



Public Health
Prevent. Promote. Protect.

**Macon County
Health Department**

Macon County Health Department Board of Health Meeting

Tuesday, December 16th, 2025 – 5:30 p.m.

Main Conference Room - Macon County Health Department
1221 E. Condit St., Decatur, IL 62521



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1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Consent Calendar
 - a. Approval of All Minutes Not Previously Approved
 - Board of Health Meeting Minutes – November 18th, 2025
 - Board of Health Meeting Minutes – November 24th, 2025
 - b. Communications
 - c. Presentation And Acceptance of Department Financial Report – Laura Zuber
 - d. Review of Department Expenditures – Laura Zuber
 - e. Grant Application Review – N/A
 - f. Department Division Reports
 - i. CNS Narrative and Totals Reports – Amber Holthaus
 - ii. Lab Narrative & Totals Reports – Amber Holthaus
 - iii. Dental Report – Kim Sabin-Pritchett
 - iv. HPPR Report – Emily O’Connell
 - v. Environmental Health Narrative and Totals – Jerry Brown
 - vi. Emergency Preparedness – Bill Holt
 - vii. Starting Point Narrative & Total Reports – Teresa Smith
 - viii. Maternal and Child Health Report – Karen Shiflett
5. Public Comment
 - a. An opportunity for public comment will be provided to all those people who are physically present and wish to do so, subject to time parameters in the Macon County Board of Health By-Laws (maximum of 3 minutes per speaker; total of 15 minutes).
6. Department Employee Recognition
 - a. Jennifer Hardin (25 years), Jenelle Hockaday (19 years), Susannah Borowczyk (19 years), Tiffany Shield (9 years), Lindsey Munsterman (8 years), Courtney Dick (5 years), Luke Leach (5 years), and Aniyah Bullock (2 years)
7. Old Business
 - a. N/A
8. New Business
 - a. Update from Human Resources Director.
 - b. Update from Chief Financial Officer.
 - c. Discussion and action regarding the following MCHD policies: IMRF Policy, Liability Insurance Policy and Workers Compensation Policy.
 - d. Discussion and action regarding increase in mileage rate (if applicable).
 - e. Discussion and action regarding reimbursement for meals and accommodations.
9. Closed Session, if applicable
10. Reopen Meeting, if applicable
11. Adjournment