. SPECIAL POLICY CONTEXT (if applicable)

If applicable, provide details:

- a) The application is to implement alteration to the boundary of an area of settlement or to implement a new area of settlement in the Municipality.

☐ YES

☒ NO



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b) The application is to remove land from an area of employment.

☐ YES

☐ NO

No

c) The subject land is within an area where zoning with conditions may apply.

☐ YES

☐ NO

Yes - A holding designation should be used as municipal services will need to be extended to the property line.

8. ACCESS AND SERVICING

Access to subject land will be by (check all that apply):

☐

Provincial Highway

☒

Municipal Road (year-round)

☐

Municipal Road (seasonal)

☐

Other Public Road

☐

Right-of-Way

☐

Water Access

If water access only, provide parking and docking facilities used/to be used and approximate distances from the subject land and nearest public road.

Parking / Docking details:

Water Supply:

☒

Publicly owned and operated
piped system

☐

Private individual well

☐

Communal well

☐

Lake/Other

☐

Other means

Sewage Disposal:



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- ☒ Publicly owned and operated sanitary system
☐ Private individual septic

- ☐ Communal septic
☐ Privy
☐ Other

Storm Drainage:

- ☐ Sewers
☒ Ditches

- ☒ Swales
☒ Other

If the proposed development is serviced by privately owned and operated individual or communal septic systems, and the development would produce more than 4,500 litres of effluent per day upon completion, the following studies must be submitted with this application:

- a) A Servicing Options Report; and
b) A Hydrogeological Report.

9. EXISTING USES AND BUILDINGS

Existing use(s) of the subject land:

Vacant

Are there buildings or structures on the subject land? ☐ Yes ☐ No

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line (m)			
Setback from Rear Lot Line (m)			
Setback from Side Lot Line (m)			
Setback from Side Lot Line (m)			
Height (m)			
Dimensions (m)			
Floor Area (sq.m)			
Date of Construction			
No. of Parking/Loading			



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Spaces			
--------	--	--	--

10. PROPOSED USES AND BUILDINGS

Proposed use(s) of the subject land:

Four separate 4 storey apartment buildings that may contain commercial/institutional uses on the ground floor

Are buildings or structures proposed to be built? ☒ Yes ☐ No

	Building One	Building Two	Building Three	BUILDING FOUR
Type of Building	RESIDENTIAL	RESIDENTIAL	RESIDENTIAL	RESIDENTIAL
Setback from Front Lot Line (m)	108	72	20	20
Setback from Rear Lot Line (m)	10	10	94	58
Setback from Side Lot Line (m)	21	74	48	56
Setback from Side Lot Line (m)	141	96	118	110
Height (m)	15	15	15	15
Dimensions (m)	22 x 62	22 x 62	22 x 62	22 x 62
Floor Area (sq.m)	1367	1367	1367	1367
Date of Construction	-	+	-	-
No. of Parking/Loading Spaces	75	75	75	76

11. LAND HISTORY (if known)

Date subject lands were acquired by current owner:

July 23, 2025

Dates existing buildings/structures were constructed:

None

Length of time existing uses have continued:

-

12. OTHER APPLICATIONS (if known)

Please indicate whether any of the following apply to the subject land:



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- a) Has the subject land ever been the subject of an application for a Plan of Subdivision or Consent?

☐

Yes

☒

No

If yes, provide the file number and status:

- b) Has the subject land ever been the subject of an application under Section 34 (Zoning By-law Amendment) of the *Planning Act*?

☐

Yes

☒

No

If yes, provide details:

- c) Has the subject land ever been the subject of a Minister's Zoning Order?

☐

Yes

☒

No

If yes, provide the Ontario Regulation number:

13. PROVINCIAL POLICY / PLANS

Explain how the application is consistent with policy statements issued under subsection 3(1) of the *Planning Act* (Provincial Planning Statement, 2024).

see Planning Justification Report

Is the subject land within an area designated under any provincial plan(s)? ☒ Yes ☐ No

If Yes, explain how the application conforms with or does not conflict with the provincial plan(s).

see Planning Justification Report

Proposed strategy for consulting with the public with respect to the application:

Signs posted on the property and notice on the Village of Burks Falls website



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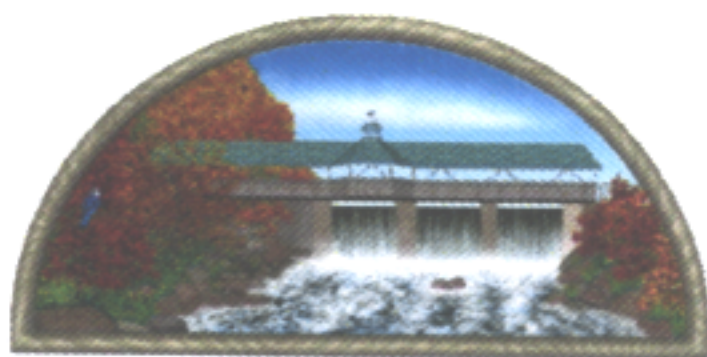
14. USES OR FEATURES ON OR WITHIN 500 METRES OF THE SUBJECT LAND (UNLESS OTHERWISE SPECIFIED)

Use or Feature	On the subject property	Within 500m of subject property, unless otherwise specified (indicate approximate distance)
An agricultural operation including a livestock facility (i.e barn) or manure storage	—	—
A landfill site (active or closed)	—	—
A sewage treatment plant or sewage lagoon	—	—
An industrial use	—	—
A licensed pit or quarry or an aggregate reserve	—	—
An operating mine	—	—
A non-operating mine or mine hazard within 1km of the subject lands	—	—
An active rail line	—	300m
A municipal or federal airport	—	—
A flood plain	✓	—
A natural gas or oil pipeline	—	—
A hydro easement	—	—
A provincially significant wetland (within 120m)	—	—
A designated heritage building, historic site or cemetery (within 100m)	—	—

15. REQUIRED SKETCH (in metric)

A sketch to scale must show:

- ☒ Boundaries and dimensions of the subject land;
- ☒ Location, size, and type of all existing and proposed buildings/structures (with distances to front/rear/side lot lines);
- ☒ Approximate location of all natural and artificial features on and adjacent to the subject land that may affect the application (e.g., buildings, railways, roads, watercourses, drainage ditches, banks, wetlands, wooded areas, wells, septic tanks);



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- ☒ Current uses of adjacent lands;
- ☒ Location, width, and name of any roads within or abutting the subject land, indicating unopened road allowance, public travelled road, private road, or right-of-way;
- ☒ If water access only, the location of parking and docking facilities to be used;
- ☒ Location and nature of any easements affecting the subject land.



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16. AUTHORIZATION (if applicant is not the owner)

I/We, _____, being the registered owner(s) of the subject land, hereby authorize _____ to act as my/our agent for the purpose of this application.

Signature of Owner: _____ Date: _____

Signature of Owner: _____ Date: _____

17. FREEDOM OF INFORMATION

I/We hereby provide authority for any information contained in this application to be released in accordance with the Freedom of Information and Protection of Privacy Act.

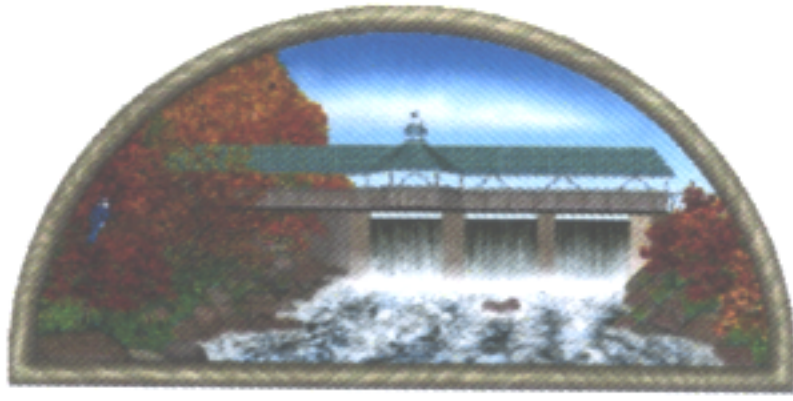
Signature of Owner: ZK Date: July 14/26

Signature of Owner: _____ Date: _____

18. DECLARATION OF APPLICANT

I/We solemnly declare that all the above statements and the information contained in all the exhibits transmitted herewith, are true and accurate, and make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath by virtue of the Canada Evidence Act and agree to allow the Village of Burk's Falls, its employees and agents to enter upon the subject property for the purposes of conducting surveys and tests that may be necessary to process this application.

I/we also agree to pay any additional funds required by the Village for the processing of this application in accordance with the Village Fees By-Law. Additional funds will not be required until the original application fee has been expended.



The Municipality of the
VILLAGE OF BURK'S FALLS

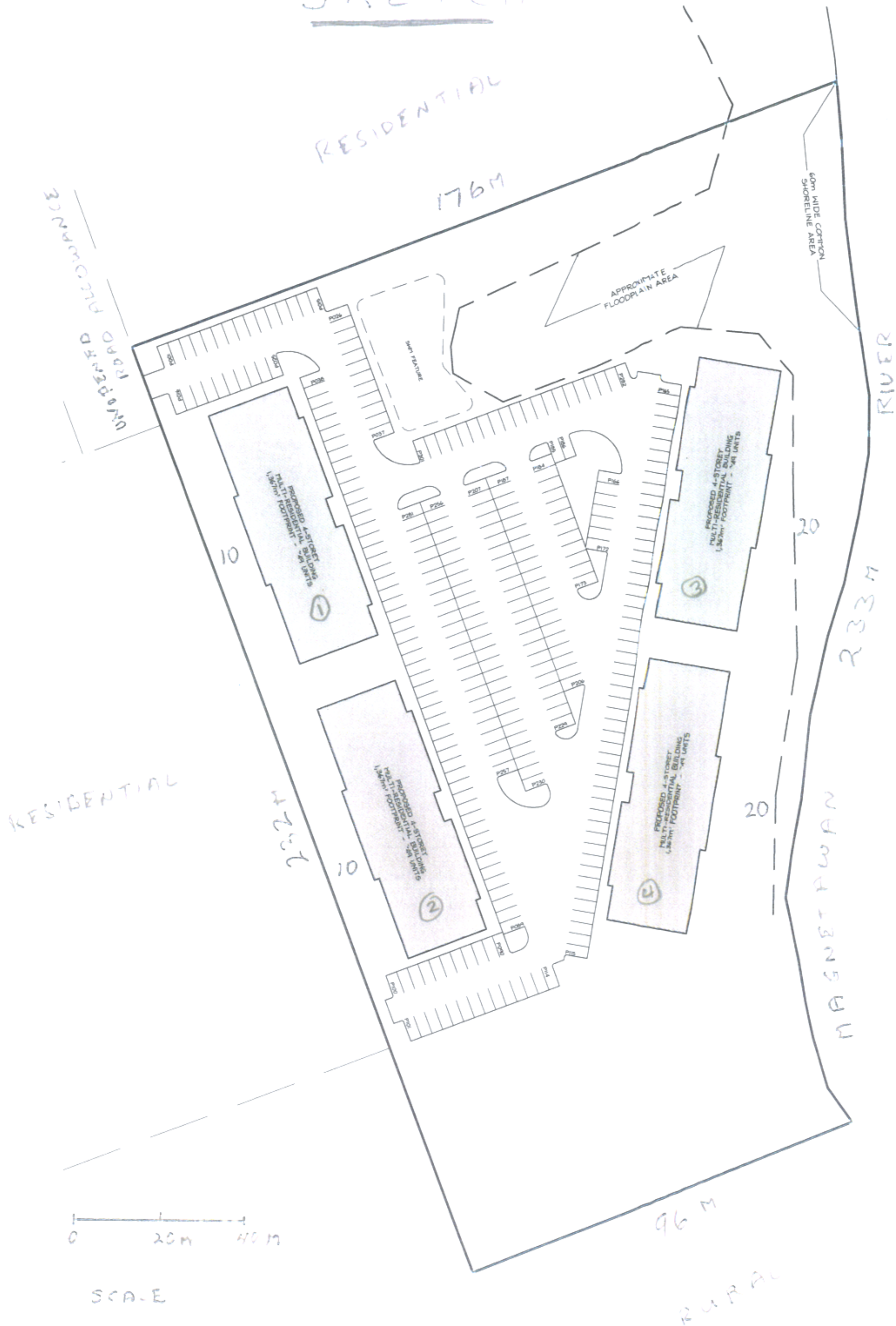
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Declared before me at _____ in the
_____ this _____ day of _____, 20____.

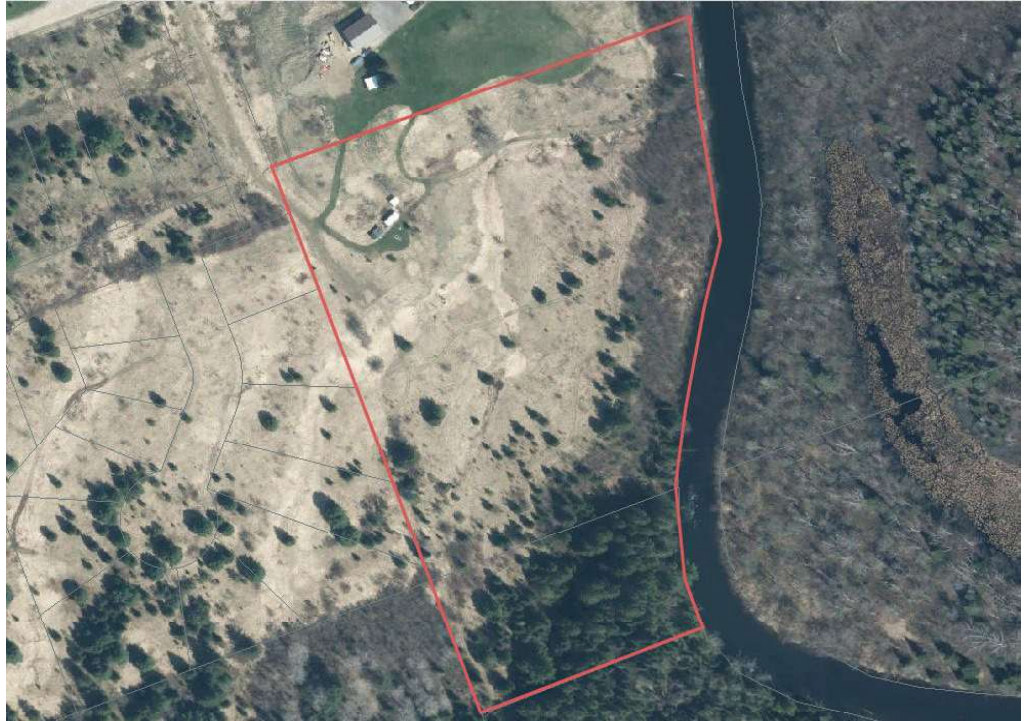
Signature of Applicant/Agent: _____

Commissioner of Oaths: _____ (Commissioner's Stamp)

SKETCH



PART LOT 7, CONCESSION 8, GEOGRAPHIC TOWNSHIP OF ARMOUR (JOHN STREET)



6/30/2026

PLANNING JUSTIFICATION REPORT

PREPARED BY:

Plan Muskoka
www.planmuskoka.com

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VERSION	DESCRIPTION	DD/MM/YYYY
1	Issued for Submission	30/06/2026

1.0 INTRODUCTION

Plan Muskoka has been retained by Larry Ross, as his agent, to review a proposed Zoning By-law Amendment application for his property located adjacent to the Magnetawan River in the Village of Burk's Falls. The purpose of this report is to provide planning justification for staff and Council's consideration regarding the application.

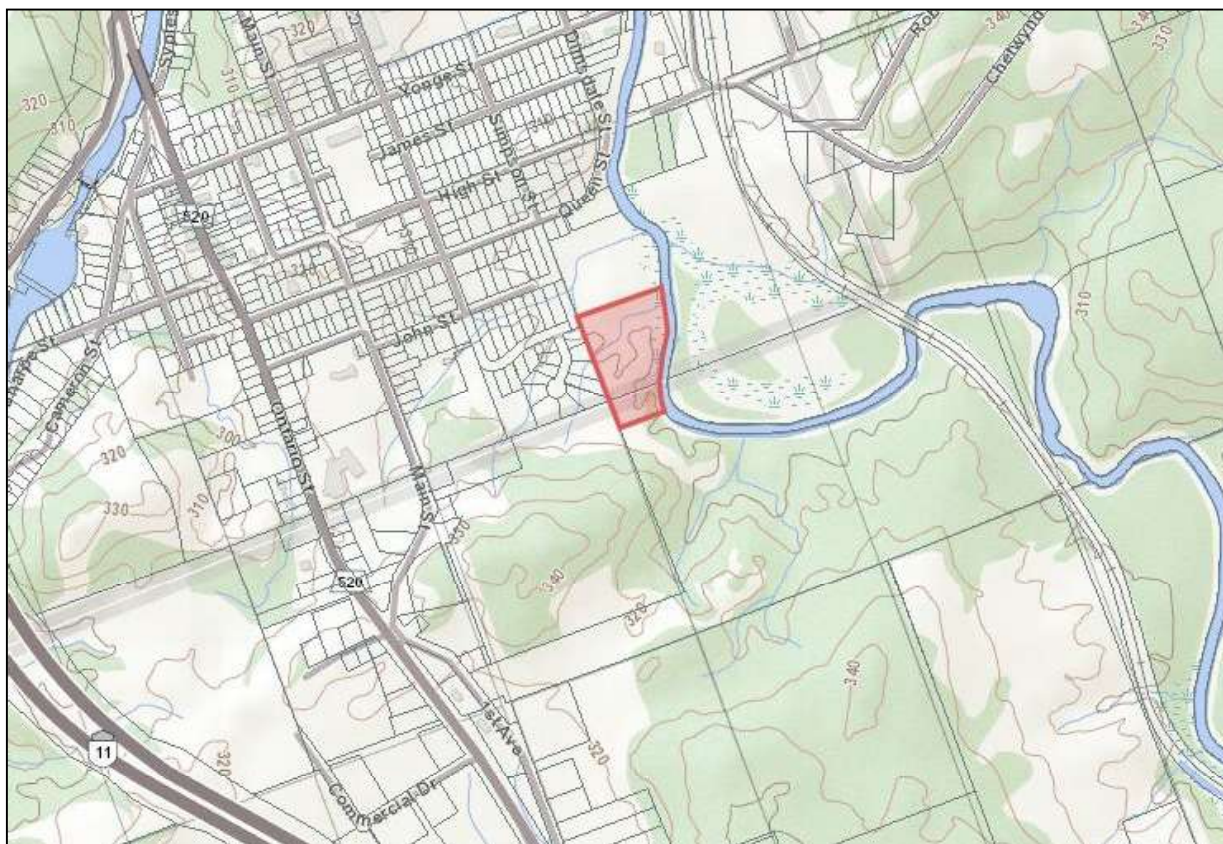


Figure 1: Key Map Showing Location of Subject Lands (Ministry of Natural Resources)

2.0 SITE CHARACTERISTICS

The subject lands have no assigned municipal address but are legally described as Part of Lot 7, Concession 8, Geographic Township of Armour, Village of Burk's Falls. The subject lands are approximately 3.29 hectares in lot area with 233 metres of shoreline frontage on the Magnetawan River. While the subject lands do not currently have road frontage, the future extension of John Street as part of the subdivision development to the west will provide road frontage at the corner of John Street. Although a portion of the subject lands extends outside of the village boundary into the Township of Armour,

the proposed development is focused entirely within the limits of the Village of Burk's Falls.

The subject lands presently contain several accessory buildings and a trailer and exhibit wetland areas along the shoreline and contain mature vegetation, particularly in the southern portion. Immediately surrounding the property are a low-density residential use to the north; the Magnetawan River to the east; vacant woodlands to the south; and an undeveloped registered plan of subdivision to the west.



Figure 2: Aerial Map of Subject Lands (Ministry of Natural Resources)

The subject lands are designated Residential Areas and Environmental Protection according to Schedule 'A' of the Village of Burk's Falls Adopted Official Plan (2025). While no specific zone has been applied to the subject lands, residential uses are permitted in accordance with the development standards of the Village of Burk's Falls General Standards By-law 01-2012.

3.0 PROPOSAL

The applicant proposes to construct four (4) four-storey purpose-built rental apartment buildings, as illustrated in Figure 3 below. Each building is proposed to contain 49 apartment dwelling units for a total of 196 rental units.

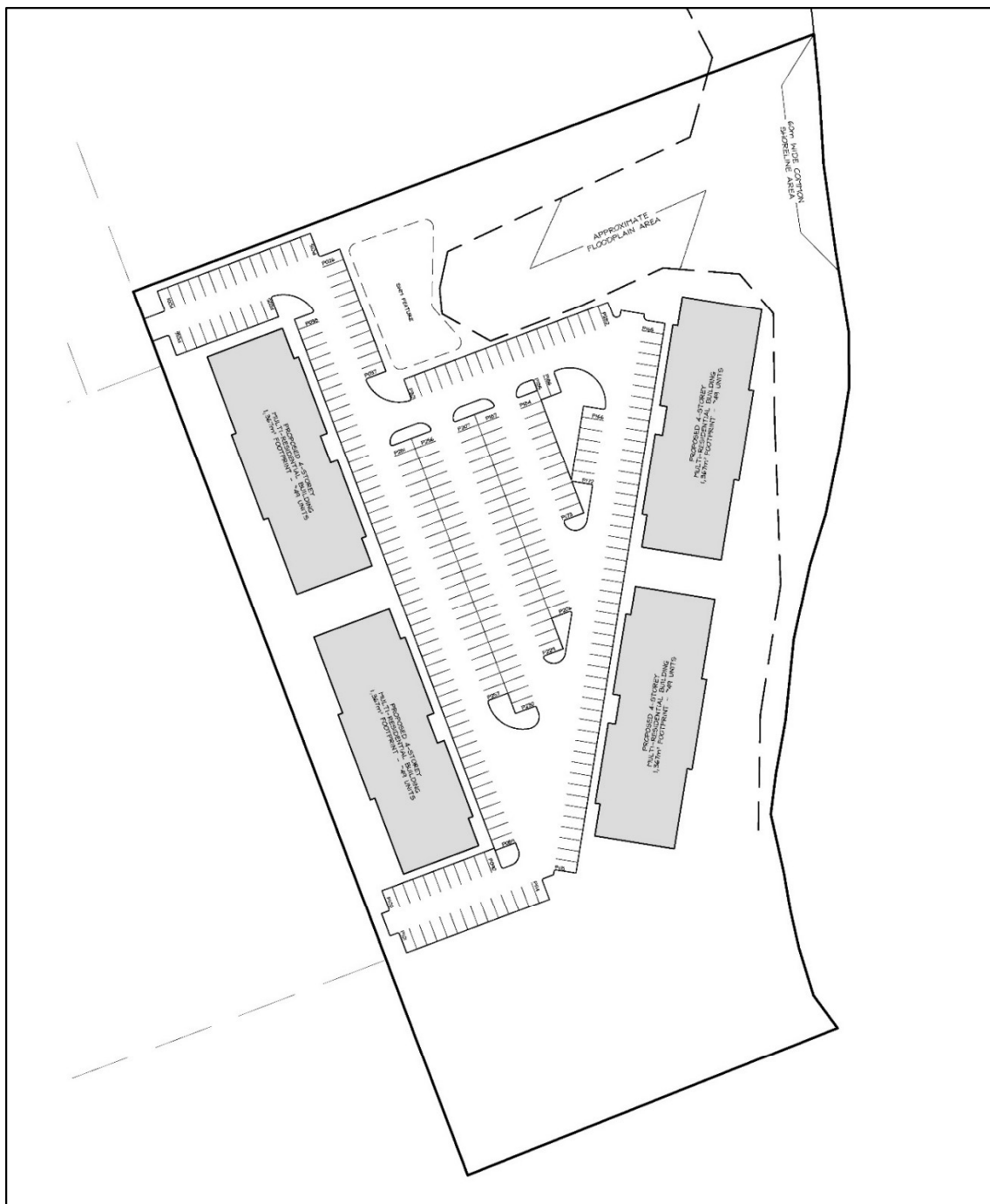


Figure 3: Conceptual Site Plan Illustrating Proposed Buildings (Plan Muskoka)

Application for approval of a draft plan of condominium will be submitted in the future to establish ownership of the buildings and maintenance of common elements including waterfront amenity space, internal roads, parking areas and other infrastructure. A site plan approval application will also be required to implement the detailed designs, prior to the issuance of building permits.

Through pre-consultation discussions between the applicant and the Village's planning consultants, it was determined that while the General Standards By-law includes regulations for apartment buildings, these regulations are only applicable where an apartment building use has been specifically permitted on the property. Further, relief is required to increase the maximum permitted height of the proposed buildings from the as-of-right permitted height of 10 metres in the By-law.

Therefore, to implement the proposal, a Zoning By-law Amendment application will be filed to establish a site-specific exception to:

- i. Add "Apartment Buildings" as a permitted use; and,
- ii. Permit a maximum building height of 15 metres.

Further, a Holding (H) provision should be applied to the subject lands to ensure that adequate infrastructure including water, sewer, stormwater systems, roads and transportation infrastructure is constructed or secured and that requisite development agreements have been entered into prior to development proceeding.

4.0 PLANNING FRAMEWORK

To come to a professional opinion regarding the consistency and conformity of the proposed development and if the proposal represents good planning, a review of all relevant planning documents is required. These documents consist of the Provincial Planning Statement (2024), the Growth Plan for Northern Ontario (2011), the Village of Burk's Falls Official Plan, the Village of Burk's Falls General Standards Zoning By-law 01-2012, and the Village of Burk's Falls Draft Zoning By-law (2022). Therefore, this report will examine the proposal against those documents and provide a professional planning opinion on the matter.

4.1 PROVINCIAL PLANS

Section 3 (5) of the *Planning Act* states:

"A decision of the council of a municipality, a local board, a planning board, a minister of the Crown and a ministry, board, commission or agency of the government, including the Tribunal, in respect of the exercise of any authority that affects a planning matter,

- a) shall be consistent with the policy statements issued under subsection (1) that are in effect on the date of the decision; and*
- b) shall conform with the provincial plans that are in effect on that date, or shall not conflict with them, as the case may be."*

As such, the determination must be made that the proposed development is consistent with the Provincial Planning Statement (2024) and the Growth Plan for Northern Ontario (2011) in order for the Village of Burk's Falls Council to approve the proposed Zoning By-law Amendment.

4.1.1 PROVINCIAL PLANNING STATEMENT (2024)

The Provincial Planning Statement (the '**PPS**') seeks to create healthy, liveable and safe communities that are sustained by objectives such as promoting efficient land use patterns that are transit supportive, accommodating an appropriate range and mix of housing, including affordable housing, and promoting cost-effective development patterns to minimize land consumption and servicing costs.

The subject lands are located within the Village of Burk's Falls, which is an urban settlement area. Section 2.3.1.1 states that *"settlement areas shall be the focus of growth and development."* Section 2.3.1.2 states that *"land use patterns within settlement areas shall be based on densities and a mix of land uses which:*

- a) efficiently use land and resources;*
- b) optimize existing and planned infrastructure and public service facilities;*
- c) support active transportation;*
- d) are transit-supportive, as appropriate; ...*

The proposal aims to facilitate additional housing on an underutilized parcel of property within a built-up area. By permitting apartment buildings, the permitted number of dwelling units will increase beyond the one dwelling currently permitted, thereby minimizing land consumption and optimizing the use of existing infrastructure while bringing additional residents to the area. Being located within the village boundaries, residents have access to parks and recreational amenities that support active lifestyles, as well as utilizing active transportation to nearby public and commercial services in the downtown core.

Section 2.3.1.3 states that *"planning authorities shall support general intensification and redevelopment to support the achievement of complete communities, including by planning for a range and mix of housing options and prioritizing planning and investment in the necessary infrastructure and public service facilities."* Further, Section 2.3.1.4 states that *"planning authorities shall establish and implement minimum targets for intensification and redevelopment within built-up areas, based on local conditions."*

In addition to the above, Section 2.2.1 states that *"planning authorities shall provide for an appropriate range and mix of housing options and densities to meet projected market-based and affordable housing needs of current and future residents of the regional market area by:*

- b) establishing and implementing minimum targets for the provision of housing that is affordable to low and moderate income households, and coordinating land use planning and planning for housing with Service Managers to address the full range of housing options including affordable housing needs;*
- c) permitting and facilitating:*
 - 1. all housing options required to meet the social, health, economic and well-being requirements of current and future residents, including special needs requirements and needs arising from demographic changes and employment opportunities; and*
 - 2. all types of residential intensification, including the development and redevelopment of underutilized commercial and institutional sites (e.g., shopping malls and plazas) for residential use, development and introduction of new housing options within previously developed areas, and redevelopment, which results in a net increase in residential units in accordance with policy 2.3.1.3"*
- d) promoting densities for new housing which efficiently use land, resources, infrastructure and public service facilities, and support the use of active transportation; and*

- e) *requiring transit-supportive development and prioritizing intensification, including potential air rights development, in proximity to transit, including corridors and stations.*

The proposal to increase the maximum residential development density of the subject lands is consistent with the above policies. The proposed development will provide additional housing adjacent to the built-up area where existing infrastructure can be extended to accommodate additional development. The PPS is supportive of these opportunities as infrastructure efficiencies increase through additional users being added to the existing municipal systems.

Section 3.6.2 of the PPS states that *"municipal sewage services and municipal water services are the preferred form of servicing for settlement areas to support protection of the environment and minimize potential risks to human health and safety. Within settlement areas with existing municipal sewage services and municipal water services, intensification and redevelopment shall be promoted wherever feasible to optimize the use of the services."* Further, Section 3.6.8 of the PPS addresses the requirements for planning for stormwater management.

The subject lands will be serviced by an extension of municipal water and sewage services and by proposing an intensification of the permitted residential land use, is consistent with Section 3.6.2. A Functional Servicing Report prepared by a qualified engineer will be required to address the serviceability of the lands in support of the future draft condominium plan and site plan applications to permit the connection to municipal water, sewer and stormwater infrastructure.

The policies of Section 4.1 of the PPS address the protection of natural heritage features and areas. Provincial mapping indicates the presence of unevaluated wetlands along the shoreline and a potential watercourse, illustrated in Figure 4 below. Section 4.1.6 of the PPS states that *"development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements."*

The intermittent watercourse does not appear on aerial mapping; however, it is our understanding that an Environmental Impact Study will be required to delineate any features present on the subject property and demonstrate there will be no negative impacts on fish habitat or other identified natural heritage features prior to development proceeding.



Figure 4: Natural Heritage Features Mapping (Ministry of Natural Resources)

Section 5.2.2 of the PPS states that "development shall generally be directed to areas outside of: ... b) hazardous lands adjacent to river, stream and small inland lake systems which are impacted by flooding hazards and/or erosion hazards ..." Section 5.2.3 states that "development and site alteration shall not be permitted within: ... c) areas that would be rendered inaccessible to people and vehicles during times of flooding hazards, erosion hazards and/or dynamic beach hazards, unless it has been demonstrated that the site has safe access appropriate for the nature of the development and the natural hazard; and d) a floodway regardless of whether the area of inundation contains high points of land not subject to flooding." Section 5.2.5 states that "despite policy 5.2.3, development and site alteration may be permitted in certain areas associated with the flooding hazard along river, stream and small inland lake systems: ... b) where the development is limited to uses which by their nature must locate within the floodway, including flood and/or erosion control works or minor additions or passive non-structural uses which do not affect flood flows."

The subject lands are adjacent to the Magnetawan River, with a portion of the lands identified as being within the floodplain. However, the regulatory flood elevation on the subject lands has been delineated by an Ontario Land Surveyor and the proposed buildings, access road, parking facilities and stormwater infrastructure are all located outside the floodplain. While the shoreline amenity area is proposed within the

floodplain lands, any shoreline development, such as the construction of a dock, is permitted within flooding hazard areas, as per Section 5.2.5. Therefore, the proposal is consistent with the flooding hazard policies of the PPS.

