

**Facilities Rental Agreement
North Bristol Sportsman's Club
7229 Greenway Road
Sun Prairie, WI 53590
608-837-6048**

Date of Event _____ Estimated Guests _____ Hours _____ to _____

Date of Week _____

Renters Name _____ Main Contact # _____

Home Address _____

Terms and Conditions:

Deposit:

Rental Fee: Member - \$75.00 _____ Non-Member - \$150.00 _____

Includes clubhouse only, with access to kitchen for food service and preparation only.

Additional fee for Cooking facilities \$ _____

Additional fees for exterior facilities:

Trap Range by agreement:	\$ _____
Pistol Range by agreement:	\$ _____
Rifle Range by agreement:	\$ _____
Archery Range by agreement:	\$ _____
Skeet Range by agreement:	\$ _____
Area for Tent by agreement:	\$ _____

Refundable Deposit for cleaning - \$75.00 Waived _____

Outstanding balance is due at end of event. Total Rental Fee \$ _____

Deposit: 50% non-refundable deposit for rental and cleaning is due upon execution of the agreement.

Balance due 10 days prior to event or subject to cancellation of event.

Bar tab and consumables to be paid in full on day of the event.

Refundable portion of the deposit will be returned within 7 days after the event, if agreement terms are met.

Cancellation Policy: Cancellation must be done in writing 30 days prior to event.

Less than 30 days, a 50% forfeiture of balance.

Less than 7 days, forfeiture of all fees.

Cash Bar will have a 20% gratuity added at check out: Initial: _____

(In the event the facility has been damaged and not repairable or habitable for the event, the entire deposit will be returned to the renter. NBSC is not responsible for any liability caused by the cancellation created by fire, natural disaster or conditions outside control.)

NBSC will provide 1 bartender/staff member, included in the rental fee.

Additional bartenders, if required, are available at \$15.00 per hour each. Number Requested: _____

All beverages, alcoholic and soft drinks are to be provided by NBSC. No carry ins.

Special beverages allowed by prior agreement and noted as part of this agreement.

Regular drink pricing at time of function date applies.

Food to be catered or brought in by renters.

Consumables, including but not limited to:

Plates, garbage bags, silverware, dish washing and kitchen supplies are reimbursable expenses in the rental agreement, and to be paid for at end of the event.

Decorating is allowed as agreed, nothing shall be permanently affixed, or visible damage any surfaces upon installation. All tape, fasteners and items will be completely removed after event. All decor shall; be removed immediately upon the event ending and properly disposed of.

Tables will be returned to their original layout.

In the event of a dispute, or non payment, the renter agrees to pay all fees related to collection of agreed upon payment. Including but not limited to, bank fees, legal fees, loss of use, recording fees and expenses.

The renter agrees they are responsible for any damage beyond 'normal wear and tear' that is caused during the event, or caused by themselves or guests. Amount of damage will be determined by repair or replacement costs, insurance estimates or similar methods.

Special conditions, if applicable _____

Tenter, I agree to the above listed terms and conditions:

Name _____ Signature _____

Date _____ Contact Number _____

NBSC Representative, the above terms has been discussed and finalized.

Name _____ Signature _____

Deposit Received Amount \$ _____ Date _____

Type of Payment Check # _____ Cash _____ Credit Card _____

Name and Address on Check _____

Balance Due \$ _____