



**THE VILLAGE OF BURK'S FALLS
COUNCIL MEETING MINUTES
August 20, 2024**

The regular meeting of The Burk's Falls Council was held on Tuesday, August 20, 2024

Present: Mayor Chris Hope, Deputy Mayor John Wilson, Councillors Ashley Brandt, Sean Cotton, Ryan Baptiste

Staff: CAO - Clerk Denis Duguay, Public Works Foreman Derek Smith, Treasurer Tammy Wylie, Arena Manager Graham Smith

DECLARATION OF PECUNIARY INTEREST:

Councillor Baptiste for Items for Discussion (D) regarding Bike Share Program.

ADOPTION OF AGENDA

2024-230 Moved by Ryan Baptiste - Seconded by Sean Cotton

Be it resolved;

That the following items be added to the Council agenda:

Items for Discussion:

F. Township of Perry regarding Village of Burk's Falls Health Centre Model

G. Town of Limerick regarding AMPS in Ontario Building Code
Carried.

2024-231 Moved by Sean Cotton - Seconded by Ryan Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the agenda as amended for the meeting August 20, 2024. Carried.

MINUTES

2024-232 Moved by Sean Cotton - Seconded by Ryan Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the minutes of the Council Meeting of July 16, 2024 and the minutes of the Special Meeting of July 30, 2024 as circulated. Carried.

DELEGATIONS TO COUNCIL

REPORTS TO COUNCIL

- A. Council received the Public Works Foreman Convex Mirror Report. Public Works Foreman identified possible vehicle sight restrictions at the intersection of Yonge St and Ontario and at the intersection of Symples and Yonge St. Council discussed the size of the convex mirror and the location before approving the installation of the convex mirrors at all locations stated in the Public Works Foreman Report.
- B. Council received the Public Works Foreman Gazebo Report. Public Works Foreman recommended location A identified in the report.
- C. Council received the Public Works Foreman Winter Sand Tender Report. Council discussed the only tender received, which was over budget. Council advised the Public Works Foreman to re-tender.
- D. Council received the Public Works Foreman Fire Association Shipping Container Report. Council discussed the cost and current bylaw enforced by the Village.
- E. Council received the Arena Manager Report for the Month of August. Arena Manager gave a summary of the operations as it related to the report. Highlights included the scoreboard now installed, summer ice rentals and fall ice rentals have increased. Arena Manager took a moment to thank Public Works staff for the help and explained to Council with the increase rentals staff are increasingly busy and may not sustain the same level of productivity.
- F. Council received the General Government and Finance Committee Draft Minutes of August 6, 2024.
- G. Council received the Theatre Advisory Committee Draft Minutes of August 6, 2024 and SWOT Analysis.



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ITEMS FOR DISCUSSION:

- A. Council reviewed and discussed the Draft Fees Schedule. Deputy Mayor Wilson inquired regarding the inclusion of all user fees on one document will the associated bylaws be updated to reflect the schedule A. Staff agreed, and bylaws will be brought forward soon for approval. Councillor Cotton express concerns regarding the busker fee, relating to the cost and its conflicting message when buskers are invited to an event. Staff will be bringing an updated bylaw for Council approval.
- B. Council discussed Arena fees.
- C. Council discussed the Official Plan submission; staff explained the updates done to the Official Plan before re-submitting to the Ministry.
- D. Council discussed the Bike Share Program. Staff advised Council that the Lions would be open to take the bikes and re-home to children in need in the area under their annual bike program.
- E. Council reviewed the Symons drainage plan and the feasibility to register the plan on title and its validity for the added process. Council agreed the plan is sufficient and advised staff to attach it to the property and share a copy with the building department.
- F. Council discussed the Township of Perry resolution regarding Village of Burk's Falls Health Centre Model. Staff explained a model will be presented to Council at a special meeting this fall.
- G. Council discussed the Town of Limerick resolution regarding AMPS in Ontario Building Code. Deputy Mayor Wilson explained it importance and Council agreed.

RESOLUTIONS PASSED:

2024-233 Moved by Ryan Baptiste - Seconded by Sean Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Public Works Foreman Convex Mirror Report; and

Further that Council direct the Public Works Foreman to purchase and install the convex mirrors for all locations.

Carried.

2024-234 Moved by Sean Cotton - Seconded by John Wilson

Be it resolved;

That Council for the Village of Burk's Falls hereby receives the Public Works Foreman Gazebo Location Report; and

Further that Council direct the Public Works Foreman to install the gazebo at "C" location with concrete pad.

Carried.

2024-235 Moved by Ashley Brandt - Seconded by John Wilson

Be it resolved;

That the Council for the Village of Burk's Falls receives the following tender submission for winter sand for the Village:

Bidder	Amount
Strano	\$52,426.60

Further that Council does not accept the submission as it is over budget and will return to tender. Carried.

2024-236 Moved by John Wilson - Seconded by Ryan Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Public Works Foreman Shipping Container Report; and

Further that Council direct the Public Works Foreman to purchase the container. Carried.

