DUCKLINGTON PARISH COUNCIL

THE MONTHLY MEETING OF THE PARISH COUNCIL WILL BE HELD ON WEDNESDAY 4 NOVEMBER 2026 AT 7.30 PM IN THE LILAC ROOM, THE VILLAGE HALL.

YOU ARE HEREWITH SUMMONED TO ATTEND THE ABOVE MEETING.

THE BUSINESS WILL BE AS DETAILED BELOW.

Thom Rhodes, Clerk and Proper Officer

AGENDA

1) Members Present:

2) Apologies for Absence:

3) Public Participation: Standing Orders will be suspended for a period of up to 20 minutes to allow members of the public to address the Council in relation to the business on the agenda or request matters to be discussed at a subsequent meeting. Please note that this is limited to a maximum of 5 minutes per member.

136.26 To approve the Minutes of the Parish Council meeting of 7 October 2026: see Briefing Pack.

137.26 County and District Council Matters:

County Councillor Report: Cllr. Thomas Ashby

District Councillor Report: Cllr. Liam Mackenzie (written report)

137.1 Community Governance Review (West Oxfordshire District Council): update; representation to come to the December meeting (deadline 31 December 2026): see Briefing Pack

137.2 OxBus 2040: Oxfordshire County Council bus plan consultation (closes 17 November 2026): to note and to decide whether to respond: see Briefing Pack

138.26 Declaration of Interests

139.26 Planning:

139.1 The Moors (Land East of Witney Road), 24/02878/RES: outcome of the planning committee of 12 October 2026 and next steps: see Briefing Pack

139.2 Draft West Oxfordshire Local Plan 2043: Council's response submitted: to note: see Briefing Pack

139.3 Neighbourhood Plan: update from Cllr. Lishman, including the pre-Regulation 14 check, Local Green Space landowner meeting, land south of Witney and Thames Water sewerage capacity response: see Briefing Pack

140.26 Matters Arising from Previous Meetings and Standing Items:

140.1 EV Microhubs: see Briefing Pack

140.2 Solar Farm Fund: see Briefing Pack

140.3 Village Newsletter: see Briefing Pack

140.4 Thames Water: Sensory Garden Connection (quotation DS2041700): alternative quotations: see Briefing Pack

140.5 Defibrillator: see Briefing Pack

140.6 Village Christmas Tree: update from Cllr. Barker: see Briefing Pack

141.26 New Business:

141.1 Ducklington Sports Club: Licence to Alter and Loan Agreement signed by the Club; Council signing before the meeting: to note, and to ratify the minor changes made under delegated powers and the loan drawdown: see Briefing Pack

141.2 Ducklington Sports Club Lease: removal of a former trustee: to note and agree the approach: see Briefing Pack

141.3 Ducklington Sports Club: possible retrospective Licence to Alter for earlier works: for noting: see Briefing Pack

141.4 Trees: see Briefing Pack

(a) Church Street: replacement tree: quotation for approval

(b) Village pond: tree works progress and dredging

(c) Chalcroft: pollarding request: quotation

(d) Tree survey: update

141.5 Parking on the Standlake Road verge near Mill Meadow (carried forward from October): see Briefing Pack

141.6 Marquee Hire, 8 May 2027: update: see Briefing Pack

141.7 Litter Picking Equipment: request for two litter bag rings: to approve: see Briefing Pack

142.26 Playgrounds / Cemetery / Litter / Open Spaces / Sports Pavilion / Sports Field / Allotments

Playgrounds: progress on the approved repairs; remaining RoSPA items and play area inspection options (for noting): see Briefing Pack

Cemetery: amended Regulations and Burial Fees in force from 31 October 2026

Litter Picker’s Report: see item 141.7

Open Spaces: Mill Meadow update

Sports Pavilion and Sports Field: see item 141.1; CCTV annual service and car park lights: see Briefing Pack

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Allotments: lease renewal update

143.26 Finance:

143.1 Bank Reconciliation to 31 October 2026: to note: see Briefing Pack

143.2 Payments made under delegated authority or prior approval: to note: see Briefing Pack

143.3 Invoices for Payment: Payments Schedule:

Supplier	Description	Invoice No.	Date
D&S Garden Services	Mowing and strimming large grass areas (15 and 30 October)	SI-1765	30/10/2026
D&S Garden Services	Cutting and strimming of graveyard (2 and 16 October)	SI-1766	30/10/2026
Jenny Wren Marketing (Jennifer Greenway)	Website: news and events updates	1246	27/10/2026
Ducklington & Hardwick Village Hall Management Committee	Hire of the Village Hall for Council meetings (2026 fees)	502	17/10/2026
The Flying Press Ltd	2027 village calendars: 100 copies (28 page A4, colour) with envelopes	53700	06/10/2026
Thom Rhodes	Clerk's salary (November 2026, net)	Payslip	Nov 2026
HMRC	PAYE and National Insurance (Clerk)	HMRC liability	Nov 2026
Starboard Systems Ltd (Scribe)	Cemetery and allotments monthly subscription	Direct debit	Nov 2026

144.26 Other Comments / Matters for Next Agenda

145.26 Clerk's Comments / Reports

146.26 Closing Comments from Members of the Public

147.26 Closing Comments from the Chair

148.26 Meeting Close Time

149.26 Date of Next Meeting: Wednesday 2 December 2026