

**CITY OF WEISER
CITY COUNCIL MEETING**
55 West Idaho Street
Weiser, ID 83672
Monday

JANUARY 13, 2025

7:00 pm

Call to Order 7:00:19 PM

ROLL CALL

PRESENT: Herb Haun, Larry Hogg, Sterling Blackwell, Mike Hopkins, Marg Chipman and Katie von Brethorst

ABSENT: None.

STAFF: Randall Hibberd, Natasha McDaniel, Mike Campbell, Margaret Taggart, Carl Smith and Sherri Breaux.

Guests: Ian Ross, Kirk Folke, Theresa Rasmussen, Rebecca Hale, John Aegerter, Jim Felton, Gina Clark, Louise Duffy, Skip Duffy and Dylan Brown.

Invocation was given by Reverend Ian Ross. 7:00:46 PM

The Pledge of Allegiance was led by Thereasa Rasmussen. 7:01:16 PM

Commission/Committee Reports:

7:02:12 PM - Marg Chipman, Architectural Preservation Commission report. They need everyone to fill out their survey.

7:02:32 PM – Marg Chipman, Library Report. Marg gave the library stats report for December. New at the library, Herbert Miller gives computer classes from 1 to 2:30 pm. On Mondays he takes general questions and on Thursdays he does a training class.

7:03:31 PM – Sterling Blackwell, Economic Development report. They are finalizing that third sign Maverik purchased. They are going to adopt and adapt the logo created as part of a grant for the City.

7:04:37 PM – Sterling Blackwell, Public Facilities report. They are discussing how to spend the grant we received to improve Memorial Park. Sterling then shared their improvement ideas using information from the community survey.

7:06:23 PM – Mayor Hibberd, the intent of the grant was to help bring the community together and provide for that social aspect of being community. Mayor Hibberd opened a discussion for direction on whether or not they wanted to give the Committee authorization to make decisions on the park improvements projects.

Department Reports were presented by Clerk McDaniel. 7:09:28 PM

MINUTES 7:13:31 PM

Motioned by Larry Hogg and seconded by Herb Haun to approve the minutes of one (1) Regular City Council Meeting on December 9, 2024, as presented and place them on file.

AYES: Herb Haun, Larry Hogg, Sterling Blackwell, Mike Hopkins, Marg Chipman and Katie von Brethorst.

NAYES:

ABSTAINED:

MOTION CARRIED.

BILLS 7:13:57 PM

Motioned by Katie von Brethorst and seconded by Mike Hopkins to approve the bills as reviewed by the Finance Committee and present them to the Treasurer to have warrants drawn for payment.

ROLL CALL VOTE:

AYES: Katie von Brethorst, Marg Chipman, Herb Haun, Larry Hogg,
Sterling Blackwell and Mike Hopkins.

NAYES:

ABSTAINED:

MOTION CARRIED.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

PUBLIC HEARING ON BULLER COMP PLAN AMENDMENT AND REZONE:

OPENED AT: 7:14:44 PM

OPENING COMMENTS: None.

IN FAVOR OF: None.

UNDECIDED: None.

AGAINST: None.

CLOSING COMMENTS: None.

THIS PUBLIC HEARING WAS CLOSED AT 7:15:21 PM

CONSIDER BULLER COMP PLAN AMENDMENT AND REZONE REQUEST – Action Item. 7:15:25 PM

Clerk McDaniel, in the motion it just needs to include the comprehensive plan amendment. Discussion about the motion followed.

Motioned by Larry Hogg and seconded by Sterling Blackwell to approve the Buller request requesting the Comprehensive Plan designation for the property to be solely Medium Density Residential and the zoning of the property to be B-1 Residential. **7:17:00 PM**

ROLL CALL VOTE:

AYES: Marg Chipman, Larry Hogg, Mike Hopkins, Sterling Blackwell,

Herb Haun and Katie von Brethorst.

NAYES:
ABSTAINED:
MOTION CARRIED.

ACCEPT KIRK FOLKE 2024 AUDIT REPORT – Action Item. 7:18:13 PM

7:18:30 PM - Kirk Folke, Quest CPAs addressed the Mayor and Council to review the 2024 City Audit Report. The audit went very well, your staff did a great job of having the books and records in good shape and getting them to us to perform a successful audit. Mr. Folke explained and reviewed the two reports from them as our auditors to us the city. The Independent Auditor’s Report located on pages 1-3 and the Independent Auditor’s Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards Report on pages 40-41. If there were any findings, we would report those here, we would go over those and you as a council would take action.

7:21:00 PM – Review of the Large Governmental Funds: the General Fund, the Street Fund, the Library Fund and the Capital Maintenance Fund on page 9. Mr. Folke reviewed the financial reports for each of these funds stating that the city had a very positive year. They worked hard and stayed within the budget and for the most part have had surpluses across the board. Mr. Folke pointed out the large Investment Return in the General Fund, noting we cannot count on that every year.