Based on the above analysis, it is my professional opinion that the proposed development is consistent with the Provincial Planning Statement (2024).

4.1.2 GROWTH PLAN FOR NORTHERN ONTARIO (2011)

The Growth Plan for Northern Ontario (2011) (the '**Growth Plan**') is described as, in part, an economic development plan, an infrastructure investment plan, a labour market plan and a land-use plan. Section 1.4 of the Growth Plan states several guiding principles for growth in northern Ontario, the most relevant being *"1. Creating a highly productive region, with a diverse, globally competitive economy that offers a range of career opportunities for all residents"* and *"5. Demonstrating leadership in sustainable growth and environmental management."* This application, which seeks to provide additional housing opportunities in the Village of Burk's Falls, conforms to the above-noted guiding principles.

Section 4.2.1 of the Growth Plan states that all municipalities should prepare long-term community strategies that are designed to achieve

- a. *economic, social and environmental sustainability*
- b. *accommodation of the diverse needs of all residents, now and in the future*
- c. *optimized use of existing infrastructure*
- d. *a high quality of place*
- e. *a vibrant, welcoming and inclusive community identity that builds on unique local features*
- f. *local implementation of regional economic plans, where such plans have been completed.*

The proposed development will provide a wider range of residential tenure choice and more affordable housing options within a built-up area while optimizing the use of existing municipal infrastructure.

Section 5.2.1 states that *"infrastructure planning, land-use planning, and infrastructure investments will be co-ordinated to implement this Plan. Infrastructure includes, but is not limited to: transportation systems, water and wastewater infrastructure, waste management*

systems, energy infrastructure, community infrastructure, and information and communications technology infrastructure." Further, Section 5.2.4 states that *"infrastructure planning and investments will contribute to a culture of conservation by, wherever feasible, utilizing approaches and technologies that reduce energy and water use, increase efficiencies, and promote intensification and brownfield site redevelopment."* The proposal would increase the number of dwelling units on the subject lands, where only one is permitted today, thereby increasing efficiencies and optimizing the use of existing infrastructure.

Considering the above analysis, it is my professional opinion that the proposed development conforms with the policies of the Growth Plan for Northern Ontario (2011).

4.2 VILLAGE OF BURK'S FALLS OFFICIAL PLAN (2010)

The subject lands are designated Urban and Environmental Protection according to Schedule A of the Village of Burk's Falls Official Plan (the **"Official Plan"**). The Environmental Protection designation reflects the identified floodplain extending into the property.

Section 5.1.2.1 indicates that permitted uses within the Urban designation include medium-density residential uses including low-rise apartments. The Official Plan further states *"in infilling and/redevelopment situations, Medium density residential developments may have a density up to 150 units per hectare (60 units per acre)"*.

Section 5.1.2.1.1 (d) of the Official Plan includes criteria for medium density residential development and requires that *"the proposed development to be compatible in scale and appearance with surrounding uses, municipal services (water, sanitary, schools, parks) must be adequate to support the development, the local street network must be capable of accommodating additional traffic, and off-street parking, landscaping, and buffering must be sufficient and in accordance with zoning standards"*. Medium density residential development is also encouraged to be located on *"lands adjacent to collector or arterial roads, public open space or commercial areas."* The Official Plan further states that *"development of new medium density residential uses through infilling and intensification of existing serviced areas with the built-up area shall be encouraged. Where possible, the development shall proceed by registered plan of subdivision. Any extensions of municipal water, sanitary sewer, storm, road and related infrastructure required to serve the new residential development shall be at the expense of the developer."*

The proposed development conforms to these policies, as will be reviewed in further detail below.

4.3 VILLAGE OF BURK'S FALLS ADOPTED OFFICIAL PLAN (JULY 2025)

In November 2025, the Council of the Village of Burk's Falls adopted a new Official Plan (the **"Adopted Official Plan"**), replacing the 2010 Official Plan. While the Adopted Official Plan is awaiting approval from the Ministry of Municipal Affairs and Housing (MMAH), this document represents the most current policy direction of the Village.

The subject lands are designated Residential Areas and Environmental Protection according to Schedule 'A' of the Adopted Official Plan.

The Adopted Official Plan outlines several Guiding Principles for Housing in the Village, including *"to encourage the provision of a mix and range for housing types in the municipality," "to encourage a minimum 15-year supply of land through residential intensification and redevelopment and, if necessary, lands which are designated and available for residential development,"* and *"to encourage housing forms and densities designed to be affordable to moderate and lower income households."* The proposal to increase the permitted density and introduce a new form and tenure of housing on lands that are designated for residential use is consistent with these principles.

Section 5.1 of the Adopted Official Plan states that *"lands designated as Residential Areas are intended primarily for low density and medium density residential uses including single detached and two-unit dwellings, and multiple-unit dwellings."* Section 5.1.1 further states that *"the predominant land uses in the Residential Areas designation shall be low and medium density residential uses, including single detached dwellings, duplex and semi-detached dwellings, triplexes, fourplexes, row or townhouses, converted dwellings, low rise apartment dwellings, and group homes. ... The permitted uses shall be generally limited to low to medium densities such as single detached dwellings, semi-detached or duplex dwellings, townhouses and low-rise apartments."* The proposed amendment would allow the development of multi-unit low-rise apartment dwellings, which is a permitted use in the Residential Areas designation.

Section 5.1.2 states that *"new detached, semi-detached, duplex dwellings and townhouses shall be located where their impact on existing commercial, industrial and residential use is minimized. Infilling and intensification of residential land uses is encouraged within those areas where full municipal servicing is available. The following policies shall apply when considering applications for all new residential development:*

- 1. the proposed design of the residential development is compatible in scale and appearance with the character of surrounding uses;*
- 2. the proposed development shall be undertaken on municipal sanitary sewer and water systems within the Residential designation.*
- 3. the availability of school and park facilities services are adequate to serve the proposed development;*
- 4. the local street network is adequate to accommodate any increased traffic that might result from such development;*
- 5. the off-street parking facilities and the proposed landscaping and buffering are adequate; those standards may be set out in an implementing Zoning By-law or Community Development Permit System."*

The applicant will be responsible for extending water and sewer infrastructure to the property and any necessary improvements to the road network; it is anticipated that these matters will be reviewed in more detail for the future draft plan of condominium and site plan applications. The conceptual site plan indicates that parking facilities can be accommodated in accordance with the provisions of the implementing Zoning By-law.

The subject property is an appropriate location for increased density, being within close proximity to commercial services, schools and other amenities necessary to support residential development, while also being located at the southeast boundary of the Village to minimize impacts on adjacent uses. The portion of the subject lands within Armour Township will remain undeveloped, providing a buffer on the southern portion of the property. The proposed buildings are also sufficiently setback from the Magnetawan River to minimize visual impacts on the waterbody and lands on the opposite shoreline.

Given the large lot area and setbacks proposed, the proposed apartment building will also be at a scale that is compatible with the adjacent low-density residential

development. While relief from the current By-law provision is required to increase the permitted height from 10 to 15 metres, the draft Zoning By-law indicates that 15 metres will be the new maximum height permitted for apartment dwellings, indicating that the proposal is aligned with the current policy direction of the Village.

Section 5.1.2.1 states that *"medium density residential development is generally considered to be between 30 and 60 units per hectare with a maximum height of 3 storeys. Notwithstanding, proposals that constitute infilling or redevelopment may have a density up to 150 units per hectare, subject to the policies of this section and the provisions of the implementing Zoning By-law. In any built-up area where medium density residential uses are to be introduced, consideration shall be given to matters related to land use compatibility and proximity effects."* This policy is also reiterated in Section 3.3.8.2 of the Adopted Official Plan.

The proposed development represents a density of approximately 59.5 units per hectare, in conformity with the targets identified above for medium density residential development. Although the maximum permitted height is "generally" 3 storeys, the wording of this policy suggests some flexibility, particularly in consideration of the language throughout the Plan that encourages increased density for infill development. Further, while the apartment buildings are to be 4 storeys in height, they will comply with the 15-metre height permission of the draft Zoning By-law, which implements the policies of the Adopted Official Plan.

Section 5.1.2.1 further states that *"new multi-unit residential housing, including higher density (medium density) housing may be permitted, subject to rezoning and it being demonstrated that adequate services are available for the development. Medium density residential uses are encouraged to locate in the following areas:*

- *adjacent to collector or arterial roads;*
- *adjacent to public open space; and*
- *in the vicinity of local commercial uses."*

While the subject property will ultimately have frontage on John Street, which is a local road, Schedules A and B of the Adopted Official Plan indicate that there is a limited supply of lands within the Residential Areas designation that front onto an arterial or collector roads. However, the subject property is in close proximity (less than 1 kilometre) to the commercial uses in the downtown core and other public services and amenities to support the daily needs of residents. The subject lands are also within walking

distance to municipal parks and recreational trails. Further, the applicant has proposed to create a shoreline amenity area along the Magnetawan River to provide open space for residents of the apartment buildings to access the water.

Section 5.1.5 states that *"adequate buffering shall be provided between proposed multi-unit residential uses and adjacent uses, especially adjacent detached residential uses. Such buffering may include the use of landscaping such as grass strips, screening and the planting of a berm or fence or separation distance."* The conceptual site plan illustrates that the apartment buildings have sufficient setbacks to provide landscaping or other buffers to mitigate the visual impacts and massing of the proposed buildings. At the site plan approval stage, the applicant will be required to provide detailed plans to demonstrate compliance with the buffering and landscaping provisions of the Zoning By-law.

Section 5.1.2.3 of the Adopted Official Plan states that *"development of new residential uses through infilling and intensification of existing serviced areas with the built-up area shall be encouraged shall take place in accordance with the policies of Section 3.3.8 of this Plan."* Section 3.3.8 explains that *"intensification and redevelopment within the Village can meet the needs of the population at different stages of their lives. Over the next twenty years, intensification, infilling, and redevelopment within the area presently serviced with municipal services will be the preferred development approach. ... Infilling specifically refers to the development of vacant or underutilised sites with some supporting infrastructure already in place."* Section 3.3.8.1 further states that *"development of new low and medium density residential uses through infilling and intensification of existing serviced areas with the built-up area shall be encouraged. Such intensification and/or redevelopment shall meet the requirements of the Ontario Building and Fire Codes and any municipal requirements regarding servicing and parking. Residential intensification can be achieved in the following ways: ... 4. Infill development of vacant land, with an emphasis on higher density residential units."* These policies promote infilling and intensification as the preferred means to accommodate the Village's growth and housing needs, which reflects the proposed development.

As has been made evident throughout the analysis of this report, the proposed development aligns with the direction provided for development on residential-designated lands within settlement areas, not only by the Official Plan and Adopted Official Plan, but by the PPS and Growth Plan as well.

With all the above analysis considered, it is my professional opinion that the proposed development conforms to the Village of Burk's Falls Adopted Official Plan (2025).

4.4 VILLAGE OF BURK'S FALLS GENERAL STANDARDS BY-LAW 01-2012

The subject lands are regulated by the Village of Burk's Falls General Standards By-law (the '**General Standards By-law**'). The General Standards By-law includes general development standards to regulate development but does not establish specific zones for each property.

Section 4.8 of the General Standards By-law states that *"not more than one detached dwelling, or semi-detached dwelling, or duplex dwelling shall be erected on any lot."* While the General Standards By-law includes regulations for apartment buildings, it was determined through pre-consultation discussions that these regulations are only applicable where the apartment building use has been specifically permitted on the property. As such, the Zoning By-law Amendment is required to permit the apartment building use.

The table below indicates the relevant required provisions of the General Standards By-law and how the proposed development and/or subject lands measures against those provisions.

BY-LAW REGULATION	PERMITTED/REQUIRED	PROVIDED
Minimum Lot Frontage (Table 1)	20 metres	233 metres
Minimum Lot Area (Table 1)	809 square metres	3.29 hectares
Minimum Front Yard (Table 1)	6 metres	20 metres
Minimum Interior Side Yard (Table 1)	3.6 metres	22 metres
Minimum Rear Yard (Table 1)	10 metres	10.5 metres
Minimum Watercourse Setback (Section 4.13)	10 metres	20 metres
Maximum Lot Coverage (Table 1)	30%	16.6%

Maximum Building Height (Table 1)	10 metres	15 metres
Minimum Number of Parking Spaces – Residential (Table 1)	1.5 per dwelling unit = 294 parking spaces	301 parking spaces

As is indicated in the table above, the subject property complies with nearly all performance standards but requires an exception to increase the permitted building height from 10 metres to 15 metres.

4.5 VILLAGE OF BURK'S FALLS DRAFT ZONING BY-LAW (APRIL 2022)

A draft Zoning By-law has been prepared by the Council for the Village of Burk's Falls (the "**Draft Zoning By-law**"), which will implement the policies of the new Official Plan. While the Draft Zoning By-law is not yet in effect, this document was reviewed against the proposed development.

The subject lands are within the Residential One (R1) and Floodway (F) zones according to Schedule A of the Draft Zoning By-law.

The table below indicates the relevant required provisions of the Draft Zoning By-law and how the proposed development and/or subject lands measures against those provisions.

BY-LAW REGULATION	PERMITTED/REQUIRED	PROVIDED
Minimum Lot Area – Apartment Dwellings (Section 3.3.3)	133 square metres per unit	±168 square meters per unit
Minimum Lot Frontage – Apartment Building (Section 3.3.3)	30 metres	20 metres (future extension of John Street) 233 metres (Magnetawan River)
Minimum Front Yard (Section 3.3.3)	4.5 metres	11.7 metres
Minimum Interior Side Yard (Section 3.3.3)	3.0 metres	22 metres
Minimum Rear Yard (Section 3.3.3)	7.5 metres	20 metres

Maximum Lot Coverage (Section 3.3.3)	Not stated	16.6%
Maximum Building Height (Section 3.3.3)	15.0 metres	15 metres
Minimum Landscaped Planting Strip (Section 3.3.3.)	1.5 metres along rear and interior side lot line	1.5 metres
Minimum Landscaped Open Space – Apartment Dwellings (Section 3.3.3)	20%	±45%
Minimum Number of Parking Spaces – Apartment Dwellings (Section 2.18.2)	1.5 per dwelling unit = 294 parking spaces	301 parking spaces
Minimum Number of Accessible Parking Spaces (Section 2.18.3)	As per Ontario Regulation 413/12 of the Ontarians with Disabilities Act	TBD at detailed design stage/Complying
Minimum Number of Bicycle Parking Facilities (Section 2.18.4)	0.5 per dwelling unit = 98 spaces	TBD at detailed design stage/Complying

As is indicated in the table above, the subject property complies with the provisions of the Draft Zoning By-law. In particular, the as-of-right height for apartment buildings has been increased to 15.0 metres, which indicates that the height proposed by applicant is aligned with the new policy direction of the Village of Burk's Falls.

While the future road frontage on John Street will be 20 metres rather than 30 metres, Section 2.13 of the Draft Zoning By-law permits the development of existing conveyable lots with lesser frontage or area.

Section 3.3.1 of the Draft Zoning By-law indicates that the proposed use, which is defined as "Apartment Dwellings in an Apartment Building," is only permitted within the Residential Three (R3) zone. Given that the applicant is seeking an amendment to specifically permit this use, should the amendment to the General Standards By-law be approved by Council, it would also be appropriate to amend Schedule A to change the zoning on the subject lands to R3 prior to final passage of the Draft Zoning By-law.

Further, a Holding (H) provision should be applied to the subject lands to ensure that adequate infrastructure including water, sewer, stormwater systems, roads and transportation infrastructure is constructed or secured and that requisite development agreements have been entered into prior to development proceeding. This will allow

the proposed use to be permitted on the property, while also providing assurances to Council that the required supporting studies and analysis will be completed as part of the future draft plan of condominium application and/or site plan approval application.

5.0 SUMMARY AND CONCLUSIONS

The applicant proposes to construct four (4) four-storey purpose-built rental apartment buildings, as illustrated in Figure 3 below. Each building is proposed to contain 49 apartment dwelling units for a total of 196 rental units.

Through pre-consultation discussions between the applicant and the Village's planning consultants, it was determined that while the General Standards By-law includes regulations for apartment buildings, these regulations are only applicable where an apartment building use has been specifically permitted on the property. Further, relief is required to increase the maximum permitted height of the proposed buildings from the as-of-right permitted height of 10 metres in the By-law.

Therefore, to implement the proposal, a Zoning By-law Amendment application will be filed to establish a site-specific exception to:

- i. Add "Apartment Buildings" as a permitted use; and,
- ii. Permit a maximum building height of 15 metres.

A Holding (H) provision will also be applied to the subject lands to ensure that adequate infrastructure including water, sewer, stormwater systems, roads and transportation infrastructure is constructed or secured and that requisite development agreements have been entered into prior to development proceeding.

Based on the foregoing analysis, the proposed development is consistent with the Provincial Planning Statement (2024) and the Growth Plan for Northern Ontario (2011); conforms to the Village of Burk's Falls Official Plan (2010) and Adopted Official Plan (2025); and will be in compliance with the Village of Burk's Falls General Standards By-law 01-2012 and the Draft Zoning By-law (2022) should the proposed amendment be approved.

Furthermore, in my professional opinion, the proposal represents good planning.

PLAN MUSKOKA



Savas Varadas, MCIP, RPP
Principal

CURRICULUM VITAE OF SAVAS VARADAS

ACADEMIC BACKGROUND

SEPTEMBER 1999 – MAY 2003

UNIVERSITY OF WATERLOO

Bachelor of Environmental Studies

Honours Planning – Geography Minor

PROFESSIONAL EXPERIENCE

SEPTEMBER 2015 – PRESENT
(~10 YEARS)

PLAN MUSKOKA

Planning and Development Consulting

Huntsville, Ontario

Principal

Planning Consulting for a wide range of Planning Act applications and Land Development related projects, such as Official Plan and Zoning By-law Amendments, Plans of Subdivision and Condominium, Minor Variances, Site Plan Approvals, Consents, and Development Permits. Also, consulting services have been provided for Project Management, FIT Application Zoning Certificates, Professional Evidence at the Ontario Land Tribunal (previously LPAT/OMB), and Zoning Analysis Reporting

APRIL 2004 – AUGUST 2015
(11 YEARS, 5 MONTHS)

WAYNE SIMPSON AND ASSOCIATES

Planning and Development Consultants

Huntsville, Ontario

Planner – Senior Planner

Planning Consulting for a wide range of Planning Act applications and Land Development related projects, such as Official Plan and Zoning By-law Amendments, Plans of Subdivision and Condominium, Minor Variances, Consents, Development Permits, Project Management, FIT Application Zoning Certificates, Professional Evidence at the Ontario Municipal Board, and Zoning Analysis Reporting

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ARBFMA Manager's Report – August 2026

Date: August 18th, 2026

RECOMMENDATION

Accept this report as information.

BACKGROUND

The summer ice schedule has been very busy serving our annual customers as well as many new ice renters coming to the ARBFMA.

The ice surface usage for the end of June and July was 341 hours. The current ice usage for August until the end of the summer season is 317 hours. Compared to 2025 when staff sold 680 hours for the summer. Staff expect to be very close to those numbers reached in 2025.

The fall and winter ice schedule has come together quite nicely, and staff are preparing for another busy September and ice season. Staff are hosting an annual women's tournament on the 12th of September.

Winning Techniques have extended their camp on weekends into September. This helps reduce the banked time hours.

The facility hall rentals for July and August. Were still very busy including the following rentals Kick Boxing Classes, 2 birthday parties, a Baby Shower, Oldtimers tournament Ryerson Township open house and town meeting, Bible group meetings, Bingo, Seniors Exercise Classes and the Friends

ANALYSIS

- The dehumidifier is now working properly, and staff have installed 2 large 48 fans on both dehumidifier platforms to help move air inside the rink (especially in the summer)
 - Staff are looking at tying in the dehumidifier drainpipe into the roof drains. This will help with puddling outside the building in the summer months and freezing in the winter.
 - The 2 summer tournaments were very successful, and both groups are interested in booking again for next summer.
 - The summer public skating attendance on Sundays started off quite low, but the attendance has picked up in the past 3 weeks, and staff have now extended the summer public skating up until the end of the summer.
 - Saturdays in the summer have been quite a highlight this summer with only 10 unsold available hours for the entire 10 week summer program.
-



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- The fall public skating program has been posted, and staff are offering the following days and times.
 1. Sunday Public Skating from 2 to 3:30 pm starting September 13th
 2. Friday Public Skating from 7 to 8:30 pm starting October 02nd
 3. Parents & Tots/Home School skating/shinny – Tuesdays & Thursday from 2 to 3 pm starting September 08th
 4. Adult Skating from 1 to 2:30 pm Fridays starting September 04th
- During the summer months, particularly throughout July, August, and into September, staffing levels are impacted by scheduled vacations and statutory holidays. To accommodate reduced staffing levels, facility availability is adjusted as required. This approach helps maintain a high level of customer service while ensuring staff remain focused on operational priorities and service delivery.

FINANCIAL IMPACT

N/A

HUMAN RESOURCE IMPACT

N/A

OPTIONS

The Council accepts this report as information and discussion

Graham Smith

**Graham Smith RRFA/CIT
ARBFMA Manager**



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Public Works report for Asphalt on Ontario Street

Council meeting for August 18, 2026

RECOMMENDATIONS: To accept the price for the asphalt installation at 120 Ontario Street.

BACKGROUND/ITEMS TO DISCUSS/ACTIVITY:

In the spring of this year Public Works repaired a watermain break at 120 Ontario Street. In order to repair the watermain break we had to remove asphalt. Public works has been adding gravel and levelling out the section for easier vehicle travel weekly. I had been trying to get pricing for the repair since June 2026.

ANALYSIS:

I contacted Kenalex on two separate occasions to request a quotation and attempted to obtain a quotation from the paving contractor currently completing the new fire hall project. To date, no pricing or response has been received from either contractor.

A quotation has been received from Derrick Johnstone Construction in the amount of \$6,250 plus HST. This represents good value, as the cost of a single dump truck load of cold mix asphalt is approximately \$3,500 to \$4,000 for materials alone. Derrick Johnstone Construction's quotation includes the supply and installation of two lifts of hot mix asphalt, which will match the existing pavement and provide greater durability than cold mix. The quotation also includes surface preparation and compaction of the asphalt.

HUMAN RESOURCES IMPACT:

The human resource impact is reducing the number of times Public Works will have to try and repair the gravel patch.

FINANCIAL IMPACT:

To get the repair completed would cost \$6,250.

OPTIONS / END WITH RECOMMENDED OUTCOME:

1. Approve the Derrick Johnstone Construction proposed work.
2. Do not approve the estimate.
3. Use cold mix and public works perform the work
4. Keep trying to get pricing.

Derek Smith
Village of Burk's Falls, Public Works Foreman



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Public Works report for Backhoe

Council meeting for August 18, 2026

RECOMMENDATIONS: To purchase a Backhoe.

BACKGROUND/ITEMS TO DISCUSS/ACTIVITY:

Public works have taken on removing the snowbanks along Ontario Street during the winter of 2025/2026 with great success. This operation is time-consuming and puts more hours on our old tractor than it does doing the sidewalks. This will cause problems with increased repairs to the tractor, if the tractor breaks down it will be even more difficult to remove the snowbanks. A backhoe with a snow pusher will help with this task making it more efficient.

Public works currently hires Derrick Johnstone Construction to perform tasks like roadside ditching, cleaning snowbanks around town, Removing and installing culverts, and other miscellaneous items. With the purchase of a backhoe added to our fleet we will be able to increase service levels by making repairs to water curb stops as needed, ditch as needed, carry more material (cold mix, gravel etc.) at one time, remove snowbanks throughout the Village as needed, as well as many other jobs that we wait for a contractor. I would like to add that this will not eliminate the need for an excavating contractor as some tasks are more efficient with an excavator compared with a backhoe. The information below is about a brand-new Sany backhoe.

ANALYSIS:

Below is a breakdown of expenditure on contractors for backhoe use.

2022	2023	2024	2025
\$34,165.00	\$7,640.00	\$22,175.00	\$22,060.81

These are costs that we will be able to eliminate with the purchase. There will still be a need for the use of contractors as an excavator takes up less space on the street while ditching. Those costs are difficult to project, as we would do as much as we can without the use of a contractor, using them for larger projects, some water main breaks, areas around many underground utilities etc.

HUMAN RESOURCES IMPACT:

The human resource impact would be to look at the backhoe, paperwork for purchase and have it delivered. Some training on the equipment.

FINANCIAL IMPACT:

This would be reducing the Roads Construction Reserve account from \$137,046 to \$112,046 plus monthly payments. The purchase cost is \$160,500 + tax with a 4 year/4,000 hour warranty. There will be some other costs such as insurance (unknown cost), greasing, oil changes etc. These costs will be minimal as the equipment is new, costs will increase with use and age of the equipment.



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Option	Down Payment	72 payments	Annual Cost	Residual (Owing at end of term)
1	\$0	\$2,645.98 + tax	\$31,751.76	\$10 + tax
2	\$0	\$2,091.34 + tax	\$25,096.08	\$48,150 + tax
3	\$25,000.00	\$2,292.64 +tax	\$27,511.68	\$10 + tax
4	\$25,000.00	\$1,738 + Tax	\$20,856	\$48,150 +tax

OPTIONS / END WITH RECOMMENDED OUTCOME:

1. Approving the purchase (tender) of the Backhoe.
2. Do not approve purchase of backhoe.
3. Look at used backhoes.

Signature, Department



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Public Works report for Asphalt on Elm Street

Council meeting for August 18, 2026

RECOMMENDATIONS: To complete the asphalt surfacing of Elm Street in 2027.

BACKGROUND/ITEMS TO DISCUSS/ACTIVITY:

In June of this year Public Works installed a new watermain on Elm Street from Yonge Street to Mary Street. The street was topped with granular 'A' and graded. Public Works issued a tender for the resurfacing of Elm Street with 1 lift of hot mix asphalt to finish the street to how it was.

ANALYSIS:

The budget for the completion of the watermain installation and the new asphalt surface was \$50,000. The cost of the new watermain was more than expected because the road base was not good material and had to be removed and new material had to be trucked in from Public Works yard to reduce the cost. That increase in cost used up the remaining budget. Public Works believe that the street will be good until next year and we will put the resurfacing in the budget for 2027.

HUMAN RESOURCES IMPACT:

The human resource impact is repairing any washouts on Elm Street that might occur. We have not had any issues with washouts so far. Re-tendering and putting in the 2027 budget.

FINANCIAL IMPACT:

No Financial impact this year.

OPTIONS / END WITH RECOMMENDED OUTCOME:

1. Agree with the recommendation of resurfacing in 2027.
2. Resurface this year with reserves.

Derek Smith
Village of Burk's Falls, Public Works Foreman



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Public Works report for speed limit

Council meeting for August 18, 2026

RECOMMENDATIONS: To make a by-law to have the entire Village of Burk's Falls speed limit to be 40 Km/hr.

BACKGROUND/ITEMS TO DISCUSS/ACTIVITY:

The speed limit on Ontario St. is 40 km/hr. We have a 50 km/hr sign on Yonge Street, and a 45 km/hr sign on Symples Street. It would be easier to stock signs for when replacement happens, easier for vehicles to know the speed limit, and safer for the community to have a reduced speed limit.

ANALYSIS:

Many municipalities are reducing speed limits and making them more consistent throughout the municipality. Residents have asked why we have a 50 km/hr sign on Yonge Street when it is 40 km/hr, when in reality it is only 40 km/hr on Ontario Street. Some people already believe the speed limit to be 40 km/hr. With construction happening and talks of a growing community it would make sense to reduce the speed limit to protect this community. There has been an increase in e-bikes and e-scooters that are operated by inexperienced riders going faster and not following the rules of the road, making it dangerous to vehicles and reducing the speed limit gives the public a higher chance of avoiding road incidents.

HUMAN RESOURCES IMPACT:

The human resource impact is to make a by-law that makes the speed limit in the municipality 40 km/hr unless otherwise posted. Public works would then change the 45 km/hr and the 50 km/hr signs to 40 km/hr.

FINANCIAL IMPACT:

The 50 km/hr and 45 km/hr signs need to be replaced and we do not have spares of those signs.

OPTIONS / END WITH RECOMMENDED OUTCOME:

1. Approve the 40 km/hr speed limit throughout the municipality.
2. Do not approve the speed reduction recommendation.

Derek Smith
Village of Burk's Falls, Public Works Foreman



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Almaguin Highlands Health Centre - Energy Audit

Date: July 20, 2026

BACKGROUND

Municipalities have access to a variety of provincial and federal funding programs that support energy efficiency improvements, greenhouse gas reductions, and the rehabilitation of public buildings. Many of these programs require applicants to provide current building performance data, including an energy audit, energy model, or other technical assessments, as part of the grant application process.

The Almaguin Highlands Health Centre is in need of significant capital improvements, including upgrades to the building such as insulation, roofing, and windows. These improvements represent opportunities to improve the building's energy performance while extending the life of the facility. However, without current energy performance data, the Municipality may be unable to meet eligibility requirements or demonstrate the anticipated energy savings needed to compete successfully for available funding opportunities.

ANALYSIS

Energy audits are an important planning tool that allow municipalities to make informed decisions regarding capital investments. They establish a baseline of the building's current energy performance, identify areas where energy is being lost, and prioritize improvements based on anticipated energy savings and return on investment.

Beyond supporting asset management and long-term capital planning, energy audits are increasingly becoming a prerequisite for grant funding. Funding programs often require municipalities to quantify projected energy savings, greenhouse gas reductions, or building performance improvements. A current energy audit provides the technical documentation needed to satisfy these requirements and strengthens the Municipality's ability to submit competitive funding applications.

The Public Works Foreman obtained a quotation from All Season Inspections for the following specialized services:

- Energy Modelling and Optimization Assessment and Report: \$6,700.00 plus HST
- Large Building Airtightness Test and Report: \$5,500.00 plus HST

These assessments complement one another by evaluating both the building's overall energy performance and the effectiveness. The information gathered will assist the Municipality in identifying priority projects, estimating energy savings, supporting future capital planning, and preparing applications for energy efficiency and infrastructure funding programs.

Additional quotations were not obtained due to the specialized nature of the services being requested and the limited number of qualified providers offering this type of assessment in the region.



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RECOMMENDATION

That Council authorize the completion of an Energy Modelling and Optimization Assessment and Report, together with a Large Building Airtightness Test and Report for the Almaguin Highlands Health Centre, at a total cost of \$12,200.00 plus HST, to support future grant applications and identify opportunities to improve the building's energy efficiency and reduce long-term operating costs.

Camille Barr

Camille Barr
Deputy Clerk

Date: January 16, 2026

Proposal – Energy Modeling & Optimization

To: Derek Smith
Health centre in Burk's Falls

Scope of Work

- Conduct detailed energy modeling for the Health Centre in Burk's Falls. Based on the preliminary information available, the building includes 8 entrances, is two storeys with a full basement, and structural drawings are currently not available.
- Perform a comprehensive optimization analysis to improve overall energy performance and identify energy-saving opportunities.
- Prepare formal reports outlining potential incentives and financing options (including loans) available through eligible energy-efficiency upgrades.

Our Solution

We provide a structured, results-oriented energy modeling approach designed to identify opportunities, improve performance, and support compliance for available incentives and financing programs.

Step 1: Benchmark Modeling

- Visit the building and conduct an energy audit.
- Prepare a detailed building sketch and calculate the total heated floor area and conditioned building volume.
- Evaluate the building envelope and existing mechanical systems.

Step 2: Energy Optimization

- Develop upgrade recommendations (as required).
- Identify the most cost-effective upgrade path to meet program requirements for incentives and loans.

