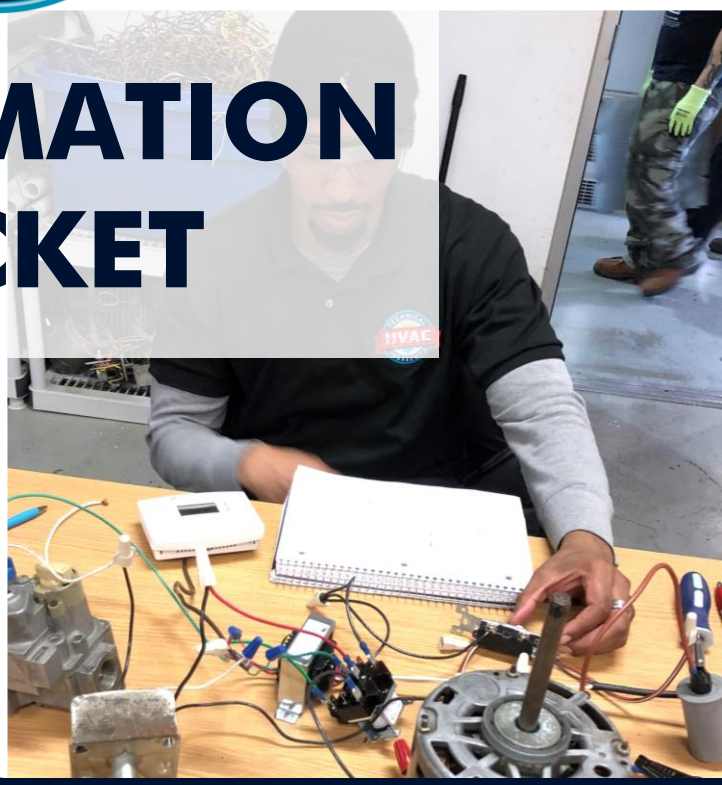
TECHNICAL HVAC INSTITUTE

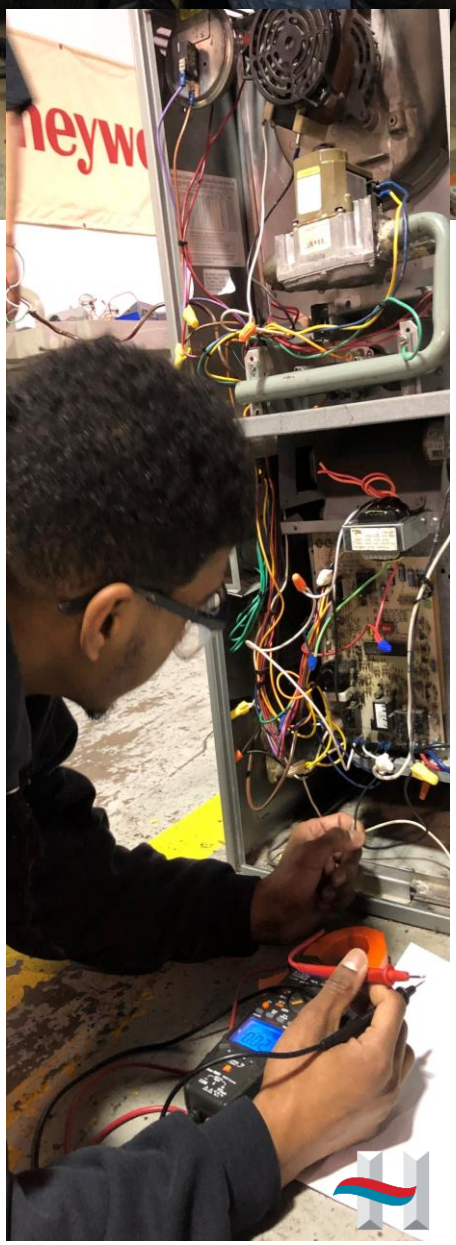
INFORMATION PACKET



HVAC TECHNICAL INSTITUTE

"THE HANDS–ON HEATING & A/C SCHOOL"

www.hvac-tech.com



MISSION STATEMENT

HVAC Technical Institute has been established with one goal in mind: to train and prepare men and women in practical skills and knowledge in order to increase their worth in the heating, ventilation, air conditioning, and electrical workplace.

Our staff has been in the
HVAC/R and electrical business for a combined 65+ years, in all phases including sales, installation, estimating, training and managing. It has become obvious to us that the need for qualified service technicians, as well as craftsman-like installers, is at an all-time high.

HVAC Technical Institute believes in the principle of complete preparation. Not only do we provide the essential knowledge and skills but also the opportunity for personal and professional development. Those who emerge from our program have the tools for professional growth and the essential skills needed to advance and succeed in the HVAC/R and electrical field.

TO ACCOMPLISH OUR GOALS:

1. HVAC Technical Institute accepts only men/women who exhibit the enthusiasm and physical ability necessary to complete this rigorous course.
2. HVAC Technical Institute provides the best and most updated equipment available for instruction and uses it to meet the standards within the industry.
3. Students learn from videos, lab assignments, and instructors who have proven field records.
4. Intensive hands-on training is provided to allow students adequate time in the lab.
5. Instruction on all phases of employment, including job placement assistance, customer relations and employee / employer relations will be addressed during the students training.

ABOUT US

HVAC Technical Institute is dedicated to training only those who truly want to be trained. Most important is the willingness to start today to learn for tomorrow.

