



## VILLAGE OF BURK'S FALLS COUNCIL AGENDA

March 17, 2026

5:00 pm at the Young at Heart Seniors Centre

### 1. DECLARATION OF PECUNIARY INTEREST

### 2. INDIGENOUS LAND ACKNOWLEDGEMENT

*Welcome to the Village of Burk's Falls as we gather on the traditional territory of indigenous peoples, dating back countless generations, we wish to honour the ancestral guardians of this land and its waterway and recognize the Robinson-Huron and Williams Treaties, showing respect for the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers."*

### 3. ADDITION TO AGENDA

### 4. ADOPTION OF AGENDA

### 5. CIRCULATION OF THE MINUTES- RESOLUTION TO ADOPT PREVIOUS MINUTES: Meeting (s) dated: Regular Meeting of February 17, 2026

### 6. DELEGATIONS TO COUNCIL

- a. C. Love from the Mag River Nature Hub regarding maple tree tapping and boat docking agreement
- b. Chair B. Burton of the Rural Youth Group Advisory Committee discussion with Council

### 7. STAFF AND COMMITTEE REPORT

- a. Public Works Foreman Report for March 2026
- b. Public Works Foreman Street Sweeping Report
- c. Arena Manager Report for March 2026
- d. Arena Manager Facility Rates Report
- e. Deputy Clerk Strategic Plan RFP Report
- f. Rural Youth Group Draft Minutes of March 9, 2026
- g. Theatre Advisory Committee Draft Minutes of March 3, 2026

### 8. ITEMS FOR DISCUSSION

- a. Resolutions received regarding the Almaguin Highlands Health Centre deficit
- b. Legion request – Cenotaph planter removal
- c. Thank you from Recreation Coordinator, Township of Armour, Heritage Festival

### 9. RESOLUTIONS TO BE PASSED

- a. Almaguin Minor Soft Ball In-Kind and Cash Donation Request, Perry Council Report and Resolution 2026-27, and Councillor Baptiste Report
- b. Approve 2026 Arena Budget
- c. Approve 2026 Landfill Budget
- d. Approve 2026 Fire Department Budget
- e. Approve 2026 Regional Fire Training Budget
- f. Approve OPP 2026 Draft Budget
- g. Appoint Council Member, TRI-R Landfill & Recycling Advisory Waste Committee
- h. Accounts Payable

### 10. CONFERENCES AND INVITATIONS

- a. Almaguin Chamber of Commerce networking event March 24, 2026
- b. The Path Forward- DSSAB's Approach to Housing Loss Prevention and Encampments Session- April 23, 2026
- c. OSUM Conference April 29-May 1, 2026



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### 11. COUNCILLOR(S) REPORT

### 12. CORRESPONDENCE

#### C.1 Minutes of Committee

- a. Town of Parry Sound EMS Advisory Committee Agenda and Minutes of February 26, 2026
- b. Burk's Falls & District Historical Society Minutes of February 16, 2026
- c. TRI Council Draft Notes of February 23, 2026
- d. Burk's Falls, Armour & Ryerson Union Public Library Minutes of January 21, 2026

#### CI.2 Request for Support and Correspondence to Village

- a. Burk's Falls and District Historical Society regarding Heritage Festival
- b. North Bay Parry Sound District Health Unit regarding the discontinuation of routine beach sampling
- c. Eastholme, Home for the Aged 2026 Levy Schedule
- d. Joint Building Committee Annual Permit Summary and February Summary
- e. Township of Armour, Township of Perry, and Township McMurrich-Montieth regarding Town of Kearney withdrawal from the Southeast Parry Sound District Planning Board
- f. Township of Armour regarding approval of 2026 Arena budget
- g. Township of Armour regarding approval of 2026 Fire Department budget
- h. Township of Armour regarding approval of 2026 Landfill budget
- i. Township of Armour regarding approval of the Terms of Reference for Shared Services Advisory Committee.
- j. Township of Armour regarding approval of purchase, First Due software
- k. Village of Sundridge and Town of Bracebridge regarding Elect Respect campaign
- l. Municipality of Magnetawan regarding high-speed internet
- m. Township of Harley, Town of Englehart, and AMO regarding OMERS Bill 68
- n. City of Ottawa regarding proposed new regulation under the Restricting Public Consumption of Illegal Substances Act
- o. Township of Brudnell, Lyndoch and Raglan, Township of Joly, and Township of Prince regarding support for the steel and lumber sectors
- p. Town of Parry Sound regarding awareness and action for reduced poverty, homelessness and food insecurity
- q. Municipality of St. Charles regarding small northern new residential property tax class
- r. Municipality of St. Charles regarding strengthening self-defense protections
- s. Township of Nipigon regarding local, independent, municipally governed watershed-based conservation authorities
- t. Municipality of Wawa regarding closure of the Greater Sudbury LifeLabs
- u. Township of Papineau-Cameron regarding Ontario Veterinary College expansion of enrollment capacity
- v. Township of Edwardsburgh/Cardinal regarding extension of OCIF
- w. Township of Prince regarding call from reform and publication of the Ontario Sex Offender Registry
- x. Medical Officer of Health Update
- y. Courageous Companions Service Dog Program 2026 sponsorship advertising request



## **VILLAGE OF BURK'S FALLS COUNCIL AGENDA**

March 17, 2026

5:00 pm at the Young at Heart Seniors Centre

### **13. CLOSED SESSION**

#### **Item 13a: Human Resources**

Pursuant to the Municipal Act 2001, c. 25:

Section 239(2) (b) regarding an identifiable individual, or municipal employee

### **14. CONFIRMING BY-LAW**

### **15. ADJOURNMENT**



THE VILLAGE OF BURK'S FALLS  
COUNCIL MEETING MINUTES  
February 17, 2026

The regular meeting of Burk's Falls Council was held on Tuesday, February 17, 2026

Present: Mayor Chris Hope, Deputy Mayor Sean Cotton, Councillors Ashley Brandt (in person and via Zoom) , Ryan Baptiste, Nancy Kyte Staff: CAO - Clerk Denis Duguay, Deputy Clerk Camille Barr, Arena Manager Graham Smith

Council recessed from 6:22 pm - 6:31 pm

Councillor A. Brant rejoined via Zoom at 6:53 pm.

Regrets: None

**DECLARATION OF PECUNIARY INTEREST**

Councillor R. Baptiste declared pecuniary interest for item 8.h, Canteen Agreement, Burk's Falls Lions Club

**ADOPTION OF AGENDA**

2026-33 Moved by S. Cotton - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby approves the agenda for the regular meeting of February 17<sup>th</sup>, 2026.

Carried.

**MINUTES**

2026-34 Moved by N. Kyte - Seconded by R. Baptiste

Be it resolved;

That Council for the Village of Burk's Falls hereby adopts the minutes of the Regular Meeting of January 20<sup>th</sup>, 2026.

Carried.

**DELEGATIONS TO COUNCIL**

None

**REPORTS TO COUNCIL**

- A. The Arena Manager presented the Arena Report for February. Highlights included hosting the 55+ Games, which saw strong attendance, and the Arena received very positive feedback on both the facility and service.

Items requiring attention this month included two pieces of equipment that were red-tagged: a propane stove and a hot water heater. The hot water heater issue has been addressed through the rental company. The propane stove will be capped off, and staff are exploring the option of installing an electric range in consultation with the Fire Department.

- B. The Arena Manager presented the 2025 Budget Actuals, the Capital Budget Review, and the 2026 Budget Report. It was noted that hydro rates spiked in 2025 due to the Global Adjustment Rate however, overall Arena operations came in under budget.

For 2026, the Arena anticipates an average of 650 hours of ice time usage per season. Council had the opportunity to ask questions and suggest minor revisions to the report, and approved the Arena Manager to present the reports to TRI Council at the next meeting.

- C. Council reviewed the 2025 Council Remuneration Report. Councillor A. Brandt inquired as to the differences in benefit figures for Councillors. The Clerk-CAO will inquire with the Treasurer and provide further clarification.
- D. Council received the Almaguin Highlands Health Centre Basement Repair Report. Council was pleased with the overall outcome.
- E. Council received the Draft Theatre Advisory Committee minutes dated January 28, 2026. Council discussed possible ways to recognize the designer who has offered to create the new logo. No final decision was made, and the matter will be considered further.



THE VILLAGE OF BURK'S FALLS  
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February 17, 2026

- F. Council received the Draft Recreation Advisory Committee Minutes of February 2, 2026. Council discussed the vendor fee for the Downtown Celebration and determined that for 2026, a fee of \$20.00 would be approved.
- G. Council reviewed the Draft Rural Youth Group minutes dated February 9, 2026. Mayor Hope shared that the committee had conducted a successful round of interviews for the Youth Coordinator position. With respect to the recommendation for the Youth Group to host a student in March, Council did not make a decision on approval.

Council also discussed that policy development must be undertaken with professional guidance.

- H. Council received the TRI-Council Informal Committee Minutes of February 3, 2026. There were no comments or concerns. It was reported that the committee is progressing very well. At its next meeting, the group will discuss the Arena agreement.

**ITEMS FOR DISCUSSION:**

- A. The digital sign at the Township of Armour municipal office is aging. As a shared resource, CAO of Armour inquired if Council would prefer to replace parts or consider full replacement. Council requires more information to make this decision. CAO-Clerk will ask the Township of Armour for cost comparisons as it relates to the options.
- B. Mayor Hope inquired about the AHHC partnership initiative, noting the importance of keeping the discussion active. Deputy Mayor Cotton responded that he continues to advance the matter and that members of the Health Council are supportive. He added that a subcommittee has been established to address these issues not only for Burk's Falls, but also for other facilities in the area, such as the Sundridge centre, moving away from an ad-hoc approach. He added the Family Health Team is a key stakeholder in the efforts. Mayor Hope expressed that he would like to see the Province step in to provide funding for an administrator for the region.
- C. Big Brothers, Big Sisters submitted a donation request for their Bowl for Kids' Sake event. The organization was provided the donation policy and application for future use.
- D. Land of Lakes Public School submitted a donation request and an invitation for Council to attend their Valentines Tea. The event has passed and the school was provided the donation policy and application.
- E. Council received the TRI-Council Shared Services Sub-Committee Draft Terms of Reference. Council was satisfied with the terms as presented.
- F. SolarBank has appealed the Township of Armour's decision regarding the proposed BESS project. The CAO-Clerk inquired whether Council wished to seek legal representation as the application is presented to the Ontario Land Tribunal. At this time, Council decided to defer the matter until more information is available on what that process would entail.
- G. Council was asked if they had any specific items to address at the TRI-Council meeting on February 23, 2026. It was stated that the library report was presented to the subcommittee as well with the TRI Councils.
- H. Council received a request from the Burk's Falls Lions to operate the Knight Brothers Park canteen for summer 2026. The Lions proposed paying a fee while retaining the proceeds for their charitable activities. Council directed staff to investigate what an appropriate rate would be.  
Councillor R. Baptiste declared pecuniary interest for this matter.
- I. Council received Draft By-law 10-2026 regarding the Transfer of Part Lot 5, Concession 7 of the new fire hall property. Council provided a resolution to proceed with the Village purchasing its portion of the land at the rate as stated.
- J. At the January TRI-Council subcommittee meeting CAO-Clerk inquired if partners had interest in supporting a water system improvement study. The Township of Armour responded, resharing their 2021 resolution supporting the initiative. This item will go back to the subcommittee for further discussion.



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- K. Mayor Hope shared that Council may begin to hear more about AI Data Centre installations as there is interest in the area. It is said these facilities consume a significant amount of water for cooling. This item was shared as information.
- L. The Almaguin Minor Softball Association submitted a letter to Council requesting a donation of cash and in-kind support. Council deferred a decision until more information is received.  
Councillor A. Brandt rejoined the meeting via Zoom for part of this item

**RESOLUTIONS PASSED:**

2026-35 Moved by N. Kyte - Seconded by R. Baptiste  
Be it resolved;  
That the Council for the Village of Burk's Falls hereby receives the Arena Manager Report for the month of February.  
Carried.

2026-36 Moved by N. Kyte - Seconded by S. Cotton  
Be it resolved;  
That the Council for the Village of Burk's Falls hereby receives the Arena Manager Budget Report, the Arena Budget Review Actuals, and the Arena Capital Budget Review;

AND FUTUREMORE approves the Arena Manager present the 2026 Armour, Ryerson and Burk's Falls Memorial Arena budget at the Tri-Council meeting on February 23, 2026.  
Carried.

2026-37 Moved by R. Baptiste - Seconded by N. Kyte  
Be it resolved;  
That the Council for the Village of Burk's Falls hereby receives the 2025 Council Remuneration and Expenses Report.  
Carried.

2026-38 Moved by R. Baptiste - Seconded by S. Cotton  
Be it resolved;  
That the Council for the Village of Burk's Falls hereby receives the Almaguin Highlands Health Centre Basement Repair Report.  
Carried.

2026-39 Moved by N. Kyte - Seconded by R. Baptiste  
Be it resolved;  
That the Council for the Village of Burk's Falls hereby receives Theatre Advisory Committee Draft Minutes of January 28, 2026;

AND FUTURE approve the following recommendations:

- To direct Village staff to research and prepare a detailed cost analysis report.
- Post a call for volunteer to fill the open seat on the Theatre Advisory Committee.
- The use of pro bono graphic design services provided by Andrew McCracken to develop the new Theatre logo.

Carried.

2026-40 Moved by R. Baptiste - Seconded by N. Kyte  
Be it resolved;  
That the Council for the Village of Burk's Falls hereby receives Recreation Advisory Committee Draft Minutes of February 2, 2026;

AND FURTHER approve the following recommendations:

- Approve the Downtown Celebration vendor fee being set at \$20, as permitted under the Hawkers & Peddlers By-Law 30-2024, Section 4.1(d).
- Approve the use of the popcorn machine and cotton candy machine from the Theatre for the Downtown Celebration event.

Carried.



THE VILLAGE OF BURK'S FALLS  
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2026-41 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the TRI Council Informal Committee Minutes of February 3, 2026.

Carried.

2026-42 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives and approves the Tri-Council Sub-Committee Draft Terms of Reference.

Carried.

2026-43 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the appeal of the PowerBank Corporation to the Ontario Land Tribunal regarding the BESS project in the Township of Armour.

Carried.

2026-44 Moved by N. Kyte - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls approves the request from the Burk's Falls Lion's Club to operate Knight Brothers Park Canteen this summer;

AND FUTHER authorizes staff to prepare and execute an agreement for the 2026 summer season.

Carried.

2026-45 Moved by S. Cotton - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls receives Township of Armour draft By-law 10-2026, Transfer Part of Lot 5, Concession 7- Fire Hall;

AND FUTHER direct staff to issue payment as prescribed.

Carried.

2026-46 Moved by S. Cotton - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Ontario Clean Water Agency 2025 Annual Summary Report for the Drinking Water System.

Carried.

2026-47 Moved by N. Kyte - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts By-law 07-2026 being a by-law to Regulate the Erection, Location, Class, and Type of Signs and Advertising Devices as presented and considered read three times and passed this 17<sup>th</sup> day of February 2026.

Carried.

2026-48 Moved by R. Baptiste - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts By-law 08-2026 to being a by-law for the Appointment of Screening Officers and Hearing Officers to Adjudicate Reviews and Appeals of Administrative Penalties as presented and considered read three times and passed this 17<sup>th</sup> day of February 2026.

Carried.

2025-49 Moved by S. Cotton - Seconded by R. Baptiste

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts By-law 09-2026 being a by-law to implement an Administrative Monetary Penalty System as presented and considered read three times and passed this 17<sup>th</sup> day of February 2026.

Carried.



THE VILLAGE OF BURK'S FALLS  
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2026-50 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby

That the Council for the Village of Burk's Falls hereby adopts the Events and Festival Policy as presented and considered read three times and passed this 17<sup>th</sup> day of February 2026.

Carried.

2026-51 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives the Joint Building Committee recommendation to adopt the 2026 budget as presented;

AND That council approves of the 2026 budget in the amount of \$365,700.00.

Carried.

2026-52 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Accounts Payable listing as presented in the amount of \$ 496,060.61 for up to and including this date is hereby approved for payment.

Carried.

2026-53 Moved by R. Baptiste - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby supports the Town of Parry Sound, The Town of Plympton-Wyoming, and the Municipality of North Grenville, Merrickville-Woldfold Village OPP Detachment Board regarding support for enhanced school bus safety measures across Ontario, including the implementation of school bus stop-arm cameras and other child-safety technologies.

Carried.

2026-54 Moved by R. Baptiste - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby supports The County of Prince Edward's resolution 2026-32, regarding support for Bill 21, Protect Our Food Act, 2025.

Carried.

#### **CONFERENCES AND INVITATIONS**

Council received an invitation to the Almaguin Highlands Chamber of Commerce Networking Event on February 19, 2026 and to the Burk's Falls and District Historical Society AGM on March 16, 2026.

#### **COUNCILLORS REPORT**

Councillor N. Kyte attended the last Burk's Falls and District Historical Society meeting where Heritage Festival was discussed, and a new model is being presented. Additionally the Society is exploring options to fund a heating system for the new red building.

Councillor N. Kyte reported that she attended the last Library Board meeting where the pay equity study was the subject of discussion and concern. The Board has been provided with a copy of the independent study.

Deputy Mayor S. Cotton requested an update from MAHC about the life of the x-ray machine at the Almaguin Highlands Health Centre. It was said that the machine continues to perform due to low use, and that parts are still available as they had not be utilized to date.

#### **CORRESPONDENCE DISCUSSION**

Council moved to support the Town of Parry Sound, The Town of Plympton-Wyoming, and the Municipality of North Grenville, Merrickville-Woldfold Village OPP Detachment Board regarding support for enhanced school bus safety measures as well as The County of Prince Edward's resolution 2026-32, regarding support for Bill 21, Protect Our Food Act, 2025.

#### **CLOSED SESSION**

2026-55 Moved by R. Baptiste - Seconded by S. Cotton

Be it resolved;



THE VILLAGE OF BURK'S FALLS  
COUNCIL MEETING MINUTES  
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That Council for the Village of Burk's Falls now enters into closed session 7:26pm pursuant to the Municipal Act 2001, c. 25,

Item 13a: Human Resources (Rural Youth Group)

Pursuant to the Municipal Act 2001, c.25:

Section 239(2) (b) regarding an identifiable individual, or municipal employee or local board member.

Item 13 b) Village property (Reference Plan)

Pursuant to the Municipal Act 2001, c. 25:

Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board

Carried.

2026-56 Moved by R. Baptiste - Seconded by N. Kyte

Be it resolved;

That the Council for the Village of Burk's Falls now reconvenes to regular open session at 8:06 pm.

Carried.

2026-57 Moved by S. Cotton - Seconded by N. Kyte

Be it resolved;

That Council for the Village of Burk's Falls hereby adopts Bylaw 10-2026 being a By-law to confirm the proceedings of Council at its regular meeting of February 17, 2026, as presented and considered read three times and passed this 17<sup>th</sup> day of February 2026.

Carried.

2026-58 Moved by R. Baptiste - Seconded by S. Cotton

Be it resolved;

That the Council for the Village of Burk's Falls hereby adjourns at 8:07pm

Carried.

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Chris Hope, Mayor

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Denis Duguay, CAO - Clerk



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

172 Ontario Street Box 160 Burk's Falls ON P:705-382-3138 F:705-382-2273 www.burksfalls.net

## Delegation Request Form

A Delegation is an opportunity to appear before Council as a Delegation to present information verbally on matters of fact or make a request of the Council. Please refer to page 2 of this form for further information regarding engaging Council through a Delegation.

Completed Forms shall be submitted to the CAO/Clerk and can be dropped off or mailed to, The Village of Burk's Falls, 172 Ontario Street, Burk's Falls, ON P0A 1C0; faxed to 705-382-2273 or emailed to [clerk@burksfalls.ca](mailto:clerk@burksfalls.ca).

### Delegate Information (PLEASE PRINT):

Last Name:

Love

First Name:

Colin

Street Number:

█

Street Name:

██████████

Town/City:

██████████

Postal Code:

██████

E-mail Address:

info@magrivernaturehub.ca

Contact Number:

Proposed Meeting Date Requested: March 17, 2026

Alternate Meeting Date Requested: \_\_\_\_\_

### Purpose of the Delegation:

I'd like to request consideration and approval of the following two items please: 1) Continuing the Village's education partnership with Mag River Nature Hub to tap sugar maple trees along the Heritage River Walk (letter attached). 2) Renew the agreement to dock an educational vessel at the Burk's Falls Public Docks (current agreement expiring on April 1, 2026 is attached). A verbal update about this "River Hub" project will also be shared.

### Background Material Attached:

Power Point Presentation: Yes  No  Handouts for meeting: Yes  No

Personal information contained on this form is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act* and will be used for the purpose of providing correspondence relating to matters before Council.

Please note that all meetings are open to the public except where permitted to be closed under legislated authority. Questions about this collection should be forwarded to the Clerk at 705-382-3138.

Signature: 

Date: March 10, 2026

### APPROVAL:

Council Meeting Date: \_\_\_\_\_

CAO/Clerk Signature: \_\_\_\_\_

Date: \_\_\_\_\_



March 10, 2026

Village of Burk's Falls Council  
172 Ontario Street  
Burk's Falls, ON P0A 1C0

**Re: EDUCATION MAPLE SAP COLLECTION ALONG THE HERITAGE RIVER WALK**

Dear Burk's Falls Councillors,

Mag River Nature Hub is requesting your support for an education initiative that was successfully piloted with the Village of Burk's Falls in the winter of 2022 and expanded upon in 2025. This project involves Mag River Nature Hub tapping several sugar maple trees along the Heritage River Walk to facilitate environmental education opportunities with local community members, including students at Land of Lakes Public School.

Mag River Nature Hub is a non-profit based in the Almaguin Highlands that focuses on climate action through environmental education, nature recreation, and creative ecological stewardship like Restoration Festival. Mag River Nature Hub has been appreciative of the support from Village of Burk's Falls staff and Council in the past through a variety of exciting collaborations. This includes Restoration Festival (hosted annually in Burk's Falls and the surrounding area since 2021 – please see a prior festival poster attached) and a maple tree tapping project in 2022/2025 (please see attached educational flyer).

More details about the continuation of this educational maple sap collection project can be found below for your review and consideration.

If you have any questions or would like additional information, please contact me. Thanks for your support.

Sincerely,

A handwritten signature in black ink, appearing to read "Colin Love", written in a fluid, cursive style.

Colin Love, OCT, M.Ed., Hon B.Sc.  
Executive Director  
Mag River Nature Hub



## EDUCATION MAPLE SAP COLLECTION ALONG THE HERITAGE RIVER WALK

### *Objective*

- To tap a selection of sugar maple trees along the Heritage River Walk for educational sap collection in collaboration with local partners like Land of Lakes Public School (this project was Council approved in 2022 and 2025)

### *Context*

- Over the winter of 2022 and 2025, this project was successfully launched with Land of Lakes Public School thanks to support from the Village of Burks' Falls
- The current proposal is to build upon the project and host the program again in winter/spring 2026

### *What the program would look like?*

- Mag River Nature Hub would tap healthy sugar trees of suitable maturity using traditional techniques
- The sap collected would be used for educational purposes (e.g. sharing samples with community members and students at a Spring Equinox Festival) and not sold as maple syrup
- The specific number of trees tapped would be determined in collaboration with Burk's Falls staff
- To ensure health and safety, taps will be installed as discreetly as possible in off-trail locations (other than a single demonstration tree along the trail). This will help to avoid any tampering. If any of the equipment is damaged or stolen, this will be the responsibility of Mag River Nature Hub with no financial impact to the Village of Burk's Falls.
- Concerns about potential tampering with sap collection (e.g. potential additives) will be mitigated through the freezing and/or boiling process. The sap will also be filtered and tested to ensure its safety prior to sharing with anyone.

### *Dates*

- Over a specified time frame between mid March and late April 2025, to be confirmed with Burk's Falls staff

### *Location*

- The sugar maple trees tapped will be located along the Maple Run Trail

### *Logistics*

- The health of trees throughout the process will be prioritized with no more than one tap per tree installed with only mature, healthy trees selected for tapping
- The equipment used will be minimal to ensure that the site is not unsightly
- Once tapped, the sap will be collected regularly
- No signage will be installed
- Once the tapping season ends, all equipment will be removed

# Restoration Festival



**FRIDAY, OCTOBER 13**

6:50PM AT THE HEAR NORTH ENVIRO EDUCATION CENTRE (MHEEC)  
140 MAIN ST. SUNDRIDGE

**CAROLINE MARIE BROOKS**  
LIVE MUSIC PERFORMANCE

**JILLIAN PEEVER**  
DANCE PERFORMANCE  
WITH CHOREOGRAPHY BY ANNE-MARIE HOOD

**PARRY SOUND FRIENDSHIP CENTRE DRUMMING GROUP**  
LIVE MUSIC PERFORMANCE

**SATURDAY, OCTOBER 14**

**PHRAG FIGHTERS**  
WITH MARILEE KOENDERINK  
INVASIVE SPECIES REMOVAL EVENT  
8:30AM - 107 MAIN ST, SUNDRIDGE

**RESTORATIVE CANOE EXPERIENCE  
ON THE MAGNETAWAN RIVER**  
WITH KRISTEN CALLOW  
1PM - MAGNETAWAN CENTENNIAL PARK  
MAGNETAWAN

**GENTLE SENIORS MOVEMENT CLASS**  
WITH CORINNE ALICE  
10AM - BURK'S FALLS  
ARMOUR & RYERSON MEMORIAL ARENA

**BEN KUNDER** UPDATE  
LIVE MUSIC PERFORMANCE  
8PM - ABOUT LIVE MUSIC  
60 ONTARIO ST, UNIT 1, BURK'S FALLS

**SUNDAY, OCTOBER 15**

12 PM AT WISEMAN'S CORNER SCHOOLHOUSE  
112 MIDLOTHIAN ROAD, RYERSON TOWNSHIP

**INDIGENOUS KNOWLEDGE SHARING CEREMONY AND MEDICINE WALK**  
WITH TIM WATKINSON





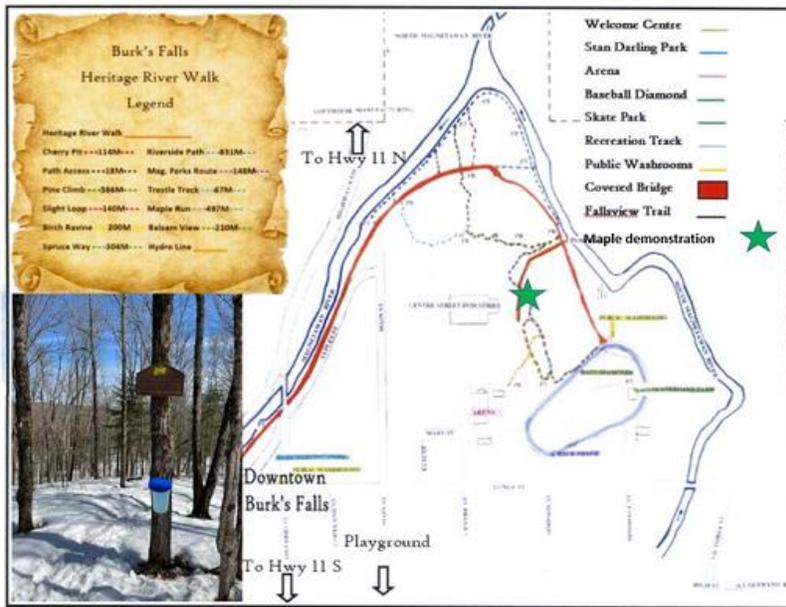
**SAP TO SYRUP IN THE ALMAGUIN HIGHLANDS**

Link to four-part video series online below or search "Mag River Nature Hub" on youtube.com

<https://www.youtube.com/channel/UCuYe8ZvTayEMXzGyLgvyB1A>



**Location of demonstration maple sap collection along the Burk's Falls Heritage River Walk**



The Burk's Falls Heritage River Walk map can be found online at the link below:  
<https://www.burksfalls.net/my-community/recreation/trail-system>



THE VILLAGE OF BURK'S FALLS  
COUNCIL MEETING MINUTES  
February 22, 2022

**RESOLUTIONS PASSED**

2022-40      Moved by Jarvis Osborne- Seconded by John Wilson  
That the Council for the Village of Burk's Falls hereby approves the MagRiver Nature Hub to host an education program in the Heritage River Walking Trail using a section of the maple trees to teach Land of Lakes students about maple syrup and confirm with school of their participation. Carried.



## MUNICIPAL DOCK AGREEMENT

### THE CORPORATION OF THE VILLAGE OF BURK'S FALLS AGREEMENT TO ALLOW TOURISM BOAT TO DOCK AT MUNICIPAL DOCKS (NO FEE)

**WHEREAS** the Municipality wishes to support local tourism initiatives and encourage economic activity in the Village of Burk's Falls;

**AND WHEREAS** Colin Love, has requested permission to dock a tourism boat at the municipal docks to offer water-based tourism experiences to the public;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Village of Burk's Falls authorizes the execution of the following agreement:

#### NO-FEE DOCKING AGREEMENT

THIS AGREEMENT is made this 20 day of June, 2025

BETWEEN:

The Corporation of the Village of Burk's Falls  
(hereinafter referred to as the "Village")

– and –

Colin Love  
(hereinafter referred to as the "Operator")

#### 1. Purpose

This Agreement outlines the terms under which the Operator is permitted to dock a tourism boat at the designated municipal dock to facilitate commercial tourism activities. The Agreement is intended to define responsibilities, manage risks, and minimize liability to the Village.

#### 2. Docking Location and Hours

- **Location:** Village of Burk's Falls
- **Permitted Days/Hours:** 7 Days a week
- Use of the dock must not interfere with general public access and safety

#### 3. Term of Agreement

This Agreement is valid from **June 19, 2025** to **April 1, 2026**, unless terminated earlier as provided herein.

#### 4. Operator Obligations

The Operator shall:

- Maintain the vessel in a clean, safe, and seaworthy condition.
- Ensure that all crew are qualified and hold valid marine certifications.
- Provide a boarding and disembarking process that is safe for passengers and the public.
- Comply with all federal, provincial, and local laws, including Transport Canada Small Vessel Regulations, and any environmental or eco-tourism requirements applicable to protected waterways.
- Obtain signed waivers or consent forms from all tour participants, acknowledging participation at their own risk.



## MUNICIPAL DOCK AGREEMENT

- The Operator agrees that he/she will not do or permit to be done any act or thing which may make void or voidable any insurance upon the property or any part thereof upon the premises or which may cause any additional premium to be paid for any such insurance.
- The Operator agrees that he/she will not make or permit any unlawful, improper, noisy or otherwise offensive use of the property.

### **5. Insurance Requirements**

The Operator shall provide the Village with:

- Proof of Commercial General Liability Insurance in the minimum amount of \$2,000,000 per occurrence, naming The Corporation of the Village of Burk's Falls as an Additional Insured.
- Proof of vessel insurance covering damage to the boat and third-party liability.
- A certificate of insurance must be submitted prior to use and upon renewal.

### **6. Certification and Compliance**

The Operator shall submit proof that:

- The vessel and operation are registered and in compliance with Transport Canada standards.
- All crew hold required marine certifications.
- The operation complies with applicable environmental protection regulations.

### **7. Indemnification and Hold Harmless**

The Operator shall indemnify, defend, and hold harmless the Village, its officers, employees, and agents from any and all claims, demands, damages, actions, or causes of action arising from:

- The Operator's use of the dock;
- Operation of the tourism boat;
- Any injury to persons or property occurring on or around the vessel or dock area;
- Any breach of this Agreement.

The Village accepts no responsibility for the safety, condition, or maintenance of the Operator's vessel or activities conducted aboard.

### **8. Risk and Safety Provisions**

- The Village may conduct routine inspections of the dock area to ensure safety and accessibility.
- The Operator is responsible for ensuring the dock area used is free of trip, slip, or safety hazards during their operation.
- The Operator must ensure that their activities do not create congestion or prevent safe public access to the dock.



## MUNICIPAL DOCK AGREEMENT

### 9. Termination

This Agreement may be terminated:

- By either party with 30 days' written notice;
- Immediately by the Village for breach of Agreement, public safety concerns, or non-compliance with legal or insurance requirements.

### 10. No Leasehold Interest

This Agreement grants a revocable license only and does not confer any lease, title, or permanent interest in the dock or any municipal property.

### 11. Governing Law

This Agreement shall be governed by the laws of the Province of Ontario.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first written above.

SIGNED on behalf of:

The Corporation of the Village of Burk's Falls

By: \_\_\_\_\_

Name: Mayor Chris Hope  
Title: Mayor Village of Burk's Falls  
Date: July 7, 2025

Colin Love

By: \_\_\_\_\_

Name: Colin Love  
Title: Entrepreneur  
Date: June 20, 2025

Optional Attachments:

- Certificate of Insurance
- Proof of Marine Certification



## **PUBLIC WORKS REPORT FOR MARCH 2026 COUNCIL MEETING**

**March 11, 2026**

### **Water**

The annual water inspection report from the Ministry of the Environment, Conservation and Parks (MECP) has been completed, and Burk's Falls received a score of 94.94%. A broken water service was repaired, and a watermain repair was completed on December 31, 2025. Water meters have been read, and all required water sampling is up to date. Trevor has also completed his required water training and has renewed his water licence, which is valid for the next three years.

### **Wastewater**

Repairs have been completed on one of the sewer pumps, while another is currently awaiting parts. During the rain event on March 7, 2026, the East Pump Station experienced some significant issues; however, the situation was managed successfully and no reporting to the MECP was required. Staff have also been plugging manholes where meltwater has been entering the system, which will help reduce the volume of water passing through the pumps and ultimately reaching the lagoons.

### **Roads**

The spring thaw has been particularly hard on our streets this year, and staff have been addressing potholes as they appear. To date, six culverts have been thawed this season. Snow removal operations have been successful so far, and there have been many positive comments regarding snowbank removal in the uptown area this year.

### **Street Sweeping**

This spring, the Village will conduct street sweeping, with the work scheduled to be completed by the Victoria Day long weekend. This annual maintenance improves vehicle safety, reduces dust, supports proper drainage, enhances the community's appearance, and helps maintain the overall condition of municipal streets.

### **Sidewalks**

The winter operations of snow clearing and sanding sidewalks has exceeded the level of service. The sidewalk on Queen Street is heaved a bit and temporary repaired to reduce the risk of injury.

### **Parks And Rec.**

Nothing to report

## **Health Centre**

The basement floor has been completed and looks very good. Floor trim has been ordered to finalize the basement flooring work.

Significant ice build-up on the roof caused leaks in several areas. Public Works used the bucket truck to remove snow and ice from the roof to help reduce the amount of meltwater entering the building. Staff also chipped away ice from melting icicles at the entrances. In addition, the drains behind the Health Centre were thawed to allow water to properly drain away from the building and entrances.

Regards,  
Derek Smith  
Public Works, Foreman



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## Report from Public Works

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### Council meeting for March 17, 2026

#### **BACKGROUND/ITEMS TO DISCUSS/ACTIVITY:**

Each spring, the Village of Burk's Falls carries out street sweeping, with the work scheduled to be completed by the Victoria Day long weekend. This process improves vehicle safety, reduces dust, supports proper drainage, enhances the community's appearance, and helps maintain the overall condition of the streets.

#### **ANALYSIS:**

Glens Sweeping was awarded the contract to complete street sweeping operations for the Village of Burk's Falls. The tender included an option for the Village to renew the contract for up to three additional years, with pricing adjusted annually based on the Consumer Price Index (CPI).

Glens Sweeping has been providing street sweeping services for the Village of Burk's Falls for approximately the past 13 years. Their fleet includes 17 sweepers, and they have consistently delivered excellent service by completing the work in a timely manner. They also contact staff after finishing the job to confirm whether there are any areas in town that require touch-ups, which they complete at no additional cost.

Council is being informed of this option and asked to support the renewal of the contract under the terms outlined in the tender.

#### **HUMAN RESOURCES IMPACT:**

The human resources impact is reduced by not re-tendering for street sweeping.

#### **FINANCIAL IMPACT:**

The price of Glens Sweeping is \$24,617.06 plus HST and plus the CPI.

**RECOMMENDATIONS:** To accept the condition of the tender last year and renew the Street Sweeping with Glens Sweeping for the Village of Burk's Falls for the same amount plus the Consumer Price Index for 2025.

