



# City of Woodland Park

## City Council

September 18, 2025 at 6:30 PM

### AGENDA

#### 5:00 PM City Council Worksession - 2026 Budget Projections and Priorities

**Executive Session - Immediately following the City Council Meeting: Pursuant to C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED FOR IDENTIFICATION PURPOSES: Evaluation with the City Attorneys.**

1. **CALL TO ORDER AND ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **CEREMONIES, PRESENTATIONS AND APPOINTMENTS**
  - A. Appointments to the Park and Recreation Advisory Board. (A)  
(Presenter Deputy City Manager/City Clerk Leclercq)
  - B. Presentation of the Colorado Mission of Mercy (COMOM), future event in Teller County. (A)  
(Presenter Dr. Stephanie Kaufmann)
  - C. Bergstrom Park Master Plan Presentation. (A)  
(Presenter Parks and Recreation Director Keating and Logan Simpson)
4. **ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA**
5. **CONSENT CALENDAR**
  - A. Approval of the September 4, 2025, City Council Meeting Minutes. (A)  
(Presenter Deputy City Manager/City Clerk Leclercq)
  - B. Review and Acceptance of the 2025 Statement of Expenditures. (A)  
(Presenter City Manager Vassalotti)
6. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)**
7. **UNFINISHED BUSINESS**  
(Public Comment may be heard)
8. **ORDINANCES ON INITIAL POSTING**  
(Public comment may be heard)
  - A. Ordinance No. 1503, Series 2025, an Ordinance Rezoning Lot 1, Block 12 Fosters Addition Including the Adjacent West ½ of Vacated Scott Avenue as

Described at Reception #483423 and the Adjacent North ½ of Vacated Alley as Described at Reception #590996 of Woodland Park, Teller County (a.k.a. 309 Willow Street, Woodland Park, Colorado) From Urban Residential (UR) to Central Business District (CBD) as requested by Robert and Elizabeth Vincent-Hoeritz (Applicant and Property Owner) (QJ) (Presenter Planning Director Karen Schminke, AICP)

- B. Ordinance No. 1504, Series 2025, an Ordinance of the City of Woodland Park Amending Chapter 18 of the Municipal Code Concerning Accessory Dwelling Units to Conform to House Bill 24-1152 (L) (Presenter Planning Director Karen Schminke, AICP)

## 9. PUBLIC HEARINGS

(Public comment may be heard)

## 10. NEW BUSINESS

(Public comment may be heard)

- A. Approval of Resolution #935, Series 2025, to adopt the Bergstrom Master Plan.  
(A)  
(Presenter Director of Parks and Recreation Keating)

## 11. REPORTS

(Public comment not necessary)

- A. Mayor's Report
- B. Council Reports
- C. City Attorney's Report
- D. City Manager's Report

## 12.

- A. Motion to move into Executive Session: Pursuant to C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED FOR IDENTIFICATION PURPOSES: Evaluation with the City Attorneys.

### Key to agenda abbreviations:

**(A) Administrative-** matters involving day-to-day decisions such as approving contracts, hiring staff and the procurement of goods and services. Administrative actions generally do not require formal actions by the elected body.

**(L)Legislative-** typically in the policy arena; legislative matters affect large areas and large groups of people, such as enacting dog regulations or amending the City code. Legislative

action generally involves motions, resolutions and ordinances.

**(QJ)Quasi-Judicial-** apply general rules to a specific interest, such as zoning change affecting a single piece of property, or a special use permit. Quasi-Judicial actions generally involve adjudication, sometimes in writing, but not a resolution or ordinance. Decision for Quasi-Judicial proceedings are made exclusively based upon the testimony presented on the record. Ex-parte communication (communication outside the official hearing) between elected officials and citizens is not permitted on Quasi-Judicial



# City of Woodland Park

September 4, 2025 at 6:30 PM

## MINUTES

### 1. CALL TO ORDER AND ROLL CALL

Following a work session presented by Sam Light, Legal Counsel for Cirsa on Ethics and Liability for Elected Officials, Mayor Case called the regularly scheduled City Council Meeting to order.

The following Councilmembers were in attendance: Mayor Case, Mayor Pro-tem Nakai, Councilmember Jones, Councilmember Smith. Councilmember Bryant appeared via zoom and Councilmember Geer was absent.

The following staff members were in attendance: City Manager Vassalotti, Deputy City Manager/City Clerk Leclercq, Senior Planner Gates, Planning Director Schminke, (via zoom), City Attorney Wilson. Deputy City Clerk Sauer, Assistant City Manager Felts and Utilities Director Wiley.

### 2. PLEDGE OF ALLEGIANCE

### 3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS

- A. Presentation on the Community Garden and upcoming Open House, "*In Full Bloom*". (A)

(Presenter Cory Gorton, Vice President of Programs, Community Partnership)

Cory Gorton, Vice President of Programs for Community Partnership, shared information on the Community Garden and their upcoming open house being held September 11, 2025.

### 4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA

None.

### 5. CONSENT CALENDAR

- A. Approval of the August 21, 2025 regularly scheduled City Council Meeting Minutes. (A)

(Presener Deputy City Manager/City Clerk Leclercq)

Motion: to approve the August 21, 2025, regularly scheduled City Council Meeting Minutes. Smith/Jones. Motion carried 5-0.

### 6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (1)

Shannon Vollora from PAC shared information on the Woodland Park Athletics and the upcoming Homecoming Celebrations.

Sarah Graves shared issues she was having with potholes and curbs on Pinon Ridge Drive where she lives.

### 7. UNFINISHED BUSINESS

(Public Comment may be heard)

None.

## **8. ORDINANCES ON INITIAL POSTING**

(Public comment may be heard)

None.

## **9. PUBLIC HEARINGS**

(Public comment may be heard)

- A.** Approval of a 5-year Extension of the Top of Paradise Amended Master Plan (QJ)  
(Presenter Senior Planner Gates)

Senior Planner Gates reviewed his Staff Report regarding this topic.

## **BACKGROUND**

The land area currently known as the Top of Paradise Master Plan (Previously known as Paradise Ranch Addition) was annexed in 1975 by way of Ordinance No. 6, Series 1975. In 1999, City Council approved the first Preliminary Plat and Master Plan which encompassed 198.5 acres and a total of 120 single-family lots. In 2005, City Council approved the Amended Top of Paradise Master Plan encompassing 197.7 acres showing 175 single-family lots and allowing up to a total of 190 lots in the Suburban Residential zone district.

Other subdivisions located within the Amended Top of Paradise Master Plan area that have received Final Plat approvals include:

- 2006, Paradise of Colorado Filing 1 Final plat with 4 residential lots;
- 2008, the Paradise of Colorado Filing No. 2 Final Plat with 29 residential lots on 25.22 acres;
- 2017, Paradise of Colorado Filing No. 3 Final Plat with 3 residential lots;
- 2018, Paradise of Colorado Filing No. 4 containing 19.27 acres with 22 single-family residences and dedication of new streets (Locklin Way and a small portion of Thunder Ridge Drive); and
- 2019, the Highlands in Paradise Final Plat with 9 lots along Highland Court on 7.07 acres.
- 2023, The Haven at Paradise Final Plat with 24 lots, and two tracts on 35.77 acres.
- 2024, Kings Crown Final Plat with 1 total lot on 11.34 acres. This area of land was originally approved for a total of 8 lots on the 11.34 acres of land within the Top of Paradise Master Plan.

The Amended Master Plan that was approved in 2005 was valid until 2010 and then extended for five years to 2015. The Master Plan was again extended in 2015 and 2020 with an expiration date of 2025. Master Plans are valid for five-year increments thus this extension request to 2030.

Since the original annexation in 1975, large chunks of land within the Top of Paradise Master Plan have been sold off to other developers and entities some of which have not expressed interest in developing the land. The owner and developer of the Haven at Paradise (Ventus, LLC) also owns the undeveloped 40 acre parcel to the east outlined in red below in figure 2. Ventus, LLC purchased this

swath of land in 2021. The area included within this 40 acre parcel is approved for 38 single-family lots within the amended Top of Paradise Master Plan.

This 40 acre parcel owned by Ventus, LLC is the property in question regarding the Top of Paradise Master Plan Extension. The subject property (circled in red below) is zoned Suburban Residential. The Suburban Residential zone district allows for a total of one dwelling unit per gross acre and allows a variety of lot sizes with a minimum size of fifteen thousand square feet.

## CURRENT EXTENSION REQUEST

For larger scale developments such as the Top of Paradise, a master plan is reviewed as part of the Preliminary Plat process. Since the subject property land area has already been approved for a maximum of 38 single-family homes, the City of Woodland Park Utilities Department has planned for a maximum of 38 individual water taps to be allocated within this land area. Title 17 of the Subdivision Regulations does not provide specific criteria or guidance as to how a master plan extension request is to be evaluated. Therefore, similar to prior extensions, staff applies a practical approach to determine if the request is reasonable.

On June 20, 2025, Woodland Park Planning Staff received an application from Ventus, LLC (Owner) and Frankie Valenzuela (Applicant) and Ventus, LLC (Property Owner) for a 5-year extension of the Top of Paradise Amended Master Plan to August 4, 2030. The land area included in the Master Plan extension request is 40.69± acres and currently planned for 38 single-family dwelling units.

According to the applicant's narrative attached hereto, the applicant is seeking an extension of the Master Plan for a total of five years. The extension will be pivotal in the build-out of the remaining acreage that is undeveloped. The applicant also outlines a 3-4 phase submission strategy beginning with survey and engineering work in the later part of 2025.

The current extension request is consistent with the current Woodland Park Comprehensive Master as seen in figure 4 below. The Future Land use map within the Comprehensive Master Plan outlines the subject property, as well as the rest of the land encompassing the Top of Paradise Master Plan as "Single-Family Residential".

## REFERRALS

The application was referred to City departments including the City Attorney, City Manager, City Clerk, Utilities, Public Works, Police Department, Planning and Building and external agencies including Northeast Teller County Fire Protection District, Black Hills Energy, Core Electric, Colorado Department of Transportation, Century Link/Lumen, and TDS Telecom. Staff received no comments from external agencies. The City of Woodland Park Utilities Department stated that the City has planned for water tap allocation of a maximum of 38 single-family residences within this land area based on past approval of the Master Plan.

## NOTIFICATIONS AND PUBLIC COMMENT

Adjacent property owners within 150 feet were mailed a letter notifying them of the extension request as well as all meeting dates including the scheduled Planning Commission and City Council public hearings. The site was posted with public notice posters and notice of the public hearings was

published in the Pikes Peak Courier in compliance with the Municipal Code. Staff has received no public comment on the proposal.

#### PLANNING COMMISSION RECOMMENDATION

The Planning Commission held a public hearing on August 14, 2025 (draft minutes attached). After consideration of the staff report and comments made at the public hearing, the Planning Commission found that the Top of Paradise Master Plan (A25-0187) to be extended by reapplication, and that the extension of the Master Plan for 38 single-family zoned lots on the unplatted 40.69 acres is warranted, and recommends that the City Council approve the five-year extension of the Master Plan amendment. The development is still subject to all the conditions and dimensions specified in the original as well as amended approval.

Following Gates's presentation and there being no questions of the Council, Mayor Case opened the public comment portion of the public hearing. The following individuals spoke:

Claudia Miller and Virgie McClendon shared their concerns of traffic on the road.

There being no further public comment and no further Council discussion Mayor Case closed the Public Hearing and the following motion was made.

Motion: approve a 5 year Extension of the Top of Paradise Amended Master Plan. Smith/Nakai. Motion carried 5-0.

- B.** Approval of Ordinance No. 1500, Series 2025, an Ordinance of the City Council of the City of Woodland Park, Colorado, submitting a Ballot Question to the Electors of the City to Amend the City Charter Concerning Recall to provide thirty days for the Clerk's review of Signatures. (L)  
(Presenter Chair of the Charter Review Committee/Mayor Pro-tem Nakai)

Prior to the discussion of the Public Hearing on the Charter Amendments, Deputy City Manager/City Clerk introduced and thanked the Charter Review Committee for all their handwork and dedication.

Mayor Pro-tem Nakai/Chair of the Charter Review Committee shared information on each of the Charter Amendments that were being brought forth to the Council.

Following a brief discussion of the Council, Mayor Case opened the public comment portion of the public hearing. The following individuals spoke:

Don Dezellem shared that he had total support for all three Charter Amendments but was curious as to why we couldn't wait until the election in April to save the City \$10,000 by having the coordinated election.

Charter Review Committee member John Davis shared that he supports all three of the amendments as well.

Following the public comment portion of the public hearing, Mayor Case closed the public hearing and the following motion was made.

Motion: to approve Ordinance No. 1500, Series 2025, an Ordinance of the City Council of the City of Woodland Park, Colorado, submitting a Ballot Question to the Electors of the City to

Amend the City Charter Concerning Recall to provide thirty days for the Clerks' review of signatures. Jones/Smith. Motion carried 5-0.

- C. Approval of Ordinance No. 1501, Series 2025, an Ordinance of the City Council of the City of Woodland Park, Colorado, submitting a Ballot Question to the Electors of the City to Amend the City Charter to Change the Residency Requirement for Appointment or Election to the Office of Mayor or Councilmember from one year to two years. (L)

(Presenter Chair of the Charter Review Committee/Mayor Pro-tem Nakai)

Mayor Pro-tem Nakai, Chair of the Charter Review Committee, presented this Ordinance on Public Hearing. There being no Council discussion or public comment, the following motion was made.

Motion: to approve Ordinance No. 14501, Series 2025, an Ordinance of the City Council of the City of Woodland Park, Colorado, submitting a Ballot Question to the Electors of the City to Amend the City Charter to change the Residency Requirement for Appointment or Election to the Office of Mayor or Councilmember from one year to two years. Jones/Smith. Motion carried 5-0.

- D. Approval of Ordinance No. 1502, Series 2025, an Ordinance of the City Council of the City of Woodland Park, Colorado, Submitting a Ballot Question to the electors of the City to Amend the City Charter to Provide that Term Limits of Boards and Commissions will be as provided in Such Body's By-Laws, as approved by the City Council. (L)

(Presenter Chair of the Charter Review Committee/Mayor Pro-tem Nakai)

Mayor Pro-tem Nakai, Chair of the Charter Review Committee, presented this Ordinance to the Council. Mayor Case opened the public comment portion of the public hearing.

John Davis, member of the Charter Review Committee, shared that he supported this amendment. There being no further public comments, Mayor Case closed the public hearing and the following motion was made.

Motion: To approve Ordinance No. 1502, Series 2025, an Ordinance of the City Council of the City of Woodland Park, Colorado, submitting a ballot question to the electors of the City to Amend the City Charter to Provide that Term Limits of Boards and Commissions will be as provided in Such Body's By-Laws, as approved by the City Council. Smith/Jones. Motion carried 5-0.

## **10. NEW BUSINESS**

(Public comment may be heard)

- A. Approval of Resolution #934, Series 2025, announcing a coordinated election with Teller County for the November 4, 2025, General Election. (A)

(Presenter Deputy City Manager/City Clerk Leclercq)

Deputy City Manager/City Clerk Leclercq shared information regarding the Coordinated Election with Teller County for the Charter Amendments that were just approved.

Motion: to approve Resolution No. 934, Series 2025, announcing a coordinated election with Teller County for the November 4, 2025, General Election. Nakai/Jones. Motion carried 5-0.

## **11. REPORTS**

(Public comment not necessary)



**A. Mayor's Report**

Mayor Case shared the upcoming events for the next two weeks.

**B. Council Reports**

Mayor Pro-tem Nakai shared and update of the Charter Review Committee.

Councilmember Jones gave an update on the DDA.

Councilmember Smith shared an update of Parks and Recreation.

**C. City Attorney's Report**

No report.

**D. City Manager's Report**

City Manager Vassalotti shared information on the upcoming 9-11 ceremony and shared an update on current Streets projects.

**12. ADJOURNMENT**

There being no further City business, Mayor Case adjourned the meeting at 7:45 PM.

Respectfully submitted:

Suzanne Leclercq MMC, City Clerk

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2025

Kellie Case, Mayor



## City of Woodland Park Staff Report for City Council

Meeting Date: September 18<sup>th</sup>, 2025

| <u>Agenda Item</u> | <u>Department</u> | <u>Presenter</u>                     |
|--------------------|-------------------|--------------------------------------|
|                    | CMO/Finance       | Jessica Scott<br>Accounting Director |

### **ITEM:**

August 2025 Statement of Expenditures

### **BACKGROUND:**

The City Council receives and approves the Statement of Expenditures for each month.

### **DISCUSSION:**

Please review the following and attached check registers in support of the Statement of Expenditures.

### **Summary**

| <u>Aug-25</u>           |                            |
|-------------------------|----------------------------|
| Accounts Payable Checks | 839,701.16                 |
| Payroll Checks          | 563,430.86                 |
| CWRPDA Loan Payment     | 175,606.86                 |
| Vectra CC               | 35,017.28                  |
| CEBT                    | 101,606.34                 |
| <b>Total</b>            | <u><u>1,715,362.50</u></u> |

The Elected Officials expenditures for August 2025 are attached as a separate report.

