



THE VILLAGE OF BURK'S FALLS  
COUNCIL MEETING MINUTES  
December 15, 2020

The regular meeting of The Burk's Falls Council was held on Tuesday, December 15, 2020 in Council Chambers at 6:00 pm. Also available to public by Zoom.

Present: Mayor Cathy Still, Councillors, Lisa Morrison, Jarvis Osborne, Rex Smith, John Wilson; Staff: Nicky Kunkel, Clerk; Tammy Wylie, Treasurer.

**DECLARATION OF PECUNIARY INTEREST:** None declared

**MINUTES**

Resolution 2020-204 Moved by Lisa Morrison - Seconded by John Wilson  
That the Council for the Village of Burk's Falls hereby adopts the minutes of the regular Council meeting of November 24, 2020 as circulated. Carried.

**DELEGATIONS TO COUNCIL**

1. Ludwig Biliko, Waste Connections attended the meeting to discuss waste and recycling collections with Council. He explained changes to the industry are coming and full producer responsibility will include municipalities with populations under 5,000, but that no details are set in stone yet to enable a true impact review. The contract with the Village is up for renewal and he explained the increase costs for fibers, from \$55/mt to \$130/mt was due to less demand for the product. Council passed a resolution authorizing the renewal of the waste management collection contract.

**REPORTS TO COUNCIL:**

1. The Arena Manager Report was received by Council as submitted.
2. The AHHC Report was received and discussed occurred on the proposed solution being the best option or not. Council passed a resolution to authorize Councillor Wilson to investigate and make the necessary repairs to prevent another incident as soon as possible. Councillor Wilson will reach out to the AHHC Maintenance Contractor.
3. The Treasurer's reports on funding applications were received and approved. Council agreed to the projects for 2021. Resolutions were passed.
4. The Youth Friendly Community Report was received and approved by Council. A resolution was passed authorizing the Recreation Coordinator to work toward the youth friendly accreditation.

**ITEMS FOR DISCUSSION:**

1. Council discussed the outdoor rink and reviewed the Health Unit's Protocols. The decision was to not create an outdoor rink this year due to the higher risk of liability due to COVID, that the winter forecast may not provide the best conditions and the service would be provided for only a short period and historically the use during prior attempts was very low.
2. Council reviewed the Service Delivery Review recommendations to prepare for the 2021 budget. It was reviewed in conjunction with the Statement of Council Priorities 2018-2022. Council has actioned staff to monitor and collect data for KPI creation, and IT Strategy for six months to begin the implementation of the first two recommendations. In 2021 the Strategic Growth Plan, the Asset Management Plan, Waste Tags and Water rates will be reviewed/completed as well.
3. Council welcomed the opportunity to host MP Aitchison to a meeting in 2021.
4. Council reviewed the update from AMO on Blue Box Transition.
5. Council received the notice of intent from the People of Canada.

**RESOLUTIONS TO BE PASSED**

**RESOLUTIONS:**

2020- 205 Moved by Lisa Morrison - Seconded by Rex Smith  
That the Council for the Village of Burk's Falls hereby agrees to renew the waste collection agreement with Waste Connections for January 1, 2021 for another three-year term with the stated increase in disposal costs for fibers per metric ton; and

Further that the Mayor and Clerk be authorized to sign the agreement; and

Further that the Bylaw to ratify the agreement be submitted for the January 2021 Council meeting. Carried



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2020-206 Moved by Rex Smith - Seconded by Lisa Morrison  
That the Council for the Village of Burk's Falls hereby receives the AHHC Report regarding the Fire Pump Compressor repair; and

Further that Councillor Wilson is hereby granted authority to investigate the solution to resolve the problem as soon as possible in 2021. Carried

2020-207 Moved by Jarvis Osborne – Seconded by John Wilson  
That the Council for the Village of Burk's Falls hereby receives the Treasurer's Report regarding the Investing in Canada Infrastructure Program's COVID-19 Resilience Infrastructure Funding and approve the recommended projects totally \$100,000 for the year 2021:

1. Retrofits, repairs and upgrades for municipal building
  - a. Office/theatre washrooms
  - b. Install backup generator for office
  - c. Arena automatic entrance doors
  - d. Toilet touchless improvements

Carried.