Step 3: Consultation (If required)

- Conduct a virtual meeting (minimum 20 minutes) to confirm scope, priorities, and expectations.

Toll-Free: 1-888-950-4677
Central Office: 1-905-669-4440
Local: 1-416-996-2770

Address: 260 Edgeley Blvd-Unit 13B
Vaughan, Ontario L4K 3Y4

www.allseasoninspection.com
info@allseasoninspection.com

Date: January 16, 2026

Step 4: Final Energy Analysis & Reporting

- Complete detailed energy analysis, including an energy performance matrix comparing *before* and *after* upgrade scenarios.
- Deliver a final report including:
 - Executive Summary
 - Annual Energy Consumption & GHG Emissions Breakdown
 - Building Envelope & System Features
 - Assumptions and Methodology

Pricing

Service	Quantity/Rate	Total
Site visit and initial evaluation	\$1200	\$1200 + HST
Final Report Preparation	\$5500	\$5500 + HST
Total Project Cost		\$6700 + HST

Payment Terms

- Deposit: \$1200 is due upon acceptance of this proposal.
- Balance: Remaining balance due prior to delivery of final reports.
- Payment Method: e-Transfer to Etransfer@allseasoninspection.com

Optional services upon request and if required

Service	Quantity/Rate	Total
Plumbing design based on provided drawing and SOW with P. Eng Stamp	\$2100	\$2100 + HST

Toll-Free: 1-888-950-4677
 Central Office: 1-905-669-4440
 Local: 1-416-996-2770

Address: 260 Edgeley Blvd-Unit 13B
 Vaughan, Ontario L4K 3Y4

www.allseasoninspection.com
 info@allseasoninspection.com

Date: January 16, 2026

S-B 12 or S-B 10 Performance path	\$950	\$950+ HST
Large building airtightness test and reports	Starting from \$5500 will be finalized after site visit	\$5500 + HST
HVAC design based on provided drawing and SOW with P. Eng stamp	\$3200	\$3200 + HST

Our Guarantee

We guarantee our report will meet compliance standards. If for any reason the report does not satisfy the compliance requirements, the full deposit will be refunded.

Authorization

By signing below, you confirm your acceptance of this proposal and agreement to the terms outlined above.

Accepted by (Print Name): _____

Signature: _____

Date: _____

If you have any questions or would like to proceed, please feel free to contact me directly.

Best regards,

Vahid Azari (RHI)(CEA)



All Season Inspection Inc.

Licensed Service Organization by NRCan

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 Central Office: 1-905-669-4440
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Death Registrations

Date: July 20, 2026

BACKGROUND

The Village of Burk's Falls provides death registration services on behalf of funeral homes by registering deaths with the Office of the Registrar General. The current fee for this service is \$10.00 per registration.

It has recently come to the Village's attention that many municipalities do not charge a fee for registering the deaths of individuals under the age of 18. This practice is generally adopted as a compassionate measure and is consistent with the approach taken by many funeral homes, coroners, and crematoriums, which also waive certain fees in these circumstances.

ANALYSIS

The Village processes very few death registrations involving individuals under the age of 18. As a result, waiving this fee is not expected to have any significant financial impact on municipal revenues.

Additionally, a comprehensive review of the Municipality's fees and charges is scheduled for November. As part of that review, staff will recommend updates to the general death registration fee to ensure they remain current and reflect accepted municipal practices.

Waiving the death registration fee for individuals under the age of 18 would align the Village with the common practice adopted by many municipalities while demonstrating compassion toward families during a difficult time.

RECOMMENDATION

That Council approve waiving the fee for the registration of deaths for individuals under the age of 18, effective immediately.

Camille Barr

Camille Barr
Deputy Clerk



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Artificial Intelligence (AI) Report

Report: CAO 07-2026

Date: August 06, 2026

PURPOSE

The purpose of Artificial Intelligence Policy 2026-03 is to establish a consistent governance framework for the responsible use of AI technologies throughout the Municipality.

The Policy is intended to:

- establish acceptable uses of AI technologies;
- define employee responsibilities;
- protect confidential and personal information;
- ensure compliance with applicable legislation;
- promote transparency and accountability;
- support responsible innovation; and maintain appropriate human oversight over all municipal decisions.

BACKGROUND

Municipal governments are experiencing increasing demands for services while facing ongoing pressures related to staffing, legislative compliance, customer expectations, and fiscal responsibility. Artificial Intelligence has emerged as a practical technology capable of assisting municipal staff by automating repetitive administrative tasks, improving access to information, and enhancing organizational efficiency.

Many software platforms currently utilized by municipalities now include integrated AI functionality. As these technologies become more common in daily operations, municipalities require policies that establish clear expectations regarding their responsible use.

Artificial Intelligence Policy 2026-03 has been developed to provide guidance for village employees while ensuring that AI implementation aligns with the Village's commitment to transparency, accountability, privacy protection, cybersecurity, and public trust.

ANALYSIS

Legislative Considerations Artificial Intelligence (AI) Policy 2026-03 has been developed to align with applicable legislation and municipal obligations, including:

- Municipal Act, 2001;
- Municipal Freedom of Information and Protection of Privacy Act (MFIPPA);
- Accessibility for Ontarians with Disabilities Act (AODA);
- Occupational Health and Safety Act;
- Copyright Act; and
- applicable municipal records retention requirements.



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The Policy has also been developed recognizing that provincial and federal guidance respecting Artificial Intelligence continues to evolve. Administration will monitor legislative developments and recommend amendments where appropriate.

Implementation of Artificial Intelligence Policy 2026-03 will enable the Municipality to realize the benefits of AI while managing associated risks.

Improved Customer Service

AI technologies can assist staff in providing faster responses to routine inquiries, improving access to municipal information, and enhancing the overall customer experience through more efficient service delivery.

Increased Administrative Efficiency

Employees may utilize AI to assist with administrative activities including:

- report drafting;
- policy development;
- research;
- meeting summaries;
- document formatting;
- communications;
- data analysis; and
- workflow automation.

These efficiencies allow staff to dedicate more time to strategic initiatives and resident-focused services.

Improved Decision Support

AI can assist staff in identifying trends, analyzing information, and summarizing large volumes of data. Final decisions, however, remain the responsibility of qualified municipal employees and Council.

The Policy provides employees with confidence that AI may be used appropriately within established governance requirements, encouraging innovation while maintaining organizational accountability.

FINANCIAL IMPACT

Artificial Intelligence (AI) Policy 2026-03 does not create significant immediate financial impacts.

Future expenditures associated with AI technologies will be considered through the Municipality's annual budget process and in accordance with existing procurement policies.

Implementation of the Policy is expected to improve operational efficiency over time through increased productivity, reduced administrative effort, and more effective use of staff resources

OPTIONS

1 - Approve Artificial Intelligence Policy 2026-03

Council may approve Artificial Intelligence Policy 2026-03 as presented.

Approval of the Policy will establish a corporate governance framework for the responsible, ethical, and secure use of Artificial Intelligence across the Village. It will provide clear direction to employees regarding acceptable use, privacy protection, cybersecurity requirements, accountability, human oversight, and legislative compliance.



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2 - Decline the Policy

Council may choose not to approve Artificial Intelligence Policy 2026-03.

Should Council decline approval, staff would continue to rely on existing corporate policies governing information technology, privacy, records management, cybersecurity, and employee conduct. While these policies provide general direction, they do not specifically address the unique governance, ethical, privacy, and operational considerations associated with Artificial Intelligence technologies.

The absence of a dedicated AI policy may increase organizational risk and result in inconsistent practices across departments.

RECOMMENDATIONS

Artificial Intelligence represents an important opportunity to improve municipal service delivery, increase organizational efficiency, and support employees in performing administrative and operational responsibilities. Artificial Intelligence Policy 2026-03 establishes the governance framework necessary to ensure these technologies are implemented responsibly while protecting privacy, maintaining cybersecurity, preserving public trust, and ensuring that human judgment remains central to municipal decision-making. Approval of Artificial Intelligence Policy 2026-03 will position the Village to responsibly adopt emerging technologies while maintaining accountability, transparency, and compliance with legislative requirements.

The Policy positions the Village to adapt to emerging technologies in a controlled and transparent manner while reinforcing public trust in municipal decision-making.

Staff recommend that Council Receive Report CAO-07-2026 regarding the adoption of Artificial Intelligence Policy 2026-03;

And that Council approve Artificial Intelligence Policy 2026-03, attached as Appendix "A" to this report;

Attachments

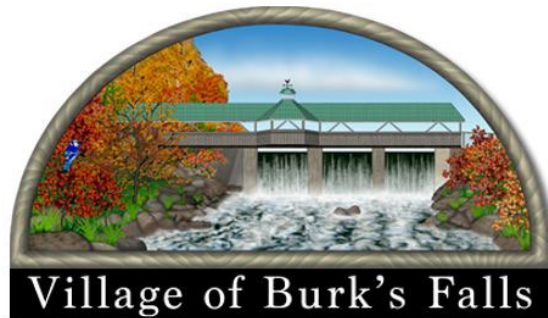
Appendix "A" – Artificial Intelligence Policy 2026-03

Denis Duguay

Denis Duguay C M R P
CAO/CLERK

Artificial Intelligence (AI) Policy

POLICY # 2026-03



July 2026

ARTIFICIAL INTELLIGENCE (AI) POLICY

SECTION 1 – PURPOSE AND ADMINISTRATION

1. Purpose

To ensure responsible, ethical, and secure use of Artificial Intelligence (AI); protect personal and municipal data in compliance with Ontario law; and maintain transparency, accountability, and public trust.

2. Definitions

- **Artificial Intelligence (AI):** Software systems capable of generating content, analysis, predictions, or recommendations with limited human intervention, including generative AI tools.
- **Personal Information:** As defined under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).
- **Approved AI Tools:** AI systems reviewed and authorized by the Municipality's IT and/or CAO-Clerk or designate.
- **De-identified Data:** Information that has been modified to remove personal identifiers in accordance with MFIPPA guidance.

3. Scope

This policy applies to all employees, elected officials, contractors, consultants, and volunteers acting on behalf of the Municipality.

4. Policy Statement

The Municipality permits the use of AI tools to support administrative efficiency and service delivery, provided such use complies with this policy, MFIPPA, and all applicable legislation and corporate policies.

5. Permitted Uses

AI may be used for:

- Drafting communications, reports, emails, reports, notices, flyers or summaries
- Summarizing information and legislation
- Data analysis using non-sensitive or properly de-identified data
- Internal workflow and administrative efficiencies

All AI-generated outputs must be reviewed, validated, and approved by the CAO-Clerk or designate prior to use.

ARTIFICIAL INTELLIGENCE (AI) POLICY**6. Prohibited Uses**

AI shall not be used to:

- Input, process, or store personal information in unapproved or public AI tools
- Make autonomous decisions affecting residents, including:
 - Permits, licensing, or approvals
 - By-law enforcement actions
 - Allocation of services or benefits
- Generate misleading, discriminatory, or harmful content
- Conduct surveillance or monitoring activities without legal authority

7. Privacy & Legal Compliance

All AI use must comply with:

- Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)
- Any other applicable provincial or federal legislation

8. Transparency

The Municipality shall:

- Disclose the use of AI in public-facing services (e.g., chatbots)
- Provide residents with access to human assistance
- Ensure communications remain clear and not misleading

9. Accountability

- Human oversight is mandatory for all AI-assisted work
- Final decisions remain the responsibility of municipal staff
- Department Heads are accountable for appropriate AI use within their operations

10. Procurement & Implementation

Prior to adoption of any AI system, the Municipality shall conduct an IT Security Risk Assessment.

Furthermore, prior to implementation of any AI system, approval shall be obtained by the CAO-Clerk or designate prior to accessing the AI system.

11. Records Management

AI-generated content related to municipal business is considered a municipal record and shall be:

- Retained in accordance with the Municipality's Records Retention By-law
- Subject to access requests under MFIPPA

ARTIFICIAL INTELLIGENCE (AI) POLICY**12. Training**

The Municipality shall provide training to staff on:

- Responsible AI use
- Privacy and data protection obligations under MFIPPA
- Recognizing AI limitations and risks

13. Enforcement

The Village reserves the right to revoke, modify, or limit access to AI tools at any time without notice. All cases of suspected or actual security breaches as a result of AI tools must be reported to the CAO-Clerk or designate immediately. The Village takes all appropriate measures to investigate and mitigate the harm or risk of harm from a security breach.

The Village investigates any report regarding employee misuse of AI tools, misconduct related to AI tools, or a violation or suspected violation of this policy.

14. Review

This Policy shall be reviewed at minimum every two (2) years or as required due to legislative or technological changes.

Acknowledgement and Agreement

I, _____, acknowledge that I have read and understand the Artificial Intelligence (AI) Policy of the Village of Burk's Falls. I agree to adhere to this policy and will ensure that employees working under my direction adhere to this policy. I understand that if I violate the rules set forth by this policy, I may face disciplinary action up to and including termination of employment.

Name: _____

Signature: _____

Date: _____

Witness: _____

ARTIFICIAL INTELLIGENCE (AI) POLICY

APPENDIX 'A'

ONE-PAGE STAFF QUICK GUIDE

USING AI AT WORK – QUICK RULES

YOU MAY:

- Drafting communications, reports, emails, reports, notices, flyers or summaries
- Summarize policies or legislation
- Brainstorm ideas

ALWAYS:

- Review and verify AI outputs
- Use only approved tools
- Apply professional judgment

NEVER:

- Enter personal information (names, addresses, etc)
- Use AI to make decisions affecting residents
- Assume AI is accurate or unbiased

PRIVACY (MFIPPA RULE):

If it identifies a person → DO NOT put it into AI

REMEMBER:

AI supports your work — it does NOT replace your responsibility.



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ARENA LIVE STREAMING

Report: 08-2026

Date: August 7, 2026

PURPOSE

The purpose of this report is to provide Council with information regarding requests to live stream sporting events from the village arena and to outline the operational, security, legal, staffing, and liability considerations associated with implementing such a service.

BACKGROUND

Requests have been received to provide live streaming of sporting events from the village arena to allow family members, friends, and community members who are unable to attend in person to view games remotely for a cost.

While live streaming may improve accessibility for spectators, it also introduces operational responsibilities, cybersecurity considerations, privacy obligations, and legal risks that extend beyond the municipality's current recreation service delivery model.

The municipality does not currently provide or support live streaming services in its recreation facilities. Existing arena staff are responsible for the safe operation of the facility, customer service, maintenance, and supporting user groups during scheduled programming.

ANALYSIS

Additional Staff Responsibilities

A live streaming service would require staff to assume responsibilities beyond their existing operational duties, including:

- Operating and monitoring the streaming system.
- Troubleshooting equipment and software issues.
- Responding to service interruptions.
- Addressing customer inquiries and complaints.

These additional duties would divert staff from their primary responsibilities related to facility operations and public safety.

Third-Party Software Management

The proposed live streaming platform is owned, operated, and maintained by a third-party vendor. As a result, the municipality would have limited control over software updates, cybersecurity practices, data storage, system availability, user account management, future pricing, and changes to licensing terms. The third-party provider also charges viewers a membership or subscription fee to access live-streamed games. The municipality would have no control over the fees charged, future pricing changes, subscription policies, or the level of service provided to subscribers. This may create public concerns, particularly where users perceive the service to be associated with a municipal facility despite it being operated by a private vendor.



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Reliance on a third-party provider creates ongoing operational dependencies outside of the municipality's direct control. Any service disruption, software vulnerability, pricing changes, or customer service issues could generate complaints directed to municipal staff, even though the municipality has no authority over the provider's operations.

Security Concerns

Third-party cloud-based streaming platform introduces cybersecurity considerations that should be carefully evaluated before implementation.

Potential concerns include:

- Exposure of municipal network infrastructure to external systems.
- Cybersecurity vulnerabilities associated with internet-connected devices.
- Unauthorized access to cameras or streaming systems.
- Protection of user information and account data.
- Dependence on the vendor's security practices and data protection measures.
- Risks associated with future software vulnerabilities or cyber incidents affecting the vendor.

Although the municipality can implement appropriate safeguards, responsibility for many aspects of cybersecurity remains with the third-party software provider.

Privacy and Legal Considerations

Live streaming sporting events also creates important legal and privacy obligations.

These include:

- Broadcasting minors participating in organized sports.
- Obtaining appropriate consent where required.
- Compliance with applicable privacy legislation, including the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*.
- Establishing policies regarding the collection, use, disclosure, retention, and destruction of recorded video.
- Determining ownership of streamed and recorded content.
- Responding to privacy complaints or requests for access to records.

Legal review would be recommended prior to implementing any municipal live streaming service to ensure compliance with applicable legislation and to clearly define the municipality's responsibilities.

Liability Considerations

Providing a municipal live streaming service may increase the municipality's exposure to liability related to:

- Privacy complaints.
- Unauthorized recording or redistribution of content.
- Equipment damage or theft.
- Technical failures or service interruptions.
- Security breaches involving third-party software.
- Public expectations regarding continuous operation and technical support.

Additional insurance review and risk assessment would be advisable before implementation.



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Management Position

After reviewing the operational requirements and associated risks, Administration does not support implementing a live streaming service at this time.

Administration's concerns include:

- Increased responsibilities for arena staff.
- Dependence on software owned and maintained by a third-party vendor.
- Cybersecurity risks associated with external software and internet-connected equipment.
- Privacy and legal compliance obligations.
- Potential liability exposure.
- Limited staff capacity to provide technical support while maintaining safe facility operations.

Administration believes municipal resources should remain focused on delivering core recreation services and ensuring the safe and efficient operation of municipal facilities.

Alternative

Should Council wish to consider live streaming in the future, Administration recommends exploring options that place operational responsibility with user groups or independent third-party providers through formal agreements. Such arrangements should require the third party to assume responsibility for equipment, software management, cybersecurity, privacy compliance, insurance, maintenance, and technical support, while ensuring compliance with all applicable municipal policies and legal requirements.

FINANCIAL

Maintaining the current practice of not providing municipally operated live streaming has no financial impact.

Any future implementation would require Council approval through the annual budget process and would include consideration of capital costs, operating costs, software licensing, staffing, training, cybersecurity measures, legal review, and ongoing maintenance.

RECOMMENDATION

THAT Council receive this report for information;

AND THAT Council support Administration's recommendation not to implement live streaming of arena sports activities at this time due to operational, staffing, cybersecurity, legal, privacy, liability, third-party software;

AND THAT should Council wish to revisit the matter in the future, Administration be directed to prepare a comprehensive business case, cybersecurity assessment, legal review, privacy impact assessment, and policy framework prior to any implementation.

Denis Duguay

Denis Duguay C M R P
CAO/CLERK



Burk's Falls and District Food Bank
Serving Almaguin South
P.O. Box 694
Burk's Falls, ON POA 1 C0

Since 1992

Serving

Township of
Amour

Village of
Burk's Falls

Town of
Kearney

Municipality of
Magnetawan

Township of
McMurrich/
Monteith

Township of
Perry

Township of
Ryerson

Memberships

Feed Ontario

Canadian Association
of Food Banks

July 22, 2026

Village of Burk's Falls
172 Ontario Street
PO Box 160
Burk's Falls, ON P0A 1C0

To whom it may concern

The Burk's Falls and District Food Band is writing to request the support from all our communities to help supplement the rising costs that we are currently facing due to the ongoing need in our district. Our expenses have continued to increase, and we have seen a reduction in donations.

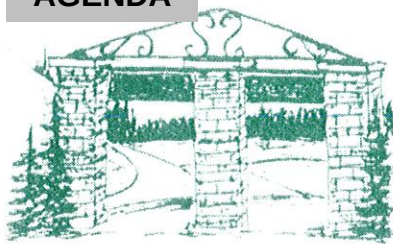
Your support is greatly appreciated.

Sincerely,

Jan Lake, Treasurer
Board of Directors
Burks Falls & District Food Bank

"Alone we can do so little, together we can do so much"
Helen Keller

Phone Messages checked daily: 705-380-4669



1881 - 1981

Armour, Ryerson and Burk's Falls Agricultural Society

P.O. Box 219, BURK'S FALLS, ONTARIO P0A 1C0

August 3, 2026

Burk's Falls Village Council

172 Ontario St.,

Burk's Falls, Ontario

P0A 1C0

Greetings:

As there has always been a very soggy wet patch of ground between the Exhibit Hall and the Food Booth on the fair grounds, Carl Martin recently dug up the area. As he pulled the old battered pipes from the trench, water came gushing down the pipe and into the trench.

It was determined that the water was originating from the Zamboni room in the arena and has been ongoing for several years. Carl put in new replacement piping which the Agricultural Society paid for.

We are therefore requesting the Town reimburse the Agricultural Society for the replacement piping as well as pay Carl's invoice for his labour.

Thank you for your attention to this matter.

Sincerely,

Wilma Robert, President

Armour, Ryerson & Burk's Falls Agricultural Society,

WR/aa

271138

DATE _____

DATE August 4, 2026

TAX REG. NO.
N° DE TAXE

CUSTOMER'S ORDER COMMANDE DU CLIENT	SOLD BY VENDU PAR	FOB FAB	TERMS CONDITIONS	VIA
--	----------------------	------------	---------------------	-----

INVOICE FACTURE

STAPLES® 81B

AGENDA

BURKS FALLS BUILDING CENTRE LIMITED

Phone: (705) 382-3027

Fax: (705) 382-2053

info@burksfallshomebuildingcentre.com

HST. REGISTRATION NO. R122882079

TRANSACTION RECORD
HOME BUILDING CENTRE-BURK
FALL
1358 KATRINE ROAD
BURKS FALLS ON
P0A1C0

471358 Katrine Road, P.O. Box 479
1C0 Burk's Falls, Ontario P0A 1C0
32-2053

CASH SALE

07/25/26

HST R122882079

Purchase

Jul 25, 2026 14:27:21
INTERAC *****4390
CHEQUING
Entry: Chip (C)
Ref#: 282-0TIQTXL1S5KSAF0
Auth#: 003207 Response: 00-001
Order: MGO1785003988897
Jsername: cash

S-1
P-66
C-60 HAYVEN
A-1 STORE ACCTS
W-60 HAYVEN
C-1 P-1
FROM: T 5210595

DEL DATE: 07/25/26

TERMS: NET - CASH

Amount \$ 170.05

0000002771010 INTERAC
VR 0080008000 TSI E800

ION	CATALOG	UNITS	PRICE	AMOUNT
BIG 0	3260116	A 1	149.99 CL	149.99 GP
18MM	1630003	S 1	.50 EA SALE	.50 GP

Approved
VERIFIED BY PIN

PAID BY: DEBIT 170.05

SUMMER HOURS MONDAY-FRIDAY 7:30-5:00 SATURDAY 8:00-4:00

THANK YOU FOR SHOPPING WITH US!

WE LOOK FORWARD TO YOUR NEXT VISIT :)

SUBTOTAL 150.49
D H.S.T. 19.56
TOTAL 170.05

IMPORTANT NOTICE:

GOODS RETURNED ARE ACCEPTED ONLY IF IN GOOD ORDER AND AT PRICE CHARGED LESS COST OF HANDLING.

CLAIMS FOR SHORTAGE ALLOWED UNLESS REPORTED IMMEDIATELY.

SERVICE CHARGES OF 2% PER MONTH (26.82 PER ANNUM, .50 MINIMUM) WILL BE CHARGED ON PAST DUE ACCOUNTS.

RECEIVED BY

AGENDA

From: Christopher Clark <llb.properties.inc@outlook.com>**Sent:** August 6, 2026 6:54 AM
To: Denis Duguay <clerk@burksfalls.ca>**Subject:** Fwd: 181 Yonge Street Burksfalls

Hello Denis,

Find attached a quote from Average Jill Painting, Note: I also asked for a quote for porch repainting, which is easily differentiated in this quote, There are photos of the damage caused from the work done on Elm street Burks Falls, to 181 yonge street apartment B (ground floor apartment) that i previously contacted you about, please bring this issue forward at the town meeting on August 12th, regarding reimbursement or payment for the repairs, I will wait until all road work is completed before repairing the damages, can you also let me know when the paving is scheduled to be complete.

Thanks for your time Christopher Clark.

----- Forwarded message -----
From: Laura Rotz <rotzlaura@gmail.com> Date: Aug 5, 2026 1:30 p.m.
Subject: 181 Yonge Street Burksfalls
To: llb.properties.inc@outlook.com
Cc: Chris

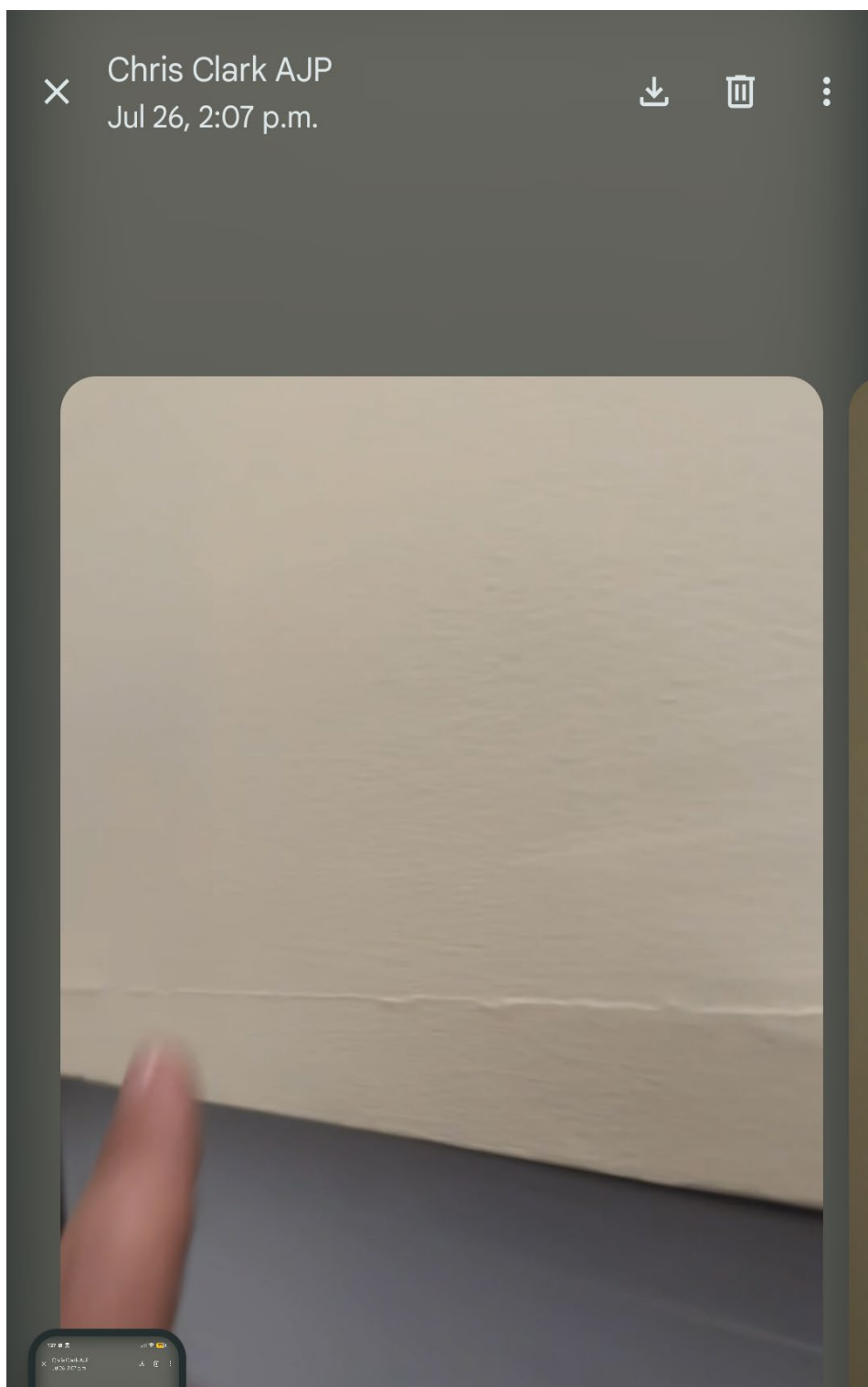
Please find your quote attached to this email. I have also attached photos of the repairs needed and a list of materials with the price. The labor price to do the interior drywall repairs is \$300 plus the cost of HST which is 13%. The cost to refinish the deck is also \$300 plus \$100 for the concrete finishing. This has also been included in the material quote. Please let me know if you have any questions or concerns.

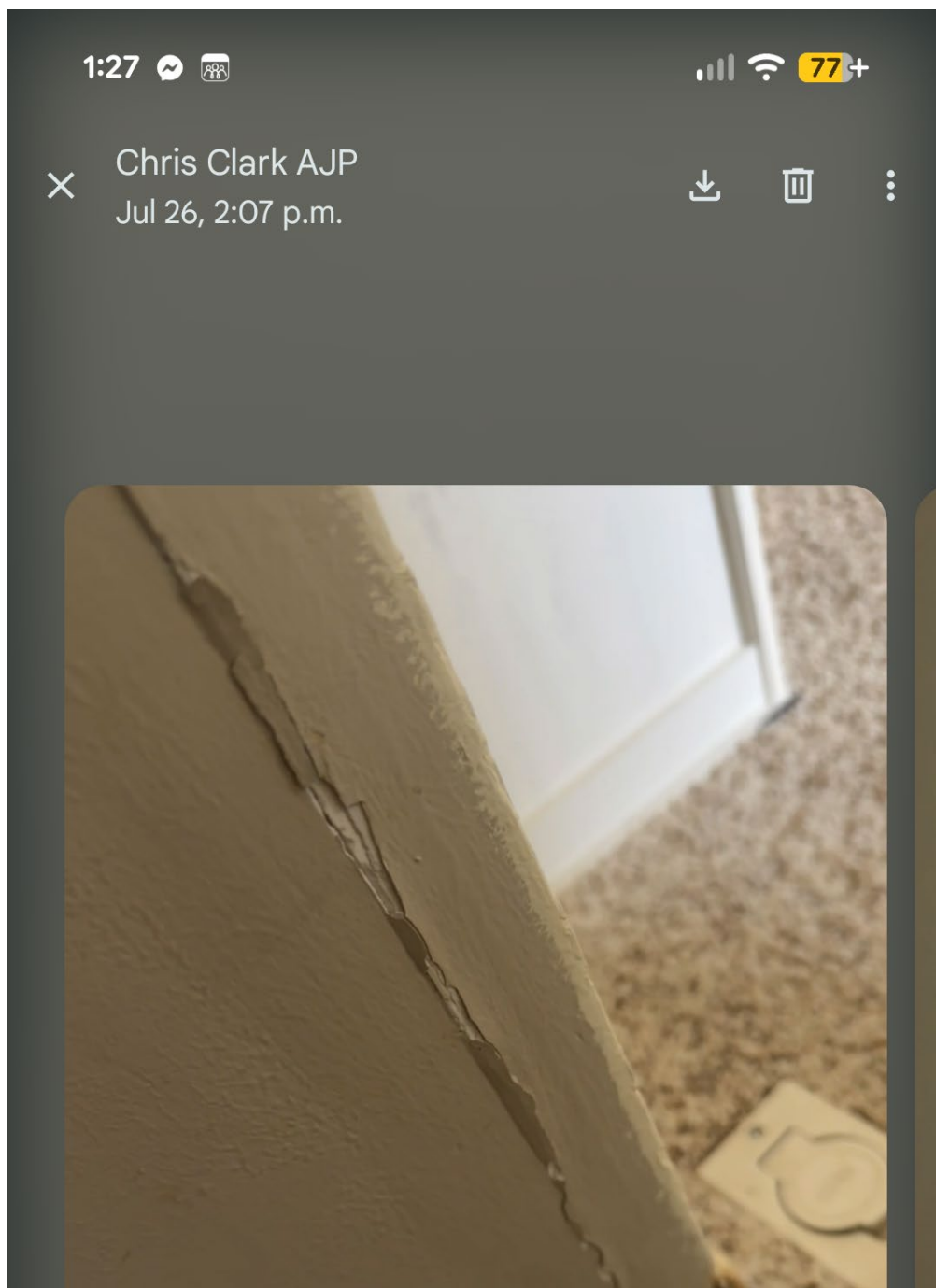
Laura Rotz Average Jill Painting

AGENDA



AGENDA





F
R
O
M

Wilson's The Paint Store
90 Howland Drive
Huntsville ON P1H 2P9
Phone: (705) 789-8551 Fax: (705) 789-8405

899436497RT

Quotation

Number	Date	Page
00328834	8/5/2026	1

S
O
L
D

T
O

5712171
Average Jill Painting
1788 Hwy 518 East
Kearney ONT

Phone	Fax	Clerk	Terms	PO Number	Valid Until	Delivery
636-7272		CHRIS	Net 30 Days	CHRIS CLARK		Pick Up

Item Number	Description	List	Discount	Quantity	U/M	Tax	Unit Price	Extension
71164	Dap Pink Drydex Spackling 946ML	12.99		1.00	E	Y	12.99	12.99
05491X2	Regal Select Eggshell Finish	97.99		1.00	G	Y	97.99	97.99
10X4MP10	Bennett 10mm 10 pk 4" Micro Pro	16.99		1.00	E	Y	16.99	16.99
3PKMP13MM	Bennett 3pk 13mm Microfiber Pro	16.99		1.00	E	Y	16.99	16.99
SXA1103	Instl-x Stix Latex Primer	39.99		1.00	Q	Y	39.99	39.99
01221X2	Porch & Floor Latex Low Sheen Enamel	92.99		1.00	G	Y	92.99	92.99
06941X2	Woodlux Exterior Solid Stain Base 1	88.99		1.00	G	Y	88.99	88.99
7991BF	SIA Yellow SOFT Sponge Block Fine	2.99		2.00	E	Y	2.99	5.98
2% Per Month Charged On All Accounts Over 30 Days				SubTotal			\$372.91	
				Eco Fees			\$4.60	
				HST			\$49.08	
				Total			\$426.59	

Accepted By : _____

Print Name : _____

AGENDA

Burk's Falls Info <info@burksfalls.ca>

Subject: River Hub - Fishing line disposal tube proposal

Hi there!