Ending Fund Balances:

General Fund:	\$4,193,117.00	14-month reserve.
Street Fund:	\$2,536,626.00	Good.
Library Fund:	\$432,627.00	Strong, about 2-year reserve.
Capital Maintenance:	\$1,196,232.00	Almost no activity last year.

7:25:30 PM - Small Governmental Funds, page 36.

Ending Fund Balances:

Tort Fund:	\$109,855.00	For about a 7-month reserve.
The Tort Fund had an intentional decrease of \$53,766.00 to reach a goal of a 6-month reserve.		
Recreation Fund:	\$145,345.00	For about a 8.5-month reserve.
Airport Fund:	\$281,298.00	Very strong reserve.

The Airport reserve is not just an operational reserve, a lot of it is for capital projects and grants and things like that.

7:27:46 PM - Enterprise Funds, page 14.

Change in Net Position Balances:

Water Fund:	\$607,284.00.	Majority from grant revenue (\$482,004.00.)
Sewer Fund:	\$65,914.00	Positive.
Electric Fund:	\$640,416.00	Positive.
Garbage Fund:	\$40,475.00	Positive.

7:29:56 PM – Mr. Folke, Concluding Remarks: Financially the city is doing well across the boards, both reserves and of one year performance. There are no concern areas from my prospective. Mr. Folke then answered questions from the mayor and council.

Motioned by Marg Chipman and seconded by Sterling Blackwell to accept the 2024 Audit Report as presented by Kirk Folke. **7:48:30 PM**

ROLL CALL VOTE:

AYES: Sterling Blackwell, Mike Hopkins, Katie von Brethorst, Herb Haun, Marg Chipman and Larry Hogg.

NAYES:

ABSTAINED:

MOTION CARRIED.

CITY COUNCIL TO ELECT COUNCIL CHAIR – Action Item. 7:49:29 PM

Mayor Hibberd opened up the floor for nominations for the 2025 Council Chairperson. Larry Hogg nominated Herb Haun. it was seconded by Sterling Blackwell. Mayor Hibberd asked if there were any more nominations? There were none. Nominations were closed.

Motioned by Larry Hogg and seconded by Sterling Blackwell to elect Herb Haun as the 2025 Council Chair.

7:50:23 PM

AYES: Herb Haun, Larry Hogg, Sterling Blackwell, Mike Hopkins, Marg Chipman and Katie von Brethorst.

NAYES:

ABSTAINED:

MOTION CARRIED.

APPROVE MAYOR’S CITY COUNCIL COMMITTEE APPOINTMENTS – Action Item.

7:50:38 PM- Mayor Hibberd asked if there were any amendments to his list of Committee Appointments? There were none.

Motioned by Larry Hogg and seconded by Marg Chipman to approve the 2025 Mayor’s City Council Committee Appointments as presented. **7:51:09 PM**

AYES: Herb Haun, Larry Hogg, Sterling Blackwell, Mike Hopkins, Marg Chipman and Katie von Brethorst.

NAYES:

ABSTAINED:

MOTION CARRIED.

APPROVE MAYOR’S BOARD AND COMMISSION APPOINTMENTS TO INCLUDE REBECCA HALE AND JOSH DOLTON – Action Item. 7:51:32 PM

Mayor Hibberd asked Rebecca Hale to introduce herself. Rebecca introduced herself to the mayor and council, giving a brief life history and her desire to be involved in the community.

Motioned by Sterling Blackwell and seconded by Mike Hopkins to approve the 2025 Mayor’s Board and Commission Appointments to include Rebecca Hale and Josh Dolton. **7:52:44 PM**

AYES: Herb Haun, Larry Hogg, Sterling Blackwell, Mike Hopkins, Marg Chipman and Katie von Brethorst.

NAYES:

ABSTAINED:

MOTION CARRIED.

CONSIDER AMENDING CITY CODE 4-8-1 TO ALLOW TEMPORARY STORAGE CONTAINERS IN COMMERCIAL ZONES – Action Item. 7:53:06 PM

Herb Haun asked what the next step would be if the council agreed to consider amending the code. City Clerk Natasha McDaniel, I will have to look at the exact steps, but I think it would go to committee and then to P&Z. Clerk McDaniel then gave a brief back history to why this is coming before council. Clerk McDaniel stated that the only thing the council needs to consider tonight is whether they want to entertain the idea of reviewing the city code about temporary storage containers. Discussion followed. Clerk McDaniel added that the request is to allow storage containers in commercial zoned property only. More discussion followed. Herb Haun, we have to consider it in all our commercial zoned property throughout our city, not just this property. Mayor Hibberd, I think we should consider that that area is turning into more of a retail area and only has limited spaces available. Discussion continued.

Motioned by Sterling Blackwell and seconded by Marg Chipman to consider amending City Code 4-8-1 to allow Temporary Storage Containers in Commercial Zones with the stipulation that they are not allowed to further develop until we reach an updated decision. **8:09:05 PM**

ROLL CALL VOTE:

AYES: Mike Hopkins, Katie von Brethorst, Larry Hogg, Herb Haun, Marg Chipman and Sterling Blackwell.