HVAC Technical Institute is located at **4532 S. Kolin Avenue (2nd Floor), Chicago, Illinois 60632**; minutes away from Midway Airport, on the southwest side of Chicago. HVAC Technical Institute is approved by the Division of Private Business and Vocational Schools of the Illinois Board of Higher Education and is accredited by the Commission of the Council on Occupational Education (COE) which is recognized as an accrediting body by the U.S. Department of Education. HVAC Technical Institute is approved by the Illinois State Approving Agency for the enrollment of qualified veterans and/or eligible veterans to receive GI Bill® educational benefits.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at https://www.benefits.va.gov/gibill. All accreditation, approval, or licensing information for HVAC Technical Institute can be provided at your request at your convenience by requesting so directly with the administration office.

ADMISSION REQUIREMENTS

HVAC Technical Institute is dedicated to training only those who truly want to be trained. Most important is the willingness to start today to learn for tomorrow.

- High School Diploma or G.E.D
- Valid Driver's License or State I.D. issued by the state
- Social Security Card or ITIN Card/Letter

Note: *An entrance exam is required for all enrolling students without a HS Diploma or GED.*

Credits for previous education and training experiences will be evaluated and may be granted if articulation arrangements with an educational institution exist. Such a grant of credit is at the sole discretion of HVAC Technical Institute. This credit will shorten the length and cost of the program proportionately. The school is required to maintain a written record of previous education and training experiences which indicates that credit has been given, where appropriate, by the school for noted experiences and provide evidence of the evaluation.

HVAC Technical Institute is an equal opportunity learning center regardless of age, race, creed or gender. HVAC Technical Institute reserves the right to deny admission to any applicant whose demeanor and/or physical characteristics are inconsistent with the basic qualifications and requirements of HVAC Technical Institute's training program objectives.

Note: *A pre-enrollment exam is required for all enrolling students without a G.E.D or HS Diploma. Although we accept applicants without a G.E.D or a High School Diploma, only those who can provide a High School Diploma or GED are eligible to receive financial aid.*

LOCATION

HVAC Technical Institute is located just minutes from Midway Airport: **4532 S. Kolin Avenue (2nd Floor), Chicago IL 60632.**

Our institutions emphasis is on hands-on training in our 26,000 square foot facility which is comprised of 10,000 square feet of classroom/office space and 16,000 square feet of lab and shop area.

CLASS SIZE

HVAC Technical Institute believes, based on previous experience that every student progresses at different rates. Therefore, we limit the class size to 24 students. Since lab training is so vital to our students, we typically have 1 instructor for every 24 students in the lab, thereby assuring each student the optimal personal instruction. HVAC Technical Institute reserves the right to add additional students into a program under special circumstances.

HVAC/R TRAINING

Our **HVAC/R (heating, ventilation, air conditioning, and refrigeration) course** prepares students using **HANDS-ON TRAINING** for the residential and light commercial area of the industry. Upon graduation, students will have the skills needed to design, plan, install, & operate heating, cooling, & ventilation systems with confidence.

MODULE 1:
ELECTRICTY

This module covers all phases of electricity as it relates to the HVAC/R industry. Students will be able to confidently maneuver various electrical components such as circuits, motors switches and more. Additionally, we will cover which tools will be necessary for this module and how to properly implement them in your work. Student will be able to read and understand a schematic diagram which will aid them when diagnosing systems, they will be working with. At the end of this module, students will feel confident with the electronic components they will face throughout their training and in the field.

HVAC/R TRAINING

HVAC/R Training Program Outline (Continues)

MODULE 2:
HEATING

This module will be covering all phases that relate to heating systems. We will be working with a variety of forced air systems such as gas furnaces. Students will learn how a furnace draws air in from the living space, heats it up and returns it to warm the home. We'll cover how the furnace is ignited by the pilot light to warm the air, the difference types of systems such as pilot, direct spark, hot surface ignition (HSI) furnaces, and the more complex high efficiency furnaces we see today. Additionally, we will cover which tools will be necessary for this module and how to properly implement them in your work. Instructors will test students in our lab using real world scenarios that can and will be seen in the field preparing them for the heating seasons to come.

HVAC/R TRAINING

HVAC/R Training Program Outline (Continues)

MODULE 3:
HYDRONICS

This module covers the most traditional systems in the industry, the boiler system. These systems use water to create heat for your home. There are two types of boilers, and we will dive into both which are the steam boiler and the hot water boiler. We will train student how the steam boiler works to heat water to a boiling point to create steam and how the steam travels through a network of pipes to the radiators around your home. And how a hot water boiler, on the other hand, heats water just until it's hot enough then pushes the hot water through a similar network of pipes to the radiators. You will go in depth regarding proper sizing, piping, controls and troubleshooting skills. Additionally, we will cover which tools will be necessary for this module and how to properly implement them in your work.

HVAC/R TRAINING

HVAC/R Training Program Outline (Continues)

MODULE 4: AIR CONDITIONING

In this module students will be shown the ins and outs of the air conditioning world. We will go over the operation of residential air conditioning systems. Students will get the opportunity to complete several labs using hands-on training with scenarios you could encounter once in the field. The three main mechanical components: a compressor, a condenser coil and an evaporator coil will be covered in detail. Charging and recovery of refrigerant, reading the manifold gauges, measuring the refrigerants charge level, and troubleshooting problems with the system's refrigerant flow will be covered. Additionally, we will cover which tools will be necessary for this module and how to properly implement them in your work. At the end of the module, you will understand residential air conditioning systems to the fullest while feeling confident in how to troubleshoot them.