This is Holly from Mag River Nature Hub. You may know Colin Love; he is usually in contact. I want to propose a fishing line disposal tube for the public docks in Burks Falls on behalf of MRNH and the River Hub initiative. The community loves fishing at that dock, and to help them continue, we would love to help keep the water and shorelines clean of waste. Fishing lines are easily lost and can entangle wildlife, get caught in debris or on shorelines, or release microplastics into the water over time. This design would help combat that!

It will be about a 24" long PVC pipe, mounted on a post somewhere on the dock. If you have a place in mind or a preference, please let me know. We would put the River Hub/MRNH logo on the disposal pipe along with our QR code as a small promotion of our River Hub initiative, and we can include Burks Falls as well, as it is a collaborative effort!

Please let me know if there is someone else I should contact instead.

Let me know if you have any questions or want further details. 😊

Warmly,

Holly Bennett
Enviro. Program Coordinator

[Mag River Nature Hub](#)

E: info@magrivenaturehub.ca

A: 51 King William St. PO Box 30005 Huntsville, ON P1H 0B5

W: magrivenaturehub.ca





VILLAGE OF BURK'S FALLS Municipal Volunteer Policy

Policy Statement

The Village of Burk's Falls (the "Village") recognizes and values the important contributions made by volunteers in enhancing municipal programs, services, and community initiatives. Volunteers are individuals who generously contribute their time, energy, and skills in the belief that their involvement benefits the community while providing meaningful and personally rewarding experiences, without monetary compensation or expectation of financial compensation.

The Village is committed to fostering a safe, inclusive, and supportive environment in which volunteers can engage in activities that promote community well-being. Through clear guidelines, effective communication, and mutual respect, the Village aims to ensure that volunteer involvement is productive, fulfilling, and aligned with municipal goals and standards.

Purpose

This policy establishes volunteer management policies and procedures that enhance program delivery while protecting community members, volunteers, and the Village from harm.

Scope

This policy applies to everyone who volunteers in any role for the Village of Burk's Falls, as well as all staff members who are responsible for recruiting, coordinating, supervising, or working alongside volunteers.

Volunteers contribute to a wide range of municipal functions, including recreational, cultural, environmental, social, and other community or civic programs.

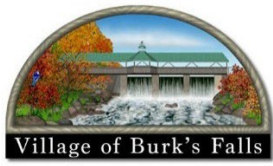
Volunteers must not be assigned duties that would:

- Replace or displace the work of paid staff;
- Fill existing staff positions (including vacancies or leaves);
- Address regular workload demands or tasks that are normally performed by paid employees.

All volunteers who are carrying out approved tasks on behalf of the Village are covered under the Village of Burk's Falls General Liability Insurance Policy with respect to third party injury or damage claims arising from volunteer actions. This does not include personal injury to Volunteers or damage to property owned by volunteers. Volunteers are not municipal employees and therefore are not covered by WSIB. Volunteers will be required to sign a Volunteer Service Waiver releasing the Village from any liability with respect to personal injury or property damage.

A volunteer is covered by municipal insurance only during the times and dates they are scheduled and have reported for their volunteer assignment. Once their scheduled volunteer period/shift ends, they are no longer deemed to be volunteering and therefore no longer covered by municipal insurance.

VOLUNTEERS ARE NOT PERMITTED TO DRIVE MUNICIPAL VEHICLES.



Responsibility

CAO- Clerk

- Develops and updates volunteer-related policies, procedures, and guidelines.
- Communicates any changes to policies or procedures to municipal staff.
- Offers support, guidance, and expertise on the volunteer program to both employees and volunteers as needed.
- Ensures staff and volunteers can easily access all relevant policies, guidelines, and human resources information.
- Brings recommendations for volunteer placements to Council for consideration and approval.

Supervisors/Assigned Staff

- Makes recommendations for volunteer placements to CAO-Clerk.
- Conduct a risk assessment to determine whether the volunteer is suitable for the role.
- Provide orientation and training, including health and safety instruction, and supply any tools or information needed for a successful placement.
- Ensure all required documentation (training records, waivers, Police Record Check with Vulnerable Sector Screening when applicable) is completed before the volunteer begins. Submits to HR.
- Confirm that the volunteer understands the scope and duties of their position.
- Offer direction, coaching, and ongoing support.
- Treat volunteers respectfully and in accordance with municipal policies such as the Code of Conduct, Respect in the Workplace, and Violence and Harassment policies.
- Recognize and acknowledge volunteer contributions whenever possible.
- Accommodate accessibility requirements.
- Keep accurate records of volunteer information, including hours completed (e.g., for student placements).

Volunteers

- Follow all applicable municipal policies, procedures, regulations, and instructions provided by their supervisor or assigned staff.
- Be punctual and dependable and advise the supervisor or designate as early as possible if they cannot attend a scheduled shift.
- Participate in all required orientation and training sessions.
- Consult with their supervisor before undertaking any new tasks.
- Keep confidential any information accessed or shared while volunteering.
- Wear appropriate clothing and any required personal protective equipment suitable for safety and public-facing duties.
- Submit a Police Record Check (with Vulnerable Sector Screening) if applicable.
- Sign the Volunteer Contract and Waiver before beginning their placement.
- Complete all required application forms and paperwork beforehand.
- Report any injuries in accordance with municipal procedures.
- Represent the Village in a professional and positive manner.

Process

Call for Volunteers/Recruitment

When a volunteer opportunity becomes available, the Village of Burk's Falls will issue a public "Call for Volunteers." This may be advertised through municipal social media channels, the Village website, local radio, digital publications, or any other suitable method.



Application Form

Individuals interested in volunteering may submit a Volunteer Application form, provided there is an active volunteer opportunity. Applications will not be accepted when no positions are available. Certain roles may require position-specific forms.

Interviewing

Prospective volunteers will participate in an interview to learn more about the position and to assist the Village in assessing the individual's suitability, skills, and ability to perform the role. All interviews will be conducted in accordance with the Ontario Human Rights Code.

Depending on the level of risk associated with the role, multiple interviews may be required. Low-risk positions may involve a more informal interview process.

Screening

All prospective volunteers are required to undergo a criminal background check to ensure the safety and well-being of program participants. If a background check reveals any criminal convictions or findings deemed relevant to the responsibilities of the role, the individual will not be permitted to serve as a volunteer in any capacity that involves running or leading programs. This policy is in place to uphold a safe, secure, and trustworthy environment for all participants, staff, and the broader community. Decisions will be handled with confidentiality and respect.

Determining the Risk

Each volunteer role will be assessed to determine its inherent level of risk. The assigned risk level will dictate the screening measures required. The Risk Rating Matrix will be completed by the supervisor or designate.

Selection and Appointment

Volunteers will be selected by committee or staff, with a recommendation made to Council for final approval.

Orientation and Training

All volunteers must receive proper orientation before beginning independent duties. Orientation may be delivered by a supervisor, designate, or an experienced volunteer; however, the program supervisor is responsible for ensuring orientation is completed.

Record Keeping and Recording

The Village will maintain records for each volunteer, which may include service dates, roles performed, evaluations, and other relevant documents. All records will be managed in accordance with the Village's Record Retention By-law.

Evaluation of the Volunteers and Follow Up

Volunteers will receive feedback to support their success, growth, and development. Feedback may also help determine the overall effectiveness of the volunteer program. It may be provided by the supervisor or designate.

Check-ins may occur. Communication will occur to ensure a positive experience for volunteers, program

AGENDA

participants, and the Village.

Compliance

Failure to comply with this policy may result in corrective action, up to and including removal from the volunteer position, in accordance with the **Terms and Conditions**.



VOLUNTEER POSITION DESCRIPTION

TITLE:

PURPOSE OF THE POSITION:

TASKS OR FUNCTIONS:

DEPARTMENT:

TIME COMMITMENT:

SKILL REQUIREMENTS:

TRAINING OR SKILL DEVELOPMENT REQUIRED:

SUPERVISION:

WORKING CONDITIONS:

SCREENING REQUIRED:

EVALUATION AND FOLLOW-UP:

OTHER:



VOLUNTEER RISK MATRIX

Volunteer Name:

Position:

Legend

1 – Least Risk 10 – Most Risk

Risk Assessment Table

Position	1	2	3	4	5	6	7	8	9	10	Risk Level
Participant											
Environment											
Activity											
Supervision											
Nature of Relationship											

Category Descriptions:

Participant – Elderly, young children, youth

Environment – Where the activity takes place and the associated risk level

Activity – Nature of tasks (e.g., money handling, selling tickets)

Supervision – Level of oversight at the activity; increased supervision lowers risk

Nature of the Relationship – Whether the role involves a position of trust (e.g., coaching)

Additional Comments:



VOLUNTEER APPLICATION

Thank you for your interest. If you are selected for a volunteer position, a municipal employee or committee member will contact you to provide additional information.

Name: _____

Mailing Address: _____

E-Mail: _____

Phone Home: _____ Phone Alt.: _____

Emergency Contact Information

Name: _____ Relationship: _____

Phone Home: _____ Phone Alt.: _____

Availability

When do you want to volunteer? (Please circle):

Year-Round Summers Only Winters Only Special Events As Needed

How often do you want to volunteer? (Please circle):

Daily Weekly Monthly Occasionally Other: _____

Volunteer Experience

Have you volunteered before? Yes _____ No _____

If yes, please indicate the organization, volunteer position, and # of months/years:

Special Considerations- Voluntary (allergies or conditions that could be impacted by volunteer activities):

Areas of Interest

What position (programs, events, facilities) are you interested in?



What special skills or training do you have that are an asset for this position?

List any special skills or interests (e.g., music, language, sports, committee work):

Acknowledgement of Volunteer Responsibilities:

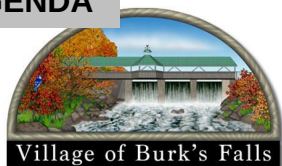
- ☐ I understand I may be required to undergo a screening process which could include an interview and reference check.
- ☐ I understand that mandatory training may be required before the start of my volunteer position.
- ☐ I understand that upon the acceptance of a volunteer position, I may be required to obtain a Police Vulnerable Sector Check (over 18) or a Police Check (under 18). Letter will be provided by the Village.
- ☐ I hereby certify that the information provided is correct, and any false statements made on this application will result in immediate termination of the volunteer position.
- ☐ I understand that the Corporation can refuse assistance of any individual to a volunteer or to end a current volunteer opportunity. The Corporation is not required to provide reasons or rationale for these actions.

Date: _____

Signature: _____
(Applicant or Parent/Guardian)

If the volunteer is under the age of 18, this waiver must be signed by a parent or guardian.

Personal information contained in this form is collected in pursuant to the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and will be used for the purpose of responding to your Volunteer Application. Questions about the collection of this information should be directed to the CAO-Clerk



VOLUNTEER CONTRACT

Name (Print): _____

Address: _____

Telephone Number(s): _____

E-mail Address: _____

Age: _____

Volunteer Position: _____

Volunteer Acknowledgement

The following is an acknowledgement by you, the Volunteer, and the Village of Burk's Falls:

Acknowledgement

Initials

I will follow the roles and responsibilities as outlined in my position description

I will volunteer for the minimum volunteer commitment as outlined in my position description

I will provide a criminal record check, if required

I will complete the mandatory training prior to engaging in volunteer activity

I will maintain a high commitment to my personal health and safety and that of fellow volunteers, staff, and patrons. I will immediately report any incidents, concerns, and/or accidents to my supervisor

I will behave in accordance with Village of Burk's Falls Rzone Policy

I will be respectful to staff, patrons, and fellow volunteers at all times

I will be reliable, prompt, and notify my supervisor if I am unable to complete my scheduled shift

I will be receptive to constructive feedback

I will not receive monetary compensation for my volunteer services or time

I will not be considered an employee of the Village of Burk's Falls and will not be covered by WSIB

Date: _____ **Signature:** _____

(Applicant or Parent/Guardian)

**If the volunteer is under the age of 18, this waiver must be signed by a parent or guardian.*

Personal information contained in this form is collected in pursuant to the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and will be used for the purpose of responding to your Volunteer Application. Questions about the collection of this information should be directed to the CAO-Clerk

Municipal Representative: _____ **Date:** _____

AGENDA



To Be Completed by Program/Event Administrator Required

Training for Volunteers

Required Training	Required (Yes/No)	Document Sent to Volunteer
Rzone Policy		
Council Code of Conduct		
Committee Terms of Reference		
Respect in the Workplace Policy		
Violence in the Workplace Policy		
Proceedings of Council		
Accessible Customer Service Policy		
Health & Safety Policy		
Social Media Policy		
Emergency Medical Information		
WHMIS Training		
SITE SPECIFIC:		
- First Aid: Location of Stations, names of First Aiders		
- Fire Safety & Evacuation Plans		
- Site Specific Hazards (contaminated sandbags, heat/cold exposure, compressed gases, trip/slip/fall hazards, MSD prevention, etc.)		
Police Vulnerable Sector Check / Police Information Check		

Trainer Information

Name (Print): _____

Date Training Completed: _____

Signature: _____

Date: _____



VOLUNTEER SERVICE WAIVER RELEASE OF LIABILITY AGREEMENT WAIVER OF CLAIMS, AND ASSUMPTION OF RISK AND INDEMNITY AGREEMENT

READ CAREFULLY; BY AGREEING TO THE TERMS OF THIS DOCUMENT YOU WILL WAIVE CERTAIN LEGAL RIGHTS, INCLUDING THE RIGHT TO SUE.

Name (Print): _____

Volunteer Position: _____

I acknowledge that I have read and understand the terms and conditions of the volunteer position. I agree to follow these terms and conditions and to work safely in accordance with any safety training and/or materials provided to me.

I understand that my role as a volunteer does not make me an employee, agent, or contractor of the Corporation of The Village of Burk's Falls ("Municipality"). I understand that the Municipality will not assume any responsibility for any personal injury or death to myself or damage to my property, including any material losses, damages, claims, liabilities, or suits whatsoever arising from my participation as a volunteer for the Village, nor am I covered by the Workplace Safety & Insurance Act, 1997, S.O. 1997, c. 16, Schedule A, as amended, should I become injured while participating as a volunteer.

In consideration of being permitted to participate as a volunteer, I acknowledge that volunteering may involve certain inherent risks, including the risk of personal injury, illness, property damage, or other loss. I voluntarily assume those inherent risks that are reasonably associated with my participation.

I release and hold harmless the Municipality, its elected officials, officers, employees, agents, and anyone acting on its behalf from claims arising solely from the ordinary, inherent risks of the volunteer activities, except where such injury, loss, or damage results from the negligence, gross negligence, reckless conduct, willful misconduct, or breach of a legal duty by the Municipality or its representatives.

The Municipality agrees to take reasonable steps to provide a safe environment for volunteers, including complying with its obligations under applicable laws, maintaining its premises and equipment in a reasonably safe condition, and providing appropriate information, instruction, and supervision for the volunteer activities.

Nothing in this agreement limits the rights of either party with respect to claims arising from fraud, intentional wrongdoing, gross negligence, or any liability that cannot legally be excluded under applicable law.

Each party remains responsible for its own negligent acts or omissions. The volunteer is responsible for losses or damages resulting from the volunteer's own negligent, reckless, or intentional conduct, and the Municipality is responsible for losses or damages resulting from its own negligent, reckless, or intentional conduct.

I confirm that I have been advised of my right to seek independent legal advice before signing this Volunteer Service Waiver.

AGENDA



I confirm that I have read and understand this Waiver prior to signing it, and I am aware that by signing this Waiver I am waiving certain legal rights which I or my heirs, next of kin, executors, administrators, assigns and representatives may have against the Municipality notwithstanding that same may have been occasioned or contributed to by the Municipality's negligence.

*If the volunteer is under the age of 18, this Waiver must be signed by a parent or guardian.

Volunteer Signature: _____ **Date:** _____

Parent /Guardian Name: _____

Parent/Guardian Signature: _____ **Date:** _____

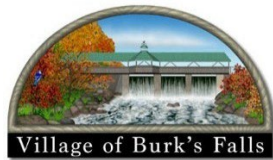
Witness: _____ **Date:** _____



Terms and Conditions of Volunteer Position

This document is a Volunteer Agreement outlining the terms and conditions for volunteering operations within the Village of Burk's Falls. The Village of Burk's Falls recognizes the positive impact that volunteers have on our community, and that volunteers assist with strong sustainable programming and often supplement the services provided by the Village. The Village supports individuals to achieve their goals and objectives through Volunteer opportunities.

Individuals who wish to volunteer within the Village are required to complete the online application located at www.burksfalls.net. Resumes and cover letters may accompany the Application as applicable.



Municipal Responsibilities:

Municipal staff who request volunteers are responsible for developing role descriptions that outline the scope of work required training, and resources for each volunteer position.

Volunteer role descriptions will be reviewed and updated as required and be attached to the online application for review at time of volunteer submission.

The Village will provide notice of active volunteer opportunities through a combination of the following: posting on the Village's website, through the Village's various social media outlets.

Personal information collected by the Village with respect to volunteer involvement will only be used for administration and management of the volunteer program.

A volunteer file will be held by the Clerk's Department at the Village of Burk's Falls and held within the records management process.

Application:

These terms and conditions apply specifically to volunteering operations within the Village of Burk's Falls, for example festivals and events, community gardens, parks, Arena, etc.

Promotion: Volunteers acknowledge that any photographs; video; sound recordings taken of them or by them may be used by the Village for any promotional purposes unless the volunteer states otherwise through the application.

Term: This Volunteer Agreement will begin on the date signed by Volunteer below and will continue until terminated by either the Village or the Volunteer.

Early Termination:

- a. Any failure on the Volunteer's part to meet the terms of these Volunteer Terms and Conditions will result in the termination of this Agreement and may lead to the Volunteer's removal from the activity.
- b. To cancel this Volunteer Agreement at any time, the Volunteer must email senioradmin@burksfalls.ca and put the word 'CANCEL' in the subject field as soon as possible.

Travel and Accommodation: Volunteers are responsible for their own travel and accommodation expenses even while volunteering for Village. It is important to note that the Village will not ask volunteers to perform volunteer duties that require them to drive. For example: delivering food baskets to residents.

A volunteer is only volunteering, and therefore covered by Village insurance, after they have reported to the Volunteer Captain or Volunteer Coordinator on the day they are scheduled to volunteer.

Once the scheduled volunteer time is concluded, they cease to be a Volunteer.

Volunteers shall not be permitted to operate Municipal Vehicles or Equipment unless authorized by the CAO.



Volunteering Hours:

There are no required minimum hours. Volunteer shifts may vary but will not exceed 8 hours long (including one 30 min break to be arranged at the supervisor's discretion, and two 15-minute breaks); the time it takes to sign-in and travel to and from the position is additional to the shifts.

Passes:

All Volunteers will be issued with an appropriate pass. This pass will enable the wearer to access those areas relevant to the position and responsibilities allocated. Any pass is a functional tool for Volunteers required to carry out their duties. A sample of a pass could be an access pass to various buildings or pass that will allow access to an event.

Code of Conduct:

Any of the following, including the aiding and abetting of others, constitutes a breach of these Volunteer Terms and Conditions:

- c. Failure to comply with these Volunteer Terms and Conditions or any policies and procedures and instructions from the Village as notified during the volunteer briefings and whilst undertaking the voluntary role;
- d. Neglecting to complete a required task promptly and diligently, without sufficient cause or notice to the governing body of the status of the job.
- e. Leaving a position without permission or without sufficient cause.
- f. Divulging matters confidential to the Village, either past or present, without permission.
- g. Soliciting or receipt of gratuities or other consideration from any person, or failure to account for keys, money or property received in connection with the business of the Village or its partners.
- h. Incivility to persons encountered during duties or misuse of authority in connection with the business of the Village or its partners.
- i. Conduct in a manner likely to bring discredit to a fellow volunteer, the Village, or its partners.
- j. Use of Village equipment without permission.
- k. Reporting for duty under the influence of alcohol or restricted drugs or use of these whilst on duty; and
 - i. Failure to notify Village immediately of any:
 - ii. Conviction for a criminal and/or motoring offence for which a pardon was not granted. Please note, the Village will ask volunteers exposed to any vulnerable sector to complete or provide proof of a Criminal Records Check conducted the Ontario Provincial Police that is no less than 2 years old.
 - iii. Indictment for any offence that may affect their work with the
 - iv. Village.
 - v. Police caution or legal summons that may affect their work with the Village.
 - vi. Permitting unauthorized access to premises, Village site, or place of work; and
 - vii. Carrying of equipment not issued as essential to an individual's role or duties.



Volunteer Obligations:

Volunteers shall:

- i. Abide by these Terms and Conditions.
- ii. Acknowledge that they are not employees of the Village of Burk's Falls.
- iii. Represent the Village in a positive and appropriate way and demonstrate their commitment by fulfilling their role to the best of their ability in line with the briefing and any training provided.
- iv. Attend all the on-site briefing and training sessions. Be on site and available to work on the days required.
- v. Volunteers shall arrive for their shifts on time and participate fully for the duration specified.
- vi. Always wear any relevant uniform whilst on shift.
- vii. Keep personal items out of view, reach or access to any other volunteer or resident.
- viii. Volunteers shall not use or be visibly engaged with personal phones or electronic devices unless there is a clear and work-related purpose for the interaction (e.g., conducting an online search to assist a resident).
- ix. Be well presented and polite to members of the public whilst on shift and carry out duties with maturity, honesty, and reliability.
- x. Volunteers shall not consume alcohol or drugs while volunteering, or immediately prior to volunteering. The Village reserves the right to require any volunteer who is found to be under the influence of alcohol or other substances, or whose behavior may bring the Village into disrepute, to leave the Village site.
- xi. Volunteers who feel at risk of health-related issues shall wear appropriate personal protective equipment (PPE), such as masks, gloves, face shields, or any other protective items provided by the Village of Burk's Falls.
- xii. Volunteers who are feeling unwell for any reason should promptly inform their supervisor and not participate in volunteer activities if their health may pose a risk to themselves or others.

Electronic Communications:

Volunteer contact details will be added to the Village database electronic mailing list so that they may be contacted for future volunteer opportunities at the Village of Burk's Falls or electronic Village of Burk's Falls newsletters and event promotions. Volunteers may ask to be removed from this mailing database at any time after completion of the activity by emailing senioradmin@burksfalls.ca.

THE CORPORATION OF THE VILLAGE OF BURK'S FALLS

BY-LAW NO. 27-2026

Being a By-law to amend the Village of Burk's Falls General Standards By-law No. 2012-01, as amended, with respect to lands described as Part of Lot 7, Concession 8, geographic Township of Armour.

WHEREAS Section 34 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, authorizes the Council of a municipality to pass Zoning By-laws and amendments thereto;

WHEREAS Section 36 of the *Planning Act* authorizes the Council of a municipality to pass a by-law placing a Holding provision on a land in conjunction with a use to be permitted at such time as the Holding provision is removed;

WHEREAS the Council of the Corporation of the Village of Burk's Falls has received a complete application to amend General Standards By-law No. 2012-01 to permit an apartment building on the subject lands and increase the maximum building height;

WHEREAS a Public Meeting was held on the 18th day of August 2026 in accordance with the provisions of Section 34 of the *Planning Act*;

WHEREAS the Council of the Corporation of the Village of Burk's Falls has had regard to the matters of provincial interest under Section 2 of the *Planning Act*, is satisfied that the proposed amendment is consistent with the Provincial Planning Statement, 2024, and conforms to the Village of Burk's Falls Official Plan;

NOW THEREFORE the Council of the Corporation of the Village of Burk's Falls hereby enacts as follows:

1. The General Standards By-law No. 2012-01, as amended, is hereby further amended by applying a site-specific provision to a portion of the lands described as Part of Lot 7, Concession 8, geographic Township of Armour, being the lands shown on Schedule "A" attached hereto and forming part of this By-law.

2. Notwithstanding any provision of General Standards By-law No. 2012-01, apartment buildings shall be permitted on lands shown on Schedule "A" to this By-law, in addition to any other use permitted by By-law No. 2012-01.
3. Notwithstanding Section 5.0 (Regulations for Permitted Uses) and Table 1 of the General Standards By-law No. 2012-01, the maximum permitted building height on the lands identified on Schedule "A" to this By-law shall be 15 metres.
4. The lands identified in Section 1 of this By-law shall be subject to a Holding (H) provision in accordance with Section 36 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, and shall be identified on Schedule "A".
5. While the Holding (H) provision applies, no development shall be permitted on the lands shown on Schedule "A", other than uses that existed on the date of passing of this By-law.
6. That the Holding (H) provision shall not be removed until such time as the technical studies required by the Corporation of the Village of Burk's Falls, including but may not be limited to the following, have been completed and submitted to the satisfaction of the Corporation of the Village of Burk's Falls:
 - i. Site Servicing Study;
 - ii. Archaeological Assessment;
 - iii. Environmental Impact Study;
 - iv. Traffic Impact Study; and
 - v. Geotechnical Report.
7. Upon the studies referred to in Section 6 being completed and submitted to the satisfaction of the Corporation of the Village of Burk's Falls, Council may pass a by-law under Section 36 of the *Planning Act* to remove the Holding (H) provision from the whole or any part of the lands.
8. That Schedule "A" attached hereto forms part of this By-law.
9. That this By-law shall come into force and take effect on the date of its passing, subject to the provisions of Sections 34 and 36 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended.

AGENDA

AS READ A FIRST, SECOND, THIRD AND FINAL TIME AND PASSED THIS 18 DAY OF AUGUST, 2026.

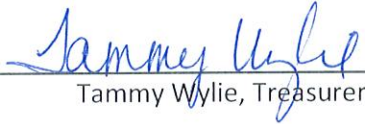
Chris Hope, Mayor

Denis Duguay, Clerk

AGENDA

	Village of Burk's Falls	
	July/August List of Accounts for Approval	
	Balance Forward (Cheques/Other/EFT)	721,288.07
	RBC Activity Fee-July 2026	219.23
	First Data-POS July 2026	61.85
	First Data 2-POS July 2026	185.54
	OCWA-July 2026	14,743.73
	Kubota Loan	1,011.48
	Total Payables-July 16 to August 12, 2026	737,509.90

Certified Correct this 12th day of August 2026



Tammy Wylie, Treasurer

AGENDA

JOINT BUILDING COMMITTEE ANNUAL PERMIT SUMMARY 2026

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	3	\$1,950.00	\$110,000.00	137
February	3	\$5,380.50	\$338,765.00	154
March	5	\$17,286.00	\$1,032,400.00	553
April	6	\$13,185.00	\$845,000.00	1882
May	14	\$24,507.00	\$1,540,460.00	1140
June	14	\$32,960.00	\$2,104,000.00	3387
July	17	\$48,245.00	\$3,109,700.00	1923
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	62	\$143,513.50	\$9,080,325.00	New Construction 9176
				Demolitions 0

JOINT BUILDING COMMITTEE ANNUAL PERMIT SUMMARY 2026

SFD'S, Seasonal Dwellings
and Multi-Unit Dwellings

Month	No. of Permits	Permit Fees	Project Values	2025	2026
Burks Falls	4	\$5,075.00	\$225,000.00	2	1
Joly	5	\$24,867.00	\$1,624,500.00	1	4
South River	7	\$10,810.00	\$680,000.00	1	1
Machar	12	\$19,680.00	\$1,232,000.00	8	1
Strong	19	\$43,723.00	\$2,794,860.00	3	5
Ryerson	10	\$34,163.50	\$2,210,965.00	4	4
Sundridge	5	\$5,195.00	\$313,000.00	3	0
TOTALS	62	\$143,513.50	\$9,080,325.00		16
Permit activity at end of July 31, 2026					
TOTALS	79	\$244,075.50	\$15,361,172.00	22	
Permit activity at end of July 31, 2025					
TOTALS	17	\$100,562.00	\$6,280,847.00		-6
Difference from previous year					

AGENDA

Jul-26

[illegible]



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
Phone: 705-571-3308
Email: info@burksfallsdistricthistoricalsociety.com
www.burksfallsdistricthistoricalsociety.com
Like us on Facebook

Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

**MINUTES
REGULAR MEETING
Burk's Falls & District Historical Society
Armour Township Council Chambers, Burk's Falls
Monday, July 20, 2026**

Members Present: Diane Brandt – President
Barry Burton – Vice President
Jarv Osborne – Vice President/Deputy Treasurer
Charlene Watt – Deputy Treasurer/Secretary
Nancy Kyte
Peter Hall
Mike Quinton
Nieves Guijarro
Lynn McGregor
Leo Petipas

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 7:00 p.m.
Diane Brandt in the Chair.

Welcome:

Diane welcomed Members.

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance of minutes and adoption of the June 15, 2026 Meeting Minutes as circulated:
Moved by Barry Burton, Seconded by Nieves Guijarro. Carried

Treasurer's Report:

The Treasurer's/Financial Report was presented by Jarv Osborne.

The balance of the main bank account as of June 1, 2026, was \$7,249.22. During the reporting period, total expenses amounted to \$2,276.89, including telephone and internet services, schoolhouse cleaning, insurance, Trillium Tax services, and hardware store purchases. Total revenue for the month was \$2,712.23, consisting of donations, Dundurn Press proceeds, and reimbursement from Ryerson Township for summer student costs.



