



Public Health
Prevent. Promote. Protect.
Macon County
Health Department

Macon County Health Department Board of Health Meeting Minutes

Wednesday, August 13th, 2025 – 10:00 a.m.
Main Conference Room - Macon County Health Department
1221 E. Condit St., Decatur, IL 62521



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Mark Scranton called the meeting to order at 10:45 a.m.

Attendance

- Mark Scranton, President – present
- Jeff Entler, Vice President – present
- Cody Parks –present

Health Department Staff in Attendance

- Lindsey Munsterman, MSND, Public Health Administrator
- Laura Zuber, Accounting Director

Other Attendance:

- N/A

New Business

- Review of the CFY26 Budget. Laura provided and explained the FY2025 Budget summary and the FY 2026 budget proposal summary. Laura stated we are currently sitting at a surplus of \$407,275.35 but that is primarily due to missing information regarding updated staffing needs. Laura stated she feels strongly we will not have that large of a surplus but is waiting for guidance from divisions with their FY26 staffing requirements. Laura provides FY26 Macon County Benefit Costs including specifically the FY26 Health Insurance rates per employee at \$9804. Laura explained that revenue is up partially due to a 4% increase in taxes recommended by John Jackson. Lindsey explained that the levy has not increased. Laura started with providing information on general account revenue. Laura explained that our interest on our checking account is decreasing to transferring a portion of these funds to our investment account which is subsequently increasing interest in the investment accounts. Laura moved on to Administration with personnel expenses at \$78716.44. Laura explained administrative employees have their salaries allocated throughout every department in the agency. Laura reviewed the clinical Health Services with the board stating there are no significant increases in any category. Lindsey stated the budget in CNS is pretty status quo in comparison to FY25. Laura presented the Environmental Health Budget. Mark asked how many restaurants are inspected each year? Laura stated she would need to get an answer and would follow up. Lindsey stated we inspect roughly 600 establishments, but the frequency of inspection varies from 1 to the next due to priority level. Lindsey stated she is working with a company called CDP to adopt an environmental Health software for digital inspection and she would share more information at the next finance committee meeting. Laura presented the Emergency Preparedness budget. Lindsey stated we received a slight decrease but that the state has implied we can expect to receive the remaining funds further into the fiscal year. Lindsey stated personnel in this grant will cover our Emergency Preparedness Coordinator in full and part of the salary for our Director of Environmental Health and Emergency Preparedness. Laura discussed the Health Family Services budget stating this department is now titled "maternal and child health". Laura stated this department has experienced a lot a change with

the programs, including their new program BBO-C that took the place of FCM, HRIF and BBO. Lindsey stated this new program no longer allows us to hand out car seats, pack n plays, baby baths, etc., which is a large change, so that grant supply line item has decreased substantially. Laura discussed the WIC budget stating no major changes from FY25. Laura presented the FY26 Starting Point budget stating little to no changes. Lindsey discussed the Dental Budget stating we are anticipating receiving another \$10,000 grant from Delta Dental. Lindsey stated these funds would be allocated towards our Dentist salary. Lindsey discussed budgeted money for some new equipment in FY26 as well. Lindsey discussed our SIPA grant stating currently retention and nursing bonuses are budgeted here. Lindsey proposed holiday bonuses this year. The board was generally supportive of this idea and requested further information at the next finance committee. Finally, Laura presented the Health Services Budget. Laura discussed various revenue streams in this department including our Teen Prep and Tobacco grants. Laura stated no significant changes to this department.

Closed Session, if appropriate

- No closed session.

Adjournment

- *Cody Parks made the motion to adjourn, properly seconded. Voice vote: motion carried.*

The meeting adjourned at 10:45 a.m.

Respectfully Submitted,
Lindsey Munsterman
Public Health Administrator

President: _____ 

Secretary: Deborah Pulliam

Date: 9/15/25