HVAC/R TRAINING

HVAC/R Training Program Outline (Continues)

MODULE 5: INTRODUCTION TO REFRIGERATION

Our refrigeration module will help students develop and understand the skills typically utilized in supermarkets, retail stores, restaurants, schools, hospitals, and other areas that require refrigeration equipment. We will focus on the physical principles, fundamentals, and major components of a refrigeration system, refrigeration terms and controls, electrical systems, and diagrams, single-phase and three-phase, and equipment such as walk-in coolers and freezers, domestic refrigerators, reach-ins, and icemakers. Students will learn the theory and principles of repairing refrigeration systems with classroom demonstrations and hands-on labs.

HVAC/R TRAINING

HVAC/R Training Program Outline (Continues)

MODULE 6:
EPA SECTION 608 & R–410A SAFETY CERTIFICATION

This module will prepare students to take and pass the EPA Section 608 Universal licensing exam as well as the R-410A Safety Certification exam. These licenses are important for technicians to possess in order for them to work with different refrigerants and is a graduation requirement for all HVAC Technical Institute students. Instructors will provide students with all the necessary study materials, review with them, and preparing them for the exams. Our instructors are invested and determined to help the students pass their exams with success.

HVAC/R TRAINING

HVAC/R Training Program Outline (Continues)

MODULE 7:
VENTILATION & INSTALLATION

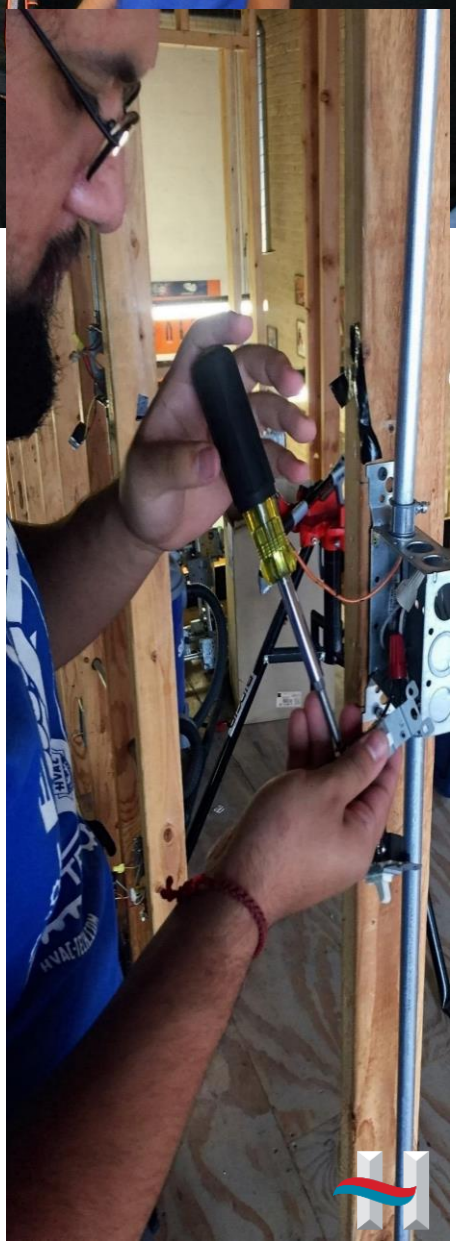
What is ductwork you ask? Ductwork is used to distribute airflow from your heating or cooling system throughout your home. This involves the air being sucked from throughout the house into the heater/air conditioner, where it is heated or cooled, and pushed back through ducts into the living space. This module will show you the process that an HVAC technician goes through to create HVAC duct systems, proper installation, ductwork sizing, proper air flow, and create and install plenums which collects the air straight from the furnace or air conditioner. We will also teach student to braze and solder in order for them to learn how to connect your air conditioning lines (line-set). This technique shows you how to melt a filler (alloy) that bonds two pieces of copper and connect them with a proper seal. Additionally, you will learn about the proper tools needed for sheet metal fabrication and how to utilize them. At the end of this module, you will be required to complete a full furnace installation, just as you would at a client's home.

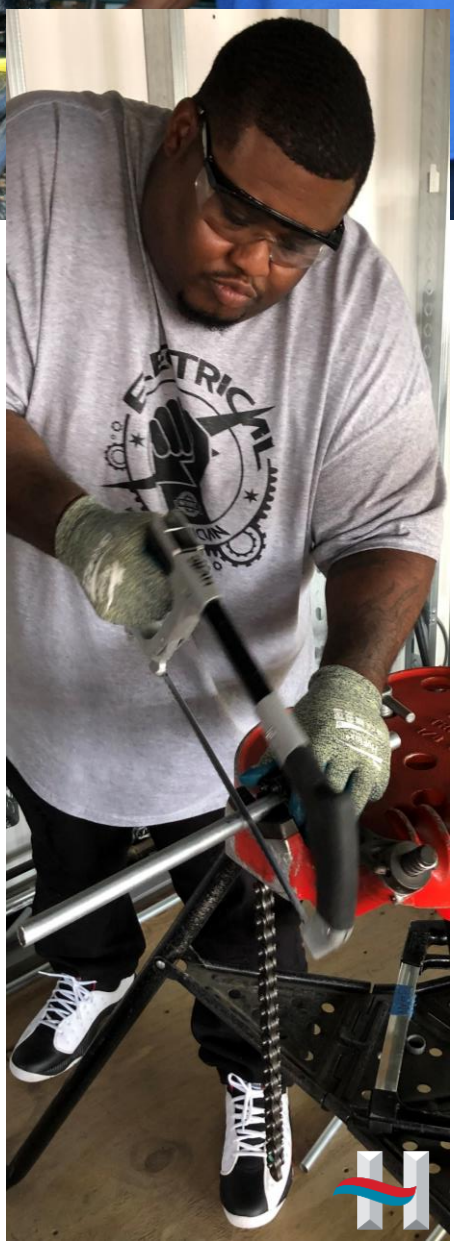
ELECTRICAL TECHNICIAN
(RESIDENTIAL & COMMERCIAL)

Our Electrical Technician program prepares students with the skills needed to begin working as a professional electrician. The program is nationally accredited through NCCER (The National Center for Construction Education and Research) and is designed to provide students with the education & training needed to qualify for entry-level positions in the field in as little as 1 year. An OSHA 10-Hour Construction Certification will also be obtained during the training.