#### **OPTIONS / END WITH RECOMMENDED OUTCOME:**

1. Renew Glens Sweeping contract for the duration of 3 years.
2. Renew Glens Sweeping contract for this year.
3. Go back to tender.
4. Do not perform street sweeping.

Regards,

Derek Smith  
Public Works, Foreman

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## ARBFMA Manager's Report – March 2026

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**Date:** March 17<sup>th</sup>, 2026

### RECOMMENDATION

Accept this report as information.

### BACKGROUND

February and the first ½ of March have been good and fairly steady for the facility rentals. The total ice rentals have not surpassed last year but are close. As previously reported to Council the facility rentals reached a peak in 2025, and it will be hard to reach those numbers again in the upcoming months and years. The weather impacted some rentals with some cancellations. Family Day was a good day, and staff secured sponsorship for public skating which was well attended. The ARBFMA hosted the Ontario 55+ winter games; the group here was the men's 75 plus hockey tournament. The beginning of March started with a 2-day Almaguin Minor Hockey finals event which was very busy at the facility. There is the BFHL final tournament at the end of March Break. Staff have secured full sponsorship for the Public Skating during the March Break.

The January Karl Crozier Room was busy in February and into March. The types of room rentals included the normal monthly rentals being Seniors exercise, Friends, Bingo, and Cadets. The extra room rentals in January included 3 birthday parties, pancake breakfast, Psychic Tea, and the Bible Study Group.

### ANALYSIS

- The Zamboni Room hot water tanks red tag was cleared and the electrical work to clear the tag as completed by the facility electricians
  - The red tag was cleared for stove and the gas for the stove was capped
  - Staff have arranged for the Stove to be removed from the facility so an electric stove can be purchased
  - Staff were also made aware that a counter may need to be purchased to fill the void in the space. Staff are investigating a simple aluminum counter.
  - The AMHA finals March 7<sup>th</sup> and 8<sup>th</sup> was a very good, exciting tournament and was well organized. The facility was packed both days of the tournament.
  - The last day of Public skating is March 29<sup>th</sup>
  - The last day of the 2025/26 ice season is April 12<sup>th</sup>
  - The facility will be closed on Good Friday, and staff have made the necessary steps to ensure the compressors are checked while the facility is closed.
  - Staff have a worklist for the ice out period, this includes ice removal, arena board scrubbing, arena glass cleaning, floor painting, dressing rooms scrubbing (walls and floors), Washroom scrubbing (mats and walls), ice surface boards repair, painting arena nets and restringing the netting, full sweep and clean up of arena ice surface area, wall paint touch ups, rubber mat replacement on the
-



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players benches, rubber mats and tables scrubbing, grounds maintenance and other facility maintenance & cleaning.

- During Shutdown most of the capital work will also be completed as well as the Zamboni annual maintenance, compressor shutdown and annual service, parking lot sweeping, parking lot painting, and roof top annual service.
- Staff still have facility rentals to manage from April to the end of June that have to be staffed. Some of the rentals are ball hockey, cadets, roller derby, Bingo meetings, Senior exercise, Chess tournament, school trip, Bible meetings, and a Buck and Doe.
- The ice making will begin June 13<sup>th</sup> or 14<sup>th</sup> and the ice surface will officially open on June 28<sup>th</sup>.

**FINANCIAL IMPACT**

N/A

**HUMAN RESOURCE IMPACT**

N/A

**OPTIONS**

The Council accepts this report as information and discussion

*Graham Smith*

Graham Smith RRFA/CIT  
ARBFMA Manager



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## ARBFMA Manager's Report – Rates Report – March 2026

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**Date:** March 17<sup>th</sup>, 2026

### RECOMMENDATION

Accept this report as information and discussion

### BACKGROUND

During the Tri-Council meeting on February 23<sup>rd</sup>, 2026, the Arena Management staff presented the 2026 budget for the ARBFMA. There was some discussion about facility rates and some ideas discussed about the rates. The arena management staff were tasked to look into the rates and report back to Council

### ANALYSIS

- During budget discussions staff mention that operational costs rise annually anywhere from 5% to 15% annually
  - Staff also mention annually that facility rates only go up 2% to 3% per year.
  - Considering that operational costs annually are higher than revenues annually it makes sense that the deficit increases every budget year.
  - Municipal Community Centre's are departments like Public Works, Fire, Landfill, Library and Local Government. Each of these departments operates an annual budget and need taxpayer dollars to operate. The community centre's do have ability to offset their budget with facility rental revenues.
  - The ice and building rentals are steady at the ARBFMA. There were over 4,000 hours of total facility use in 2025.
  - Increased facility rentals do increase revenues but also increase operational costs.
  - Council needs to be aware of facility use that is given away at no charge or at a reduction in facility fees. The organizations that receive reduced or no charge rentals are AMHA, Winning Techniques banked time, ARBFAS, Public Skating (small number of admissions to offset ice costs), Friends, Cadets, Seniors Exercise, Seniors Groups, Council donations, VoB Recreation Bookings, and Village of Burk's Falls & Tri-Council Bookings.
  - The value of these reduced fees and no-charge use is over \$65,700.
  - Council needs to be aware that the no charge and reduced fee use is not only a loss of revenues but a cost to facility operations. These costs include staffing for the use, staff to clean after the use, utilities, garbage disposal, toiletries, cleaning supplies and building maintenance.
-



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- Council needs to understand the value of the time given at no charge plus operational costs of that time before asking paying customers to offset those costs & lost revenues.
  - The ARBFMA is in competition with the 2 other rinks in our area being South River and Sundridge. The 3 local arenas host the local Almaguin Minor Hockey Association for games and practices.
  - **Note:** Sundridge and South River arenas also operate their facility offering clients a full hour on the ice and the ice resurfacing flood is not charged as part of the ice rental. The ARBFMA uses a 50-minute hour plus the flood which is the case in most ice rinks.
  - The ARBFMA is small-town community centre. The upgrades to the ARBFMA were funded by the Wintario Grant money from the late 1970's. The grants were given to small communities in order to offer community centre's at an affordable rate for their community.
  - It is recommended to keep the facility rates competitive with the other local small community rinks. Increases in rates come with a risk of losing clients to the other local arenas like Baysville, Sundridge and South River.
  - There are options that may help increase a small amount of revenue for the facility by charging a Capital surcharge on facility rentals or having an out-of-town rate. The issue with the out-of-town rate is its easy for clients to work around that issue by having someone local book their facility use.
  - The Capital surcharge was only found at 1 rink in the arena closest to Burk's Falls. North Bay has a rate of \$2.00 per hour capital surcharge on their ice rental. Gravenhurst has a reinvestment charge which was \$47 per hour in 2025.
  - If a capital surcharge is to be put in place, it is recommended that the facility users are made aware well in advance of the additional charge if they are unwilling to pay. Some of the contracted users may opt out of their rental contract.
  - It is also important to remember that a surcharge cannot be added to Winning Techniques, Town Recreation facility use, Council Rentals, No-charge users and the weekly public skating hours. A capital surcharge would likely result in loss of ice rentals as it changes the overall rate of renting that facility.
  - Charging an out-of-town rate seems to be a trend in the bigger municipalities but not the small community rinks. The out-of-town rate varies from town to town in the rinks that do apply the out-of-town rate..
  - The small-town rinks like Sundridge, South River, Baysville, Powassan and Trout Creek have not implemented an out-of-town rate. They consider their lower ice rental rates appealing to customers willing to travel to fill ice times the local residents don't utilize. The ARBFMA ice rental hours would likely decline and be lost to these other small-town arenas if an out-of-town rental rate was implemented.
  - Staff have worked hard to increase rentals at the ARBFMA and feel it would be a shame to risk losing that hard work to add the possibility of a few more dollars in revenues.
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See attached the rentals rates document that shows the rental rate in similar arenas and the bigger facilities around Burk's Fall.

**FINANCIAL IMPACT**

N/A

**HUMAN RESOURCE IMPACT**

N/A

**OPTIONS**

Council received the Arena Managers rate report and direct the manager to continue using the current Council approved rates and ask the manager to report back annually if rates need to be adjusted more than the annual 2% to 3%

*Graham Smith*

**Graham Smith RRFA/CIT  
ARBFMA Manager**

### Arena Rates Comparison 2026/27

Arena	Winter Prime Ice per hour	Prime time 1 to 4 skaters	Non Prime Rate per hour	Non-Prime limited skaters	Non-Prime Youth	Out od Town Rate	Summer ice per hour	Minor Sports per hour	Commercial Rate per hour	Industrial Hockey Leagues	Insurance Charge Per/Hr	Extra or Capital Surcharge per/hr
ARBFMA	\$ 126.00	\$ 87.00	\$ 84.00	\$44 to \$74	No rate	No rate	\$ 158.00	\$ 99.94	\$ 211.00	\$ 168.10	No rate	No rate
Trout Creek	\$ 166.00	No rate	\$ 112.00	No rate	No rate	No rate	NA	\$ 132.00	No rate	No rate	No rate	No rate
Powassan Sportsplex	\$ 185.00	No rate	\$ 115.00	No rate	No rate	No rate	\$ 213.00	\$ 175.00	No rate	No rate	No rate	No rate
South River Arena	\$ 140.00	No rate	\$ 95.00	No rate	No rate	No rate	\$ 140.00	\$ 110.00	\$ 205.00	No rate	No rate	No rate
Sundridge Arena	\$ 120.00	No rate	\$ 75.00	No rate	No rate	No rate	NA	\$ 100.00	No rate	No rate	No rate	No rate
Gravenhurst	\$ 206.00	No rate	\$ 100.00	No rate	\$ 74.00	\$ 224.00	\$ 230.00	\$ 145.00	\$ 224.00	No rate	No rate	\$ 52.00
Bracebridge	\$ 211.15	No rate	\$ 185.40	No rate	\$ 126.07	\$ 253.38	NA	\$ 143.58	\$ 295.61	No rate	No rate	No rate
North Bay Memorial	\$ 267.83	No rate	\$ 160.71	No rate	\$ 128.56	No rate	NA	\$ 214.97	No rate	No rate	No rate	\$ 2.00
North Bay P. Palangio	\$ 243.48	No rate	\$ 160.71	No rate	\$ 116.48	No rate	NA	\$ 194.79	No rate	No rate	No rate	\$ 2.00
North Bay Sam Jacks	\$ 225.09	No rate	\$ 160.71	No rate	\$ 116.48	No rate	NA	\$ 194.79	No rate	No rate	No rate	\$ 2.00
Seguin Arena	\$ 142.38	No rate	\$ 133.93	No rate	No rate	No rate	\$ 186.45	\$ 84.75	No rate	No rate	\$ 5.40	No rate
Port Carling Arena	\$ 180.00	No rate	\$ 90.00	No rate	No rate	No rate	NA	NA	No rate	No rate	No rate	No rate
Huntsville	\$ 237.30	No rate	\$ 205.66	No rate	No rate	\$ 285.89	\$ 205.66	\$ 150.00	\$ 305.10	No rate	No rate	No rate
MacTeir Arena G.B	\$ 122.40	No rate	\$ 81.60	No rate	No rate	\$ 173.40	NA	\$ 81.60	No rate	No rate	No rate	No rate
Lake of Bays - Baysville	\$ 146.00	No rate	\$ 95.00	No rate	No rate	No rate	NA	\$ 130.00	\$ 225.00	\$ 146.00	No rate	No rate
Parry Sound	\$ 162.00	No rate	No rate	No rate	\$ 68.00	\$ 142.00	NA	\$ 102.00	No rate	No rate	No rate	No rate



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## **Municipal Strategic Planning Proposal- RFP Results**

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**Date: March 4, 2026**

### **BACKGROUND:**

Council identified the need to develop a comprehensive and forward-looking Municipal Strategic Plan to help guide the Municipality's priorities and decision-making over the coming years. A Strategic Plan will provide clear direction for Council and staff by identifying the Municipality's mission, vision, values, key strategic priorities, and measurable goals. The plan will serve as a practical framework to support informed decision-making, align initiatives with available resources, and ensure the Municipality is working toward clearly defined long-term objectives.

To support the development of this plan, the Village issued a Request for Proposals (RFP) seeking qualified consultants or firms with experience in municipal strategic planning. The intent of the RFP was to engage an experienced partner to design and facilitate an inclusive and participatory strategic planning process. This process is intended to incorporate input from Council, staff, residents and key stakeholders to ensure that a broad range of perspectives helps shape the Municipality's future direction.

Staff applied to the Rural Ontario Development Program (ROD) for grant funding to support this project. If successful, the grant will provide funding for up to 50% of the project cost. In the draft budget, Council has allocated \$20,000 for this initiative.

### **OVERVIEW**

The Municipality received and reviewed a total of 10 submissions from firms expressing interest in the project. Senior staff evaluated each proposal based on the following criteria:

- Relevant experience and qualifications
- Quality of proposed approach and methodology
- Ability to engage diverse stakeholders
- Understanding of nonprofit context
- Cost effectiveness and the value while remaining within budget of \$20,000 - \$25,000
- References and past performance

Staff reviewed the submissions received and identified a shortlist of the top three proponents, with one clearly emerging as the preferred candidate. While staff were pleased with the quality of all three shortlisted proposals, **Town Hall Consulting** stood out as the strongest overall submission.

**Town Hall Consulting** demonstrated strong value in terms of pricing, as well as a unique methodology for obtaining meaningful stakeholder feedback throughout the strategic planning process. Their proposed timeline also includes a six-month follow-up with the Municipality to review progress, confirm understanding of the plan, and ensure the organization remains on track with implementation.

In addition, the firm has extensive experience working with municipalities and municipal organizations, including the Association of Municipal Clerks and Treasurers of Ontario (AMCTO). The proposal also included strong references from Ontario municipalities for which they have successfully developed strategic plans.



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### **ANALYSIS**

Of the proposals received, three were shortlisted for further consideration. The associated costs for these proposals are as follows:

- **Town Hall Consulting** – \$18,900
- KA Community Consulting – \$23,525
- Karen Jones Consulting – \$24,500

### **RECOMMENDATIONS**

Following a review of the proposals received, senior staff recommend that Council approve the proposal submitted by **Town Hall Consulting** and authorize staff to engage their services in the amount of \$18,900 to complete the Municipal Strategic Plan.

*Camille Barr*

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**Camille Barr**  
**Deputy Clerk**



TOWN HALL  
CONSULTING INC.

# STRATEGIC PLANNING PROPOSAL

CONSULTING SERVICES TO DEVELOP A MUNICIPAL  
STRATEGIC PLAN FOR THE VILLAGE OF BURK'S FALLS

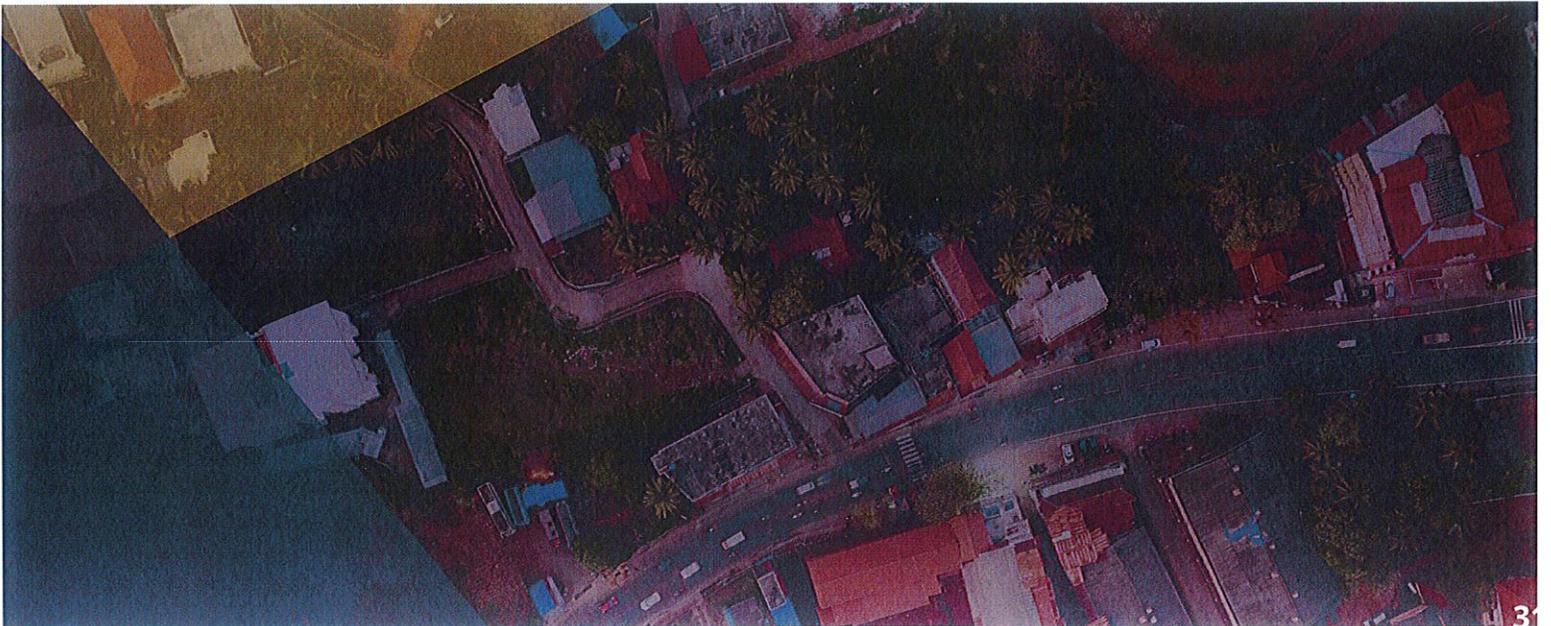


The Village Of  
**BURK'S FALLS**

# APPENDIX C

Testimonials & Letters of

# RECOMMENDATION



MUNICIPALITY OF  
ELIZABETHTOWN KITLEY

***“Rob Adams is a skilled facilitator whose easy-going manner will put any group at ease. But don't let his calm demeanour fool you – even while you're having fun, you'll get lots of quality work done. Rob and his team helped our Council develop a robust Strategic Plan, which has already started to pay dividends early in our term. For a motivating and memorable experience, consider Rob for your next planning session.”***

Mayor Brant Burrows  
Municipality of Elizabethtown Kitley



***“As a workshop facilitator, Rob Adams is engaging, thought provoking, and most importantly fun; providing a start to finish session that is memorable for those participating. Whether he is presenting virtually or in person, his energy and passion for the topics he presents ensures that people leave with important information, all while having their own ‘aha moments’ along the way. He uses well crafted PowerPoints and games to engage all learning styles. He is able to adapt and meet the needs of his clients – and will work tirelessly to create a well thought out session.”***

J. Alexander Gibson, Manager Professional Development, AMCTO, Association of Municipal Clerks and Treasurers





**Port of Johnstown**

A Division of Edwardsburgh/Cardinal Township

T: 613.925.4228 x104

C: 613.285.7853

E: ldrynan@portofjohnstown.com

3035 County Road 2

Johnstown, ON K0E 1T1

www.portofjohnstown.com

October 20, 2025

Town Hall Consulting Inc.  
c/o Rob Adams, Emily Adams

Dear Rob and Emily,

**Re: Port of Johnstown Strategic Plan 2025**

It is my pleasure to provide this letter of reference for Town Hall Consulting Inc. in recognition of their outstanding support, guidance, and expertise in the development and completion of the Port of Johnstown's Five-Year Strategic Plan.

Throughout the engagement, the Town Hall Consulting Inc. team demonstrated exceptional professionalism, strategic insight, and a deep understanding of both municipal operations and port governance. Their collaborative approach ensured that all stakeholders — from advisory members and staff to municipal representatives and the public — were meaningfully engaged in the planning process.

Town Hall Consulting Inc. provided clear frameworks for decision-making, facilitated productive discussions, and helped the Port identify actionable priorities that balance operational efficiency, economic growth, and long-term sustainability. Their ability to synthesize complex data and stakeholder input into a coherent, forward-looking strategy was instrumental in producing a plan that will guide the Port's continued success over the next five years.

We greatly appreciated their responsiveness, professionalism, and commitment to helping us achieve a plan that truly reflects our vision and values. I would highly recommend Town Hall Consulting Inc. to any organization seeking expert guidance in strategic planning, governance, or stakeholder engagement.

Respectfully

Leslie Drynan  
General Manager



To Whom It May Concern,

It is my pleasure to provide this letter of reference for **Town Hall Consulting** and their exceptional work in leading the Municipality of Lambton Shores' Strategic Planning process. As the Chief Administrative Officer, I have had the opportunity to work closely with **Rob Adams, Emily Adams, and their team**, and I can confidently say that their expertise, innovative approach, and commitment to community engagement set them apart in the field of municipal strategic planning.

From the outset, Town Hall Consulting demonstrated a deep understanding of our municipality's unique needs, ensuring that both **Council and staff** were actively engaged in shaping our shared vision. One of the hallmarks of their approach was their ability to foster **true collaboration** between elected officials and staff, bridging gaps and creating a strong, unified direction for our community.

A standout feature of our engagement with Town Hall Consulting was their **unique and innovative public engagement approach**, which was particularly valuable given Lambton Shores' **large seasonal population**. Their strategies ensured that we captured the voices of both full-time and seasonal residents, ensuring broad representation in shaping our Strategic Plan.

Beyond their facilitation skills, **Town Hall Consulting's extensive experience working with small municipalities and dynamic tourism destinations** was a tremendous value-add to our process. They understood the unique challenges and opportunities that come with a municipality like Lambton Shores—where tourism, economic development, and seasonal population fluctuations play a significant role in shaping municipal priorities. Their ability to **balance long-term strategic objectives with the realities of a tourism-driven economy** was a key factor in developing a Strategic Plan that is both visionary and practical.

Thanks to Town Hall Consulting, the Municipality of Lambton Shores now has a **Strategic Plan that is actionable, measurable, and designed for long-term success**. Their ability to drive results, engage the community in meaningful ways, and unite municipal leadership behind a common vision makes them an outstanding partner for any municipality seeking to embark on or refine their strategic planning journey.

I highly recommend **Town Hall Consulting** to any municipality looking for a partner that can deliver a **highly effective, engaging, and results-oriented strategic planning process**. Please do not hesitate to reach out if you require any further insights into our experience working with Rob Adams and his team.

Sincerely,  
**Steve McAuley, C.Tech.**  
Chief Administrative Officer  
Municipality of Lambton Shores



May 13, 2025

Subject: Letter of Recommendation for Town Hall Consulting

To Whom It May Concern,

This letter of reference is regarding Rob Adams and his company Town Hall Consulting. The Township of Cavan Monaghan recently contracted Town Hall Consulting to create a 5 -year Strategic Plan. It was a pleasure working with both Rob Adams and Emily Adams as they guided the Township through the process of developing a comprehensive exploration of our vision, mission, values and key priorities to create a clear path for the future.

I found both Rob and Emily to be very thorough in their pre-planning meetings and their workshops with Council, Staff, and key stakeholders were well planned and engaging. Rob and Emily were able to guide the workshops, keeping everyone on track, which resulted in great discussions and productive sessions.

Town Hall Consulting provided unique and enjoyable ways for the Community to engage with the strategic planning process. They hosted an in-person Monopoly night that was a hands-on way for residents to put their Monopoly money on the priorities they considered most important. They also got the Township up and running with the online engagement tool, Social Pinpoint, where we were able to garner community feedback and engage with residents in a new way.

Feedback from Council, staff and focus groups was positive. I would recommend Town Hall Consulting for any strategic planning needs.

Sincerely,

A handwritten signature in black ink that reads "Yvette Hurley".

**Yvette Hurley**

Chief Administrative Officer/Deputy Clerk/Deputy Treasurer  
Township of Cavan Monaghan

988 County Rd 10  
Millbrook, Ontario L0A 1G0

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To Whom It May Concern,

It is my pleasure to provide this letter of reference for **Town Hall Consulting** and their outstanding work in leading the **Township of Edwardsburgh Cardinal's Strategic Planning process**. As Chief Administrative Officer, I had the opportunity to work closely with **Rob Adams and his team**, and I can confidently say that their expertise, facilitation skills, and commitment to meaningful community engagement set them apart.

From the very beginning, Town Hall Consulting demonstrated a deep understanding of our municipality's **unique needs, challenges, and opportunities**. They ensured that **both Council and staff** were engaged throughout the process, fostering collaboration and building a strong foundation for decision-making. Rob's ability as a **facilitator** was particularly valuable in bringing together the perspectives of elected officials and municipal staff, ensuring alignment and a shared vision for the Township's future.

A key strength of Town Hall Consulting is their **exceptional approach to community engagement**, which was especially important given our **large seasonal resident population**. They employed innovative strategies to ensure that a broad and diverse range of voices were heard, leading to a **Strategic Plan that truly reflects the priorities of our full-time and seasonal residents alike**. Their extensive experience working with **small municipalities and dynamic tourism destinations** was a significant value-add, as they understood the **balance between economic development, tourism, and local priorities**.

Beyond engagement, Town Hall Consulting's ability to translate strategic priorities into **measurable outcomes** was invaluable. **Rob Adams' private sector experience** helped shape a **results-driven framework**, introducing a structured approach to tracking progress through **Key Performance Indicators (KPIs)**. Their **custom tracking tool** provides us with a **clear roadmap for implementation**, while their **Health Check process**, a key differentiator, ensures that our Strategic Plan remains relevant and adaptable over time.

The Township was so pleased with the **process, engagement, and final product** that we have **retained Town Hall Consulting to develop a second Strategic Plan**—this time for the **Township-owned Port of Johnston on the St. Lawrence River**. Their ability to tailor their approach to the unique needs of different municipal assets speaks to the **depth of their expertise and their commitment to delivering strategic plans that drive real impact**.

Thanks to Town Hall Consulting, **Edwardsburgh Cardinal now has a Strategic Plan that is actionable, measurable, and designed for long-term success**. Their ability to



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unite leadership, engage the public, and create a clear path forward makes them an **outstanding partner for any municipality** undertaking a strategic planning process.

I highly recommend **Town Hall Consulting** to any municipality seeking a **highly effective, engaging, and results-oriented strategic planning process**. Please feel free to reach out if you require further details about our experience working with Rob Adams and his team.

Sincerely,

**Sean Nicholson**  
Chief Administrative Officer  
Township of Edwardsburgh Cardinal  
Email: [snicholson@twpec.ca](mailto:snicholson@twpec.ca)  
Phone: (613) 658-3055 extension 104  
Cell: (613) 978-0560



## Rural Youth Group Committee Meeting

March 9, 2026, at 5:30pm at 136 Yonge Street, Burk's Falls

Present: Chair Barry Burton, Co-Chair Ashley Brandt, Mayor Chris Hope, Jeannette Godfrey, Recording Secretary

Guests: None

Regrets: Corrine Penstone, Mary Thompson

Delegations: None

1. The meeting was called to order at 5:42 pm by Chair B. Burton
2. **Land Acknowledgement:**  
The Land Acknowledgement was provided for the Committee.
3. **Disclosure of Interest:**  
None
4. **Acceptance of the Agenda:**  
Moved by C. Hope - Seconded by J. Godfrey  
THEREFORE, BE IT RESOLVED THAT the Rural Youth Group Advisory Committee approves the agenda of the meeting of March 9, 2026  
Carried.
5. **Adoption of Previous Meeting Minutes:**  
Moved by J. Godfrey - Seconded by A. Brandt  
THEREFORE, BE IT RESOLVED THAT the Rural Youth Group Advisory Committee approves the minutes of the meeting held on February 9, 2026.  
Carried.
6. **Old Business:**
  - a) **Results of the Council Meeting**  
At their regular meeting held on February 17, Council did not make a decision regarding the recommendations proposed by the Committee. Chair B. Burton has been requested to attend the next Council meeting scheduled for March 17, 2026, to participate in further discussion. Chair B. Burton confirmed he will attend.
  - b) **Update Regarding Rental Space and Quotes**  
A plumber attended the potential sites and advised that the estimated cost for the basic plumbing setup for a washroom would be approximately \$5,000.00. This estimate does not include fixtures. It was also noted that accessibility must be considered, as the units reviewed are not currently wheelchair accessible. Chair B. Burton will reach out to the Magnetawan Lions Club, which has been identified as a potential partner in assisting with accessibility modifications.

**c) Updates Regarding Interviews and Next Steps**

The Committee discussed timelines and expressed a desire not to delay the hiring while waiting for modifications to a rental space. The Committee still requests the ability to move forward with hiring a coordinator as soon as possible. The coordinator will be responsible for running pilot activities, gathering ideas, researching and writing grant applications, and advancing the initiative.

Accessible spaces identified for initial programming include the Arena and the Seniors Centre.

J. Godfrey will contact the candidates who were interviewed to advise that a decision has not yet been made but is expected soon.

**d) Naming of the Centre**

Deferred

**e) Downtown Celebration**

Deferred

**f) Fundraising**

It was strongly noted that the Committee requires someone with the interest and skills to write grant applications. Mayor C. Hope again offered to assist with writing grants but indicated that a committee member would need to identify available funding opportunities and provide the relevant information. The Committee discussed that having a coordinator in place would help address this need.

**7. New Business**

Chair B. Burton met informally with the Library CAO, who indicated that the library supports the initiative. They currently face space limitations when hosting youth activities. Chair B. Burton and the Library CAO will prepare a memorandum of understanding to formalize their intent to collaborate. The memorandum will be provided to the Committee for review and comment before being submitted to Village Council for approval.

**Other**

Chair B. Burton reiterated that he will request that the Village not charge the Youth Group for hours associated with the recording secretary. The committee was reminded that the initiative was originally presented to Council as having no cost to Village ratepayers, which is the rationale for the fee.

**8. Recommendations to Council**

None

**9. Date of Next Meeting:** March 30<sup>th</sup> 5:30 pm, 2026

**10. Meeting adjourned** at 6:42 pm.

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Signature of Chair



## Theatre Advisory Committee Meeting

March 3, 2026 at 12:00pm, at 136 Yonge St., Young at Heart Senior Centre

**Present:** Chair Councillor Sean Cotton, Wanda Hill, Jillian Peever, Carrie Schiffler, Recording Secretary

**Regrets:** Mayor Chris Hope

**Late:** Colin Love (arrived at 1pm)

1. **Call to Order:** The meeting was called to order at 12:08pm by Chair Councillor S. Cotton
2. **Disclosure of Interest:** None
3. **Adoption of Previous Meeting Minutes:** January 28, 2026. Moved by W. Hill – Seconded by C. Schiffler  
**THEREFORE BE IT RESOLVED THAT** The Village of Burk's Falls Theatre Advisory Committee approves the minutes of January 28, 2026. Carried
4. **Old Business:**
  - a) **Programs/ Partnerships (Information Report 2026-01: Bluebird Theatre- Financial & Programing Analysis)**

Information Report 2026-01 was circulated to the Committee prior to the meeting for review. The report provided a detailed breakdown of costs associated with theatre rentals, including staffing requirements, broker fees, blockbuster film cost analysis, and other operational considerations. The Committee noted minor amendments to the report. The heading in Section 1 will be updated to change the wording from "Film" to "Cinema." Additional information outlining the hourly fee breakdown for Non-Profit rentals will also be included. These amendments will be highlighted in the report, and the amended report will be attached to the minutes submitted to Council.
  - b) **2026 Plan of Events**

The Committee discussed the 2026 Plan of Events and agreed to defer further discussion until the next meeting. The item will remain on the agenda for continued review.
  - c) **2026 Budget**

The Committee did not discuss this item as there were no updates to report at this time. The item will remain on a future agenda as required.
  - d) **Logo Update – Jillian Peever**

J. Peever shared several versions of the logo that had been submitted by graphic designer Andrew McCracken. The Committee discussed the designs, noting elements they liked and identified changes they would like to see. J. Peever will continue working with Andrew McCracken to refine the logo concepts and will provide an update to the Committee at a future meeting.
  - e) **Lobby – Update**

The Recording Secretary informed the Committee that there is currently no confirmed start or completion date for the lobby upgrades. The Committee will be updated as additional information becomes available.
5. **New Business:**
  - a) **Information Report: N.I.C.E – Carrie Schiffler**

C. Schiffler, Committee N.I.C.E. representative, submitted Information Report 2026-02: Takeaways from N.I.C.E. Zoom Meeting – February 19, 2026. The Committee discussed the information provided in the report. C. Schiffler requested that Committee members submit any questions they may have for her to bring forward to N.I.C.E. as she continues to explore the platform and opportunities it may provide.

**b) Downtown Celebration**

The Recreation Committee hosts the Downtown Celebration annually on the Saturday of the May long weekend. The Theatre Advisory Committee discussed the opportunity to use the event as a soft launch for the theatre lobby upgrades and re-branding. The proposed concept would include S. Cotton completing two live music performances (approximately 30 minutes each) inside the theatre, along with the announcement of the Business of the Year Award (Presented by Mayor Hope and Councillor Brandt). The Committee noted that hosting these activities in the theatre could help draw visitors and media attention to the building while still supporting the larger event taking place downtown. The Committee also discussed opening the theatre washrooms during the event from 11am-3pm to provide additional facilities for attendees. Theatre Advisory Committee members would be present to monitor the washrooms throughout the event to ensure the space is respected and no damage occurs.

**6. Recommendations to Council:** Moved by W. Hill – Seconded by C. Schiffler. Carried

**THEREFORE BE IT RESOLVED THAT** The Village of Burk’s Falls Theatre Advisory Committee recommend to Council

- accept Information Report 2026-01: Bluebird Theatre – Financial & Programming Analysis and approve the rental fee structure outlined in the report as follows:

**Non-Profit Rentals**

- 1 Staff, 1 Volunteer: \$185.00 + HST per 3-hour booking (\$46.00 + HST per additional hour)
- 2 Staff: \$260.00 + HST per 3-hour booking (\$65.00+ HST per additional hour)

**For-Profit Rentals**

- \$450.00 + HST per 3-hour booking (\$150.00 + HST per additional hour)

The Committee further recommends the following programming and fee adjustments:

- Sunday Matinee pricing be adjusted to match the Thursday–Saturday admission fee structure.
- Wednesday Matinee be designated as “Kids Day.” Admission will be set at a flat rate of \$8.00, which includes a small popcorn and a juice or water.
- accept Information Report 2026-02: Takeaways from N.I.C.E. Zoom Meeting – February 19, 2026.
- approve the use of the theatre during the Downtown Celebration
  - Two 30-minute music performances
  - The announcement of the Business of the Year Award
  - The theatre washrooms be opened to the public during the event with Committee members present to supervise.

**7. Attachments:**

- Information Report 2026-01: Bluebird Theatre- Financial & Programming Analysis
- Information Report 2026-02: Takeaways from N.I.C.E. Zoom Meeting – February 19, 2026

**8. Date of Next Meeting:** To be determined.

**9. Meeting Adjourned:** 2:36pm Moved by W. Hill – Seconded by J. Peever. Carried.

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Chair Signature



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

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**Information Report: 2026-01 Council Information Report: Bluebird Theatre – Financial & Programming Analysis**

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## **PURPOSE**

The purpose of this report is to provide Council with a comprehensive financial and operational analysis of the Bluebird Theatre, including:

- Non-Profit Film Rentals
- Theatre Committee Hosted Events
- Private For-Profit Cinema Rentals
- Summer Film Programming (9-week model)
- Film Licensing Structures and Industry Constraints
- Break-even thresholds under multiple licensing models

This report is provided for information purposes only. No recommendations are included.

## **BACKGROUND**

The Bluebird Theatre operates as a municipal facility providing:

- Seasonal summer film programming
- Non-profit and community rentals
- Private for-profit cinema rentals
- Theatre Committee hosted events

The building is an aging municipal asset with significant infrastructure exposure, including:

- Projection system replacement estimate: ~\$70,000
- Fixed screen replacement estimate: ~\$100,000

Film distribution operates under industry-standard commercial licensing terms. Municipal status does not result in reduced film licensing costs.