2020-208 Moved by John Wilson - Seconded by Lisa Morrison  
That the Council for the Village of Burk's Falls hereby receives the Treasurer's Report regarding the Municipal Asset Management Program funding through Infrastructure Canada for consultants and data collection on municipal roads. Carried.

2020-209 Moved by Lisa Morrison – Seconded by Jarvis Osborne  
That the Council for the Village of Burk's Falls hereby receives the Recreation Coordinator's Report and authorizes staff to expand community opportunities to become a Play Works accredited Youth Friendly Community over the next two years. Carried.

2020-210 Moved by John Wilson – Seconded by Lisa Morrison  
That the Council for the Village of Burk's Falls hereby authorizes staff to create and maintain an Outdoor Rink for the winter season of 2020/2021 weather permitting. Defeated

2020-211 Moved by Lisa Morrison – Seconded by Rex Smith  
That the Council for the Village of Burk's Falls hereby invites MP Aitchison to a Council meeting in 2021. Carried

2020-212 Moved by Lisa Morrison – Seconded by Rex Smith  
That the Accounts Payable in the amount of \$908,476.90 as presented up to and including December 15, 2020 hereby be approved for payment. Carried

2020-213 Moved by John Wilson– Seconded by Lisa Morrison  
That By-law No. 21-2020 being a By-law to adopt an updated tax billing and collection policy be read a first, second and third time and passed this 15<sup>th</sup>, day of December 2020. Carried

2020-214 Moved by John Wilson – Seconded by Rex Smith  
That By-law No. 22-2020 being a By-law to enter into an agreement for Regional Fire Training Services be read a first, second and third time and passed this 15<sup>th</sup>, day of December 2020. Carried

2020-215 Moved by Lisa Morrison – Seconded by John Wilson  
That the Council for the Village of Burk's Falls hereby supports the Municipal Finance Officers' Association's letter to the Ministry of Infrastructure requesting a one-year extension of deadlines in O. Reg 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015. Carried

2020-216 Moved by Jarvis Osborne – Seconded by Lisa Morrison  
That the Council for the Village of Burk's Falls hereby approves the purchase of an Employee and Family Assistance Program (EFAP) to provide more tools for staff to have a balanced and healthy life at a cost of \$418.44. Carried



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2020-217 Moved by Lisa Morrison – Seconded by Rex Smith  
That the Council for the Village of Burk's Falls hereby authorizes the Treasurer to move any unspent funds from the COVID-19 Resilient Provincial Funding allocated to the Village in 2020 to the reserve funds. Carried

2020-218 Moved by Lisa Morrison – Seconded by Rex Smith  
Council for the Village of Burk's Falls now enters into a closed meeting at 21:03, pursuant to the Municipal Act 2001, c. 25, Section 239 (2)

1. Permitted by Section 239(2)(b) regarding an identifiable individual
2. Permitted by Section 239(2)(e) regarding potential disposal of property

Carried

2020-219 Moved by Lisa Morrison – Seconded by Rex Smith  
Council for the Village of Burk's Falls now reconvenes to regular open session at 22:41 pm. Having discussed personnel matters and purchase/disposal of municipal property.  
Carried

### **COUNCILLORS REPORT**

Councillor Osborne attended the Library Board meeting and informed Council that they have interested members to sit on the committee for the expansion grant when it gets formalized by the Village. He also ensured that the Village be included in the Remembrance Day Poppy support page of the Almaguin News.

Councillor Smith attended the ARI meeting and the JBC meeting He will attend the Planning Board meeting by Zoom this month as well.

Councillor Morrison will be attending the POA Virtual meeting. All other committee meetings have been cancelled until the new year.

Councillor Wilson attended the ACED meeting which did not have quorum due to power outage and the regional fire training meeting.

Mayor Still attended meetings for AHHC (Magnetawan Council as well), Regional Fire, Doctor Recruitment, EMS and construction update meetings.

2020-220 Moved by Jarvis Osborne – Seconded by Rex Smith  
That the Council for the Village of Burk's Falls hereby adjourns at 22:43. Carried

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Cathy Still, Mayor

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Nicky Kunkel, Clerk