



Public Health
Prevent. Promote. Protect.

**Macon County
Health Department**

Macon County Health Department Board of Health Meeting

Tuesday, February 21, 2023 – 5:30 p.m.
WIC Conference Room - Macon County Health Department
1221 E. Condit St., Decatur, IL 62521



Public Health
Prevent. Promote. Protect.

**Macon County
Health Department**

Pursuant to section 7(e)(4) of the Open Meetings Act, the meeting will also be live streamed for free via our YouTube channel. A verbatim record of the meeting will be made available on our YouTube channel immediately after the conclusion of the meeting. Our YouTube channel may be found at <https://www.youtube.com/c/maconcountyhealthdepartment>.

REVISED AGENDA

- Call to Order
- Roll Call
- Pledge of Allegiance
- Approval of Agenda Topics
- Public Comment
 - Pursuant to Executive Order 2020-43 and the Attorney General's Public Access Bureau Opinion 2020 PAC 62329, an opportunity for public comment will be provided to all those persons who are physically present and wish to do so, subject to time parameters in the Macon County Board of Health By-Laws (maximum of 3 minutes per speaker; total of 15 minutes). Additionally, public comment will be accepted via email submissions. Such submissions must be received by shertel@maconchd.org by Tuesday, February 21, 2023, at 4:00 p.m. Comments received will be distributed to Board members at the meeting and made a part of the official records of the Board of Health.
- Approval of Previous Meeting Minutes
 - Board of Health Meeting Minutes – January 17, 2023
 - Board of Health Special Meeting Personnel Committee Minutes – January 24, 2023
 - Board of Health Special Meeting Minutes – January 30, 2023
 - Board of Health Closed Special Meeting Minutes – January 30, 2023
- Communication
 - Board Education:
- Presentation and Acceptance of Financial Report
- Review and Approval of Department Expenditures
- Grant Applications for Review and Approval
- Department Division Reports
 - Division Presentation – Dental
- Employee Recognition
- Old Business
 - Review and Approval (if needed) of Personnel Manual
 - Discussion and Action Regarding Position Vacancies and Related Policies
 - Discussion and Action (if needed) Regarding Employee Retention Bonus Program Proposal
 - Review, Discussion and Action (if needed) on Flex Time/Pay Policy
 - Discussion and Action (if needed) Regarding BOH Email Addresses on Website
- New Business
 - Discussion and action regarding mask mandates for staff/public
 - Update from Interim Public Health Administrator regarding progress
 - Update on CFO appointment
 - Assignment of job responsibilities regarding administrative position vacancies (shifting of any tasks to other county depts i.e., HR, payroll, etc.)
 - Discussion of staff needs for vacancies and wage comparisons with other health departments of similar size
 - Update regarding applications submitted to date
 - Discussion and action regarding election of officers per requirement
 - Discussion and action for Nominations and/or Appointments to Committees (if needed)
 - Discussion and action regarding BOH Meeting Minutes
 - Discussion and Action Regarding Macon County Board Resolution Approving Change in Appropriations in the FY2023 Health Fund Budget for United Way Dental Clinic Expansion Pay Back Resolution
 - Review and approval of 2022 Annual Report
- Closed Session
 - Closed Session Pursuant to Section 2.C.21 of the Open Meetings Act
Review Closed Meeting Minutes
 - Closed Session Pursuant to Section 2.C.1 of the Open Meetings Act
The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body
- Reopen Meeting
 - Review Closed Meeting Minutes – Action
 - The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body – Action
- Adjournment