



Public Health
Prevent. Promote. Protect.

**Macon County
Health Department**

Macon County Health Department Board of Health Meeting

Tuesday, July 15th, 2025 - 5:30 p.m.

Main Conference Room - Macon County Health Department
1221 E. Condit St., Decatur, IL 62521



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1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Consent Calendar
 - a. Approval of All Minutes Not Previously Approved – BOH Minutes from May 20th, 2025
 - b. Communications
 - c. Presentation And Acceptance of Department Financial Report – Laura Zuber
 - d. Review of Department Expenditures – Laura Zuber
 - e. Grant Application Review – N/A
 - f. Department Division Reports
 - i. Human Resources – VACANT
 - ii. CNS Narrative and Totals – Amber Holthaus
 - iii. Lab Narrative & Totals – Amber Holthaus
 - iv. Dental – Kim Sabin-Pritchett
 - v. Health Promotions and Public Relations – Emily O’Connell
 - vi. Environmental Health Narrative and Totals – Brian Wood
 - vii. Emergency Preparedness – Beaumont Hayner
 - viii. Starting Point Narrative & Total Reports – Teresa Smith
 - ix. Maternal and Child Health – Karen Shiflett
5. Public Comment
 - a. An opportunity for public comment will be provided to all those people who are physically present and wish to do so, subject to time parameters in the Macon County Board of Health By-Laws (maximum of 3 minutes per speaker; total of 15 minutes).
6. Department Employee Recognition
 - a. Amber Holthaus (19 years), Melissa Williams (13 years), Susan Urquhart (8 years), Lindsey Miller (6 years), Nicole Kotty (1 year), Heather Albertorio (1 year), Kenneth Kellerman (1 year), Shelley McGraw (1 year)
7. Old Business
8. New Business
 - a. Administrative Assistant Introduction
 - b. Announcement of Leadership Transition Following Retirement of Brian Wood
 - c. Discussion and action regarding Board of Health Treasurer
 - d. Discussion and action regarding Board of Health Secretary
 - e. Discussion and action regarding FY26 Grant Extension and Award Notifications for SIS/CAS programming – Laura
 - f. Macon County Board Resolution Approving Increase in Appropriations in the FY25 Health Funds Budget for Starting Point – Laura
 - g. FY25 Quarter 2 Budget Update – Laura

- h. Discussion and action regarding increasing fees for water sampling – Jerry
 - i. Discussion and action regarding Conditions for Employment Policy
 - j. Discussion and action regarding Conditions for Certain Categories of Employment Policy
 - k. Discussion and action regarding updated MCHD Pay Grade Scale
- 9. Closed Session, if applicable
 - 10. Reopen Meeting, if applicable
 - 11. Adjournment