## **SECTION 1 – NON-PROFIT CINEMA RENTAL (DVD PROVIDED BY ORGANIZATION)**

Objective: Cost Recovery Only

- No insurance allocation included
- No capital reserve allocation included

Assumptions Used:

- 3-hour film
- 0.5 hr setup + 0.5 hr cleanup
- 4 paid staff hours total
- \$19.53/hr (minimum wage + 18% burden)
- Organization provides approved volunteer (where applicable)
- Concession operated by Municipality
- No stage access
- Public Performance Rights responsibility rests with organization

## Non-Profit Film Rental – Cost Recovery Table

Cost Category	1 Staff + Volunteer (Per Hour)	1 Staff + Volunteer (Total)	2 Staff (Per Hour)	2 Staff (Total)	Notes
Staffing	\$19.53	\$78.12	\$39.06	\$156.24	Includes setup & cleanup
Utilities – Lights & AV	\$2.50	\$10.00	\$2.50	\$10.00	Non-heating electrical load
Projector Bulb Wear	\$1.00	\$4.00	\$1.00	\$4.00	Based on \$1,500 bulb lifespan
Administrative Time	\$5.00	\$20.00	\$5.00	\$20.00	Booking & coordination
Base Summer Cost	\$28.03	\$112.12	\$47.56	\$190.24	May–Sept
Heating – Shoulder	\$6.25	+\$25.00	\$6.25	+\$25.00	Apr/Oct
Shoulder Season Total	\$34.28	\$137.12	\$53.81	\$215.24	
Heating – Winter**	\$17.50	+\$70.00	\$17.50	+\$70.00	Based on Dec 2024 hydro review
Winter Total (if heated)	\$45.53	\$182.12	\$65.06	\$260.24	

### Operational Notes

- One municipal staff required at all times
- Approved volunteer required annually
- Concession revenue retained by municipality
- Proper film licensing required
- Disney/Fox titles require distributor licensing
- Damage & indemnification agreement required

## SECTION 2 – THEATRE COMMITTEE EVENTS

### Municipal Cost Exposure (Volunteer Supported)

Cost Category	Amount
Staffing (1 staff, 4 hrs)	\$78.12
Utilities	\$10.00
Projector Wear	\$4.00
Administrative	\$20.00
Summer Total	\$112.12
Shoulder	\$137.12
Winter (Heated)**	\$182.12

Theatre Committee events incur an internal municipal operating cost ranging from approximately \$115 (summer) to \$182 (winter heated) before sponsorship or concession revenue.

## SECTION 3 – PRIVATE CINEMA RENTAL (FOR-PROFIT)

### Business Model – 3 Hour Minimum

#### Assumptions:

- 2 staff required
- 4 paid hours per staff

- Includes infrastructure sustainability contribution

#### Hourly Breakdown

Cost Category	Hourly	3-Hour Total
Staffing	\$52.08	\$156.24
Utilities	\$3.33	\$10.00
Projector Wear	\$1.33	\$4.00
Administrative	\$6.67	\$20.00
Direct Operating Cost	\$63.41	\$190.24
Infrastructure Contribution	\$83.33	\$250.00
Recommended Rate (Summer)	~\$150/hr	~\$450

Seasonal adjustments increase minimum to approximately \$475 (shoulder) and \$525 (winter heated).

### SECTION 4 – SUMMER MOVIE PROGRAM (9 Weeks)

Structure:

- 3 Evening Shows
- 2 Matinees
- 52 staff hours/week
- Admin: \$150/week

Cost Breakdown (9 Weeks)

Cost Category	Season Total	Weekly Equivalent
Film Licensing	\$2,250.00	\$250.00
Broker Fees	\$675.00	\$75.00
Shipping	\$648.00	\$72.00
Staffing	\$9,140.04	\$1,015.56
Debit Machine	\$153.88	\$17.10
Safety Training	\$252.54	\$28.06
Theatre License	\$150.00	\$16.67
Printing	\$320.00	\$35.56
Admin/Management	\$1,350.00	\$150.00
TOTAL	\$14,939.46	\$1,659.94

### SECTION 5 – BREAK-EVEN MODELS

A) \$250 Minimum Guarantee Model

Weekly Ticket Sales Required:

\$1,659.94

Per show (5 shows):

\$331.99

B) 35% Commission Model (No Minimum)

$$0.65 \times \text{Ticket Sales} = 1,409.94$$

Weekly Ticket Sales Required:

\$2,169.14

Per show:

\$433.83

## BREAK-EVEN ATTENDANCE (PER SHOW)

Show Type	35% - No Min G Attendance Needed	\$250 Min G Attendance Needed	Ticket Price
Evening (blended)	44	34	\$10
Matinee	73	56	\$6
Matinee (example)	55	42	\$8

Matinee tickets require higher attendance due to lower price point.

## SECTION 6 – FILM BOOKING & LICENSING CONSTRAINTS

Industry guidance provided by the Theatre’s booking representative confirms:

New Releases:

- 2-week minimum if opening Week 1 or 2
- 1-week minimum if opening later
- Some titles require 4-week minimum
- Must play for all scheduled showtimes

Reducing show nights does not reduce film licensing cost.

One-Day Bookings:

- Available after initial run (excluding Disney)
- 35% vs minimum guarantee (typically \$200–\$350)
- Warner Bros. offers 35% with no minimum

Example (35% vs \$250 MG):

Ticket Revenue	Studio Share	Theatre Retains
\$300	\$250	\$50
\$1,000	\$350	\$650

Under pure 35%:

Ticket Revenue	Studio Share	Theatre Retains
\$300	\$105	\$195

No Municipal Discounts:

- Pricing is studio-based
- No reduced rates for municipalities or non-profits
- Canadian films follow studio pricing

Financial Relevance

Film licensing is charged per movie week, not per show.

Primary financial levers include:

- Attendance per show
- Ticket pricing
- Licensing structure selection

## SECTION 7 - Top Performing Films – Revenue Review

Bluebird Theatre

The following table summarizes the three highest-performing films from the previous season, including attendance, ticket revenue collected, studio percentage paid, and net ticket revenue retained (before operating costs and concessions).

### Top 3 Films – Ticket Performance Summary

Film	Attendance	Ticket Revenue Collected	Studio % Paid	Studio Paid	Net Ticket Revenue Retained	Notes
Stitch (Disney)	305	\$2,506.00	64%	\$1,585.52	\$919.48	Busiest: final Thursday evening.
Jurassic World (Universal)	169	\$1,532.00	40%	\$604.23	\$927.77	Busiest: Thursday night. Not matinee-driven.
Elio (Disney)	186	\$1,472.00	55%	\$801.23	\$670.77	Busiest: Wednesday matinee.

### Comparison to Weekly Operating Cost

Adjusted weekly operating cost (excluding flat licensing):

**\$1,409.94**

Film	Net Ticket Revenue Retained	Weekly Operating Cost	Over / (Under) Before Concessions
Stitch	\$919.48	\$1,409.94	<b>(\$490.46)</b>
Jurassic World	\$927.77	\$1,409.94	<b>(\$563.17)</b>
Elio	\$670.77	\$1,409.94	<b>(\$739.17)</b>

### Key Financial Observations

- Jurassic World generated slightly more retained ticket revenue than Elio despite lower attendance as it was not a matinee driven film running at \$6 flat rate.
- Matinee-heavy films increase attendance but reduce average ticket revenue.
- None of the top three films covered weekly operating costs through ticket revenue alone.

Respectfully Submitted,

*Tara Schaack*

Tara Schaack  
Administrative Assistant



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

172 Ontario Street Box 160 Burk's Falls ON P:705-382-3138 F:705-382-2273 www.burksfalls.net

**INFORMATION REPORT 2026-02: TAKEAWAYS FROM N.I.C.E. (NETWORK OF INDEPENDENT CANADIAN EXHIBITORS) ZOOM MEETING: FEB 19, 2026**

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To: Village of Burk's Falls Theatre Advisory Committee  
From: Carrie Schiffler, Committee N.I.C.E. Representative  
Date: March 1, 2026

### **Purpose**

The purpose of this report is to provide the Theatre Advisory Committee with key insights and industry updates shared during the February 19, 2026 N.I.C.E. Zoom meeting, and to identify potential opportunities for The Bluebird Theatre moving forward.

### **Background**

The Network of Independent Canadian Exhibitors (N.I.C.E.) supports independent theatres across Canada through collaboration, shared knowledge, and industry insight. The February 19 session brought together regional theatre operators to discuss trends, challenges, and successful programming strategies.

### **Key Industry Observations**

#### **1. Industry Landscape**

- Multi-screen theatres are continuing to close across Canada.
- Single-screen regional theatres are facing significant challenges but remain committed to sustainability and community engagement.
- Many theatres expressed similar struggles to those experienced in small rural communities.

#### **2. Programming Trends in Small Communities**

- Family-friendly films perform exceptionally well in small towns.
- Oscar-contending films generate strong attendance.
- "Buzz-worthy" Canadian films are drawing sold-out crowds in regional markets.

### **Current Canadian Films Generating Attention**

#### *Dancing on the Elephant*

- A heartfelt comedy geared toward older audiences.
- Starring Mary Walsh, Sheila McCarthy, and Amanda Brugel.
- Currently playing to sold-out audiences across Canada.

#### *The Art of Adventure*

- Documentary featuring world-renowned artist Robert Bateman and biologist Bristol Foster.
- Released October 2025.
- Recipient of multiple People's Choice Awards.
- Strong alignment with environmentally engaged audiences.

#### *Degrassi: Whatever it Takes*

- Toronto International Film Festival (TIFF) documentary.
- Explores the 40-year legacy of the iconic Canadian franchise.
- Strong nostalgic appeal across multiple generations.

### **Programming Ideas Shared by Regional Theatres**

- Themed Annual Events:  
One regional theatre hosts an annual "Motorcycle Movie" night, partnering with local motorcycle clubs. The event consistently sells out.

- Short Film Festivals:  
The Roxy Theatre hosts an annual short film festival.
  - \$30 ticket includes all snacks, beverages, and taxes.
  - One-night-only format.
  - Consistently sells out.
- Film Memorabilia:  
Original movie posters can hold significant monetary value, sometimes fetching thousands of dollars.

### **Discussion Points for The Bluebird Theatre**

- Small-town theatres are not alone in facing financial and attendance challenges.
- The N.I.C.E. community is highly collaborative, knowledgeable, and eager to support member theatres.
- There is opportunity to:
  - Explore themed annual events tied to local interest groups.
  - Capitalize on Canadian content momentum.
  - Consider special one-night premium events.
  - Leverage nostalgia programming.
  - Engage more strategically with N.I.C.E. expertise.

### **Recommendation / Next Steps**

It is recommended that the Theatre Advisory Committee:

1. Brainstorm specific questions to bring back to experienced N.I.C.E. programmers.
2. Identify one or two programming experiments to trial in 2026.
3. Maximize the value of our N.I.C.E. membership through proactive engagement.

As noted during the meeting, “Times are tough, but we are not alone.” The passion and collective expertise within the N.I.C.E. network represent a valuable resource for The Bluebird Theatre. It would be prudent to take full advantage of this membership moving forward.

Respectfully submitted,

*Carrie Schiffler*

Carrie Schiffler

Village of Burk’s Falls Theatre Advisory Committee N.I.C.E. Representative



DISTRICT OF PARRY SOUND

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Date: February 24, 2026

Motion # 2026-60

That the Council of the Township of Armour approves the payments of \$3,338.00 to the Village of Burk's Falls for the Almaguin Highlands Health Centre 2024 Deficit and \$8,353.00 to the Village of Burk's Falls for the Almaguin Highlands Health Centre 2025 Deficit.

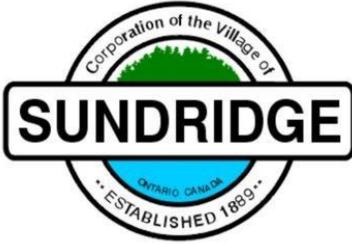
<b>Moved by:</b>	Blakelock, Rod	<input checked="" type="checkbox"/>	<b>Seconded by:</b>	Blakelock, Rod	<input type="checkbox"/>
	Brandt, Jerry	<input type="checkbox"/>		Brandt, Jerry	<input type="checkbox"/>
	Haggart-Davis, Dorothy	<input type="checkbox"/>		Haggart-Davis, Dorothy	<input checked="" type="checkbox"/>
	Ward, Rod	<input type="checkbox"/>		Ward, Rod	<input type="checkbox"/>
	Whitwell, Wendy	<input type="checkbox"/>		Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated 

Declaration of Pecuniary Interest by: \_\_\_\_\_

Recorded vote requested by: \_\_\_\_\_

<u>Recorded Vote:</u>	For	Opposed
Blakelock, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>	<input type="checkbox"/>



P.O. Box 129, 110 Main Street, Sundridge, Ontario, P0A 1Z0

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Email: [clerk@sundridge.ca](mailto:clerk@sundridge.ca)

Village of Sundridge Council Resolution  
February 25, 2026  
Item (9.2)

Almaguin Highlands Health Centre – Deficits for 2024 & 2025

**Resolution #2026-056**

**Moved By: Sharon Smith**

**Seconded By: Vicki Whitmell**

**THAT the Council for the Corporation of The Village of Sundridge receives the invoices from the Village of Burk’s Falls regarding the deficits for the Almaguin Highlands Health Centre for the years of 2024 and 2025,**

**AND WHEREAS** Council acknowledges that residents of the village are patrons of the services offered at the AHHC such as the x-ray and laboratory departments; Council does not recognize the deficits of the AHHC as being an obligation of the Village of Sundridge.

**WHEREAS** Council does believe it is very important to support the almaguin area to keep health services in the north, and that Council has obligations and a fiscal responsibility to the Sundridge & District Medical Centre,

**THEREFORE, BE IT RESOLVED THAT** Council will not be making a further contribution towards the deficits of the AHHC for the years 2024, and 2025 as Council has already made significant contributions for those years, but will consider a contribution for 2026 provided supporting data including civic addresses for Sundridge residents be provided with the request.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	Y		
<b>Smith, Sharon</b>	Y		
<b>Whitmell, Vicki</b>	Y		
<b>Williamson, Fraser</b>	Y		
<b>Jackson, Shawn</b>	Y		

**CARRIED.**

Corporation of the  
**Municipality**  
of  
**Magnetawan**

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Fax: (705) 387-4875  
www.magnetawan.com

P.O. Box 70, Magnetawan, Ontario POA 1P0

**RESOLUTION NO. 2026 - 42** **MARCH 4, 2026**

Moved by: [Signature]

Seconded by: [Signature]

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan receives the correspondence 2025 Contribution Invoice – AHHC from the Village of Burk’s Falls;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan authorizes a contribution of 1/10 share of the deficit to the Almaguin Highlands Health Centre in the amount of \$8,353.-.

Carried  Defeated  Deferred

[Signature]

Sam Dunnett, Mayor

Recorded Vote Called by: Jon Hind

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill	X		
Hetherington, John	X		
Hind, Jon		X	
Kneller, Brad	X		
Mayor: Dunnett, Sam	X		



*Knowing our heritage  
we will build our future*



# Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON P0A 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

[www.townshipofperry.ca](http://www.townshipofperry.ca)

## Report to Council

DATE: February 18, 2026  
TO: Members of Council  
FROM: Kim Seguin, Treasurer  
RE: AHHC Annual Deficit Contribution

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**Recommendation:** That Council hereby provide direction on how to proceed with the 2024-2025 AHHC deficit funding requests.

### Background

In 2020 a request came forward to Council from the Almaguin Highlands Health Centre for the 11 municipalities to share in the annual deficit of the operations of the AHHC.

Council agreed to contribute up to \$4,545.00 annually as their share.

On February 10, 2026 staff received invoicing and statements from the Village of Burk's Falls for the deficit contribution for 2024 (\$3,338) and 2025 (\$8,353). Upon further review of the statement provided, the breakdown of the deficit includes a transfer to reserve annually for 2023, 2024, 2025 of \$10,000 each year along with capital items. Wages and benefits have increased to \$66,299 in 2025. It appears the wages are for a full time position, and I believe there was only a part time position allocated from the Village of Burk's Falls.

Staff are questioning if it is council's intention to fund the reserves for a building they do not own and have no control or say over the reserve fund. Additionally capital items had previously been brought forward to the municipalities separately. Again, council would have no control or say over the capital repairs or projects as they would be completed, they would only receive a bill during the following year.

There is also no indication of the revenue received from the municipalities to cover the deficit from previous years.

In January 2025, the Township received the invoice from the Almaguin Highlands Health Centre for the 1/10<sup>th</sup> share of the 2023 deficit in the amount of \$5,348.00. As this was over the original resolution amount passed in 2020 it was brought forward to council for authorization. Staff had been advised the reason for the late invoicing was due to the requirement of the year end to be completed. This doesn't seem to be the case for the 2025 deficit invoicing.

On January 15, 2025 Council passed resolution 2025-13 to pay the requested amount of \$5,348.00.

As noted, the deficit calculation for 2023 included a reserve transfer for \$10,000. If that reserve transfer was removed the net deficit would have been \$43,479 split by 10 municipalities would result in \$4347.90 each. Which would be \$1000 less than what we paid.

Since the initial request the Township has contributed the following:

2020 \$4,545.00 to cover 2019 deficit 11 municipalities

2021 \$3,300.00 to cover 2020 deficit 11 municipalities

2022 \$2,646.00 to cover 2021 deficit 9 municipalities

2023 \$2,602.85 to cover 2022 deficit 10 municipalities

2024 \$5,348.00 to cover 2023 deficit 10 municipalities. (included 10,000 reserve transfer)

If Council is still wishing to consider contributing to the Almaguin Highlands Health Centre that they consider making an annual donation to the facility as Perry Council has no direct responsibility or voice in the building operations. A suggested donation would be \$3500 annually based on the payments made 2020-2024 (reducing 2024 by 1000 for the reserve transfer).

Staff are requesting council to provide direction to staff on how they want to proceed on this matter.

**Attached:**

Original AHHC Request funding of 2019 deficit and future deficits

Res 2020-106 – Resolution for \$4545

2020-2022 AHHC deficit funding requests.

AHHC Proposed agreement options for building deficit

Res 2023-173 – Council to remain with Option 1 – request annually for deficit funding

2023 AHHC Deficit funding request

Res 2025-13 – resolution for \$5348

2024-2025 AHHC deficit funding requests

**From:** Daniel Wilson <wild02.dw@gmail.com>

**Sent:** March 11, 2026 4:06 PM

**To:** Burk's Falls Mayor <mayor@burksfalls.ca>; Denis Duguay <clerk@burksfalls.ca>; Burk's Falls Legion Branch 405 <legionbr405@hotmail.com>; Elizabeth Playford <lizinmuskoka@yahoo.ca>

**Subject:** Burks Falls Legion Cenotaph

Good Day Your Worship

Branch 405, Royal Canadian Legion, Burks Falls would like to renovate and restore the Village Cenotaph to commemorate the Legion 100th Anniversary and our Branch 80th Anniversary.

To this end , one of the things we would propose to be done, is the demolition and removal of the 2 concrete planter boxes that have not aged well and are crumbling badly. This removal will give us needed space for wreaths on Remembrance Day and other occasions that the original Cenotaph was designed for. Seasonal planters can be constructed and plants can still be displayed, but would be removed for parades, which can not be done with the existing concrete planter boxes.

We would ask council to assist us in supporting this needed anniversary project.

Regards

Daniel Wilson

Sgt At Arms  
Royal Canadian Legion  
Branch 405, Burks Falls  
705-783-1934

**From:** Danika McCann <recreation@armourtownship.ca>

**Sent:** March 11, 2026 4:04 PM

**To:** Denis Duguay <clerk@burksfalls.ca>

**Subject:** Heritage Festival Update

Good afternoon,

We would like to extend our sincere thanks to the Village of Burk's Falls for allowing us to use the Fairgrounds for the Heritage Festival over the past number of years. Your support and partnership helped make the event possible and contributed greatly to its success.

After careful consideration, Council and staff have made the decision that the Heritage Festival will not be taking place moving forward in its previous format. As a result, we will no longer require the use of the property for the event. Moving forward, we are exploring opportunities to host smaller heritage-focused events at the Watt Century Farmhouse and the Wiseman's Corner Schoolhouse that highlight the area's local history.

We are very grateful for the opportunity you provided us over the years and truly appreciate your support in helping bring this community event to life.

Thank you again for your generosity and partnership.

Sincerely,

*Danika McCann* | *Recreation Coordinator*

Township of Armour

56 Ontario Street, Box 533

Burk's Falls, Ontario P0A 1C0

Email: [recreation@armourtownship.ca](mailto:recreation@armourtownship.ca)

Tel: 705-382-5019 x301

Fax: 705-382-2068

February 11, 2026



Almaguin Minor Softball Association

Village of Burks Falls

Attn: Council and Municipal Administration

**Re: Request for In-Kind & Cash Support – Almaguin Minor Softball Association  
2026 Season**

Dear Mayor and Members of Council,

On behalf of the Almaguin Minor Softball Association (AMSA), I am writing to respectfully request the Village of Burks Falls consideration for in-kind and cash support for our 2026 softball season.

AMSA is a community-based, volunteer-run, not-for-profit organization that provides youth across the greater Almaguin region with safe, inclusive, and affordable opportunities to participate in organized softball. The program fosters physical activity, teamwork, sportsmanship, and strong inter-municipal relationships while serving families from multiple communities.

Since 2022, the softball program has been successfully operated through the Village of Burks Falls, supporting the Boltz. Other municipalities, including Magnetawan, Sundridge, Sprucedale, Kearney and Perry have also operated programs and participated in a shared league over the past four years. This regional participation highlights both the demand for and the value of a coordinated, cross-community youth sports program.

Due to insurance requirements and concerns raised by other participating municipalities, the program will be transitioning to an independent structure for the 2026 season. As a result, the Almaguin Minor Softball Association was formed as a not-for-profit organization to ensure appropriate insurance coverage, governance, and long-term sustainability, while continuing to serve the region.

AMSA respectfully requests a contribution of \$100 toward insurance costs associated with operating the 2026 season. This support would help offset mandatory insurance expenses required to safely operate a regional youth sports program.

For the 2026 season, anticipated to run from May through August, AMSA further respectfully requests the in-kind donation of use of the following facilities and equipment at :

- Baseball field
- Chalk machine
- Chalk
- Storage shed
- Bases
- Helmets
- Catcher's gear
- Bats
- Balls

The season is expected to include approximately eight to ten (8–10) home games and up to 15 practices for a co-ed team, ages 8 to 13. Access to these facilities and resources is critical to maintaining safe playing conditions and keeping participation costs accessible for families within the municipality and across the region.

In addition, AMSA respectfully requests the donation of use of the municipality community centre—for a year-end wrap-up gathering for players and families of the Boltz. This event celebrates youth achievement and volunteer contributions. The date will be determined later in the season, subject to Township availability.

To support this year-end event, AMSA also respectfully requests a modest cash donation of \$150 to assist with the purchase of food items and disposable tableware for the gathering. This request is intended to offset direct event costs and ensure the celebration remains inclusive and affordable for all participating families.

The Village of Burks Falls continued support plays a key role in sustaining youth recreation opportunities and strengthening regional community ties. Any assistance provided would have a direct and meaningful impact on local families and the long-term success of youth softball in the Almaguin area.

Thank you for your time and consideration. AMSA would be pleased to provide additional information or to meet with Council or staff to discuss this request further.

Respectfully submitted,

**Amber Stitt**  
Board Representative for the Boltz

Almaguin Minor Softball Association  
705-788-6202  
[AlmaguinMSA@gmail.com](mailto:AlmaguinMSA@gmail.com)

#### Summary of Support Requested

Category	Description	Value / Amount
In-Kind Support	Use of Baseball Field, equipment, and storage	In-Kind
In-Kind Support	Use of the Community Centre (year-end event)	In-Kind
Cash Contribution	BBQ food items and condiments (year-end event)	\$150
Cash Contribution	Mandatory insurance costs (2026 season)	\$100



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## REPORT TO COUNCIL

DATE: January 13, 2026  
TO: Members of Council  
FROM: Amy Marshall, Administrative Assistant  
RE: Donation Request: Almaguin Minor Softball Association

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### **Recommendation**

**Whereas** the Council of the Township of Perry receives a request from the Almaguin Minor Softball Association for a financial donation as well as an in-kind donation, as per the Township of Perry Donation Policy, to support the Softball Team's 2026 season;

**Be it resolved that** the Council of the Township of Perry supports a financial donation to Almaguin Minor Softball Association in the amount of \$250.00 (\$100.00 towards insurance and \$150.00 towards a year-end event).

**And further that** Council approves the use of the Novar Baseball Field, chalk machine and sports equipment for the league to use for the season.

**And further that** Council approves the use of either the Novar Community Centre or the Emsdale Community Centre for the year-end event.

### **Overview**

The Almaguin Minor Softball Association has completed Appendix "A" of the Township of Perry Donation Policy, requesting donations, both financial and in-kind. The Township of Perry's Recreation and Culture Committee ran a successful softball program from 2018 to 2025. This will be the first year the program has moved to an association and will no longer have any financial assistance from the Recreation and Culture Committee. The Almaguin Clerks worked with volunteers from each community softball team to help form an association for the league.

An in-kind donation would allow continued use of the Novar Baseball Field as well as the equipment for the season. The Township currently has all the equipment needed from previous programs. The only expense to the

Township would be for chalk to line the fields. The cost of chalk has averaged around \$150.00 a year.

An additional in-kind request for use of either the Novar or Emsdale Community Centre for the year-end wrap up event for the Perry team, Roughneck's. The rental fee for the Emsdale Community Centre for a 4-hour event would be \$161.50 + HST and the Novar Community Centre would be \$75.00 + HST.

The Almaguin Minor Softball Association is a completely volunteer driven, not-for-profit organization that provides youth across the Almaguin area with a safe, inclusive and affordable recreational program. Perry Township's team, the Roughnecks, will be part of this new association.

It is the policy of the Township of Perry that Council will consider donation requests submitted in writing on the completed prescribed forms. Donations may be in the form of a monetary or in-kind donation.

Council recognizes that many groups and organizations conduct events and provide programs that benefit the community. Generally, Council will consider requests for event and programs that:

- Promote the welfare of the community;
- Promote the health of the people and the community;
- Promote the education and training for people within the community;
- Promote the economic advancement of the community; or
- Promote the cultural, heritage, social, or environmental well-being of the community.

The policy outlines that there is no guarantee that a request will be approved.

The donation request for an in-kind contribution as well as financial assistance is in compliance with the Township's Donation Policy.

Submitted for Council's information and consideration.

### **Attachments**

- Donation Request, Almaguin Minor Softball Association, and cover letter dated January 13, 2026.





The Municipality of the  
**VILLAGE OF BURK'S FALLS**

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0  
P 705-382-3138 • F 705-382-2273 • [www.burksfalls.net](http://www.burksfalls.net)

## **Council Information Summary – Almaguin Minor Softball Association Request**

**Date: March 10, 2026**

### **Background:**

The Almaguin Softball League has been operating in the Village of Burk's Falls since 2022. In its second season, the league expanded from four to six teams, adding Sprucedale, Perry, Kearny, Magnetawan, Sundridge, and Burk's Falls.

Due to insurance concerns raised by some municipalities, the league chose to transition to a private, not-for-profit model. In 2025, however, the Village decided to remain under the municipal umbrella to maintain consistent program costs. The Village charged participants a \$50 registration fee along with a separate \$25 jersey fee.

The Village was not included in discussions regarding the change until late in the previous season. At that time, it was communicated that additional fees were required to cover insurance related to the not-for-profit incorporation and league operations. Initially, the Village declined to pay these fees, and the team was not permitted to participate in the season until their portion was paid. The outstanding fees were ultimately covered through a Krispy Kreme donut fundraiser.

At a meeting in September 2025, the organization was advised by the Village that transitioning to a private model could increase the overall cost of the program. The group was also informed about the Village's Donation Policy form.

### **Information**

The Almaguin Minor Softball Association has submitted a request to the Village of Burk's Falls for in-kind and financial support for the 2026 softball season.

In previous years, the youth softball program was operated directly through the Village recreation program. In 2025, the program generated approximately \$687 in registration revenue and incurred \$613.63 in operating expenses, resulting in a modest surplus of approximately \$73.37. Under that structure, the Village managed registrations, equipment, insurance, and facility use.

For the 2026 season, the program will transition to an independent not-for-profit organization operating regionally under the Almaguin Minor Softball Association. As a result, registration revenues will be collected and managed by the association rather than the municipality. In addition, according to the organization's meeting minutes, motions are passed without a quorum, with the president voting on motions that do not require input.

The association has requested the following support from the Village:

- \$100 toward required insurance costs
- \$150 toward a year-end player celebration event
- In-Kind Contributions
- Use of the baseball field for approximately 8–10 games and up to 15 practices
- Use of municipal equipment, including bases, helmets, bats, catcher's gear, balls, and chalk equipment
- Use of the community centre for a year-end gathering



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While the direct cash request totals \$250, the in-kind contributions represent additional value through field access, facility use, and equipment support.

Council may wish to consider the request within the broader context of municipal recreation policy. Many municipalities support youth recreation associations through in-kind access to facilities while limiting direct operating subsidies, unless provided through a formal community grant program.

The program provides recreational opportunities for youth in Burk's Falls and surrounding communities and has historically operated successfully with volunteer support under the village.

With the privatization, the Village will focus its attention on building the house league program. And rentals to private leagues and individuals. Offering in-kind usage could directly affect revenue possibilities.

Item	Last	This	Difference
<b>Wages</b>	\$116.42	\$0	\$116.42
<b>Chalk/line marker</b>	209.93	\$180	\$29.93
<b>Registration</b>	687.00	0	\$687
<b>Diamond Usage (games)</b>	*82.08	375.00	\$292.92
<b>Diamond usage (practice)</b>	205.20	375.00	\$169.80
<b>Equipment</b>	Donation by Jays Care Catcher's gear is not required for the house league program	Equipment is required for House league use as we expand the program to accommodate growing numbers. To purchase new equipment. To accommodate: 5 helmets, balls, and bats.	\$600 ** approximate cost of helmets, balls and bats (danger of lending equipment is that our current equipment has been exposed to extreme temps which affect the integrity of the bats and helmets)
<b>Bases</b>	Installed as part of the field renovation	Installed in the field; could be donated to the team if the field dimensions differ.	
<b>Storage</b>	Gear transported by coach.	No rental fee for storage use	
<b>Insurance</b>	Included	\$100	\$100
<b>Cash Donation</b>		\$150	\$250
<b>Use of Catcher's gear</b>	Carried with the travel team, not needed in the house league program	333.05***	\$333.05
<b>Total revenue/loss</b>	\$73.37	\$1513.05	\$1439.68

\*\*Equipment costs based on March 2026 costs to supply the minimum requirement for the team

\*\*\* Catchers' gear will be required to expand our Baseball program. Can be shared with the travel program if dates do not conflict.



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**Options**

1. Decline the request and direct the organization to follow the Village donation policy.
2. Amend the amount of support to the organization
3. Approve the full amount requested.

**Submitted by- Councillor Ryan Baptiste**



Account #	Description	2020 Actuals	2021 Actuals	2022 Actuals	2023 Actuals	2024 Actuals	2025 Budget	2025 Actuals as of August 31	2026 Draft	
<b>CAPITAL TRANSACTIONS</b>										
32	15-372	<b>CAPITAL REVENUE</b>								
33			24,500	0	0	0	0	0	0	
34				0	0	0	0	0	0	
35		<b>0</b>	<b>24,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
36										
37	16-725	<b>CAPITAL EXPENDITURES</b>								
38		1,552	34,334	64,258	109,900	109,981	132,100	86,539		
39										
									146,323	Ordered January 2026
40									3,500	Annual Capital Service Contract
41									7,500	Capital Maintenance
42									7,500	Public Health and Safety Issue
46									3,500	Annual Floor Maintenance
47										
48										
49										
50										
51										
52		<b>1,552</b>	<b>34,334</b>	<b>64,258</b>	<b>109,900</b>	<b>109,981</b>	<b>132,100</b>	<b>86,539</b>	<b>168,323</b>	
53										
54		<b>1,552</b>	<b>34,334</b>	<b>64,258</b>	<b>109,900</b>	<b>109,981</b>	<b>132,100</b>	<b>86,539</b>	<b>168,323</b>	
55										
56		<b>225,448</b>	<b>223,093</b>	<b>328,889</b>	<b>370,919</b>	<b>417,958</b>	<b>488,615</b>	<b>408,886</b>	<b>550,141</b>	
57										
58	<b>MUNICIPAL CONTRIBUTIONS</b>									
59	15-672	77,340	88,867	109,630	123,640	139,319	162,872	136,295	183,380	
60	15-6721	77,340	88,867	109,630	128,559	139,319	162,872	136,295	183,380	
61		77,340	88,867	109,630	128,559	139,319	162,872	136,295	183,380	
62		<b>232,020</b>	<b>266,601</b>	<b>328,890</b>	<b>380,758</b>	<b>417,958</b>	<b>488,615</b>	<b>408,886</b>	<b>550,141</b>	

ARBF Memorial Arena  
10 year Capital Plan

Department	Item	2,025	2,026	2,027	2,028	2,029	2,030	2,031	2,032	2,033	2,034	
Ice Plant	condenser cleaning	1,850			2,150		2,450		2,700		3,000	
	top end overhaul (6000 hours) Comp #1 & #2					10,000		10,000				
	Safety Valves Inspected/Replaced									5,500		
	Plate/Frame Chiller Regasket				45,000							
	Compressor #1 overhaul (6000 hours)					10,000				10,000		
	Compressor #2 overhaul (6000 hours)					10,000				10,000		
	Compressor #1 Replacement			40,000								
	Compressor #2 Replacement	35,000										
	Compressor Oil Separators (2)	15,300		40,000								
	Oil Separator Reserve Fund											
	Evaporator Condenser Replacement		146,323									
	Upgrade Relief Pipe/Stack/Size	21,000		27,500								
	Building	Structure report				12,500					11,000	
		Replace Dishwasher				7,750						
Floor Machine Scrubber		12,500										
Man Gate Handle Replacement			7,500			15,000						
Man-gate Replacement				25,500								
Puck Board Upgrade/Ice Surface									60,000			
2 - Zamboni Roll Up Door Replacement		6,500										
Battery Operated Edger & Lawn Equipment		7,000										
Zamboni Replacement							145,000					
Generator Repairs and Capital Contract		12,500	3,500	3,500	3,500	9,000	4,000	4,000	4,000	4,000		
Generator Demand Regulators and Solenoids			7,500									
Condensor Water Tank Level Control		3,750										
Karl Crozier Room Floor Refinishing			3,000	3,100	3,200	3,300	3,400	3,500	3,600	3,700	3,800	
Arena Roof								225,000				
Remove and replace Lintel & Overhead Door Jams		7,500										
Lobby Tankless - Hot Water Heater		6,200										
Replace damaged masonry blocks		3,000										
In depth Inspection of Steel Members					15,000							
HVAC Replacement						50,000						
Lobby Washroom Rubber Flooring					13,000							
Washroom Partitions and Counter Upgrades				17,500								
Dressing Room & Players Benches Replacement					40,000							
<b>Totals</b>		<b>132,100</b>	<b>167,823</b>	<b>139,600</b>	<b>119,600</b>	<b>147,300</b>	<b>154,850</b>	<b>242,500</b>	<b>70,300</b>	<b>44,200</b>	<b>6,800</b>	

