



**Public Health**  
Prevent. Promote. Protect.

Macon County Health Department  
Decatur, Illinois

# Macon County Health Department Job Opening

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| <b>Job Title:</b>              | Healthworks Lead Agency Case Manager Coordinator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Job Type:</b>               | Full-Time                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Company Overview:</b>       | The Macon County Health Department is a Certified Local Health Department that provides clinical and social preventive services for all ages through the operation of various programs, services, and partnerships. Our vision is to lead Macon County to be one of the healthiest counties in Illinois and our mission is to promote the health and healthy practices of all residents of Macon County.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Summary:</b>                | Develops and maintains a healthcare delivery system for children in the legal care and custody of the Department of Children and Family Services (DCFS) in the designated eight (8) county areas: Clark, Cumberland, Coles, Edgar, Douglas, Macon, Moultrie, and Shelby. Job responsibilities may include but are not limited to: Develops a network of qualified providers capable of delivering defined healthcare to youth in care. Performs assessments, service plans, referrals, and reassessment of participants needs. Provides evaluation, supervision, oversight, and support to HWIL Case Manager and HWIL Case Manager Assistant. Maintains working relationships with primary care providers and updates providers on changes and requirements. Serves as focal point for initial referrals to network providers and specialty healthcare provider referrals by network participants, caretakers, and medical case management agencies. Provides DCFS youth in care and their caregivers with an adequate network of Primary Care Providers and Handbook which describes all aspects of the network including provider names, site addresses, telephone numbers, and services offered. Improves Healthworks Program by providing in-service training and updates to network providers, caregivers, Healthworks Medical Case Manager, and DCFS staff. Provides interim medical case management services to all new youth in DCFS care. Document all information in Statewide Automated Child Welfare Information System (SACWIS) and distribute Accredited Case Review (ACR) packets. Attends workshops, conference trainings, conference calls, and completes program audits pertaining to the Healthworks program. |
| <b>Minimum Qualifications:</b> | A registered professional nurse or a licensed clinical social worker.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Salary:</b>                 | \$54,600                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Position Benefits:</b>      | 35 hr. work week<br>12-14 holidays/year<br>Paid time off<br>Partial employer contribution to IMRF retirement plan<br>Health Insurance/Dental Insurance/Vision Insurance<br>Employee Assistance Program<br>Employee Discounts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>How to Apply:</b>           | Applications can be picked up at the Macon County Health Department Front Desk at 1221 E. Condit, Decatur, Illinois, or you can go to our website, <a href="http://www.maconchd.org">www.maconchd.org</a> to print a copy of the application. Completed applications should be emailed to <a href="mailto:hr@maconchd.org">hr@maconchd.org</a> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

*The Macon County Health Department is an Equal Opportunity Employer and Drug Free Workplace.*