### **STAFF RECOMMENDATION:**

Approve the August 2025 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

| Payment<br>Number | Type | ID | Name                           | SRC        | Num<br>INV | Gross<br>Amount | Discounts | Net<br>Pay | Payment<br>Date | HP<br>Void | Batch |
|-------------------|------|----|--------------------------------|------------|------------|-----------------|-----------|------------|-----------------|------------|-------|
| 204               | EFT  | A  | TRACTOR SUPPLY COMPANY         | 4753       | 2          | 114.97          | 0.00      | 114.97     | 08/04/2025      | HP         | 47576 |
|                   |      |    | JULY Tractor Supply            | 07302025   |            | 114.97          | 0.00      | 54.98      |                 |            |       |
|                   |      |    | JULY Tractor Supply            | 07302025   |            | 114.97          | 0.00      | 59.99      |                 |            |       |
| 205               | EFT  | A  | WEX BANK                       | 5187       | 1          | 9,565.35        | 0.00      | 9,565.35   | 08/04/2025      | HP         | 47581 |
|                   |      |    | JULY 2025 Wex Bill             | 106367036  |            | 9,565.35        | 0.00      | 9,565.35   |                 |            |       |
| 206               | EFT  | A  | FIRST AMERICAN TITLE INSURANCE | 5733       | 1          | 25,000.00       | 0.00      | 25,000.00  | 08/06/2025      | HP         | 47628 |
|                   |      |    | Earnest Money -Shining Mountai | 08062025   |            | 25,000.00       | 0.00      | 25,000.00  |                 |            |       |
| 121620            | CHK  | A  | APEX WASTE SYSTEMS             | 5664       | 1          | 79.36           | 0.00      | 79.36      | 08/07/2025      |            | 47591 |
|                   |      |    | TOILETS                        | 533493     |            | 79.36           | 0.00      | 79.36      |                 |            |       |
| 121621            | CHK  | A  | AQUATIC MEDIA                  | 5723       | 1          | 470.00          | 0.00      | 470.00     | 08/07/2025      |            | 47591 |
|                   |      |    | HYDRAULIC PRESSURE TEST        | 0013160    |            | 470.00          | 0.00      | 470.00     |                 |            |       |
| 121622            | CHK  | A  | BADGER METER INC               | 4278       | 1          | 3,045.77        | 0.00      | 3,045.77   | 08/07/2025      |            | 47591 |
|                   |      |    | LTE SERVICE UNIT               | 80205228   |            | 3,045.77        | 0.00      | 3,045.77   |                 |            |       |
| 121623            | CHK  | A  | BURLAP BAG CLOTHING/BOOTS      | 1356       | 1          | 142.50          | 0.00      | 142.50     | 08/07/2025      |            | 47591 |
|                   |      |    | UNIFORM - LAMBERT              | 25-15788   |            | 142.50          | 0.00      | 142.50     |                 |            |       |
| 121624            | CHK  | A  | CEM SALES & SERVICE            | 5373       | 1          | 1,708.78        | 0.00      | 1,708.78   | 08/07/2025      |            | 47591 |
|                   |      |    | UV LAMP                        | 12501231   |            | 1,708.78        | 0.00      | 1,708.78   |                 |            |       |
| 121625            | CHK  | A  | CENTURYLINK                    | 4342       | 2          | 564.23          | 0.00      | 564.23     | 08/07/2025      |            | 47591 |
|                   |      |    | 07/2025 CHARGES                | 7252025    |            | 564.23          | 0.00      | 390.91     |                 |            |       |
|                   |      |    | 07/2025 CHARGES                | 7252025    |            | 564.23          | 0.00      | 173.32     |                 |            |       |
| 121626            | CHK  | A  | CINTAS CORPORATION NO 2        | 4977       | 1          | 172.21          | 0.00      | 172.21     | 08/07/2025      |            | 47591 |
|                   |      |    | UNIFORM - FLEET                | 4238616326 |            | 172.21          | 0.00      | 172.21     |                 |            |       |
| 121627            | CHK  | A  | CINTAS FIRE PROTECTION         | 3604       | 5          | 3,390.91        | 0.00      | 3,390.91   | 08/07/2025      |            | 47591 |
|                   |      |    | INSPECTION - PW                | 0F47584531 |            | 1,883.13        | 0.00      | 1,883.13   |                 |            |       |
|                   |      |    | INSPECTION - WTP               | 0F47584532 |            | 471.16          | 0.00      | 471.16     |                 |            |       |
|                   |      |    | INSPECTION - WTP               | 0F47584533 |            | 449.76          | 0.00      | 449.76     |                 |            |       |
|                   |      |    | INSPECTION - SR. CENTER        | 0F47584534 |            | 351.37          | 0.00      | 351.37     |                 |            |       |
|                   |      |    | INSPECTION - UPCC              | 0F47584556 |            | 235.49          | 0.00      | 235.49     |                 |            |       |
| 121628            | CHK  | A  | CIRSA                          | 144        | 1          | 5,000.00        | 0.00      | 5,000.00   | 08/07/2025      |            | 47591 |
|                   |      |    | DEDUCTIBLE                     | INV1002198 |            | 5,000.00        | 0.00      | 5,000.00   |                 |            |       |
| 121629            | CHK  | A  | CITY OF COLORADO SPRINGS       | 1916       | 1          | 1,000.00        | 0.00      | 1,000.00   | 08/07/2025      |            | 47591 |
|                   |      |    | RADIO REPROGRAMS               | RAD2470    |            | 1,000.00        | 0.00      | 1,000.00   |                 |            |       |
| 121630            | CHK  | A  | COLORADO ANALYTICAL LAB        | 4028       | 2          | 326.60          | 0.00      | 326.60     | 08/07/2025      |            | 47591 |
|                   |      |    | LAB SERVICES - WTP             | 250612124  |            | 273.60          | 0.00      | 273.60     |                 |            |       |
|                   |      |    | LAB SERVICES - WWTP            | 250721079  |            | 53.00           | 0.00      | 53.00      |                 |            |       |
| 121631            | CHK  | A  | COMPLETE WEDDING AND EVENTS SO | 5551       | 1          | 1,100.00        | 0.00      | 1,100.00   | 08/07/2025      |            | 47591 |
|                   |      |    | DJ & PHOTO BOOTH               | 3149084    |            | 1,100.00        | 0.00      | 1,100.00   |                 |            |       |
| 121632            | CHK  | A  | CORE ELECTRIC COOPERATIVE      | 5316       | 4          | 42,984.22       | 0.00      | 42,984.22  | 08/07/2025      |            | 47591 |
|                   |      |    | 08/2025 CHARGES                | 08072025   |            | 42,984.22       | 0.00      | 12,785.54  |                 |            |       |
|                   |      |    | 08/2025 CHARGES                | 08072025   |            | 42,984.22       | 0.00      | 12,749.00  |                 |            |       |
|                   |      |    | 08/2025 CHARGES                | 08072025   |            | 42,984.22       | 0.00      | 10,675.36  |                 |            |       |

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

| Payment<br>Number | Type | ID | Name  | SRC                                | Num<br>INV | Gross<br>Amount         | Discounts            | Net<br>Pay                     | Payment<br>Date | HP<br>Void | Batch |
|-------------------|------|----|---|------------------------------------|------------|-------------------------|----------------------|--------------------------------|-----------------|------------|-------|
|                   |      |    | 08/2025 CHARGES   | 08072025                           |            | 42,984.22               | 0.00                 | 6,774.32                       |                 |            |       |
| 121633            | CHK  | A  | CREATIVE CONCEPTS OF AMERICA<br>VOLUNTEERS                                | 2676<br>3197                       | 1          | 936.10<br>936.10        | 0.00<br>0.00         | 936.10<br>936.10               | 08/07/2025      |            | 47591 |
| 121634            | CHK  | A  | EMPLOYERS COUNCIL SERVICES, IN<br>BACKGROUND CHECKS                       | 5099<br>558135                     | 1          | 287.00<br>287.00        | 0.00<br>0.00         | 287.00<br>287.00               | 08/07/2025      |            | 47591 |
| 121635            | CHK  | A  | FIFTY-FIVE TWELVE,LLC<br>DDA MICRO GRANT FUNDS                            | 5731<br>07102025                   | 1          | 5,000.00<br>5,000.00    | 0.00<br>0.00         | 5,000.00<br>5,000.00           | 08/07/2025      |            | 47591 |
| 121636            | CHK  | A  | GAZETTE, THE<br>LEGAL NOTICE - PL   | 276<br>07312025                    | 1          | 108.22<br>108.22        | 0.00<br>0.00         | 108.22<br>108.22               | 08/07/2025      |            | 47591 |
| 121637            | CHK  | A  | GOTO COMMUNICATIONS, INC.<br>08/25 CHARGES                                | 5410<br>IN7104121833               | 1          | 1,466.94<br>1,466.94    | 0.00<br>0.00         | 1,466.94<br>1,466.94           | 08/07/2025      |            | 47591 |
| 121638            | CHK  | A  | IRON MOUNTAIN<br>REBOXING   | 1376<br>KNPX620                    | 1          | 10.16<br>10.16          | 0.00<br>0.00         | 10.16<br>10.16                 | 08/07/2025      |            | 47591 |
| 121639            | CHK  | A  | KAIDEN KENYON<br>SET UP/TASKS - UPCC                                      | 5657<br>08042025                   | 1          | 72.00<br>72.00          | 0.00<br>0.00         | 72.00<br>72.00                 | 08/07/2025      |            | 47591 |
| 121640            | CHK  | A  | KENYON, P JORDAN PH.D.<br>PSYCH TEST                                      | 4333<br>2707-3                     | 1          | 600.00<br>600.00        | 0.00<br>0.00         | 600.00<br>600.00               | 08/07/2025      |            | 47591 |
| 121641            | CHK  | A  | KRISTEN VICE<br>BAR SERVICE-UPCC  | 5599<br>5599                       | 1          | 36.12<br>36.12          | 0.00<br>0.00         | 36.12<br>36.12                 | 08/07/2025      |            | 47591 |
| 121642            | CHK  | A  | LAW FIRM OF SUZANNE M. ROGERS,<br>07/2025 LEGAL SERVICES                  | 5054<br>07302025                   | 1          | 3,000.00<br>3,000.00    | 0.00<br>0.00         | 3,000.00<br>3,000.00           | 08/07/2025      |            | 47591 |
| 121643            | CHK  | A  | MEDICINE FOR BUSINESS AND INDU<br>DRUG SCREEN                             | 5476<br>994206                     | 1          | 43.00<br>43.00          | 0.00<br>0.00         | 43.00<br>43.00                 | 08/07/2025      |            | 47591 |
| 121644            | CHK  | A  | MICHOW GUCKENBERGER MCASKIN LL<br>06/2025 DDA GENERAL COUNSEL             | 5609<br>WPDDA.JUN2025.001          | 1          | 3,697.50<br>3,697.50    | 0.00<br>0.00         | 3,697.50<br>3,697.50           | 08/07/2025      |            | 47591 |
| 121645            | CHK  | A  | JOHANNIS ABRAHAMSE<br>WWTP CERT/EXAM                                      | 1<br>07302025                      | 1          | 154.00<br>154.00        | 0.00<br>0.00         | 154.00<br>154.00               | 08/07/2025      |            | 47591 |
| 121646            | CHK  | A  | MUFGAMERICAS CAPITAL LEASING &<br>OVERPAID TAX REFUND                     | 1<br>07312025A                     | 1          | 4.95<br>4.95            | 0.00<br>0.00         | 4.95<br>4.95                   | 08/07/2025      |            | 47591 |
| 121647            | CHK  | A  | ANITA RIGGLE<br>TRAVEL EXPENSE REIMBURSEMENT                              | 1<br>08052025                      | 1          | 102.28<br>102.28        | 0.00<br>0.00         | 102.28<br>102.28               | 08/07/2025      |            | 47591 |
| 121648            | CHK  | A  | ESTATE OF RYAN DOUD<br>UTILITY REFUND<br>UTILITY REFUND<br>UTILITY REFUND | 1<br>1233.08<br>1233.08<br>1233.08 | 3          | 56.63<br>56.63<br>56.63 | 0.00<br>0.00<br>0.00 | 56.63<br>5.28<br>0.26<br>51.09 | 08/07/2025      |            | 47591 |
| 121649            | CHK  | A  | LESIA CRAFT<br>UTILITY DEPOSIT REFUND                                     | 1<br>2966.20                       | 1          | 32.42<br>32.42          | 0.00<br>0.00         | 32.42<br>32.42                 | 08/07/2025      |            | 47591 |
| 121650            | CHK  | A  | MOUNTAIN VIEW UNITED METHODIST  | 2964                               | 1          | 90.00                   | 0.00                 | 90.00                          | 08/07/2025      |            | 47591 |

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| Payment<br>Number | Type | ID | Name                           | SRC            | Num<br>INV | Gross<br>Amount | Discounts | Net<br>Pay | Payment<br>Date | HP<br>Void | Batch |
|-------------------|------|----|--------------------------------|----------------|------------|-----------------|-----------|------------|-----------------|------------|-------|
|                   |      |    | FACILITY USE - DOG TRAINING    | 08052025       |            | 90.00           | 0.00      | 90.00      |                 |            |       |
| 121651            | CHK  | A  | MUTCH GOVERNMENT RELATIONS,LLC | 5651           | 1          | 1,500.00        | 0.00      | 1,500.00   | 08/07/2025      |            | 47591 |
|                   |      |    | 08/25 PROFESSIONAL SVCS.       | 08012025       |            | 1,500.00        | 0.00      | 1,500.00   |                 |            |       |
| 121652            | CHK  | A  | NAPA AUTO PARTS                | 2048           | 3          | 928.04          | 0.00      | 928.04     | 08/07/2025      |            | 47591 |
|                   |      |    | 07/2025 CHARGES                | 7312025        |            | 928.04          | 0.00      | 209.02     |                 |            |       |
|                   |      |    | 07/2025 CHARGES                | 7312025        |            | 928.04          | 0.00      | 123.43     |                 |            |       |
|                   |      |    | 07/2025 CHARGES                | 7312025        |            | 928.04          | 0.00      | 595.59     |                 |            |       |
| 121653            | CHK  | A  | O'REILLY AUTOMOTIVE STORES, IN | 4531           | 2          | 206.04          | 0.00      | 206.04     | 08/07/2025      |            | 47591 |
|                   |      |    | 07/2025 CHARGES                | 7282025        |            | 206.04          | 0.00      | 121.05     |                 |            |       |
|                   |      |    | 07/2025 CHARGES                | 7282025        |            | 206.04          | 0.00      | 84.99      |                 |            |       |
| 121654            | CHK  | A  | PRIORITY RESEARCH              | 4392           | 1          | 139.90          | 0.00      | 139.90     | 08/07/2025      |            | 47591 |
|                   |      |    | BACKGROUND CHECKS              | 1311935        |            | 139.90          | 0.00      | 139.90     |                 |            |       |
| 121655            | CHK  | A  | RANDY STEPHENS                 | 5729           | 1          | 400.00          | 0.00      | 400.00     | 08/07/2025      |            | 47591 |
|                   |      |    | COMMUNITY CONCERT BAND         | 81325          |            | 400.00          | 0.00      | 400.00     |                 |            |       |
| 121656            | CHK  | A  | ROSZCZEWSKI, ALICE JEAN        | 4440           | 1          | 180.00          | 0.00      | 180.00     | 08/07/2025      |            | 47591 |
|                   |      |    | INSTRUCTOR - P&R               | 08052025       |            | 180.00          | 0.00      | 180.00     |                 |            |       |
| 121657            | CHK  | A  | SKAGGS COMPANIES, INC          | 635            | 10         | 849.20          | 0.00      | 849.20     | 08/07/2025      |            | 47591 |
|                   |      |    | MAGAZINE POUCH                 | 100_A_294604_2 |            | 66.00           | 0.00      | 66.00      |                 |            |       |
|                   |      |    | PANTS - LANGE                  | 100_A_294696_1 |            | 69.60           | 0.00      | 69.60      |                 |            |       |
|                   |      |    | SHIRTS - GR                    | 100_A_294698_4 |            | 56.00           | 0.00      | 56.00      |                 |            |       |
|                   |      |    | SHIRT - GR                     | 100_A_294698_5 |            | 73.00           | 0.00      | 73.00      |                 |            |       |
|                   |      |    | SHIRTS - GR                    | 100_A_294698_6 |            | 178.00          | 0.00      | 178.00     |                 |            |       |
|                   |      |    | NAME TAGS - GR                 | 100_A_294698_7 |            | 30.00           | 0.00      | 30.00      |                 |            |       |
|                   |      |    | PANTS - GR                     | 100_A_294698_8 |            | 69.60           | 0.00      | 69.60      |                 |            |       |
|                   |      |    | SHIRTS - MR                    | 100_A_296842_1 |            | 117.00          | 0.00      | 117.00     |                 |            |       |
|                   |      |    | SHIRTS - MR                    | 100_A_296842_2 |            | 117.00          | 0.00      | 117.00     |                 |            |       |
|                   |      |    | SHIRT - REED                   | 100_A_296842_3 |            | 73.00           | 0.00      | 73.00      |                 |            |       |
| 121658            | CHK  | A  | SOUTHERN GLAZER'S WINE & SPIRI | 2805           | 1          | 258.46          | 0.00      | 258.46     | 08/07/2025      |            | 47591 |
|                   |      |    | LIQUOR DELIVERY                | 3812309        |            | 258.46          | 0.00      | 258.46     |                 |            |       |
| 121659            | CHK  | A  | SPRUCE NETWORKS,LLC            | 5437           | 1          | 1,845.00        | 0.00      | 1,845.00   | 08/07/2025      |            | 47591 |
|                   |      |    | Network Engineering Support    | 1039           |            | 1,845.00        | 0.00      | 1,845.00   |                 |            |       |
| 121660            | CHK  | A  | T-MOBILE                       | 5494           | 4          | 4,988.30        | 0.00      | 4,988.30   | 08/07/2025      |            | 47591 |
|                   |      |    | 08/2025 CHARGES                | 8192025        |            | 4,988.30        | 0.00      | 119.43     |                 |            |       |
|                   |      |    | 08/2025 CHARGES                | 8192025        |            | 4,988.30        | 0.00      | 244.89     |                 |            |       |
|                   |      |    | 08/2025 CHARGES                | 8192025        |            | 4,988.30        | 0.00      | 4,351.47   |                 |            |       |
|                   |      |    | 08/2025 CHARGES                | 8192025        |            | 4,988.30        | 0.00      | 272.51     |                 |            |       |
| 121661            | CHK  | A  | TDS BROADBAND LLC              | 5335           | 4          | 2,670.02        | 0.00      | 2,670.02   | 08/07/2025      |            | 47591 |
|                   |      |    | 08/25 SERVICE - DIGITAL        | 07282025       |            | 88.98           | 0.00      | 88.98      |                 |            |       |
|                   |      |    | 08/25 CHARGES-BALDWIN          | 07282025A      |            | 489.28          | 0.00      | 489.28     |                 |            |       |
|                   |      |    | 08/25 CHARGES - CITY HALL      | 07282025B      |            | 549.98          | 0.00      | 549.98     |                 |            |       |
|                   |      |    | 08/25 CHARGES - WPPD           | 07282025C      |            | 1,541.78        | 0.00      | 1,541.78   |                 |            |       |
| 121662            | CHK  | A  | TERRAGENESIS                   | 5627           | 2          | 5,057.13        | 0.00      | 5,057.13   | 08/07/2025      |            | 47591 |
|                   |      |    | BIOSOLIDS                      | J000511        |            | 2,066.82        | 0.00      | 2,066.82   |                 |            |       |
|                   |      |    | BIOSOLIDS TRANSPORT            | J000527        |            | 2,990.31        | 0.00      | 2,990.31   |                 |            |       |

