

THE MONTHLY MEETING OF THE PARISH COUNCIL WILL BE HELD ON  
**WEDNESDAY 4 MARCH 2026 AT 7.30 PM** IN THE LILAC ROOM, THE VILLAGE HALL.  
YOU ARE HEREWITH SUMMONED TO ATTEND THE ABOVE MEETING.  
THE BUSINESS WILL BE AS DETAILED BELOW

Mr Steve Smith, Clerk and Proper Officer

## **AGENDA**

### **1) Members Present**

### **2) Apologies**

**3) Public Participation** - Standing Orders will be suspended for a period of up to 20 minutes to allow members of the public to address the Council in relation to the business on the agenda or request matters to be discussed at a subsequent meeting. Please note that this is limited to a maximum of 5 minutes per member.

### **4) To approve the Minutes of the Parish Council meeting of 11 February 2026**

### **5) County/District Council Matters**

### **6) Parish Councillors - Disclosure of interests on agenda items**

### **7) PLANNING**

a) Application No: **24/02878/RES** - Land East of Witney Rd, Ducklington (the Moors)  
PROPOSAL: Reserved Matters application for Appearance, Landscaping, Layout and Scale together with associated works for 105 dwellings.  
APPLICANT: Mr John Brooks  
Town and Country Planning Act  
Environment Agency's Letter dated 9 February 2026  
- see Briefing Pack

b) Neighbourhood Plan - PL to report

c) Stonesfield Parish Council Neighbourhood Plan - PL to report

### **8) Matters Arising from Previous Meetings and Standing Items:**

a) Hotel - SV to report

b) Village Hall - SV/JG to report

c) CCTV Camera Log - see Briefing Pack

d) Village Newsletter - see Briefing Pack

e) Projects Committee - JG/MB to report

f) Nature Plan/Wild Ducks - JG to report

- g) Village Pond - JG to report
- h) Village Events Committee - MB/JG to report (also see Briefing Pack)
- i) Training on Storing and Sharing files in Google Drive - PA to report
- j) EV Microhubs - JG to report (also see Briefing Pack)
- k) Replacement Speed Indicator Sign - see Briefing Pack
- l) Parking Concerns: Witney Rd and Curbridge Rd - see Briefing Pack

#### **9) New Business**

- a) Parish Council Elections 7 May 2026 - see Briefing Pack
- b) Annual Parish Council Meeting - see Briefing Pack
- c) Annual Parish Meeting - see Briefing Pack
- d) Unity Trust Bank Purchase Card Application - DD to report
- e) Grass Cutting Contract - DD to report
- f) Sycamore Tree at Peel Close - see Briefing Pack
- g) Annual Risk Assessment - DD to report
- h) Annual Review of Internal Controls - DD to report
- i) Annual Inspection of External Assets - DD to report
- j) Annual Investment Policy Review - DD to report

#### **10) Playgrounds / Cemetery / Litter / Open Spaces / Sports Pavilion / Sports Field / Allotments**

- a) Playgrounds - Inspection Report - see Briefing Pack
- b) Cemetery Management - DD to report
- c) Litter Picker's Report - see Briefing Pack
- d) Village / School Car Park - Drainage Issues - see Briefing Pack
- e) Village Green - Repairs to Village Green Tarmac - see Briefing Pack
- f) Ducklington Sports Club Beer Festival 2026 - see Briefing Pack
- g) Allotments - CCTV Trail Cameras - see Briefing Pack
- h) Allotments - JD to report

#### **11) Finance**

- a) Account Balances/Bank Reconciliation/Debts - see Briefing Pack
- b) Invoices due for Payment - as per Payments Schedule in Briefing Pack

#### **12) Other comments/ matters for next Agenda**

- 13) Date of next meeting:** Parish Council Meeting - Wednesday 1 April 2026,  
Lilac Room, Village Hall