



Public Health
Prevent. Promote. Protect.

Macon County
Health Department

Macon County Health Department Board of Health Meeting Minutes

Tuesday, May 20th, 2025 – 5:30 p.m.
Main Conference Room - Macon County Health Department
1221 E. Condit St., Decatur, IL 62521



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Jeff Entler called the meeting to order at 5:32 p.m.

Attendance

- Mark Scranton, President – absent
- Jeff Entler, Vice President – present
- Carolyn Wagner, Secretary – absent
- Jan Hack – present
- Cody Parks –present
- Debbie Hill – present
- Dr. Bret Jerger - absent
- Dr. Venkat Minnaganti - present
- Dr. Jeff Smith – present
- Deborah Pulliam – present

Health Department Staff in Attendance

- Lindsey Munsterman, MSND, Public Health Administrator
- Laura Zuber, Accounting Director

Other Attendance:

- N/A

Consent Calendar

- *Cody Parks made a motion to approve the consent agenda, properly seconded. Voice vote: motion carried.*

Public Comment

- No public comment

Employee Recognition

- BOH Vice President, Jeff Entler, congratulated Betty Pritchett on 20 years of service, Tina McKee on 11 years of service, Emilie Swinford on 2 years of service, Brian Wood on 9 years of service, Beaumont Hayner on 1 year of service and Mary Bond on 1 year of service.

Old Business

- Jeff stated there is no old business.

New Business

- Lindsey informed the board that there will be 3 employee retirements coming up at the end of June/Beginning of July. Lindsey stated these employees are Brian Wood, Rebecca Hartman, and Sheryl Bardini. Lindsey stated Brian Wood is the Director of Environmental Health, Rebecca Hartman is an RN in Family Case Management, and Sheryl Bardini is an RN in WIC. Lindsey stated these are all longstanding employees and said she is sad to see them go.
- Lindsey discussed a new program at the Health Department called Better Birth Outcomes Comprehensive. Lindsey explained this program is essentially a combination of current DHS programming including Family Case Management, High Risk Infant Follow Up, and Better Birth Outcomes. Lindsey stated the current programs will be going away but the Better Birth Outcomes Comprehensive program will be taking their place. Lindsey stated this new program is requiring the hire of 2 positions – a Better Birth Outcomes RN Navigator and a Better Birth Outcomes non-RN Navigator. Lindsey proposed the Better Birth Outcomes RN Navigator come in at a base salary of \$54,600 and the Better Birth Outcomes non-RN Navigator come in at a base salary of \$49,600. Lindsey stated \$49,600 is currently the base salary if we were to hire a Family Case Manager, High Risk Infant Follow Up Case Manager, or Better Birth Outcomes Case Manager. Lindsey stated because of this new program requirement to hire RN's, she feels it is crucial to increase the rate of pay to recruit and retain nurses. Lindsey explained the differences between a Better Birth Outcomes RN Navigator and Better Birth Outcomes non-RN Navigator, specifically noting the clinical responsibilities of a Better Birth Outcomes RN Navigator including reviewing known risk factors, obtaining the family's desired goals for health and wellness, assessing current and relevant past concerns, obtaining reproductive/pregnancy health history, obtaining medical/surgical history, obtaining psychosocial history, reviewing current prescription and over-the-counter medications or supplements, and completing a head to toe physical assessment on pregnant or postpartum person and infant including vital signs, height, weight, and head circumference (infant only), and using clinical judgement, discussing a plan for follow-up including if remainder of visit components and/or follow-up visits should be completed by a Nurse Navigator or if it may be completed by a Non-nurse Navigator. The board collectively questioned if \$54,600 is enough to recruit and retain nurses. Lindsey stated it is currently what is being paid in the CNS division, and since being increased in 2023, has indeed drawn in more nursing application. *Jeff Entler made the motion to approve recommended salaries, properly seconded. Voice vote: motion carried.*
- Laura Zuber presented a Macon County Board Resolution Approving an increase in appropriations in the FY25 Health Fund Budget for the Clinical Nursing Division. Laura stated the Health Department was awarded additional funding in the amount of \$4200 from the Heart of Illinois Community Foundation. Laura stated this funding will be used to purchase menstruation products, including pads, tampons, and cleansing towelettes, for females in Macon County. *Dr. Smith made the motion to approve Macon County Board Resolution Approving an increase in appropriations in the FY25 Health Fund Budget for the Clinical Nursing Division, properly seconded. Voice vote: motion carried.*

Closed Session, if appropriate

- No closed session.


Adjournment

- *Cody Parks made the motion to adjourn, properly seconded. Voice vote: motion carried.*

The meeting adjourned at 6:02 p.m.

Respectfully Submitted,

Lindsey Munsterman
Public Health Administrator

President: _____

Secretary: _____

Date: 7/15/25