



Inverell RSM Club Limited

Privacy Policy

INVERELL RSM CLUB LIMITED ABN 40000830535 appreciates that privacy is a sensitive issue. RSM recognises the rights of our members and guests and has adopted this Privacy Policy, which complies with the provisions of the *Privacy Act 1988*.

WHAT IS PERSONAL INFORMATION?

Any personal information provided by you to RSM (e.g. name, address, date of birth and contact details), including information collected as a result of using your membership card, when you participate in contests and promotions or return feedback forms will be protected.

RSM is committed to the security and safety of its members and guests and video cameras are operational within the Club premises, which may be used in the course of investigation of complaints. Internet users can visit the RSM website without revealing who they are or other personal information.

WHAT DO WE DO WITH YOUR INFORMATION?

RSM will use the personal information we collect to improve our services and to provide you with the latest information about those services, any new related services and promotions and for the purpose intended at the time of collection, or otherwise as set out in this Privacy Policy. RSM will not use your personal information without your consent or unless there is a legal requirement to do so. Generally RSM will only use and disclose your personal information as follows:

- to establish and maintain your membership to the Club, including providing you with newsletters, magazines and annual reports;
- to register you for events, promotions or competitions;
- in accordance with the Constitution of the Club;
- for direct marketing of products or;
- to relevant authorities if RSM reasonably believes that there is a threat to an individual's life, health or safety, or public health or safety. If the Club has reason to suspect that unlawful activity has been, is being or may be engaged in, personal information may be used or disclosed as a necessary part of any investigation and reporting to relevant persons or authorities;
- to third parties that provide services under contract to the Club. These contracts require the third party to keep your personal information confidential and secure.

If you do not wish to receive information about services and promotions, RSM, on request will remove your name from mailing lists.

CAN I HAVE ACCESS TO MY INFORMATION?

You have a right to access any personal information that RSM may hold about you, including a right of correction of your information. RSM will generally not charge a fee for you to access your personal information.

IS YOUR INFORMATION SECURE?

RSM will take reasonable steps to keep secure any personal information, which we hold. The Internet is not a secure method of transmitting information and RSM cannot accept responsibility for the security of information you send to or receive from us over the Internet or for any unauthorised access or use of that information.

CHANGES TO THIS PRIVACY POLICY

We suggest that you visit our website regularly to keep up to date with any changes.

CONTACTING US

If you would like any further information relating to our Privacy Policy please contact us by e-mailing manager@inverellrsm.com.au or writing to: Inverell RSM Club PO Box 258 Inverell 2360 NSW.