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| Payment<br>Number | Type | ID | Name                           | SRC        | Num<br>INV | Gross<br>Amount | Discounts | Net<br>Pay | Payment<br>Date | HP<br>Void | Batch |
|-------------------|------|----|--------------------------------|------------|------------|-----------------|-----------|------------|-----------------|------------|-------|
| 121663            | CHK  | A  | TIMBER LINE ELEC/CONTROL CORP  | 1145       | 2          | 1,655.00        | 0.00      | 1,655.00   | 08/07/2025      |            | 47591 |
|                   |      |    | REMOTE SUPPORT                 | 30190      |            | 940.00          | 0.00      | 940.00     |                 |            |       |
|                   |      |    | REMOTE SUPPORT - SCADA         | 30240      |            | 715.00          | 0.00      | 715.00     |                 |            |       |
| 121664            | CHK  | A  | TREATMENT TECH, INC.           | 1494       | 1          | 1,780.50        | 0.00      | 1,780.50   | 08/07/2025      |            | 47591 |
|                   |      |    | SODIUM HYPOCHLORITE - WAC      | 195114     |            | 1,780.50        | 0.00      | 1,780.50   |                 |            |       |
| 121665            | CHK  | A  | WILSON WILLIAMS LLP            | 5287       | 1          | 10,609.11       | 0.00      | 10,609.11  | 08/07/2025      |            | 47591 |
|                   |      |    | 07/25 LEGAL EXPENSES           | 1861       |            | 10,609.11       | 0.00      | 10,609.11  |                 |            |       |
| 121666            | CHK  | A  | WOODLAND PROFESSIONAL BUILDING | 5730       | 1          | 5,000.00        | 0.00      | 5,000.00   | 08/07/2025      |            | 47591 |
|                   |      |    | DDA MICRO GRANT FUNDS          | 06262025   |            | 5,000.00        | 0.00      | 5,000.00   |                 |            |       |
| 121667            | CHK  | A  | XEROX BUSINESS SOLUTIONS SOUTH | 5336       | 1          | 1,638.34        | 0.00      | 1,638.34   | 08/07/2025      |            | 47591 |
|                   |      |    | 07/25-08/25 BILLING            | IN5760366  |            | 1,638.34        | 0.00      | 1,638.34   |                 |            |       |
| 121668            | CHK  | A  | IRON MOUNTAIN                  | 1376       | 1          | 0.01            | 0.00      | 0.01       | 08/07/2025      | VOID       | 47599 |
|                   |      |    | test                           | 123        |            | 0.01            | 0.00      | 0.01       |                 |            |       |
| 121669            | CHK  | A  | 750 HIGHWAY 24 LLC             | 5732       | 1          | 5,000.00        | 0.00      | 5,000.00   | 08/14/2025      |            | 47627 |
|                   |      |    | DDA MICRO GRANT FUNDS          | 07142025   |            | 5,000.00        | 0.00      | 5,000.00   |                 |            |       |
| 121670            | CHK  | A  | APEX WASTE SYSTEMS             | 5664       | 1          | 24.00           | 0.00      | 24.00      | 08/14/2025      |            | 47627 |
|                   |      |    | DEER DISPOSAL                  | 545712     |            | 24.00           | 0.00      | 24.00      |                 |            |       |
| 121671            | CHK  | A  | BEVERAGE DISTRIBUTORS          | 1132       | 1          | 452.00          | 0.00      | 452.00     | 08/14/2025      |            | 47627 |
|                   |      |    | LIQUOR DELIVERY                | 122771221  |            | 452.00          | 0.00      | 452.00     |                 |            |       |
| 121672            | CHK  | A  | BOBCAT OF THE ROCKIES, LLC     | 3724       | 1          | 318.54          | 0.00      | 318.54     | 08/14/2025      |            | 47627 |
|                   |      |    | CUTTING EDGE - F&G             | 66178316   |            | 318.54          | 0.00      | 318.54     |                 |            |       |
| 121673            | CHK  | A  | BURLAP BAG CLOTHING/BOOTS      | 1356       | 1          | 162.45          | 0.00      | 162.45     | 08/14/2025      |            | 47627 |
|                   |      |    | UNIFORM - KEATHLEY             | 25-15778   |            | 162.45          | 0.00      | 162.45     |                 |            |       |
| 121674            | CHK  | A  | BUSINESS LAW GROUP             | 5566       | 1          | 37.50           | 0.00      | 37.50      | 08/14/2025      |            | 47627 |
|                   |      |    | 510-341-3210                   | 7810       |            | 37.50           | 0.00      | 37.50      |                 |            |       |
| 121675            | CHK  | A  | CINTAS CORPORATION NO 2        | 4977       | 1          | 204.10          | 0.00      | 204.10     | 08/14/2025      |            | 47627 |
|                   |      |    | UNIFORM - FLEET                | 4239355141 |            | 204.10          | 0.00      | 204.10     |                 |            |       |
| 121676            | CHK  | A  | CINTAS FIRE PROTECTION         | 3604       | 2          | 5,499.85        | 0.00      | 5,499.85   | 08/14/2025      |            | 47627 |
|                   |      |    | BACKFLOW/INSPECTION-WAC        | 0F47582864 |            | 1,206.96        | 0.00      | 1,206.96   |                 |            |       |
|                   |      |    | INSPECTION/REPAIR-WPPD         | 0F47583762 |            | 4,292.89        | 0.00      | 4,292.89   |                 |            |       |
| 121677            | CHK  | A  | CIRSA                          | 144        | 1          | 2,500.00        | 0.00      | 2,500.00   | 08/14/2025      |            | 47627 |
|                   |      |    | DEDUCTIBLE - PC6026422-1       | INV1002364 |            | 2,500.00        | 0.00      | 2,500.00   |                 |            |       |
| 121678            | CHK  | A  | COLORADO BUILDING SUPPLY       | 5700       | 1          | 422.20          | 0.00      | 422.20     | 08/14/2025      |            | 47627 |
|                   |      |    | 07/2025 CHARGES                | 8012025    |            | 422.20          | 0.00      | 422.20     |                 |            |       |
| 121679            | CHK  | A  | FRED'S TOWING, LLC             | 4254       | 1          | 177.13          | 0.00      | 177.13     | 08/14/2025      |            | 47627 |
|                   |      |    | TOWING                         | 19648      |            | 177.13          | 0.00      | 177.13     |                 |            |       |
| 121680            | CHK  | A  | HAYNES MECHANICAL SYSTEMS      | 3359       | 1          | 3,729.38        | 0.00      | 3,729.38   | 08/14/2025      |            | 47627 |
|                   |      |    | REPLACE HUMIDIFIER             | 55966      |            | 3,729.38        | 0.00      | 3,729.38   |                 |            |       |

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| Payment<br>Number | Type | ID | Name                           | SRC       | Num<br>INV | Gross<br>Amount | Discounts | Net<br>Pay | Payment<br>Date | HP<br>Void | Batch |
|-------------------|------|----|--------------------------------|-----------|------------|-----------------|-----------|------------|-----------------|------------|-------|
| 121681            | CHK  | A  | JAMES S. MATTOX JR             | 5735      | 1          | 114.00          | 0.00      | 114.00     | 08/14/2025      |            | 47627 |
|                   |      |    | PONY BASEBALL UMPIRE           | 08122025  |            | 114.00          | 0.00      | 114.00     |                 |            |       |
| 121682            | CHK  | A  | KAIDEN KENYON                  | 5657      | 1          | 216.00          | 0.00      | 216.00     | 08/14/2025      |            | 47627 |
|                   |      |    | BUILDING MAINTENANCE-UPCC      | 08072025  |            | 216.00          | 0.00      | 216.00     |                 |            |       |
| 121683            | CHK  | A  | MACDOUGALL & WOLDRIDGE, PC     | 1228      | 2          | 755.03          | 0.00      | 755.03     | 08/14/2025      |            | 47627 |
|                   |      |    | 07/25 PROFESSIONAL FEES        | 163164    |            | 293.53          | 0.00      | 293.53     |                 |            |       |
|                   |      |    | 07/25 PROFESSIONAL FEE         | 163165    |            | 461.50          | 0.00      | 461.50     |                 |            |       |
| 121684            | CHK  | A  | MELODY CAMPBELL                | 77        | 1          | 83.10           | 0.00      | 83.10      | 08/14/2025      |            | 47627 |
|                   |      |    | BARTENDING UPCC                | 08112025  |            | 83.10           | 0.00      | 83.10      |                 |            |       |
| 121685            | CHK  | A  | CHASE LAMBERT                  | 1         | 1          | 98.00           | 0.00      | 98.00      | 08/14/2025      |            | 47627 |
|                   |      |    | CDL EXAM REIMBURSEMENT         | 08012025  |            | 98.00           | 0.00      | 98.00      |                 |            |       |
| 121686            | CHK  | A  | CHASE LAMBERT                  | 1         | 1          | 77.56           | 0.00      | 77.56      | 08/14/2025      |            | 47627 |
|                   |      |    | REIMBURSEMENT                  | 08042025  |            | 77.56           | 0.00      | 77.56      |                 |            |       |
| 121687            | CHK  | A  | MICHAEL CORNELL                | 1         | 1          | 129.00          | 0.00      | 129.00     | 08/14/2025      |            | 47627 |
|                   |      |    | TRAINING REIMBURSEMENT         | 08072025  |            | 129.00          | 0.00      | 129.00     |                 |            |       |
| 121688            | CHK  | A  | ANDREW ENAMORADO               | 1         | 1          | 129.00          | 0.00      | 129.00     | 08/14/2025      |            | 47627 |
|                   |      |    | TRAINING REIMBURSEMENT         | 08072025A |            | 129.00          | 0.00      | 129.00     |                 |            |       |
| 121689            | CHK  | A  | ROSER GROUP                    | 1         | 1          | 3,000.00        | 0.00      | 3,000.00   | 08/14/2025      |            | 47627 |
|                   |      |    | ESCROW REFUND-1283 FIRESTONE   | 08072025B |            | 3,000.00        | 0.00      | 3,000.00   |                 |            |       |
| 121690            | CHK  | A  | ROSER GROUP                    | 1         | 1          | 3,000.00        | 0.00      | 3,000.00   | 08/14/2025      |            | 47627 |
|                   |      |    | ESCROW REFUND 1308 STONERIDGE  | 08072025C |            | 3,000.00        | 0.00      | 3,000.00   |                 |            |       |
| 121691            | CHK  | A  | K2 SELECT HOMES,LLC            | 1         | 1          | 1,500.00        | 0.00      | 1,500.00   | 08/14/2025      |            | 47627 |
|                   |      |    | ESCROW REFUND - 1279 FIRESTONE | 08072025Z |            | 1,500.00        | 0.00      | 1,500.00   |                 |            |       |
| 121692            | CHK  | A  | ROBERT & CLAUDIA STEAKLEY      | 1         | 3          | 145.57          | 0.00      | 145.57     | 08/14/2025      |            | 47627 |
|                   |      |    | UTILITY REFUND                 | 3264.02   |            | 145.57          | 0.00      | 2.09       |                 |            |       |
|                   |      |    | UTILITY REFUND                 | 3264.02   |            | 145.57          | 0.00      | 94.74      |                 |            |       |
|                   |      |    | UTILITY REFUND                 | 3264.02   |            | 145.57          | 0.00      | 48.74      |                 |            |       |
| 121693            | CHK  | A  | JASON TIPPETTS                 | 1         | 1          | 100.00          | 0.00      | 100.00     | 08/14/2025      |            | 47627 |
|                   |      |    | UTILITY REFUND                 | 4028.19   |            | 100.00          | 0.00      | 100.00     |                 |            |       |
| 121694            | CHK  | A  | GENE SPERRY                    | 1         | 1          | 12.28           | 0.00      | 12.28      | 08/14/2025      |            | 47627 |
|                   |      |    | UTILITY REFUND                 | 4226.14   |            | 12.28           | 0.00      | 12.28      |                 |            |       |
| 121695            | CHK  | A  | STEVE & RACHEL JOHNSON         | 1         | 1          | 50.00           | 0.00      | 50.00      | 08/14/2025      |            | 47627 |
|                   |      |    | UTILITY REFUND                 | 5078.05   |            | 50.00           | 0.00      | 50.00      |                 |            |       |
| 121696            | CHK  | A  | DAVID & JAIME CARTWRIGHT       | 1         | 1          | 53.27           | 0.00      | 53.27      | 08/14/2025      |            | 47627 |
|                   |      |    | UTILITY REFUND                 | 5107.04   |            | 53.27           | 0.00      | 53.27      |                 |            |       |
| 121697            | CHK  | A  | MARY & ALAN HOCEVAR            | 1         | 1          | 50.00           | 0.00      | 50.00      | 08/14/2025      |            | 47627 |
|                   |      |    | UTILITY REFUND                 | 5310.08   |            | 50.00           | 0.00      | 50.00      |                 |            |       |
| 121698            | CHK  | A  | RICK & PATTY ROSS              | 1         | 1          | 42.21           | 0.00      | 42.21      | 08/14/2025      |            | 47627 |
|                   |      |    | UTILITY REFUND                 | 6187.02   |            | 42.21           | 0.00      | 42.21      |                 |            |       |

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| Payment<br>Number | Type | ID | Name   | SRC  | Num<br>INV | Gross<br>Amount   | Discounts  | Net<br>Pay  | Payment<br>Date | HP<br>Void | Batch |
|-------------------|------|----|--|--|------------|---|--|---|-----------------|------------|-------|
| 121699            | CHK  | A  | PURCELL TIRE & RUBBER COMPANY<br>REPAIR  | 5638<br>48802484   | 1          | 274.50<br>274.50  | 0.00<br>0.00   | 274.50<br>274.50  | 08/14/2025      |            | 47627 |
| 121700            | CHK  | A  | SCHLOSSER SIGNS, INC<br>25FA004<br>REPAIR/EMC REPLACEMENT                            | 5698<br>IN-00578.2<br>IN-00578.2A                                | 2          | 15,755.52<br>15,755.48<br>0.04                            | 0.00<br>0.00<br>0.00                                 | 15,755.52<br>15,755.48<br>0.04                            | 08/14/2025      |            | 47627 |
| 121701            | CHK  | A  | SOLITUDE LAKE MANAGEMENT<br>08/25 POND MANAGEMENT                                    | 5073<br>PSI189141  | 1          | 458.60<br>458.60  | 0.00<br>0.00   | 458.60<br>458.60  | 08/14/2025      |            | 47627 |
| 121702            | CHK  | A  | SOUTHERN GLAZER'S WINE & SPIRI<br>LIQUOR DELIVERY                                    | 2805<br>3818344  | 1          | 409.76<br>409.76  | 0.00<br>0.00   | 409.76<br>409.76  | 08/14/2025      |            | 47627 |
| 121703            | CHK  | A  | TDS BROADBAND LLC<br>PARTIAL BILLING-08/25-09/25<br>PARTIAL BILLING 08/25-09/25      | 5335<br>08012025<br>08042025                                     | 2          | 56.07<br>0.10<br>55.97                                    | 0.00<br>0.00<br>0.00                                 | 56.07<br>0.10<br>55.97                                    | 08/14/2025      |            | 47627 |
| 121704            | CHK  | A  | TEN POINT SALES & MARKETING LL<br>VALVE WRENCH EXTENSION                             | 3852<br>31606  | 1          | 351.94<br>351.94  | 0.00<br>0.00   | 351.94<br>351.94  | 08/14/2025      |            | 47627 |
| 121705            | CHK  | A  | TREETOP PRODUCTS,LLC<br>WASTE RECEPTICLE   | 5734<br>INVTRE33121  | 1          | 1,503.57<br>1,503.57                                      | 0.00<br>0.00   | 1,503.57<br>1,503.57                                      | 08/14/2025      |            | 47627 |
| 121706            | CHK  | A  | UNCC UTILITY NOTIFICATION CNTR<br>UTILITY LOCATES<br>UTILITY LOCATES                 | 2012<br>225071592<br>225071592                                   | 2          | 242.61<br>242.61<br>242.61                                | 0.00<br>0.00<br>0.00                                 | 242.61<br>84.92<br>157.69                                 | 08/14/2025      |            | 47627 |
| 121707            | CHK  | A  | US POSTAL SERVICE<br>PO BOX 5830 RENEWAL-UTILITIES                                   | 516<br>08072025  | 1          | 360.00<br>360.00  | 0.00<br>0.00   | 360.00<br>360.00  | 08/14/2025      |            | 47627 |
| 121708            | CHK  | A  | WAXIE SANITARY SUPPLY<br>CUSTODIAL SUPPLIES - F&G<br>CUSTODIAL SUPPLIES - F&G        | 4189<br>83388994<br>83389008                                     | 2          | 1,345.12<br>923.12<br>422.00                              | 0.00<br>0.00<br>0.00                                 | 1,345.12<br>923.12<br>422.00                              | 08/14/2025      |            | 47627 |
| 121709            | CHK  | A  | WOODLAND HARDWARE & RENTAL<br>072025 CHARGES<br>072025 CHARGES<br>072025 CHARGES     | 2739<br>7312025<br>7312025<br>7312025                            | 3          | 3,531.99<br>3,531.99<br>3,531.99<br>3,531.99              | 0.00<br>0.00<br>0.00<br>0.00                         | 3,531.99<br>69.96<br>198.06<br>3,263.97                   | 08/14/2025      |            | 47627 |
| 121710            | CHK  | A  | WOODLAND PARK CHAMBER COMMERCE<br>07/25-06/26 PARTNER INVESTMENT                     | 688<br>24969A  | 1          | 545.00<br>545.00  | 0.00<br>0.00   | 545.00<br>545.00  | 08/14/2025      |            | 47627 |
| 121711            | CHK  | A  | A FULL HOUSE<br>DDA MICROGRANTS  | 5736<br>07172025   | 1          | 5,000.00<br>5,000.00                                      | 0.00<br>0.00   | 5,000.00<br>5,000.00                                      | 08/21/2025      |            | 47642 |
| 121712            | CHK  | A  | APEX WASTE SYSTEMS<br>OVERAGE<br>OVERAGE<br>OVERAGE<br>OVERAGE<br>OVERAGE<br>OVERAGE | 5664<br>547191<br>547197<br>547210<br>547234<br>547254<br>547257 | 6          | 86.00<br>8.00<br>8.00<br>20.00<br>30.00<br>10.00<br>10.00 | 0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00 | 86.00<br>8.00<br>8.00<br>20.00<br>30.00<br>10.00<br>10.00 | 08/21/2025      |            | 47642 |
| 121713            | CHK  | A  | AVENU INSIGHTS & ANALYTICS, LL<br>SOFTWARE MAINTENANCE - COURT                       | 5650<br>INVB-064367  | 1          | 1,465.80<br>1,465.80                                      | 0.00<br>0.00   | 1,465.80<br>1,465.80                                      | 08/21/2025      |            | 47642 |