NAYES:

ABSTAINED:

MOTION CARRIED.

APPROVE AND AUTHORIZE THE MAYOR TO SIGN CDBG RFF #3 REQUEST FOR FUNDS – Action Item. 8:09:42 PM

Mike Campbell, the stipulation of this grant is that we pay them and then request reimbursement. This is for the Park Equipment Grant, signing this allows us to get the funds back that we spent.

Motioned by Herb Haun and seconded by Katie von Brethorst to approve and authorize the Mayor to sign CDBG RFF #3 request for funds. **8:10:17 PM**

ROLL CALL VOTE:

AYES: Larry Hogg, Herb Haun, Marg Chipman, Sterling Blackwell, Katie von Brethorst and Mike Hopkins.

NAYES:

ABSTAINED:

MOTION CARRIED.

APPROVE AND AUTHORIZE THE MAYOR TO SIGN WEISER PARK CLOSEOUT – Action Item. 8:10:46 PM

Mike Campbell, after we get the funds, we have to sign the closeout form that says the funds have been received.

Motioned by Marg Chipman and seconded by Sterling Blackwell to approve and authorize the Mayor to sign Weiser Park Closeout. **8:11:01 PM**

AYES: Herb Haun, Larry Hogg, Sterling Blackwell, Mike Hopkins, Marg Chipman and Katie von Brethorst.

NAYES:

ABSTAINED:

MOTION CARRIED.

**CONSIDER IDAHO COIN AND EXCHANGE PAWN LICENSE – Action Item.
8:11:20 PM**

Police Chief Carl Smith, I have no opposition to renewing this Pawn License.

Motioned by Herb Haun and seconded by Mike Hopkins to approve the application for the Idaho Coin and Exchange 2025 Pawn License. **8:12:06 PM**

AYES: Herb Haun, Larry Hogg, Sterling Blackwell, Mike Hopkins, Marg Chipman and Katie von Brethorst.

NAYES:

ABSTAINED:

MOTION CARRIED.

CONSIDER THE PROPOSED CHANGES TO FIRE CONTRACT – Action Item.

8:12:23 PM. Mayor Hibberd, do you have any questions about the changes. Sterling Blackwell, I was not able to identify the changes without the old contract to compare to. Clerk McDaniel, it is my understanding that this is everything we went over when we had the meeting with the Rural Fire Department. At the meeting it was already agreed upon, this is just putting it in writing. As soon as we put it into writing, pass it with an action item we can send it to their attorney for him to review. Mayor Hibberd, I reviewed it and did not see anything that stood out. Clarification discussion followed.

Motioned by Sterling Blackwell and seconded by Mike Hopkins to approve the changes as submitted for the Fire Code Contract and authorize to send it to the Fire Department.
8:15:15 PM

AYES: Herb Haun, Larry Hogg, Sterling Blackwell, Mike Hopkins, Marg Chipman and Katie von Brethorst.

NAYES:

ABSTAINED:

MOTION CARRIED.

CONSIDER AMENDING CITY CODE 10-17-1 ADDING ANIMAL SHELTER TO PERMITTED USES – Action Item. 8:15:51 PM

City Clerk Natasha McDaniel, this is to add Animal Shelter to the permitted uses in an Industrial Zone. As of right now there is nowhere in any code or zone that an animal shelter can be located. With the Animal Shelter trying to find a location for their shelter they are asking for the council to review the permitted uses in an Industrial Zone.

Motioned by Herb Haun and seconded by Sterling Blackwell to approve consideration of amending City Code 10-17-1 adding Animal Shelter to permitted uses. **8:16:53 PM**

ROLL CALL VOTE:

AYES: Herb Haun, Katie von Brethorst, Sterling Blackwell, Larry Hogg, Mike Hopkins and Marg Chipman.

NAYES:

ABSTAINED:

MOTION CARRIED.

EXECUTIVE SESSION IDAHO CODE 74-206(1)(E,F) CONSIDER PRELIMINARY NEGOTIATIONS, COMMUNICATION WITH LEGAL COUNSEL PENDING LITIGATION. 8:17:35 PM

Mayor Hibberd, this item was in the event we needed it, we do not need it.

ADJOURNMENT – Action Item. 8:17:43 PM

8:17:48 PM – Carl Smith thanked the members of the Animal Shelter group for the fantastic job they are doing feeding, watering, and caring for the Pound animals while Kori Rex has been out on vacation this week. Mayor Hibberd added his thanks.

Motioned by Larry Hogg and seconded by Sterling Blackwell to adjourn this meeting.

AYES: Herb Haun, Larry Hogg, Sterling Blackwell, Mike Hopkins, Marg Chipman and Katie von Brethorst.

NAYES:

ABSTAINED:

MOTION CARRIED.

THIS REGULAR CITY COUNCIL MEETING WAS ADJOURNED AT 8:18:23 PM.

Randall E Hibberd, Mayor

Natasha McDaniel, City Clerk