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The current bank account balance is \$13,417.41. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Leo Petipas, Seconded by Mike Quinton. Carried**

Correspondence: None

Committee Reports:

Wiseman's Corner Schoolhouse Update:

Diane Brandt provided an update on the operation of the Wiseman's Corner Schoolhouse for the summer season. Diane attended a Ryerson Township Council meeting to request funding for a summer student to staff the schoolhouse on weekends. Council approved the request and also agreed to cover the associated OMERS contributions. Jordan Wilson was hired for the position and will work Fridays and Saturdays from July 10 to August 29. Council also assessed several trees on the property and determined they will be removed to help prevent potential damage to the site. Concerns regarding the cleanliness of the municipally owned outhouse were raised with the Township of Ryerson. The matter has since been addressed, and the Township's groundskeeper has cleaned the facility.

Watt Farm House Update:

Nancy Kyte provided an update on behalf of the summer student, Lily Kyte. Members were advised that the Heritage Centre is open for the season and is offering free children's programs to the community. The recent Dinosaur Dig Day attracted more than 50 participants. On July 25, a Christmas in July cookie decorating event will be offered. The summer student continues to actively promote Heritage Centre events through social media and local community event platforms. In addition, a weekly social media feature highlighting news from the Almaguin News as it appeared 30 years ago has been well received by the public. Psychic Days are scheduled for August 8 and August 19 at a cost of \$20 per person. The Historical Society is now able to accept e-transfers, allowing participants to pay in advance. The Society's website will also be updated to include a Donate button, providing the public with the option to make donations online via e-transfer. Mike Quinton reported that he has been working with Lily on a project to document and map past and present businesses located along the main streets of Burk's Falls.

Membership Committee:

Peter Hall advised members that there are 12 paid individual memberships and 3 family memberships for the year to date. Mike Quinton paid for a family membership during the meeting.



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
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Facilities and Function Committee:

Barry Burton advised Members that he and Diane Brandt met with the Chief Administrative Officer for the Township of Armour to discuss the installation of a furnace in the red building. Members reviewed the subsequent email correspondence from the CAO. It was noted that Council is supportive of assisting the Historical Society; however, the Society is encouraged to develop a three- to five-year strategic plan, including a succession plan to strengthen membership and ensure long-term sustainability. Members discussed holding a strategic planning session in September or October to begin developing the plan. The CAO indicated that funding of approximately \$1,000 to \$1,500 may be available to assist with the strategic planning process and the preparation of a written plan. Upon completion of the planning session, a new committee will be established to implement the strategic priorities and move the initiative forward.

Fundraising Committee:

Nancy Kyte provided an update on the status of submissions for the cookbook fundraiser. Members were encouraged to reach out to family, friends, and the community to help generate additional interest and increase recipe submissions. Lily Kyte offered to continue serving as the lead for the cookbook fundraiser following the conclusion of her summer student employment. Members expressed their support for her continued involvement and thanked Lily for her ongoing commitment to the initiative.

General Business:

Repairing and Sharing of Artifacts:

Leo Petipas inquired about repairing a damaged seed spreader located at the schoolhouse. Members agreed that repairs would be permitted, provided they can be completed without compromising the integrity or historical value of the artifact. Leo also requested permission to display the seed spreader at the Fall Fair in his capacity as a member of the Agricultural Society. Members agreed to permit the temporary use of the artifact for display purposes, subject to it being signed out and approved by Diane Brandt.

Fall Fair:

Diane Brandt advised Members that the Historical Society will host an information booth at the Fall Fair in September. The booth will be located in the Vendors' Market to increase the Society's visibility, engage with the public, and promote its programs and membership.



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New Business: None

Adjournment:

The next meeting will be held on Monday, August 17, 2026 at the Armour Township Council Chambers. There being no further business, Jarv Osborne moved to adjourn the meeting at 8:07 p.m.

Recorded by
Charlene Watt, Deputy-Treasurer/Secretary

Approved by
Diane Brandt, President



705-382-2900
www.almaguin-health.org

Minutes: June 4, 2026, 10:00 am via Zoom and at the Township of Perry Municipal Office

Present: Rod Ward (Chair), Margaret Ann MacPhail, Sean Cotton, Brad Kneller, Jim Ronholm, Cheryl Philip, Tom Bryson, Luke Preston, (Secretary), Craig White (alternate McMurrich Monteith).

Regrets: Vicky Roeder-Martin (Vice- Chair), Delynne Patterson, Norm Hofstetter.

Guest: Greg Stevens, Marsha Barnes, Deb Raynard, Cheryl Harrison, Courtney Metcalf, & Sandy Zurbrigg

Called to order at 10:00 a.m. by Chair R. Ward

1. 2026-16 Moved by Tom Bryson - Seconded by Cheryl Phillip.

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of May 7, 2026 as circulated. Carried.

2. **DECLARATION OF PECUNIARY OF INTEREST:** None

3. **DELEGATIONS:** None

4. **RESOLUTIONS PASSED:**

2026-17 Moved by Margaret Ann MacPhail - Seconded by Cheryl Philip

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council approve the summer meeting day of August 6, 2026.

5. **ITEMS FOR DISCUSSION:**

- a) **MAHC Update | C. Harrison**

MAHC awaits provincial for capital development (CD) and this summer will be connecting with residents/visitors throughout the region. An information update on the oncology clinic was provided. Discussion of new hours for Burk's Falls X-Ray Clinic.

- b) **Almaguin Highlands FHT Update | D. Raynard**

The FHT continues to work on its unattached patient list (~500), is close to 5,000 in rostering, is creating an annual operating plan, and has connected with the AHHC chairs to discuss the longstanding PCP number question.

- c) **Patient Family Caregivers | S. Zurbrigg**

The MAOHT PFCPAC continues to seek additional members, participated in the Belonging Without Borders Fair (May 7th), will be participating in the WISE Healthy Living Fair (June 11th), and asked that if any meeting participants have palliative care experience stories to share to please send them to her.

d) **AHHC Infographic | C. Metcalfe**

The infographic has been shared with positive feedback from municipal councils as well as the West Parry District Council.

e) **Muskoka Almaguin OHT | Meeting with Dr. Jane Philpott | M. Barnes & G. Stevens**

Overview of the outcomes and key messages from the MAOHT meeting with Dr. Philpott in May 2026 including RNPGA contract challenges in Almaguin Highlands. Items of concern included compensation for physicians for taking people off the HCC list, AMO 2026 delegations, and a record of AHHC resolution to address challenges.

f) **Proposal under consideration by the Sundridge & District Medical Centre related to the Northeaster Ontario Mobile Cancer Screening Unit | J. Ronholm**

Overview of invitation for a mobile unit and requirements with a discussion on implementation options. Will request a 'spec sheet' with space requirements, timeline, as well as the types of cancer screenings that can be done. D. Raynard will reach out to S. MacKinnon to gather additional information.

g) **Local Share Reserve Funds Discussion – Hospital Foundation Feedback | R. Ward**

Discussion of what happens with the AHHC local share, upcoming Council changes & commitments, what other municipalities are doing, and potential options.

h) **Bruce Campbell (former AHHC chair) | R. Ward.**
Information shared on the passing of Bruce Campbell, former chair of AHHC. [Passing and Celebration of Life.](#)

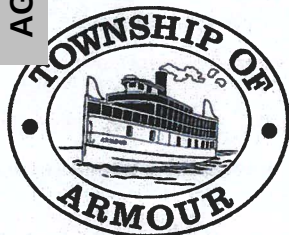
i) **Confirmation of Summer Meeting of AHHC | R. Ward**

It was agreed that there would be no meeting in July.

2026-17 Moved by Margaret Ann MacPhail - Seconded by Cheryl Philip
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council approve the summer meeting day of August 6, 2026.

6. **ADJOURNMENT**

2026-18 Moved by Margaret Ann MacPhail - Seconded by J. Ronholm
THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 11:06 am to meet again on August 6, 2026, at 10:00 am at Perry Township. Carried.



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: July 28, 2026

Motion # 2026-217

WHEREAS the processing and maintenance building at the TRI R Landfill and Recycling Centre, located at 141 Chetwynd Road, Concession 8, Part Lot 8, was destroyed by fire on July 17, 2026; and

WHEREAS the property is owned by the Village of Burk's Falls and the TRI R Landfill and Recycling Centre is administered by the Township of Armour on behalf of the participating municipalities; and

WHEREAS Section 41 of the Planning Act authorizes municipalities to establish site plan control over development but does not require a municipality to apply site plan control to municipal projects; and

WHEREAS Council considers the reconstruction of the building to be an essential municipal infrastructure project and wishes to expedite its construction;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour hereby exempts the reconstruction of the processing and maintenance building at the TRI R Landfill and Recycling Centre, located at 141 Chetwynd Road, Concession 8, Part Lot 8, from the requirements of the Township of Armour's Site Plan Control By-law.

Moved by:	Blakelock, Rod	☐	Seconded by:	Blakelock, Rod	☐
	Brandt, Jerry	☒		Brandt, Jerry	☐
	Haggart-Davis,	☐		Haggart-Davis,	☐
	Dorothy			Dorothy	
	Ward, Rod	☐		Ward, Rod	☐
	Whitwell, Wendy	☐		Whitwell, Wendy	☒

Carried / Defeated

Declaration of Pecuniary Interest by:

Recorded vote requested by:

Recorded Vote:

Blakelock, Rod
Brandt, Jerry
Haggart-Davis, Dorothy
Ward, Rod
Whitwell, Wendy

For	Opposed
☐	☐
☐	☐
☐	☐
☐	☐
☐	☐



THE CORPORATION OF THE TOWN OF LAURENTIAN HILLS

34465 HIGHWAY NO. 17, POINT ALEXANDER, R. R. # 1, DEEP RIVER, ONTARIO K0J 1P0

July 28, 2026

Huntsville memorial Hospital
info@mahc.ca

To whom it may concern;

By their resolution attached the Council of the Town of Laurentian Hills does endorse the resolution from the Village of Burk's Falls regarding support for the retention of the Cancer/Oncology Clinic at the Huntsville memorial Hospital.

Yours truly,

A handwritten signature in blue ink, appearing to read "Sherry Batten".

Sherry Batten
Chief Administrative Officer/Clerk

cc Mrs. Cheryl Gallant, Cheryl.gallant@parl.gc.ca
Mr. Billy Denault, MPP Renfrew-Nipissing-Pembroke billy.denault@pc.ola.org
Village of Burk's Falls info@burksfalls.ca



THE CORPORATION OF THE TOWN OF
LAURENTIAN HILLS

34465 HIGHWAY NO. 17, POINT ALEXANDER, R.R. # 1, DEEP RIVER, ONTARIO K0J 1P0

Moved by:

Seconded by:

Resolution No.

148

-26

Date:

22 July 2026

Be it Hereby Resolved That:

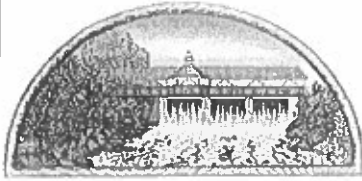
the resolution from the Village of Burk's Falls regarding support for the retention of the Cancer/Oncology Clinic at the Huntsville memorial Hospital site be:

filed

endorsed

Carried / Defeated

Mayor



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: A.B. Date: June 16, 2026

Seconded By: NK Resolution # 2026- 168

Be it resolved;

THAT the Council of The Village of Burk's Falls receives the presentation from Austin Toth;

AND FURTHER THAT Council supports the retention of the Cancer/Oncology Clinic at the Huntsville Memorial Hospital site;

AND FURTHER THAT Council directs staff to allow the collection of signatures via a copy of the available petition to the public at the municipal office.

AND FURTHER THAT Council directs staff to distribute this resolution to all municipalities.

Recorded Vote requested by: _____

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Colton	for / opposed
Chris Hope	for / opposed
Nancy Kyle	for / opposed

X Carried Defeated Deferred

Pecuniary Interest declared by:

Ally
Mayor

Cancer Clinic Petition Huntsville

Petition Mission Statement - We the undersigned would like to ensure the Cancer Clinic remains in the Huntsville District Memorial Site. We affirm the strategic and equitable treatment option of the Huntsville cancer clinic and its continuing operation".

A person diagnosed with cancer is assessed at a major cancer treatment centre located in Barrie or Sudbury, and provided certain criteria are met can be referred for ongoing treatment at home or if required, to an oncology treatment centre staffed by registered nurses such as is in Huntsville Memorial Hospital Site. For the Almaguin Area, most patients attend Royal Victoria Hospital – Hutson Regional Cancer Centre in Barrie, Ontario, which has an association with Huntsville Memorial Hospital. The type of cancer, treatment required, available resources and individual patient needs as it relates to the need for treatment closer to home to maximize results are the criteria for admission into the satellite programs.

The East Parry Sound Area (including Almaguin Highlands) is in a unique position depending on your address. People diagnosed with cancer are typically referred to Royal Victoria Hospital in Barrie, located 146 to 187 km away, for assessment and initial treatment. If the patient is fortunate they can receive treatment at an Oncology treatment centre like the one located in Huntsville. These centres require specialized staff and resources to meet the treatment needs of Cancer patients. Huntsville Memorial Site has that kind of specialized, dedicated medical staff and services which Cancer Patients consider as excellent.

For those residing in the Almaguin Area, attending the Huntsville Oncology Clinic can be from 26 km to 80 km from their residence.

We have heard with concern of the possibility of the Cancer Clinic being moved to Bracebridge. For those residing in the Almaguin Area this would be a significant increase driving for treatment. The extra distance would have more impact during winter months.

It should be noted that the Cancer Clinic was originally located in the Bracebridge Hospital location many years ago. At that time, it was decided to move it Huntsville due to location being one of the rationales.

A further obstacle for many Cancer patients is that they should not drive right after treatment, and someone needs to attend with them.

Cancer Patients in Bracebridge have access to both the Orillia Cancer Clinic (56 km) and the Huntsville Clinic (37 km).

While there is apparent discussion of providing "public transportation" from Huntsville to Bracebridge, there are concerns which include but are not limited to:

- 1) Having compromised immunity system (Cancer patients) being on public transportation is risky
- 2) The side effects of treatment include nausea and Gastrointestinal issues, which would put patients at further risk on public transportation, not to mention the embarrassment for the patients involved.
- 3) Having to wait around for public transport would be difficult for these same reasons listed above.

In Summary, the current situation is working well and equitably for cancer patients. It would be unfortunate to change that.



6020 Highway 542, P.O. Box 420

Mindemoya, ON P0P 1S0

Tel: 705-377-5726

Fax: 705-377-5585

Email: ddeforge@centralmanitoulin.ca

July 20, 2026

The Honourable Doug Ford, Premier of Ontario
Bill Rosenberg MPP Algoma-Manitoulin
All Municipalities, Association of Municipalities of Ontario
Rural Ontario Municipal Association

RE: SUPPORT FOR THE ONTARIO HEALTH CARE SYSTEM

Please be advised that at the Municipality of Central Manitoulin Council meeting of June 25, 2026, the following motion was approved:

194-2026 That the Council of the Municipality of Central Manitoulin supports the following motion from the Municipality of Northeastern Manitoulin & The Islands:

WHEREAS the Canadian Center for Policy Alternatives (CCPA) has conducted research which unequivocally identifies that Ontario Hospitals are underfunded by the Government of Ontario;

AND WHEREAS the CCPA study, Failure by Design, clearly identifies that smaller and rural hospitals are disproportionately disadvantaged by the underfunding;

AND WHEREAS as a direct result of the underfunding Emergency Department wait times for an initial physician assessment have increased to 4.5 hours in 2024 – 2025 from 2.7 hours in 2020 – 2021;

AND WHEREAS 90 percent of patients spend on average 44 hours in the emergency department waiting to be admitted when further care is required;

AND WHEREAS the Provincial Government increased total health care spending from 7.4 percent of GDP in 2014 to only 7.6 percent of GDP by 2023, which did not keep pace with raising health care costs:

THEREFORE BE IT RESOLVED THAT the Council for the Municipality of Central Manitoulin request that the Province of Ontario provide immediate and sustained funding to improve hospital finances and capacity, which as per the recommendations in the CCPA study, would require an immediate injection of \$3.2 billion supported by annual increases of 6% per year thereafter.

AND FURTHER THAT this resolution be circulated for endorsement to:

- *All municipalities*
- *Association of Municipalities of Ontario*
- *Rural Ontario Municipal Association*
- *Bill Rosenberg, MPP Algoma-Manitoulin*
- *The Honourable Doug Ford, Premier of Ontario...carried.*

Sincerely,

A handwritten signature in black ink, appearing to read "D. Deforge", is written over a horizontal line.

Ms. Denise Deforge – CAO/Clerk
Municipality of Central Manitoulin

cc. File

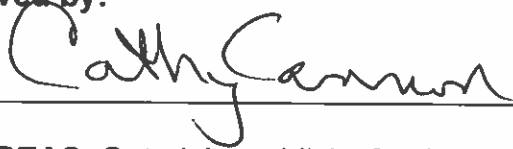
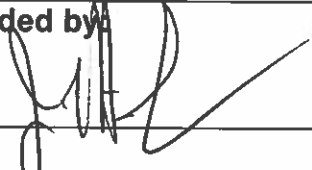


The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, July 14, 2026

Resolution # RC26143	Meeting Order: 5
Moved by: 	Seconded by: 

WHEREAS Ontario's publicly funded hospital system provides essential health care services to residents across the Province, including those living in rural, northern, and remote communities; and

WHEREAS the Canadian Centre for Policy Alternatives (CCPA), in its report *Failure by Design*, identifies that Ontario hospitals are significantly underfunded compared to the growing demand for health care services, with rural and northern hospitals experiencing disproportionate impacts; and

WHEREAS increasing emergency department wait times, prolonged hospital admission delays, staffing pressures, and limited hospital capacity continue to affect the delivery of timely and accessible health care for Ontario residents; and

WHEREAS residents of the Municipality of Wawa rely on a strong and sustainable rural health care system, and adequate provincial funding is essential to ensure hospitals can continue to provide safe, high-quality care close to home; and

WHEREAS the Council of the Town of Northeastern Manitoulin and the Islands has requested municipalities across Ontario support its call for increased provincial investment in hospital funding;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Wawa supports Resolution No. 133-06-2026 passed by the Town of Northeastern Manitoulin and the Islands requesting that the Province of Ontario provide immediate and sustained funding to improve hospital finances and capacity; and

BE IT FURTHER RESOLVED THAT the Council of the Corporation of the Municipality of Wawa urges the Province of Ontario to implement the recommendations identified in the Canadian Centre for Policy Alternatives' report *Failure by Design*, including an immediate investment of \$3.2 billion in Ontario's hospital system, supported by annual funding increases of 6 percent thereafter to address increasing health care costs and demand; and



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to:

- The Honourable Doug Ford, Premier of Ontario;
- The Honourable Sylvia Jones, Deputy Premier and Minister of Health;
- Michael Mantha, MPP for Algoma–Manitoulin;
- The Association of Municipalities of Ontario (AMO);
- The Ontario Hospital Association (OHA);
- The Town of Northeastern Manitoulin and the Islands; and
- All Ontario municipalities, with a request for their consideration and support.

RESOLUTION RESULT		RECORDED VOTE		
☒	CARRIED	MAYOR AND COUNCIL	YES	NO
☐	DEFEATED	Mitch Hatfield		
☐	TABLED	Cathy Cannon		
☐	RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
☐	PECUNIARY INTEREST DECLARED	Jim Hoffmann		
☐	WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

- ☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR – MELANIE PILON	CLERK – MAURY O'NEILL

AGENDA



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South P.O. Box 759

Exeter Ontario

N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

www.southhuron.ca

July 31, 2026

Via email: edermott-simpson@pentanguishene.ca

Town of Penetanguishene
10 Robert St W
PO Box 5009
Penetanguishene ON L9M 2G2

Re: Heads and Beds Payment-in-lieu of Taxes Program – Municipal Collaboration Opportunity

Please be advised that South Huron Council passed the following resolution at their July 13, 2026, Regular Council Meeting:

301-2026

Moved By: Wendy McLeod-Haggitt

Seconded by: Jim Dietrich

That South Huron Council support the June 24, 2026 Correspondence of the Town of Penetanguishene resolution regarding Heads and Beds in-lieu of taxes; and

That staff participate in the joint discussion; and

That this supporting resolution be circulated to all Ontario Municipalities.

Result: Carried

Please find attached the originating correspondence for your reference.

Respectfully,

Sue Johnson, Administrative Assistant
Municipality of South Huron
sjohnson@southhuron.ca
519-235-0310 x. 225

Encl.

cc:
all municipalities in Ontario



June 24, 2026

To: Ontario municipalities affected by the Heads and Beds Payment-in-Lieu of Taxes Program

RE: Heads and Beds Payment-in-Lieu of Taxes Program – Municipal Collaboration Opportunity

On behalf of the Town of Penetanguishene, I am writing to share the enclosed Council resolution regarding the Heads and Beds Payment-in-Lieu of Taxes (PILT) program and to invite your municipality to participate in a collective discussion on this matter.

The Heads and Beds PILT program, originally established in 1970 and last updated in 1987, to \$75 per head/bed for provincially owned institutional facilities. As you may be aware, this rate has remained unchanged for nearly four decades and has not kept pace with inflation, municipal service responsibilities, or other Provincial PILT programs.

As a result, municipalities hosting these facilities continue to experience growing financial pressures, as the funding received does not reflect the true cost of providing essential municipal services.

The Town of Penetanguishene has made continuous efforts over several years to seek a fair and reasonable resolution to this matter, including multiple delegations with the Ministry of Finance. Despite these efforts, the current system remains, in our view, both outdated and inequitable.

We recognize that Penetanguishene is not alone in facing these challenges. Other municipalities across Ontario may be experiencing similar financial impacts as a result of this outdated program. As part of our ongoing advocacy efforts, we are reaching out to municipalities that receive Heads and Beds PILT funding to gauge interest in participating in a collective discussion. The intent is to determine whether there is a shared municipal interest in pursuing a collaborative advocacy approach with the Provincial Government to seek a complete review of the program and a fair and equitable solution.

If your municipality is interested in taking part in a joint discussion, or if you wish to share your experience on this issue, we welcome the opportunity to connect. Please confirm your municipalities interest by emailing our Executive Assistant, Emily Dermott-Simpson at edermott-simpson@penetanguishene.ca.

Thank you for your time and consideration. We appreciate your leadership and look forward to hearing from you.





Sincerely,

THE CORPORATION OF THE TOWN OF PENETANGUISHENE

Doug Rawson, Mayor
Town of Penetanguishene



COUNCIL RESOLUTION FORM

Date: May 5, 2026 **Disposition:** CARRIED

Moved by: Deputy Mayor D. La Rose **Item No.:** 10 vi.

Seconded by: Councillor G. Vadeboncoeur

Description: Resolution – Heads and Beds In-Lieu of Taxes

RESOLUTION:

WHEREAS the Heads and Beds Payment-in-Lieu of Taxes program was established in 1970 at a fixed rate of \$25 per full-time university student, increased to \$50 in 1973 when hospitals and provincial correctional facilities were included, and last increased in 1987 to \$75 per head/bed; and

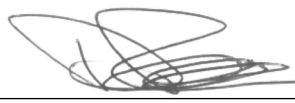
WHEREAS the fixed rate has remained unchanged for nearly four decades and has not kept pace with inflation, which would place the rate at approximately \$180 today; and

WHEREAS the Heads and Beds Payment-in-Lieu of Taxes has also not kept pace with provincially mandated municipal service responsibilities or other Provincial payment-in-lieu programs that are based on property assessment and municipal tax rates; and

WHEREAS the Town of Penetanguishene has formally requested regulatory amendments through multiple delegations with the Ministry of Finance, seeking a fair and reasonable resolution to the current situation, which the Town considers to be unfair and unreasonable; and

WHEREAS the Town is of the opinion that a complete and thorough review of the Heads and Beds Payment-in-Lieu of Taxes program is necessary to ensure municipalities and

Recorded Vote Requested by:		
.....		
	Yea	Nay
S. Marchand		
B. Waters		
G. Vadeboncoeur		
D. La Rose		
B. Desroches		
D. Leroux		
D. Rawson		


MAYOR

Declaration of Pecuniary Interest:

.....
 Disclosed his/her/their interest(s), vacated
 he/her/their seat(s) abstained from
 discussion and did not vote.



local taxpayers are treated fairly and equitably in relation to the costs associated with provincially owned facilities;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Penetanguishene direct staff to circulate this resolution to affected municipalities across the Province of Ontario to gauge interest in participating in a collective lobbying initiative regarding the Heads and Beds Payment-in-Lieu of Taxes;

AND BE IT FURTHER RESOLVED that the purpose of this outreach is to determine whether there is shared municipal interest in pursuing collaborative advocacy with the Provincial Government to seek a fair and equitable approach to the Heads and Beds Payment-in-Lieu of Taxes program.

Recorded Vote Requested by:		
.....		
	Yea	Nay
S. Marchand		
B. Waters		
G. Vadeboncoeur		
D. La Rose		
B. Desroches		
D. Leroux		
D. Rawson		


MAYOR

Declaration of Pecuniary Interest:

.....
 Disclosed his/her/their interest(s), vacated
 he/her/their seat(s) abstained from
 discussion and did not vote.



The Corporation of the Township of Alnwick/Haldimand

PO Box 70, 10836 County Road 2, Grafton, ON K0K 2G0

905-349-2822 / 1-888-685-1464 | info@ahwtp.ca | www.ahwtp.ca

July 30, 2026

The Right Honourable Mark Carney
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2
mark.carney@parl.gc.ca

Dear Right Honourable Mark Carney,

Re: Beacons of Light British Home Children & Child Migrants

Please be advised that the Council of the Corporation of the Township of Alnwick Haldimand passed the following resolution at their July 28, 2026, Municipal Planning/Regular Council Meeting:

RES:20260728-38

That the Township of Alnwick/Haldimand participate in the “Beacons of Light for British Home Children and Child Migrants Tribute”; and

That Council request the Province of Ontario continue to support initiatives that recognize, educate and preserve the history; and

That Council of the Township of Alnwick/Haldimand respectfully urge the Government of Canada to issue a formal public apology to the British Home Children and Child Migrants and their families for Canada’s role in the British Child Migration Scheme; and





The Corporation of the Township of Alnwick/Haldimand

PO Box 70, 10836 County Road 2, Grafton, ON K0K 2G0

905-349-2822 / 1-888-685-1464 | info@ahwtp.ca | www.ahwtp.ca

That this resolution be forwarded to the Prime Minister of Canada, the Leader of the Official Opposition, the Minister responsible for Canadian Heritage, the local Member of Parliament, the Premier of Ontario, the local members of Provincial Parliament, AMO, FCM, and all Ontario municipalities for their consideration and support.

Regards,

Cassidy Sweet

Cassidy Sweet

Deputy Clerk

Township of Alnwick/Haldimand

Encl.

Cc Honourable Pierre Poilievre, Leader of the Official Opposition

Honourable Marc Miller, Minister of Canadian Identity and Culture

Philip Lawrence, Northumberland – Peterborough South

The Honourable Doug Ford, Premier of Ontario

David Piccini, MPP Northumberland – Peterborough South

AMO

FCM

All Ontario municipalities





British Home Children Advocacy & Research Association

CEO Ms. Lori Oschefski
59 Blair Crescent : Barrie, Ontario : L4M 5Y4
info@britishhomechildren.com

Press Release

Regarding: Beacons of Light British Home Children & Child Migrants Sesquicentennial International Tribute

From 1869 right up to 1948, over 100,000 children of all ages were emigrated right across Canada, from the United Kingdom, to be used as indentured farm workers and domestics. Believed by Canadians to be orphans, only two percent truly were. These children, known as the British Home Children (“BHC”) and Child Migrants, were sent to Canada by over 50 organizations including the well-known and still working charities: Barnardo’s, The Salvation Army, Quarrier’s and Fairbridge, to name a few. BHC are an integral part of the fabric of our nation - often, rightfully, called Canada’s Nation Builders. Their vast contributions to our country should never be forgotten. Descendants of BHC, number in the millions in Canada alone!

The British Home Children Advocacy and Research Association (“BHCARA”) is a Canadian based not for profit organization dedicated to the story of Canada’s British Home Children (BHC). Founded in 2012 by Barrie, Ontario’s Lori Oschefski, the BHCARA now reaches thousands of people through their Facebook group of over 6,700 members and their mailing list of over 4,000 subscribers. Our website now has over 1 million hits and we have a high media presence. The mandate of the organization is to promote the story of the British Home Children, to advocate for those who no longer have a voice and to provide free research help to those seeking their family histories; often providing closure from painful pasts.

On November 8, 1869 the very first party of BHC arrived in Canada, making 2019 the 150th anniversary of this arrival. The date of September 28th has been chosen for a special international tribute as this date is commemorated nationally as British Home Child Day in Canada; a unanimous passage of MP Guy Lauzon’s private member’s motion M-133 in the House of Commons, Feb. 7, 2018. This initiative for this tribute started when BHCARA member Kim Crowder approached MS. Oschefski for support in the illumination of the High Level Bridge in her city of Edmonton, Alberta. Since then, many members have become involved reaching out in their communities for support. BHCARA member Tracy Smithers contacted Her Majesty the Queen and received a prompt letter of support back from her!

The BHCARA is asking communities to participate in the “**Beacons of Light for British Home Children and Child Migrants Tribute**” by illuminating memorials, monuments, buildings, City Halls or other areas with the colours of the BHCARA; red, white and blue. Cities and towns are also participating by proclaiming this day as “British Home Child Day” in their community. Some cities are sharing this message on their digital billboards.

The tribute is a symbolic gesture showing these children, in their sesquicentennial year, are not forgotten. Many Canadian and UK cities have agreed to participate with over sixty-five supporters to date, including the iconic Niagara Falls, Toronto’s CN Tower, The Northern Lights Display in Vancouver and St. Andrews House - Head Quarters of the Scottish Government in Edinburgh, Scotland. The Town of Midland and Orillia are participating by proclaiming September 28th as BHC Day in their cities. A full listing of our supporters can be viewed at www.britishhomechildren.com.

The BHC are a critical part of our nation’s fabric, this country was built on the backs of these children. We would appreciate your support in sharing the news of this important and extraordinary tribute to Canada’s Nation Builders. A history of the British Home Children follows.

Very best regards
Lori Oschefski
CEO BHCARA
info@britishhomechildren.com
705-716-1332



The History of The British Home Children

By Roberta Horrox

The British Child Migration Scheme officially started in Canada, in 1869, when Maria Rye arrived with sixty-eight children from England. In Canada, the children from this scheme became known as British Home Children. Maria Rye's idea grew to over fifty organizations sending over 100,000 to Canada between 1869 and 1948. These children ranged from a few months to 18 years of age; being sent to Canada to work as indentured labourers and servants. The child migration scheme was supported by both British and Canadian governments which paid organizations for each child sent, additional bonus fees were paid for sending more children; however, no bonus was paid for children from workhouses. This scheme was viewed as a win-win situation, as Britain reduced the cost of caring for many poor destitute children; while Canada gained cheap labour for a country that was just starting to expand. While many believe the children were orphans this was not the case, as only 2% were true orphans; the majority were from single parent families, most often due to a parent dying or from families that were poor and destitute. Many factors led to Britain having so many poor, destitute people. These children through no fault of their own were caught up in this tragedy. As child migration to Canada came to a halt, it increased to Australia with approximately 7,000 children being sent there. Child migration to Australia ended in 1970s. The major difference was that children sent to Australia were most often institutionalized. New Zealand took in 549 child migrants, with fewer children being sent to Zimbabwe (Rhodesia) and Cape of Good Hope Colony in South Africa.

In Canada, while some of the children were treated well, most were seen as nothing more than cheap labour, some suffered abuse; some cases of horrific abuse resulted in death. Whether these children were treated well or abused one thing in common is the feeling of loss; loss of family, friends, country and culture. Some were sent to homes that didn't speak English. Often told by sending agencies that they were unwanted, uncared for, or that their parents had died, while their parent(s) were told they were adopted by good British families. If siblings arrived in Canada together they were more often than not separated once they got here. Although checks were supposed to take place on a regular basis, things fell short due to vast number of children, lack of enforcement, shortage of inspectors, the immense distance, and difficulty traveling to remote places in order to perform the checks on the children. When inspectors did visit, the children didn't necessarily get to speak to, or even see, the inspector; and if they did it often occurred with the master present. Therefore the children would hide the truth for fear of being reprimanded or further abuse.