**2026 TRI R WASTE MANAGEMENT BUDGET**

	<b>Account #</b>	<b>Description</b>	<b>2023 ACTUAL</b>	<b>2024 ACTUAL</b>	<b>2025 BUDGET</b>	<b>2025 ACTUAL</b>	<b>2026 DRAFT BUDGET</b>
<b>TRI R WASTE MANAGEMENT OPERATING REVENUE</b>							
1	15-341-000	TRI R Landfill Tipping Fees	\$176,335	\$101,098	\$75,000	\$88,241	\$75,000
2	15-341-001	TRI R - 2023 Filters - Foodcycler	\$560	\$220	\$250	\$70	\$250
3	15-341-002	TRI R - Landfill Tipping Fees - Municipal Payments	\$0	\$86,070	\$85,000	\$87,042	\$85,000
4	15-341-003	TRI R - Short -Term Rental Kits	\$0	\$0	\$0	\$390	\$300
5	15-342-000	TRI R - Recycling - Diversion Rebates	\$11,108	\$20,391	\$11,000	\$11,372	\$5,600
6	15-344-000	TRI R - Recycling - Sale of Blue Boxes	\$33	\$121	\$150	\$50	\$0
7	15-540-000	TRI R - Govt. Grants Recycling Operating	\$70,970	\$68,392	\$0	\$2,162	\$0
8	15-541-000	TRI R - Circular Materials Contract	\$0	\$0	\$47,000	\$49,451	\$42,670
9	<b>TRI R WASTE MANAGEMENT TOTAL REVENUE</b>		<b>\$259,005</b>	<b>\$276,292</b>	<b>\$218,400</b>	<b>\$238,778</b>	<b>\$208,820</b>
<b>TRI R WASTE MANAGEMENT OPERATING EXPENDITURES</b>							
10	16-451-000	TRI R - Salaries & Benefits	\$331,833	\$281,313	\$340,000	\$354,080	\$340,000
11	16-451-001	TRI R - Training, Health & Safety	\$1,843	\$1,006	\$4,500	\$4,162	\$4,500
12	16-452-000	TRI R - Supplies	\$738	\$1,192	\$2,000	\$2,254	\$2,000
13	16-454-000	TRI R - Skid & Packer Fuel	\$8,391	\$7,368	\$9,000	\$7,624	\$9,000
14	16-455-000	TRI R - Insurance	\$7,266	\$8,373	\$9,200	\$9,198	\$9,600
15	16-455-002	TRI R - Audit & Accountant Fees	\$4,447	\$11,378	\$4,900	\$4,900	\$8,100
16	16-456-000	TRI R - Hazardous Waste Disposal	\$2,375	\$1,335	\$2,000	\$3,554	\$2,500
17	16-460-000	TRI R - Dozer/Site Maintenance	\$113	\$334	\$2,000	\$3,218	\$2,000
18	16-460-005	TRI R - Contracted Services	\$5,363	\$9,601	\$5,000	\$28,680	\$5,000
19	16-461-000	TRI R - Office & Advertising	\$1,323	\$3,099	\$2,500	\$3,478	\$2,500
20	16-461-001	TRI R - Bank Charges	\$3,453	\$4,163	\$4,000	\$4,436	\$4,200
21	16-462-000	TRI R - Payment in Lieu of taxes	\$3,639	\$3,668	\$3,800	\$3,656	\$3,800
22	16-464-000	TRI R - Monitoring	\$24,207	\$21,898	\$24,000	\$21,694	\$22,000
23	16-465-000	TRI R - Equipment Maintenance	\$8,063	\$32,103	\$35,000	\$36,791	\$35,000
24	16-476-000	TRI R - Freight	\$15,636	\$21,689	\$8,000	\$14,024	\$12,000
25	16-476-005	TRI R - Processing Fee	\$31,556	\$30,135	\$4,300	\$5,446	\$5,500
26	16-478-000	TRI R - Building Maint.	\$90	\$183	\$1,000	\$216	\$1,000
27	16-480-000	TRI R - Natural Gas	\$3,009	\$2,333	\$3,000	\$2,237	\$3,000
28	16-481-000	TRI R - Hydro & Telephone	\$3,186	\$3,234	\$3,000	\$2,032	\$3,000
29	16-486-000	TRI R - Winter Maintenance	\$1,948	\$1,741	\$3,000	\$3,577	\$3,000
30	<b>TRI R WASTE MANAGEMENT TOTAL OPERATING EXPENDITURES</b>		<b>\$475,690</b>	<b>\$468,032</b>	<b>\$470,200</b>	<b>\$515,258</b>	<b>\$477,700</b>
31	<b>TRI R WASTE MANAGEMENT NET OPERATING EXPENDITURES</b>		<b>\$216,685</b>	<b>\$191,740</b>	<b>\$251,800</b>	<b>\$276,479</b>	<b>\$268,880</b>

**2026 TRI R WASTE MANAGEMENT BUDGET**

	Account #	Description	2023 ACTUAL	2024 ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DRAFT BUDGET
<b>TRI R WASTE MANAGEMENT CAPITAL REVENUE</b>							
32	15-343-000	TRI R - Sale of Equipment - <b>COMPACTION BIN</b>	\$1,200	\$0	\$0	\$0	\$8,000
33	15-649-001	TRI R - Food Cycler Sales	\$0	\$0	\$0	\$0	\$0
34	<b>TRI R WASTE MANAGEMENT TOTAL CAPITAL REVENUE</b>		<b>\$1,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,000</b>
<b>TRI R WASTE MANAGEMENT CAPITAL EXPENDITURES</b>							
35	16-489-002	TRI R - Landfill - Landfill Compactor Repair	\$0	\$0	\$50,000	\$42,643	\$15,000
36	16-489-003	TRI R - Landfill - Mattress Shred & Disposal	\$0	\$15,620	\$0	\$0	\$0
37	16-489-004	TRI R - Recycling - Compaction bins	\$12,000	\$0	\$0	\$0	\$0
38	16-489-005	TRI R - Recycling - Pole Barn Repair	\$0	\$0	\$15,000	\$8,834	\$9,000
39	16-489-006	TRI R - Landfill - Equipment Repairs	\$13,941	\$0	\$0	\$0	\$0
40	16-489-503	TRI R - Food Cycler (2022 Pilot) (2023 Filters)	0	\$490	\$700	\$700	\$440
41	<b>TRI R WASTE MANAGEMENT TOTAL CAPITAL EXPENDITURES</b>		<b>\$25,941</b>	<b>\$16,110</b>	<b>\$65,700</b>	<b>\$52,177</b>	<b>\$24,440</b>
42	<b>TRI R WASTE MANAGEMENT NET CAPITAL EXPENDITURES</b>		<b>\$24,741</b>	<b>\$16,110</b>	<b>\$65,700</b>	<b>\$52,177</b>	<b>\$16,440</b>
43	<b>TRI R WASTE MANAGEMENT NET EXPENDITURES</b>		<b>\$241,426</b>	<b>\$207,850</b>	<b>\$317,500</b>	<b>\$328,656</b>	<b>\$285,320</b>
44	<b>TRI R WASTE MANAGEMENT CONTRIBUTIONS BY MUNICIPALITY</b>		<b>2023 budgeted 15% Plus % of Bags</b>	<b>2024 budgeted 15% Plus % of Bags</b>	<b>2025 budgeted 15% Plus % of Bags</b>	<b>2025 ACTUAL 15% Plus % of Bags</b>	<b>2026 Draft budget 15% Plus % of Bags</b>
45	Armour	15% of Net Expenditures	\$36,214	\$31,178	\$47,625	\$49,298	\$42,798
46	2025 total bags 36,616 - 22,470 = 61.367% OF TOTAL BAGS		\$81,393	\$68,922	\$105,280	\$108,979	\$96,301
47	TOTAL CONTRIBUTION		\$117,607	\$100,100	\$152,905	\$158,277	\$139,099
48	Burks Falls	15% of Net Expenditures	\$36,214	\$31,178	\$47,625	\$49,298	\$42,798
49	2025 total bags 36,616 - 1,726 = 4.714% OF TOTAL BAGS		\$7,165	\$7,721	\$11,794	\$12,209	\$7,397
50	TOTAL CONTRIBUTION		\$43,379	\$38,899	\$59,419	\$61,507	\$50,195
51	Ryerson	15% of Net Expenditures	\$36,214	\$31,178	\$47,625	\$49,298	\$42,798
52	2025 total bags 36,616 - 12,420 = 33.920% OF TOTAL BAGS		\$44,226	\$38,076	\$57,551	\$59,573	\$53,229
53	TOTAL CONTRIBUTION		\$80,440	\$69,253	\$105,176	\$108,872	\$96,027
54	<b>TOTAL OF ALL CONTRIBUTIONS</b>		<b>\$241,426</b>	<b>\$208,252</b>	<b>\$317,500</b>	<b>\$328,656</b>	<b>\$285,322</b>
55	Final 2025 Garbage bag count for total contribution by municipality. 2025 total bags = 36,616 (Armour = 22,470 (61.367%) Burks Falls = 1,726 (4.714%) Ryerson = 12,420 (33.920%))						

**BREAKDOWN OF DRAFT 2026 FIRE BUDGET**

02/20/2026

<b>Account #</b>	<b>Heading</b>	<b>Item Description</b>	<b>Cost</b>	<b>Total</b>
<b>16-202</b>	<b>Vehicle Expense</b>	Safety Inspection	\$6,000	
		Undercoating	\$1,000	
		Fuel	\$15,000	
		ATV Tracks on & Tires Off	\$1,500	
		Miscellaneous (batteries, tires, lights, etc)	\$4,000	
				<b>\$27,500</b>
<b>16-203</b>	<b>Equip/Comm Repair</b>	Pump and ladder testing	\$3,200	
		Bunker gear cleaning	\$2,500	
		Annual flow testing	\$1,900	
		Annual Fit testing	\$1,000	
		Maintenance on comm tower	\$300	
		Miscellaneous (radio batteries, etc)	\$3,000	
				<b>\$11,900</b>
<b>16-208</b>	<b>Training</b>			
		Training props	\$2,000	
		Burn building maintenance	\$1,500	
		Professional memberships (O AFC, FPO)	\$800	
		Conferences registration (Chiefs and FPO)	\$8,000	
		2 FFs to water rescue course at an RTC	\$6,000	
				<b>\$18,300</b>
<b>16-210</b>	<b>Volunteer Fire Wages</b>	COLA adjustment to 2025 firefighter pay grid	\$94,000	
				<b>\$94,000</b>
<b>16-213</b>	<b>Building Maintenance</b>	Cleaning supplies	\$500	
		Contracted cleaning services	\$500	
		Unanticipated building repairs	\$3,000	
				<b>\$4,000</b>
<b>16-214</b>	<b>Office Expenses</b>	Office cleaning	\$2,500	
		Printer	\$1,000	
		Phone and internet	\$7,900	
		Utilities	\$5,300	
		Supplies including FPO	\$1,600	
				<b>\$18,300</b>
<b>16-215</b>	<b>Air Station Fill &amp; Maint</b>	Service contract on air station (1/4 share) Hydro	\$1,400	

				<b>\$1,400</b>
<b>16-217</b>	<b>New Equipment/Gear</b>	Bunker gear- 4 sets/helmets	\$14,000	
		Structural/auto-x gloves, balaclavas	\$3,000	
		Hats, t-shirts, and station wear, Tunic for DC	\$4,500	
		Hoses and nozzles	\$15,000	
		Hand tools	\$2,500	
		SCBA cylinders	\$8,000	
		Foam	\$1,700	
		Smoke alarms and CO2 detectors	\$1,000	
		Radios	\$5,400	
		Other miscellaneous	\$3,500	
				<b>\$58,600</b>
<b>16-221</b>	<b>Capital Purchases</b>	Fire hall build project	\$3,700,000	
		First Due software	\$17,150	
				<b>\$3,717,150</b>

	A	B	W	Y	Z	AA	AB	AC
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2026 DRAFT BUDGET							
3	February 20, 2026							
4	Account #	Description	2023 Actual	2024 Actual	2025 Budget	2025 Actual (Pre-Audit)	2026 DRAFT BUDGET	Comments
6	<b>OPERATING ACTIVITIES</b>							
7	<b>OPERATING REVENUE</b>							
8	15-321	MVC	7,950	9,713	6,100	4,818	6,800	3-year average
9	15-321-01	Inspections	470	620	500	535	500	
10	15-321-03	Miscellaneous Revenue	8,516	2,910	3,500	9,157	6,900	Fines, burn permits
12	15-321-05	Fire Chief Shared Services	-	38,761	52,700	46,437	-	Agreement terminated in 2025
14		<b>TOTAL OPERATING REVENUE</b>	<b>16,936</b>	<b>52,004</b>	<b>62,800</b>	<b>60,948</b>	<b>14,200</b>	
15								
16	<b>OPERATING EXPENDITURES</b>							
17	16-202	Vehicle Expense	16,275	27,634	32,000	23,222	27,500	
18	16-203	Equipment/Comm Repair	11,358	15,520	11,600	10,962	11,900	
21	16-206	Fire Prevention Supplies	3,319	4,445	5,600	1,775	4,700	
23	16-208	Training	8,902	8,473	14,600	6,707	18,300	
25	16-209	WSIB	6,479	9,234	10,900	8,677	9,600	
26	16-210	Response Wages	82,088	102,121	97,000	85,359	94,000	
27	16-211	Wages & Empl Related Costs	195,353	229,022	225,600	219,988	229,000	
28	16-212	Insurance	33,788	37,291	37,900	37,944	40,700	
29	16-213	Building Repair/Maintenance	2,576	5,061	4,000	1,144	4,000	
30	16-214	Office Expense	17,378	18,455	17,400	19,293	18,300	
34	16-215	Air Station Fill and Maintenance	765	808	1,000	268	1,400	
35	16-216	PPE	465	217	-	-	-	
36	16-217	New Equipment/Gear	22,178	36,381	46,200	35,755	58,600	Portable radios, bunker gear, helmets, boots, station wear
37	16-218	Miscellaneous	811	3,210	1,000	24	1,000	
38	16-219	Snow Removal	1,931	1,510	2,100	3,333	2,100	
39	16-222	Recharge Fire Extinguishers	379	136	500	-	500	
40	16-223	Radio License	1,672	1,745	2,400	1,792	1,850	Increase in fees
41	16-224	Answering Service	1,286	1,286	1,350	1,330	1,350	

	A	B	W	Y	Z	AA	AB	AC
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2026 DRAFT BUDGET							
3	February 20, 2026							
4	Account #	Description	2023 Actual	2024 Actual	2025 Budget	2025 Actual (Pre-Audit)	2026 DRAFT BUDGET	Comments
42	16-225	Legal	6,594	2,089	1,000	2,180	2,000	
43	16-226	Office Space Rental	3,242	3,242	3,242	3,242	3,242	
44	16-229	Audit/Accounting	4,818	4,384	4,200	2,193	4,200	Audit fees \$3,700 per contract + \$500 for external accounting
46	16-248	Defib/Medical Supplies	651	1,376	4,000	-	1,000	
47		<b>TOTAL OPERATING EXPENDITURES</b>	<b>422,308</b>	<b>513,639</b>	<b>523,592</b>	<b>465,187</b>	<b>535,242</b>	
48								
49		<b>NET OPERATING EXPENDITURES</b>	<b>405,373</b>	<b>461,636</b>	<b>460,792</b>	<b>404,239</b>	<b>521,042</b>	
50								
52	<b>CAPITAL TRANSACTIONS</b>							
53		<b>CAPITAL REVENUE</b>						
54	15-321-02	Donations	500	2,000	100	-	100	
55	15-323	Transfer to Unfunded Capital	-	-	1,476,200	417,269	-	Re: construction cost of new fire hall
56	15-328	Proceeds on sale of Capital Assets	-	10,000	-	-	-	
58	15-325	Capital Grant Revenues	-	-	-	-	1,850,000	Potential NOHFC Fire Hall Grant
59	15-326	Loan Proceeds	-	-	-	-	1,850,000	
61		<b>TOTAL CAPITAL REVENUE</b>	<b>500</b>	<b>12,000</b>	<b>1,476,300</b>	<b>417,269</b>	<b>3,700,100</b>	
62								
63		<b>CAPITAL EXPENDITURES</b>						
64	16-221	Capital Purchase	8,805	761,517	1,508,700	453,516	3,717,150	
69		<b>Debt Repayment</b>						
70	16-212-1	Tanker Loan - interest	4,537	3,733	2,905	2,905	2,052	
71	16-212-2	Tanker Loan - principal	26,510	27,303	28,120	28,120	28,961	
72	16-212-3	Fire Hall Construction Loan - interest	-	-	18,305	-	60,100	Interest on construction financing
73	16-212-4	Fire Hall Loan - interest					14,017	
74	16-212-5	Fire Hall Loan - principal	-	-	-	-	6,654	Assuming debentured out by October 2026
75								
76		<b>TOTAL CAPITAL EXPENDITURES</b>	<b>39,852</b>	<b>792,553</b>	<b>1,558,030</b>	<b>484,540</b>	<b>3,828,934</b>	

	A	B	W	Y	Z	AA	AB	AC
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2026 DRAFT BUDGET							
3	February 20, 2026							
4	Account #	Description	2023 Actual	2024 Actual	2025 Budget	2025 Actual (Pre-Audit)	2026 DRAFT BUDGET	Comments
77								
78		<b>NET CAPITAL EXPENDITURES</b>	<b>39,352</b>	<b>780,553</b>	<b>81,730</b>	<b>67,271</b>	<b>128,834</b>	
79								
80		<b>NET EXPENDITURES</b>	<b>444,724</b>	<b>1,242,188</b>	<b>542,522</b>	<b>471,511</b>	<b>649,876</b>	
81								
82		<b>MUNICIPAL CONTRIBUTIONS</b>						
83	15-621 A	Armour (47.84%)	212,756	594,263	259,543	225,571	310,901	
84	15-621 B	Burk's Falls (28.6%)	127,191	355,266	155,161	134,852	185,865	
85		Ryerson (23.56%)	104,777	292,660	127,818	111,088	153,111	
86			<b>444,724</b>	<b>1,242,188</b>	<b>542,522</b>	<b>471,511</b>	<b>649,876</b>	

**South East Parry Sound Regional Fire Training Committee**  
**2026 Draft Budget**  
**October 22, 2025**

	Expenses	2025 Budget	2025 YTD (09/30)	2026 Draft Budget
	Administration	2,000	2,000	2,000
	Expense Allowance	2,000	-	2,000
	Training Program	81,408	61,056	81,408
	<b>Total</b>	<b>85,408</b>	<b>63,056</b>	<b>85,408</b>

		Percentage	Share of 2025 Budget	Share of 2026 Budget
Burk's Falls and District		20%	17,082	17,082
Kearney		20%	17,082	17,082
Magnetawan		20%	17,082	17,082
McMurrich/Monteith		20%	17,082	17,082
Perry		20%	17,082	17,082
			<b>85,408</b>	<b>85,408</b>

Burk's Falls and District	2025 Budget	2026 Budget
Armour (47.84%)	8,172	8,172
Burk's Falls (28.6%)	4,885	4,885
Ryerson (23.56%)	4,024	4,024
	<b>17,082</b>	<b>17,082</b>

**Subject:** RE: Almaguin Highlands OPP Detachment Board 2026 Budget

Good evening:

I am now in receipt of the property counts for all municipalities which is what the OAPSB membership is calculated from.

You will see within the attachments the total DRAFT budget for 2026 for the OPP Board is \$14,872.15.

The OAPSB membership is calculated at \$0.21 per property count. Each municipality's calculation is broken down separately on the attachment based on their property count. The General Budget is based on 1/12.

I expect that the OPP Board will adopt the 2026 Budget at their next Meeting on April 8, 2026.

Please do not hesitate to reach out if you have any questions on what has been provided.

Take care,

**Beth Morton, Clerk-Administrator**

**Almaguin Highlands OPP Detachment Board  
2026 Budget**

<b>Description</b>	<b>2026 Budget</b>	<b>Notes</b>
OPP Board Insurance	\$ 3,888.00	
Honorarium - Provincial Appointee	\$ 370.92	One rep at \$61.82/meeting, 6 meetings
Honorarium - Community Representatives	\$ 741.84	Two reps at \$61.82/meeting, 6 meetings
Spring Conference	\$ 1,975.00	Conference, hotel, meals
Zone 1A Meeting - Sudbury	\$ 1,200.00	Meeting, hotel, meals, mileage
Zone 1A Meeting - Sault St. Marie	\$ 1,700.00	Meeting, hotel, meals, mileage
Appreciation Recognition	\$ 2,000.00	For OPP Detachment staff appreciation
<b>Total for General OPP Board</b>	<b>\$ 11,875.76</b>	Split evenly into 1/12 shares
OAPSB Membership	\$ 2,996.39	Split by property count - \$0.21 plus HST per property
<b>Total Budget for 2026</b>	<b>\$ 14,872.15</b>	

## 2026 Almaguin Highlands OPP Board Cost Distribution

2026 OPP Board Budget: \$ 14,872.15

Municipality	Property Count	OAPSB Membership	General Budget	Total for 2026
Armour	1403	\$ 332.93	\$ 989.65	\$ 1,322.58
Burk's Falls	634	\$ 150.45	\$ 989.65	\$ 1,140.10
Joly	311	\$ 73.80	\$ 989.65	\$ 1,063.45
Kearney	1375	\$ 326.29	\$ 989.65	\$ 1,315.94
Machar	967	\$ 229.47	\$ 989.65	\$ 1,219.12
Magnetawan	2219	\$ 526.57	\$ 989.65	\$ 1,516.22
McMurrich/Monteith	922	\$ 218.79	\$ 989.65	\$ 1,208.44
Perry	1861	\$ 441.62	\$ 989.65	\$ 1,431.27
Ryerson	679	\$ 161.13	\$ 989.65	\$ 1,150.78
South River	602	\$ 142.85	\$ 989.65	\$ 1,132.50
Strong	1069	\$ 253.67	\$ 989.65	\$ 1,243.32
Sundridge	585	\$ 138.82	\$ 989.65	\$ 1,128.47
<b>Total</b>	<b>12627</b>	<b>\$ 2,996.39</b>	<b>\$ 11,875.76</b>	<b>\$ 14,872.15</b>

	Village of Burk's Falls	
	February/March List of Accounts for Approval	
	<b>Balance Forward (Cheques/Other/EFT)</b>	<b>217,352.25</b>
	RBC Activity Fee-February 2026	192.80
	First Data-POS February 2026	48.88
	First Data 2-POS February 2026	146.57
	OCWA-February 2026	10,722.39
	Kubota Loan	1,011.48
	<b>Total Payables-February 12 to March 11, 2026</b>	<b>229,474.37</b>

Certified Correct this 11th day of March 2026

  
 \_\_\_\_\_  
 Tammy Wylie, Treasurer



**Almaguin**  
*Highlands* CHAMBER  
 OF COMMERCE

**Join Us- Tues. March 24, 2026, 6pm-8pm for our Networking Event  
 at 15 Buck Haven Rd. Sundridge at the Bethel Pentecostal Church**

Come out and enjoy some appetizers while networking with other entrepreneurs!

This event is no-charge to AHCC Chamber members and one guest.

Non-member businesses are welcome to attend at \$10 per person.

Come out and see what being a member can do for your business!

**The Chamber of Commerce Membership, a strategically smart- entrepreneurial move.**

*Presentation Topic:*

## **Workforce Development**

Pre-registration is required, Members can reply via the emailed invite link.

Non-Members, please contact [almaguinhighlandschamber@gmail.com](mailto:almaguinhighlandschamber@gmail.com)

*In collaboration with:*



**ALMAGUIN**  
 ADULT LEARNING CENTRE  
 INSPIRE, EDUCATE, TRANSFORM

**Guest Speaker - Rand**  
 from the Almaguin Adult Learning Centre



**ALMAGUIN**  
 SECONDARY SCHOOL

**Guest Speaker – Arndt**  
 Almaguin Highlands Secondary School

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**Reminder: Please RSVP by Feb 28 – The Path Forward (April 23)**

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**From** JJ Blower <jblower@psdssab.org>

**Date** Wed 2026-02-18 9:31 AM

**To** JJ Blower <jblower@psdssab.org>

 2 attachments (403 KB)

Outlook-u3rry02u; Outlook-chfnusys;

Hi everyone,

Just a quick reminder to please register for *The Path Forward -DSSAB's Approach to Housing Loss Prevention & Encampments* learning and collaboration session on **April 23, 2026**, if you haven't already. Details are in the email below.

We encourage each municipality to consider sending their CAO, members of their Council, and staff who are directly involved in community safety, and by-law.

**RSVP deadline:** February 28, 2026

**Registration link:** <https://forms.office.com/r/pGPwaCNH6c>

We hope you can join us, and look forward to connecting!

Warm regards,

**JJ Blower**  
**Communications Officer (She/Her)**

District of Parry Sound Social Services Administration Board

1 Beechwood Drive, Parry Sound, Ontario P2A 1J2

Tel: (705) 746-7777 ext. 5264

Fax: (705) 746-7783

E-Mail: [jblower@psdssab.org](mailto:jblower@psdssab.org)

[www.psdssab.org](http://www.psdssab.org)

**District of Parry Sound**



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**From:** JJ Blower <jblower@psdssab.org> on behalf of Tammy MacKenzie <tmackenzie@psdssab.org>

**Sent:** Monday, January 12, 2026 3:49 PM

**To:** Tammy MacKenzie <tmackenzie@psdssab.org>

**Subject:** Invitation: The Path Forward – DSSAB’s Approach to Housing Loss Prevention & Encampments

Dear Municipal CAOs, Delegated Staff, and Members of Council,  
I have two important updates to share with you today.

## **1) Housing & Homelessness Plan Update**

We are updating our Housing & Homelessness plan this year with the assistance of **VINK Consulting**. Please keep an eye out for emails from VINK as they will be reaching out to your municipalities throughout the engagement phase of this project. We appreciate any support you can offer them to complete this work.

## **2) An Invitation to 'The Path Forward' event - April 23, 2026**

The District of Parry Sound Social Services Administration Board (DSSAB) is pleased to invite CAO's members of Council, and designated staff responsible for homelessness-related matters to attend an upcoming learning and collaboration session:

### **Details:**

The Path Forward: DSSAB’s Approach to Housing Loss Prevention & Encampments

Date: Thursday, April 23, 2026

Time: 10:00 a.m. – 3:00 p.m. (Lunch provided)

Location: Magnetawan Community Centre

Cost: Free

**REGISTRATION LINK: Please RSVP by February 28, 2026 using the following link:**

<https://forms.office.com/r/pGPwaCNH6c>

This in-person session will focus on DSSAB’s Housing Loss Prevention and Encampment Response Strategy, including insights and learnings from our work with OrgCode Consulting. The day is designed to support municipal leaders and frontline staff in understanding how prevention-focused approaches can reduce housing instability and improve outcomes for individuals and communities.

Participants can expect:

- Practical information on how municipal staff can partner with DSSAB to help people stay housed
- An overview of the ongoing prevention work currently underway across the district
- An overview of DSSAB’s Housing Loss Prevention and Encampment Response Strategy
- Key learnings and best practices developed in partnership with OrgCode Consulting
- Tips and guidance for municipal staff and community members when encountering individuals at risk of, or experiencing, homelessness

This session will also provide space for discussion, shared learning, and relationship-building across municipalities.

We encourage each municipality to consider sending their CAO, members of their Council, and staff who are directly involved in community safety, and by-law.

Should you have any questions, please don't hesitate to reach out. We look forward to your participation and to working together toward practical, coordinated solutions across the district.

Sincere Regards, Chi-Miigwech, Merci

*Tammy*

Tammy MacKenzie, M.Ed RP (she/her)  
Chief Administrative Officer  
District of Parry Sound Social Services Administration Board  
1 Beechwood Drive, Parry Sound, Ontario P2A 1J2  
Tel: (705) 746-7777 ext. 5220  
Fax: (705) 746-7783  
E-Mail: [tmackenzie@psdssab.org](mailto:tmackenzie@psdssab.org)  
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## Celebrating 70 Years of OSUM

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From OSUM Events <events@osum.ca>

Date Thu 2026-03-05 1:01 PM

To Denis Duguay <clerk@burksfalls.ca>



## **Celebrating 70 years of Ontario's Small Urban Municipalities**

Hello Denis,

The 2026 Conference marks 70 years of OSUM's leadership on behalf of Ontario's small urban municipalities.

Join your small urban municipal colleagues April 29 – May 1 in Parry Sound for this milestone moment.

This year's content is a reminder of why OSUM matters to your leadership.

We understand the issues impacting your municipality. Homelessness, infrastructure challenges, incivility, weakened journalism, and strong mayor powers are among some of the challenging conversations and decisions you face.

This year's conference is an opportunity to join your colleagues in solution-driven conversations.

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Program Spotlight:

### **Strong Mayor Powers – Building Homes or Demolishing Democracy?**

Almost half of all municipalities in Ontario now have strong mayor powers. Although purportedly enacted to advance new housing and infrastructure to support housing, have these powers really led to new construction starts? John Mascarin will review of the strong mayor powers and how they are being used. He will also provide some tips to stay out of traps when using strong mayor powers.

Presented by: John Mascarin, Partner, Aird Berlis



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[Register Here](#)

Registration includes access to the welcome reception, all sessions, the trade show, study tour or pre-conference workshop. Registration closes on **Thursday, April 23, 2026**.

For more information and to register, please visit our [official conference page](#).

We look forward to welcoming you to Parry Sound for an enriching and collaborative experience!

Contact: [events@osum.ca](mailto:events@osum.ca).

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Town of Parry Sound EMS Advisory Committee

Open Agenda

## **Agenda**

### **Date:**

February 26, 2026

### **Time:**

6:30pm

### **Location:**

(on-line) ZOOM Meeting and on-line streaming of the meeting please click on the link below.

<https://www.youtube.com/channel/UC4QrR6HjwibWOJRbLwnjcFQ/videos>

### **Members Present:**

#### **Present:**

Dave Thompson, Director of Emergency and Protective Services

#### **Recording:**

Sheri Skinner, Administrative Assistant

#### **Guests:**

#### **Regrets:**

#### **Land Acknowledgment**

Town of Parry Sound EMS Advisory Committee

Open Agenda

**1. Agenda**

**1.1 Additions to Agenda**

**1.2 Prioritization of Agenda**

**1.3 Adoption of Agenda**

**Moved by**

**Seconded by**

That the February 26, 2026 Parry Sound District Emergency Medical Services Committee Meeting Agenda be approved.

**1.4 Disclosure of Pecuniary Interest and the General Nature Thereof**

**2. Minutes and Matters Arising from Minutes**

**2.1 Adoption of Minutes**

**Moved by**

**Seconded by**

That the Minutes of the October 23, 2025 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

**3. Correspondence**

**4. Deputations**

**5. Emergency Services Director's Report**

**Moved by**

**Seconded by**

That the Emergency Services Director's Report dated February 26, 2026 be accepted as submitted.

Town of Parry Sound EMS Advisory Committee

Open Agenda

## **6.0 Reports**

6.1 EMS Statistical Report - December 2025

6.2 EMS Night Call Statistics - December 2025

6.3 EMS Vehicle Inventory - January 2026

### **Resolution**

That the EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

**Moved by**

**Second by**

## **7. Ratification of Matters from Closed Agenda**

## **8. Other Business**

8.1 DT R&R South River EMS Base Relocation MOU - 2026

8.1.1 DT ATT#1 South River EMS Base Relocation MOU - 2026

### **Resolution**

That the EMS Advisory Committee recommends Council for the Town of Parry Sound authorize the Director of Development and Protective Services to enter into an MOU substantially as attached that outlines the process for the renovation and relocation of the South River EMS Base to 309 Hwy 124 South River.

**Moved by**

**Seconded by**

## **9. Adjournment @**

**Moved by**

**Seconded by**

Town of Parry Sound EMS Advisory Committee

Open Agenda

# Directors Report

February 26, 2026

## 2025 Financial Position

Final details will not be available until the annual audit is completed. Preliminary reports from the WPSHC indicate a balanced position. Community Paramedicine costs were slightly higher than budget while regular operations came in slightly below budget.

## 2026 Financial Position

2026 is proceeding as expected. More detailed results will be available for the May meeting. Sick time is being continually assessed as it accounts for a greater component of the budget. PSDEMS has avoided any operational down staffing due to sick time in the past. This has become a challenge both financially and with relation to the availability of Human Resources to backfill positions. PSDEMS does have a full complement of staff however finding staff willing and available to backfill some shifts is a challenge. The timing and location of the shifts in need of coverage also impact the ability to backfill.

## Burks Falls

The Burks Falls renovation is nearing completion. Staff have authorized approximately \$20,000 worth of change orders. The most significant of these required the installation of flashing between the ambulance bays and the living space. Through the construction process the contractor and architect identified the lack of proper flashing that was allowing water to enter the building envelope. This detail was pre-existing however with the building open and prior to insulation and finishes staff determined it was prudent to make the appropriate repairs. Other change orders consisted of moving some cabinets and plumbing.

Occupancy is expected sometime in March. There may be exterior finishing that still needs to occur once warmer weather will allow for mortar and brick work however that will not impact the occupancy of the building. The project will have taken approximately two months longer than expected to complete.

Overall, staff are very satisfied with the renovation results. The living space for the employees is much improved and will provide for a suitable and up to date area for the medics.

## Community Paramedicine Long Term Care (CPLTC)

Ministry of Long-Term Care is advising EMS services to plan for operating the CPLTC programs with the same funding allocation as was provided in 2025. Due to a lack of indexing, staff will be reassessing the program for the 2027 budget as our current service levels are not sustainable with the budgetary funds allocated to the program. Management staff are continually searching for additional grants to support the program so that it can remain at its current level without becoming municipally funded. As 2026 progresses staff will assess the need for down staffing to remain within the funding envelope.

## Parry Sound District Paramedic Service Monthly Report - December 2025

Call Volume																														
	Parry Sound			Pointe Au Baril			Humphrey			Burks Falls			South River			Powassan			Argyle			Paramedicine			District Calls					
	Dec-24	Dec-25	2025 YTD	Dec-24	Dec-25	2025 YTD	Dec-24	Dec-25	2025 YTD	Dec-24	Dec-25	2025 YTD	Dec-24	Dec-25	2025 YTD	Dec-24	Dec-25	2025 YTD	Dec-24	Dec-25	2025 YTD	Dec-24	Dec-25	2025 YTD	Dec-24	Dec-25	2025 YTD	Dec-24	Dec-25	2024 YTD
Code 1	4	1	36	0	0	1	2	1	20	1	1	9	0	0	6	0	1	3	0	1	2	0	0	0	7	5	88	77		
Code 2	10	5	68	0	0	1	1	0	11	1	0	11	0	0	6	3	2	31	0	0	1	0	0	0	15	7	111	129		
Code 3	60	65	777	3	9	94	14	21	258	25	30	302	24	27	299	17	17	247	5	9	82	0	0	2	148	178	1,942	2,061		
Code 4	120	155	1,761	9	13	206	43	41	566	65	75	831	55	74	771	59	75	782	20	28	237	0	1	13	371	462	5,089	5,167		
<b>Total Calls</b>	<b>194</b>	<b>226</b>	<b>2,642</b>	<b>12</b>	<b>22</b>	<b>302</b>	<b>60</b>	<b>63</b>	<b>855</b>	<b>92</b>	<b>106</b>	<b>1,153</b>	<b>79</b>	<b>101</b>	<b>1,082</b>	<b>79</b>	<b>95</b>	<b>1,063</b>	<b>25</b>	<b>38</b>	<b>322</b>	<b>0</b>	<b>1</b>	<b>15</b>	<b>541</b>	<b>652</b>	<b>7,230</b>	<b>7,434</b>		
Code 7	30	68	613	7	7	74	24	16	207	25	31	318	18	30	283	18	28	240	12	17	112	0	1	15	134	198	1,558	1,862		
Code 8	0	0	12	19	26	276	121	100	1,331	13	17	159	0	1	45	28	42	383	31	55	579	0	0	0	212	241	2,633	2,785		
Code 9	3	3	36	1	0	7	5	1	24	1	3	27	3	3	28	0	0	32	2	1	12	2	3	30	17	14	130	196		
Long Distance Transfers	3	12	110	0	3	11	9	2	48	5	3	36	0	0	2	1	2	23	1	1	10	0	0	0	19	23	166	240		

Kilometres Travelled																												
	Parry Sound			Pointe Au Baril			Humphrey			Burks Falls			South River			Powassan			Argyle			Paramedicine			Total Mileage			
	2024	2025	2025 YTD	2024	2025	2025 YTD	2024	2025	2025 YTD	2024	2025	2025 YTD	2024	2025	2025 YTD	2024	2025	2025 YTD	2024	2025	2025 YTD	2024	2025	2025 YTD	2024	2025	2024 YTD	2025 YTD
January	8,381	6,807	6,807	3,395	2,982	2,982	6,022	8,236	8,236	8,040	7,814	7,814	14,010	12,012	12,012	10,187	11,686	11,686	5,189	5,117	5,117	7,866	10,209	10,209	63,090	64,863	63,090	64,863
February	7,260	4,883	11,690	3,486	2,745	5,727	5,470	9,492	17,728	5,841	9,018	16,832	9,542	10,772	22,784	8,895	8,833	20,519	4,880	6,253	11,370	6,687	7,829	18,038	52,061	59,825	115,151	124,688
March	6,832	8,760	20,450	2,996	3,629	9,356	7,034	6,930	24,658	7,819	9,866	26,698	10,305	15,034	37,818	8,207	11,294	31,813	4,241	3,927	15,297	9,716	9,944	27,982	57,150	69,384	172,301	194,072
April	6,637	6,769	27,219	2,933	3,515	12,871	6,923	9,021	33,679	7,060	7,481	34,179	13,972	9,223	47,041	8,825	9,592	41,405	3,795	6,075	21,372	7,021	10,082	38,064	57,166	61,758	229,467	255,830
May	9,574	10,293	37,512	3,907	3,895	16,766	9,195	8,941	42,620	7,734	7,319	41,498	13,853	12,314	59,355	8,191	7,764	49,169	7,016	6,095	27,467	6,729	11,710	49,774	66,199	68,331	295,666	324,161
June	13,455	15,761	53,273	2,676	3,704	20,470	4,963	7,075	49,695	7,746	7,719	49,217	13,657	10,698	70,053	8,318	10,015	59,184	6,400	4,436	31,903	5,755	10,952	60,726	62,970	70,360	358,636	394,521
July	17,307	15,479	68,752	5,732	4,381	24,851	6,537	8,281	57,976	10,275	11,443	60,660	16,394	16,494	86,547	10,596	11,390	70,574	7,506	7,230	39,133	6,516	11,722	72,448	80,863	86,420	439,499	480,941
August	12,128	17,309	86,061	4,922	5,036	29,887	12,209	5,435	63,411	11,506	10,190	70,850	13,426	17,320	103,867	11,131	12,869	83,443	7,171	2,462	41,595	6,563	10,824	83,272	79,056	81,445	518,555	562,386
September	8,423	12,052	98,113	3,600	3,116	33,003	10,173	6,159	69,570	8,735	9,375	80,225	13,163	15,999	119,866	10,901	10,659	94,102	5,859	6,228	47,823	7,577	9,105	92,377	68,431	72,693	586,986	635,079
October	13,646	10,880	108,993	3,915	4,409	37,412	5,197	6,391	75,961	9,748	8,329	88,554	16,411	13,534	133,400	5,813	12,751	106,853	4,591	4,777	52,600	9,293	9,808	102,185	68,614	70,879	655,600	705,958
November	12,009	11,446	120,439	4,314	2,570	39,982	4,505	7,308	83,269	7,989	8,156	96,710	10,709	16,703	150,103	7,337	9,474	116,327	6,010	1,767	54,367	7,690	9,751	111,936	60,563	67,175	716,163	773,133
December	7,861	9,900	130,339	2,058	4,597	44,579	7,401	6,684	89,953	8,818	9,042	105,752	12,873	14,367	164,470	7,691	10,047	126,374	5,067	7,216	61,583	8,917	7,941	119,877	60,686	69,794	776,849	842,927

Response Times																												
	Parry Sound		Pointe Au Baril		Humphrey		Burk's Falls		South River		Powassan		Argyle		Paramedicine						CTAS	Target Time	2025 Target	2025 YTD Actual				
	Dec-24	Dec-25	Dec-24	Dec-25	Dec-24	Dec-25	Dec-24	Dec-25	Dec-24	Dec-25	Dec-24	Dec-25	Dec-24	Dec-25	Dec-24	Dec-25	Dec-24	Dec-25	Dec-24	Dec-25	Dec-24	Dec-25	Dec-24	Dec-25	Dec-24	Dec-25	Dec-24	Dec-25
Average	8.03	10.04	18.27	24.30	13.32	14.33	n/a	n/a	7.59	10.41	15.34	15.53	23.13	20.26	---	---					SCA	6 minutes	30%	18%				
Call Backs	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---
CREMS Referrals	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---
																					4	13 minutes	60%	60%				
																					5	15 minutes	75%	68%				

**Notes:** Argyle, Powassan & South River are dispatched by North Bay CACC. Parry Sound, Humphrey, Pointe Au Baril & Burks Falls are dispatched Parry Sound ACS.

