



Public Health
Prevent. Promote. Protect.
Macon County
Health Department

Macon County Health Department Board of Health Meeting

Tuesday, October 21st, 2025 – 5:30 p.m.
Main Conference Room - Macon County Health Department
1221 E. Condit St., Decatur, IL 62521



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1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Consent Calendar
 - a. Approval of All Minutes Not Previously Approved
 - Board of Health Meeting Minutes – September 16th, 2025
 - b. Communications
 - c. Presentation And Acceptance of Department Financial Report
 - d. Review of Department Expenditures
 - e. Grant Application Review – N/A
 - f. Department Division Reports
 - i. CNS Narrative and Totals Reports – Amber Holthaus
 - ii. Lab Narrative & Totals Reports – Amber Holthaus
 - iii. Dental Report – Kim Sabin-Pritchett
 - iv. HPPR Report – Emily O’Connell
 - v. Emergency Preparedness – Beaumont Hayner
 - vi. Environmental Health Narrative and Totals – Jerry Brown
 - vii. Starting Point Narrative & Total Reports – Teresa Smith
 - viii. WIC/FCM Report – Karen Shiflett
5. Public Comment
 - a. An opportunity for public comment will be provided to all those people who are physically present and wish to do so, subject to time parameters in the Macon County Board of Health By-Laws (maximum of 3 minutes per speaker; total of 15 minutes).
6. Department Employee Recognition
 - a. Karen Shiflett (31 years), Debra Martin (28 years), Jaclyn Irvin (12 years), Melissa Woodard (11 years), David Wasserkrug (5 years), Brittany Barreras (3 years)
7. Old Business
 - a. Discussion and action regarding food fee schedule for units of local government, school districts, and not-for-profits.
8. New Business
 - a. Human Resources Update
 - b. Update from Administrator regarding Federal Government Shutdown.
 - c. Discussion and action regarding 2025 One-Time Holiday Bonus Policy.
 - d. Discussion and action regarding Parental Leave Policy.
 - e. Discussion and action regarding Appointment Policy.
 - f. Discussion and action regarding Probationary Periods Policy.
 - g. Discussion and action regarding Orientation Policy.

- h. Discussion and action regarding Registered Dietitian Bonus.
 - i. Reminder – An election of officers shall be held annually in November
- 9. Closed Session, if applicable
- 10. Reopen Meeting, if applicable
- 11. Adjournment