NCCER CORE LEVEL MODULE

The NCCER Core Level reviews basic jobsite safety information to prepare students for the construction environment. This includes, the hazards associated with handling materials and how to avoid both injury and property damage. The level introduces and describes the operation of common hand/power tools; how to safely use them, their proper use, and basic maintenance for them. Core level provides techniques for effective communication, critical thinking, essential problem-solving skills, basic math, and the opportunities offered by the construction trades.





ELECTRICAL TECHNICIAN

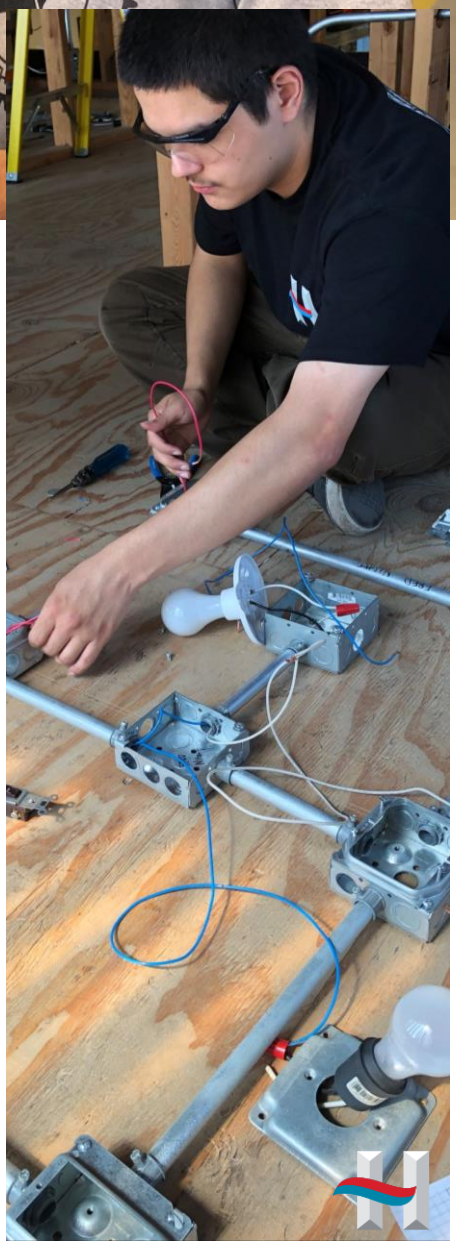
Electrical Technician Program Outline (Continues)

NCCER LEVEL 1 MODULE

This module covers safety rules and regulations for electricians; the OSHA-mandated procedures and the easy-to-follow procedures of the National Electrical Code (NEC) and the Chicago Code. We introduce electrical concepts, different types of circuits and circuit analysis, conduit bending and installations, types and application of conductors, proper wiring techniques, electrical devices, systems used to mount and support electrical components, and proper inspection and use of electrical test equipment.

NCCER LEVEL 2 MODULE

This module covers fuse and circuit breaker applications, the bending of conduit up to 6 inches, AC/DC motors, the characteristics of lighting, selecting and size pull boxes, junction boxes and handholes, the purpose of grounding and bonding electrical systems, methods of terminating and splicing conductors, the various types of contactors and relays, and the transportation, storage, and setup of cable reels. We also focus on the NEC and Chicago Code installation requirements of cable trays and cable installations.



ELECTRICAL TECHNICIAN

Electrical Technician Program Outline (Continues)

NCCER LEVEL 3 MODULE

This module presents the NEC and Chicago Code requirements for equipment installed in hazardous locations and the requirements for commercial services. We discuss switchboards, switchgears, transformer types, voice, data, and video cabling systems, selecting and sizing circuit breakers and fuses, and their related conductor sizes. We also cover and discuss specific types of lighting fixtures and how to calculate branch circuits and feeder loads for both residential and commercial applications.

NCCER LEVEL 4 MODULE

This module offers an overview of the heat tracing systems, motor cleaning, various types of transformers, basic calculation procedures for commercial and residential applications, installation of electric circuits, fire and digital alarm control units, the operation of basic electronic devices, and the application and operating principles of solid-state controls. We discuss the NEC and Chicago Code requirements for selecting and installing equipment, cable manufacturer requirements for medium-voltage terminations, and for electric generators and storage batteries.

PROGRAM OUTLINE DISCLAIMER

In order to keep up with today's technology and better prepare our students for the HVAC/R and electrical industry, HVAC Technical Institute reserves the right to add or remove any courses and/or materials that will assist you in your education. HVAC Technical Institute also reserves the right to shorten or lengthen any sections or modules as it feels necessary. Video and/or tape recordings are not allowed in the lab and/or classroom. All modules must be taken and/or passed to receive a HVAC Technical Institute certificate.