**Parry Sound District Paramedic Service  
Monthly Report - December 2025**

**Training**

**Human Resources**

EMS Manager - 1  
EMS Administration - 1  
EMS Supervisors - 2  
CP Supervisor - 1  
CP Administration - 1  
CP FT Medics - 6  
Full Time Medics - 50  
Part Time Medics - 26  
Temp PT Medics - 0  
Casual Medics - 5

**Total Staff - 93**

**Vehicles**

- Normal Maintenance and Inspections were provided

**Quality Assurance/Incident Report**

- Incident Reports are distributed monthly to Field Office, Town of Parry Sound and EMS Manager

**General Interest**

- Annual Influenza Statistics submitted to MOH & WPSHC

**Distribution:**



## Code 8 Calls

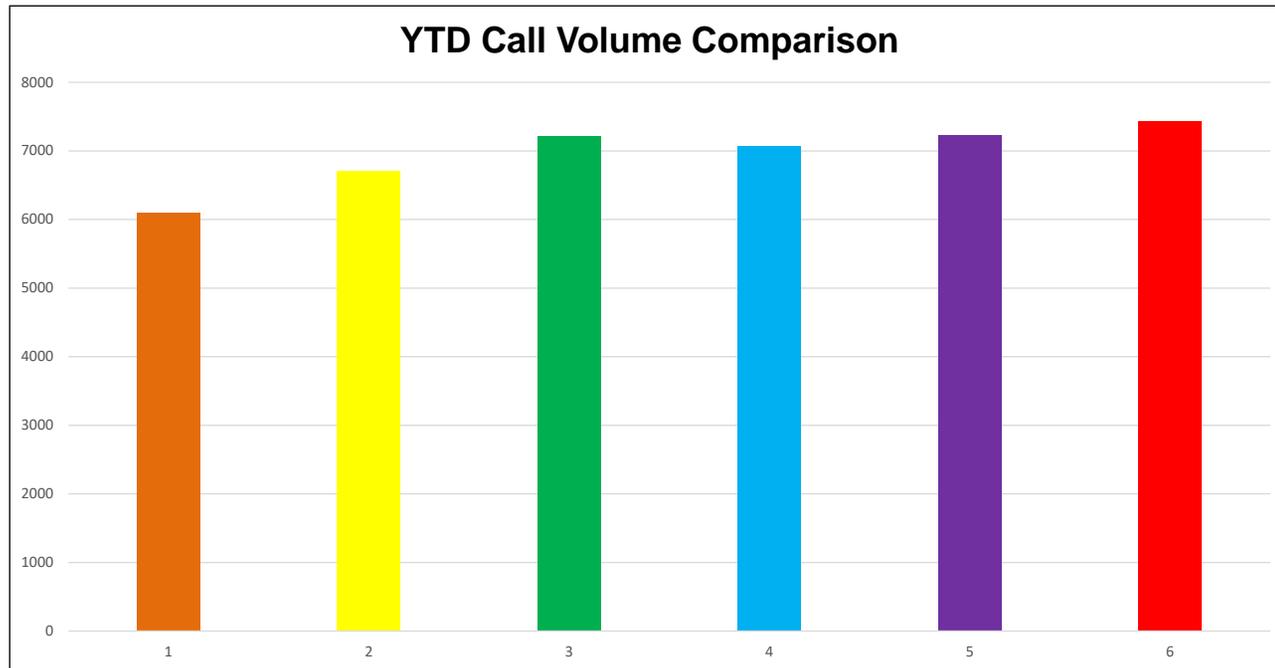
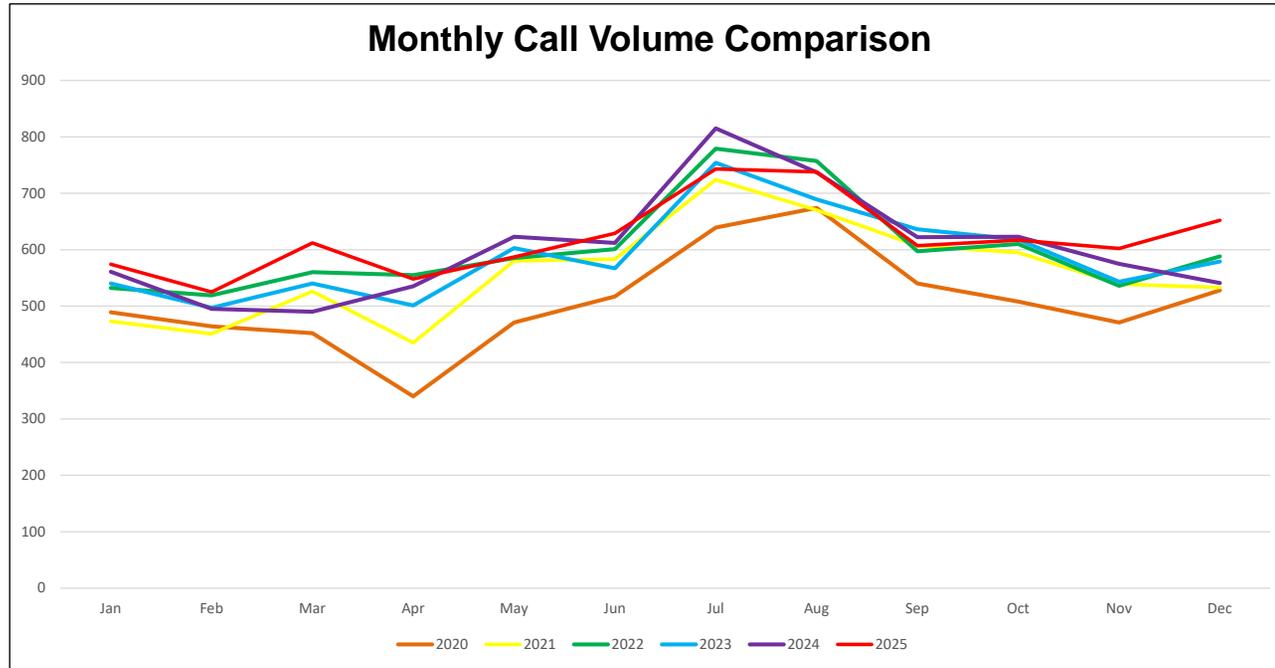
	Parry Sound		Pointe Au Baril		Humphrey		Burks Falls		South River		Powassan		Argyle		Total	
	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025
January	0	0	24	25	95	125	15	15	0	0	28	29	47	48	209	<b>242</b>
February	0	0	6	18	70	134	13	10	1	2	18	29	34	42	142	<b>235</b>
March	0	0	28	21	126	124	3	12	0	1	23	44	40	60	220	<b>262</b>
April	0	0	15	18	115	129	14	9	2	2	35	24	46	39	227	<b>221</b>
May	0	0	31	34	144	134	17	7	1	4	26	27	45	0	264	<b>206</b>
June	0	0	16	22	73	140	15	19	1	8	34	20	0	39	139	<b>248</b>
July	0	0	28	23	115	107	17	19	4	1	46	40	55	77	265	<b>267</b>
August	0	7	20	26	124	113	14	12	4	24	40	38	58	62	260	<b>282</b>
September	0	3	27	22	69	72	14	16	1	1	34	33	40	57	185	<b>204</b>
October	0	2	30	19	138	75	16	12	1	1	28	20	48	45	261	<b>174</b>
November	2	0	28	22	144	78	10	11	0	0	25	37	40	55	249	<b>203</b>
December	0	0	19	26	121	100	13	17	0	1	28	42	31	55	212	<b>241</b>
<b>Total</b>	<b>2</b>	<b>12</b>	<b>272</b>	<b>276</b>	<b>1334</b>	<b>1331</b>	<b>161</b>	<b>159</b>	<b>15</b>	<b>45</b>	<b>365</b>	<b>383</b>	<b>484</b>	<b>579</b>	<b>2633</b>	<b>2785</b>



## Parry Sound District Paramedic Service - Public Relations Hours

	West Side	East Side
	Details	Details
January		
February		
March		
April		Powassan Maple Syrup Festival (Irvine & Dingman)
May	PS Public School (Special Education) Class Visit (Sheridan & Pepper)	
June		
July		Katrine Day Camp (Hampel & Dixon)
August	Waubeek Child Care Visit with Siren (Hric, Sohm, Felton, Arnold & Dixon)	Emsdale Day Camp Visit with Siren (Hampel & Dixon)
September		Sundridge Public School Welcome Back BBQ Visit (Hampel & McKnight & Siren) Port Loring Agricultural Society Presentation (Hampel)
October	Diabetes Glow In The Dark Walk (Claveau/Mason)	
November	St. Peter's Catholic School Visit (Felton, McMullen, Dixon & Siren) EMS Toy Drive BBQ held on Nov 20th at WPSHC EMS medics participated in Xmas Parade	Adopt-a-Senior Fundraiser (A.Wood)
December	EMS Toy Drive raised over \$35,635	

# Parry Sound District Paramedic Service - Call Volume



Parry Sound District Paramedic Service - Monthly Night Calls - 2025

	Parry Sound Night Calls				Humphrey Night Calls				Burks Falls Night Calls				Powassan Night Calls				South River Night Calls				Total Night Calls	Total YTD Night Calls
	(1900-0700)	(1900-0400)	(0400-0700)	Total PS Night Calls	(2100-0900)	(2100-0400)	(0400-0900)	Total Hum Night Calls	(1900-0700)	(1900-0400)	(0400-0700)	Total BF Night Calls	(1900-0700)	(1900-0400)	(0400-0700)	Total Pow Night Calls	(1900-0700)	(1900-0400)	(0400-0700)	Total SR Night Calls		
	Code 8's	All Other Codes	All Other Codes	Total All Other Codes	Code 8's	All Other Codes	All Other Codes	Total All Other Codes	Code 8's	All Other Codes	All Other Codes	Total All Other Codes	Code 8's	All Other Codes	All Other Codes	Total All Other Codes	Code 8's	All Other Codes	All Other Codes	Total All Other Codes		
January	0	62	11	73	60	22	15	37	8	29	4	33	10	14	2	16	0	24	6	30	189	189
February	0	50	17	67	61	10	6	16	3	19	5	24	9	11	7	18	2	20	4	24	149	338
March	0	58	17	75	61	14	8	22	5	26	5	31	12	17	3	20	1	23	8	31	179	517
April	0	55	19	74	63	13	10	23	4	31	5	36	10	24	11	35	2	26	4	30	198	715
May	0	67	19	86	63	17	9	26	5	27	3	30	4	17	1	18	0	23	5	28	188	903
June	0	80	15	95	63	25	8	33	15	25	8	33	3	33	4	37	5	33	5	38	236	1139
July	0	69	19	88	51	20	10	30	16	36	6	42	12	23	7	30	1	37	3	40	230	1369
August	1	87	17	104	44	25	14	39	7	34	8	42	13	20	2	22	4	33	10	43	250	1619
September	3	57	20	77	29	14	9	23	7	35	10	45	11	23	5	28	0	26	5	31	204	1823
October	2	67	14	81	32	9	11	20	5	29	6	35	4	21	3	24	1	26	10	36	196	2019
November	0	48	16	64	25	14	8	22	6	23	13	36	9	20	5	25	0	32	4	36	183	2202
December	0	66	14	80	38	19	3	22	9	30	7	37	13	23	10	33	1	31	1	32	204	2406
<b>Total Calls</b>	<b>6</b>	<b>766</b>	<b>198</b>	<b>964</b>	<b>590</b>	<b>202</b>	<b>111</b>	<b>313</b>	<b>90</b>	<b>344</b>	<b>80</b>	<b>424</b>	<b>110</b>	<b>246</b>	<b>60</b>	<b>306</b>	<b>17</b>	<b>334</b>	<b>65</b>	<b>399</b>	<b>2,406</b>	<b>2,406</b>
	<b>Avg/Month - 80.33</b>				<b>Avg/Month - 26.08</b>				<b>Avg/Month - 35.33</b>				<b>Avg/Month - 25.50</b>				<b>Avg/Month - 33.25</b>					

## Argyle Call Backs - 2025

		Argyle Call Backs		
		(2000-0400)	(0400-0800)	Total
1	Jan 1 - Jan 5	0	0	0
2	Jan 6 - Jan 12	1	0	1
3	Jan 13 - Jan 19	0	0	0
4	Jan 20 - Jan 26	0	0	0
5	Jan 27 - Feb 2	2	1	3
6	Feb 3 - Feb 9	0	1	1
7	Feb 10 - Feb 16	1	1	2
8	Feb 17 - Feb 23	2	1	3
9	Feb 24 - Mar 2	1	0	1
10	Mar 3 - Mar 9	1	2	3
11	Mar 10 - Mar 16	1	0	1
12	Mar 17 - Mar 23	2	0	2
13	Mar 24 - Mar 30	1	0	1
14	Mar 31 - Apr 6	1	2	3
15	Apr 7 - Apr 13	1	0	1
16	Apr 14 - Apr 20	2	0	2
17	Apr 21 - Apr 27	1	2	3
18	Apr 28 - May 4	1	0	1
19	May 5 - May 11	1	0	1
20	May 12 - May 18	3	0	3
21	May 19 - May 25	1	1	2
22	May 26 - Jun 1	1	1	2
23	Jun 2 - Jun 8	2	0	2
24	Jun 9 - Jun 15	0	0	0
25	Jun 16 - Jun 22	2	0	2
26	Jun 23 - Jun 29	0	0	0
27	Jun 30 - Jul 6	1	0	1
28	Jul 7 - Jul 13	1	0	1
29	Jul 14 - Jul 20	1	0	1
30	Jul 21 - Jul 27	4	0	4
31	Jul 28 - Aug 3	3	1	4
32	Aug 4 - Aug 10	1	0	1
33	Aug 11 - Aug 17	1	1	2
34	Aug 18 - Aug 24	2	0	2
35	Aug 25 - Aug 31	0	1	1
36	Sept 1 - Sept 7	0	2	2
37	Sept 8 - Sept 14	1	2	3
38	Sept 15 - Sept 21	0	0	0
39	Sept 22 - Sept 28	1	0	1
40	Sept 29 - Oct 5	0	1	1
41	Oct 6 - Oct 12	1	0	1
42	Oct 13 - Oct 19	1	0	1
43	Oct 20 - Oct 26	1	1	2
44	Oct 27 - Nov 2	0	0	0
45	Nov 3 - Nov 9	1	0	1
46	Nov 10 - Nov 16	1	0	1
47	Nov 17 - Nov 23	2	0	2
48	Nov 24 - Nov 30	1	0	1
49	Dec 1 - Dec 7	2	2	4
50	Dec 8 - Dec 14	0	1	1
51	Dec 15 - Dec 21	1	0	1
52	Dec 22 - Dec 28	0	0	0
53	Dec 29 - Dec 31	0	0	0
<b>Total Calls</b>		<b>55</b>	<b>24</b>	<b>79</b>
<b>Avg/Week - 1.49</b>				

# EMS Call Back Comparison (2024 vs. 2025)

	Arygle Call Backs		
	(1700-0400)	(0400-0800)	Total
2024 Call Backs	50	17	67
2025 Call Backs	55	24	79
<b>Difference</b>	-5	-7	-12

## Parry Sound District Paramedic Service Vehicle Inventory - Jan 31/26

STATION LOCATION	MOH ISSUE #	CALL SIGN	MAKE	MODEL	LICENCE #	SERIAL #	SUPPLIER STOCK #	DATE IN SERVICE	FUEL TYPE	VEHICLE TYPE	CONV. CO.	Avg Fuel Cost/Km	Avg Maint. Cost/Km	MILEAGE	0-59 MONTHS	60-71 MONTHS	72+ MONTHS
Parry Sound	25-001	5226	Ford	02 MOD	CC 30027	1FDWE3FN4SDD09932	FT-16103	Apr-25	Gas	D	Crestine	0.29	0.08	34,011	9		
Parry Sound	21-004	5259	Ford	02 MOD	BN 36609	1FDWE3FNONDC13302	FM-14574	09-Nov-21	Gas	D	Crestine	0.29	0.46	177,040	51		
Parry Sound	24-002	5277	Ford	02 MOD	BZ 31461	1FDWE3FN8RDD38330	FT-15533	1-Jun-18	Gas	D	Crestine	0.28	0.16	86,465	20		
Parry Sound	16-003	5322	Dodge	RAM	AN 59640	1C6RR7FT3GS328946	n/a	Nov-16	Gas	HT	Rowland	0.18	0.42	213,806			108
Parry Sound	05-001	ESU Trailer #1	Pace	2900lb S Axle	C50 48E	40LFB12165P119518	n/a	May-06	n/a	n/a	In House	n/a	n/a	n/a	n/a	n/a	n/a
Humphrey	23-001	5260	Ford	02 MOD	BT 87344	1FDWE3FN9PDD18651	FT-15144	20-Jan-23	Gas	D	Crestine	0.14	0.29	117,273	35		
Humphrey	23-003	5262	Ford	02 MOD	BT 87345	1FDWE3FN4PDD18668	FT-15143	20-Jan-23	Gas	D	Crestine	0.31	0.09	138,355	35		
Pointe Au Baril	21-003	5258	Ford	02 MOD	BN 36610	1FDWE3FN9NDC13301	FM-14573	28-Oct-21	Gas	D	Crestine	0.27	0.37	185,366	51		
Burks Falls	23-002	5261	Ford	02 MOD	BT 87346	1FDWE3FN0PDD18652	FT-15145	20-Jan-23	Gas	D	Crestine	0.31	0.03	128,442	36		
Burks Falls	20-002	5289	Ford	02 MOD	BC 68117	1FDWE3FS2KDC46139	FM-11982	01-Jun-20	Gas	D	Crestline	0.33	0.18	321,832		68	
South River	25-003	5225	Ford	02 MOD	CD 11858	1FDWE3FN3SDD09520	FT-16105	10-Jun-25	Gas	D	Crestline	0.28	0.08	49,146	6		
South River	25-002	5276	Ford	02 MOD	CC 30028	1FDWE3FN5SDD10345		Apr-25	Gas	D	Crestine	0.34	0.44	54,413	9		
South River	21-002	5326	GMC	2500	BL 28776	1GTU9AEF8MZ323482	n/a	01-Sep-21	Gas	HT	Rowland	0.22	0.10	148,654	53		
South River	07-003	ESU Trailer #2	Car-Mate	5000lb T Axle	D79 22T	5A3C16D07L003635	n/a	May-07	n/a	n/a	Ferno	n/a	n/a	n/a	n/a	n/a	n/a
Powassan	19-001	5224	Ford	02 MOD	AZ 37723	1FDWE3FS8KDC20354	FM-12064	May-19	Gas	D	Crestline	0.22	0.17	347,632			81
Powassan	24-001	5270	Ford	02 MOD	BZ 31460	1FDWE3FN0RDD27273	FT-15532	May-24	Gas	D	Crestine	0.31	0.14	98,006	20		
Argyle	20-001	5288	Ford	02 MOD	BC 68116	1FDWE3FSOKDC46138	FM-11981	1-Jun-20	Gas	D	Crestine	0.43	0.17	284,353		68	
Paramedicine	23-004	5317	Ford	F150	CYKF 836	1FM5K8AB1PGA86074	n/a	Aug-23	Gas	HT	Rowland	0.20	0.09	64,962	30		
Paramedicine	18-003	5320	Chev	Silverado	AX 39218	3GCUKREC6JG474518	n/a	01-Feb-19	Gas	HT	Rowland	0.27	0.12	134,014			83
Paramedicine	20-003	5321	Ford	Explorer	CPTY 188	1FM5K8AB2LGC10668	n/a	Oct-20	Gas	HT	Rowland	0.21	0.12	173,161		63	
Paramedicine	21-001	5325	Ford	Explorer	CRYV 270	1FM5K8AB6MGB25298	n/a	27-Jun-21	Gas	HT	Rowland	0.15	0.10	94,498	55		

\*Total Vehicles = 19

\*Total ESU Trailers = 2

<b>Average Cost</b>	<b>0.29</b>	<b>0.19</b>
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Retired Vehicles		Date Retired	MOH #	Veh #	License	VIN #
PS EMS	South River (trade-in)		01-0087	5128	294 2JK	1FDSS34F9YHA52089
PS EMS	Burk's Falls (trade-in)		00-0045	5158	293 4JK	1FDSS34F9YHA52092
PS EMS	Loring/Argyle		98-1005	5209	295 2JK	1FDWE30F3VHA50317
PS EMS	Parry Sound (to Sequin F.D.)		97-1038	5260	294 5JK	1FDKE30F5VHC12686
PS EMS	Magnetawan (to Fire Dept.)		98-0125	5261	295 3JK	1FDWE30F1WHB19473
PS EMS	Parry Sound (wrecked)		02-Apr	5261	593 1NN	1FDWE35P65HA08160
PS EMS	Powassan (to Fire Dept)		96-1038	5270	295 1JK	1FDKE30F3THA71176
PS EMS	Powassan (SP)		96-0071	5411	294 1JK	1FDKE30F7THA71164
PS EMS	Sequin FRT		90-0054	5609	293 8JK	2B7KB31Z2LK739987
PS EMS	Whitestone FRT		92-0001	5610	294 0JK	1FDJS3M4NHA19992
PS EMS	Whitestone FRT #1 (removed from service)		96-0011	5610	293 5JK	1FDJS34F4THA71217
PS EMS	Whitestone FRT #2		96-1015	5623	293 7JK	1FDKE30F0THA71183
PS EMS	Sequin FRT (to B.F.F.D.)		93-0017	5609	294 4JK	1FDJS34M9PHA60315
PS EMS	Whitestone FRT		89-0019	5610	RZ5 024	2B7KB31Z7KK358487
PS EMS	Kearney FRT		92-0005	5616	294 3JK	1FDJ534MONHA54562
PS EMS	McKellar F.D.		04-001	5209	971 8MW	1FDWE35P85HA08158
PS EMS	Sundridge F.D.		06-005	5458	607 2RC	1FDWE35P26HA44588
PS EMS	Emergency Vehicle Restorations (sold to)		06-0002	5212	243 5RW	1FDWE35P36HB32114
PS EMS	Emergency Vehicle Restorations (sold to)		06-01	5460	973 7RL	1FDWE35P06HA44590
PS EMS	Emergency Vehicle Restorations (sold to)		06-003	5287	802 OTF	1FDWE35P26DA34215
PS EMS	Municipality of Magnetawan		06-004	5261	607 3RC	1FDWE35P46HA44589
PS EMS	PAB FRT		06-007	5262	698 7VJ	1FDWE35P86DA76470
PS EMS	Sold		02-0132	5317	963 9LL	2FTRX18W72CA36877
PS EMS	McMurrich/Monteith (Sprucedale)	Jun-14	08-001	5258	355 4WF	1FDWE35P98DA34845
PS EMS	Britt (Destroyed in Fire in Nov 14/14)	Jul-14	06-006	5459	AA 11223	1FDWE35P16HA1095
PS EMS	Britt FD	Nov-14	08-002	5289	355 5WF	1FDWE35P08DA34846
PS EMS	Whitestone FD	Feb-14	10-002	5270	539 0YJ	1FDWE3FP7ADA11665
PS EMS	McKellar F.D.		08-003	5288	764 8XP	1FDWE35P28DA48067
PS EMS	Sold back to Crestline	Mar-16	10-001	5259	538 9YJ	1FDWE35P5ADA11664
PS EMS	Kearney FRT	Mar-16	11-001	5159	623 5ZV	1FDWE3FSX8DB17372
PS EMS	Sold back to Crestline	Feb-17	12-003	5102	AB 75191	1FDWE3FS9CDA79196
PS EMS	Sold back to Crestline	Mar-17	12-001	5100	AB 75174	1FDWE3FS5CDA74836
PS EMS	Brought back into service on Jun 11/17	Mar-17	11-002	5158	623 4ZV	1FDWE3FS8BDB17371
PS EMS	Decommissioned due to accident	Jun-17	15-002	5270	AJ83 597	1FDWE3FS0FDA13768
PS EMS	Whitestone FD	Mar-18	11-002	5158	623 4ZV	1FDWE3FS8BDB17371
PS EMS	Sold back to Crestline	May-18	12-002	5101	AB 75175	1FDWE3FS7CDA74837
PS EMS	Sold back to Crestline	Jun-18	13-002	5164	AJ 83558	1FDWE3FS2DDA57722
PS EMS	McKellar F.D.	May-19	14-001	5103	AF 36419	1FDWE3FS2EDA39397
PS EMS	Sold back to Crestline	May-19	14-002	5104	AF 36420	1FDWE3FS4EDA39398
PS EMS	Argyle F.D.	May-19	13-001	5163	AD 42021	1FDWE3FS0DDA57721
PS EMS	???	Feb-20	07-001	5321	CHWP 146	1FMFU16537LA91258
PS EMS	???	Jun-20	15-003	5288	AY 87689	1FDWE3FS2FDA13769

First Response Vehicles		Date Retired	MOH #	Veh #	License	VIN #
PS EMS	Sequin FRT		97-0052	5609	293 9JK	1FDKE30F7VHB12332
PS EMS	Britt First Response		??	5630	??	Purchased by Britt FD
PS EMS	Pointe Au Baril FRT		01-0087	5262	564 7KC	1FDWE35F31HA99177
PS EMS	Henvey Inlet FRT		01-0123	5258	355 4WF	1FDWE35F21HB44304
PS EMS	Britt		02-0110	5288	829 0KX	1FDWE35F82HB40985
PS EMS	Kearney		03-0148	5293	127 1LZ	1FDXE45F23HB76019
PS EMS	Whitestone FRT - Nov 23/06		00-0147	5212	294 6JK	1FDWE35F5YHB51239
PS EMS	Whitestone FRT		02-108	5287	828 8KX	1FDWE35F52HB40989
PS EMS	Burks Falls FD		03-0147	5270	131 0LZ	1FDWE35F13HB76017
PS EMS	Restoule FD		01-0024	5259	564 6KC	1FDWF37F61EB25816
PS EMS	Chisholm		03-0149	5260	127 0LZ	1FDXE45F93HB76020
PS EMS	Nipissing FD		02-0102	5289	355 5WF	1FDWE35FX2HA97850
PS EMS	Kearney	Feb-19	07-002	5320	BZDD 431	1FMFU16567LA93215
PS EMS	Whitestone FD		16-001	5258	AM 76948	1FDWE3FS7GDC36360



The Corporation of the Town of Parry Sound

## **Committee Report and Recommendation**

**Open Council Agenda: March 3, 2026**

### **Subject:**

South River EMS Base Replacement

### **TOMRMS File Number:**

P16

### **Spokesperson(s) Name, Title, Department**

Dave Thompson, Director of Development and Protective Services

### **Purpose of Report:**

To gain approval to enter into an MOU with the Village of South River for the relocation and renovation of the South River EMS Base

### **Resolution 2026-**

That upon the recommendation of the EMS Advisory Committee, Council for the Town of Parry Sound authorize the Director of Development and Protective Services to enter into an MOU substantially as attached that outlines the process for the renovation and relocation of the South River EMS Base to 309 Hwy 124 South River

### **Relationship to Strategic Plan:**

Core Service?      Yes

New Service, Project or Program? Yes

Identify the Relationship to Council's Strategic Plan: n/a

## **Background:**

The growth of the EMS system to meet service demands has stretched the available EMS base space to its limits. Continual upgrades occur to improve staff space with expansions having occurred in Pointe au Baril, Humphrey, Parry Sound and Burks Falls.

Increased service levels, especially summer upstaffs and CPLTC programs have especially made accommodations tight in Parry Sound and South River. The CPLTC program is utilizing rented space in Powassan at both the Municipal Office and the Fire Hall as the more central location of South River is not capable of accommodating staff.

Additionally, there are several vehicles and mass casualty trailers being kept outdoors which is not ideal especially in the deep winter and hot summer.

Staff are certain that increased resources will continue to be required as our population grows and ages. Staff are equally aware that construction costs have increased immensely in the past 5 years making new construction almost prohibitively expensive.

South River staff approached EMS staff to discuss the opportunity of the old South River Brewery. This site is owned by South River and is currently vacant. South River is aggressively attempting to either sell or rent the facility. EMS staff have toured the facility as well as spoken to the original architect about its suitability as a replacement for the current South River base that would allow for housing of all vehicles that are currently stored out of doors as well as consolidating nonemergency staff occupying rented space not ideally located. This is specifically the CPLTC staff in Powassan.

The original architect, Duncan Ross, provided a preliminary cost estimate of approximately \$120,000 for the necessary renovations. This estimate did not include furnishings or back up electrical power. Staff estimate a \$200,000 upset value to conduct renovations.

South River is very motivated to find a use for the old Brewery and are willing to assist in a transition in several ways. These may include deferring rent and occupancy until

2027, assisting with the cost of property and building maintenance, assistance with financing renovations in exchange for a long-term lease agreement with a stable occupant comparable to EMS. South River is also willing to credit the renovation project for \$40,000 worth of recent renovations at the current South River EMS base which is jointly owned by South River and Machar.

The monthly rent at 309 Hwy 124 is a significant increase from \$1200 to \$5,000 per month. This increase will be offset by consolidation of the CPLTC program that currently rents at Powassan municipal office and Fire Hall (\$1000 per month), rental of space to Base Hospital (\$500 per month) and the inclusion of snow ploughing and exterior maintenance services by South River whereas the currently lease has EMS funding these costs (\$15,000 per year).

The most important improvement will be the future proofing of service provisions in the central East Side corridor of the District. Through the summer of 2025 a summer upstaff shift was introduced in South River to improve response times and service provision in the East Side corridor. Staff have identified improved availability of ambulances throughout the entire District during our busiest periods through the utilization of the upstaff. With call volume growth of 4-5% annually the demand for increase service will continue. Staff are confident that increasing base capacity is necessary and that the proposed solution of the relocation to and renovation of 309 Hwy 124 is the most efficient and cost-effective solution. The Village of South River is a motivated partner who is willing to work with the Town to affect a manageable transition to a new more suitable EMS Base.

### **Advantages and/or Disadvantages of Staff Recommendation:**

There will be an increase in EMS operating costs for base leases.

A lease will be funded through operating costs which are shared 50/50 with the province.

An expansion of occupancy will be needed in the near future on the East Side of the District. No other lease options are currently available and a new Capital build would

have significant budget impact as Capital costs are funded through amortization across the life of the asset.

The expansion of staffing space on the East Side will provide relief from congestion at 99 Bowes St in Parry Sound, reducing any need for renovation or expansion in Parry Sound while providing a more balanced distribution of resources throughout the District.

**Alternatives:**

Status quo.

Investigate a major Capital project.

**Cost/Financial Impact:**

Estimates for renovations are between \$120,000 and \$200,000. This will be financed through South River with an Infrastructure Ontario loan.

The monthly operating cost will increase to \$5000. There are some offsets to this through consolidation of leases and leases to the base hospital.

**Included in Current Budget:**

The net increase of the lease would be included in the 2027 budget.

The renovation financing would be managed by the Village of South River until such a time as Infrastructure Ontario financing can be finalized.

**Attachments:**

Attachment #1 - Draft Memorandum of Understanding

# Memorandum of Understanding

January 1, 2026

Between

The Corporation of the Village of South River (“South River”)

and

The Corporation of the Town of Parry Sound (“Parry Sound”)

This Memorandum of Understanding (MOU) sets forth the terms and understanding between South River and Parry Sound to renovate and lease the existing municipally owned building at 309 Hwy 124 South River.

Parry Sound currently leases the building located at 203 Hwy 124 South River as an EMS base. Parry Sound has identified that the current base is limited in space and the ability to expand. In discussion with South River staff an alternative of the former South River Brewery was identified as available and is currently owned by South River. South River is looking for a long-term stable tenant.

South River and Parry Sound agree that any costs associated with renovations needs to be borne by the District EMS system. This MOU outlines a process and procedure to conduct the needed renovations and expansion and to confirm the short and long-term conditions that will make this a financially reasonable transition for Parry Sound District EMS.

South River and Parry Sound agree that cost containment is a priority and will conduct their actions in a manner that preserves the financial sustainability of the Land Ambulance Service

## ***Conditions of Agreement***

- Parry Sound is willing to enter into a long-term lease agreement (15 years plus 15 years)
- South River will provide a \$40,000 credit towards renovations in recognition of recent lease hold improvements at 203 Hwy. 124 South River (the current EMS base)
- Lease payments upon occupancy of 309 Hwy 124, South River will be fixed at \$5000.00 per month for 5 years and then increased by CPI annually as outlined in the lease

- PSDEMS would be responsible for interior maintenance of the base including all entrance doors (overhead and man). South River would be responsible for the maintenance of the outer shell of the building only
- South River will provide grass cutting and snow ploughing (except for shoveling at the doors) for 5 years upon occupancy
- Rent will start on January 1<sup>st</sup> 2027, or upon occupancy by Parry Sound District EMS
- South River will nullify the current lease at 203 Hwy 124 South River upon occupancy at 309 Hwy 124 South River.
- South River will finance the renovations at 309 Hwy 124. During renovations utility expenses will be added to renovation costs. The total amount to be financed will be repaid in monthly installments by PSEMS beginning upon occupancy. The loan for the renovations, not to exceed \$400,000, will be set at the Infrastructure Ontario interest rate in place at the time of the financing with up to a 15-year payment schedule.
- Parry Sound agrees that utilities at 309 Hwy 124 will be incorporated into the construction costs at the time that physical renovations needed by EMS begin
- Parry Sound will be responsible for Building Permit costs and Architect Fees as part of the renovation costs.

