

DUCKLINGTON PARISH COUNCIL

AGENDA

Urgency meeting of the Parish Council comprising Councillors Peter Almgill, Richard Border, David Duthie and Edmund Strainge due to be held on
WEDNESDAY 4 August 2021 at 7.30pm in the Main Room at the Village Hall

Richard Brown – Clerk
Proper Officer

1. **Members Present**
2. **Apologies and reasons for absence**
3. **Thames Valley Police matters**
4. **County/District Council Matters**
5. **Parish Councillors - Disclosure of interests on agenda items**

6. **PLANNING**

Applications:
None

Phone Box 43 Witney Road
BT have granted on 28 July Completion Notice

7. **Matters Arising from Previous Meetings**

- a) *Ditch investigation – Flood issues Standlake Road*
Pipe lining replacement on OCC work plan this year- no further news
- b) *Section 106 Sub Committee – DD, MB, RB, ET and JG*
- c) *Cotswold Web:*
- d) *Newsletter-*
Editor requires info for Aug- Oct issue
- e) *Cracks appearing as previously in the road from Ducklington to Curbridge*
Road repairs- ES
- f) *Pollard of trees around Pond/ Green site- DD*
- g) *Vehicle Activated Sign – MB*
- i) *CCTV at Glebeland –Broadsword £2,995+ VAT*
 - *Invoice to pay £3,170.00+ VAT inc £175 annual main*
 - *Signage*

Matters Arising from Previous Meetings (continued)

- j) *Gigaclear works*
Agreed work to have started Tuesday 27 July
- k) *Repair of path Beanhill to Moors Close*
- l) *Independent Duty of Care review of village trees- Report from ODS*
Tom Davies carrying out this work in autumn 2021
- m) *Mill and Peel tree replacement in Autumn*
- n) *OCC Highways – A415 speed/ Ducklington roundabout – MB*
- o) *Village Hall/ Community Hub*
- p) *Sinking footpath between Peel and Lovell Close- DD*
- q) *OCC Communities – Fix My Street Super Users*
PA training competed?
- r) *Parish Council maps- PA*
- s) *Working party of councillors - undergrowth at Bartholomew Close*
- t) *SSE electric costs at Sports field site – ET*
- u) *Pathway Issues*

8. New Business

- a) *Grass overgrown – side of 35 Witney Road*
ET reports 3 complaints in Witney Road and separate complaint from grass up side of 35 Witney Road
- b) *Hedge between Peel and Lovell Close – grub out overgrown hedge and replant new- DD*
Councillors review of the site
- c) *Parking in the village- RB*
 - Concern re parking fines of residents who are working at home
 - Parking outside Mill Meadow

10. PLAYGROUNDS/SPORTSFIELD/ ALLOTMENTS

Monthly Playground Inspection and litter picking reports
Playgrounds – No new faults found.

Chalcroft play equipment -DD

Litter Report for the month:
No report

PLAYGROUNDS/SPORTSFIELD/ ALLOTMENTS (continued)

Other items brought forward

- *Ivy on the cemetery walls work completed ?*

Sports Club matters:

- *Flooring of pavilion changing rooms- DD quotes*
- *Grant application – Glebelands Oxfordshire FA Pitch Improvement Plan application*
ET reported that FA have checked and passed pitch condition

Grant application status:

- *DPC Sports Club schedule for cutting / maintenance of sports field this season*
DD to schedule the above when DSC Grant application outcome above is known

Green Scythe Bill to pay Mowing £392.00+ Harrow £99.00+ VAT £98.20
Total £589.20

- *Defibrillator new box- ET*
DPC defibrillator yellow box replacement order

ALLOTMENTS- JD

- a) *Additional parking- and dredging of village pond- DD*
- b) *Water Meter/ Pipe new location*
Request for Clerk to telephone James Barker of Lidl

11 FINANCE

- a) *Account Balances, Bank reconciliations and Debts due to Council*
Clerk's Briefing Notes page 2

- b) Invoices due for payment
2 Councillors needed to sign cheques
 Current signatories: ES, DD, MB.

Name - Description		£ p - inc VAT	Relevant legal statute
Clerk / RFO Net Salary & working from home allowance £26		£503.30	LGA 1972 s111/2
Clerk / RFO expenses:			
Mileage: 29 miles @ £0.45p		£13.05	LGA 1972 s111
Mobile contract : 8 Aug 2021		£23.77	LGA 1972 s111
Printing of papers etc for 12 July 2021 meeting		£12.50	LGA 1972 s111
Postage stamps -12@ 2nd class		£7.92	LGA 1972 s111
Black printer cartridge		£49.49	LGA 1972 s111
TOTAL	£610.03		LG(MP)A1976 s19
HM Revenue & Customs only 075PS00154457 - PAYE		119.40	LGA 1972 s111
Dick Rudd - Playground July check		90.00	LG(MP)A1976 s19
Jim Miles - grass cutting cemetery and 2 pieces - 12 July		140.00	LG(MP)A1976 s19
Margaret L Johnson Ltd - printer paper		5.15	LGA 1972 s111
Mc Cracken & Son Ltd - Open spaces grass cut 29/5 and 22/6		249.60	LG(MP)A1976 s19
Broadsword Security Services - CCTV installation at pavilion	£2,995.00		
Broadsword Security Services -Annual CCTV maintenance charge	£175.00		
Broadsword Security Services - VAT	£634.00	3,804.00	LG(MP)A1976 s19
Green Scythe Ltd - mow s/field 4/6,10/6,18/6and 24/6 @£92	£392.00		
Green Scythe Ltd - Harrowing of sports field 29/6	£99.00		
Green Scythe Ltd - VAT	£98.20	589.20	LG(MP)A1976 s19
TOTAL		5,607.38	

Signed by :

13. Date of next meeting:

The meeting on 1 September 2021 will be at the Village Hall under current Government legislation – **now in the Lilac Room**

Monthly Meeting of the Parish Council

1st Wednesday of each month

7.30 PM Lilac Room, Village Hall