Many British Home Children were stigmatized by members of the communities they came to live in, often being told they were street rats, guttersnipes and a multitude of other derogatory terms. If a British Home Child lived in a community and something bad happened, usually a British Home Child was blamed. They had no one to turn too, no one to stick up for them, they suffered in silence. As a survival mechanism they shut down, blocking memories; they became silent of their trauma, silent of any abuse; silent and ashamed of their past, and their lives as British Home Children. Most carried this stigmatism throughout their lives, refusing to tell even their immediate family where they had come from. Some children had their names changed or spelling of names became corrupted, while some were too young to know their correct names, birthday dates, or the names of their parents. These children were not given the necessary documents to prove who they were; this became an issue when they became older wanted to travel, or needed proof of identity such as applying for pension. The children were promised an education, the vast majority did not receive the education promised. Silently and unwittingly aspects of their traumatic experiences were often passed down to their children. For instance, as a corruption of their BHC experience, when they became older with families of their own they were unable to show love or affection for their own children. During WWI nearly every eligible British Home Boy voluntarily signed up for the Canadian Expedition Force; 1,000 Home Boys paid the ultimate sacrifice. The most common date of death was April 9, 1917, the first day of the Battle of Vimy Ridge.

In Nov 2009, then Australian Prime Minister Kevin Rudd, issued an apology for their role in the Child Migration Scheme; then in Feb 2010, British Prime Minister Gordon Brown issued an apology for Britain's role. In Canada, Canadian Parliament declared 2010 Year of the British Home Child. On Feb 16, 2017 the Canadian House of Commons issued an apology and on Feb 7, 2018 MP Guy Lauzon's private member's motion M-133 was unanimously passed making Sept 28th, National British Home Child Day in Canada. To date our prime minister has not issued an official apology on behalf of the government.

AGENDA



On January 31, 2019, the Government of the United Kingdom issued a press release entitled “Ex-Gratia Payment Scheme for former British Child Migrants” to compensate former child migrants that were still alive on March 1, 2018, “in recognition of the fundamentally flawed nature of the historic child migration policy”. In a background Statement, the Independent Inquiry into Child Sexual Abuse Interim (UK) report stated, “The Government has long acknowledged and accepted, assessment at the time of the national apology in 2010 and went further, calling it a ‘shameful episode of history’ and this failure in the first duty of a nation, which is to protect its children”. For the Child Migrants sent to Canada this payment is much too late, as so few are still living.

BHC organizations in Canada, and Child Migrant organizations in Australia and the UK that have been formed to give voices to all British Child Migrants. These organizations were formed to help educate the public on The British Child Migration Scheme, as well as help descendants search and reconnect with lost family members. Of note, “The Guest Children” who were children sent to Canada by their parents for protection during the war are not part of the British Child Migration Scheme. The two are entirely different, but often misconstrued.

With this year being the 150th anniversary of British Home Children in Canada; work continues to give these children their voices.

The following website is excellent resource: British Home Child Advocacy and Research (BHCARA) - CEO Lori Oschefski website <https://www.britishhomechildren.com> BHCARA also has a facebook group



MISSISSAUGA

RESOLUTION 0147-2026
adopted by the Council of
The Corporation of the City of Mississauga
at its meeting on June 24, 2026

0147-2026 Moved by: Councillor N. Hart

Seconded by: Councillor C. Fonseca

WHEREAS women and children experiencing intimate partner violence rely on emergency shelters as a critical component of their safety, recovery, and transition to stable housing;

WHEREAS adequate lengths of stay in emergency shelters are often necessary to support safety planning, access to social services, legal supports, mental health resources, and housing stabilization;

WHEREAS funding formulas and service benchmarks directly influence shelter capacity, operations, and the ability of service providers to meet community needs;

Whereas The City of Mississauga declared Intimate Partner Violence an epidemic on September 13th 2023;

WHEREAS municipalities across Ontario utilize varying approaches to shelter funding and length-of-stay expectations, providing opportunities for benchmarking and best-practice review;

WHEREAS any reductions to funding based on the formulas may have unintended consequences on service levels and the availability of supports for individuals fleeing intimate partner violence;

THEREFORE BE IT FURTHER RESOLVED THAT the Mayor, on behalf of Council, write to the Premier of Ontario, the Minister of Children, Community and Social Services, the Minister of Municipal Affairs and Housing, and the local Members of Provincial Parliament requesting a provincial review of benchmarking, funding formulas, and length-of-stay standards for emergency shelters serving women and children experiencing intimate partner violence, with a view to ensuring adequate shelter stays and preventing reductions in funding that could negatively impact service delivery and client outcomes;

AND BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Children, Community and Social Services, the Minister of Municipal Affairs and Housing, local MPPs, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities for their information and consideration.

Recorded Vote	YES	NO	ABSENT	ABSTAIN
Mayor C. Parrish				
Councillor S. Dasko	X			
Councillor A. Tedjo	X			
Councillor C. Fonseca	X			
Councillor J. Kovac	X			
Councillor N. Hart	X			
Councillor J. Horneck	X			
Councillor D. Damerla	X			
Councillor M. Mahoney	X			
Councillor M. Reid	X			
Councillor S. McFadden	X			
Councillor B. Butt	X			

Carried (11, 0)



PORT COLBORNE

Legislative Services

Municipal Offices: 66 Charlotte Street
Port Colborne, Ontario L3K 3C8 • www.portcolborne.ca

T 905.228.8031 F 905.834.5746

E charlotte.madden@portcolborne.ca

July 17, 2026

Email: premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queens Park
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

Re: City of Port Colborne Support the City of Mississauga requesting a Provincial Review of Benchmarking, Funding Formulas, and Length-of-Stay Standards for Emergency Shelters Serving Women and Children Experiencing Intimate Partner Violence

Please be advised that, at its meeting of July 14, 2026 the Council of The Corporation of the City of Port Colborne supported the resolution received from the City of Mississauga regarding a Provincial Review of Benchmarking, Funding Formulas, and Length-of-Stay Standards for Emergency Shelters Serving Women and Children Experiencing Intimate Partner Violence.

The correspondence is attached for your consideration.

Sincerely,

A handwritten signature in black ink that reads "C. Madden". The signature is fluid and cursive.

Charlotte Madden
City Clerk

ec: The Honourable Michael Parsa, Minister of Children, Community and Social Services
The Honourable Rob Flack, Minister of Municipal Affairs and Housing
The Association of Municipalities of Ontario
Ann-Marie Norio, Regional Clerk, Niagara Region
Local MPPs – Jeff Burch, Wayne Gates, Sam Oosterhoff, Jennifer Stevens
All Ontario Municipalities



PORT COLBORNE

Legislative Services

Municipal Offices: 66 Charlotte Street
Port Colborne, Ontario L3K 3C8 • www.portcolborne.ca

T 905.228.8031 F 905.834.5746

E charlotte.madden@portcolborne.ca

July 17, 2026

Email: premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queens Park
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

Re: City of Port Colborne Support the Town of Caledon requesting Provincial Support, Funding and Coordinated Plans to Combat Tick Borne Diseases

Please be advised that, at its meeting of July 14, 2026 the Council of The Corporation of the City of Port Colborne supported the resolution received from the Town of Caledon regarding Provincial Support, Funding and Coordinated Plans to Combat Tick Borne Diseases.

The correspondence is attached for your consideration.

Sincerely,

A handwritten signature in black ink that reads "C. Madden".

Charlotte Madden
City Clerk

ec: The Honourable Sylvia Jones, Minister of Health
The Honourable Todd J. McCarthy, Minister of the Environment, Conservation and Parks
Dr. Kieran Moore, Chief Medical Officer of Health
Peel Public Health
Toronto and Region Conservation Authority (TRCA)
Credit Valley Conservation
The Association of Municipalities of Ontario
All Ontario Municipalities



Annette Groves
Mayor

July 2, 2026

Sent via E-Mail: sylvia.jones@pc.ola.org

Honourable Sylvia Jones, Deputy Premier
Constituency Office
Suite A, 3rd Floor
180 Broadway Ave.
Orangeville, ON L9W 1K3

Dear Deputy Premier Jones,

RE: Motion for Provincial Support, Funding and Coordinated Plans to Combat Tick Borne Diseases

I am writing to advise that at the Town Council meeting held on June 23, 2026, Council adopted a motion regarding requesting support to combat tick borne diseases.

The resolution reads as follows:

Whereas the prevalence of ticks, including those known to carry Lyme disease, and other Vector borne diseases have increased across Ontario;

Whereas Lyme disease diagnoses have increased by 27% in 2024 to 2369 (Public Health Agency of Canada, PHAC);

Whereas residents across Caledon have registered growing concerns about public health risks associated with tick exposure in parks, trails and residential areas;

Whereas municipalities have limited jurisdiction and resources to effectively manage tick populations on a broad ecological scale;

Whereas the Government of Ontario is responsible for public health policy, environmental management and vector-borne disease prevention and detection;

Therefore, be it resolved that:

Caledon Town Council formally requests that the Government of Ontario investigate and implement measures to reduce burgeoning tick populations and to mitigate their associated public health risks; and

THE CORPORATION OF THE TOWN OF CALEDON

6311 Old Church Road, Caledon East, Caledon, ON, Canada L7C 1J6
T. 905.584.2272 | 1.888.225.3366 | F. 905.584.1444 | www.caledon.ca | annette.groves@caledon.ca

AGENDA

That such measures may include safe and effective tick control methods, public education campaigns and coordinated regional strategies; and

That the Province consider increased funding and support for local public health units to address tick-borne disease prevention; and

That a copy of this motion be sent to Minister of Health, Sylvia Jones, Chief Medical Officer of Health, Kiernan Moore, Minister of the Environment, Conservation and Parks, Todd McCarthy, Peel Public Health, the Toronto and Region Conservation Authority (TRCA), the Credit Valley Conservation (CVC), the Association of Municipalities of Ontario (AMO) and all 444 municipalities across Ontario.

For more information regarding this request, please contact the undersigned by email to mayor@caledon.ca or by phone at 905.584.2272 ext. 4155.

Thank you for your attention to this matter.

Sincerely,



Mayor Annette Groves

CC:

Chief Medical Officer of Health Kieran.Moore@ontario.ca

Minister of the Environment, Conservation and Parks minister.mecp@ontario.ca

Peel Public Health info@peelregion.ca

Toronto and Region Conservation Authority (TRCA) info@trca.ca

Credit Valley Conservation (CVC) foundation@cvc.ca

Association of Municipalities of Ontario (AMO) resolutions@amo.on.ca

444 municipalities across Ontario

THE CORPORATION OF THE TOWN OF CALEDON

6311 Old Church Road, Caledon East, Caledon, ON, Canada L7C 1J6
T. 905.584.2272 | 1.888.225.3366 | F. 905.584.1444 | www.caledon.ca | annette.groves@caledon.ca



TOWNSHIP OF SOUTH-WEST OXFORD
R. R. # 1, Mount Elgin, ON N0J 1N0
312915 Dereham Line
Phone: (519) 877-2702; (519) 485-0477
Fax: (519) 485-2932

July 17th, 2026

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

The Honourable Todd J. McCarthy
Minister of Environment, Conservation and Parks
5th Floor, 777 Bay St.
Toronto, ON M7A 2J3
minister.mecp@ontario.ca

Dear Premier Ford and Minister McCarthy,

Re: Request for Changes to the *Pesticides Act* to Permit the Use of Pesticides in Playground Areas for Weed Management

I am writing to inform you that, at their meeting held on July 14, 2026, the Council of the Township of South-West Oxford passed a resolution advocating for changes to the Pesticides Act to allow for the use of pesticides in playground areas for weed mitigation.

WHEREAS the Ontario *Pesticides Act* and Ontario Regulation 63/09 (Cosmetic Pesticides Ban) restrict the use of herbicides for cosmetic weed control in playground areas;

AND WHEREAS the Council for the Township of South-West Oxford recognize the importance of maintaining safe, clean, accessible, and well-maintained recreational spaces for everyone;

AND WHEREAS playgrounds are valued public recreational spaces that enhance the health, well-being, and enjoyment of residents;

AND WHEREAS the Township is responsible for the ongoing maintenance, inspection, and upkeep of playgrounds, including costly surfacing materials, and despite regular maintenance and manual weed removal, weed growth within and around the playground area continues to present ongoing maintenance challenges;

THEREFORE BE IT RESOLVED that the Council for the Township of South-West Oxford respectfully request that the Province of Ontario consider amending the *Pesticides Act* and Ontario Regulation 63/09 (Cosmetic Pesticides Ban) to permit the



TOWNSHIP OF SOUTH-WEST OXFORD
R. R. # 1, Mount Elgin, ON N0J 1N0
312915 Dereham Line
Phone: (519) 877-2702; (519) 485-0477
Fax: (519) 485-2932

controlled use of pesticides for weed management in playground areas, with any application being carried out by qualified and authorized individuals in accordance with all applicable provincial legislation, product requirements, and safety measures.

Yours truly,

Denny Giles
Manager of Legislative Services/Clerk
Township of South-West Oxford

cc: Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



Via: minister.mecp@ontario.ca

Honorable Todd McCarthy

Subject: Request for Review of Extended Producer Responsibility for One-Pound Single-Use Propane Cylinders

Dear Sir,

I am writing to request that the Ministry of the Environment, Conservation and Parks and the Resource Productivity & Recovery Authority (RPRA) undertake a review of the current regulatory framework governing one-pound single-use propane cylinders sold in Ontario.

Consumers purchasing these cylinders pay environmental stewardship or producer responsibility costs at the point of sale with the expectation that an appropriate end-of-life management system exists. In practice, however, accessible return and recycling opportunities for these cylinders are extremely limited across many parts of the province. Most retail locations that sell the cylinders do not accept them back, and consumers are often left with few or no practical disposal options.

As a result, municipalities have become the default managers of these products. Municipal waste facilities bear the responsibility, cost, and safety risks associated with collecting, storing, and managing these pressurized cylinders despite not being the producers or distributors of the product. Improper disposal also creates significant operational hazards at material recovery facilities, transfer stations, and landfills, including the risk of fires and equipment damage.

This situation appears inconsistent with the principles of Extended Producer Responsibility (EPR), which are intended to shift the financial and operational responsibility for post-consumer products from municipalities and taxpayers to producers. When consumers contribute to environmental handling costs at the time of purchase, there should be a convenient, accessible, and effective collection system available to ensure the product is managed responsibly at the end of its useful life.

I respectfully request that the Ministry and RPRA review the current requirements applicable to one-pound propane cylinders and consider the following:

- Assess whether the existing producer responsibility system provides sufficient and accessible return opportunities for consumers throughout Ontario.
- Evaluate whether the fees collected from consumers are being used to establish an effective province-wide collection and recycling network.





- Require producers and retailers to provide convenient and publicly accessible take-back locations wherever these products are sold.
- Review whether municipalities are being unfairly burdened with the costs and liabilities associated with managing these products.
- Consider regulatory amendments to strengthen producer accountability and ensure the objectives of Ontario's circular economy and waste diversion policies are being achieved.

Municipalities should not be left to absorb the financial costs, operational challenges, and public safety risks associated with products for which producers have collected environmental stewardship fees. A well-functioning producer responsibility system should ensure that consumers have practical disposal options and that municipalities are not forced to subsidize the end-of-life management of these products.

I appreciate your consideration of this matter and would welcome the opportunity to discuss this issue further or provide examples of the challenges municipalities continue to face regarding the management of one-pound propane cylinders.

Thank you for your attention to this important issue.

Sincerely,

Nancy Carrol
CAO/Clerk-Treasurer
Tudor and Cashel Township

Cc: Resource Productivity & Recovery Authority (RPR): registry@rpra.ca
Premier Doug Ford: Premier@ontario.ca
All municipalities





Township of Central Frontenac Office of the Clerk

I hereby certify that the following is a true and correct copy of a resolution, approved by Township of Central Frontenac Council at its Regular Meeting of Council held July, 14, 2026, regarding Support for MFOA: Making Permanent the Doubling of the Ontario Community Infrastructure Fund (OCIF)

Motion No. 2026-267

Moved by: Lynn Klages; seconded by: Phillip Smith

WHEREAS recent municipal infrastructure funding programs by the Government of Canada and Province of Ontario have tended to prioritize growth-related or housing-enabling infrastructure projects over infrastructure renewal needs;

AND WHEREAS the Government of Ontario has regulated municipal infrastructure asset management through O. Reg 588/17 (Asset Management Planning for Municipal Infrastructure) under the *Infrastructure for Jobs and Prosperity Act, 2015*;

AND WHEREAS municipal asset management plans and the Financial Accountability Office of Ontario have identified that municipalities have significant state-of-good-repair backlogs and renewal needs for infrastructure;

AND WHEREAS the Government of Ontario doubled the Ontario Community Infrastructure Fund (OCIF) from \$200M/year to \$400M/year for 2021-2026 but has not publicly committed to maintaining this level of funding beyond 2026;

AND WHEREAS the OCIF has become a vital and indispensable resource for municipalities, assisting them with improving their asset management programs and meeting community-preserving infrastructure renewal needs;

AND WHEREAS increased geopolitical uncertainty is threatening the economic prosperity of Canada, Ontario, and every municipality;

AND WHEREAS municipal infrastructure is a key enabler and preserver of economic prosperity;

AND WHEREAS the Municipal Finance Officers' Association of Ontario (MFOA) has heard from its members and their municipalities concerns regarding the potential erosion of existing municipal infrastructure and thus service levels in light of the ongoing focus on housing-enabling infrastructure by grant funding programs;

NOW THEREFORE BE IT RESOLVED that The Township of Central Frontenac supports MFOA's letter to the Ministry of Infrastructure requesting that the doubling of the Ontario Community Infrastructure Fund be made permanent in advance of the allocations for the 2027 calendar year, helping municipalities to continue building housing-enabling infrastructure while preserving the economic value provided by existing infrastructure;

AND THAT this resolution be forwarded to the Honourable Todd McCarthy, the Honourable Rob Flack, and the Honourable Peter Bethlenfalvy.

Dated at Sharbot Lake, Ontario

This 28th day of July, 2026



Jody Legue, Deputy Clerk

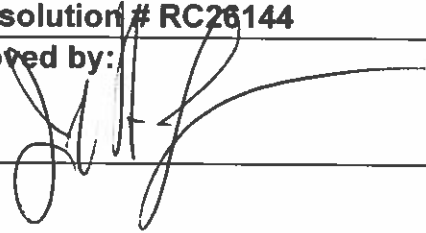
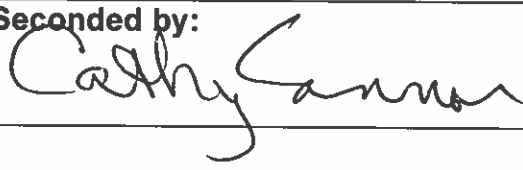


The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, July 14, 2026

Resolution # RC26144	Meeting Order: 6
Moved by: 	Seconded by: 

WHEREAS the Council of the Municipality of Wawa recognizes that excessive speeding and unsafe driving behaviours continue to pose significant risks to public safety in municipalities across Ontario, including rural and northern communities;

AND WHEREAS protecting pedestrians, cyclists, school-aged children, seniors, and all road users is a priority for municipalities and requires effective traffic calming and speed mitigation measures;

AND WHEREAS the Province of Ontario has demonstrated its commitment to improving road safety by providing funding opportunities to municipalities utilizing Automated Speed Enforcement (ASE) and other photo radar initiatives;

AND WHEREAS many small, rural, northern and remote municipalities do not have the population base, financial capacity, or legislative authority to implement Automated Speed Enforcement programs, yet continue to experience speeding and road safety concerns requiring effective mitigation;

AND WHEREAS equitable provincial funding should be made available to all municipalities to support alternative traffic calming and speed mitigation measures appropriate to local circumstances, including but not limited to roadway design improvements, traffic calming infrastructure, enhanced signage, speed feedback devices, pedestrian safety improvements, and other proven traffic safety initiatives;

AND WHEREAS the North Grenville, Merrickville-Wolford Village OPP Detachment Board has requested municipalities across Ontario support advocacy to the Province of Ontario for expanded funding opportunities applicable to all municipalities.



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Wawa endorses and supports the resolution of the North Grenville, Merrickville-Wolford Village OPP Detachment Board requesting that the Province of Ontario expand its financial commitment for traffic calming and speeding mitigation initiatives to include all municipalities across Ontario, regardless of whether they utilize Automated Speed Enforcement or photo radar programs;

AND FURTHER THAT the Province establish a dedicated, province-wide funding program to assist municipalities in implementing locally appropriate traffic calming and road safety measures that improve public safety;

AND FURTHER THAT a copy of this resolution be forwarded to:

- The Honourable Doug Ford, Premier of Ontario;
- The Honourable Prabmeet Sarkaria, Minister of Transportation;
- The Honourable Peter Bethlenfalvy, Minister of Finance;
- Michael Mantha, MPP, Algoma–Manitoulin;
- The Association of Municipalities of Ontario (AMO);
- The Rural Ontario Municipal Association (ROMA);
- The North Grenville, Merrickville-Wolford Village OPP Detachment Board;
- All Ontario OPP Detachment Boards and Police Service Boards; and
- All Ontario municipalities.

RESOLUTION RESULT		RECORDED VOTE		
☒	CARRIED	MAYOR AND COUNCIL	YES	NO
☐	DEFEATED	Mitch Hatfield		
☐	TABLED	Cathy Cannon		
☐	RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
☐	PECUNIARY INTEREST DECLARED	Jim Hoffmann		
☐	WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

- ☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR – MELANIE PILON	CLERK – MAURY O'NEILL



CORPORATE SERVICES DEPARTMENT
TELEPHONE 613-968-6481
FAX 613-967-3206

City of Belleville

169 FRONT STREET
BELLEVILLE, ONTARIO
K8N 2Y8

August 7, 2026

The Honourable Steve McKinnon
Federal Minister of Transportation

Delivered by e-mail
Steven.MacKinnon@parl.gc.ca

Dear Minister McKinnon:

**RE: ALTO – Protecting Municipal Interests and Local Decision Making
Motions
13.1. Belleville City Council Meeting, July 27, 2026**

This is to advise you that at the Council Meeting of July 27, 2026, the following resolution was approved.

Whereas the proposed ALTO High Speed Rail Project may significantly affect municipalities, agricultural and farmland, residents, businesses, municipal infrastructure, emergency services, local economies and the natural environment across Ontario and Quebec;

And Whereas municipalities require complete information and meaningful consultation before decisions are made that may affect our communities;

Now Therefore Be It Resolved That the City of Belleville calls upon the Government of Canada and ALTO to publicly release the project plan, business case, costs, routes, impacts, alternatives, mitigation measures, and a detailed municipal impact assessment, and to undertake meaningful consultation before any advancement of the project;

And Further That the City of Belleville opposes any project activity that would negatively impact residents, businesses, agricultural operations, municipal infrastructure, emergency services, property access or local decision making, including expropriation, road closures, road dead-ending, grade separations, access restrictions, or infrastructure modifications;

And Further That the City of Belleville opposes the downloading of project-related costs onto municipal taxpayers and requests that all municipal costs associated with the project be borne by the project proponent;

And Further That the City of Belleville shall not voluntarily provide access to City-owned lands, infrastructure, records, studies, data, or other municipal assets, nor enter into voluntary agreements with ALTO, unless authorized by Council;

And Further That requests from ALTO involving municipal property, information, studies, surveys, testing, access, agreements, or cooperation be reported to Council and, where Council authorization is required, refer to Council for consideration;

And Further That the City of Belleville reserves all rights available to protect municipal interests throughout the planning, review, approval, construction, and operations of the ALTO project;

And Further That a copy of this resolution be forwarded to The Honourable Mark Carney, Prime Minister of Canada, The Honourable Steve McKinnon, Federal Minister of Transportation, The Honourable Heath McDonald, Minister of Agriculture, MP Shelby Kramp-Neuman, MP Chris Malette, The Honourable Doug Ford, Premier of Ontario, MPP Ric Bresee, MPP Tyler Allsopp, Honourable Christine Fréchette, Premier of Quebec, Martin Imbleau, President of ALTO, the Association of Municipalities of Ontario, the Federation quebecoise des municipalités, the Union des municipalités du Québec, the Eastern Ontario Wardens Caucus and all Municipalities in Ontario.

Thank you for your attention to this matter.

Yours truly,



Doug Irwin
City Clerk

DI/nh

Pc: Honourable Mark Carney, Prime Minister of Canada
Honourable Heath McDonald, Minister of Agriculture
MP Shelby Kramp-Neuman, Hastings – Lennox and Addington - Tyendinaga
MP Chris Malette, Bay of Quinte
Honourable Doug Ford, Premier of Ontario
MPP Ric Bresee, Hastings – Lennox and Addington
MPP Tyler Allsopp, Bay of Quinte
Honourable Christine Fréchette, Premier of Quebec
Martin Imbleau, President of ALTO
AMO
Federation Quebecoise des Municipalities
Union des Municipalities du Quebec
Eastern Ontario Wardens Caucus
All Ontario Municipalities



The Honourable Doug Ford
Premier of Ontario
premier@ontario.ca

The Honourable Rob Flack,
Minister of Municipal Affairs
and Housing -
minister.mah@ontario.ca

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

July 29, 2026

RE: Town of Whitby's resolution regarding the Review of the Ontario Land Tribunal and Enhancing Deference to Municipal Planning Decisions

Please be advised that Township of Puslinch Council, at its meeting held on July 15, 2026 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2026-223:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda item 6.13 be received for information; and

Whereas Council supports Town of Whitby's resolution regarding the Review of the Ontario Land Tribunal and Enhancing Deference to Municipal Planning Decisions;

That Council direct staff to send a support resolution accordingly.

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston
Municipal Clerk

CC: C. Harris, Director of Legislative Services/Town Clerk - clerk@whitby.ca



The Honourable Rob Flack, Minister of Municipal Affairs and Housing -
minister.mah@ontario.ca

Peter Bethlenfalvy, MPP, Pickering-Uxbridge - peter.bethlenfalvy@pc.ola.org

Lorne Coe, MPP, Whitby - lorne.coe@pc.ola.org

Jennifer K. French, MPP, Oshawa - jfrench-co@ndp.on.ca

Todd J. McCarthy, MPP, Durham - todd.mccarthy@pc.ola.org

Rob Cerjanec, MPP, Ajax - rcerjanec.mpp.co@liberal.ola.org

Laurie Scott, MPP, Haliburton-Kawartha Lakes-Brock - laurie.scott@pc.ola.org

Robin Jones, President, Association of Municipalities of Ontario -
amopresident@amo.on.ca

All Ontario Municipalities

AGENDA

Town of Whitby
575 Rossland Road East,
Whitby, ON L1N 2M8
905.430.4300
whitby.ca



June 25, 2026

Via Email

The Honourable Doug Ford
Premier of Ontario
premier@ontario.ca

Re: Review of the Ontario Land Tribunal and Enhancing Deference to Municipal Planning Decisions

Please be advised that at its meeting held on June 22, 2026, the Council of the Town of Whitby adopted the following as Resolution # 166-26:

Whereas local councils are elected by residents to make planning decisions that reflect the needs and priorities of their communities;

Whereas municipalities rely on extensive public consultation, professional planning advice, engineering studies, and technical reports when making land-use decisions;

Whereas the Ontario Land Tribunal (OLT) has the authority to overturn municipal planning decisions, often requiring municipalities to spend significant taxpayer dollars defending decisions that have already undergone a thorough local review process;

Whereas lengthy and costly appeals can delay housing projects, consume municipal resources, and reduce the ability of municipalities to focus on delivering services to residents; and,

Whereas local governments should have greater certainty and authority when decisions are consistent with approved Official Plans, provincial policies, and sound planning principles.

Now Therefore be it Resolved:

1. That the Government of Ontario be requested to review the role and mandate of the Ontario Land Tribunal to ensure greater respect for municipal planning decisions that are supported by evidence, public consultation, and approved planning policies;

2. That the Province consider amendments to the Planning Act and Ontario Land Tribunal Act to provide stronger deference to municipal decisions that align with provincial planning frameworks and Official Plans;
3. That the Province improve transparency and accountability within the Ontario Land Tribunal by requiring clear and detailed reasoning when municipal decisions are overturned;
4. That the Province explore measures to reduce the financial burden on municipalities defending planning decisions before the OLT, helping to protect taxpayer dollars and improve the efficiency of the planning process; and,
5. That Staff be directed to circulate this resolution to the Premier of Ontario, the Minister of Municipal Affairs and Housing, Local Members of Provincial Parliament, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities for consideration and support.

Should you require further information, please do not hesitate to contact the Office of the Town Clerk at 905-430-4300.



Kathryn Douglas
Supervisor, Legislative Services
clerk@whitby.ca

Copy: C. Harris, Director of Legislative Services/Town Clerk - clerk@whitby.ca

The Honourable Rob Flack, Minister of Municipal Affairs and Housing - minister.mah@ontario.ca
Peter Bethlenfalvy, MPP, Pickering-Uxbridge - peter.bethlenfalvy@pc.ola.org
Lorne Coe, MPP, Whitby - lorne.coe@pc.ola.org
Jennifer K. French, MPP, Oshawa - jfrench-co@ndp.on.ca
Todd J. McCarthy, MPP, Durham - todd.mccarthy@pc.ola.org
Rob Cerjanec, MPP, Ajax - rcerjanec.mpp.co@liberal.ola.org
Laurie Scott, MPP, Haliburton-Kawartha Lakes-Brock - laurie.scott@pc.ola.org
Robin Jones, President, Association of Municipalities of Ontario - amopresident@amo.on.ca
All Ontario Municipalities

**MEMORANDUM**

Chris Litschko, Chief Executive Officer
Lakeland Holding Ltd.

TO: Municipal Councils:

- Town of Bracebridge
- Town of Huntsville
- Town of Parry Sound
- Village of Burk's Falls
- Village of Sundridge
- Municipality of Magnetawan

FROM: Chris Litschko, Chief Executive Officer

COPY: Municipal Chief Administrative Officers
Lakeland Board of Directors
Executive Team

DATE: July 27, 2026

SUBJECT: 2026 Q2 Shareholder Update

On behalf of Roger Alexander, Chair, and the Board of Directors of Lakeland Holding Ltd. (Lakeland), we are pleased to present the 2026 Q2 Shareholder Update for Lakeland.

Land Acknowledgement

Lakeland respectfully acknowledges that we work and live on lands that are the traditional territories of Indigenous Communities. We offer gratitude to Indigenous peoples for their care for, and teachings about, our earth and our relations.

VISION STATEMENT

BE THE LEADER IN SUSTAINABLE SOLUTIONS AND CATALYST FOR IMPROVING THE LIVES OF OUR CUSTOMERS AND COMMUNITIES WE SERVE.

MISSION STATEMENT

LEVERAGING OUR TEAM, WE ARE DEDICATED TO GROWING RESPONSIBLY, SERVING OUR SHAREHOLDERS, CUSTOMERS AND COMMUNITIES WITH SAFE, RELIABLE, AND QUALITY SUSTAINABLE SOLUTIONS.



MEMORANDUM

Chris Litschko, Chief Executive Officer
Lakeland Holding Ltd.

CORPORATE VALUES STATEMENT

SAFETY: WE ARE DEDICATED TO THE SAFETY OF OUR EMPLOYEES AND COMMUNITIES.