### ***Lease***

South River and Parry Sound agree that upon the completion of the project, the current lease at 203 Hwy 124 South River will be terminated without penalty, and the parties will enter into a new lease for the facility at 309 Hwy 124 South River.

South River will hold the lease rate of \$5000 per month at 309 Hwy 124 for the first 5 years and additionally agrees to increase the rate by CPI as defined in the lease for the remainder of the lease.

### ***Term***

Upon the completion of the project the new lease will be for a period of 15 years with an option for the tenant to extend the lease for an additional 15-year period.

This MOU is at-will and may be modified by mutual consent of authorized officials from South River and Parry Sound. This MOU shall become effective upon signature by the authorized officials from South River and Parry Sound and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from South River and Parry Sound, this MOU shall end when the existing lease is terminated and a new lease between South River and Parry Sound is executed.

This MOU is governed by and is to be construed and interpreted in accordance with, the laws of the Province of Ontario without regard to the principles of conflict of laws.

**Contact Information**

Don McArthur Clerk-Administrator

The Village of South River

63 Marie St Box 310

South River, Ontario P0A1X0

705-386-2573 ext. 104

[clerk@southriver.ca](mailto:clerk@southriver.ca)

Dave Thompson, Director of Development and Protective Services,

The Corporation of the Town of Parry Sound,

52 Seguin Street,

Parry Sound, Ontario

P2A 1B4

(705) 746-2101

[dthompson@parrysound.ca](mailto:dthompson@parrysound.ca)

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The Village of South River

Date:

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The Corporation of the Town of Parry Sound

Date:

Town of Parry Sound EMS Advisory Committee

Open Minutes

**Date:**

February 26, 2026

**Time:**

6:00pm

**Location:**

(on-line) ZOOM Meeting and on-line streaming of the meeting please click on the link below.

<https://www.youtube.com/channel/UC4QrR6HjwibWOJRbLwnjcFQ/videos>

**Members Present:**

Jamie McGarvey - chairperson, Dan Robertson, Pearl Ivens, Shelly Foote, Scott Sheard

**Regrets:**

Joel Constable, Ann MacDiarmid

**Present:**

Dave Thompson, Director of Development and Protective Services

**Recording:**

Sheri Skinner, Administrative Assistant

**Guests:**

Matt Thomas, Manager EMS

## **Land Acknowledgment**

### **1. Agenda**

#### **1.1 Additions to Agenda**

#### **1.2 Prioritization of Agenda**

#### **1.3 Adoption of Agenda**

**Moved by Dan Robertson**

**Seconded by Pearl Ivens**

That the February 26, 2026 Parry Sound District Emergency Medical Services Committee meeting agenda be approved.

**carried**

#### **1.4 Disclosure of Pecuniary Interest and the General Nature Thereof**

### **2. Minutes and Matters Arising from Minutes**

#### **2.1 Adoption of Minutes**

**Moved by Shelly Foote**

**Seconded by Dan Robertson**

That the Minutes of the October 23, 2025 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

**Carried**

### **3. Correspondence**

### **4. Deputations**

Town of Parry Sound EMS Advisory Committee

Open Minutes

## **5. Emergency Services Director's Report**

**Moved by Shelly Foote**

**Seconded by Pearl Ivens**

That the Emergency Services Director's Report dated February 26, 2026 be accepted as submitted.

**Carried**

## **6. Reports**

6.1 EMS Statistical Report - December 2026

6.2 EMS Night Call Statistics - December 2026

6.3 EMS Vehicle Inventory - December 2026

Dave Thompson provided a descriptive overview of the various reports attached.

### **Resolution**

EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

**Moved by Scott Sheard**

**Second by Dan Robertson**

**Carried**

## **7. Ratification of Matters from Closed Agenda**

## **8. Other Business**

8.1 DT R&R South River EMS Base Relocation MOU - 2026

8.1.1 DT ATT#1 South River EMS Base Relocation MOU - 2026

Town of Parry Sound EMS Advisory Committee

Open Minutes

Dave Thompson spoke on the relocation and renovation of the South River EMS base with discussion on the rent increase vs. the beneficial facility upgrade.

**Resolution**

**Moved by Scott Sheard**

**Seconded by Pearl Ivens**

That the EMS Advisory Committee recommends Council for the Town of Parry Sound authorize the Director of Development and Protective Services to enter into an MOU substantially as attached that outlines the process for the renovation and relocation of the South River EMS Base to 309 Hwy 124 South River.

**Carried**

**9. Adjournment @ 7:06pm**

**Moved by Scott Sheard**

**Seconded by Pearl Ivens**

**Carried**



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Like us on Facebook

Heritage Centres  
Watt Century Farm House  
827 Chetwynd Road  
Armour Township  

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Wiseman's Corner Schoolhouse  
112 Midlothian Road  
Ryerson Township

## MINUTES

### Burk's Falls & District Historical Society

### Fell Homes, Burk's Falls

### Monday, February 16, 2026

Members Present: Diane Brandt – President  
Jarv Osborne – Vice President  
Jenny Hall - Treasurer  
Charlene Watt – Secretary / Deputy Treasurer  
Nieves Guijarro  
Krista Trulsen  
Peter Hall  
Nancy Kyte  
Barry Burton  
Jarv Osborne

The Members present constituted a quorum.

#### **Call to Order:**

The meeting was called to order at 7:00 p.m.  
Diane Brandt in the Chair.

#### **Welcome:**

Diane welcomed Members.

#### **Approval & Amendments of the Minutes of the Last Meeting:**

Acceptance and adoption of the November 17, 2025 Meeting Minutes as circulated: **Moved by Krista Trulsen, Seconded by Nancy Kyte. Carried**

#### **Treasurer's Report:**

Treasurer's / Financial Report presented by Jenny Hall. The Treasurer reported that the main bank account balance was \$7,037.50 as of November 1, 2025, and \$8,227.17 as of January 31, 2026. During this period, expenses totaled \$383.79, including \$186.30 for internet and telephone services, \$151.83 for office materials, and \$17.20 for courier fees. Revenue received during the same period included \$1,545.00 from the Heritage Organization



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Heritage Centres  
Watt Century Farm House  
827 Chetwynd Road  
Armour Township  

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Wiseman's Corner Schoolhouse  
112 Midlothian Road  
Ryerson Township

Development Grant (HODG) and a \$100.00 donation, resulting in an overall increase in the account balance. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Jarv Osborne, Seconded by Barry Burton. Carried**

### **Committee Reports:**

#### Wiseman's Corner Schoolhouse Update:

The heritage centre has been closed for the season.

#### Watt Farm House Update:

Diane Brandt advised members that she checks in on the farm house on a regular basis.

#### Membership Committee:

Peter Hall advised members that 2026 memberships will be due prior to the Annual General Meeting scheduled for March. Memberships received at the meeting included Charlene Watt and family, Krista Trulsen, Barry Burton, Jarv Osborne, Diane Brandt, and Nieves Guijarro. Peter will circulate an email to current members notifying them of the upcoming membership renewal deadline and providing details regarding the Annual General Meeting.

#### Facilities and Functions Committee:

The Facilities and Function Committee met on February 4, 2026, to discuss heating requirements for the Red Building. The discussion included input from the Township of Armour's CAO. It was confirmed that Armour Township will complete the required heat loss study. A quotation from Tasso Lake Heating in the amount of \$17,301.11 plus HST was selected as the preferred option for the heating installation. It was also suggested that any cost savings realized through a reduction in the Heritage Festival budget by Armour Township could be allocated toward capital improvements at the Watt Century Farm House property.

A resolution was presented to the Members outlining the furnace replacement quotations for the Red Building and identifying next steps. Members agreed that Barry Burton would attend a Township of Armour Council meeting as a delegation to seek clarification on how the heating requirements for the Red Building will be addressed. As the property is owned by the Township, the Historical Society may be able to contribute up to \$5,000 toward the project; however, it does not have sufficient funds to cover the full cost. Members expressed concern regarding investing capital funds in a property not owned by the Historical Society. While it was acknowledged that heating in the building is necessary, Members emphasized that the Society does not have the financial capacity to assume full responsibility for the project.



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[www.burksfallsdistricthistoricalsociety.com](http://www.burksfallsdistricthistoricalsociety.com)  
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827 Chetwynd Road  
Armour Township  

---

Wiseman's Corner Schoolhouse  
112 Midlothian Road  
Ryerson Township

Diane Brandt advised Members that the Society's laptop was experiencing charging issues and was no longer operating reliably. Given the importance of having dependable computer equipment for administrative and operational purposes, MuniSoft replaced the battery.

**Moved by Nancy Kyte, Seconded by Jenny Hall; WHEREAS the Burk's Falls and District Historical Society has received three quotes for the installation of a heating system in the Red Building, with estimated costs ranging from \$19,550.00 to \$22,343.83, as reviewed by the Functions and Facility Committee;**  
**AND WHEREAS the Historical Society has a current bank balance of \$8,373.97, and estimates that the cost of a summer employee in 2026 will be approximately \$3,500, to be supplemented by a Federal Grant through Young Canada Works (grant approval is pending and will be determined in February/March 2026);**  
**AND WHEREAS the Society has received a \$5,000 donation from the Township of Armour, which will be used for operational expenses;**  
**BE IT RESOLVED that the Burk's Falls and District Historical Society may contribute \$5,000 toward the installation of the heating system in the Red Building, if needed.**  
**BE IT FURTHER RESOLVED that the Society will continue to monitor the outcome of the Young Canada Works grant application and will adjust financial plans based on its success or failure in securing funds for the summer employee position. Carried**

### **Correspondence:**

Diane Brandt advised Members that a social media feature recognizing Heritage Week was received from the Ministry of Citizenship and Multiculturalism. Diane responded to the correspondence and provided information highlighting the Historical Society's heritage centres.

### **General Business:**

#### **Annual General Meeting & Election of Directors Notice:**

Charlene Watt advised members that a public notice was circulated the first week of February, 2026 to advise of the AGM per the terms of our new constitution. The notice was posted to the website and Facebook. Nieves Guijarro has posted the public notice at the library as well. The AGM will be held on March 16, 2026.

#### **Consent to Act as a First Director:**

Members were informed that a form must be completed to be a Director of a non-profit organization. In a director's consent, an individual agrees in writing to be a director. Every director who is elected or appointed needs to sign a consent and it must be signed within 10 days of being elected or appointed as a director. Once completed, the form is submitted to the



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Ministry of Public and Business Service Delivery. Charlene Watt will contact Mike Quinton to file the documents. Jenny will follow up with the insurance company after the election and provide the new list of directors and executives.

Parry Sound Life Magazine Article by Andrew Hind:

Jarv Osborne circulated a copy of the Parry Sound Life Magazine Article about the Burk Family dated December, 2025 that was written by Andrew Hind. The Burk family holds the rare distinction of founding two communities in the District of Parry Sound: Seguin Falls and Burk's Falls. Beginning with David Francis Burk Jr., whose temperance hotel along the Nipissing Colonization Road sparked the growth of Seguin Falls, and continuing with his son Frank, who established Burk's Falls around the Magnetawan River, hotels served as the cornerstone of both settlements. Though financial success proved elusive and both hotels ultimately disappeared, the Burks' vision and perseverance left a lasting legacy in the region's history. A copy of the article has also been shared to our website.

Audit of the Books:

Diane Brandt advised Members that auditors are needed for the review of the fiscal year end's financial statement. Jarv Osborne and Krista Trulsen agreed to audit the Treasurer's books.

Heritage Festival 2026:

Members discussed the February 10, 2026 resolution from the Township of Armour refocusing Heritage Festival to reflect a heritage-based mandate and reduced budget model. Members preferred to see funds from the Township directed to capital investments at the Watt Farm House. Members will contact the Township of Armour's Recreation Department regarding Heritage Festival 2026 to plan a smaller community event. A Heritage Festival Committee was created to represent the Historical Society consisting of Barry Burton, Nancy Kyte and Peter Hall.

A resolution was passed to support the discussion. **Moved by Barry Burton, Seconded by Peter Hall; THAT the Burk's Falls and District Historical Society supports the Council of the Township of Armour directing staff to refocus the Heritage Festival to better reflect a heritage-based mandate, including a direct connection to the Watt Century Farm House Museum and Armour Township heritage assets; AND FURTHER THAT the Society supports directing staff to explore alternative locations within Armour Township, revised programming, and a scaled budget model for Council's consideration prior to the 2026 budget deliberations; AND FURTHER THAT the Burk's Falls and District Historical Society respectfully requests that Council consider investing funds allocated for the celebration into capital improvements for the Red Building at the Watt Century Farm House Heritage Centre,**



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thereby strengthening the long-term sustainability and functionality of this important heritage site;

**AND FURTHER THAT the Society supports refocusing the event in coordination with the Township of Armour's Recreation Department to ensure effective planning, community engagement, and alignment with the Township's heritage objectives. Carried**

### **New Business:**

#### **Change of Monthly Meeting Venue:**

Jarv Osborne provided Members with a follow-up to the discussion held in November 2025 regarding meeting space. Charlene Watt advised that the matter was brought forward to an Armour Council meeting for their consideration and the request for use of the Council Chambers for the monthly Historical Society meeting was approved. Members reviewed the Council resolution. The facility was noted to offer several advantages, including improved parking availability, an accessible entrance, and adequate exterior lighting for evening meetings. Members expressed their appreciation to Armour Township Council for its continued support and cooperation. **Motion to move the monthly meetings of the Burk's Falls and District Historical Society to the Township of Armour's Council Chambers effective March, 2026: Moved by Jarv Osborne, Seconded by Peter Hall. Carried**

Members discussed formally expressing their gratitude to Fell Homes for generously permitting use of the common room since the establishment of the Historical Society. Members were invited to consider a creative and meaningful token of appreciation to present to Fell Homes and to bring forward their suggestions at a future meeting for further discussion.

### **Adjournment:**

The next meeting will be held on Monday, March 16, 2026 at the Township of Armour Council Chambers, 56 Ontario Street, Burk's Falls. There being no further business, **Krista Trulsen moved to adjourn the meeting at 8:32 p.m.**

---

Recorded by  
Charlene Watt, Secretary &  
Deputy Treasurer

---

Approved by  
Diane Brandt, President

**TRI -COUNCIL**  
**TOWNSHIP OF RYERSON / VILLAGE OF BURK'S FALLS /**  
**TOWNSHIP OF ARMOUR**  
**NOTES OF MEETING**  
FEBRUARY 23, 2026

The Tri-Council meeting of the Council of the Township of Ryerson, Council of the Township of Armour and the Council of the Village of Burk's Falls was held on Monday February 23, 2026, at 7:00 p.m. at the Young at Heart Seniors Centre, 136 Yonge Street, Burk's Falls.

**Attendance:**

Township of Ryerson: Councillors Beverly Abbott, Glenn Miller, Delynne Patterson, and Dan Robertson. Staff: Brayden Robinson, Treasurer; Kelly Morissette, Administrative Assistant; Nancy Field, Acting CAO/Clerk; Joe Readman, Fire Chief.

Township of Armour: Mayor Rod Ward, Councillors Wendy Whitwell, Jerry Brandt, and Dorothy Haggart-Davis. Staff: Dave Grey, CAO; Charlene Watt, Clerk, Allison McGregor, Amy Tilley, Waste Management Administrator.

Village of Burk's Falls: Mayor Chris Hope, Councillors Nancy Kyte, Ashley Brandt, Ryan Baptiste and Sean Cotton. Staff: Denis Duguay, Clerk-Administrator, Camille Barr, Deputy Clerk, Graham Smith, Arena Manager, Christina Merrick, Assistant Arena Manager.

Public: Doreen Mork, Diane Brandt and Nieves Guijarro, Jon Hind, Marie Stitt, Yvon Dugas

Regrets: Mayor Sterling, Councillor Blakelock.

1. The meeting was called to order at 7:00 pm by Deputy Mayor Miller.  
Deputy Mayor Miller welcomed all the participants.
2. Adoption of Minutes. Moved by Chris Hope Seconded by Delynne Patterson.  
Be it resolved that the meeting notes from the Tri Council meeting of October 27, 2025, be accepted as amended. (Carried)
3. Declaration of Pecuniary Interest: None

4. Armour Ryerson and Burk's Falls Memorial Arena 2025 Budget Actual Reports:  
G. Smith, Arena Manager provided Councils with a verbal overview of the 2025 budget actuals. Unexpected expenses for 2025 were reviewed and it was identified that the arena came in under budget for 2025. G. Smith provided Councils with information on the new hydro global inflation rate, Councils had concerns regarding the monthly hydro costs. It was recommended that the arena look into different ways to power the arena that would be more sustainable. G. Smith proposed charging an additional \$5 – \$10 capital surcharge on top of arena rental costs.

G. Smith went through the 2026 draft budget. Concerns were brought up in regard to the arena bookings and the revenue vs expenses; it was discussed that currently the arena has a contract until 2028 with Winning Techniques to provide summer ice for their program, summer ice can be revisited upon completion of that agreement.

C. Merrick, Assistant Arena Manager, provided Councils with the capital budget items.

5. TRI R Landfill and Recycling Report & 2026 Draft Budget:

A. Tilley, Waste Management Administrator, spoke with Councils regarding the landfill. It was highlighted that she is looking into diverting demolition materials to other landfills, as there has been an increase of this waste to the landfill. A. Tilley has secured a 3-year agreement with circular materials, and it seems to be working well so far. A request for a landfill sub-committee consisting of 1 or 2 Councillors per township would be beneficial to review the infrastructure and identify a 10-year plan for the landfill equipment. There is a 10% decrease in the budget for 2026.

6. 2026 Draft Fire Budget/ First Due Software Report/ Fire Hall Build.

J. Readman, Fire Chief provided Council with an updated draft fire budget for 2026. Items that were changed were identified to Council. R. Readman spoke on the new fire software program being proposed, key highlights of the program were presented.

Updates to the fire hall build were verbally provided. It was also indicated that Ransome Well Drilling has donated a well to the Fire Department.

7. Library Lease Report:

Mayor Hope presented the library lease report. A maintenance and financial sustainability study was completed for library. The study provided what is required for the maintenance of the library building currently and moving forward in the next 10 plus years. More detailed information can be provided by reaching out to Burk's Falls staff. The library budget has not yet been finalized but will be available for the next meeting in May.

8. **Next meeting.** The next Tri-council meeting will be held on May 25, 2026, hosted by Armour Township.

9. **Adjournment**

Motion to Adjourn. Moved by Dorothy Haggart-Davis Seconded by Dan Robertson  
Be it resolved that we do now adjourn this February 23, 2026, Tri-Council meeting at 8:21p.m. The next Tri-Council meeting will be held on May 25, 2026, hosted by Armour Township.

(Carried)

# Burk's Falls, Armour & Ryerson Union Public Library

## Our Vision

Access to knowledge for all

## Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming in various formats to meet the evolving interests and needs of our diverse and growing population.

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## Minutes of the Board of Trustees Virtual Meeting

January 21, 2026

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**Present were:** Chairperson: Ruth Fenwick

Board Trustees: Bev Abbott  
Rod Blakelock  
Patty Butler  
Nancy Kyte  
Donna Luck  
Tiffany Monk  
Robert Van der Wijst  
Joseph Vella

**Also attending:** McMurrich/Monteith Representative: Vicky Roeder-Martin  
CEO: Nieves Guijarro

---

**1 Call to order** With a quorum present CEO called the virtual meeting to order at 7:11 p.m.

***We welcome Councillor Nancy Kyte to the Library Board as councillor representative for the Village of Burk's Falls.***

---

**2 Approval of Meeting Agenda** **MOTION 448/26** IT WAS MOVED BY: D. Luck  
AND SECONDED BY: P. Butler

That the meeting agenda of the Board of Trustees of January 21, 2026 be accepted as presented:

**CARRIED**

**3 Declaration of conflict of interest** No conflicts were declared

**4 Approval of consent Agenda** **MOTION 449/26** IT WAS MOVED BY: B. Abbott  
AND SECONDED BY: N. Kyte

That the consent agenda of the Board of Trustees **virtual meeting** of January 21, 2026 be approved as presented:

- a) Resolution to accept the minutes of November 2025
- b) Resolution to accept the CEO's Report of November & December 2025
- c) Armour Township Financial Statement of December 2025 **CARRIED**

- 5 Business arising from the minutes** -Armour Township currently offers the Library Board bookkeeping services per Union Library Agreement.  
Dave Gray communicated that Municipal staff will provide cost details in preparation for the 2027 Library Budget.
- 6 Committee Reports** -Building/Fundraising Cmte – Joe, Ruth, Bev, Rod & Tiffany  
**No Report**
- Finance/Budget Cmte – Ruth, Patty & Joe  
**Discussion to adopt the Village of Burk’s Falls By-Law 45-2025 Pay Equity Review & Pay Grid was tabled for next meeting in February.**
- Personnel Cmte – Bob, Bev & Patty  
**Committee members met with CEO re a matter that involved library staff running programs when the library is closed.**  
**It was decided that library programs will be offered during operating hours and if there is a scheduled program or event taking place outside operating hours, CEO will reach out to Friends of the Library and Board Members to assist with such programs and events.**
- Policy/Planning Cmte – Ruth, Vicky, Bev & Bob  
**The following policies were adopted:**
- F-III-3 Disconnecting from Work**  
Moved by J. Vella and Seconded by N. Kyte
- A-10 Equity, Diversity & Inclusion**  
Moved by P. Butler and Seconded by B. Abbott
- A-11 Respect & Acknowledgement Declaration**  
Councillor Abbott suggested to include an intent to work with local First Nations Peoples when offering programs and events:  
***Section 4: Relationships***  
*Indigenous partners are consulted and invited to participate at the beginning of milestone projects or initiatives to ensure planning and implementation are done “in a good way”.*  
Moved by N. Kyte and Seconded by D. Luck
- Board Self-Evaluation Questionnaire Report will be available at next month’s meeting.
- 7 Correspondence** -Library Digital Rights – collaboration between OLA and ALA to provide access to Digital Resources and Services  
-A letter of support to continue funding the Almaguin News’ Local Journalism Initiative for 2026-2027  
-Township of M/M Confirmation of receipt – Annual payment

**BFARUPL Board Minutes  
January 21, 2026**

**8 New Business**

- Members were informed that the Village of Burk's Falls and the Township of Armour passed resolutions in support of Saving Canada's ILL Program.
- The Canada Summer Jobs application may require an active request to the area's Member of Parliament (MP) from members of the Board to help secure funding for 2026.
- CEO continues to monitor the Charitable Status application and hopes to receive confirmation soon in preparation for the library's fundraising efforts.
- The Library received donations from members of the community to support library programming.

**9 Adjournment**

**MOTION 453/26** by J. Vella at 8 :39 pm to adjourn.

**CARRIED**

*Ruth Fenwick*  
BOARD CHAIRPERSON

*February 18<sup>th</sup>, 2026*  
DATE



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Armour Township  
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Ryerson Township

Date: February 16, 2026

Notice of Motion #2026-02-16-2

Resolution for Burk's Falls and District Historical Society:

THAT the Burk's Falls and District Historical Society supports the Council of the Township of Armour directing staff to refocus the Heritage Festival to better reflect a heritage-based mandate, including a direct connection to the Watt Century Farm House Museum and Armour Township heritage assets;

AND FURTHER THAT the Society supports directing staff to explore alternative locations within Armour Township, revised programming, and a scaled budget model for Council's consideration prior to the 2026 budget deliberations;

AND FURTHER THAT the Burk's Falls and District Historical Society respectfully requests that Council consider investing funds allocated for the celebration into capital improvements for the Red Building at the Watt Century Farm House Heritage Centre, thereby strengthening the long-term sustainability and functionality of this important heritage site;

AND FURTHER THAT the Society supports refocusing the event in coordination with the Township of Armour's Recreation Department to ensure effective planning, community engagement, and alignment with the Township's heritage objectives.

Moved By: BARRY BURTON

Seconded By: PETER HALL



Carried



Defeated

Diane Brandt  
Diane Brandt, President

March 5, 2026

SENT ELECTRONICALLY

Dear Member Municipalities,

**Re: Discontinuation of Routine Beach Sampling**

This letter is to inform you that the North Bay Parry Sound District Health Unit (Health Unit) will be discontinuing monitoring (conducting routine sampling) of recreational water at public beaches throughout the district, effective summer 2026. Follow-up will continue to occur for complaints. All municipalities will be supplied with updated public beach signage to support public awareness of water quality risks, health precautions, and safe swimming practices.

The decision to discontinue beach water sampling was presented to the Board of Health on February 27, 2026, along with the attached briefing note. The decision was informed by a review of the effectiveness of the program in terms of protecting the public's health. The review identified several factors that limit the effectiveness and sustainability of routine beach water sampling, including:

- Provincial expectations to conduct weekly sampling is resource challenging given that the Health Unit has approximately 60 public beaches located across an expansive geography.
- Overall, illness risk from recreational water in the Health Unit region is low.
- Notification from the lab to the Health Unit of adverse sample results typically occurs approximately 3-4 days after collection due to shipping and laboratory processing times. The reduced ability to provide current risk information is problematic as it could result in a beach remaining closed even though it is no longer impacted.
- Beach sampling provides only a single point-in-time snapshot of water quality while it is known that conditions can change rapidly. Regardless of sampling results, individuals should always take certain precautions when visiting a beach to reduce the risk of enteric illnesses.
- Current signage does not address potential risks with public beach use in between the sampling dates or for beaches not routinely sampled.

*Your lifetime partner in healthy living.  
Votre partenaire à vie pour vivre en santé.*

[myhealthunit.ca](http://myhealthunit.ca)

📍 345 Oak Street West,  
North Bay, ON P1B 2T2

📞 1-800-563-2808  
705-474-1400

📠 705-474-8252

📍 90 Bowes Street, Suite 201,  
Parry Sound, ON P2A 2L7

📞 1-800-563-2808  
705-746-5801

📠 705-746-2711

To help answer questions, the Health Unit will be hosting virtual information sessions for municipal representatives on the following dates and times:

1. **Thursday, March 26, 2026** – 10:00 a.m. to 11:15 a.m.
2. **Tuesday, March 31, 2026** – 4:30 p.m. to 5:45 p.m.
3. **Wednesday, April 1, 2026** – 1:00 p.m. to 2:15 p.m.

To register please complete the [information session form](#) or contact us at [environmental.health@healthunit.ca](mailto:environmental.health@healthunit.ca) or 705-474-1400 ext. 5400.

Sincerely,

*Carol Zimbalatti*

Dr. Carol Zimbalatti, M.D., CCFP, MPH  
Medical Officer of Health/Executive Officer

# Beach Sampling Discontinuation 2026 03 05

Final Audit Report

2026-03-05

Created:	2026-03-05
By:	Ashley Lecappelain (ashley.lecappelain@healthunit.ca)
Status:	Signed
Transaction ID:	CBJCHBCAABAASeuPRCxH9qIDknC-Hx_JSCYgCKhkWYnl

## "Beach Sampling Discontinuation 2026 03 05" History

-  Document created by Ashley Lecappelain (ashley.lecappelain@healthunit.ca)  
2026-03-05 - 6:26:36 PM GMT
-  Document emailed to Dr. Carol Zimbalatti (carol.zimbalatti@healthunit.ca) for signature  
2026-03-05 - 6:26:40 PM GMT
-  Email viewed by Dr. Carol Zimbalatti (carol.zimbalatti@healthunit.ca)  
2026-03-05 - 7:36:59 PM GMT
-  Document e-signed by Dr. Carol Zimbalatti (carol.zimbalatti@healthunit.ca)  
Signature Date: 2026-03-05 - 7:37:29 PM GMT - Time Source: server
-  Agreement completed.  
2026-03-05 - 7:37:29 PM GMT



## EASTHOLME

*East District of Parry Sound Home for The Aged*

February 25, 2026  
62 Big Bend Avenue  
Powassan, ON P0H 1Z0

Dear Village of Burk's Falls,

Re: Annual Levy

This has been another eventful year at Eastholme. We remain dedicated to providing excellent care for the residents and support for their families. The day-to-day operations include all services from housekeeping, laundry, maintenance and custodial work, meal preparation, dietitian assessments, recreation activities for resident engagement and of course full nursing care. Eastholme has two doctors (Medical Director and an Attending physician) as well as a Nurse Practitioner who can assist with our resident's medical needs. Contracted services include physiotherapy and occupational therapy and speech language pathology (for swallowing assessments).

We also support seniors in our community through the East Parry Sound Community Support Services Program, by delivering meals (warm and frozen), organizing seniors luncheons and exercise classes.

Our staff are the reason for the excellent services that we provide. Wages and benefits have consistently hovered around approximately 80% of all budget lines.

For 2026, the total year over year increase for the budget was \$2,161,600. The largest category increase was in wages and benefits representing 58% or \$1,252,300 (2025, 60.15% or \$989,500). The second largest category was equipment replacements representing 41.16% or \$889,400 (2025 was 29.13% or \$479,200).

The current year budget includes a \$56,900 or 3.5% increase to the 2025 levy. The total 2026 levy is \$1,682,900 (2025, \$1,626,000). We appreciate each municipality's contribution toward making Eastholme an excellent place for our community.



## EASTHOLME

*East District of Parry Sound Home for The Aged*

Eastholme would also like to welcome municipalities to the Annual General Meeting (AGM) which will be held on March 25<sup>th</sup>, 2025. Please respond to Shelley Reichstein at 705-724-2005 extension 379 or email, [sreichstein@eastholme.ca](mailto:sreichstein@eastholme.ca) to let us know if you plan to attend the in person AGM no later than Friday March 20<sup>th</sup>, 2026

Sincerely,

Odelia Callery, CPA, CA

Administrator

c. Eastholme Board of Management

**Eastholme, Home for the Aged  
Powassan, Ontario  
2026 Municipal Levy Apportionment Schedule**

MUNICIPALITY	APPORTIONMENT PERCENTAGE	2026 Levy - 3.5%	Increase over 2025
Township of Armour	8.9388%	150,431	7,416
Village of Burk's Falls	1.9475%	32,774	588
Municipality of Callander	12.9811%	218,459	7,120
Township of Joly	1.4109%	23,744	917
Town of Kearney	8.8103%	148,269	5,434
Township of Machar	6.0188%	101,290	3,095
Municipality of Magnetawan	16.3789%	275,639	8,344
Township of Nipissing	9.0336%	152,026	5,204
Township of Perry	11.1208%	187,152	7,123
Municipality of Powassan	8.0385%	135,280	3,948
Township of Ryerson	4.3307%	72,881	2,758
Village of South River	1.7227%	28,991	959
Township of Strong	6.8489%	115,260	3,073
Village of Sundridge	2.4187%	40,704	924
<b>Total</b>	<b>100.00%</b>	<b>\$1,682,900</b>	<b>\$56,901</b>

*Please be advised that the 2025 Municipal Levy has been apportioned in accordance with Ontario Regulation 246/22 made under the Fixing Long-Term Care Act, 2021*

Total Levy 2026	\$	<b>1,682,900.00</b>
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**JOINT BUILDING COMMITTEE  
ANNUAL PERMIT SUMMARY  
2026**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	3	\$1,950.00	\$110,000.00	137
February	3	\$5,380.50	\$338,765.00	154
March	0	\$0.00	\$0.00	0
April	0	\$0.00	\$0.00	0
May	0	\$0.00	\$0.00	0
June	0	\$0.00	\$0.00	0
July	0	\$0.00	\$0.00	0
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
<b>TOTALS</b>	<b>6</b>	<b>\$7,330.50</b>	<b>\$448,765.00</b>	<b>New Construction 291</b>
				<b>Demolitions 0</b>

**JOINT BUILDING COMMITTEE  
ANNUAL PERMIT SUMMARY  
2026**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				2025	2026
Burks Falls	0	\$0.00	\$0.00	0	0
Joly	0	\$0.00	\$0.00	0	0
South River	1	\$220.00	\$8,000.00	1	0
Machar	3	\$6,330.00	\$402,000.00	1	1
Strong	0	\$0.00	\$0.00	0	0
Ryerson	2	\$780.50	\$38,765.00	0	0
Sundridge	0	\$0.00	\$0.00	0	0
<b>TOTALS</b>	<b>6</b>	<b>\$7,330.50</b>	<b>\$448,765.00</b>		<b>1</b>
<b>Permit activity at end of February 28, 2026</b>					
<b>TOTALS</b>	<b>12</b>	<b>\$31,656.00</b>	<b>\$2,029,900.00</b>	<b>3</b>	
<b>Permit activity at end of February 28, 2025</b>					
<b>TOTALS</b>	<b>-6</b>	<b>\$24,325.50</b>	<b>\$1,581,135.00</b>		<b>-2</b>
<b>Difference from previous year</b>					





DISTRICT OF PARRY SOUND

56 ONTARIO STREET  
PO BOX 533  
BURK'S FALLS, ON  
POA 1C0

(705) 382-3332  
(705) 382-2954  
Fax: (705) 382-2068

Email: admin@armourtownship.ca  
Website: www.armourtownship.ca

Date: February 10, 2026

Motion # 2026-48

That the Council of the Township of Armour supports the South East Parry Sound District Planning Board and respectfully requests that the Town of Kearney withdraw the request to cease its partnership with the South East Parry Sound District Planning Board and work with the other members to address their concerns and implement further improvements.

<b>Moved by:</b>	Blakelock, Rod	<input type="checkbox"/>	<b>Seconded by:</b>	Blakelock, Rod	<input type="checkbox"/>
	Brandt, Jerry	<input checked="" type="checkbox"/>		Brandt, Jerry	<input type="checkbox"/>
	Haggart-Davis, Dorothy	<input type="checkbox"/>		Haggart-Davis, Dorothy	<input type="checkbox"/>
	Ward, Rod	<input type="checkbox"/>		Ward, Rod	<input type="checkbox"/>
	Whitwell, Wendy	<input type="checkbox"/>		Whitwell, Wendy	<input checked="" type="checkbox"/>

Carried / Defeated 

Declaration of Pecuniary Interest by: \_\_\_\_\_

Recorded vote requested by: \_\_\_\_\_

<u>Recorded Vote:</u>	For	Opposed
Blakelock, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>	<input type="checkbox"/>



**The Corporation of the  
Township of Perry**

Box 70 1695 Emsdale Road Emsdale, Ontario P0A 1J0

Date: February 18, 2026

Resolution No.: 2026- 084

Moved By: Paul Sowrey      Seconded By: Michael Joe Lumley

**Whereas** the Southeast Parry Sound District Planning Board ("Planning Board") was established in 1997 with six member municipalities to serve as the consent-granting authority for the region;

**And whereas** the Planning Board has operated largely through application fees, requiring only minimal additional contributions from member municipalities over its 28-year history;

**And whereas** recent enhancements to the Planning Board include a modernized fee structure, the addition of part-time dedicated staff to assist with workload at no extra cost to the member municipalities and retention of an Independent Professional Planner to prepare reports on most applications;

**And whereas** the Planning Board provides a regional, non-political approach to planning, offering expertise, consistent decision-making, and timely guidance on complex development proposals and legislative changes;

**And whereas** membership in the Planning Board allows municipalities to benefit from shared professional resources, knowledge, and administrative support that would be costly and difficult to replicate individually;

**And whereas** the Town of Kearney has requested to withdraw from the Planning Board, potentially limiting access to these regional benefits and professional services;

**Now therefore be it resolved that** the Council of the Corporation of the Township of Perry recognizes the value and benefits of continued membership in the Southeast Parry Sound District Planning Board for all member municipalities;



TOWNSHIP OF MCMURRICH/MONTEITH

Resolution

Number: 2026- 46

February 17, 2026

Moved by: Currie, Terry [checked]
O'Halloran, Daniel [ ]
Roeder-Martin, Vicky [ ]
White, Craig [ ]
Robinson, Glynn [ ]

Seconded by: Currie, Terry [ ]
O'Halloran, Daniel [checked]
Roeder-Martin, Vicky [ ]
White, Craig [ ]
Robinson, Glynn [ ]

Signature: [Handwritten Signature]

Signature: [Handwritten Signature]

Be It Resolved that Council supports the resolution from the Southeast Parry Sound District Planning Board requesting the Town of Kearney to withdraw its request to cease its partnership with the Planning Board and work with the other members to address the concerns and implement further improvements.