FINANCIAL AID

For students interested in our HVAC/R Training or our Electrical Technician program, the first step in obtaining financial aid is completing your FAFSA application. By completing this federal form, you gain access to multiple financial aid options that can help you pay for school. Watch for the FAFSA application to come online each October. Then, complete the application as soon as possible. If you qualify, you may receive grants (which don't need to be paid back) or loans (which come due after you finish your education) through federal programs like the Pell grant or Stafford/Perkins loans.

At HVAC Technical Institute, we're proud to be a leader among Chicago, IL trade schools that accept financial aid for our HVAC/R and Electrical Technician training program—just when you need it most. Contact us if you have any questions or to register for classes at 773-927-9562; don't forget our financial aid **school code #042323**.

GRADUATION

HVAC Technical Institute graduates will receive a certificate upon successful completion of the course. To receive a graduation certificate, each student must achieve a minimum grade of 70% for each module of the course, meet the school's attendance requirements, and be current with tuition and fees.

Students who graduate from the HVAC/R program will also be required to take and pass the EPA (Environmental Protection Agency) section 608 universal license and the R-410A safety certification tests. These tests will not be required if the student has achieved EPA universal certification and R-410A safety certification prior to enrolling in the course. Electrical Technician students also receive a certificate of completion for 10 Hours of OSHA.

Apply for Federal Student Aid

What is federal student aid?

It's money from the federal government that helps you pay for college, career school, or graduate school expenses. Federal student aid is available through grants, work-study funds, and loans.

How do I apply for aid?

You need to complete the *Free Application for Federal Student Aid* (FAFSA®) form by logging in at **fafsa.gov** to apply online or completing and mailing the FAFSA PDF.

Students and parents will need an FSA ID (account username and password) to sign the FAFSA form electronically. You'll also use your FSA ID to access information about your financial aid on various U.S. Department of Education websites. You can create an FSA ID in advance or while you fill out the FAFSA form. To find out more about the FSA ID, visit **StudentAid.gov/help-center/answers/article/fsa-id**.

When should I apply?

Each October, the FAFSA form is available for the next school year. You'll need to reapply for aid every year you are in school. Here's a summary of key dates for submitting the FAFSA form depending on when you plan to go to school:

2023–24 Award Year

If you plan to attend college from	You will submit the	You can submit the FAFSA form from
July 1, 2023–June 30, 2024	2023–24 FAFSA form	Oct. 1, 2022–June 30, 2024

2022–23 Award Year

If you plan to attend college from	You will submit the	You can submit the FAFSA form from
July 1, 2022–June 30, 2023	2022–23 FAFSA form	Oct. 1, 2021–June 30, 2023

The FAFSA® form is free!

Completing and submitting the FAFSA form is free and quick, and it gives you access to most sources of financial aid to pay for college or career school—federal, state, and school resources.

Who gets federal student aid?

Every student who meets certain eligibility requirements can get some type of federal student aid. Some of the most basic eligibility requirements for students are that you must

- demonstrate financial need (for need-based programs);
- be a U.S. citizen or an eligible noncitizen;
- have a valid Social Security number (some exceptions apply);
- be enrolled or accepted for enrollment in an eligible degree or certificate program;
- be enrolled at least half-time (for Direct Loans); and
- maintain satisfactory academic progress in college, career school, or graduate school.

For the full list of eligibility requirements, visit StudentAid.gov/understand-aid/eligibility/requirements.

Are you considered a dependent or independent student when it comes to the FAFSA® form? Find out at **StudentAid.gov/dependency**.

Types of Aid

Amounts shown are awarded annually and are subject to change

1 **Federal Grants:** Money that generally doesn't have to be paid back

Federal Pell Grant
Up to $6,895 for the 2022–23 award year

For undergraduates with financial need who have not earned a bachelor's or professional degree. For details and updates, visit StudentAid.gov/pell-grant.

Federal Supplemental Educational Opportunity Grant (FSEOG)
Up to $4,000 a year

For undergraduates with exceptional financial need. Federal Pell Grant recipients take priority. Funds depend on availability at school. For details and updates, visit StudentAid.gov/fseog.

Iraq and Afghanistan Service Grant
Up to $6,501.99 for the 2022–23 award year

For undergraduate students who are not Pell-eligible and whose parent or guardian died as a result of military service in Iraq or Afghanistan after the events of 9/11. For details and updates, visit StudentAid.gov/iraq-afghanistan.

TEACH Grant
Up to $3,772 for the 2022–23 award year

For undergraduate, post-baccalaureate, and graduate students who are completing or plan to complete course work needed to begin a career in teaching. To receive a TEACH Grant, a student must agree to teach for four years in a high-need field at an elementary school, secondary school, or educational service agency that serves students from low-income backgrounds. If a student doesn't complete the teaching service requirement, all TEACH Grants the student received will be converted to a Direct Unsubsidized Loan that must be repaid, with interest charged from the date of each TEACH Grant disbursement. For details and updates, visit StudentAid.gov/teach.

2 **Federal Work-Study:** Money is earned through a job and doesn't have to be repaid

Your total work-study award depends on

- ✓ when you apply,
- ✓ your level of financial need, and
- ✓ your school's funding level.

For Federal Work-Study program details and updates, visit StudentAid.gov/workstudy.

3 **Federal Student Loans:** These are loans that accumulate interest; they must be repaid.

Who is it for?

Direct Subsidized Loan

For undergraduate students who have financial need. A student must be enrolled at least half-time.

Direct Unsubsidized Loan

For undergraduate and graduate or professional students. A student must be enrolled at least half-time. Financial need is not required.

Direct PLUS Loans

For parents of dependent undergraduate students and for graduate or professional students. A student must be enrolled at least half-time. Financial need is not required.

What is the maximum annual loan amount?