ENVIRONMENTAL STEWARDSHIP: WE ARE CONCERNED FOR THE ENVIRONMENT IN EVERYTHING WE DO. WE ARE COMMITTED TO PROTECTING AND NOURISHING THE ENVIRONMENT BY DOING BETTER FOR OUR PLANET WHILE WE GROW.

RELIABILITY: WE PROVIDE DEPENDABLE, CONSISTENT AND RELIABLE SERVICE.

ACCOUNTABILITY: WE ARE SERIOUS AND RESPONSIBLE FOR OUR ACTIONS AND ACCOUNTABLE TO THOSE WE SERVE.

PARTNERSHIPS: WE DRAW ON ONE ANOTHER AND OUR PARTNERS TO ACHIEVE SUCCESS.

PROFESSIONALISM: WE ARE DEDICATED TO EXCELLENCE IN MANAGEMENT AND SERVICE DELIVERY. WE ARE INCLUSIVE AND ARE COMMITTED TO PROVIDING EQUITABLE SERVICES AND TREATING ALL WITH RESPECT.

CONTINUOUS IMPROVEMENT: WE CONSTANTLY SEEK NEW IDEAS, ARE FUTURE FOCUSED AND RESULTS ORIENTED. WE ARE EFFICIENT, EFFECTIVE, INNOVATIVE AND WE OFFER VALUE-ADDED.

RELATIONSHIP BUILDING & RECONCILIATION: WE ARE COMMITTED TO RELATIONSHIP BUILDING AND RECONCILIATION. WE ARE DRIVEN BY TRUST AND INTEGRITY AND WE VALUE THE KNOWLEDGE AND EXPERIENCE OF ALL.



MEMORANDUM

Chris Litschko, Chief Executive Officer
Lakeland Holding Ltd.

The table below summarizes Lakeland Holding's current business operations across its subsidiary companies:

Lakeland Power Distribution Ltd. <u>(Local Distribution Company)</u>	Bracebridge Generation Ltd. <u>& Lakeland Solutions</u>		Lakeland Energy Ltd. <u>(Including Lakeland Networks)</u>
· 14,977 Connections	· Bracebridge Falls Generation Plant	2.6 MWs	· Web Mapping
· 163 square Kms of Service Area	· Wilson Falls Generation Plant	2.9 MWs	· Fibre to Business
· 367 Kms of Distribution Lines	· High Falls Generation Plant	2.3 MWs	· Fibre to Home
· 10 Substations	· Cascade Generation Plant	3.25 MWs	· 9,288 Fibre Connections
· 2,392 Transformers	· Burk's Falls Generation Plant	1.2 MWs	· 670 Km of Installed Fibre-Optic Cable
· Offices in Bracebridge, Huntsville, and Parry Sound	· Bancroft Generation Plant	0.6 MWs	· Internet Service Provider
	· Drag River Generation Plant	0.3 MWs	· VOIP and Traditional Phone Services
	· Irondale Generation Plant	0.5 MWs	· IT Server Hosting
	· Elliott Falls Generation Plant	0.8 MWs	· Voice and Data Cabling
	· Solar Field	0.5MWs	· Business Phone Systems
	· Tesla Battery Storage	1.25 MWs	· Streetlight Maintenance
	· Wasdell Falls	1.65mWs	· 1350 Water Heater Rentals
	· 12 Generation Facilities	17.85 Mws	
	· Microgrid	1	
	· 65 EV Public Chargers	77 Ports	

The 2026 Q2 report, attached as Appendix "A" to this memorandum, highlights Lakeland's continued progress in advancing its Mission for the benefit of our Shareholders and the customers we serve.

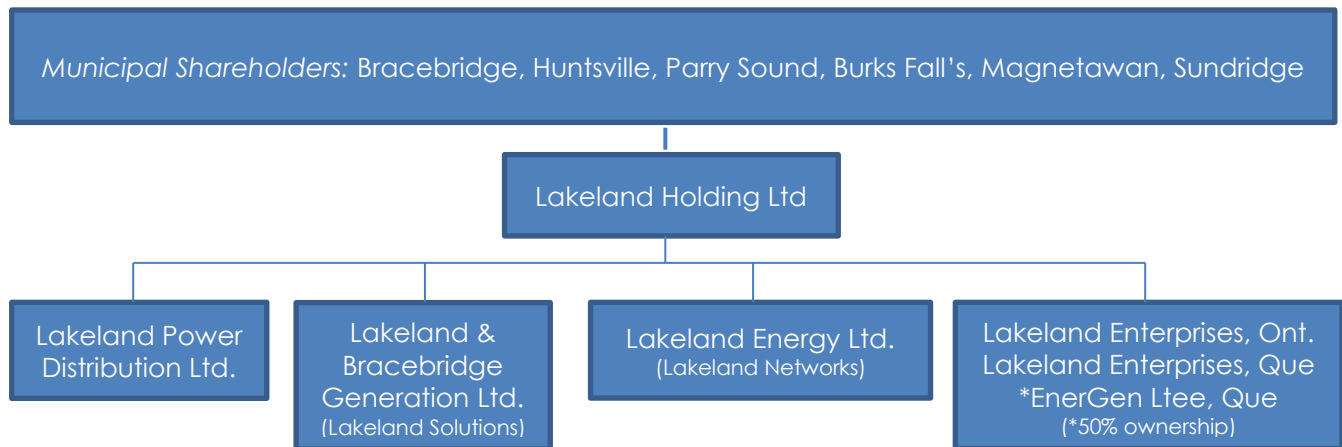
Respectfully submitted on behalf of the Board of Directors of Lakeland.



Chris Litschko, CEO

Appendix “A”

2026 Q2 Shareholder Update



Q1 Financial Update

Lakeland Holding’s consolidated Q2 financial results demonstrate good performance as all business units are performing satisfactorily and remain aligned with their respective budgets, with costs consistently below target and some fluctuations noted in revenue. The current outlook suggests that the consolidated budget will be achieved.

The company is working to restore Generation’s \$2.5 million cash buffer for catastrophic events, including droughts, after it was depleted by the 2025 drought. Following a review of our investments, we sold our 50% ownership interest in the Chute Blanche plant in Quebec because it was not generating the expected returns or free cash flow required to support additional investments and dividends.

On a consolidated basis, Lakeland invested \$4 million in capital improvements and expansion through the first half. Since 2006, Lakeland has distributed \$24.6 million in tax-free cash dividends and increased shareholder value by \$46.8 million.

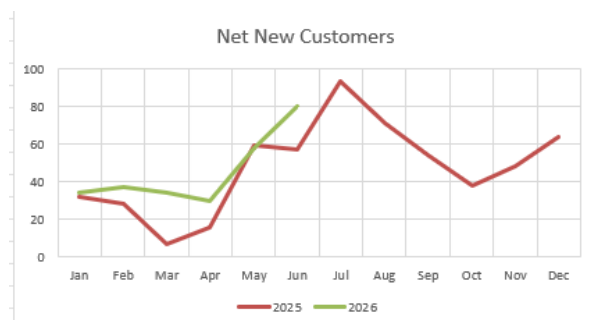
Operations

Cybersecurity remained a key area of focus during the quarter as Lakeland continued to strengthen its security posture, risk management framework, and employee awareness programs. Progress was made on enterprise risk management, vendor assessment processes, centralized logging and security monitoring initiatives, while preparations were completed for the 2026 independent penetration test. The organization

actively monitored and assessed emerging cybersecurity threats and vulnerabilities, with no material impacts identified to Lakeland operations from the most significant alerts reported during the quarter.

With 98 full-time team members, Lakeland continued to strengthen its workforce, compliance, and organizational development initiatives. The organization successfully recruited and onboarded a Journeyman Powerline Technician, expanded its co-op and student workforce from 2 to 9 positions, and secured partial grant funding for summer student placements. Key regulatory milestones were achieved with the submission of the Year 3 Accessible Canada Act progress report and continued progress toward AODA compliance requirements. Employee retention remained strong, with regrettable and unplanned turnover at or near zero throughout the quarter. Ongoing health and safety training, monthly safety meetings, mental health awareness programming, and policy modernization efforts further reinforced Lakeland's commitment to employee wellbeing, operational excellence, and a positive workplace culture.

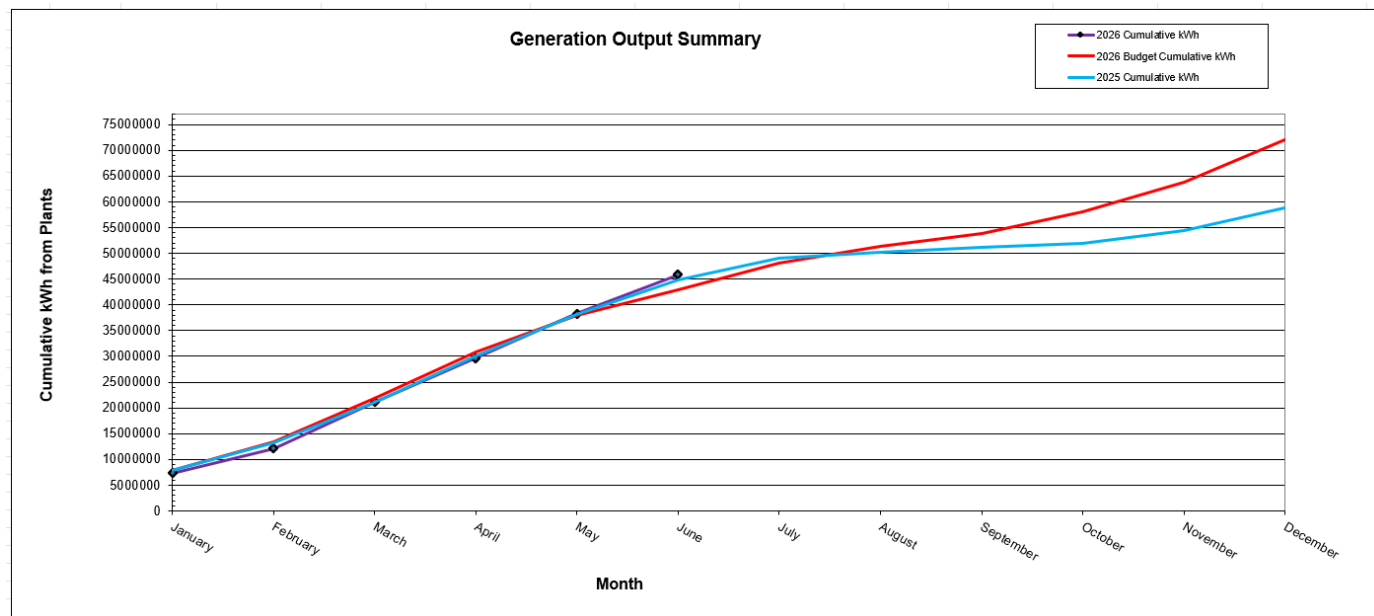
Lakeland Networks delivered a solid second quarter, with year-to-date subscriber performance remaining strong increasing to 9,288 as net new customers finished June up 37% versus the prior year, supported by a 7% year-over-year increase in new customers and a 10% reduction in cancellations, including a 31%



reduction in customers leaving for competition. Operationally, the company advanced several key initiatives, including EV charging site construction and inspections, continued fibre construction in Parry Sound, release of new homes for sales, and completion of 124 residential and 10 business installations in June. Business customer activity also remained positive, with new and renewed agreements completed for 9 customers. The team

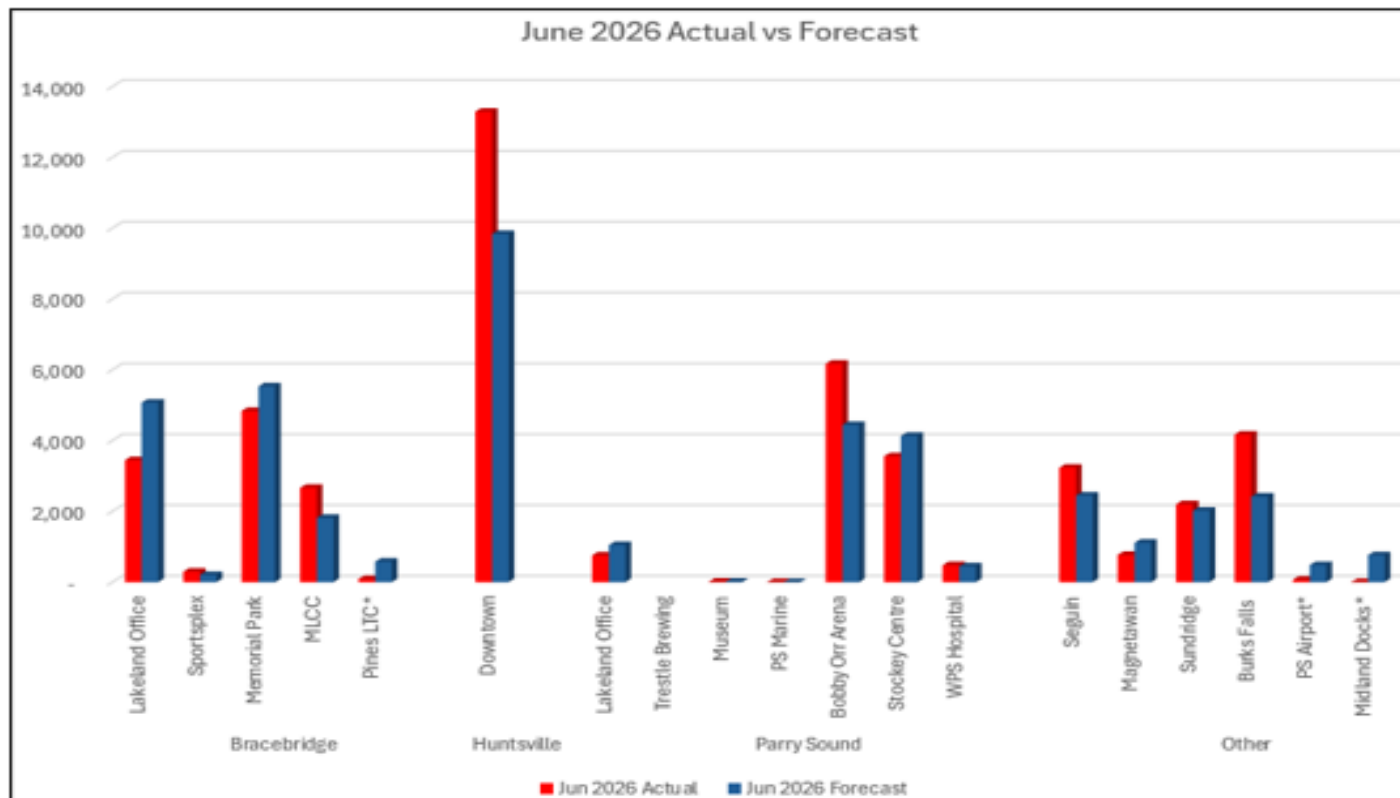
also continued work on the New Experience Plans, Lakeland IQ App readiness, self-install processes, Tech Talk communications, TV platform review, network upgrades, positioning the business for improved customer experience, operational efficiency, and continued growth in the second half of the year.

During the second quarter of 2026, Bracebridge Generation delivered strong operational performance despite highly variable weather and challenging watershed conditions. Through proactive water management and continuous monitoring, the team safely managed significant spring freshet events while maintaining reliable operations and protecting critical infrastructure. Generation exceeded budget expectations in both May and June, achieving 121% and 153% of budgeted production respectively or 105% YTD, while advancing key capital initiatives including Cascade Dam repairs, High Falls dewatering improvements, Mill Lake Dam engineering work, and the Bancroft Dam Safety Review. The team also completed important public safety improvements, and supported regional water management and watershed planning initiatives across Muskoka and surrounding areas.

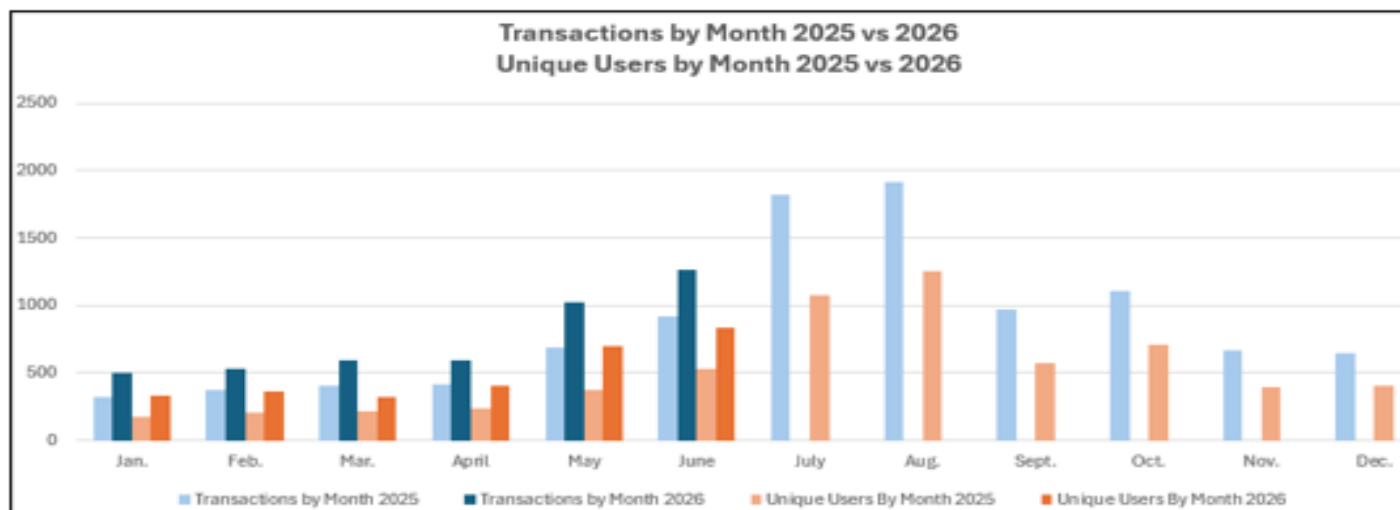


During the second quarter in Solutions, Lakeland EV Charging continued to deliver strong growth across its network while advancing key strategic infrastructure investments. Network energy usage remained well ahead of budget and forecast throughout the quarter, with June energy consumption reaching 46,014 kWh, 26% higher than 2025 levels, and year-to-date usage exceeding budget by more than 25,000 kWh. Transactions and unique users increased steadily, demonstrating growing customer adoption and utilization of the network. Two new charging locations in Washago and Penetanguishene were commissioned and brought into service, while construction and development continued on multiple funded projects across Ontario, including Huntsville, West Parry Sound, Coldwater, Severn, Temiskaming Shores, Port Carling, Rosseau, and Bancroft. Lakeland also secured and advanced several government-funded initiatives, expanded public awareness through the Plug'n Drive Muskoka EV education program and achieved an estimated 62 tonnes of CO₂ emissions reductions during May and June alone. Operationally, the business continued to strengthen network reliability, launched new analytics and asset management tools, and advanced fleet electrification initiatives, positioning Lakeland EV Charging for continued growth and leadership in regional EV infrastructure

June 2026 - Usage (kWh) by site compared to forecast.

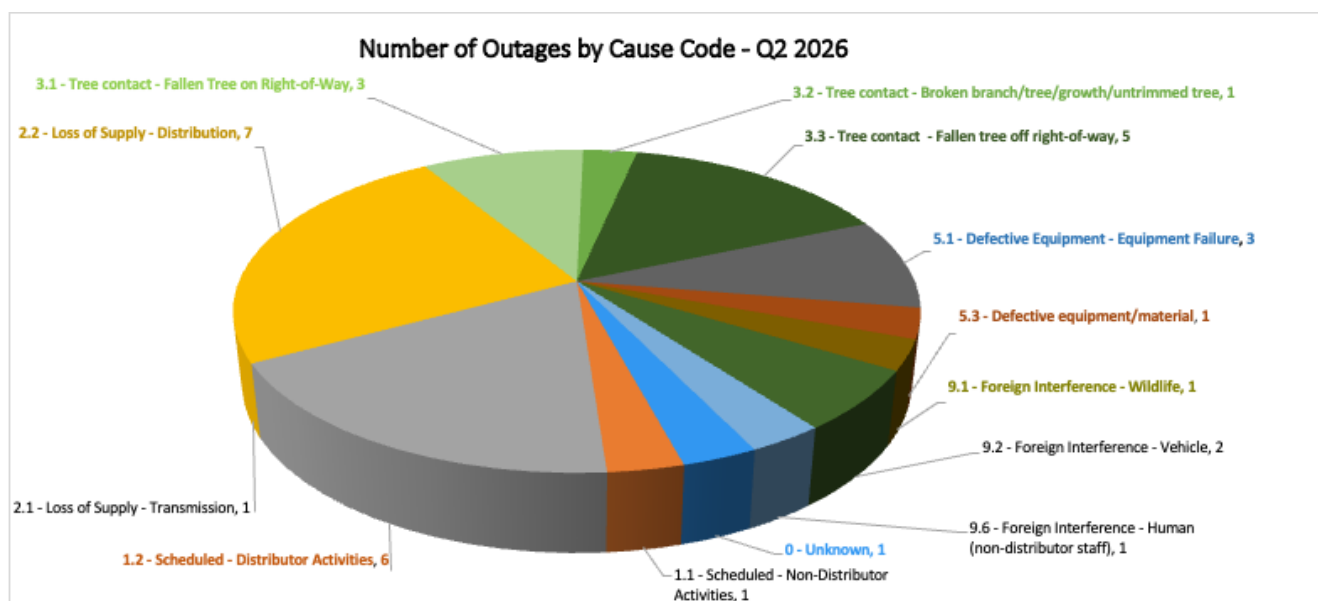


Transactions and Users 2025 vs 2026



Unique users are defined as a visitor to Lakeland's EV Charging website or users of an app (i.e. downloaded and accessed the app), where the user actively participated/used the website or app.

In serving 14,977 customers, Lakeland Power continued to execute key reliability, customer service, and growth initiatives across its service territory. Major infrastructure projects advanced, including the Isabella and Joseph Street reconductoring project in Parry Sound, replacement of aging system protection equipment, ongoing meter recertification work, and multiple pole replacement programs to strengthen system reliability. The utility successfully completed customer-driven projects such as the Parry Sound Recreation Centre connection, new residential and commercial developments, and several EV charging and net-metering initiatives, while supporting future growth opportunities representing hundreds of potential new customer connections. Customer service performance remained strong, consistently exceeding Ontario Energy Board service standards, with more than 89% to 91% of calls answered within 30 seconds and low call abandonment rates. Customer engagement initiatives, including Save on Energy programming, enhanced outage communication tools, and expanded digital self-service options, continued to improve the customer experience. Despite experiencing significant weather-related challenges, including flooding, high winds, lightning events, and equipment failures, Lakeland Power's teams responded quickly and effectively to maintain safe and reliable service while supporting local communities.



MONTHLY JOBS REPORT

June 2026

The Labour Market Group

Guiding partners to workforce solutions.

NIPISSING DISTRICT

There were 731 job postings recorded in June for the Nipissing District, representing a 26.7% increase (+154 postings) compared to May and the strongest month of 2026 so far. This volume sits 25.1% above the previous four-year June average (585) and 59.3% higher than June 2025 (+272), marking a significant expansion in summer hiring activity. Employer participation grew alongside volume, with 296 unique employers active in the market, a 16.1% increase (+41) from May, indicating broad-based hiring across the district.



OF THE 731 JOB POSTINGS



For postings that listed an annual salary.



\$77,579.79/year
AVERAGE



\$28.54
HOURLY WAGE

The average hourly wage in June for those postings which listed one.

Of the 389 postings which listed an hourly wage **0.3%** (1) were listed at the **provincial minimum wage of \$17.20/hour.**

PARRY SOUND DISTRICT

There were 195 job postings recorded in June for the Parry Sound District, representing a 24.2% increase (+38 postings) compared to May and a 74.1% increase over June 2025 (+83). This volume sits well above the previous four-year June average, marking a strong start to the summer hiring season. Employer participation grew alongside volume, with 99 unique employers active in the market, a 12.5% increase (+11) from May.



OF THE 195 JOB POSTINGS



For postings that listed an annual salary.



\$81,331.24/year
AVERAGE



\$29.46
HOURLY WAGE

The average hourly wage in June for those postings which listed one.

Of the 122 postings which listed an hourly wage **none** were listed at the **provincial minimum wage of \$17.20/hour.**

AGENDA

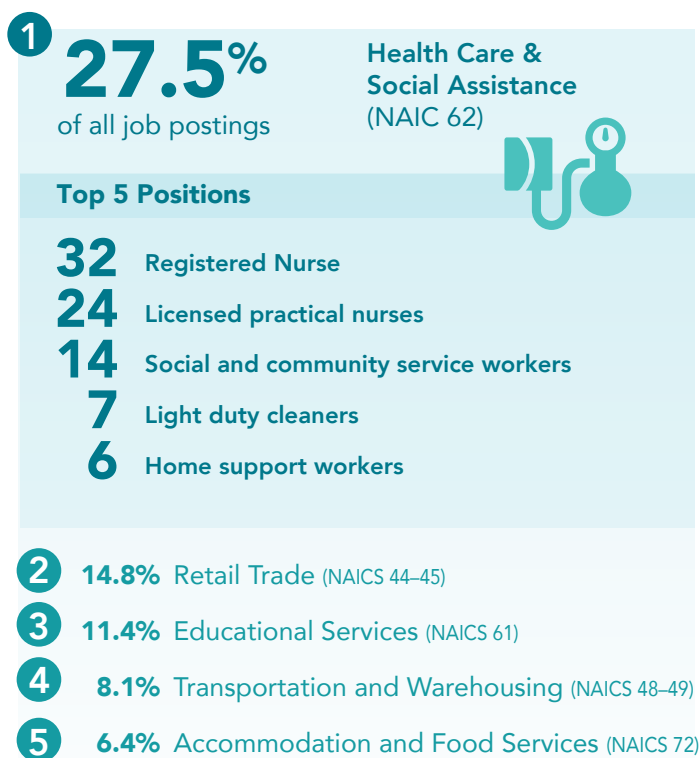
TOP 5 EMPLOYERS POSTING JOBS



TOP 5 EMPLOYERS POSTING JOBS



TOP 5 INDUSTRIES HIRING (NAICS)



Health Care and Social Assistance (NAICS 62) remained the largest contributor in June, accounting for 27.5% (201) of all postings and posting the largest absolute gain (+51). The largest month-over-month increase in share occurred in Administrative and Support Services (56), up 1.6 points (+15 postings), followed by Accommodation and Food Services (72), up 1.4 points (+18) as seasonal tourism hiring ramped up. The largest decline in share was Manufacturing (31-33), which fell 3.0 points (-10 postings) after its May surge.

TOP 5 INDUSTRIES HIRING (NAICS)

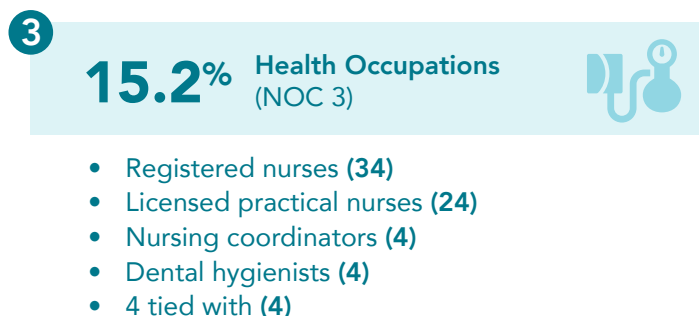
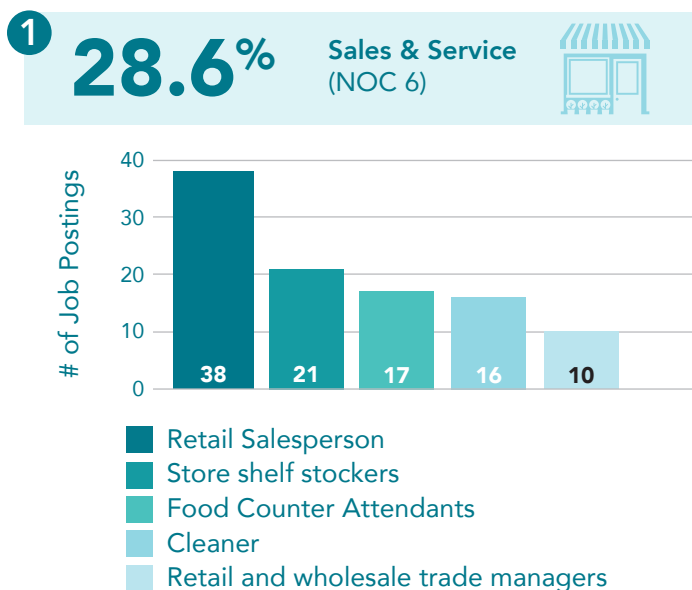


The Health Care and Social Assistance (NAICS 62) sector remained the largest contributor in June, accounting for 23.1% (45) of all postings, up 10 from May. The largest absolute gain occurred in Retail Trade (44-45), which added 12 postings, while the largest month-over-month increases in share occurred in Educational Services (61), up 3.8 points (+8 postings), and Administrative and Support Services (56), up 3.6 points (+8). The largest declines were Arts, Entertainment and Recreation (71), down 4.7 points (-7 postings), and Accommodation and Food Services (72), down 4.5 points.

AGENDA

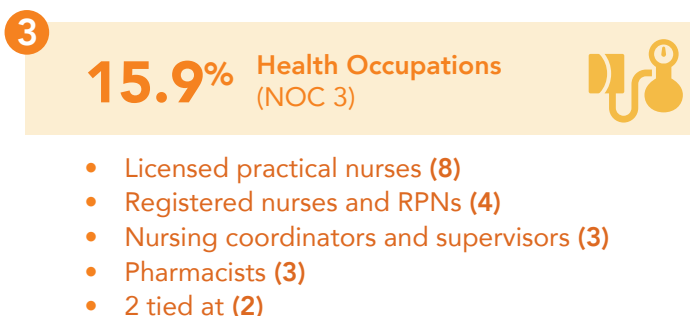
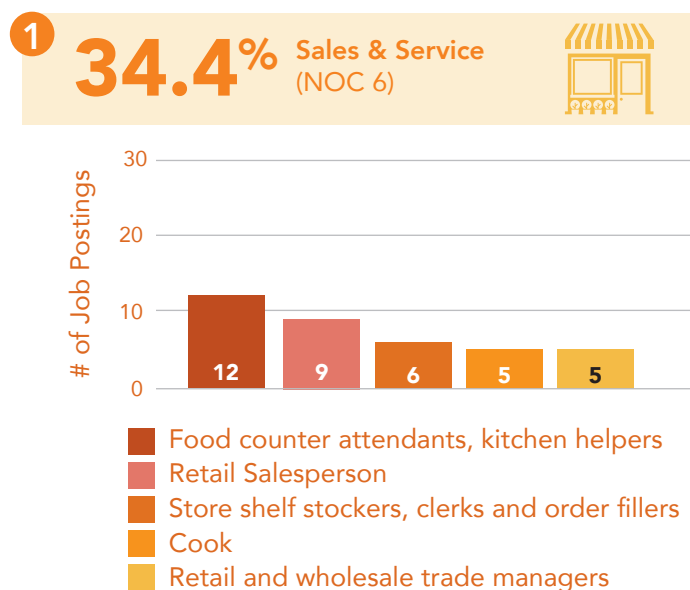
* National Occupation Classification (NOC) is the system utilized by the Government of Canada to organize occupations based on the primary job requirements and skill level.