Mayor [Handwritten Signature]

Carried [checked] Defeated [ ]

Declaration of Pecuniary Interest by: \_\_\_\_\_

Recorded vote requested by: \_\_\_\_\_

Table with 3 columns: Recorded Vote, Yays, Nays. Rows for Currie, O'Halloran, Roeder-Martin, White, Robinson.



DISTRICT OF PARRY SOUND

56 ONTARIO STREET  
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Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: February 24, 2026

Motion # 2026-57

That the Council of the Township of Armour approves the 2026 Armour Ryerson Burk's Falls Memorial Arena budget, in the net amount of \$550,141, with the Township of Armour's share being \$183,380.

<b>Moved by:</b>	Blakelock, Rod	<input checked="" type="checkbox"/>	<b>Seconded by:</b>	Blakelock, Rod	<input type="checkbox"/>
	Brandt, Jerry	<input type="checkbox"/>		Brandt, Jerry	<input checked="" type="checkbox"/>
	Haggart-Davis, Dorothy	<input type="checkbox"/>		Haggart-Davis, Dorothy	<input type="checkbox"/>
	Ward, Rod	<input type="checkbox"/>		Ward, Rod	<input type="checkbox"/>
	Whitwell, Wendy	<input type="checkbox"/>		Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated \_\_\_\_\_ 

Declaration of Pecuniary Interest by: \_\_\_\_\_

Recorded vote requested by: \_\_\_\_\_

<u>Recorded Vote:</u>	For	Opposed
Blakelock, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>	<input type="checkbox"/>



DISTRICT OF PARRY SOUND

56 ONTARIO STREET  
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Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: February 24, 2026

Motion # 2026-58

That the Council of the Township of Armour approves the 2026 Burk's Falls and District Fire Department budget, in the net amount of \$649,876, with the Township of Armour's share being \$310,901.

Moved by:

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input checked="" type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Seconded by:

Blakelock, Rod	<input checked="" type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated 

Declaration of Pecuniary Interest by: \_\_\_\_\_

Recorded vote requested by: \_\_\_\_\_

<u>Recorded Vote:</u>	For	Opposed
Blakelock, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>	<input type="checkbox"/>



**DISTRICT OF PARRY SOUND**

56 ONTARIO STREET  
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Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

**Date:** February 24, 2026

**Motion #** 2026-56

That the Council of the Township of Armour approves the 2026 TRI R Waste Management budget, in the net amount of \$285,322, with the Township of Armour's share being \$139,099.

**Moved by:**

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input checked="" type="checkbox"/>

**Seconded by:**

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input checked="" type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated \_\_\_\_\_

**Declaration of Pecuniary Interest by:** \_\_\_\_\_

**Recorded vote requested by:** \_\_\_\_\_

<u>Recorded Vote:</u>	For	Opposed
Blakelock, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>	<input type="checkbox"/>



**DISTRICT OF PARRY SOUND**

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Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

**Date: February 24, 2026**

**Motion # 2026-63**

That the Council of the Township of Armour hereby approve the draft Terms of Reference for the Shared Services Advisory Committee;

And Further That Council direct staff to circulate the approved Terms of Reference to the Township of Ryerson and the Village of Burk's Falls for consideration and corresponding approval;

And Further That the Terms of Reference take effect upon adoption by all participating municipalities.

**Moved by:**

Blakelock, Rod	<input checked="" type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

**Seconded by:**

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input checked="" type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated

**Declaration of Pecuniary Interest by:**

**Recorded vote requested by:**

<u>Recorded Vote:</u>	For	Opposed
Blakelock, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>	<input type="checkbox"/>



**DISTRICT OF PARRY SOUND**

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Email: admin@armourtownship.ca

Website: www.armourtownship.ca

**Date: February 24, 2026**

**Motion # 2026-59**

That the Council of the Township of Armour accept the Fire Chief's Report dated February 24, 2026 and approve the purchase and implementation of the First Due software platform at a first-year cost of \$17,150.00, including software, configuration, and initial training;

And Further That Council approve the ongoing annual subscription cost beginning in year two in the amount of \$13,150.00 per year;

And Further That Council acknowledges that the implementation of First Due will replace the existing CodeRED service currently utilized by the three municipalities.

**Moved by:**

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input checked="" type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

**Seconded by:**

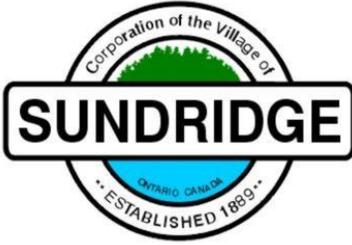
Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input checked="" type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated \_\_\_\_\_ 

**Declaration of Pecuniary Interest by:** \_\_\_\_\_

**Recorded vote requested by:** \_\_\_\_\_

<u>Recorded Vote:</u>	For	Opposed
Blakelock, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>	<input type="checkbox"/>



P.O. Box 129, 110 Main Street, Sundridge, Ontario, P0A 1Z0

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Telephone (705) 384-5316  
Fax (705) 384-7874  
Email: [clerk@sundridge.ca](mailto:clerk@sundridge.ca)

Village of Sundridge Council Resolution  
February 11, 2026  
Item (9.2)

Elect Respect

**Resolution #2026-039**

**Moved By: Vicki Whitmell**

**Seconded By: Fraser Williamson**

**WHEREAS** democracy is healthy when everyone is able to participate fully and safely and contribute to the well-being of their community; and

**WHEREAS** we are witnessing the dissolution of democratic discourse and respectful debate across all levels of government and in neighbouring jurisdictions; and

**WHEREAS** some Ontario's municipally elected officials are dealing with increasingly hostile, unsafe work environments facing threats and harassment; and

**WHEREAS** social media platforms have exacerbated disrespectful dialogue, negative commentary, and toxic engagement which disincentivizes individuals, especially women and candidates from diverse backgrounds from running for office; and

**WHEREAS** better decisions are made when democracy is respectful and constructive and the voices of diverse genders, identities, ethnicities, races, sexual orientation, ages and abilities are heard and represented around municipal council tables; and

**WHEREAS** the Association of Municipalities of Ontario's Healthy Democracy Project has identified concerning trends with fewer people voting in local elections and running for municipal office; and

**WHEREAS** H.E.R. Halton has launched a campaign called Elect Respect to promote the importance of healthy democracy and safe, inclusive,



P.O. Box 129, 110 Main Street, Sundridge, Ontario, P0A 1Z0

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Email: [clerk@sundridge.ca](mailto:clerk@sundridge.ca)

respectful work environments for all elected officials that encourages individuals to participate in the political process;

**THEREFORE BE IT RESOLVED THAT** the Village of Sundridge support the Elect Respect pledge and commit to:

- Treating others with respect in all spaces—public, private, and online,
- Focusing debate on ideas and policies, not personal attacks,
- Helping build a supportive culture where people of all backgrounds feel safe to run for and hold office,
- Modeling integrity and respect by holding one another to the highest standards of conduct.

**AND BE IT FURTHER RESOLVED THAT** we call on other elected officials, organizations, neighbouring municipalities and community members to support the Elect Respect campaign and sign the online pledge at [www.electrespect.ca](http://www.electrespect.ca).

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
<b>Preston, Luke</b>	<b>Y</b>		
<b>Smith, Sharon</b>	<b>Y</b>		
<b>Whitmell, Vicki</b>	<b>Y</b>		
<b>Williamson, Fraser</b>	<b>Y</b>		
<b>Jackson, Shawn</b>	<b>Y</b>		
<b>CARRIED.</b>			

February 16, 2026

**Re: Item for Discussion – Elect Respect**

At its meeting of February 11, 2026, the Council of the Corporation of the Town of Bracebridge ratified motion #26-GC-009, regarding Elect Respect, as follows:

“WHEREAS democracy is healthy when everyone is able to participate fully and safely and contribute to the well-being of their community;

AND WHEREAS we are witnessing the dissolution of democratic discourse and respectful debate across all levels of government and in neighbouring jurisdictions;

AND WHEREAS Ontario’s municipally elected officials are dealing with increasingly hostile, unsafe work environments facing threats and harassment;

AND WHEREAS social media platforms have exacerbated disrespectful dialogue, negative commentary, and toxic engagement which disincentivizes individuals, especially women and candidates from diverse backgrounds from running for office;

AND WHEREAS better decisions are made when democracy is respectful and constructive and the voices of diverse genders, identities, ethnicities, races, sexual orientation, ages and abilities are heard and represented around municipal council tables;

AND WHEREAS the Association of Municipalities of Ontario’s Healthy Democracy Project has identified concerning trends with fewer people voting in local elections and running for municipal office;

AND WHEREAS in 2024, female elected representatives from across Halton formed a group called H.E.R. (Halton Elected Representatives) which pledged to speak out against harassment and negativity in politics and call on elected officials to uphold the highest standards of conduct;

AND WHEREAS H.E.R. Halton has launched a campaign called *Elect Respect* to promote the importance of healthy democracy and safe, inclusive, respectful work environments for all elected officials that encourages individuals to participate in the political process;

AND WHEREAS on June 5, 2025, the Canadian Association of Feminist Parliamentarians launched a non-partisan “Parliamentary Civility Pledge” to encourage all parliamentarians to commit to end workplace harassment and increase civility on Parliament Hill, modelled after the pledge developed in Halton by representatives of H.E.R.;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Bracebridge supports the *Elect Respect* pledge and commits to:

- Treat others with respect in all spaces—public, private, and online;
- Reject and call out harassment, abuse, and personal attacks;
- Focus debate on ideas and policies, not personal attacks;
- Help build a supportive culture where people of all backgrounds feel safe to run for and hold office;
- Call on relevant authorities to ensure the protection of elected officials who face abuse or threats; and,
- Model integrity and respect by holding one another to the highest standards of conduct.

AND FURTHER THAT Bracebridge Council calls on elected officials, organizations and community members to support the *Elect Respect* campaign and sign the online pledge at [www.electrespect.ca](http://www.electrespect.ca).

AND FURTHER THAT a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) the Federation of Canadian Municipalities, the Muskoka Parry Sound MP and MPP, the Minister of Municipal Affairs and Housing, the Ontario Provincial Police (Bracebridge Detachment), the Royal Canadian Mounted Police and all Ontario municipalities.”

In accordance with Council's direction, I am forwarding you a copy of the resolution for your reference.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,



Lori McDonald  
Director of Corporate Services/Clerk



RESOLUTION NO. 2026- 20

FEBRUARY 11, 2026

Moved by: [Signature]

Seconded by: [Signature]

**WHEREAS** reliable, high-speed internet access is essential infrastructure that supports economic development, housing construction, healthcare, education, municipal operations, and overall community well-being;

**AND WHEREAS** the Province of Ontario has recognized the importance of digital infrastructure through the *Accelerating Access to Broadband for Ontario Act, 2021*, which seeks to expand broadband access to all Ontarians, particularly in underserved and rural communities;

**AND WHEREAS** access to affordable high-speed internet is a necessary precondition to achieving provincial and federal housing, economic development, and population growth targets;

**AND WHEREAS** Bell Canada currently offers dedicated fibre internet services at the following indicative rates under a five (5) year term within a regulated area: 100 Mbps / 100 Mbps \$1,010 per month, 500 Mbps / 500 Mbps \$3,090 per month and 1 Gbps / 1 Gbps \$3,250 per month.

**AND WHEREAS** such pricing structures place dedicated fibre services beyond the financial reach of many municipalities, small businesses, housing developments, non-profit organizations, and community facilities;

**AND WHEREAS** unaffordable broadband infrastructure costs undermine the intent of provincial and federal legislation aimed at universal access to high-speed internet, including federal programs administered by Innovation, Science and Economic Development Canada (ISED) and regulatory oversight by the Canadian Radio-television and Telecommunications Commission (CRTC);

**AND WHEREAS** affordable, high-speed internet access is essential infrastructure and a foundational requirement for inclusive growth, housing delivery, and community resilience and municipalities are required to plan for growth, housing, and economic competitiveness, yet have no say in telecommunications pricing and market structures;

**AND WHEREAS** the Council of the Municipality of Magnetawan calls upon the CRTC to examine the affordability of dedicated fibre pricing and its impact on municipal infrastructure, housing development, and equitable internet access;

**AND WHEREAS** the Council of the Municipality of Magnetawan calls upon the Government of Ontario to work with telecommunications providers to ensure that broadband infrastructure costs do not impede the objectives of the *Accelerating Access to Broadband for Ontario Act, 2021* and the *Building Faster Homes and More Choice Act, 2022*;

**AND WHEREAS** the Council of the Municipality of Magnetawan calls upon Bell Canada to review and revise its dedicated fibre pricing models to ensure they are affordable, transparent, and scaled appropriately for municipalities, community institutions, and local development projects;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan calls upon the Government of Canada, including ISED, to strengthen affordability requirements tied to federal broadband funding and universal access programs;

**AND FURTHER THAT** this resolution be circulated to the Prime Minister of Canada Mark Carney, the Honourable Premier Doug Ford, the Honourable Melanie Joly, Minister of Innovation, Science and Industry, the Honourable Kinga Surma, Minister of Infrastructure, the Honourable Rob Flack, Minister of Municipal Affairs and Housing, the Honourable Graydon Smith, MPP for Parry Sound–Muskoka, the Honourable Scott Aitchison, MP for Parry Sound–Muskoka, Bell Canada, the CRTC, FONOM, AMO, NOMA, and all Ontario municipalities through AMCTO.

Carried  Defeated  Deferred

[Signature]  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



CORPORATION OF THE  
**TOWNSHIP OF HARLEY**

903303 Hanbury Rd. New Liskeard, ON P0J 1P0

Tel: 705-647-5439 Fax: 705-647-6373

Email: admin@harley.ca

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February 11<sup>th</sup>, 2026

Township of Southgate  
Administrative Office  
185667 Grey County Road 9, RR 1  
Dundalk, ON  
N0C 1B0

Your correspondence dated January 21<sup>st</sup>, 2026 was received by Harley Township Council at their regular meeting of February 10<sup>th</sup>, 2026 and the following resolution passed:

**Resolution 2026-32**

**WHEREAS** the Ontario Municipal Employees Retirement System (OMERS) Pension Fund serves over 1,000 employers and over half a million employees and retirees from diverse groups including: municipal governments, school boards, libraries, police and fire departments, children's aid societies, and electricity distribution companies; and

**WHEREAS** the long-standing jointly-sponsored governance model with two corporate boards has provided stability, accountability, and fairness for both plan members and employers for more than two decades; and

**WHEREAS** the Government of Ontario has passed legislative changes to OMERS' governance structure through Bill 68; and

**WHEREAS** these changes would replace the current OMERS Sponsors Corporation with a new Sponsors Council that would lose its corporate status and independent resources; and

**WHEREAS** the proposed model could allow pension decisions affecting municipal employers and employees to be made without meaningful municipal oversight, increasing financial risk for municipalities and local taxpayers; and

**WHEREAS** municipalities are already under significant financial strain and cannot absorb additional pension costs without consequences for property taxes or local services;

**THEREFORE BE IT RESOLVED THAT** the Township of Harley does not support the legislative changes to the *OMERS Act* contained in Bill 68 and requests that the Government of Ontario reconsider the advisability of proceeding with these changes;

**FURTHER BE IT RESOLVED THAT** the Council of the Township of Harley supports the Association of Municipalities of Ontario (AMO) in calling on the Government of Ontario to maintain the current OMERS governance model, with two corporate Boards, as the structure that would best deliver on the long-term interests of municipalities, taxpayers, and employees.



CORPORATION OF THE  
**TOWNSHIP OF HARLEY**

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Email: [admin@harley.ca](mailto:admin@harley.ca)

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**BE IT FURTHER RESOLVED THAT** this resolution be circulated to The Honourable Rob Flack, Minister of Housing and Municipal Affairs, The Honourable Peter Bethlenfalvy, Minister of Finance, MPP John Vanthof, The Association of Municipalities of Ontario (AMO), and all Ontario municipalities.

“CARRIED”

Yours Truly,

Krystle Seymour  
Clerk-Treasurer  
MW

# TOWN OF ENGLEHART

61 Fifth Avenue , Englehart , Ontario , P0J 1H0

Tel: 1-705-544-2244

<https://www.Englehart.ca/>

February 25, 2026

## RESOLUTION

**Resolution # 2026-35**

**Agenda Item # 5.3** Committee of the Whole followed by the Regular Meeting

**Moved By :** Jo-Anne Farmer

**Seconded By :** Pam Bannink

WHEREAS the Ontario Municipal Employees Retirement System (OMERS) Pension Fund serves over 1,000 employers and over half a million employees and retirees from diverse groups including: municipal governments, school boards, libraries, police and fire departments, children's aid societies, and electricity distribution companies; and

WHEREAS the long-standing jointly-sponsored governance model with two corporate boards has provided stability, accountability, and fairness for both plan members and employers for more than two decades; and

WHEREAS the Government of Ontario has passed legislative changes to OMERS' governance structure through Bill 68; and

WHEREAS these changes would replace the current OMERS Sponsors Corporation with a new Sponsors Council that would lose its corporate status and independent resources; and

WHEREAS the proposed model could allow pension decisions affecting municipal employers and employees to be made without meaningful municipal oversight, increasing financial risk for municipalities and local taxpayers; and

WHEREAS municipalities are already under significant financial strain and cannot absorb additional pension costs without consequences for property taxes or local services;

THEREFORE BE IT RESOLVED THAT the Town of Englehart does not support the legislative changes to the OMERS Act contained in Bill 68 and requests that the Government of Ontario reconsider the advisability of proceeding with these changes; FURTHER BE IT RESOLVED THAT the Town of Englehart supports the Association of Municipalities of Ontario (AMO) in calling on the Government of Ontario to maintain the current OMERS governance model, with two corporate Boards, as the structure that would best deliver on the long-term interests of municipalities, taxpayers, and employees.

BE IT FURTHER RESOLVED THAT this resolution be circulated to The Honourable Rob Flack, Minister of Housing and Municipal Affairs, The Honourable Peter Bethlenfalvy, Minister of Finance, MPP Paul Vickers, The Association of Municipalities of Ontario (AMO), and all Ontario municipalities.

**Carried**

This is a certified and true copy of the original document Amy Vickery, CAO/Clerk.



# OMERS Governance Changes & Bill 68



Association of  
Municipalities  
of Ontario



# Contents

- OMERS: Current Governance Model
- OMERS Sponsors Organizations
- What happened?
- What does this matter?
- Why municipalities need to care?
- What can we do?

# OMERS: Current Governance Model

- Prior to 2006, OMERS was fully controlled by the provincial government, as its sole sponsor: decisions regarding pension benefits and contributions were the responsibility of the provincial government
- In 2006, the provincial government removed itself from plan oversight and devolved the plan's sponsorship to the employers and employees who contribute to the plan.
- Now, OMERS is a defined benefit jointly sponsored pension plan where employee and employer sponsors are jointly responsible for funding the plan and making decisions around plan design.
- OMERS is governed by two corporate boards, each made up of members appointed by employee and employer sponsor groups:
  - The **Sponsors Corporation** determines plan design, contribution rates, and appointments to the Administration Corporation Board.
  - The **Administration Corporation** is responsible for the overall administration of the Plan, including making investment decisions and paying pension benefits to retirees.

*The current OMERS governance model of two corporate boards with distinct responsibilities works because it balances independence, accountability, and fairness across the many different employers and employees.*

# OMERS: Sponsor Organizations

Employer Sponsors	Employee Sponsors
Association of Municipalities of Ontario	CUPE Ontario CUPE 416/79
City of Toronto	OPSEU
Ontario Public School Boards Association & Ontario Catholic School Trustees Association	Police Association of Ontario
Ontario Association of Police Services Boards	Ontario Professional Fire Fighters Association
Ontario Association of Children's Aid Societies	Ontario Secondary School Teachers' Federation
Electricity Distributors Association	Retirees Group

\*Sponsor organizations currently appoint members to the Sponsors Corporation and *nominate* members to the Administration Corporation (Sponsors Corporation reviews nominations and appoints to AC).

# What happened?

- In 2024, the OMERS Sponsors Corporation conducted a regular review of contribution rates
  - Identified that lower-paid plan members were in effect subsidizing the retirement benefits of higher-paid plan members; adjusted rates to reallocate the financial burden in a more equitable way
- Following the release of this decision, the Police Association of Ontario, Ontario Professional Fire Fighters Association, and Metrolinx wrote to the Premier requesting a governance review
  - The government launched a review in 2024
- AMO/MEPCO has consistently stated that the current OMERS governance structure functions well and does not require structural change.
- In November 2025, the government:
  - Released the Report of the Special Advisor, containing recommendations for significant governance change
  - One day later, tabled legislative changes to the *OMERS Act* as part of Fall Economic Statement omnibus legislation
  - Passed legislation in early December

# Why does this matter?

Report recommendations and legislation mean significant changes to OMERS governance that:

- Shifts from a stewardship model focused on long-term sustainability and affordability to one focused more on advocacy and interest-based bargaining
- Weakens sponsor and municipal employer oversight by shifting power to the administrator (Administration Corporation) with respect to appointments and resources
- Provides significant authority to the Minister to prescribe rules and regulations related to Sponsors Council business, which risk interference in the plan design and potential new costs without the say of sponsors, employers, or employees

***This is another example of provincial overreach into areas of municipal responsibility without a clear rationale or a full understanding of impacts.***

# Why municipalities need to care?

- Municipalities have less of a voice in the pension plan that we fund
- Province will be able to make decisions about the plan through regulation, and municipalities and employees will have to cover any new costs
- An interest-based approach to benefits and contributions decisions creates greater financial risks for municipalities (e.g. decisions that could lead to higher contribution rates or lower benefits)
- Less sponsor control over the Administration Corporation makes it harder to hold administrators responsible for plan performance

***Ultimately, municipal governments are the default funder of the pension plan. This new model creates a greater risk of funding shortfalls, which will need to be covered by municipal taxpayers.***

# What can we do?

- Tell government and local MPPs that pension governance matters, and that municipalities should have control over their own plan by:
  - Passing a resolution
  - Sending a letter
  - Meeting with your local MPP
  - Raising this issue in delegations at ROMA (key messages on next slide)

# Key messages

- The OMERS pension plan is important to municipalities: it is a recruitment and retention tool and a valuable benefit for our employees.
- We are concerned about the OMERS governance changes because:
  - Municipalities have less of a voice in the pension plan that we fund and rely on
  - These changes could lead to higher costs for municipalities. We cannot afford new costs without increasing taxes or cutting services.
- We believe that the current OMERS structure with two corporate boards is working; it provides predictability and stability.
- Pensions need to stay independent and accountable. They cannot be politicized.
- We are asking you to work with AMO and the other plan sponsors to chart a path forward that limits major changes and protects the long-term interests of municipalities, taxpayers, and employees.



# Appendix

# Poirier Report Summary

	Recommendations
<b>Sponsors Council</b>	<ul style="list-style-type: none"><li>• Wind down Sponsors Corporation and replace with a Sponsors Council</li><li>• Maintain current composition with the addition of five (5) non-voting members</li><li>• Re-establish employer/employee co-chair model and employer/employee sponsor caucuses</li></ul>
<b>Appointments</b>	<ul style="list-style-type: none"><li>• Extend current Independent Board Chair term for three (3) years</li><li>• Sponsors to directly appoint members to Administration Corporation Board</li><li>• Give Administration Corporation Board veto (2/3 majority vote) over sponsor appointments</li></ul>
<b>Resources</b>	<ul style="list-style-type: none"><li>• End corporate structure for Sponsors Corporation and access to independent resources</li><li>• Administration Corporation to reimburse Sponsors Council for “reasonable costs”</li><li>• Costs of arbitration be borne exclusively by sponsor organizations</li></ul>
<b>Other</b>	<ul style="list-style-type: none"><li>• Legislate normal retirement age (NRA) 60/65 flexibility within plan text</li></ul>

# Bill 68 Summary

- As part of Fall Economic Statement, Government introduced Bill 68 legislation to enact several (but not all recommendations)
- Provides authority to the Minister of Municipal Affairs & Housing to:
  - Dissolve Sponsors Corporation at a date determined by Ministerial order
  - Establish a Sponsors Council, subject to any rules Minister deems appropriate
  - Make regulations governing any elements of the Sponsors Council by-laws
  - Approve Sponsors Council by-laws, as established initially by the Administration Corporation
- Prohibits Sponsors from appointing:
  - to the Sponsors Council anyone who has been a member of the Administration Corporation Board or the Sponsors Corporation Board
  - to the AC anyone who has been a member of the Sponsors Corporation Board or the Sponsors Council



**Mark Sutcliffe**  
Mayor | Maire

**Office of the Mayor  
City of Ottawa**  
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Courriel : [Mark.Sutcliffe@ottawa.ca](mailto:Mark.Sutcliffe@ottawa.ca)

February 26th, 2026

The Honourable Michael Kerzner  
Solicitor General  
Ministry of the Solicitor General  
George Drew Building  
25 Grosvenor St. Toronto, ON M7A 1Y6  
[SOLGEN.Correspondence@ontario.ca](mailto:SOLGEN.Correspondence@ontario.ca)

By electronic submission

**Re: Proposed New Regulation under the Restricting Public Consumption of Illegal Substances Act**

Dear Solicitor General,

Please be advised that Ottawa City Council, at its meeting of February 25, 2026, considered and approved the following motion:

#### **MOTION**

Moved by / Motion de: Councillor S. Plante  
Seconded by / Appuyée par: Mayor M. Sutcliffe

**WHEREAS the *Restricting Public Consumption of Illegal Substances Act, 2025* (RPCISA) was brought into force on June 5, 2025; and**

**WHEREAS the Ministry of the Solicitor General (SOLGEN) is considering regulatory amendments to the RPCISA to prescribe special constables employed by authorized public transit agencies, including OCTranspo special constables for the purpose of the Act, thereby granting them the same enforcement powers as police officers, and is seeking public input on this proposal until March 1<sup>st</sup>; and**

**WHEREAS the City of Ottawa has invested significant resources to improve public safety in the downtown core and the ByWard Market; and**

**WHEREAS OC Transpo deploys on average approximately 4 special constables in the downtown daily, and 13 deployed across the city-wide transit network, who are already present in high-traffic transit environments, including stations, platforms, and bus stops throughout the downtown core and across the city; and**



**Mark Sutcliffe**  
Mayor | Maire

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City of Ottawa**

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Télééc. : 613-580-2509  
Courriel : Mark.Sutcliffe@ottawa.ca

**WHEREAS public transit riders include workers, students, seniors, people with disabilities, youth, and low-income residents who rely on transit as their primary or only mode of transportation and require a safe environment at all times; and**

**WHEREAS restoring ridership is essential to the financial sustainability of Ottawa's public transit system, to achieving the City's climate and transportation goals, and to ensuring equitable access to employment, education, healthcare, and community services; and**

**WHEREAS enabling OCTranspo special constables to enforce the RPCISA would allow for timely, proportionate, and location-specific interventions focused on transit spaces, while reducing reliance on police response for matters that occur primarily within the transit system; and**

**WHEREAS any extension of authority under the RPCISA would be accompanied by appropriate training and would operate alongside existing public health, outreach, and harm reduction services, recognizing that enforcement alone does not address substance use but that clear rules and safe public spaces remain necessary;**

**THEREFORE BE IT RESOLVED that the City of Ottawa endorse the proposed regulatory amendments under the *Restricting Public Consumption of Illegal Substances Act, 2025*; and**

**BE IT FURTHER RESOLVED that the Mayor write to the Solicitor General of Ontario in support of the proposal before March 1st, 2026; and**

**BE IT FURTHER RESOLVED that the Clerk share this motion with other Municipalities in Ontario, prior to March 1<sup>st</sup>, 2026; and,**

**BE IT FURTHER RESOLVED that the Mayor write the Solicitor General of Ontario to renew or extend the funding associated with the Ontario-Ottawa agreement.**

Should you have any questions in this regard, please do not hesitate to contact the undersigned.

Yours truly,

Mark Sutcliffe  
Mayor  
City of Ottawa

cc. All Ontario Municipalities  
Association of Municipalities of Ontario (AMO)



**TOWNSHIP OF  
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40  
Palmer Rapids, Ontario K0J 2E0  
TEL: (613) 758-2061 · FAX: (613) 758-2235

February 4, 2026

The Right Honourable Mark Carney, P.C., M.P. Prime Minister of Canada  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON K1A 0A2

Mark.carney@parl.gc.ca

**RE: Support for the Steel and Lumber Sectors**

Dear Prime Minister,

Please be advised that at the Regular Council Meeting on February 4<sup>th</sup>, 2026, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan passed the following resolution, supporting the resolution from the Township of Naim & Hyman.

**Resolution No: 2026-02-04-07**

**Moved by: Councillor Quade**

**Seconded by: Councillor Keller**

**"Be It resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Township of Naim & Hyman's resolution regarding Support for the Steel and Lumber Sectors.**

**And further that this resolution be forwarded to the Prime Minister of Canada, Premier of Ontario, the Minister of Natural Resources and Forestry Minister of Northern Development, FONOM, Renfrew Nipissing & Pembroke MP and MPP, and all municipalities in Ontario."**

**Carried.**

Sincerely,

Tammy Thompson

Deputy Clerk

Township of Brudenell, Lyndoch and Raglan



64 McIntyre Street • Nairn Centre, Ontario • P0M 2L0 ☎ 705-869-4232 📠 705-869-5248  
Established: March 7, 1896 Office of the Clerk Treasurer, CAO E-mail: [belindaketchabaw@nairncentre.ca](mailto:belindaketchabaw@nairncentre.ca)

---

December 17, 2025

The Right Honourable Mark Carney  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON K1A 0A2

Dear Prime Minister:

Re: Support Resolution

On behalf of the Council of the Township of Nairn and Hyman, I am writing to formally convey Council's support for recent federal measures aimed at stabilizing and strengthening Canada's steel and softwood lumber sectors.

As a small Northern Ontario municipality whose economy is closely tied to the continued operation of Interfor, a local softwood lumber mill, Council is increasingly concerned that ongoing trade pressures and market uncertainty are placing added strain on the long-term viability of this key employer. Any reduction in operations or a potential closure would have significant and lasting consequences for local employment, municipal revenues, and the overall economic and social wellbeing of our community.

In this context, and in response to the Federation of Northern Ontario Municipalities' November 26, 2025 media release, Council adopted the enclosed resolution at their meeting of December 8, 2025:

**SUPPORT FOR STEEL AND LUMBER SECTORS**

**RESOLUTION # 2025-14-247**

**MOVED BY:** Karen Richter

**SECONDED BY:** Wayne Austin

**WHEREAS** the Federation of Northern Ontario Municipalities (FONOM) has issued a media release dated November 26, 2025, welcoming the Government of Canada's new measures to support the steel and softwood lumber sectors in response to ongoing U.S. tariff pressures; and

**WHEREAS** the federal actions—including strengthened protections for domestic producers, expanded financial supports, and increased incentives to utilize Canadian steel and lumber in federal infrastructure and housing projects—represent important steps in stabilizing industries that are vital to Northern Ontario's economy; and

**WHEREAS** municipalities across the North continue to experience the economic impacts of industry closures, including the recent shutdown of Domtar a pulp and paper mill in the neighboring Town of Espanola, which has demonstrated the vulnerability of resource-dependent communities and the need for coordinated intergovernmental support; and

**WHEREAS** the Township of Naim and Hyman recognizes the significant role of Interfor, our local soft-wood lumber mill, as a major employer and economic anchor in our region, and further recognizes that any threat to its continued operation would have devastating consequences for workers, families, and local businesses; and

**WHEREAS** the Province of Ontario has a shared responsibility to ensure the long-term sustainability of the forestry, lumber, and steel sectors, which are foundational to the economic wellbeing of Northern and rural communities;

**NOW THEREFORE BE IT RESOLVED THAT** Council of the Township of Naim and Hyman commends the Government of Canada for its leadership and for implementing substantial measures to support Canada's steel and softwood lumber industries during this period of trade volatility; and

**BE IT FURTHER RESOLVED THAT** Council respectfully urges the Government of Ontario to introduce additional financial, regulatory, and policy-based supports to ensure that Ontario's steel, forestry, and lumber sectors remain competitive, resilient, and able to withstand ongoing international trade pressures; and

**BE IT FURTHER RESOLVED THAT** Council specifically calls upon the Province of Ontario to work directly with industry stakeholders, including municipalities and major employers such as Interfor, to create programs and investments that will help protect jobs, maintain production capacity, and support long-term industry growth in Northern Ontario; and

**BE IT FINALLY RESOLVED THAT** a copy of this resolution be forwarded to the Prime Minister of Canada, the Premier of Ontario, the Minister of Natural Resources and Forestry, the Minister of Northern Development, FONOM, MP Jim Belanger, MPP Bill Rosenberg and all Ontario Municipalities.

**CARRIED**

Sincerely Yours,



Belinda Ketchabaw  
CAO Clerk - Treasurer

BK/mb

cc: Premier of Ontario  
Minister of Natural Resources and Forestry  
Minister of Northern Development  
FONOM  
MP Hon. Jim Belanger  
MPP Hon. Bill Rosenberg  
All Ontario Municipalities



## **FOR IMMEDIATE RELEASE**

November 26, 2025

### **FONOM Welcomes Federal Support for Steel and Lumber Sectors Impacted by U.S. Tariffs**

**Northeastern Ontario** – The Federation of Northern Ontario Municipalities (FONOM) welcomes today’s announcement by Prime Minister Mark Carney outlining new federal measures to support Canada’s steel and softwood lumber industries, which continue to face unprecedented challenges due to aggressive U.S. tariff actions.

The federal plan includes strengthened protections for domestic producers, expanded financial supports for companies facing liquidity pressures, and new incentives to increase the use of Canadian steel and lumber in national infrastructure and housing projects. These measures aim to stabilize sectors vital to the economies of many Northern Ontario communities.

Prime Minister Carney announced that Canada will significantly tighten tariff-rate quotas on foreign steel imports, opening an estimated \$850 million in domestic demand for Canadian producers. In addition, the federal government is allocating \$500 million in new financing for softwood lumber firms, paired with a further \$500 million expansion of the Business Development Bank of Canada’s softwood guarantee program.

FONOM is encouraged by the federal government’s recognition of the pressures facing Northern resource-based communities, where steel and lumber operations support thousands of jobs and anchor local economies.

**“These measures acknowledge what Northern Ontario has long understood — that our steel and lumber sectors are national economic pillars,”** said FONOM President Dave Plourde **“U.S. tariffs continue to destabilize communities across the North, and today’s announcement provides needed tools to help our workers and industries adapt, compete, and grow.”**

FONOM also welcomes the federal commitment to reduce interprovincial freight rates by 50 per cent for steel and lumber shipments beginning next spring. Lower transportation costs will help Northern producers access new domestic markets and move product efficiently while north-south trade remains constrained.

As part of the plan, the federal government will also advance the Buy Canadian Policy, ensuring that major defence, construction, and infrastructure projects prioritize Canadian steel, aluminum,

665 Oak Street East, Unit 306 North Bay, ON P1B 9E5 Tel: (705) 498-9510  
Email: [fonom.info@gmail.com](mailto:fonom.info@gmail.com) Website: [www.fonom.org](http://www.fonom.org)

and wood products. This aligns strongly with FONOM's longstanding advocacy for procurement policies that support Canadian jobs and supply chains.

"Keeping Canadian dollars working in Canada is essential," added the President. "These steps will create new demand for made-in-Canada materials while helping stabilize communities affected by unpredictable U.S. trade actions."

FONOM looks forward to continued collaboration with federal officials to ensure the timely rollout of these programs, and to ensure that Northern Ontario municipalities and industries can fully benefit from the measures announced today.