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| Payment<br>Number | Type | ID | Name                           | SRC        | Num<br>INV | Gross<br>Amount | Discounts | Net<br>Pay | Payment<br>Date | HP<br>Void | Batch |
|-------------------|------|----|--------------------------------|------------|------------|-----------------|-----------|------------|-----------------|------------|-------|
| 121714            | CHK  | A  | AXON ENTERPRISE, INC.          | 5008       | 1          | 1,180.90        | 0.00      | 1,180.90   | 08/21/2025      |            | 47642 |
|                   |      |    | LICENSE & CAMERA BUNDLE        | INUS366452 |            | 1,180.90        | 0.00      | 1,180.90   |                 |            |       |
| 121715            | CHK  | A  | BIRCHAM'S                      | 75         | 1          | 418.85          | 0.00      | 418.85     | 08/21/2025      |            | 47642 |
|                   |      |    | 07/25-08/25                    | 388855     |            | 418.85          | 0.00      | 418.85     |                 |            |       |
| 121716            | CHK  | A  | BLUE BLOSSOM CLEANING          | 5617       | 1          | 8,764.02        | 0.00      | 8,764.02   | 08/21/2025      |            | 47642 |
|                   |      |    | 08/25 CLEANING                 | 4076       |            | 8,764.02        | 0.00      | 8,764.02   |                 |            |       |
| 121717            | CHK  | A  | BOBCAT OF THE ROCKIES, LLC     | 3724       | 1          | 135.43          | 0.00      | 135.43     | 08/21/2025      |            | 47642 |
|                   |      |    | FILTER OIL SUPPLIES            | 66178782   |            | 135.43          | 0.00      | 135.43     |                 |            |       |
| 121718            | CHK  | A  | CHANEY PEST ELIMINATION        | 5484       | 1          | 90.00           | 0.00      | 90.00      | 08/21/2025      |            | 47642 |
|                   |      |    | 08/2025                        | 35584      |            | 90.00           | 0.00      | 90.00      |                 |            |       |
| 121719            | CHK  | A  | COMMUNITY PARTNERSHIP          | 1280       | 1          | 5,000.00        | 0.00      | 5,000.00   | 08/21/2025      |            | 47642 |
|                   |      |    | DDA MICRO GRANT FUNDS          | 07312025   |            | 5,000.00        | 0.00      | 5,000.00   |                 |            |       |
| 121720            | CHK  | A  | EMPIRE FLUID POWER, INC.       | 2465       | 1          | 1,374.60        | 0.00      | 1,374.60   | 08/21/2025      |            | 47642 |
|                   |      |    | LABOR & SUPPLIES               | 91456      |            | 1,374.60        | 0.00      | 1,374.60   |                 |            |       |
| 121721            | CHK  | A  | ENGER, JANE                    | 3876       | 1          | 145.60          | 0.00      | 145.60     | 08/21/2025      |            | 47642 |
|                   |      |    | INSTRUCTOR - P&R               | 08122025   |            | 145.60          | 0.00      | 145.60     |                 |            |       |
| 121722            | CHK  | A  | FIRST CITIZENS BANK AND TRUST  | 5683       | 1          | 1,017.44        | 0.00      | 1,017.44   | 08/21/2025      |            | 47642 |
|                   |      |    | 08/25 KYOCERA CONTRACT         | 47528855   |            | 1,017.44        | 0.00      | 1,017.44   |                 |            |       |
| 121723            | CHK  | A  | GRAINGER INC.                  | 282        | 2          | 71.00           | 0.00      | 71.00      | 08/21/2025      |            | 47642 |
|                   |      |    | EQUIPMENT - F&G                | 9601561237 |            | 60.67           | 0.00      | 60.67      |                 |            |       |
|                   |      |    | O-RING                         | 9601561245 |            | 10.33           | 0.00      | 10.33      |                 |            |       |
| 121724            | CHK  | A  | HINKLE & COMPANY,PC            | 5035       | 1          | 10,000.00       | 0.00      | 10,000.00  | 08/21/2025      |            | 47642 |
|                   |      |    | 2024 YEAR END                  | 18461      |            | 10,000.00       | 0.00      | 10,000.00  |                 |            |       |
| 121725            | CHK  | A  | KAIDEN KENYON                  | 5657       | 1          | 99.00           | 0.00      | 99.00      | 08/21/2025      |            | 47642 |
|                   |      |    | CONCERT, RAILINGS - UPCC       | 08142025   |            | 99.00           | 0.00      | 99.00      |                 |            |       |
| 121726            | CHK  | A  | LOGAN SIMPSON DESIGN INC       | 5282       | 1          | 6,652.67        | 0.00      | 6,652.67   | 08/21/2025      |            | 47642 |
|                   |      |    | Bergstrom Park Master Plan     | 37619      |            | 6,652.67        | 0.00      | 6,652.67   |                 |            |       |
| 121727            | CHK  | A  | MFCP INC.                      | 2402       | 1          | 78.30           | 0.00      | 78.30      | 08/21/2025      |            | 47642 |
|                   |      |    | NEEDLE VALVE                   | 9565144    |            | 78.30           | 0.00      | 78.30      |                 |            |       |
| 121728            | CHK  | A  | ASPEN SUNSHINE, A NEVADA LLC   | 1          | 1          | 25.38           | 0.00      | 25.38      | 08/21/2025      |            | 47642 |
|                   |      |    | UTILITY REFUND                 | 6304.01    |            | 25.38           | 0.00      | 25.38      |                 |            |       |
| 121729            | CHK  | A  | LAURA HEPTING                  | 1          | 1          | 60.00           | 0.00      | 60.00      | 08/21/2025      |            | 47642 |
|                   |      |    | REFUND - YOUTH SOCCER          | 94165298   |            | 60.00           | 0.00      | 60.00      |                 |            |       |
| 121730            | CHK  | A  | NICOLETTI-FLATER ASSOCIATES    | 4698       | 1          | 190.00          | 0.00      | 190.00     | 08/21/2025      |            | 47642 |
|                   |      |    | PD COUNSELING                  | 3875       |            | 190.00          | 0.00      | 190.00     |                 |            |       |
| 121731            | CHK  | A  | NORTHERN SAFETY &INDUSTRIAL CO | 2417       | 1          | 235.95          | 0.00      | 235.95     | 08/21/2025      |            | 47642 |
|                   |      |    | SURVEYOR VESTS                 | 907051825  |            | 235.95          | 0.00      | 235.95     |                 |            |       |
| 121732            | CHK  | A  | NPG BROADCAST                  | 4663       | 1          | 1,100.00        | 0.00      | 1,100.00   | 08/21/2025      |            | 47642 |

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| Payment<br>Number | Type | ID | Name   | SRC   | Num<br>INV | Gross<br>Amount   | Discounts  | Net<br>Pay  | Payment<br>Date | HP<br>Void | Batch |
|-------------------|------|----|--|---|------------|---|--|---|-----------------|------------|-------|
|                   |      |    | Annual Subscrip KRDO camera  | 716326-7  |            | 1,100.00  | 0.00   | 1,100.00  |                 |            |       |
| 121733            | CHK  | A  | OCCUPATIONAL HEALTH CENTERS OF<br>MEDICAL TESTING - DS   | 5300<br>18475774  | 1          | 271.00<br>271.00  | 0.00<br>0.00   | 271.00<br>271.00  | 08/21/2025      |            | 47642 |
| 121734            | CHK  | A  | PINYON ENVIROMENTAL, INC<br>Avenger NEPA   | 5699<br>308006  | 1          | 3,235.00<br>3,235.00  | 0.00<br>0.00   | 3,235.00<br>3,235.00  | 08/21/2025      |            | 47642 |
| 121735            | CHK  | A  | PURCELL TIRE & RUBBER COMPANY<br>TIRES   | 5638<br>48803001  | 1          | 554.00<br>554.00  | 0.00<br>0.00   | 554.00<br>554.00  | 08/21/2025      |            | 47642 |
| 121736            | CHK  | A  | RONALD J. KONIECZNY & TARA W.<br>DDA MICRO GRANTS  | 5737<br>07172025  | 1          | 5,000.00<br>5,000.00  | 0.00<br>0.00   | 5,000.00<br>5,000.00  | 08/21/2025      |            | 47642 |
| 121737            | CHK  | A  | SECURITAS TECHNOLOGY CORPORATI<br>09/25 MONITORING   | 4042<br>6005177591  | 1          | 345.33<br>345.33  | 0.00<br>0.00   | 345.33<br>345.33  | 08/21/2025      |            | 47642 |
| 121738            | CHK  | A  | SNO-WHITE LINEN & UNIFORM, INC<br>EVENT EXPENSE<br>EVENT EXPENSE - UPCC  | 581<br>S0264220<br>S0266063   | 2          | 899.03<br>387.96<br>511.07  | 0.00<br>0.00<br>0.00   | 899.03<br>387.96<br>511.07  | 08/21/2025      |            | 47642 |
| 121739            | CHK  | A  | SOUTHERN GLAZER'S WINE & SPIRI<br>LIQUOR DELIVERY - UPCC   | 2805<br>3824302   | 1          | 249.61<br>249.61  | 0.00<br>0.00   | 249.61<br>249.61  | 08/21/2025      |            | 47642 |
| 121740            | CHK  | A  | SPRUCE NETWORKS,LLC<br>Network Engineering Support   | 5437<br>1040  | 1          | 358.75<br>358.75  | 0.00<br>0.00   | 358.75<br>358.75  | 08/21/2025      |            | 47642 |
| 121741            | CHK  | A  | VECTRA BANK COLORADO<br>DDA MICRO GTRANT FUNDS<br>DDDA MICRO GRANT FUNDS   | 2184<br>535<br>537  | 2          | 5,000.00<br>2,300.00<br>2,700.00  | 0.00<br>0.00<br>0.00   | 5,000.00<br>2,300.00<br>2,700.00  | 08/21/2025      |            | 47642 |
| 121742            | CHK  | A  | APEX WASTE SYSTEMS<br>09/2025 TRASH CHARGES<br>09/2025 TRASH CHARGES<br>09/2025 TRASH CHARGES<br>09/2025 TRASH CHARGES<br>09/2025 TRASH CHARGES<br>09/2025 TRASH CHARGES<br>09/2025 TRASH CHARGES<br>09/2025 TRASH CHARGES<br>09/2025 TRASH CHARGES<br>09/2025 TRASH CHARGES | 5664<br>574560<br>574561<br>574562<br>574563<br>574564<br>574565<br>574566<br>574567<br>574569<br>8152025 | 10         | 1,077.00<br>115.00<br>90.00<br>49.00<br>49.00<br>115.00<br>115.00<br>150.00<br>280.00<br>24.00<br>90.00 | 0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00 | 1,077.00<br>115.00<br>90.00<br>49.00<br>49.00<br>115.00<br>115.00<br>150.00<br>280.00<br>24.00<br>90.00 | 08/28/2025      |            | 47677 |
| 121743            | CHK  | A  | ASCAP AMERICAN SOCIETY COMPOS.<br>2026 LICENSE FEE   | 1887<br>08262025  | 1          | 457.49<br>457.49  | 0.00<br>0.00   | 457.49<br>457.49  | 08/28/2025      |            | 47677 |
| 121744            | CHK  | A  | BASLINE ENGINEERING CORPORATI<br>05/2025 PROF. SERVICES<br>06/2025 PROF. SERVICES<br>06/2025 PROF. SERVICES<br>06/2025 PROF. SERVICES<br>Baseline Corp Fairview Design<br>07/2025 PROF. SERVICES   | 5408<br>34231<br>34416<br>34417<br>34418<br>34645<br>34701  | 6          | 5,667.00<br>552.00<br>103.50<br>379.50<br>69.00<br>3,217.50<br>1,345.50                                 | 0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00                                 | 5,667.00<br>552.00<br>103.50<br>379.50<br>69.00<br>3,217.50<br>1,345.50                                 | 08/28/2025      |            | 47677 |
| 121745            | CHK  | A  | BEVERAGE DISTRIBUTORS<br>LIQUOR DELIVERY   | 1132<br>122989905   | 1          | 351.61<br>351.61  | 0.00<br>0.00   | 351.61<br>351.61  | 08/28/2025      |            | 47677 |