TOP 3 OCCUPATIONAL CATEGORIES (NOC)



Sales and Service (NOC 6) remained the dominant occupational group, making up 28.6% (209) of postings. It also recorded the largest month-over-month growth in market share, climbing by 4.2% (+68 postings) as summer retail, food service, and hospitality hiring hit full stride across the district. Health Occupations (NOC 3) also expanded meaningfully, up 1.8% (+34 postings) on sustained demand for nursing and clinical staff. Conversely, the largest decline in market share occurred in Trades, Transportation and Equipment Operators (NOC 7), which fell by 2.9% despite adding 10 postings, a sign that trades hiring held steady while the broader market surged around it. 52 managerial positions were advertised in June, concentrated in retail and sales management (21) and business and finance management (18), alongside 2 senior manager roles, one each in Finance and Insurance and Health Care.

TOP 3 OCCUPATIONAL CATEGORIES (NOC)



Sales and Service (NOC 6) remained the dominant occupational group, making up 34.4% (67) of postings, though its market share slipped 1.3% even as it added 11 postings, reflecting broad-based growth across the rest of the market. The largest gain in share belonged to Health Occupations (NOC 3), which climbed 3.8% (+12 postings) on practical nursing and hospital recruitment at West Parry Sound Health Centre. Conversely, the largest decline came in Art, Culture, Recreation and Sport (NOC 5), which surrendered 5.5% of market share (-8 postings). 17 managerial positions were advertised in June, 9 of which were in Sales and Service management, alongside 1 senior manager role in Health Care.

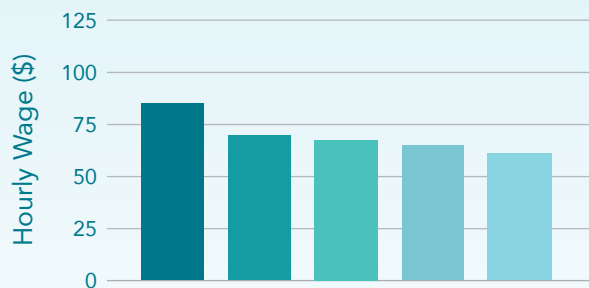
AGENDA

TOP 5 HOURLY WAGE VACANCIES



\$85.00

General Manager
@ Plan A Long Term Care Staffing
and Recruitment



\$69.81 **Programme D'été**
@ Conseil scolaire public du Nord-Est de l'Ontario

\$67.89 **Physician Assistant**
@ North Bay Regional Health Centre

\$65.09 **Nurse Practitioner**
@ West Nipissing General Hospital

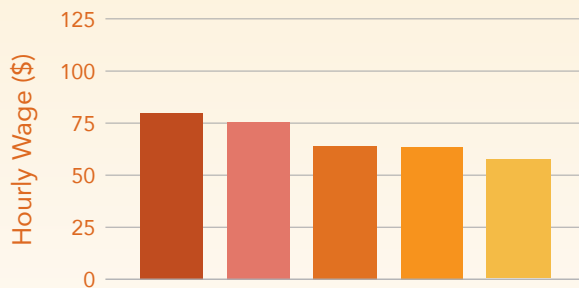
\$61.31 **Infection Control Practitioner**
@ North Bay Regional Health Centre

TOP 5 HOURLY WAGE VACANCIES



\$80.00

Ontario Land Surveyor
@ IBW Surveyors



\$75.00 **Pharmacist**
@ Shoppers Drug Mart

\$63.65 **Clinical Care Coordinator**
@ West Parry Sound Health Centre

\$63.59 **Physician Assistant**
@ West Parry Sound Health Centre

\$57.68 **RN**
@ West Parry Sound Health Centre

TOP 3 ANNUAL SALARY VACANCIES

\$150,000.00

Senior Manager, Assurance
@ Grant Thornton LLP

\$140,797.00

Research Centre - Director
@ Canadore College

\$127,288.00

Senior Project Manager
@ Ontario Ministry of Transportation



TOP 3 ANNUAL SALARY VACANCIES

\$178,058.00

Director of Integrated Primary Care
@ West Parry Sound Health Centre

\$150,000.00

Financial Services Manager
@ Bourgeois Ford North

\$145,258.00

Clinical Manager, Lab & Imaging
@ West Parry Sound Health Centre



Lowest Annual Salary \$34,904.23

Kitchen Assistant
@ AIDS Committee of North Bay and Area

Lowest Annual Salary \$34,800.00

Sales Manager
@ Mark's

53.2% (389 postings) listed an hourly wage in June, with an average of \$28.55/hour — \$0.98/hour higher (+3.6%) than May's \$27.57. Only 1 posting (0.3%) was listed at the provincial minimum wage. For postings listing an annual salary, the average was \$77,579.79.

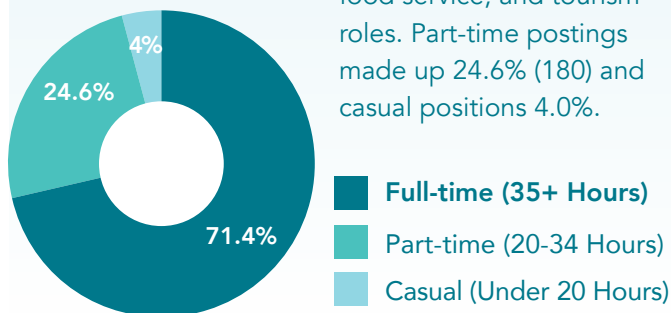
62.6% (122 postings) listed an hourly wage in June, with an average of \$29.46/hour. This is \$2.01/hour higher (+7.3%) than the 12-month average of \$27.45/hour. No postings were listed at the provincial minimum wage. For postings listing an annual salary, the average was \$81,331.24, which sits \$5,057.29 above (+6.6%) the 12-month average of \$76,273.95.

FULL-TIME / PART-TIME BREAKDOWN

71.4% of listings in June

↓ **5.2%** from May

71.4% of job postings (522) in June were for full-time positions, representing a decrease of 5.2 points from May's 76.6%, as seasonal part-time and casual hiring expanded across retail, food service, and tourism roles. Part-time postings made up 24.6% (180) and casual positions 4.0%.



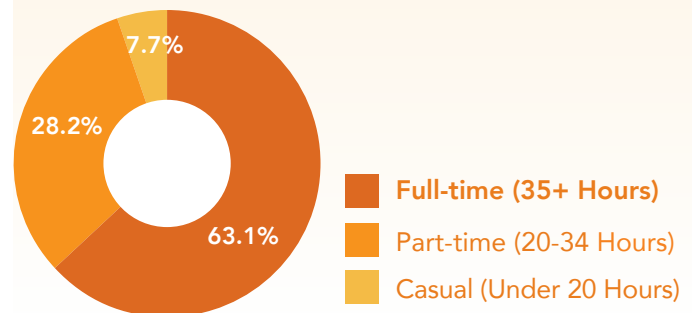
731 Postings listed hours offered (100%)

FULL-TIME / PART-TIME BREAKDOWN

64.1% of listings in June

↑ **1%** from May

64.1% of job postings (125) in June were for full-time positions, with part-time at 28.2% (55) and casual at 7.7% (15).



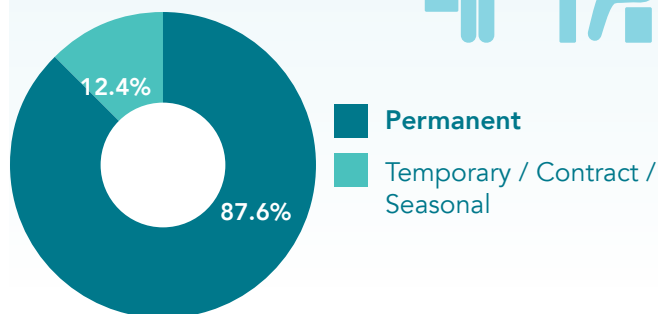
195 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

87.6% of listings in June

↑ **1.6%** from May

87.6% (640) of postings in June were for permanent positions, up slightly from 86.0% in May, with the remaining 12.4% (91) split between temporary and contract roles (34 temporary, 57 contract)



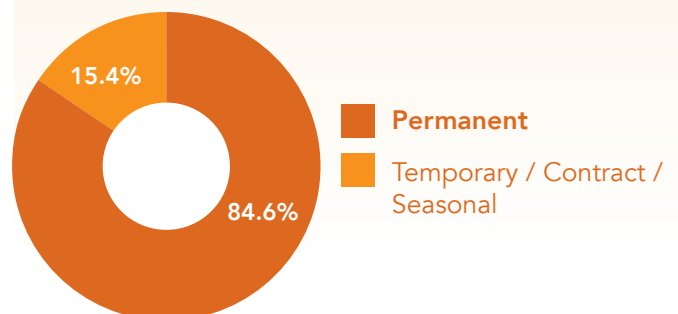
731 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

84.6% of listings in June

↑ **4.3%** from May

84.6% (165) of postings were for permanent positions, with the remaining 15.4% (30) split between temporary (20) and contract (10) roles.



195 Postings listed hours offered (100%)

ALL EMPLOYERS WITH POSTINGS IN MONTH



NIPISSING DISTRICT

401 Auto - North Bay Chrysler
 50 Taxi
 A&W Restaurant
 AIDS Committee of North Bay and Area
 AIM Kenny U-Pull
 AWOL BARBER SHOP
 Ableton Electrical Services
 Algonquin Nursing Home of Mattawa
 Alzheimer Society Sudbury-Manitoulin
 North Bay and Districts
 Apollo Transport
 Aramark Canada Ltd.
 Ardene
 Arugula
 Au Château
 AutoNorth
 BMO Financial Group
 Bakke's Trucking Limited
 Bath & Body Works
 Battano Construction Limited
 Bay Truck Stop Family Restaurant
 Bayland Property Management
 Bayshore Health Care
 Bayside Grounds
 Baywood Enterprises
 Bdo
 Belanger Custom Landscapes
 Best Buy
 Best Western North Bay Hotel &
 Conference Centre
 Beyond Sushi
 Binx Professional Cleaning
 Black & McDonald Limited
 Blanchfield Roofing Co. Ltd.
 Boart Longyear Inc.
 Body Back in Motion
 Bradwick Property Management
 Brand Momentum Inc.
 Brandt Industries
 Breathe Easy Cleaning Co.
 BrokerLink - Parry Sound
 Browns Moving
 Bulk Barn Foods Limited
 Bumper to Bumper - H.E. Brown
 Burger King
 CIBC
 CJ Limited - Charm Diamond Centres
 Caisse Alliance
 Callon Dietz Inc Ontario Land Surveyors
 Campus Living Centres
 Canadian Addiction Treatment Pharmacy
 Canadian Adventure Camp
 Canadian Bearings Ltd.
 Canadian Forces Morale and
 Welfare Services
 Canadian Mental Health Association
 Canadian Red Cross
 Canadian Shield Health Care Services Inc.
 Canadore College
 CannAmm
 Canor Construction
 CarePartners
 Carter's/OshKosh
 Cascades Casino
 Cassellholme Home for the Aged
 Cementation Canada

Chatters
 Chucks Roadhouse Bar and Grill
 Colas Canada Inc.
 Community Living North Bay
 Conseil scolaire catholique Franco-Nord
 Conseil scolaire public du Nord-Est
 de l'Ontario
 Contrans Flatbed Group
 Corus Orthodontists
 Corus Orthodontists Inc.
 Cosmoprof Canada
 Cushman & Wakefield ULC
 DECO Windshield Repair
 Dana Pani Indian Cuisine Restaurant Ltd
 Davis & Washburn Law LLP
 Degagne Carpentry
 Descon Construction Ltd
 Designed Roofing Inc
 Di-Corp
 Diggers Landscaping
 District School Board Ontario
 North East
 District of Nipissing Social Services
 Administration Board
 Dominos Pizza
 Dr M S Ma DPC
 Draper's Catering
 Dynacare Inc.
 Dyno Nobel
 EMCO Corporation
 East Ferris Public Library
 East Penn Canada
 Ed Seguin & Sons Trucking and Paving
 Elizabeth Fry Society of Northeastern
 Ontario
 Empire Living Centre
 Enbridge Inc.
 Enterprise Rent-A-Car
 Evergreen Landscaping
 Everguard
 Executive Aviation
 Express Parcel
 Eye Associates of North Bay
 Eye Specialist of Northern Ontario
 FDM4
 Fairfield Inn & Suites by Marriott
 North Bay
 FedEx Express
 First North Enterprise Inc.
 First Onsite
 First Student / First Transit
 Foundation Health Canada
 Freightliner North Bay
 Fur Harvesters Auction
 Fuze HR Solutions Inc.
 GATEWAY ELECTRIC MOTORS
 Gangnam Korea - North Bay
 Gateway North Heating Ltd.
 GeoVerra Inc.
 Gervais Restaurant and Tavern,
 Country Style Donuts
 Giant Tiger
 GoFor Delivers
 Grant Thornton LLP
 Guy's Tire Sales Inc
 H.E. Brown / Muskoka Auto Parts
 HOSE TECH
 Hamelins Outdoor Power Equipment
 Hands, TheFamilyHelpNetwork.ca
 Hart Stores

Haskins Industrial Inc.
 Heads Up Tutoring
 Home Depot
 Homewood Suites by Hilton North Bay
 Hume Paint Contracting
 IDA - Mattawa Pharmacy
 IPC
 Intelcom | Dragonfly
 International Test Pilots School
 (Canada) Ltd. / ITPS Ltd.
 Kal Tire
 Karis Disability Services (formerly
 Christian Horizons)
 Kennedy Insurance Brokers Inc.
 Kia North Bay
 Kognitive Marketing
 Kognitive Sales Solutions
 Kohltech Windows & Entrance Systems
 Krown Rust Control
 L Brands
 LHD Equipment
 LKQ Canada
 Larry Lennon Electrical
 Legal Aid Ontario
 Levante Living - Barclay House
 Level Up North Bay
 LifeLabs
 Lifemark Health Group
 Loblaw's
 Long & McQuade
 Lou Dawg's Southern BBQ
 MacLean Engineering & Marketing
 Co Limited
 Manitoulin Group of Companies
 Maple Leaf Home Healthcare Inc
 Marigold Unique Flavour
 Marina Point Village
 Mark's/L'equipeur
 Mattawa Hospital
 McDougall Energy Inc.
 MedMatch Recruitment
 Metal Fab Ltd.
 Metis Nation of Ontario
 MetricAid
 Miller Paving
 Ministry of the Solicitor General
 Money Mart Financial Services
 Montessori Childrens House
 Municipality of West Nipissing
 Muskoka Auto Parts / H.E Brown
 My Thai Palace
 National Bank
 National Diabetes Trust
 Near North District School Board
 Next Round Social
 Nipissing Transition House
 Nipissing University
 Nipissing-Parry Sound Catholic
 District School Board
 No Frills - Stacie and Troy's
 Nordic Minesteel Technologies Inc.
 North Bay BVD Travel Centre
 North Bay Cycle and Sports
 North Bay Heating and Cooling
 North Bay Indigenous Hub
 North Bay Parry Sound District
 Health Unit
 North Bay Police Service
 North Bay Regional Health Centre
 Northbound Contracting

Northern Dental Specialty Group
 Northern Gate Construction
 Northern Heights Community
 Northern Lakes Dental
 Northern Podology
 Northern Shores Pharmacy
 Northern Tree Service
 Nutrition Club Canada
 OCP Construction Supplies
 One Kids Place Children's Medical
 Treatment Center of North East Ontario
 Ontario Ministry of Transportation
 Ontario Northland
 Orbit Garant Drilling
 Orchards Fresh Food Market
 Oxford Learning Centres, Inc.
 PHARA
 ParaMed Home Health Care
 Paterson Group Inc.
 Pellerin painting
 Peoples Choice Warranty
 PetSmart
 Pilot Diamond Tools Ltd.
 Plan A Long Term Care Staffing and
 Recruitment
 Plan A Senior Care Staffing and
 Recruitment
 Premier Mining Products
 Purolator Inc.
 QE Home /Quilts Etc
 Redpath Mining Contractors
 and Engineers
 Regal Overhead Doors / Maintenance
 Reitmans Lte/Ltd
 Rexall
 Royal Bank of Canada
 Royal LePage Real Estate
 Rx Drug Mart/IDA
 SPEEDY GLASS
 SVR Restaurant Group Inc.
 Sally Beauty Canada
 Sandvik
 Sangster Law
 Scotiabank
 Seaboard Transport Group
 ServiceMaster Restore North Bay
 Shoppers Drug Mart
 Sienna Senior Living
 Sobey's Inc.
 SoftMoc
 Spirit Halloween
 Stacked Pancake and Breakfast House
 Staples Canada
 Stockfish Automotive Group
 Structure Spine and Sport
 Sturgeon Falls Brush and
 Contracting Ltd
 Sturgeon Falls IDA
 Sturgeon Shell
 Subway
 Subway - Lakeshore Drive
 Subway - Pinewood Park Drive
 Subway - Sturgeon Falls
 Sunset Country Dental
 Superior Propane
 Suppa Engineering
 Swiss Chalet
 Sword Management

Continued on next page

AGENDA

Syl's Neighbourhood Kitchen
TJ's Snack Shack
TJX Companies - Homesense
Talize
Taylormaid
Testmark Laboratories Ltd.
The Children's Aid Society of the District
of Nipissing and Parry Sound
The Cloud Lounge
The Corporation of the City of North Bay
The Engraving Shoppe
The Erb Group of Companies
The Miller Group
The Sisters of St. Joseph of
Sault Ste. Marie
The Staffing Exchange
The Urban Cafe
Thermo Coustics Limited
Thomas Davis Law
Torba Restaurants Inc
Trans Canada Safety
Travelling Toes Skincare and
Esthetics Boutique
Triple M Metal
True North Chevrolet Cadillac Ltd /
Fix Auto North Bay
Tulloch Engineering
Twiggs Coffee Company Inc
United Rentals of Canada Inc.
Urban Planet
VetCare Canada Inc.
Victorian Order of Nurses / VON
Vista Radio Ltd
Volkswagen North Bay
Voyageur Aviation Corp
Voyago
Walmart
Warkus Four Inc. O/A A&W # 4336
Welcome Inn Mattawa

West Nipissing General Hospital
Wine Rack
YM Inc. - Suzy Shier
YMCA of Northeastern Ontario
ZEDD Customer Solutions
exp Global Inc.



PARRY SOUND DISTRICT

Adams Bros. Construction
Algonquin Woods Cottage Resort
Aqua-cage Fisheries Ltd.
Aramark Canada Ltd.
Bayshore Health Care
Ben's Pharmacy
Bourgeois Ford North
Bowman Landscaping and Excavation
Bray Motors
Burger King
Callander Animal Wellness Centre
Callander Lakeside Medical Clinic
Callander Public Library
Camp Kodiak
Camp Manitou
Canada Post
Canadian Mental Health Association
Cedarland Homes Ltd.
Coca-Cola
Community Living Parry Sound
Connor Industries
Conseil scolaire public du Nord-Est
de l'Ontario
Crofters Food Ltd
DBL Air Conditioning and Heating
Dairy Queen
DayCon Limited

District of Parry Sound Social Services
Administration Board
Dollarama L.P.
EDC Custom Contracting Inc.
Eastholme Home for the Aged
Esso
GRTTruss
Gardens of Parry Sound Retirement Home
Glen Bernard Camp
Grand Tappattoo Resort
Great North Homes
Guardian Sundridge Pharmacy
Hands, TheFamilyHelpNetwork.ca
Home Depot
Home Instead
IBW Surveyors
IDA pharmacy
Iron Design Welding
J & J Equipment Repair Inc.
Lakeland Long Term Care Services
Corporation
Lakeside Cottage Care
Lakeside Mechanical
Lee's Cleaning Services
Legend Spirits
Loblaws
Lofthouse Manufacturing (a Division
of Brawo Brassworking Limited)
Magnetawan Grill and Grocery
Maid to Perfection
Mark's/L'quipeur
Marquee Farm
MedMatch Recruitment
Miller Paving
Muskoka Gutters Ltd
National Defence
Near North District School Board
Near North Environment Education
Centre

No Frills - Stacie and Troy's
ParaMed Home Health Care
Parry Sound Eyecare
Parry Sound Family Health Team
Parry Sound Friendship Centre
Parry Sound Fuels
PatternStone Inc.
Petro Canada
Pizza Hut - Parry Sound
Red Apple Stores Inc.
Rosseau Road Powersports and
Marine Ltd.
SMRT Computer Solutions
Salo Sauna Inc
Scotiabank
Shear Perfection
Shoppers Drug Mart
Sobeys - Parry Sound
South River Scoops 'N' More
Subway
Szamra Group Facility Services
The Grumpy Veteran Bar and Grill
The Kart
The Miller Group
The Township of Armour
The Wagon Wheel
Tim Hortons
Town of Parry Sound
Township of Perry
Township of Strong
Township of The Archipelago
Trout Creek Tire & Auto
WOSSCO DIESEL POWER
Walmart
Wasauksing First Nation
West Parry Sound District Museum
West Parry Sound Health Centre
YMCA of Simcoe/Muskoka
Your Friendly Neighbourhood Chef

WHAT IS THE LMG MONTHLY JOBS REPORT?

This Jobs Report is a monthly publication produced by the Labour Market Group.

Each month we compile this report based on our job portal **readysethired.ca**.

Readysethired.ca is an online job portal that provides and collects real time job postings within the districts of Nipissing and Parry Sound. These postings are updated daily and provide job seekers with a one stop shop for local current employment opportunities.

FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :

The Labour Market Group

readysethired.ca

info@thelabourmarketgroup.ca



The Labour Market Group

Guiding partners to workforce solutions.



JOBS REPORT JUNE 2026

TOTAL NUMBER OF JOB POSTINGS

731

NIPISSING

195

PARRY SOUND

154

from May

38

from May

TOP INDUSTRY WITH VACANCIES

NIPISSING

Health Care & Social Assistance (27.5%)

PARRY SOUND

Health Care & Social Assistance (23.1%)

To view the full report, visit our website
www.thelabourmarketgroup.ca
readysethired.ca

Questions or concerns?
Feel free to contact us at
info@thelabourmarketgroup.ca



T. 705.478.9713

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Suite 103, North Bay, ON
P1B 3B9

The Labour Market Group is funded by:



CONSTRUCTION LABOUR MARKET SHOWS SEASONAL RECOVERY IN Q2

Ontario's construction labour market improved during the second quarter as seasonal hiring increased. The unemployment rate fell to 5.5%, while both the labour force and employment grew compared with the previous quarter.

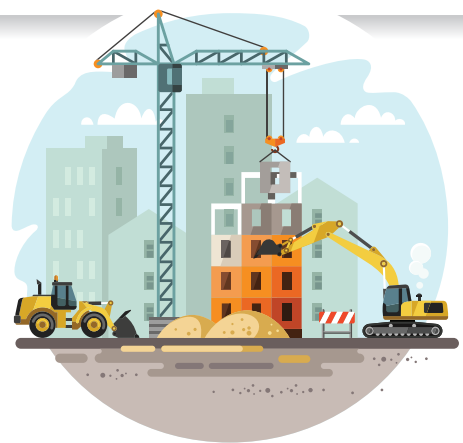
Older workers accounted for most of the labour force growth, while youth continued to face the highest unemployment rate despite improved hiring. Women also recorded gains in both labour force participation and employment.

Construction Labour Market Overview

Ontario's construction unemployment rate fell to 5.5% in June, down from 6.8% in March at the end of the first quarter.

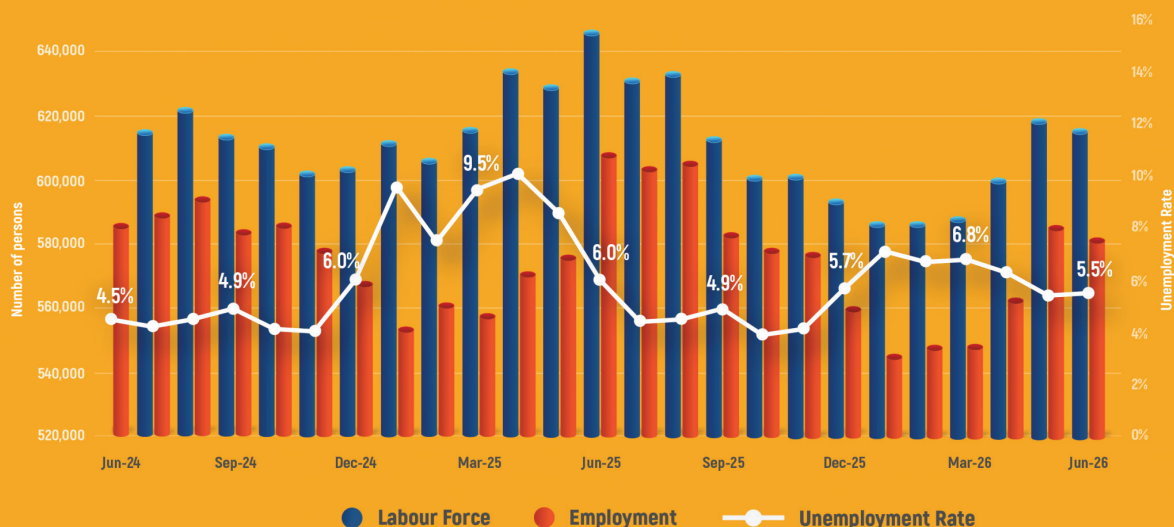
The construction labour force increased by approximately 27,600 workers compared with the previous quarter. However, it remained 30,800 workers lower than at the same time last year.

Construction employment increased by approximately 33,400 jobs, or 6.1%,



since March 2026. Despite this seasonal improvement, employment remained 4.7% below the level recorded one year earlier.

Ontario's Construction Labour Force (unadjusted)



Source: Statistics Canada. Table 14-10-0022-01 Labour force characteristics by industry, monthly, unadjusted for seasonality (x 1,000). Graph produced by the Ontario Construction Secretariat.

MORE FROM THE JUNE JOBS REPORT:

TOP OCCUPATIONS

NIPISSING

Sales & Service (28.6%)

Trades, Transportation, and Equipment Operators (17.2%)

Health Occupations (15.2%)

PARRY SOUND

Sales & Service (34.4%)

Trades, Transportation, and Equipment Operators (16.9%)

Health Occupations (15.9%)

To view the full report, visit our website
www.thelabourmarketgroup.ca
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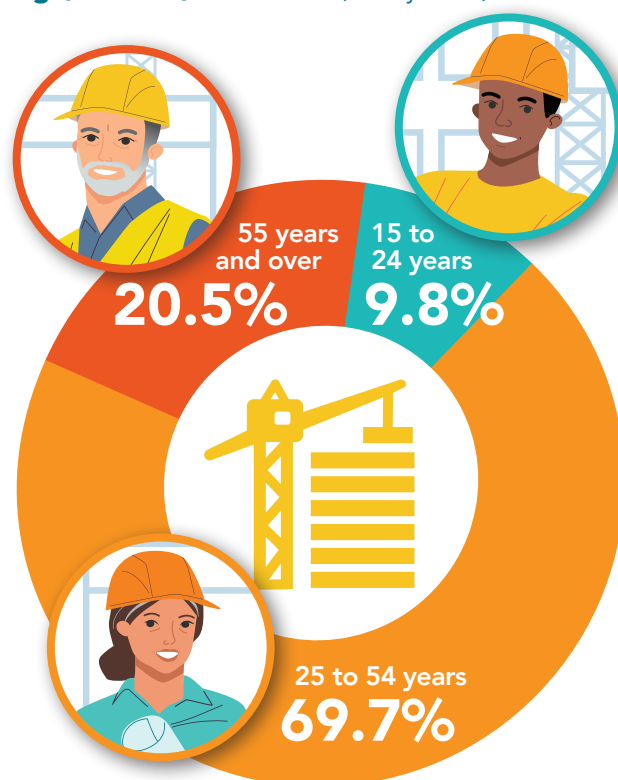
COMPOSITION OF THE CONSTRUCTION LABOUR FORCE

The second quarter brought the expected increase in construction activity as the summer building season began. Both the labour force and employment increased across all age groups compared with the previous quarter.

Workers aged 25 to 54 recorded the strongest employment increase among all age groups recording the lowest unemployment rate at 5.2%.

Looking at the longer-term trend, Ontario's construction workforce continues to age. Compared with one year ago, the number of young workers declined by 24,400, while the number of workers aged 55 and over increased by 12,200. If this trend continues, fewer young entrants combined with an aging workforce could contribute to future labour shortages.

Composition of Construction Labour Force by Age, Ontario, June 2026 (unadjusted)

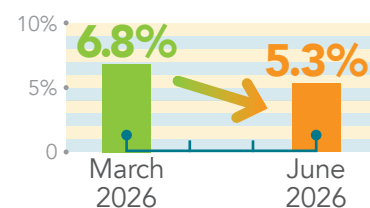


WOMEN IN CONSTRUCTION

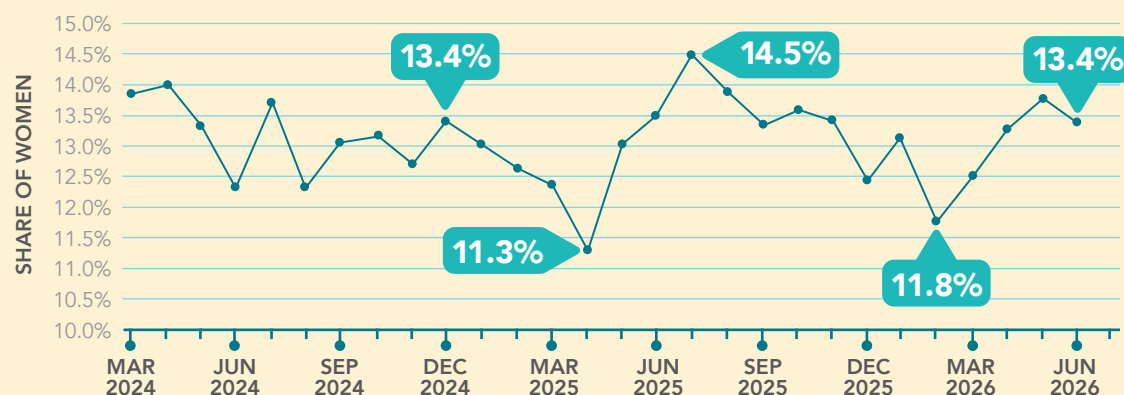
Women accounted for 13.4% of Ontario's construction labour force in June, up 1.3 percentage points from March and nearly unchanged from one year ago.

Approximately 8,800 more women participated in the construction labour force during the second quarter, while the number of women employed increased by 9,200.

Unemployment rate for women in construction



Share of Women in Construction Labour Force, Ontario (unadjusted)



Source: Statistics Canada. Table 14-10-0022-01 Labour force characteristics by industry, monthly, unadjusted for seasonality (x 1,000).

www.thelabourmarketgroup.ca

THE CORPORATION OF THE VILLAGE OF BURK’S FALLS
BY-LAW NO. 28 -2026

Being a By-law to confirm the proceedings
of Council at its regular meeting August 18, 2026

WHEREAS paragraph 5(1) of the Municipal Act, S.O. c.25 states that the powers of a municipality shall be exercised by its Council;

AND WHEREAS paragraph 5(3) of the Municipal Act S.O. c 25 states that a Municipal power, including a municipality’s capacity, rights, powers and privileges under Section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law;

AND WHEREAS the Council of the Village of Burk’s Falls deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

THEREFORE BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE VILLAGE OF BURK’S FALLS ENACTS AS FOLLOWS:

1. Ratification and Confirmation:

That the action of this Council at their meetings with respect to each motion, resolution and other action passed and taken by this Council at their meetings (except where the prior approval of the Ontario Municipal Board is required) is hereby adopted, ratified, and confirmed as if such proceedings and actions were expressly adopted and confirmed by By-law.

2. Execution of all Documents:

That the Mayor of the Council and the proper officers of the Village are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and except where otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporation Seal of the Village to such documents.

AS READ A FIRST, SECOND, THIRD TIME, AND FINALLY PASSED IN OPEN COUNCIL ON THE 18th DAY OF AUGUST 2026.

Mayor Chris Hope

SEAL

Deputy Clerk Denis Duguay