**Media Contact:**

Dave Plourde, President

Federation of Northern Ontario Municipalities (FONOM)

705-335-1615 | [fonom.info@gmail.com](mailto:fonom.info@gmail.com)



## TOWNSHIP OF JOLY

P.O. Box 519 , Sundridge , Ontario , P0A 1Z0  
Tel: 705-384-5428

February 10, 2026

### RESOLUTION

**Resolution # 2026-061**

**Agenda Item # 5.2 Support for steel and lumber sectors**

**Moved By :** Bill Black

**Seconded By :** Tom Bryson

**Council for the Corporation of the Township of Joly hereby Supports The Township of Nairn and Hyman Resolution #2025-14-247;**

**WHEREAS** the Federation of Northern Ontario Municipalities (FONOM) has issued a media release dated November 26, 2025, welcoming the Government of Canada's new measures to support the steel and softwood lumber sectors in response to ongoing U.S. tariff pressures; and

**WHEREAS** the federal actions-including strengthened protections for domestic producers, expanded financial supports, and increased incentives to utilize Canadian steel and lumber in federal infrastructure and housing projects-represent important steps in stabilizing industries that are vital to Northern Ontario's economy; and

**WHEREAS** municipalities across the North continue to experience the economic impacts of industry closures, including the recent shutdown of Domtar a pulp and paper mill in the neighboring Town of Espanola, which has demonstrated the vulnerability of resource-dependent communities and the need for coordinated intergovernmental support; and

**WHEREAS** the Township of Joly recognizes the significant role of Interfor, our local soft-wood lumber mill, as a major employer and economic anchor in our region, and further recognizes that any threat to its continued operation would have devastating consequences for workers, families, and local businesses; and

**WHEREAS** the Province of Ontario has a shared responsibility to ensure the long-term sustainability of the forestry, lumber, and steel sectors, which are foundational to the economic wellbeing of Northern and rural communities;

**NOW THEREFORE BE IT RESOLVED THAT** Council of the Township of Joly commends the Government of Canada for its leadership and for implementing substantial measures to support Canada's steel and softwood lumber industries during this period of trade volatility; and

**BE IT FURTHER RESOLVED THAT** Council respectfully urges the Government of Ontario to introduce additional financial, regulatory, and policy-based supports to ensure that Ontario's steel, forestry, and lumber sectors remain competitive, resilient, and able to withstand ongoing international trade pressures; and

**BE IT FURTHER RESOLVED THAT** Council specifically calls upon the Province of Ontario to work directly with industry stakeholders, including municipalities and major employers such as Interfor, to create programs and investments that will help protect jobs, maintain production capacity, and support long-term industry growth in Northern Ontario; and

**BE IT FINALLY RESOLVED THAT** a copy of this resolution be forwarded to the Prime Minister of Canada, the Premier of Ontario, the Minister of Natural Resources and Forestry, the Minister of Northern Development, FONOM, MP, MPP all Ontario Municipalities.

**Carried**

**Original Copy Signed** \_\_\_\_\_

**Mayor**

**Township of Joly**



The Corporation of the Township Of Prince  
3042 Second Line West, Prince Township, Ontario P6A 6K4  
Office 705-779-2992 Fax:705-779-2725

February 10<sup>th</sup> ,2026

The Right Honourable Mark Carney, P.C., M.P. Prime Minister of Canada  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON K1A 0A2  
[Mark.carney@parl.gc.ca](mailto:Mark.carney@parl.gc.ca)

**RE:** Support for Steel and Lumber Sectors

Dear Prime Minister,

Please be advised that at the Regular Council Meeting on February 10<sup>th</sup> , 2026, Council for the Corporation of the Township of Prince passed the following resolution, supporting the resolution from the Township of Brudenell, Lyndoch and Raglan.

**Resolution Number:** 2026 - 35

**Moved by:** Councillor J. Weir

**Seconded by:** Councillor M. Christenson

**BE IT RESOLVED THAT** Council for the Township of Prince support the Township of Brudenell, Lyndoch and Raglan's resolution regarding support for the Steel and Lumber Sectors;

**AND FURTHER THAT** this resolution be forwarded to the Prime Minister of Canada, Premier of Ontario, the Minister of Natural Resources and Forestry, Minister of Northern Development, FONOM, and all municipalities in Ontario.

**Carried.**

Sincerely,

Megha Trivedi  
Clerk-Treasurer  
Township of Prince



THE CORPORATION OF THE TOWN OF PARRY SOUND  
RESOLUTION IN COUNCIL

NO. 2026 – 015

DIVISION LIST	YES	NO	DATE: February 17, 2026
Councillor <b>G. ASHFORD</b>	_____	_____	<b>MOVED BY:</b> 
Councillor <b>J. BELESKEY</b>	_____	_____	
Councillor <b>P. BORNEMAN</b>	_____	_____	<b>SECONDED BY:</b> 
Councillor <b>B. KEITH</b>	_____	_____	
Councillor <b>D. McCANN</b>	_____	_____	
Councillor <b>C. McDONALD</b>	_____	_____	
Mayor <b>J. McGARVEY</b>	_____	_____	

**CARRIED:**  **DEFEATED:** \_\_\_\_\_ **Postponed to:** \_\_\_\_\_

Whereas, improved financial stability allows municipal residents to participate, contribute, and invest in their local economies and communities; and

Whereas, poverty puts additional pressure on municipalities, who are responsible for delivering necessary public and social services to support residents who are struggling with the consequences of inadequate income; and

Whereas, poverty, homelessness and food insecurity have detrimental impacts on physical and mental health; and

Whereas, income is an important social determinant of health that greatly impacts a household's ability to pay for the basic costs of living, including housing and food; and

Whereas, the 2025 North Bay Parry Sound food affordability results show that households reliant on social assistance do not have enough money for the costs of living; and

Therefore Be It Resolved, That the Council of the Town of Parry Sound support efforts to raise awareness about, and work to reduce poverty, homelessness and food insecurity; and

Furthermore Be It Resolved, That the Council of the Town of Parry Sound endorse the recommendations from the North Bay Parry Sound District Health Unit and call on the Province of Ontario to increase Ontario Works and Ontario Disability Support Program rates to reflect the costs of living, and index Ontario Works rates to inflation going forward; and

Furthermore Be It Resolved, That the Council of the Town of Parry Sound provide correspondence of these resolutions to the North Bay Parry Sound District Health Unit, neighbouring municipalities, Victor Fedeli, MPP (Nipissing), Graydon Smith, MPP (Parry Sound-Muskoka), John Vanthof, MPP (Timiskaming-Cochrane), the Honourable Doug Ford (Premier), the Honourable Michael Parsa (Minister of Children, Community and Social Services), the Honourable Sylvia Jones (Minister of Health), Pauline Rochefort, MP (Nipissing-Timiskaming), Scott Aitchison, MP (Parry Sound-Muskoka), District of Parry Sound Social Services Administration Board (DSSAB), District of Nipissing Social Services Administration Board (DNSSAB), Association of Municipalities of Ontario (AMO), Federation of Northern Ontario Municipalities (FONOM), and the Council of Ontario Medical Officers of Health (COMOH).



Mayor Jamie McGarvey

The Corporation of the Municipality of St. Charles  
RESOLUTION PAGE



Regular Meeting of Council

**Agenda Number:** 5.4.2.  
**Resolution Number** 2026-022  
**Title:** Resolution of Support - Hornepayne - Small Northern New Residential Property Tax Class  
**Date:** February 18, 2026

---

**Moved by:** Councillor Pothier  
**Seconded by:** Councillor Lachance

**WHEREAS** there is a visible disparity between the northern and southern population of Ontario;  
**AND WHEREAS** northern Ontario has an abundance of opportunity in the form of municipally serviced building lots for both industry and population growth;  
**AND WHEREAS** high residential property taxes in northern Ontario discourage and prohibit the construction of new residential single family dwellings;  
**AND WHEREAS** the addition of a Small Northern New Residential property tax class and subclass would create an incentive for the building of new homes in small northern Ontario communities;  
**BE IT THEREFORE RESOLVED THAT** Council for the Corporation of the Municipality of St-Charles does hereby request that the Honorable Minister Peter Bethlenfalvy, the Minister of Finance, amends the Assessment Act to include a Small Northern New Residential property tax class and subclass.  
**AND BE IT FURTHER RESOLVED** that this resolution be forwarded to the Honourable Doug Ford Premier of Ontario; your Municipalities MPP; the Honourable Minister Peter Bethlenfalvy, Minister of Finance; the Honourable Minister George Pirie, Minister of Northern Economic Development and Growth; the Honourable Minister Rob Flack, Ministry of Municipal Affairs and Housing; AMO; FONOM; NOMA; NEOMA; NESMG; and ROMA.

CARRIED

  
MAYOR

The Corporation of the Municipality of St. Charles  
RESOLUTION PAGE



Regular Meeting of Council

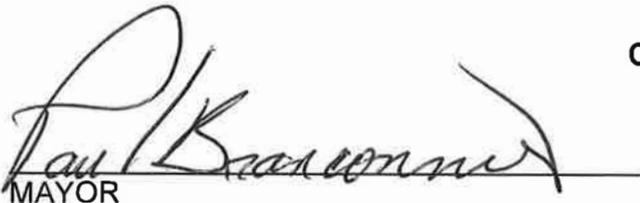
**Agenda Number:** 5.4.1.  
**Resolution Number** 2026-022  
**Title:** Resolution of Support - Moosonee - Strengthening Self-Defence Protections and Addressing Rising Home Invasions in Ontario  
**Date:** February 18, 2026

---

**Moved by:** Councillor Pothier  
**Seconded by:** Councillor Lachance

**BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports Resolution Number 2026-008 passed on January 6, 2026 by the Corporation of the Town of Moosonee regarding strengthening self-defence protections and addressing rising home invasions in Ontario; AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Prime Minister of Canada, the Minister of Justice and Attorney General of Canada, the Premier of Ontario, the Attorney General of Ontario, the Solicitor General of Ontario, our local Member of Parliament (MP), our local Member of Provincial Parliament (MPP), and all Ontario Municipalities.**

CARRIED

  
MAYOR

THE CORPORATION OF THE TOWNSHIP OF NIPIGON

52 Front Street  
 Nipigon, ON P0T 2J0  
 Phone: 807-887-3275 [Info@nipigon.net](mailto:Info@nipigon.net)



COUNCIL RESOLUTION

AGENDA ITEM

5 d)

Date: February 10, 2026

Resolution 2026 – 21	
MOVED BY:	SECONDED BY:
<input type="checkbox"/> Anne Marie Cartwright <input checked="" type="checkbox"/> Greg Harper <input type="checkbox"/> Glenn Hart <input type="checkbox"/> Suzanne Kukko <input type="checkbox"/> Gayle Westhaver	<input type="checkbox"/> Anne Marie Cartwright <input type="checkbox"/> Greg Harper <input checked="" type="checkbox"/> Glenn Hart <input type="checkbox"/> Suzanne Kukko <input type="checkbox"/> Gayle Westhaver

WHEREAS the Conservation Authorities Act (1946) enables municipalities to establish local conservation authorities, and when municipalities choose to form such authorities, they assume responsibility for governance and funding through the appointment of a Board of Directors and the provision of an annual levy to cover expenses;

AND WHEREAS the municipalities within Lakehead Region established the Neebing Valley Conservation Authority in 1954 which enlarged to the Lakehead Region Conservation Authority (LRCA) in 1963;

AND WHEREAS local municipalities currently provide approximately 50% of total conservation authority funding, while the Province of Ontario provides approximately 5%;

AND WHEREAS municipalities have governed their respective conservation authorities for decades, tailoring programs and services to local watershed needs, maintaining accountable service standards, and ensuring fair and predictable costs for ratepayers;

AND WHEREAS conservation authorities collectively own and manage thousands of hectares of land, much of which was donated by local residents and entrusted to conservation authorities as a personal legacy for long-term protection, stewardship, and the public good, with the expectation that such lands would be cared for by locally governed conservation authorities;

AND WHEREAS Bill 68 (Schedule 3) proposes the creation of the Ontario Provincial Conservation Agency, a Crown corporation that would assume governance responsibilities and consolidate Ontario’s 36 conservation authorities into seven regional authorities, with municipal cost apportionment yet to be defined;

AND WHEREAS the Province already possesses the authority to establish overarching legislation, regulations, and standards through the Conservation Authorities Act and the Ministry of the Environment, Conservation and Parks;

NOW THEREFORE BE IT RESOLVED THAT the **Township of Nipigon** calls on the Government of Ontario to maintain local, independent, municipally governed, watershed-based conservation authorities to ensure strong local representation in decisions related to municipal levies, community-focused service delivery, and the protection and management of conservation lands;

AND THAT while the **Township of Nipigon** supports provincial goals for consistent permit approval processes, shared services, and digital modernization, imposing a new top-down agency structure

without strong local accountability and governance risks creating unnecessary cost, red tape, and bureaucracy, thereby undermining efficiency and responsiveness to local community needs;  
**AND THAT the Township of Nipigon** supports efforts to balance expertise, capacity, and program delivery across the province, and requests that the Province work collaboratively with municipalities and local conservation authorities to determine the most effective level of strategic consolidation to achieve both provincial and local objectives;

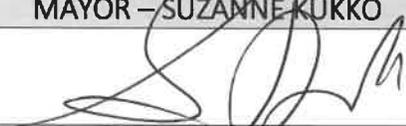
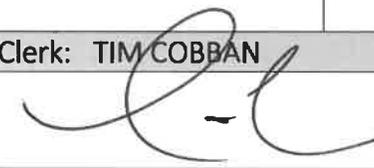
**AND THAT the Township of Nipigon** is opposed to the proposed “Huron-Superior Regional Conservation Authority” boundary configuration outlined in Environmental Registry Notice 025-1257;

**AND THAT the Township of Nipigon** recommends that the Lakehead Region Conservation Authority form the “Northwestern Ontario Regional Conservation Authority”;

**AND THAT the Ministry** engage directly with affected municipalities of the Lakehead Region Conservation Authority, before finalizing any consolidation boundaries or legislative amendments;

**AND THAT a copy of this resolution** be forwarded to the Environmental Registry of Ontario consultations and to:

- the Minister of the Environment, Conservation and Parks and his Opposition critics;
- local Members of Provincial Parliament;
- local Members of Parliament;
- the Association of Municipalities of Ontario;
- Conservation Ontario;
- All local municipalities; and
- All Conservation Authorities in Ontario.

RESOLUTION RESULT	RECORDED VOTE		
	MAYOR AND COUNCIL	YES	NO
<input checked="" type="checkbox"/> CARRIED			
<input type="checkbox"/> DEFEATED	Anne Marie Cartwright	✓	
<input type="checkbox"/> DEFERRED*	Greg Harper	✓	
<input type="checkbox"/> REFERRED*	Glenn Hart	✓	
<input type="checkbox"/> PECUNIARY INTEREST DECLARED	Suzanne Kukko		
<input type="checkbox"/> RECORDED VOTE	Gayle Westhaver	✓	
<input type="checkbox"/> WITHDRAWN*			
<b>MAYOR – SUZANNE KUKKO</b>	<b>Clerk: TIM COBBAN</b>		
			



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, February 17th, 2026

Resolution # RC26027	Meeting Order: 5
Moved by: <i>M Hatfield</i>	Seconded by: <i>S. W. Opato</i>

**WHEREAS** LifeLabs has announced its intention to close its Greater Sudbury laboratory, and the transfer of medical specimen processing from Northern Ontario to laboratories in southern Ontario; and

**WHEREAS** the Greater Sudbury laboratory provides essential diagnostic services to communities across Northern Ontario, including urban, rural, and remote municipalities, and plays a critical role in ensuring timely and reliable medical testing for Northern residents; and

**WHEREAS** patients with chronic illness, newborns, long-term care residents, and individuals on time-sensitive medications depend on predictable laboratory turnaround times to support clinical decision-making; and

**WHEREAS** transporting medical specimens long distances to southern Ontario increases the risk of delays, specimen degradation, and retesting, particularly during frequent winter highway closures—potentially jeopardizing patient outcomes; and

**WHEREAS** Northern Ontario is already experiencing shortages of health-care professionals, and the closure of this laboratory further undermines regional workforce stability, training capacity, and recruitment and retention efforts;

**THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Municipality of Wawa call on the Province of Ontario and the Ministry of Health to take immediate action to ensure that essential medical laboratory services remain accessible within Northern Ontario, including maintaining local laboratory processing capacity in Greater Sudbury; and



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

BE IT FURTHER RESOLVED that the Province be urged to ensure reliable, timely, and medically appropriate laboratory turnaround times for Northern Ontario patients, recognizing the unique geographic and climatic challenges of the region; and

BE IT FURTHER RESOLVED that the Province be requested to protect and support the Northern Ontario health-care workforce, including medical laboratory technologists, by preventing further service centralization that disproportionately impacts Northern communities; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Minister of Health, local Members of Provincial Parliament, FONOM, AMO, and ROMA.

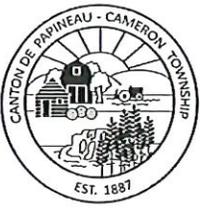
RESOLUTION RESULT		RECORDED VOTE	
<input type="checkbox"/>	CARRIED	MAYOR AND COUNCIL	YES NO
<input type="checkbox"/>	DEFEATED	Mitch Hatfield	
<input type="checkbox"/>	TABLED	Cathy Cannon	
<input type="checkbox"/>	RECORDED VOTE (SEE RIGHT)	Melanie Pilon	
<input type="checkbox"/>	PECUNIARY INTEREST DECLARED	Jim Hoffmann	
<input type="checkbox"/>	WITHDRAWN	Joseph Opato	

Disclosure of Pecuniary Interest and the general nature thereof.

Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: \_\_\_\_\_

MAYOR – MELANIE PILON	DEPUTY CLERK – HEATHER RAINVILLE



## THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0  
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072  
E-mail: [admin@papineaucameron.ca](mailto:admin@papineaucameron.ca) Website: [www.papineaucameron.ca](http://www.papineaucameron.ca)

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February 26, 2026

The Ontario Veterinary College  
50 Stone Road East  
Guelph, ON N1G 2W1

**RE: Ontario Veterinary College expansion of enrollment capacity**

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The Council of The Corporation of The Township of Papineau-Cameron met at their Regular Council Meeting on February 24, 2026 and passed the attached resolution 2026-50 that relates to the Ontario Veterinary College's enrollment capacity.

Yours truly,

Venessa Wilson  
Administrative Assistant

Encl: Resolution 2026-50, Township of Papineau-Cameron

Cc: The Ontario Ministry of Agriculture, Food and Agribusiness  
The Canadian Veterinary Medical Association  
The Honorable Victor Fedeli, MPP, Minister of Economic Development, Job Creation and Trade  
The Honorable Trevor Jones, MPP, Minister of Agriculture, Food and Agribusiness  
The Honorable Nolan Quinn, MPP, Minister of Colleges, Universities, Research Excellence and Security  
Association of Municipalities of Ontario  
All Ontario Municipalities



# THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0  
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072  
Website: www.papineaucameron.ca

DATE: **February 24, 2026**

RESOLUTION NUMBER: **2026-50**

MOVED BY:

*Shelley Belanger*

SECONDED BY:

*M Chenier*

**WHEREAS** large animal livestock owners in Northern Ontario have extremely limited access to large animal veterinary services;

**AND WHEREAS** the cost of large animal veterinary services in Northern Ontario is significantly higher due to long travel distances and the limited number of large animal veterinarians available to service the region;

**AND WHEREAS** it has come to the attention of the Council of Papineau-Cameron Township that three qualified individuals within our community have applied to the Ontario Veterinary College for large animal veterinary, but were denied admission due to limited enrollment capacity;

**THAT** the Council of Papineau-Cameron Township formally requests that the Ontario Veterinary College, the Ontario Ministry of Agriculture, Food and Agribusiness, and the Canadian Veterinary Medical Association consider expanding enrollment capacity at the Ontario Veterinary College to allow more qualified applicants to pursue certification as large animal veterinarians.

**AND FURTHER THAT** a copy of this resolution be forwarded to the Ontario Veterinary College, the Ontario Ministry of Agriculture, Food and Agribusiness, the Canadian Veterinary Medical Association, the Hon. Victor Fedeli MPP Minister of Economic Development, Job Creation and Trade, the Hon. Trevor Jones MPP Minister of Agriculture, Food and Agribusiness, the Hon. Nolan Quinn MPP Minister of Colleges, Universities, Research Excellence and Security, Association of Municipalities of Ontario, and Ontario Municipalities for their consideration and support.

CARRIED:

*Robert Corriveau*  
(Mayor)

NOT CARRIED:

(Mayor)

Recorded Vote (Upon Request of Councillor \_\_\_\_\_) Section 246 (1) Municipal Act

RECORDED DIVISION VOTE	YES Signature	NO Signature	ABSTAIN Signature
Mayor Robert Corriveau			
Deputy Mayor Shelley Belanger			
Councillor Keith Dillabough			
Councillor Jason Bélanger			
Councillor Mélanie Chenier			

**COPY**

# TOWNSHIP OF EDWARDSBURGH/CARDINAL

Resolution Number 2025-253

September 29, 2025

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

WHEREAS the Township of Edwardsburgh Cardinal acknowledges that municipal infrastructure—roads, bridges, water and wastewater systems—underpins public safety, economic vitality and quality of life in Ontario’s rural and small urban communities;

WHEREAS the Ontario Community Infrastructure Fund (OCIF) was created in 2015 to assist small and rural municipalities facing infrastructure deficits that exceed their local revenue capacities;

WHEREAS in 2022 the Government of Ontario committed to increase the annual OCIF envelope from \$100 million to \$400 million over a five-year term, with that commitment scheduled to expire at the end of fiscal 2026;

WHEREAS fixed funding levels amid rising labour, materials and climate resilience costs have eroded the purchasing power of the \$400 million envelope, jeopardizing municipalities’ ability to deliver and sustain essential services without incurring unsustainable debt;

WHEREAS predictable, multi-year funding indexed to real-world cost drivers is critical for municipalities to develop, finance and execute long-term asset management plans, reduce emergency repairs and leverage complementary federal and private infrastructure financing;

WHEREAS the Township of Edwardsburgh Cardinal requires a steadfast provincial partner to extend and enhance OCIF beyond 2026, ensuring infrastructure resilience, fiscal sustainability and equitable access for all small and rural municipalities;

NOW THEREFORE BE IT RESOLVED THAT

1. The Township of Edwardsburgh Cardinal calls upon the Government of Ontario to extend the annual OCIF envelope at not less than \$400 million beyond its current five-year term ending in 2026, with no reductions in subsequent provincial budgets.
2. The Province be requested to index the total annual OCIF envelope—and each individual municipal allocation—to the Ontario Consumer Price Index (CPI), calculated on a calendar-year basis and disbursed in the first quarter of each fiscal year.
3. The Ministry of Infrastructure establish a new five-year OCIF funding framework that guarantees annual envelopes and allocation percentages by municipality, enabling long-term capital planning and stable cash-flow management.
4. The Province undertake a formal review of the OCIF allocation formula at least once every four years, incorporating current municipal asset management data,

# TOWNSHIP OF EDWARDSBURGH CARDINAL

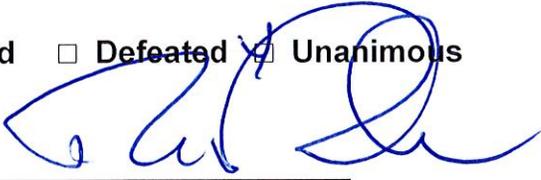
September 29, 2025

Resolution Number: 2025- 253

demographic projections, climate resilience metrics and rural equity considerations.

5. A dedicated contingency reserve equal to 5 percent of the annual OCIF envelope be created within the fund to address extraordinary cost escalations, emergency repairs or project overruns without reallocating core funding.
6. The Ministry of Infrastructure publish an annual OCIF performance report—including program disbursements, allocation adjustments and reserve expenditures—in a transparent, publicly accessible online dashboard.
7. The Clerk of the Township of Edwardsburgh Cardinal forward this resolution to:
  - The Honourable Doug Ford, Premier of Ontario
  - The Honourable Kinga Surma, Minister of Infrastructure
  - The Honourable Rob Flack, Minister of Municipal Affairs and Housing
  - The Honourable Francois-Phillipe Champagne, Minister of Finance
  - Association of Municipalities of Ontario (AMO)
  - Ontario Small Urban Municipalities (OSUM)
  - Federation of Canadian Municipalities (FCM)
  - The United Counties of Leeds and Grenville
  - All upper- and lower-tier municipalities in Ontario

Carried    Defeated    Unanimous

Mayor: 

RECORDED VOTE REQUESTED BY: \_\_\_\_\_

NAME	YEA	NAY
Councillor J. Martelle		
Councillor W. Smail		
Councillor C. Ward		
Deputy Mayor S. Dillabough		
Mayor T. Deschamps		
TOTAL		



The Corporation of the Township Of Prince  
3042 Second Line West, Prince Township, Ontario P6A 6K4  
Office 705-779-2992 Fax:705-779-2725

February 10<sup>th</sup> ,2026

The Right Honourable Mark Carney, P.C., M.P. Prime Minister of Canada  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON K1A 0A2  
[Mark.carney@parl.gc.ca](mailto:Mark.carney@parl.gc.ca)

**RE:** Call for Reform and Publication of the Ontario Sex Offender Registry

Dear Prime Minister,

Please be advised that at the Regular Council Meeting on February 10<sup>th</sup> , 2026, Council for the Corporation of the Township of Prince passed the following resolution, supporting the resolution from the Township of Brudenell, Lyndoch and Raglan.

**Resolution Number:** 2026 - 34

**Moved by:** Councillor J. Weir

**Seconded by:** Councillor M. Christenson

**BE IT RESOLVED THAT** Council for the Township of Prince support the Township of Brudenell, Lyndoch and Raglan's resolution regarding a call for Reform and Publication of the Ontario Sex Offender Registry;

**AND FURTHER THAT** this resolution be forwarded to Prime Minister of Canada, Premier of Ontario, the Attorney General of Ontario, Solicitor General of Ontario, the Minister of Justice and Attorney General of Canada, the Federation of Canadian Municipalities and all municipalities in Ontario.

**Carried.**

Sincerely,

Megha Trivedi

Clerk-Treasurer

Township of Prince

# Highlights from the February Medical Officer of Health Report to the Board of Health

## Medical Officer of Health Update

In my update last month to the North Bay Parry Sound Board of Health, I described some of the Health Unit programs that promote health and prevent illness, thereby reducing health care costs. This month I would like to focus on why it is more important than ever to invest in public health.

In Canada, life expectancy has increased by more than 28 years between 1920 and 2020<sup>1</sup>. Most of these gains were achieved through public health measures such as vaccination programs and improved sanitation which decreased the spread of infectious diseases. Medical advances including antibiotics and improvements in maternal and infant care have also contributed to increases in the life span.

However, gains in life span have outpaced gains in health span. By 2040, the number of adults over the age of 30 with a major illness requiring significant hospital care, is expected to reach one in four, doubling from one in eight in 2002<sup>2</sup>. The number of people living with at least one chronic condition is also expected to increase by two million in the next 15 years. The aging population is the biggest factor influencing these trends, though **structural and social determinants of health**, and chronic disease risk factors shaped by these determinants will also play a significant role.

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***Social determinants of health** refer to a specific group of social and economic factors that relate to an individual's place in society, such as income, education, employment, racism, social connections, and access to services.*

*The **structural determinants of health** are the written and unwritten rules that create, maintain, and eliminate the long-lasting patterns of advantage and disadvantage between socially constructed groups that impact health.*

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<sup>1</sup> Statista (website) [Canada: life expectancy 1800-2020 | Statista](#) Accessed Feb. 12, 2026.

<sup>2</sup> Rosella LC, Buajitti E, Daniel I, Alexander M, Brown A. (2024) *Projected patterns of illness in Ontario*. Toronto, ON: Dalla Lana School of Public Health.

The impacts of an aging population and increasing rates of chronic disease are already being felt by the health care system in Ontario. Challenges such as difficulty in accessing a family physician, emergency department wait times, and hallway medicine frequently make the headlines. Ontario’s Minister of Finance, Peter Bethlenfalvy has recently characterized health spending as “unsustainable”,<sup>3</sup> yet demand will continue to increase given the projected chronic disease trends.

We need to think differently about health spending. While efficiencies should be sought, we must also invest in increasing the population’s health span to reduce the demand on the health care system. Aging is historically associated with increased burden of chronic disease and a decline in quality of life, but research is indicating that this is not inevitable<sup>4</sup>. Chronic diseases are largely caused by modifiable risk factors such as smoking, drinking alcohol, poor nutrition, and being sedentary<sup>5</sup>.

Examining the health of young people can give us a glimpse into our future. National data indicates that in the past 15 years there has been a decrease in the use of alcohol and cigarettes by 12-17-year-olds<sup>6</sup>. However, fewer of these students (21%) met Canadian physical activity recommendations in 2022-2024 as compared to 2018-2019 (36%).<sup>7</sup> In 2023, 18% of Ontario Grade 7 to 12 students reported fair or poor physical health, among the highest reported since monitoring through the Ontario Student Drug Use and Health Survey (OSDUHS) began decades ago.<sup>8</sup> Self-rated mental health has also significantly worsened since monitoring began in 2007. Local data from the 2024 Planet Youth Nipissing Survey found similarly low levels of physical activity and self-reported good or very good physical (50%) and mental (37%) health among Grade 10 students<sup>9</sup>.

These findings indicate an urgent need to change our population approach to health.

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<sup>3</sup> [Ontario finance minister says rate of health-care spending is ‘unsustainable’ | Globalnews.ca](#) Accessed February 17, 2026.

<sup>4</sup>Chatterji S, Byles J, Cutler D, et al. (2015) Health, functioning, and disability in older adults – present status and future implications. *Lancet* 385(9967):563-575.

<sup>5</sup> Ng R, Sutradhar R, Yao Z, Wodchis WP, Rosella LC. (2020) Smoking, drinking, diet and physical activity – modifiable lifestyle risk factors and their associations with age to first chronic disease. *Int J Epidemiol.* 49(1):113-130.

<sup>6</sup> Health Canada (2025) Alcohol and drug use among students in Canada 2023-24. [Alcohol and Drug Use among Students in Canada, 2023–24](#) Accessed February 18, 2026.

<sup>7</sup> Statistics Canada. Directly measured physical activity and sedentary time in Canada: New results from the Canadian Health Measures Survey, 2022 to 2024. [The Daily — Directly measured physical activity and sedentary time in Canada: New results from the Canadian Health Measures Survey, 2022 to 2024](#) Accessed February 18, 2026.

<sup>8</sup> Boak, A., & Hamilton, H. A. (2024). The mental health and well-being of Ontario students, 1991–2023: Findings from the Ontario Student Drug Use and Health Survey (OSDUHS). Toronto, ON: Centre for Addiction and Mental Health.

<sup>9</sup> Planet Youth Nipissing. [Planet Youth Nipissing Homepage](#) – Accessed Feb. 18, 2026.

Public health plays a vital role in identifying and collaborating on provincial and community strategies that alter risk factors and strengthen protective factors on a population level. Strategic investments in the social determinants of health and supportive physical, social, and economic environments are critical to promoting healthy aging<sup>10</sup> and to preserving the long-term sustainability of the health system.

Investing in population health is essential - it is one of the most effective levers we have to decrease the cost of health care. In Ontario, over 40% of the total budget is directed to health spending<sup>11</sup>, while less than 2% of health spending is invested in public health<sup>12</sup>. This imbalance limits our ability to prevent chronic disease and reduce avoidable demand on the health care system. Now more than ever, strategic investments in population-level prevention and the social determinants of health are required to shift this dynamic. Strengthening prevention today will reduce hospitalizations, improve quality of life, and help ensure the sustainability of Ontario's health system for future generations.

## Program and Services Highlights

### Oral Health

- Oral Health has been reaching out to community partners who work closely with priority populations to improve navigation of federal and provincial dental programs and reduce barriers to care through better access and coordinated support.

### Sexual Health and Harm Reduction

- In January, two public health nurses from the Sexual Health and Harm Reduction program delivered a lunchtime talk to primary care providers in the Parry Sound area. The session focused on local and provincial case trends and updated management and treatment recommendations for sexually transmitted infections. A similar talk is planned for North Bay in the near future.

### Vaccine Preventable Diseases

- Increased uptake of optional vaccines such as Hepatitis B and HPV-9 was achieved through identifying eligible students using an enhanced analytics tool, issuing immunization notices, and offering optional secondary school vaccine clinics.

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<sup>10</sup> Gianfredi V, Nucci D, Pennisi F, Maggi S, Veronese N, Soysal P. Aging, longevity, and healthy aging: the public health approach. *Aging Clin Exp Res.* 2025 Apr 17;37(1):125.

<sup>11</sup> Government of Ontario. [2025 Ontario Budget | In Brief](#) (accessed February 18, 2026)

<sup>12</sup> Ontario Ministry of Health. [Published plans and annual reports 2025–2026: Ministry of Health | ontario.ca](#) (accessed February 18, 2026)

## Environmental Health

- The beginning of the year marks an annual “reset” for all inspected facilities.
- Food premises each undergo a risk assessment to their risk category. The risk rating determines the frequency of routine inspections for that facility.
- The Health Unit is enhancing the public disclosures system on our website. Online disclosure for tobacco, vapour, and smoke enforcement actions is now displayed on the [enforcement disclosure page](#), with additional program areas to follow.

## Healthy Families

- An infant feeding survey is being conducted to understand the feeding practices of infants in their first 6 months across the Health Unit. Participation began in March 2025, and over half of the 274 surveys needed to generate reliable data have been collected to date.

## Indigenous Engagement

- The Giiwedno Mshkikiwgamig (North Bay Indigenous Hub) presented the Health Unit with a beautiful piece of artwork during a Letters of Relationship celebration. The Letter of Relationship affirms a shared vision of building safe, inclusive, and culturally respectful pathways for Indigenous community members. The Health Unit also received a plaque from the North Bay Indigenous Hub recognizing the organization’s commitment for all staff to complete Anishinaabe Mino’ Ayaawin – *People in Good Health* training. This training supports the Health Unit in reconciliation efforts and in providing culturally safe care. The artwork and plaque are prominently displayed beside front reception at the North Bay office.

## Effective Public Health Practice

- Foundational Services is supporting a Quality Improvement project to develop consistent, reliable, and cost-effective processes for transporting supplies and other items between Health Unit offices and private water sample drop-off locations.

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## Courageous Companions Service Dog Program-2026-Sponsorship Advertising Request

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**From** Courageous K9 Magazine <sponsor@courageousk9.ca>

**Date** Wed 2026-02-25 3:26 PM

**To** Burk's Falls Mayor <mayor@burksfalls.ca>

**Cc** Denis Duguay <clerk@burksfalls.ca>

Dear Mayor Hope & Council,

We are hoping to add our request as correspondence for an upcoming Council meeting or go through due process. I'd like to extend this email as our official sponsorship request for our 2026 campaign. I hope that everyone is doing well! We'd be honoured to have the Village of Burk's Falls join us in support of Courageous Companions.

Courageous Companions is dedicated to transforming the lives of military veterans and first responders who have suffered physical or psychological injuries in service. By providing them with certified service dogs at no cost, we help restore independence, confidence, and a sense of hope. These dogs are more than companions—they're life-changing partners.

This important work is only possible thanks to the generous support of community champions like you. We're inviting you to consider sponsoring an ad or message of support in the upcoming annual edition of Courageous K9 Magazine. This publication not only highlights the incredible stories of resilience and recovery but also serves as a testament to the generosity of organizations like yours.

As a sponsor, you'll receive:

- \*Recognition in a widely circulated, full-colour magazine.
- \*A certificate of appreciation to display your commitment to this cause.
- \*A copy of the magazine to share with your team or community.

By participating, you'll directly impact the lives of those who have given so much to protect and serve us all. To learn more about sponsorship opportunities, **\*\*\*RATES\*\*\***, or the inspiring stories we've shared, please visit [www.courageousk9.ca](http://www.courageousk9.ca).

Your support would mean the world to the heroes we serve. Don't hesitate to reach out with any questions or concerns.

### Sponsorship Rate/Size Chart

Back Covers \$2200.00

Inside Covers \$1600.00

Full page \$1300.00

1/2 page \$899.00

1/4 page \$699.00

Banner \$599.00  
1/8th page \$419.00  
Business Card \$319.00  
Honour Roll Listing \$199.00 (three lines-non-graphical)

Yours truly,  
Stacey Biekx  
T: (866) 767-1731  
E: [sponsor@courageousk9.ca](mailto:sponsor@courageousk9.ca)  
W: [courageousk9.ca](http://courageousk9.ca)