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| Payment<br>Number | Type | ID | Name                           | SRC          | Num<br>INV | Gross<br>Amount | Discounts | Net<br>Pay | Payment<br>Date | HP<br>Void | Batch |
|-------------------|------|----|--------------------------------|--------------|------------|-----------------|-----------|------------|-----------------|------------|-------|
| 121746            | CHK  | A  | BLACK HILLS ENERGY             | 4035         | 4          | 4,285.79        | 0.00      | 4,285.79   | 08/28/2025      |            | 47677 |
|                   |      |    | 08/2025 CHARGES                | 9102025      |            | 4,285.79        | 0.00      | 199.22     |                 |            |       |
|                   |      |    | 08/2025 CHARGES                | 9102025      |            | 4,285.79        | 0.00      | 955.41     |                 |            |       |
|                   |      |    | 08/2025 CHARGES                | 9102025      |            | 4,285.79        | 0.00      | 2,947.97   |                 |            |       |
|                   |      |    | 08/2025 CHARGES                | 9102025      |            | 4,285.79        | 0.00      | 183.19     |                 |            |       |
| 121747            | CHK  | A  | CASELLE INC                    | 2356         | 2          | 714.00          | 0.00      | 714.00     | 08/28/2025      |            | 47677 |
|                   |      |    | 09/25 CONTRACT                 | INV-09803    |            | 714.00          | 0.00      | 249.90     |                 |            |       |
|                   |      |    | 09/25 CONTRACT                 | INV-09803    |            | 714.00          | 0.00      | 464.10     |                 |            |       |
| 121748            | CHK  | A  | EL PASO CTY PUBLIC HEALTH LABO | 241          | 1          | 207.00          | 0.00      | 207.00     | 08/28/2025      |            | 47677 |
|                   |      |    | 07/25 BACTERIOLOGICAL TESTS    | EHS202126866 |            | 207.00          | 0.00      | 207.00     |                 |            |       |
| 121749            | CHK  | A  | ELITE SURFACE INFRASTRUCTURE   | 5626         | 3          | 418,812.06      | 0.00      | 418,812.06 | 08/28/2025      |            | 47677 |
|                   |      |    | Apprvd by council              | 240067-06    |            | 97,592.86       | 0.00      | 97,592.86  |                 |            |       |
|                   |      |    | CAPITAL IMPROVMENTS            | 240067-06A   |            | 215,433.09      | 0.00      | 215,433.09 |                 |            |       |
|                   |      |    | BROWNING AVE. IMPROVEMENTS     | 250065-02    |            | 105,786.11      | 0.00      | 105,786.11 |                 |            |       |
| 121750            | CHK  | A  | JUDD'S GLASS & MIRROR          | 5340         | 1          | 329.00          | 0.00      | 329.00     | 08/28/2025      |            | 47677 |
|                   |      |    | AUTO GLASS INSTALL             | #901459      |            | 329.00          | 0.00      | 329.00     |                 |            |       |
| 121751            | CHK  | A  | JVA, INC.                      | 5684         | 1          | 4,781.00        | 0.00      | 4,781.00   | 08/28/2025      |            | 47677 |
|                   |      |    | Gold Hill Water Tank Design    | 24956        |            | 4,781.00        | 0.00      | 4,781.00   |                 |            |       |
| 121752            | CHK  | A  | KAIDEN KENYON                  | 5657         | 1          | 252.00          | 0.00      | 252.00     | 08/28/2025      |            | 47677 |
|                   |      |    | SETUP/CLEANUP                  | 08252025     |            | 252.00          | 0.00      | 252.00     |                 |            |       |
| 121753            | CHK  | A  | KARTCO SAFETY, LLC             | 3645         | 1          | 603.08          | 0.00      | 603.08     | 08/28/2025      |            | 47677 |
|                   |      |    | LED LIGHT                      | 11666        |            | 603.08          | 0.00      | 603.08     |                 |            |       |
| 121754            | CHK  | A  | LOGAN SIMPSON DESIGN INC       | 5282         | 3          | 23,205.00       | 0.00      | 23,205.00  | 08/28/2025      |            | 47677 |
|                   |      |    | 03/25-05/25 PROF. SVCS         | 37132        |            | 12,735.00       | 0.00      | 12,735.00  |                 |            |       |
|                   |      |    | 05/25-06/25 PROF. SVCS         | 37368        |            | 5,475.00        | 0.00      | 5,475.00   |                 |            |       |
|                   |      |    | 06/25-07/25 PROF. SVCS.        | 37593        |            | 4,995.00        | 0.00      | 4,995.00   |                 |            |       |
| 121755            | CHK  | A  | MBI CONTRACTORS INC            | 5032         | 3          | 3,430.00        | 0.00      | 3,430.00   | 08/28/2025      |            | 47677 |
|                   |      |    | ESCROW REFUND-1015 LOCKLIN WAY | 08192025     |            | 1,100.00        | 0.00      | 1,100.00   |                 |            |       |
|                   |      |    | ESCROW REFUND-1020 LOCKLIN WAY | 08192025A    |            | 1,230.00        | 0.00      | 1,230.00   |                 |            |       |
|                   |      |    | ESCROW REFUND-506 BRECKEN CT   | 08192025B    |            | 1,100.00        | 0.00      | 1,100.00   |                 |            |       |
| 121756            | CHK  | A  | CHRISTOPHER ADAMS              | 1            | 1          | 134.99          | 0.00      | 134.99     | 08/28/2025      |            | 47677 |
|                   |      |    | UNIFORM REIMB. BOOTS           | 08182028     |            | 134.99          | 0.00      | 134.99     |                 |            |       |
| 121757            | CHK  | A  | KELLIE CASE                    | 1            | 1          | 25.00           | 0.00      | 25.00      | 08/28/2025      |            | 47677 |
|                   |      |    | REIMBURSEMENT                  | 08192025     |            | 25.00           | 0.00      | 25.00      |                 |            |       |
| 121758            | CHK  | A  | CHIEF INDUSTRIES               | 1            | 1          | 12,846.98       | 0.00      | 12,846.98  | 08/28/2025      |            | 47677 |
|                   |      |    | OVERPAID SALES TAX             | 08212025     |            | 12,846.98       | 0.00      | 12,846.98  |                 |            |       |
| 121759            | CHK  | A  | KAREN SHERRILL                 | 1            | 1          | 52.47           | 0.00      | 52.47      | 08/28/2025      |            | 47677 |
|                   |      |    | REIMBURSEMENT-EMPLOYEE SNACKS  | 08252025     |            | 52.47           | 0.00      | 52.47      |                 |            |       |
| 121760            | CHK  | A  | CATHERINE VILS                 | 1            | 1          | 100.00          | 0.00      | 100.00     | 08/28/2025      |            | 47677 |
|                   |      |    | REIMB. OPEN/CLOSE FEE          | 08262025     |            | 100.00          | 0.00      | 100.00     |                 |            |       |
| 121761            | CHK  | A  | BLAKE TROCKI                   | 1            | 1          | 80.00           | 0.00      | 80.00      | 08/28/2025      |            | 47677 |

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

| Payment<br>Number | Type | ID | Name                           | SRC            | Num<br>INV | Gross<br>Amount | Discounts | Net<br>Pay | Payment<br>Date | HP<br>Void | Batch |
|-------------------|------|----|--------------------------------|----------------|------------|-----------------|-----------|------------|-----------------|------------|-------|
|                   |      |    | UTILITY REFUND                 | 1485.07        |            | 80.00           | 0.00      | 80.00      |                 |            |       |
| 121762            | CHK  | A  | AMY CLOYD                      | 1              | 1          | 130.00          | 0.00      | 130.00     | 08/28/2025      |            | 47677 |
|                   |      |    | UTILITY REFUND                 | 1689.04        |            | 130.00          | 0.00      | 130.00     |                 |            |       |
| 121763            | CHK  | A  | TIMOTHY & SHANNON MCMILLIN     | 1              | 1          | 95.00           | 0.00      | 95.00      | 08/28/2025      |            | 47677 |
|                   |      |    | UTILITY REFUND                 | 1934.021       |            | 95.00           | 0.00      | 95.00      |                 |            |       |
| 121764            | CHK  | A  | BOBBI RICHINE                  | 1              | 1          | 89.72           | 0.00      | 89.72      | 08/28/2025      |            | 47677 |
|                   |      |    | UTILITY REFUND                 | 3770.14        |            | 89.72           | 0.00      | 89.72      |                 |            |       |
| 121765            | CHK  | A  | CONNOR & PRONRUDEE SANTANA     | 1              | 1          | 54.84           | 0.00      | 54.84      | 08/28/2025      |            | 47677 |
|                   |      |    | UTILITY REFUND                 | 4343.07        |            | 54.84           | 0.00      | 54.84      |                 |            |       |
| 121766            | CHK  | A  | HOWARD & CAROL HEFFLEY         | 1              | 1          | 140.00          | 0.00      | 140.00     | 08/28/2025      |            | 47677 |
|                   |      |    | UTILITY REFUND                 | 5701.02        |            | 140.00          | 0.00      | 140.00     |                 |            |       |
| 121767            | CHK  | A  | NORTHERN TOOL COMMERCIAL ACCOU | 1267           | 1          | 1,787.37        | 0.00      | 1,787.37   | 08/28/2025      |            | 47677 |
|                   |      |    | TRASH PUMPS & SUPPLIES         | B7649577       |            | 1,787.37        | 0.00      | 1,787.37   |                 |            |       |
| 121768            | CHK  | A  | OCCUPATIONAL HEALTH CENTERS OF | 5300           | 1          | 271.00          | 0.00      | 271.00     | 08/28/2025      |            | 47677 |
|                   |      |    | MEDICAL TEST - EG              | 18417123       |            | 271.00          | 0.00      | 271.00     |                 |            |       |
| 121769            | CHK  | A  | QUALITY DESIGN, LLC            | 4921           | 1          | 525.00          | 0.00      | 525.00     | 08/28/2025      |            | 47677 |
|                   |      |    | PUBLIC HEARING POSTERS         | 08192025       |            | 525.00          | 0.00      | 525.00     |                 |            |       |
| 121770            | CHK  | A  | RAMPART SURVEYS, LLC           | 1501           | 1          | 825.00          | 0.00      | 825.00     | 08/28/2025      |            | 47677 |
|                   |      |    | LAND SURVEY SERVICE            | 6919           |            | 825.00          | 0.00      | 825.00     |                 |            |       |
| 121771            | CHK  | A  | RE/SPEC INC.                   | 4817           | 2          | 17,222.53       | 0.00      | 17,222.53  | 08/28/2025      |            | 47677 |
|                   |      |    | Respec Contract Glen Asp Dam   | INV07250830    |            | 16,096.28       | 0.00      | 16,096.28  |                 |            |       |
|                   |      |    | Respec Contract Glen Asp Dam   | INV07250907    |            | 1,126.25        | 0.00      | 1,126.25   |                 |            |       |
| 121772            | CHK  | A  | ROOFCRAFT, LLC                 | 5590           | 2          | 5,880.00        | 0.00      | 5,880.00   | 08/28/2025      |            | 47677 |
|                   |      |    | CITY HALL LEAK REPAIR          | INV/2025/00183 |            | 1,900.00        | 0.00      | 1,900.00   |                 |            |       |
|                   |      |    | ROOF REPAIR                    | INV/2025/00224 |            | 3,980.00        | 0.00      | 3,980.00   |                 |            |       |
| 121773            | CHK  | A  | SKAGGS COMPANIES, INC          | 635            | 2          | 500.45          | 0.00      | 500.45     | 08/28/2025      |            | 47677 |
|                   |      |    | BOOTS/PANTS - DS               | 100_A_301574_1 |            | 320.85          | 0.00      | 320.85     |                 |            |       |
|                   |      |    | JACKETS/PANTS-DS               | 100_A_301574_2 |            | 179.60          | 0.00      | 179.60     |                 |            |       |
| 121774            | CHK  | A  | SOUTHERN GLAZER'S WINE & SPIRI | 2805           | 2          | 185.66          | 0.00      | 185.66     | 08/28/2025      |            | 47677 |
|                   |      |    | LIQUOR DELIVERY                | 3830366        |            | 106.20          | 0.00      | 106.20     |                 |            |       |
|                   |      |    | LIQUOR DELIVERY                | 3830367        |            | 79.46           | 0.00      | 79.46      |                 |            |       |
| 121775            | CHK  | A  | RED BARON CAR WASH             | 4191           | 2          | 661.00          | 0.00      | 661.00     | 08/28/2025      |            | 47677 |
|                   |      |    | 07/25 CHARGES                  | 2749           |            | 661.00          | 0.00      | 648.00     |                 |            |       |
|                   |      |    | 07/25 CHARGES                  | 2749           |            | 661.00          | 0.00      | 13.00      |                 |            |       |
| 121776            | CHK  | A  | TERRAGENESIS                   | 5627           | 2          | 4,311.52        | 0.00      | 4,311.52   | 08/28/2025      |            | 47677 |
|                   |      |    | BIOSOLIDS TRANSPORT            | J000536        |            | 3,222.23        | 0.00      | 3,222.23   |                 |            |       |
|                   |      |    | BIOSOLIDS TRANSPORT            | J000547        |            | 1,089.29        | 0.00      | 1,089.29   |                 |            |       |
| 121777            | CHK  | A  | TIMBER LINE ELEC/CONTROL CORP  | 1145           | 1          | 2,351.00        | 0.00      | 2,351.00   | 08/28/2025      |            | 47677 |
|                   |      |    | SOFTWARE RENEWAL 2026          | 22673          |            | 2,351.00        | 0.00      | 2,351.00   |                 |            |       |

Bank Number: 1 / Name: VECTRA BANK COLORADO / Description: ACCOUNTS PAYABLE (719)687-9246

| Payment<br>Number                    | Type | ID | Name                           | SRC         | Num<br>INV | Gross<br>Amount | Discounts | Net<br>Pay | Payment<br>Date | HP<br>Void | Batch |
|--------------------------------------|------|----|--------------------------------|-------------|------------|-----------------|-----------|------------|-----------------|------------|-------|
| 121778                               | CHK  | A  | UNCC UTILITY NOTIFICATION CNTR | 2012        | 2          | 242.61          | 0.00      | 242.61     | 08/28/2025      |            | 47677 |
|                                      |      |    | UTILITY LOCATES                | 225061572   |            | 242.61          | 0.00      | 84.92      |                 |            |       |
|                                      |      |    | UTILITY LOCATES                | 225061572   |            | 242.61          | 0.00      | 157.69     |                 |            |       |
| 121779                               | CHK  | A  | USA BLUEBOOK                   | 5471        | 4          | 2,274.48        | 0.00      | 2,274.48   | 08/28/2025      |            | 47677 |
|                                      |      |    | TRANSMITTER - WWTP             | INV00787698 |            | 858.21          | 0.00      | 858.21     |                 |            |       |
|                                      |      |    | TRANSMITTER - WWTP             | INV00792849 |            | 858.21          | 0.00      | 858.21     |                 |            |       |
|                                      |      |    | CONNECTORS                     | INV00793021 |            | 137.51          | 0.00      | 137.51     |                 |            |       |
|                                      |      |    | CONTAINER - WWTP               | INV00798616 |            | 420.55          | 0.00      | 420.55     |                 |            |       |
| 121780                               | CHK  | A  | VIVID ENGINEERING GROUP        | 5171        | 1          | 53,140.40       | 0.00      | 53,140.40  | 08/28/2025      |            | 47677 |
|                                      |      |    | Geo Tech work Reservoir Eng    | D242753-5   |            | 53,140.40       | 0.00      | 53,140.40  |                 |            |       |
| 121781                               | CHK  | A  | WILSON & COMPANY, INC.         | 5212        | 3          | 7,876.00        | 0.00      | 7,876.00   | 08/28/2025      |            | 47677 |
|                                      |      |    | 04/25-05/25 PROF. SVCS.        | 137056      |            | 3,560.00        | 0.00      | 3,560.00   |                 |            |       |
|                                      |      |    | 05/25-06/25 PROF. SVCS         | 138146      |            | 4,100.00        | 0.00      | 4,100.00   |                 |            |       |
|                                      |      |    | 06/25-07/25 PROF. SVCS.        | 139061      |            | 216.00          | 0.00      | 216.00     |                 |            |       |
| 121782                               | CHK  | A  | XEROX BUSINESS SOLUTIONS SOUTH | 5336        | 1          | 1,638.34        | 0.00      | 1,638.34   | 08/28/2025      |            | 47677 |
|                                      |      |    | 08/25-09/25 CHARGES            | IN5790797   |            | 1,638.34        | 0.00      | 1,638.34   |                 |            |       |
| REGISTER TOTALS Checks: 165 Voids: 1 |      |    |                                |             |            |                 |           |            |                 |            |       |
|                                      |      |    |                                |             | 251        | 839,701.16      | 0.00      | 839,701.16 |                 |            |       |

**Bank Number: 99 / Name: VECTRA BANK COLORADO/PAYROLL / Description: PAYROLL ACCOUNT**

| <b>Payment Number</b> | <b>Position</b>            | <b>Gross Amount</b> | <b>Discounts</b> | <b>Net Pay</b> | <b>Payment Date</b> |
|-----------------------|----------------------------|---------------------|------------------|----------------|---------------------|
| 19633                 | Lifeguard                  | 122.18              | 9.35             | 112.83         | 2025-08-08          |
| 19634                 | Bartender                  | 266.00              | 20.34            | 245.66         | 2025-08-08          |
| 19635                 | Lifeguard                  | 67.20               | 5.13             | 62.07          | 2025-08-08          |
| 19636                 | Lifeguard                  | 525.76              | 55.22            | 470.54         | 2025-08-08          |
| 19637                 | Seasonal MW I              | 960.00              | 145.75           | 814.25         | 2025-08-08          |
| 19638                 | Lifeguard                  | 1,053.06            | 170.52           | 882.54         | 2025-08-08          |
| 19639                 | Lifeguard                  | 151.61              | 11.60            | 140.01         | 2025-08-08          |
| 19640                 | Lifeguard                  | 592.40              | 64.87            | 527.53         | 2025-08-08          |
| 19641                 | Lifeguard                  | 450.31              | 45.45            | 404.86         | 2025-08-08          |
| 19642                 | Lifeguard                  | 988.57              | 151.78           | 836.79         | 2025-08-08          |
| 19643                 | Maint. Worker I - PBG      | 2,236.05            | 637.39           | 1,598.66       | 2025-08-08          |
| 19644                 | Lead Trainer - Soccer      | 275.00              | 25.04            | 249.96         | 2025-08-08          |
| 59397                 | WWTO                       | 2,436.06            | 600.12           | 1,835.94       | 2025-08-08          |
| 59398                 | Fleet Mechanic I           | 2,531.33            | 815.55           | 1,715.78       | 2025-08-08          |
| 59399                 | MWI                        | 2,309.45            | 555.74           | 1,753.71       | 2025-08-08          |
| 59400                 | Permit Technician          | 2,013.21            | 577.75           | 1,435.46       | 2025-08-08          |
| 59401                 | Fitness Instructor         | 64.38               | 4.92             | 59.46          | 2025-08-08          |
| 59402                 | Captain                    | 4,703.00            | 1,384.09         | 3,318.91       | 2025-08-08          |
| 59403                 | Lifeguard                  | 714.58              | 91.43            | 623.15         | 2025-08-08          |
| 59404                 | Lifeguard                  | 283.97              | 25.72            | 258.25         | 2025-08-08          |
| 59405                 | Lifeguard                  | 681.26              | 84.55            | 596.71         | 2025-08-08          |
| 59406                 | Lifeguard                  | 999.09              | 154.64           | 844.45         | 2025-08-08          |
| 59407                 | WTO                        | 2,076.00            | 585.19           | 1,490.81       | 2025-08-08          |
| 59408                 | Evidence Technician        | 2,281.54            | 597.00           | 1,684.54       | 2025-08-08          |
| 59409                 | Water Fitness Instruct     | 487.20              | 42.26            | 444.94         | 2025-08-08          |
| 59410                 | WTO                        | 2,560.75            | 750.34           | 1,810.41       | 2025-08-08          |
| 59411                 | Utility Billing Techni     | 2,558.55            | 670.20           | 1,888.35       | 2025-08-08          |
| 59412                 | Planner II                 | 3,474.41            | 1,113.20         | 2,361.21       | 2025-08-08          |
| 59413                 | Budget Director            | 4,623.37            | 988.08           | 3,635.29       | 2025-08-08          |
| 59414                 | Crew Chief-Operators       | 4,987.00            | 1,249.42         | 3,737.58       | 2025-08-08          |
| 59415                 | Water Fitness Instruct     | 610.43              | 56.70            | 553.73         | 2025-08-08          |
| 59416                 | Lifeguard                  | 915.09              | 135.82           | 779.27         | 2025-08-08          |
| 59417                 | Event Center Coordinat     | 2,876.40            | 838.90           | 2,037.50       | 2025-08-08          |
| 59418                 | Assistant Aquatics Manager | 2,185.25            | 534.39           | 1,650.86       | 2025-08-08          |
| 59419                 | POI                        | 2,854.97            | 625.22           | 2,229.75       | 2025-08-08          |
| 59420                 | Dispatcher                 | 2,042.39            | 695.18           | 1,347.21       | 2025-08-08          |
| 59421                 | MUNICIPAL COURT CLERK      | 1,748.85            | 372.94           | 1,375.91       | 2025-08-08          |
| 59422                 | Head Lifeguard             | 391.07              | 77.01            | 314.06         | 2025-08-08          |
| 59423                 | MWII                       | 2,529.16            | 625.89           | 1,903.27       | 2025-08-08          |
| 59424                 | Police Officer II          | 4,093.23            | 786.88           | 3,306.35       | 2025-08-08          |
| 59425                 | Lieutenant                 | 4,052.98            | 848.31           | 3,204.67       | 2025-08-08          |
| 59426                 | MWI                        | 2,297.40            | 602.66           | 1,694.74       | 2025-08-08          |
| 59427                 | Dispatcher II              | 3,129.20            | 1,014.94         | 2,114.26       | 2025-08-08          |
| 59428                 | Chief of Police            | 6,331.63            | 1,944.60         | 4,387.03       | 2025-08-08          |
| 59429                 | Code Enforcement Officer   | 2,515.25            | 615.81           | 1,899.44       | 2025-08-08          |
| 59430                 | Operator I                 | 2,340.25            | 534.91           | 1,805.34       | 2025-08-08          |
| 59431                 | WW Plant Operator          | 5,170.95            | 1,283.41         | 3,887.54       | 2025-08-08          |
| 59432                 | Police Officer I           | 3,115.32            | 1,006.46         | 2,108.86       | 2025-08-08          |
| 59433                 | Bartender                  | 176.24              | 13.49            | 162.75         | 2025-08-08          |
| 59434                 | MWI                        | 2,208.47            | 365.71           | 1,842.76       | 2025-08-08          |