Direct Subsidized Loan

Up to $5,500, depending on grade level.

Direct Unsubsidized Loan

For undergraduate students, up to $12,500 (less any subsidized amounts received for the same period), depending on grade level and dependency status.
For graduate or professional students, up to $20,500.

Direct PLUS Loans

Maximum amount is the cost of attendance minus any other financial aid received.

What is the interest rate?

Direct Subsidized Loan

Direct Subsidized Loans made to undergraduate students during the 2022–23 award year have a fixed interest rate of 4.99% for the life of the loan.

Direct Unsubsidized Loan

Direct Unsubsidized Loans made to undergraduate students during the 2022–23 award year have a fixed interest rate of 4.99% for the life of the loan.
Direct Unsubsidized Loans made to graduate or professional students during the 2022–23 award year have a fixed interest rate of 6.54% for the life of the loan.

Direct PLUS Loans

Direct PLUS Loans made during the 2022–23 award year have a fixed interest rate of 7.54% for the life of the loan.

Interest rates for Direct Loans are determined each year. When the rates are determined, they apply to all loans that have a first disbursement date during the period beginning on July 1 of one year and ending on June 30 of the following year. Loans received during different award years may have different fixed interest rates. For more information on interest rates, visit StudentAid.gov/interest.

Where do I go for more details and updates on loans?

Direct Subsidized and Unsubsidized Loans

StudentAid.gov/sub-unsub

Direct PLUS Loans

StudentAid.gov/plus

Don't let your interest capitalize!

If you have unsubsidized or PLUS loans, then interest accumulates on these loans before you begin repayment (e.g., while you are in school). Consider paying interest on your federal student loans while you're in school, and during grace, deferment, and forbearance periods to avoid capitalization (the addition of unpaid interest to the principal balance of your loan). Capitalization increases your loan principal, and interest will then accrue on that higher principal amount.

For more details about the different types of federal student aid available, visit StudentAid.gov/types.

Ready to fill out the FAFSA® form?
Go to fafsa.gov!

I completed the FAFSA® form. Now what?

After you submit your FAFSA form, you'll receive a *Student Aid Report* (SAR) that summarizes the data you submitted. If you provided a valid email address in your application, you'll receive an email with instructions on how to access an online copy of your SAR within three days (if you apply at fafsa.gov) or three weeks (if you mail in a paper FAFSA form).

When you receive your SAR, review it to make sure you didn't make any mistakes on your FAFSA form.

- If you don't need to make any changes to the information on your SAR, just keep it for your records.
- To find out how to correct mistakes or make updates to your FAFSA form, visit StudentAid.gov/apply-for-aid/fafsa/review-and-correct or contact the school to which you are applying.

The information in your SAR will be provided to the schools you listed on your FAFSA form. You will receive an aid offer from the schools at which you were applied and/or accepted for admission.

Do I have to repay my loans?

Yes. Student loans, unlike grants and work-study funds, are borrowed money that must be repaid, with interest, just like car loans and home mortgages. You cannot have these loans canceled because you didn't like the education you received, didn't get a job in your field of study, or are having financial difficulty. So think about the amount you'll have to repay before you take out a loan and only borrow the amount you need. Learn more about loan repayment at StudentAid.gov/repay.

What's an aid offer and how much aid will I get?

If you applied for admission to a college or career school you listed on your FAFSA form, that school will get your FAFSA information. The school will calculate your aid and send you an aid offer (often electronically).

Most schools will wait to send you an aid offer only after they accept you for admission. The aid offer will tell you how much aid you're eligible to receive at that school and will include the types and amounts of financial aid you may receive from federal, state, private, and school sources. This combination of help from different sources is your financial aid package. How much aid you receive depends on some factors, including

- cost of attendance (for each school);
- Expected Family Contribution (EFC)—the EFC does not represent a dollar amount but, instead, it's a number used to calculate how much and types of financial aid you're eligible to receive based on your FAFSA information;
- year in school; and
- enrollment status (e.g., full-time, half-time, etc.).

You can compare school aid offers and see which school is most affordable once financial aid is taken into account. Contact the school's financial aid office if you have any questions about the aid being offered to you. For more information on how aid is calculated, visit **StudentAid.gov/how-calculated**.

How will I receive my aid?

Your college or career school—not the U.S. Department of Education—will distribute your aid. In most cases, your federal student aid will be applied directly to your school account. The financial aid staff at your school will explain exactly how and when your aid will be disbursed (paid out).

The student loan you can feel good about—now and later

Smart Option Student Loan® for Undergraduate Students

Apply today at
salliemae.com/smartloan

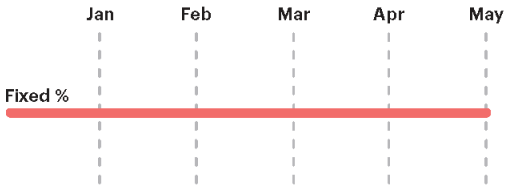
Choose what's right for you

When it comes to how you'll pay back your loan, you're in control. You choose the type of interest rate, and the repayment option you want. The choices you make will affect how much your loan will cost you in the long run.

Interest rates

Fixed rate

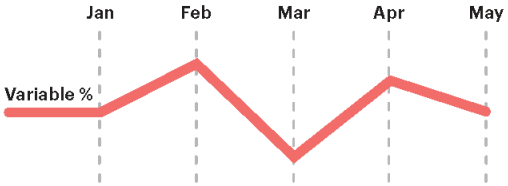
Fixed interest rates stay the same. If you want predictable monthly payments, this is the option for you.