2024-237 Moved by Sean Cotton - Seconded by Ryan Baptiste

That the Council for the Village of Burk's Falls receives the Arena Managers Report. Carried.



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2024-238 Moved by John Wilson - Seconded by Sean Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the General Government and Finance Committee minutes August 6, 2024; and

Further adopts all recommendations

- a) Approve the Symons Drain plan as presented.
- b) Abandon the current campsites and request public works to remove signage and fill in the pits.
- c) Approve a basic vehicle fee being added to the fees schedule based on MTO rates.
- d) Approve the submission of the updated Official Plan to the Ministry.

Carried.

2024-239 Moved by Ryan Baptiste - Seconded by Sean Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the Theatre Advisory Committee Minutes of August 6, 2024; and

Further adopts recommendations.

- a) Approve the CBO review the last building assessment and complete a tour of the facility to identify barriers/key issues to consider;
- b) Approve a Halloween related movie event pre-Halloween.
- c) Approve pilot project to sell advertisement on theatre screen for 2025.

Carried.

2024-240 Moved by Sean Cotton - Seconded by Ryan Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the draft Fees Schedule from the Treasurer; and

Further that General Government and Finance Committee revisit the by-law regarding busking to be discussed and further defined. Carried.

2024-241 Moved by John Wilson - Seconded by Sean Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby authorizes EcoVue Consulting Services Inc. to submit the Village of Burk's Falls updated Official Plan to the Ministry of Municipal Affairs and Housing. Carried.

2024-242 Moved by John Wilson - Seconded by Ashley Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby donate all bicycles from its bike share program to the Lions Club, rehoming the bikes to children in need. Carried.

2024-243 Moved by John Wilson - Seconded by Ashley Brandt

Be it resolved;

That the Council for the Village of Burk's Falls hereby accepts the drainage plan as submitted by Tulloch Engineering regarding condition #10 from the Southeast Parry Sound Planning Board, file number B-093/22 (Symons) and a copy of property plan be retained in the Village records. Carried.

2024-244 Moved by John Wilson - Seconded by Sean Cotton

Be it resolved;

That the Accounts Payable listing as presented in the amount of \$235,500.49 for up to and including this date is hereby approved for payment. Carried.

2024-245 Moved by Sean Cotton - Seconded by John Wilson

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts Bylaw 26-2024 being a By-law to set the fees and charges for the years 2025 through to 2029, at its meeting August 20, 2024 as presented and considered read three times and passed this 20th day of August 2024. Deferred.



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2024-246 Moved by Ryan Baptiste - Seconded by Sean Cotton

Be it resolved;

That By-law No. 27-2024 being a By-law to authorize the sale of Lot 3 WS Copeland Street, Plan 26, is hereby considered read three times and passed this 20 day of August 2024: Carried.

2024-247 Moved by John Wilson - Seconded by Ryan Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby endorses Site A for the future Library location, for further study and feasibility. Carried.

COUNCILLORS REPORT:

Councillor Brandt expressed concern not receiving conference invitation. Councillor Cotton advised the invitations will come through email and may be end up in the spam folder.

Mayor Hope and Councillor Cotton advised they would be attending Hazmat Day on Saturday from 10:00 am 2:00 pm.

Deputy Mayor Wilson and Councillor Cotton attended the Muskoka Algonquin Healthcare information session.

Deputy Mayor Wilson attended the library board meeting and discussed the appointment of a Village representative to the building construction committee.

CLOSED SESSION:

2024-248 Moved by John Wilson - Seconded by Sean Cotton

Be it resolved;

Council for the Village of Burk's Falls now enters into a closed meeting at 9:10 pm pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (c) a proposed or pending acquisition or disposition of land by the Municipality of local board. Carried.

2024-249 Moved by Ryan Baptiste - Seconded by John Wilson

Be it resolved;

That the Council for the Village of Burk's Falls now reconvenes to regular open session at 10:50 pm. Carried.

2024-250 Moved by Ryan Baptiste - Seconded by John Wilson

Be it resolved;

That the Council for the Village of Burk's Falls hereby accepts the board resignation of Mayor Chris Hope from the Almaguin Highlands Health Council. Carried.

2024-251 Moved by John Wilson - Seconded by Ryan Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby appoints Sean Cotton to the Almaguin Highlands Health Council.

Recorded Vote requested by: Deputy Mayor John Wilson

	Yes	No	Abstain
Ryan Baptiste:	X		
Ashley Brandt:	X		
John Wilson:	X		
Chris Hope:	X		
Sean Cotton			X

Carried.

2024-252 Moved by John Wilson - Seconded by Ryan Baptiste

Be it resolved;


That the Council for the Village of Burk's Falls hereby adopts Bylaw 28-2024 being a By-law to confirm the proceedings of Council at its meeting of August 20, 2024 as presented and considered read three times and passed this 20th day of August 2024. Carried.

2024-253 Moved by Ryan Baptiste - Seconded by Sean Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby adjourns at 11:04 pm. Carried.


Chris Hope, Mayor


Denis Duguay, CAO - Clerk