|                                 |          |          |          |            |
|---------------------------------|----------|----------|----------|------------|
| 59435 Lifeguard                 | 248.07   | 20.98    | 227.09   | 2025-08-08 |
| 59436 Assistant City Manager    | 5,049.97 | 1,446.80 | 3,603.17 | 2025-08-08 |
| 59437 PT Snow Plow              | 1,542.80 | 257.92   | 1,284.88 | 2025-08-08 |
| 59438 Head Lifeguard            | 423.00   | 42.37    | 380.63   | 2025-08-08 |
| 59439 Senior Planner            | 3,726.47 | 1,178.92 | 2,547.55 | 2025-08-08 |
| 59440 Lifeguard                 | 425.79   | 42.57    | 383.22   | 2025-08-08 |
| 59441 Program Coordinator       | 2,682.20 | 588.95   | 2,093.25 | 2025-08-08 |
| 59442 Dispatcher I              | 2,421.33 | 882.11   | 1,539.22 | 2025-08-08 |
| 59443 Communications Manager    | 3,269.71 | 862.64   | 2,407.07 | 2025-08-08 |
| 59444 Lifeguard                 | 518.35   | 53.65    | 464.70   | 2025-08-08 |
| 59445 Finance Admin. Asst./C    | 2,195.95 | 505.86   | 1,690.09 | 2025-08-08 |
| 59446 Dispatcher II             | 2,387.06 | 563.47   | 1,823.59 | 2025-08-08 |
| 59447 Bartender                 | 86.15    | 6.59     | 79.56    | 2025-08-08 |
| 59448 HR Director               | 4,776.00 | 1,645.76 | 3,130.24 | 2025-08-08 |
| 59449 Police Officer II         | 3,144.27 | 737.00   | 2,407.27 | 2025-08-08 |
| 59450 POI                       | 204.25   | 19.30    | 184.95   | 2025-08-08 |
| 59451 Utilities Assistant       | 1,719.31 | 554.92   | 1,164.39 | 2025-08-08 |
| 59452 MWI                       | 2,456.32 | 534.68   | 1,921.64 | 2025-08-08 |
| 59453 Parks and Rec Director    | 5,273.79 | 1,634.65 | 3,639.14 | 2025-08-08 |
| 59454 WWTO                      | 2,266.64 | 485.40   | 1,781.24 | 2025-08-08 |
| 59455 Lifeguard                 | 240.66   | 20.41    | 220.25   | 2025-08-08 |
| 59456 Associate Project Manager | 3,229.94 | 1,258.64 | 1,971.30 | 2025-08-08 |
| 59457 Operator II               | 3,659.82 | 829.57   | 2,830.25 | 2025-08-08 |
| 59458 Dispatcher I              | 1,719.31 | 485.48   | 1,233.83 | 2025-08-08 |
| 59459 POIII                     | 3,383.37 | 943.38   | 2,439.99 | 2025-08-08 |
| 59460 Deputy City Manager       | 6,592.88 | 3,436.11 | 3,156.77 | 2025-08-08 |
| 59461 Dispatcher II             | 3,210.02 | 854.37   | 2,355.65 | 2025-08-08 |
| 59462 WWTO                      | 2,626.70 | 939.40   | 1,687.30 | 2025-08-08 |
| 59463 PO I                      | 2,709.41 | 645.17   | 2,064.24 | 2025-08-08 |
| 59464 MWI                       | 1,940.45 | 309.46   | 1,630.99 | 2025-08-08 |
| 59465 POIII                     | 3,383.50 | 897.31   | 2,486.19 | 2025-08-08 |
| 59466 Lifeguard                 | 707.18   | 90.13    | 617.05   | 2025-08-08 |
| 59467 Lifeguard                 | 280.31   | 25.44    | 254.87   | 2025-08-08 |
| 59468 Presiding Municipal Co    | 1,603.44 | 254.70   | 1,348.74 | 2025-08-08 |
| 59469 Lifeguard                 | 251.77   | 22.25    | 229.52   | 2025-08-08 |
| 59470 Lifeguard                 | 581.29   | 61.91    | 519.38   | 2025-08-08 |
| 59471 Lifeguard                 | 1,144.07 | 188.41   | 955.66   | 2025-08-08 |
| 59472 Lifeguard                 | 311.01   | 28.80    | 282.21   | 2025-08-08 |
| 59473 Fleet Mechanic I          | 2,446.15 | 759.65   | 1,686.50 | 2025-08-08 |
| 59474 MWII Streets              | 2,362.19 | 497.50   | 1,864.69 | 2025-08-08 |
| 59475 Superintendent            | 3,953.52 | 1,309.23 | 2,644.29 | 2025-08-08 |
| 59476 Operator                  | 953.35   | 143.57   | 809.78   | 2025-08-08 |
| 59477 PO I                      | 2,815.01 | 594.51   | 2,220.50 | 2025-08-08 |
| 59478 Lifeguard                 | 384.00   | 37.38    | 346.62   | 2025-08-08 |
| 59479 Sergeant                  | 1,717.44 | 430.03   | 1,287.41 | 2025-08-08 |
| 59480 Police Officer I          | 3,160.44 | 658.47   | 2,501.97 | 2025-08-08 |
| 59481 Budget Analyst            | 2,346.00 | 682.34   | 1,663.66 | 2025-08-08 |
| 59482 Lifeguard                 | 725.73   | 126.90   | 598.83   | 2025-08-08 |
| 59483 Head Lifeguard            | 1,326.40 | 232.23   | 1,094.17 | 2025-08-08 |
| 59484 Dispatcher                | 2,029.59 | 715.42   | 1,314.17 | 2025-08-08 |
| 59485 Deputy City Clerk         | 2,551.00 | 517.75   | 2,033.25 | 2025-08-08 |
| 59486 Planning Director         | 5,273.79 | 2,531.82 | 2,741.97 | 2025-08-08 |

|                                 |          |          |          |            |
|---------------------------------|----------|----------|----------|------------|
| 59487 Seasonal MW I             | 320.00   | 30.48    | 289.52   | 2025-08-08 |
| 59488 Accounting Director       | 4,511.54 | 1,327.68 | 3,183.86 | 2025-08-08 |
| 59489 Head Lifeguard            | 565.95   | 59.30    | 506.65   | 2025-08-08 |
| 59490 Systems Admin             | 2,799.59 | 636.49   | 2,163.10 | 2025-08-08 |
| 59491 Operator                  | 2,450.02 | 600.92   | 1,849.10 | 2025-08-08 |
| 59492 Utilities Technician      | 2,127.80 | 530.41   | 1,597.39 | 2025-08-08 |
| 59493 Permit Technician         | 270.18   | 45.67    | 224.51   | 2025-08-08 |
| 59494 GSI Tech                  | 2,598.14 | 847.23   | 1,750.91 | 2025-08-08 |
| 59495 Sales Tax Accountant      | 2,075.90 | 557.45   | 1,518.45 | 2025-08-08 |
| 59496 Head Lifeguard            | 490.05   | 58.34    | 431.71   | 2025-08-08 |
| 59497 Fleet Crew Chief          | 3,340.00 | 1,152.76 | 2,187.24 | 2025-08-08 |
| 59498 PO II                     | 2,826.11 | 835.24   | 1,990.87 | 2025-08-08 |
| 59499 Lifeguard                 | 832.00   | 117.15   | 714.85   | 2025-08-08 |
| 59500 General Ledger Accountant | 2,698.23 | 688.97   | 2,009.26 | 2025-08-08 |
| 59501 Seasonal MW I             | 975.00   | 148.40   | 826.60   | 2025-08-08 |
| 59502 Support Servcs Manager    | 3,693.30 | 1,114.27 | 2,579.03 | 2025-08-08 |
| 59503 Police Officer I          | 3,398.87 | 886.24   | 2,512.63 | 2025-08-08 |
| 59504 Lifeguard                 | 348.04   | 33.63    | 314.41   | 2025-08-08 |
| 59505 Crew Chief - PBG          | 3,349.23 | 945.63   | 2,403.60 | 2025-08-08 |
| 59506 City Manager              | 8,878.84 | 2,765.40 | 6,113.44 | 2025-08-08 |
| 59507 Administrative Assistant  | 1,884.82 | 443.37   | 1,441.45 | 2025-08-08 |
| 59508 Sergeant                  | 3,645.93 | 923.33   | 2,722.60 | 2025-08-08 |
| 59509 PT Meter Reader           | 1,045.66 | 215.07   | 830.59   | 2025-08-08 |
| 59510 IT Intern                 | 1,256.64 | 215.52   | 1,041.12 | 2025-08-08 |
| 59511 Aquatic Manager           | 3,516.83 | 1,131.18 | 2,385.65 | 2025-08-08 |
| 59512 Lifeguard                 | 844.17   | 120.30   | 723.87   | 2025-08-08 |
| 59513 Lifeguard                 | 596.10   | 65.53    | 530.57   | 2025-08-08 |
| 59514 Lifeguard                 | 788.63   | 107.50   | 681.13   | 2025-08-08 |
| 59515 Utilities Director        | 6,331.79 | 2,783.19 | 3,548.60 | 2025-08-08 |
| 59516 Lifeguard                 | 361.54   | 34.66    | 326.88   | 2025-08-08 |
| 59517 Seasonal MW I             | 576.00   | 61.06    | 514.94   | 2025-08-08 |
| 59518 Seasonal MW I             | 1,088.00 | 174.40   | 913.60   | 2025-08-08 |
| 59519 Planning Technician       | 211.31   | 16.16    | 195.15   | 2025-08-08 |
| 19645 Lifeguard                 | 433.19   | 44.13    | 389.06   | 2025-08-22 |
| 19646 Maint. Worker I - F&G     | 864.00   | 128.30   | 735.70   | 2025-08-22 |
| 19647 Bartender                 | 60.20    | 4.62     | 55.58    | 2025-08-22 |
| 19648 Lifeguard                 | 28.00    | 2.15     | 25.85    | 2025-08-22 |
| 19649 Lifeguard                 | 44.43    | 7.39     | 37.04    | 2025-08-22 |
| 19650 Lifeguard                 | 493.71   | 50.77    | 442.94   | 2025-08-22 |
| 19651 Lifeguard                 | 399.87   | 39.59    | 360.28   | 2025-08-22 |
| 19652 Lifeguard                 | 788.63   | 107.51   | 681.12   | 2025-08-22 |
| 19653 POI                       | 1,176.63 | 150.19   | 1,026.44 | 2025-08-22 |
| 19654 Maint. Worker I - PBG     | 2,236.05 | 637.39   | 1,598.66 | 2025-08-22 |
| 59520 WWTO                      | 2,611.08 | 625.29   | 1,985.79 | 2025-08-22 |
| 59521 Fleet Mechanic I          | 2,531.33 | 815.55   | 1,715.78 | 2025-08-22 |
| 59522 MWI                       | 2,620.85 | 629.93   | 1,990.92 | 2025-08-22 |
| 59523 Permit Technician         | 2,013.21 | 577.75   | 1,435.46 | 2025-08-22 |
| 59524 Fitness Instructor        | 64.38    | 4.93     | 59.45    | 2025-08-22 |
| 59525 Captain                   | 4,703.00 | 1,384.09 | 3,318.91 | 2025-08-22 |
| 59526 Lifeguard                 | 692.37   | 86.51    | 605.86   | 2025-08-22 |
| 59527 Lifeguard                 | 588.89   | 63.25    | 525.64   | 2025-08-22 |
| 59528 Lifeguard                 | 792.34   | 108.14   | 684.20   | 2025-08-22 |



|                                  |          |          |          |            |
|----------------------------------|----------|----------|----------|------------|
| 59529 Lifeguard                  | 999.09   | 154.66   | 844.43   | 2025-08-22 |
| 59530 WTO                        | 2,076.00 | 585.18   | 1,490.82 | 2025-08-22 |
| 59531 Evidence Technician        | 2,581.00 | 668.84   | 1,912.16 | 2025-08-22 |
| 59532 Water Fitness Instruct     | 543.20   | 48.56    | 494.64   | 2025-08-22 |
| 59533 WTO                        | 2,391.27 | 711.52   | 1,679.75 | 2025-08-22 |
| 59534 Utility Billing Techni     | 2,558.55 | 670.19   | 1,888.36 | 2025-08-22 |
| 59535 Planner II                 | 3,474.41 | 1,113.20 | 2,361.21 | 2025-08-22 |
| 59536 Budget Director            | 4,448.37 | 1,115.61 | 3,332.76 | 2025-08-22 |
| 59537 Crew Chief-Operators       | 5,232.28 | 1,308.63 | 3,923.65 | 2025-08-22 |
| 59538 Water Fitness Instruct     | 766.42   | 86.51    | 679.91   | 2025-08-22 |
| 59539 Lifeguard                  | 558.00   | 58.69    | 499.31   | 2025-08-22 |
| 59540 Event Center Coordinat     | 2,675.65 | 780.45   | 1,895.20 | 2025-08-22 |
| 59541 Assistant Aquatics Manager | 2,185.25 | 534.39   | 1,650.86 | 2025-08-22 |
| 59542 POI                        | 2,534.41 | 563.86   | 1,970.55 | 2025-08-22 |
| 59543 Dispatcher                 | 2,080.69 | 703.95   | 1,376.74 | 2025-08-22 |
| 59544 MUNICIPAL COURT CLERK      | 2,102.55 | 458.44   | 1,644.11 | 2025-08-22 |
| 59545 Head Lifeguard             | 391.07   | 76.99    | 314.08   | 2025-08-22 |
| 59546 MWII                       | 2,033.47 | 507.48   | 1,525.99 | 2025-08-22 |
| 59547 Police Officer II          | 3,234.68 | 627.98   | 2,606.70 | 2025-08-22 |
| 59548 Lieutenant                 | 3,877.98 | 816.77   | 3,061.21 | 2025-08-22 |
| 59549 MWI                        | 2,340.74 | 556.92   | 1,783.82 | 2025-08-22 |
| 59550 Dispatcher II              | 3,033.41 | 992.11   | 2,041.30 | 2025-08-22 |
| 59551 Chief of Police            | 6,331.63 | 1,944.61 | 4,387.02 | 2025-08-22 |
| 59552 Code Enforcement Officer   | 2,340.25 | 573.41   | 1,766.84 | 2025-08-22 |
| 59553 Operator I                 | 2,647.38 | 609.26   | 2,038.12 | 2025-08-22 |
| 59554 WW Plant Operator          | 4,616.93 | 1,150.56 | 3,466.37 | 2025-08-22 |
| 59555 Police Officer I           | 3,115.32 | 1,006.47 | 2,108.85 | 2025-08-22 |
| 59556 Bartender                  | 181.17   | 13.86    | 167.31   | 2025-08-22 |
| 59557 Bartender                  | 164.71   | 12.60    | 152.11   | 2025-08-22 |
| 59558 MWI                        | 2,033.47 | 326.11   | 1,707.36 | 2025-08-22 |
| 59559 Lifeguard/Swim Instructor  | 272.13   | 24.82    | 247.31   | 2025-08-22 |
| 59560 Lifeguard                  | 14.81    | 1.13     | 13.68    | 2025-08-22 |
| 59561 Lifegaurd                  | 325.82   | 30.92    | 294.90   | 2025-08-22 |
| 59562 Assistant City Manager     | 4,874.97 | 1,386.90 | 3,488.07 | 2025-08-22 |
| 59563 PT Snow Plow               | 1,542.80 | 257.93   | 1,284.87 | 2025-08-22 |
| 59564 Head Lifeguard             | 1,354.50 | 238.75   | 1,115.75 | 2025-08-22 |
| 59565 Senior Planner             | 3,726.47 | 1,178.92 | 2,547.55 | 2025-08-22 |
| 59566 Lifeguard                  | 536.86   | 56.07    | 480.79   | 2025-08-22 |
| 59567 Program Coordinator        | 2,507.20 | 546.54   | 1,960.66 | 2025-08-22 |
| 59568 Dispatcher I               | 2,176.44 | 827.89   | 1,348.55 | 2025-08-22 |
| 59569 Communications Manager     | 3,422.97 | 881.38   | 2,541.59 | 2025-08-22 |
| 59570 Lifeguard                  | 181.42   | 13.88    | 167.54   | 2025-08-22 |
| 59571 Lifeguard                  | 140.70   | 10.77    | 129.93   | 2025-08-22 |
| 59572 Finance Admin. Asst./C     | 2,195.95 | 505.87   | 1,690.08 | 2025-08-22 |
| 59573 Dispatcher II              | 2,566.10 | 606.67   | 1,959.43 | 2025-08-22 |
| 59574 HR Director                | 4,776.00 | 1,645.77 | 3,130.23 | 2025-08-22 |
| 59575 Police Officer II          | 3,468.89 | 797.93   | 2,670.96 | 2025-08-22 |
| 59576 Utilities Assistant        | 1,719.31 | 554.91   | 1,164.40 | 2025-08-22 |
| 59577 Lifeguard                  | 329.52   | 31.21    | 298.31   | 2025-08-22 |
| 59578 MWI                        | 2,033.47 | 435.38   | 1,598.09 | 2025-08-22 |
| 59579 Parks and Rec Director     | 5,273.79 | 1,495.64 | 3,778.15 | 2025-08-22 |
| 59580 WWTO                       | 2,266.64 | 485.40   | 1,781.24 | 2025-08-22 |