OR

Variable rate

Variable interest rates generally start out lower than fixed rates, but they can rise and fall, which means your payments may vary over time.



Repayment options

Option 1

Make interest-only payments while in school[5]

- Want to save the most money over time? Choose this option.
- Keeping up with the interest will help you lower the total cost of your loan.

Option 2

Pay a fixed amount each month while in school[5]

- Paying a fixed amount while in school could save you money over time.
- Unpaid interest will accrue (add up) during school.

Option 3

Make no payments until after school[5]

- You can defer payments if you need to.
- The total cost of your loan will be more, as interest accrues while you're in school.

Pay off even sooner

- You can always make extra payments whenever you want, which can help you pay off your loan sooner and save money.
- We'll never penalize you for paying off your loan early.[4]

Pay less for your loan

Here are some ways to lower your total loan cost and make school more affordable.

Make interest-only payments while in school

Students who make interest-only payments while in school typically get an interest rate that is 1 percentage point lower than those who defer payments.[5]

Enroll in auto debit

Get a 0.25 percentage point interest rate reduction when you make monthly loan payments with auto debit.[7]

Apply with a cosigner

Since students typically have little or no credit history, students who apply with a cosigner may be more likely to be approved and may get a better rate.

Did you know?

Making on-time loan payments can help you build credit—and we'll help you track it with free quarterly access to your FICO® Score.[6]

A Cosigner may increase your chance of approval

Last year students were **4X more likely to be approved with a cosigner**[8]

A cosigner is a creditworthy adult who agrees to be equally responsible for making sure your loan is repaid on time.

Apply for Cosigner Release[9]

You can apply to release your cosigner from the loan after you've taken these three steps:

- You've graduated
- Made 12 on-time principal and interest payments
- Met certain credit requirements

Need money for school? We've got you covered

With the **Smart Option Student Loan® for Undergraduate Students**, you can apply once and get money for all your eligible school expenses for an entire year[1]—including everything here:

- **Tuition**
- **Housing**
- **Transportation**
- **Fees**
- **Meals**
- **Technology**
- **Books**

You can even cover a past due balance.[2]

Get the money you need year after year

Our Multi-Year Advantage means 96% of undergraduate students who've been approved with a cosigner were approved again when they returned with a cosigner the following year.[3]

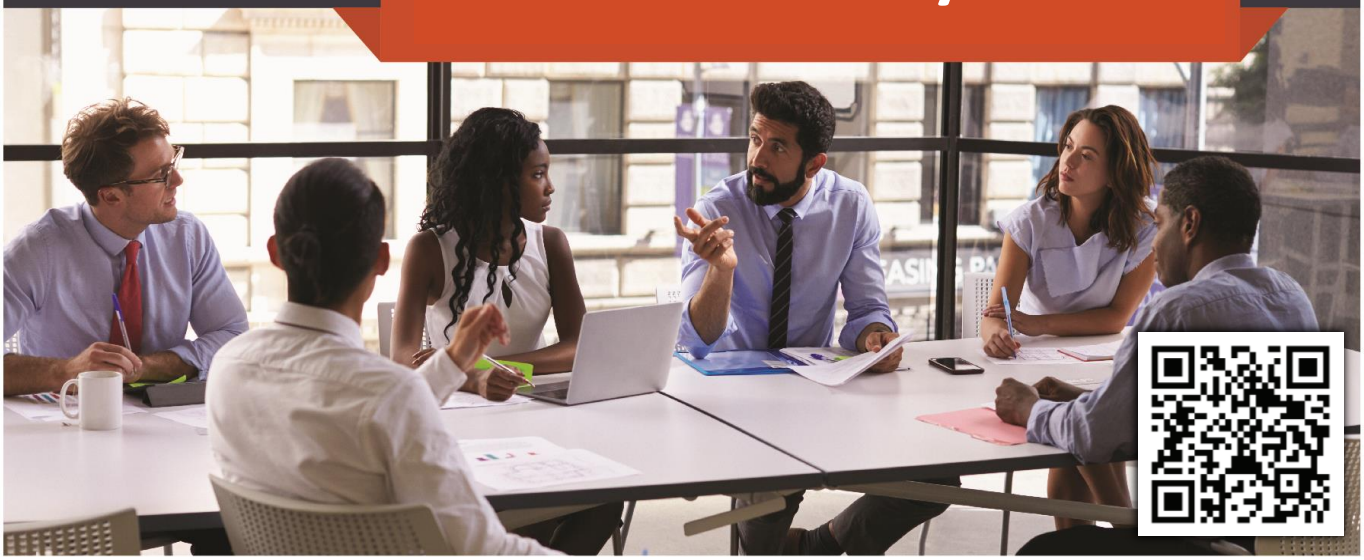
We have an A+ rating with the Better Business Bureau.

ILLINOIS workNet® CENTER

americanjobcenter®

Connecting | Training | Developing

Illinois workNet **Works** for you.



Training

Jobs

Services

The Workforce Innovation and Opportunity Act (WIOA) program *is designed to strengthen & improve our nation's public workforce system. Its goal is to help American youth & people with significant barriers to employment get high-quality jobs & careers as well as funding for training.*

Eligible & selected students can receive training in dozens of training programs at local area schools. Keep in mind that all training must lead to full-time employment. We train many people for careers in a variety of industries such as HVAC/R & Electrical.

Scan The QR CODE to find you local WIOA Office and get started!

illinoisworknet.com

Help you reach your career, training, and employment goals.

The Illinois workNet Center System, an American Job Center, is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TTD Equipment by calling TTY (800) 526-0844 OR 711. This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. For more information, please refer to the footer at the bottom of any webpage at illinoisworknet.com.

