



Public Health
Prevent. Promote. Protect.

Macon County Health Department
Decatur, Illinois

Macon County Health Department Job Opening

Job Title:	Assistant Director of Environmental Health (EH)
Job Type:	Full-Time
Company Overview:	The Macon County Health Department is a Certified Local Health Department that provides clinical and social preventive services for all ages through the operation of various programs, services, and partnerships. Our vision is to lead Macon County to be one of the healthiest counties in Illinois and our mission is to promote the health and healthy practices of all residents of Macon County.
Summary:	We are seeking an Assistant Director of Environmental Health (EH) to join our team at the Macon County Health Department. This pivotal role will assist the Director of EH with planning, organizing, developing, directing, and evaluating EH programs; supervision of all EH staff and daily operations; maintain quality control measures of staff and programs; maintain appropriate local policy and procedure for the EH Division; preparation of ordinances, rules, and regulations; assist with planning and administering EH budget; ensure enforcement of EH ordinances, rules, and regulations; conduct field inspections; maintain liaison with state and federal environmental control agencies; maintain a working knowledge and activity level in all legislative activities that affect EH in Macon County; actively participate in programs and activities of professional organizations related to EH; adapt existing EH programs to changing community needs; recommend initiation of new programs or termination of programs; maintain awareness of IPLAN and its relationship to EH; assist with coordination of training and continuing education of EH staff. This description is intended to indicate the kinds of tasks and levels of difficulty required of this position. This description shall not be construed as declaring what the specific duties and responsibilities of this position shall be.
Minimum Qualifications:	Minimum of Bachelor's degree in Environmental Health OR Minimum of Bachelor's degree with a minimum of 30 semester hours or 45 quarter hours in the physical and/or biological sciences and two (2) years of full-time experience in environmental health. Supervisory experience preferred. If not a current LEHP, must obtain within two (2) years of employment.
Salary:	\$60,000
Position Benefits:	35 hr. work week 12-14 holidays/year Paid time off Partial employer contribution to IMRF retirement plan Health Insurance/Dental Insurance/Vision Insurance Employee Assistance Program Employee Discounts
How to Apply:	Applications can be picked up at the Macon County Health Department Front Desk at 1221 E. Condit, Decatur, Illinois, or you can go to our website, www.maconchd.org to print a copy of the application. Completed applications/resumes should be emailed to lmunsterman@maconchd.org .

The Macon County Health Department is an Equal Opportunity Employer and Drug Free Workplace.