|                                 |          |          |          |            |
|---------------------------------|----------|----------|----------|------------|
| 59581 Lifeguard                 | 551.67   | 58.21    | 493.46   | 2025-08-22 |
| 59582 Associate Project Manager | 4,804.37 | 1,637.01 | 3,167.36 | 2025-08-22 |
| 59583 Operator II               | 4,140.47 | 945.02   | 3,195.45 | 2025-08-22 |
| 59584 Dispatcher I              | 1,816.02 | 509.50   | 1,306.52 | 2025-08-22 |
| 59585 POIII                     | 3,766.03 | 1,017.51 | 2,748.52 | 2025-08-22 |
| 59586 Deputy City Manager       | 6,592.88 | 3,436.12 | 3,156.76 | 2025-08-22 |
| 59587 Lifeguard                 | 132.18   | 10.11    | 122.07   | 2025-08-22 |
| 59588 Dispatcher II             | 3,030.02 | 810.99   | 2,219.03 | 2025-08-22 |
| 59589 WWTO                      | 2,749.81 | 968.58   | 1,781.23 | 2025-08-22 |
| 59590 PO I                      | 2,534.41 | 614.64   | 1,919.77 | 2025-08-22 |
| 59591 MWI                       | 2,122.40 | 331.39   | 1,791.01 | 2025-08-22 |
| 59592 POIII                     | 3,383.50 | 897.31   | 2,486.19 | 2025-08-22 |
| 59593 Lifeguard                 | 303.61   | 28.23    | 275.38   | 2025-08-22 |
| 59594 Lifeguard                 | 186.88   | 14.30    | 172.58   | 2025-08-22 |
| 59595 Presiding Municipal Co    | 1,320.48 | 191.76   | 1,128.72 | 2025-08-22 |
| 59596 Lifeguard                 | 85.16    | 6.51     | 78.65    | 2025-08-22 |
| 59597 Lifeguard                 | 307.31   | 28.52    | 278.79   | 2025-08-22 |
| 59598 Lifeguard                 | 522.05   | 54.93    | 467.12   | 2025-08-22 |
| 59599 Lifeguard                 | 392.47   | 39.03    | 353.44   | 2025-08-22 |
| 59600 Lifeguard                 | 481.33   | 49.82    | 431.51   | 2025-08-22 |
| 59601 Fleet Mechanic I          | 2,446.15 | 759.66   | 1,686.49 | 2025-08-22 |
| 59602 MWII Streets              | 2,735.13 | 586.78   | 2,148.35 | 2025-08-22 |
| 59603 Superintendent            | 4,027.65 | 1,326.79 | 2,700.86 | 2025-08-22 |
| 59604 Operator                  | 932.63   | 139.92   | 792.71   | 2025-08-22 |
| 59605 PO I                      | 2,594.75 | 555.90   | 2,038.85 | 2025-08-22 |
| 59606 Sergeant                  | 3,050.25 | 755.26   | 2,294.99 | 2025-08-22 |
| 59607 Police Officer I          | 2,534.41 | 543.01   | 1,991.40 | 2025-08-22 |
| 59608 Budget Analyst            | 2,346.00 | 682.33   | 1,663.67 | 2025-08-22 |
| 59609 Head Lifeguard            | 1,326.40 | 232.23   | 1,094.17 | 2025-08-22 |
| 59610 Dispatcher                | 2,029.59 | 715.42   | 1,314.17 | 2025-08-22 |
| 59611 Deputy City Clerk         | 2,487.38 | 509.89   | 1,977.49 | 2025-08-22 |
| 59612 Planning Director         | 5,273.79 | 2,531.83 | 2,741.96 | 2025-08-22 |
| 59613 Accounting Director       | 4,511.54 | 1,327.69 | 3,183.85 | 2025-08-22 |
| 59614 Head Lifeguard            | 501.27   | 52.35    | 448.92   | 2025-08-22 |
| 59615 Systems Admin             | 2,799.59 | 636.50   | 2,163.09 | 2025-08-22 |
| 59616 Operator                  | 2,914.96 | 713.29   | 2,201.67 | 2025-08-22 |
| 59617 Utilities Technician      | 2,127.80 | 530.42   | 1,597.38 | 2025-08-22 |
| 59618 Permit Technician         | 241.74   | 43.49    | 198.25   | 2025-08-22 |
| 59619 GSI Tech                  | 2,598.14 | 847.24   | 1,750.90 | 2025-08-22 |
| 59620 Sales Tax Accountant      | 2,075.90 | 557.46   | 1,518.44 | 2025-08-22 |
| 59621 Fleet Crew Chief          | 3,340.00 | 1,152.76 | 2,187.24 | 2025-08-22 |
| 59622 PO II                     | 2,943.85 | 863.78   | 2,080.07 | 2025-08-22 |
| 59623 Lifeguard                 | 448.00   | 45.28    | 402.72   | 2025-08-22 |
| 59624 General Ledger Accountant | 2,698.23 | 688.97   | 2,009.26 | 2025-08-22 |
| 59625 Support Servcs Manager    | 3,693.30 | 1,114.26 | 2,579.04 | 2025-08-22 |
| 59626 Police Officer I          | 3,038.39 | 821.76   | 2,216.63 | 2025-08-22 |
| 59627 Lifeguard                 | 74.05    | 5.66     | 68.39    | 2025-08-22 |
| 59628 Crew Chief - PBG          | 3,174.23 | 903.24   | 2,270.99 | 2025-08-22 |
| 59629 City Manager              | 8,878.84 | 2,765.40 | 6,113.44 | 2025-08-22 |
| 59630 Administrative Assistant  | 1,850.12 | 435.55   | 1,414.57 | 2025-08-22 |
| 59631 Sergeant                  | 3,739.68 | 939.93   | 2,799.75 | 2025-08-22 |
| 59632 PT Meter Reader           | 896.28   | 181.50   | 714.78   | 2025-08-22 |

|                             |                   |                   |                   |            |
|-----------------------------|-------------------|-------------------|-------------------|------------|
| 59633 IT Intern             | 1,507.47          | 275.82            | 1,231.65          | 2025-08-22 |
| 59634 Aquatic Manager       | 3,433.50          | 1,108.16          | 2,325.34          | 2025-08-22 |
| 59635 Lifeguard             | 388.76            | 38.74             | 350.02            | 2025-08-22 |
| 59636 Lead Trainer - Soccer | 837.50            | 118.13            | 719.37            | 2025-08-22 |
| 59637 Lifeguard             | 307.31            | 28.50             | 278.81            | 2025-08-22 |
| 59638 Lifeguard             | 273.99            | 24.96             | 249.03            | 2025-08-22 |
| 59639 Utilities Director    | 6,331.79          | 2,781.62          | 3,550.17          | 2025-08-22 |
| 59640 Sport Site Supervisor | 51.00             | 3.90              | 47.10             | 2025-08-22 |
| 59641 Planning Technician   | 156.98            | 12.02             | 144.96            | 2025-08-22 |
| <b>Totals</b>               | <b>563,430.86</b> | <b>153,143.94</b> | <b>410,286.92</b> |            |



## City of Woodland Park Staff Report for City Council

Meeting Date: September 18<sup>th</sup>, 2025

|                    |                   |                                      |
|--------------------|-------------------|--------------------------------------|
| <u>Agenda Item</u> | <u>Department</u> | <u>Presenter</u>                     |
|                    | CMO/Finance       | Jessica Scott<br>Accounting Director |

### **ITEM:**

#### Monthly Report of Mayor and Council Expenses

The following is a summary of the Mayor and Council Expenses for August 2025.

#### **August 2025**

| Description            | Budget      | Month Exp | YTD Exp    | Balance     | % Expended |
|------------------------|-------------|-----------|------------|-------------|------------|
| Miscellaneous expenses | \$17,950.00 | -\$115.68 | \$399.59   | \$17,550.41 | 2%         |
| Training/Travel        | \$11,000.00 | \$0.00    | \$4,387.56 | \$6,612.44  | 40%        |
| Supplies               | \$150.00    | \$0.00    | \$186.66   | -\$36.66    | 124%       |
| Meetings/Mileage/Meals | \$3,000.00  | \$25.00   | \$1,832.06 | \$1,167.94  | 61%        |
| Special Projects       | \$500.00    | \$0.00    | \$0.00     | \$500.00    | 0%         |
| Total                  | \$32,600.00 | -\$90.68  | \$6,805.87 | \$25,794.13 | 21%        |



## STAFF REPORT

**TO:** Mayor Case and City Council

**FROM:** Karen Schminke, Director of Planning & Building Services

**DATE:** September 18, 2025

**SUBJECT:** Ordinance No. 1503, Series 2025, an Ordinance Rezoning Lot 1, Block 12 Fosters Addition Including the Adjacent West ½ of Vacated Scott Avenue as Described at Reception #483423 and the Adjacent North ½ of Vacated Alley as Described at Reception #590996 of Woodland Park, Teller County (a.k.a. 309 Willow Street, Woodland Park, Colorado) From Urban Residential (UR) to Central Business District (CBD) as requested by Robert and Elizabeth Vincent-Hoeritz (Applicant and Property Owner) (QJ) (Presenter Planning Director Karen Schminke, AICP)

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**BACKGROUND:** Since 1996 the subject property has been zoned Urban Residential (UR) and prior to that was zoned R-1. Currently existing on the property is a 1263 square-foot home that was built in 1929 and a single-car detached garage. The current owners of the subject property have been operating this property as a short-term rental (non-primary residence STR) since they purchased it in 2006. With the adoption of the ordinances to regulate short-term rental in late 2023 and early 2024 use of this property as a non-primary residence STR is not in compliance with City Code. The owners and applicants of the property are requesting to change their zoning designation from Urban Residential (UR) to Central Business District (CBD) in order to operate a non-primary residence short-term rental at this location.

**RECOMMENDATION:** Approve on initial posting, Ordinance No. 1503, Series 2025, an Ordinance Rezoning Lot 1, Block 12 Fosters Addition Including the Adjacent West ½ of Vacated Scott Avenue as Described at Reception #483423 and the Adjacent North ½ of Vacated Alley as Described at Reception #590996 of Woodland Park, Teller County (a.k.a. 309 Willow Street, Woodland Park, Colorado) from Urban Residential (UR) to Central Business District (CBD) and set the public hearing for October 2, 2025.

**ATTACHMENTS:** 1. Ordinance 1503, Series 2025, Willow St. Rezone

**CITY OF WOODLAND PARK  
ORDINANCE NO. 1503, SERIES 2025**

**AN ORDINANCE REZONING LOT 1, BLOCK 12 FOSTERS ADDITION INCLUDING  
THE ADJACENT WEST ½ OF VACATED SCOTT AVENUE AS DESCRIBED AT  
RECEPTION #483423 AND THE ADJACENT NORTH ½ OF VACATED ALLEY AS  
DESCRIBED AT RECEPTION #590996 OF WOODLAND PARK, TELLER COUNTY  
(A.K.A 309 WILLOW STREET, WOODLAND PARK COLORADO) FROM URBAN  
RESIDENTIAL (UR) TO CENTRAL BUSINESS DISTRICT (CBD).**

WHEREAS, the City of Woodland Park has received an application requesting to rezone a parcel of land from the Urban Residential (UR) District to Central Business District (CBD) as requested by Robert and Elizabeth Vincent-Hoeritz; and

WHEREAS, the subject property is legally described as Lot 1, Block 12 Fosters Addition including the adjacent west ½ of vacated Scott Avenue as described at Reception #483423 and the adjacent north ½ of vacated alley as described at Reception #590996 of Woodland Park, Teller County (the "Property") (a.k.a. 309 Willow Street, Woodland Park, CO); and

WHEREAS, the subject property has already been developed with a single-family dwelling that is connected to the City water system and said structure and utility connection are expected to continue for the foreseeable future; and

WHEREAS, per the Municipal Code, water need requirements and water availability will be considered as a part of any future application to change the use or redevelop the subject property at the time that request is made; and

WHEREAS, in accordance with Municipal Code §18.72.060, and Charter Sections 7.2 and 15.7.b.1., notice of all public hearings was published, signs were posted, and surrounding property owner letters were mailed; and

WHEREAS, the City of Woodland Park Planning Commission considered the request on August 28, 2025 and recommended approval based on evidence contained in the staff report and presented at public hearing; and

WHEREAS, City Council considered the request, the Planning Commission recommendation, and held a public hearing on October 2, 2025 and hereby finds that based on evidence contained in the staff report and presented at the public hearing, the request meets all the requirements and criteria for a rezoning and that it is in the City's best interest to rezone the Property.

**NOW, THEREFORE, THE CITY OF WOODLAND PARK, COLORADO, ORDAINS:**

Section 1. Property Description. The subject property is legally described as Lot 1, Block 12 Fosters Addition including the adjacent west ½ of vacated Scott Avenue as described at Reception

#483423 and the adjacent north ½ of vacated alley as described at Reception #590996 of Woodland Park, Teller County (the “Property”) (a.k.a. 309 Willow Street, Woodland Park, CO). (Reference Exhibit A for a general location map for the subject property.)

Section 2. Zoning. The property described above is hereby zoned Central Business District (CBD), and the Official Zoning Map of the City of Woodland Park is hereby amended to reflect such determination.

Section 3. Water Availability. The subject property has already been developed and is connected to and served by the City water system; and the water requirements of any future change in use or redevelopment of the subject property will be reviewed per the Municipal Code requirements at the time when that request is made.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after its publication as required.

Section 5. The recitals contained in this Ordinance constitute the findings of the City Council and are incorporated herein by this reference.

PASSED BY CITY COUNCIL ON SECOND AND FINAL READING FOLLOWING PUBLIC HEARING THIS  
2<sup>nd</sup> DAY OF OCTOBER 2025.

