

**Macon County Board of Health Meeting  
Open Session Meeting Minutes  
Personnel Committee**

**Macon County Health Department  
MCHD WIC Conference Room 1221 E. Condit Street, Decatur IL 62521  
October 17, 2022, at 4:00pm**

Mark Scranton called the meeting to order on October 17, 2022, at 4:24 PM and this is a meeting of the, a Special meeting for the Personnel Committee. I would ask Carolyn if you would do roll call. Roll call was taken.

**Roll Call**

Mark Scranton, President – present

Jeff Entler, Vice President - present

Carolyn Wagner, Secretary – present

Candi Clevenger, Treasurer - absent

**Health Department Staff in Attendance**

Brandi Binkley, MPA, SHRM-CP, CPHA Public Health Administrator  
Bethany Stapel-Krieg, MPH, CPHA, Assistant Public Health Administrator

**Public in Attendance**

Mike Baggett, Assistant State's Attorney

Mark Scranton responded I am going to waive doing the Pledge.

Mark Scranton responded okay, approval of agenda topics. Can I get a motion to approve the agenda topics as presented? Jeff Entler made a motion to approve, Carolyn Wagner seconded.

**Public in Attendance**

Mark Scranton responded do we have any Public Comments?

Brandi Binkley responded no.

**Approval of the Previous Meeting Minutes**

Mark Scranton responded okay, approval of the previous meeting minutes, from September 20, 2022. You should all have a copy of that from the last meeting. Jeff Entler made to motion to approve the open minutes seconded by Mark Scranton, all in favor say eye, all votes yes, motion carried.

Mark Scranton responded then we have motion to approve the Closed meeting minutes for September 20, 2022. I (Mark Scranton) make a motion to approve those seconded by Jeff Entler, all in favor say eye, all votes yes, motion carried.

Mark Scranton responded I make a motion to go into closed session pursuant to Section 2.C.21 of the Open Meetings Act.

Mike Baggett responded is this also pursuant to 2.C.1, Mark Scranton responded okay, yes, both, and Mike Baggett continued, and that is fine as long someone has said it on the record.

Mark Scranton said okay.

Brandi Binkley responded Mark something is going off on your car.

Mark Scranton responded okay are we in closed session. (Short pause while Mark checks his car.)

Mike Baggett responded you had mentioned going into closed session pursuant to 2.C.21 and 2.C.1 and I don't know if there is a motion or a second on the floor yet.

Mark Scranton responded is there a motion? Jeff Entler made the motion to go into closed session, seconded by Carolyn Wagner, go ahead and do a roll call Carolyn, all votes yes, motion carried.

Went into closed session at 4:27 PM

### **Open Session**

Back into open session at 5:29 PM.

Mark Scranton responded have you changed your recordings, are we good to go now.

Brandi Binkley responded yes, this is fine in open, but I wanted to ask, are we about to be done or do you have something else?

Mark Scranton responded are we back in open session then.

Brandi Binkley yeah, this is fine in open. Carolyn had requested...

Mark Scranton responded are we going to do roll call.

Brandi Binkley responded oh yeah.

Carolyn Wagner responded roll call was taken.

Mark Scranton responded okay, any other business before we adjourn?

Brandi Binkley responded I do have one other thing. Carolyn asked about getting my file for the evaluation this month, and I don't know, I do have all of this, Carolyn so, I don't know if just you wanted it, it's huge, obviously. So, I didn't make copy for everyone. Carolyn Wagner said sure. Brandi Binkley continued, if you all want copies, I can do that. But our filing system here is so you can all kind of see, everyone's file looks like this, except there's a blue one also. This is the main file. And then we have red file, which is a confidential, which would be anything. And this is all done by law, guided by Ed Flynn. And then this would be a training file. And then the blue is a medical file.

Carolyn Wagner responded okay.

Brandi Binkley responded I tried to also separate everything like that just to give you a really clear view of what it looks like. And then yeah, so I can give this to you. I don't know if you want to.

Carolyn Wagner responded so you did not make any copies.

Mark Scranton said, I don't want to..

Brandi Binkley responded this is like one copy; I didn't know if you wanted to take it with you..

Carolyn Wagner responded this is an entire copy that we can take out? Your original (file) is still here?

Brandi Binkley responded yes.

Carolyn Wagner said oh, okay.

Brandi Binkley said I redacted, like, my Social Security number and that kind of stuff. Assuming it probably was going out in the building.

Carolyn Wagner said sure, okay, yeah, sure.

Brandi Binkley said so I brought that..

Mark Scranton responded you take that and look through it, and then we start to go forward with evaluation. That way you reviewed it. Because that's a lot to go through.

Brandi Binkley responded, and I don't like I told you, in an email. I don't think that's all relevant, but since you wanted it all, I wanted to be thorough. And then do you all want copies of my last year's evaluation? Then my scored one for this year? Or do you want me just to give it to Carolyn for now, or what do you prefer?

Carolyn Wagner responded this doesn't have your previous evaluation?

Brandi Binkley responded it does, but this one I made copies for everybody, so I didn't know if I'd like the actual eval....

Carolyn Wagner said, oh sure.

Mark Scranton said yeah.

Jeff Entler said, if you've got copies, yeah.

Carolyn Wagner responded and when do you go on your leave? You are going on a leave? When are you going on your leave?

Brandi Binkley responded oh, I'm sorry, November 2<sup>nd</sup> .

Carolyn Wagner responded and when do you project?

Brandi Binkley responded they said tentatively two weeks. So, they said most restrictions will definitely be two weeks. But then hopefully, I mean, it's not longer than that because I can't really be out that..

Carolyn Wagner responded November 2<sup>nd</sup>, when is our next Board Meeting?

Brandi Binkley responded November 16<sup>th</sup>?

Mark Scranton responded November 16<sup>th</sup>. Wednesday and then you've got two weeks from that. It'd be the 16<sup>th</sup>.

Carolyn Wagner responded November 15<sup>th</sup>? Is it the 15<sup>th</sup>? We meet on Tuesday's.

Brandi Binkley said yes.

Mark Scranton said the 15<sup>th</sup> is when we meet again.

Carolyn Wagner responded okay, so okay.

Mark Scranton responded so we need to do the evaluation is going to have to be done.

Carolyn Wagner responded yep, yep, yep.

Brandi Binkley responded and then, I'm hoping to be able to at least attend virtually for the November meeting.

Carolyn Wagner responded oh right.

Brandi Binkley responded if I can, if I'm cleared to do things virtually, I will, because I can't even imagine being out two weeks, let alone a lot longer. But Bethany is very prepared to cover, and we've been working ahead just to make sure that things are as covered as possible.

Jeff Entler responded are you sure, Bethany?

Bethany Krieg responded I will miss her; I will miss her greatly.

Mark Scranton responded ok, motion to adjourn. Jeff Entler made the motion, seconded by Carolyn Wagner. All in favor, all votes yes, motion carried,

The meeting adjourned at 5:32 pm.

Respectfully Submitted,

Susan Hertel

Administrative Assistant

President: \_\_\_\_\_

Secretary: \_\_\_\_\_

Date: \_\_\_\_\_