Institutional Disclosures Reporting Table

Reporting Period: July 1, 2022 - June 30, 2023

INSTITUTION NAME: HVAC Technical Institute	**Indicate all ways the disclosure information is distributed or made available to students at this institution:**	
	X	Attached to Enrollment Agreement
	X	Provide in Current Academic Catalog
	X	Reported on School Website

Per Section 1095.200 of 23 Ill. Adm. Code 1095:

The following information must be submitted to the Board annually; failure to do so is grounds for immediate revocation of the permit of approval.

DISCLOSURE REPORTING CATEGORY		***HVAC-R***	***Electrical Technician***
A) For each program of study, report:			
1) The number of students who were admitted in the program or course of instruction* as of July 1 of this reporting period.		102	57
2) The number of additional students who were admitted in the program or course of instruction during the next 12 months and classified in one of the following categories:			
	a) New starts	170	47
	b) Re-enrollments	0	0
	c) Transfers into the program from other programs at the school	0	0
3) The total number of students admitted in the program or course of instruction during the 12-month reporting period (the number of students reported under subsection A1 plus the total number of students reported under subsection A2).		272	104
4) The number of students enrolled in the program or course of instruction during the 12-month reporting period who:			
	a) Transferred out of the program or course and into another program or course at the school	0	0
	b) Completed or graduated from a program or course of instruction	116	55
	c) Withdrew from the school	24	9
	d) Are still enrolled	132	40
5) The number of students enrolled in the program or course of instruction who were:			
	a) Placed in their field of study	78	37
	b) Placed in a related field	0	0
	c) Placed out of the field	1	0
	d) Not available for placement due to personal reasons	25	7
	e) Not employed	10	11
B1) The number of students who took a State licensing examination or professional certification examination, if any, during the reporting period.		0	0
B2) The number of students who took and passed a State licensing examination or professional certification examination, if any, during the reporting period.		0	0
C) The number of graduates who obtained employment in the field who did not use the school's placement assistance during the reporting period; such information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.		0	0
D) The average starting salary for all school graduates employed during the reporting period; this information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.		44,000	47,000
E) **Total Placement Rate:**		88%	77%

*A course of instruction is a standalone course that meets for an extended period of time and provides instruction that may or may not be related to a program of study, but is either not part of the sequence or can be taken independent of the full sequence as a stand-alone option. A Course of Instruction may directly prepare students for a certificate or other completion credential or it can stand alone as an optional preparation or, in the case of students requiring catch-up work, a prerequisite for a program. A stand-alone course might lead to a credential to be used toward preparing individuals for a trade, occupation, vocation, profession; or it might improve, enhance or add to skills and abilities related to occupational/career opportunities.

Note: As indicated in the PBVS Administrative Rules, Section 1095.200, student retention and graduation rates must be maintained that are appropriate to standards in the field. Furthermore, a State licensing examination or professional certification examination passage rate of at least 50% of the average passage rate for schools within the industry for any State licensing examination or professional certification examination must be maintained.

} In the event that the school fails to meet the minimum standards, that school shall be placed on probation.

} If that school's passage rate in its next reporting period does not exceed 50% of the average passage rate of that class of schools as a whole, then the Board shall revoke the school's approval for that program to operate in this State. Such revocation also shall be grounds for reviewing the approval to operate as an institution.

4532 S. KOLIN AVENUE (2ND FLOOR)
CHICAGO, IL 60632
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WWW.HVAC-TECH.COM

2024 TRAINING SCHEDULE

HVAC/R SCHEDULE (ENGLISH)

DAY CLASSES (33 WEEKS) • MON - THU (9:00AM TO 2:30PM)

Start Date	End Date	Instructor
2/26/2024	10/31/2024	Kendrick Robinson
6/3/2024	2/19/2025	Paulo Perez
8/26/2024	5/8/2025	Kendrick Robinson
11/25/2024	8/14/2025	Paulo Perez

EVENING CLASSES (48 WEEKS) • MON - WED (6:00PM TO 10:30PM)

Start Date	End Date	Instructor
1/22/2024	1/29/2025	Paulo Perez
5/6/2024	5/14/2025	Kendrick Robinson
10/14/2024	10/22/2025	Paulo Perez

Note: All Class Start Dates And Scheduled Times Are Subject To Change

ELECTRICAL TECHNICIAN SCHEDULE (ENGLISH)

DAY CLASSES (33 WEEKS) • MON- THU (9:00AM TO 2:30PM)

Start Date	End Date	Instructor
2/12/2024	10/17/2024	Bill Budz
10/28/2024	7/3/2025	Bill Budz

EVENING CLASSES (48 WEEKS) • MON - WED (6:00PM TO 10:30PM)

Start Date	End Date	Instructor
4/1/2024	4/16/2025	Bill Budz

Note: All Class Start Dates And Scheduled Times Are Subject To Change

CLASES DE HVAC/R EN ESPAÑOL

CLASES DE DIA (33 SEMANAS) • LUN - JUE (9:00AM - 2:30PM)

Comienza	Termina	Instructor
4/22/2024	12/19/2024	Gilberto Dimas

CLASES DE NOCHE (48 SEMANAS) • LUN - MIER (6:00PM - 10:30PM)

Comienza	Termina	Instructor
9/9/2024	9/23/2025	Gilberto Dimas

Notas: Fechas De Comienzo Y Horas De Clases Están Sujetas A Cambios

(GREY) INDICATES FILLED/CLOSED • (GRIS) INDICA CLASE LLENA/CERRADA

NOTES

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