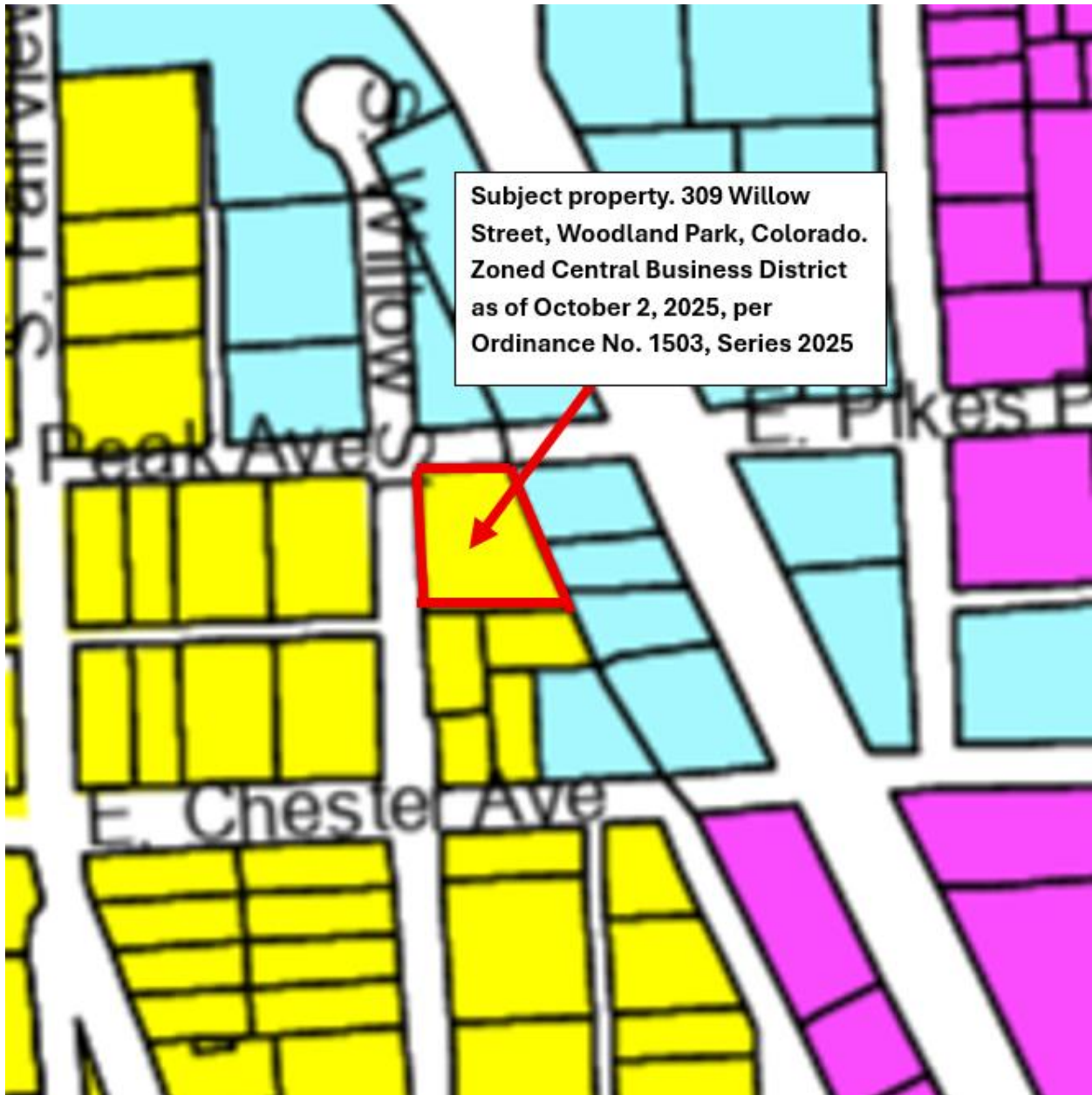
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The Honorable Mayor Kellie Case

ATTEST: \_\_\_\_\_  
City Clerk Suzanne Leclercq

# Exhibit A

Lot 1, Block 12 Fosters Addition including the adjacent west ½ of vacated Scott Avenue as described at Reception #483423 and the adjacent north ½ of vacated alley as described at Reception #590996 of Woodland Park, Teller County. (a.k.a. 309 Willow Street, Woodland Park, CO)







## STAFF REPORT

**TO:** Mayor Case and City Council

**FROM:** Karen Schminke, Director of Planning & Building Services

**DATE:** September 18, 2025

**SUBJECT:** Ordinance No. 1504, Series 2025, an Ordinance of the City of Woodland Park Amending Chapter 18 of the Municipal Code Concerning Accessory Dwelling Units to Conform to House Bill 24-1152 (L) (Presenter Planning Director Karen Schminke, AICP)

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**BACKGROUND:** The purpose of this proposed ordinance is to amend the City's zoning regulations regarding Accessory Dwelling Units (ADUs). With the adoption of HB 24-1152, the State of Colorado has mandated that ADUs be permitted in any zone where a single-unit detached dwelling unit is permitted. Local governments are required to use an administrative process for permitting these units. The significant changes to the City's regulations are the elimination of:

- annual permit renewal;
- on-going owner occupancy of either the primary or accessory unit;
- on-site parking requirements for the ADU;
- density controls.

The ordinance provides clarity for bringing a pre-existing non-conforming ADU into compliance with the regulations. It also adds language regarding a 'Functional ADU' which will provide assistance when working with property owners to properly permit their ADUs.

**RECOMMENDATION:** Approve on initial posting, Ordinance No. 1504, Series 2025, an Ordinance of the City of Woodland Park Amending Chapter 18 of the Municipal Code Concerning Accessory Dwelling Units to Conform to House Bill 24-1152 and set the public hearing for October 2, 2025.

**ATTACHMENTS:** 1. Ordinance 1504 - Updating ADUs Land Use Code 2025-0910

**CITY OF WOODLAND PARK, COLORADO  
ORDINANCE NO. 1504, SERIES 2025**

**AN ORDINANCE OF THE CITY OF WOODLAND PARK AMENDING CHAPTER 18  
OF THE MUNICIPAL CODE CONCERNING ACCESSORY DWELLING UNITS TO  
CONFORM TO HOUSE BILLS 24-1152**

**WHEREAS**, the City of Woodland Park, Colorado (the “City”) has been duly organized and is validly existing as a Home Rule City under the Colorado Constitution and the Home Rule Charter of the City; and

**WHEREAS**, pursuant to C.R.S. § 31-23-301 and the Woodland Park Home Rule Charter, the City Council possesses the authority to adopt and amend regulations governing land use within the municipal boundaries; and

**WHEREAS**, Chapter 18 of the Woodland Park Municipal Code establishes zoning regulations, including standards for residential development and accessory uses such as Accessory Dwelling Units (“ADUs”); and

**WHEREAS**, the Colorado General Assembly adopted House Bill 24-1152, requiring municipalities to allow the permitting and occupancy of ADUs in order to increase the availability of affordable and attainable housing; and

**WHEREAS**, the City Council finds it necessary and appropriate to amend its zoning regulations to ensure consistency with HB24-1152 and to promote the orderly development of ADUs in Woodland Park; and

**WHEREAS**, in performing this review, the City discovered other inconsistencies and redundancies throughout the Code related to ADUs and definitions that required clarification, correction, and updating; and

**WHEREAS**, the City Council further finds that the amendments adopted herein promote the public health, safety, and welfare of the residents of Woodland Park.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOODLAND PARK, COLORADO, AS FOLLOWS:**

**Section 1.** The City Council incorporates the foregoing recitals as conclusions, facts, determinations, and findings by the City Council.

**Section 2.** *Municipal Code § 18.06, Definitions, amended.*

A. Section 18.06.010 is amended to add the following new definitions, to read:

1. **18.06.261- Household.**

“Household” means any of the following:

a. A single person occupying a dwelling unit;

b. Any number of people occupying a dwelling unit as a single housekeeping unit;

or

c. Any group of persons whose right to live together under conditions similar to other types of households of the same size is protected by the provisions of the federal Fair Housing Amendments Act of 1988, as defined in that Act and interpreted by the courts, or by any similar legislation of the State of Colorado.

The number of persons occupying each dwelling unit described above shall not exceed the maximum permitted by the applicable building code or safety code or by any applicable state or federal law or regulation.

2. **18.06.262 – Household Living**

“Household Living” means residential occupancy of a dwelling unit by a household where tenancy is arranged on a month-to-month or longer basis. Lodging where tenancy may be arranged for a period of less than 30 calendar days is classified under the lodging category. Common accessory uses include recreational activities, raising pets, gardens, personal storage buildings, hobbies, and parking of the occupants’ vehicles.

B. Section 18.06.210, “Family,” is repealed in its entirety.

C. Section 18.06.016, “Accessory dwelling unit (ADU),” is amended to read as follows:

1. “Accessory dwelling unit (ADU)” means a clearly subordinate habitable living unit added to, or created within a single family dwelling or attached garage, or created within a detached garage accessory to a single family dwelling, provided the habitable living unit is located on the upper level of the detached garage. an internal, attached, or detached subordinate dwelling unit that:

a. provides a habitable dwelling unit for one household;

b. is located on the same lot or property as a proposed or existing primary unit; and

c. if created within a proposed or existing accessory detached garage, the ADU unit shall be located on the upper level.

2. For Purposes of this definition: “Habitable living dwelling unit” means that there are contained within the unit the basic requirements for living, sleeping, cooking (i.e., complete kitchen area with cook stove, oven, refrigerator and sink) and sanitation. And;

3. “Primary unit” means a single family dwelling or the garage, or portion thereof, that is not the ADU.

D. Section 18.06.180, “Dwelling unit,” is amended to read as follows:

**Dwelling unit.** One or more rooms arranged, designed, and used as living quarters for one ~~family~~ household only. Individual bathrooms and complete kitchen facilities, permanently installed, shall always be included.

**Section 3.** *Municipal Code § 18.09.090 amended — Accessory Dwelling Units use table amended.*

Section 18.09.090 shall be updated to reflect the following:

| PERMITTED<br>USES   | SR                     | UR                     | MPS | MFU | MHP | P/SPL | NC | CC | SC | CBD | HSC/<br>LI | PUD       |
|---|------------------------|------------------------|-----|-----|-----|-------|----|----|----|-----|------------|-----------|
| <b>N.7. Accessory Dwelling unit as defined in Section 18.06.016 and subject to 18.33.135.</b> | <del>PC</del> <u>P</u> | <del>PC</del> <u>P</u> |     |     |     |       | PC | PC |    | PC  |            | <u>PC</u> |

**Section 4.** *Municipal Code § 18.33.135 Amended.*

Section 18.33.135, “Accessory Dwelling Units,” is hereby amended to read in full as follows:

18.33.135– Accessory dwelling units.

A. Purpose. The purpose of this section is to expressly allow for the creation of ADUs to provide additional housing options for residents of a variety of age and economic groups while preserving the character of single family neighborhoods; provide standards for minimizing the potential effects on neighborhoods and the community from increased density and parking demands; encourage the creation and availability of safe, lower cost, habitable rental units; and offer a way for homeowners to offset the cost of living in the area.

B. Permit Required for New ADU.

1. A zoning development permit is required to be obtained by a person before a person creates or adds an accessory dwelling unit.

2. The applicant for a permit shall complete an application on forms available from the City and shall pay the required application fee. An application shall be accompanied by such drawings and specifications as may be required to fully advise and inform the City with design, location, dimensions, and utility service. The property owner shall sign an affidavit, in the form provided, before a notary public affirming that the owner complies with all of the owner-occupancy

~~requirements. and parking requirements contained in this section and acknowledging that in failing to annually renew the permit the owner may lose the right to use the ADU, due to the requirements of the density controls contained in Subsection D.6.~~ The property owner shall submit the affidavit with the permit application.

3. An ADU shall be connected to the utilities of the single family dwelling primary unit and shall not have separate services, except for telephone and cable. Homes built after June 1, 2012 are subject to Ordinance No. 1160 regarding the tiered single family residential rate scheduled. If applicable, the owner shall pay fees for water plant investment fees, sewer plant investment fees, water rights fees, stormwater capital fees, park development fees and transportation capital fees.

4. The Planning Director, or designee, will review the application at the time of submittal for completeness and either accept the application or reject it and notify the applicant of the information required to make it complete.

5. The Planning Director, or designee, will approve, approve with conditions or disapprove the application. Upon this decision, the Planning Director, or designee, shall issue or deny the zoning development permit. An applicant whose application has been denied may appeal the decision in accordance with this code.

6. A building permit and certificate of occupancy are required if structural alterations to any existing primary unit structure are necessary to create or add the accessory dwelling unit.

#### ~~C. Annual Permit Renewal Required.~~

~~1. An ADU affidavit is required to be renewed annually for as long as the owner plans to use the ADU.~~

~~2. To renew the ADU affidavit, the applicant shall sign and submit the affidavit meeting the requirements contained in Subsection B.2. no later than February 1st of each year.~~

~~3. The planning director may revoke the zoning development permit if:~~

~~a. The property owner does not comply with other ordinances of the city which regulate property maintenance and nuisances; or~~

~~b. The ADU is substantially altered and is thus no longer in conformance with the plans approved by the planning director and the building department; or~~

~~c. The property owner no longer owns the required number of off-street parking spaces; or~~

~~d. The property owner ceases to own or reside in either the primary unit or the ADU.~~

~~D~~ C. Standards.

1. Design and Appearance Standards. An ADU shall be designed to maintain the exterior architectural design, style, appearance and character of the single-family detached dwelling or garage in which the ADU is created or to which the ADU is added. If an ADU extends beyond the current footprint or existing height of the existing dwelling or garage, such an addition must be consistent with the existing façade, roof pitch, siding and windows. If an ADU is created by converting the upper level of an existing detached garage, the exterior architectural design, style, appearance and character of the garage shall be maintained.

2. Owner-occupancy Requirement for Permitting. At least one owner of the property must reside in the primary unit, as defined in Section 18.06.016, at the time the ADU is permitted and established ~~or the ADU~~. For purposes of this section owner means a person holding record title or a bona fide contract purchaser. No rooms in the owner's unit may be rented. The ADU shall not be sold separately from sale of the entire property, including the primary unit, ~~and shall not be sublet. The permit for an ADU runs with property owners, not the property. When ownership changes, the ADU shall be removed or the new owner must reapply. The property owner shall sign an affidavit before a notary public affirming that the owner complies with all of these requirements at the time of application for renewal of the permit.~~

3. Size. ~~In no case shall an ADU be more than forty percent of the single family dwelling primary unit's total floor area, nor more than eight hundred square feet, nor less than three hundred square feet, nor have more than two bedrooms. The size of an ADU is subject to the following:~~

- a. in no case shall an ADU be larger than the primary unit's total floor area; and
- b. not more than eight hundred (800) square feet; and
- c. not less than three hundred (300) square feet; and
- d. not have more than two (2) bedrooms.

The planning department may grant minor variances to the size standards including bedroom number contained in this subsection D.3. where special circumstances of the primary unit exist.

4. Number of Occupants. Occupancy shall be limited to the following: no more than four persons in an ADU, whether or not related.

~~5. Repealed. Parking Requirement. In addition to two off-street parking spaces required for the single family dwelling primary unit, there shall be one additional off-street parking space for every vehicle used by the occupants of the ADU. Useable garage space and carports may be counted for purposes of complying with these parking requirements. All off-street parking spaces shall be owned by the property owner and must comply with the city driveway standards. The property owner shall sign an affidavit before a notary public affirming that the owner complies with all of these requirements at the time of application for renewal of the permit.~~

~~6. Repealed. Density Controls. In the urban residential zone district no more than ten percent of the properties within a three hundred foot radius of the applicant's property may have an accessory dwelling unit. In the suburban residential zone district no more than ten percent of the properties within a six hundred foot radius of the applicant's property may have an accessory dwelling unit. In the commercial zone districts no more than ten percent of the properties within a three hundred foot radius of the applicant's property may have an accessory dwelling unit. The radius measurement is taken from the center of the property or front door of the primary unit and includes rights-of-way widths. The planning director may grant variances of up to twenty percent of the radius measurement. In the suburban residential zone districts/urban residential zone districts, each existing legal nonconforming ADU within the six hundred/three hundred foot radius shall count as one ADU and each duplex within the six hundred/three hundred foot radius shall count as one ADU for purposes of this calculation. The property owner shall sign an affidavit before a notary public at the time of application for renewal of the permit acknowledging that in failing to annually renew the permit the owner may lose the right to use the ADU due to the effect of these density standards.~~

5 7. Maximum Number of ADUs Per Lot. Where permitted, there shall be no more than one ADU per lot. If the ADU or primary unit straddles a lot line then the property owner is required to vacate the straddled lot line and combine the lots into a single lot.

6 8. Home Occupations. Home occupations may be allowed, subject to existing regulations contained in Section 18.33.150, in either the ADU or the single family dwelling primary unit, but not both.

7 9. Provision to Encourage Barrier-free ADUs. ADUs that accommodate people with disabilities are encouraged.

E D. Legal Nonconforming ADUs.

1. Legal nonconforming ADUs are units that were in existence prior the adoption of Ordinance No. 1209-2014 [March 20, 2014] that do not comply with this section.

2. Certifying Nonconforming ADUs. The owner of a legal nonconforming ADU may obtain status as a permitted ADU by submitting an application under Section 18.33.135(B) and receiving approval in accordance with those requirements. Upon approval, the ADU's legal nonconforming status shall terminate, and it will be classified as an ADU.

E. Functional ADUs Subject to Review. If, during permit review, inspection, or enforcement, a structure is determined to meet the definition of an accessory dwelling unit under this Code, it shall be subject to all applicable requirements of this Code, including but not limited to system development fees, dimensional standards, and use restrictions.

The designation and regulation of a unit as an ADU shall apply regardless of whether the applicant or property owner identified it as such.

F. Functional ADU. A unit is presumed to be an ADU if it contains all of the following:

- a. A separate exterior or interior entrance,
- b. Sleeping area(s) suitable for overnight occupancy,
- c. A bathroom with a toilet and bathing facility, and
- d. A kitchen or kitchenette with a sink and cooking appliance or electrical outlet intended to support one.

The determination of whether a structure or portion of a structure is an ADU will be based on its design and actual or intended use, regardless of the terminology used in permit applications or other documentation. Any structure or space meeting the functional criteria above shall be treated as an ADU for all purposes under this Code.

**Section 5.** *Severability.* The provisions of this ordinance are severable and the invalidity of any section, phrase, clause, or portion of the ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of the ordinance.

**Section 6.** *Effective Date.* This ordinance shall be in full force and effect upon its publication as required by law.

**Section 7.** The codifier of the City's Municipal Code, Municipal Code Corporation, is hereby authorized to make such numerical and formatting changes as may be necessary to incorporate the provisions of this Ordinance within the Woodland Park Municipal Code.



PASSED BY CITY COUNCIL ON SECOND AND FINAL READING FOLLOWING PUBLIC  
HEARING THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2025.

City of Woodland Park

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Kellie Case, Mayor

ATTEST:

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City Clerk, Suzanne Lecler



## STAFF REPORT

**TO:** Mayor Case and City Council

**FROM:**

**DATE:** September 18, 2025

**SUBJECT:** Approval of Resolution #935, Series 2025, to adopt the Bergstrom Master Plan. (A)  
(Presenter Director of Parks and Recreation Keating)

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**BACKGROUND:**

**RECOMMENDATION:**

**ATTACHMENTS:** None