

THE MONTHLY MEETING OF THE PARISH COUNCIL WILL BE HELD ON
WEDNESDAY 7 JANUARY 2026 AT 7.30 PM IN THE LILAC ROOM, THE VILLAGE HALL.
YOU ARE HEREWITH SUMMONED TO ATTEND THE ABOVE MEETING.
THE BUSINESS WILL BE AS DETAILED BELOW

Mr Steve Smith, Clerk and Proper Officer

AGENDA

- 1) Presentation** by Fiona Brown, Communities Lead/Rural Housing Enabler, West Oxfordshire District Council - 'Affordable Housing and the Rural Enabling Service'
- see Briefing Pack
- 2) Presentation** by Jenny Greenway, Website Administrator - 'Ideas for Improving the Website' - see Briefing Pack
- 3) Members Present**
- 4) Apologies**
- 5) Public Participation** - Standing Orders will be suspended for a period of up to 20 minutes to allow members of the public to address the Council in relation to the business on the agenda or request matters to be discussed at a subsequent meeting. Please note that this is limited to a maximum of 5 minutes per member.
- 6) To approve the Minutes of the Parish Council meeting of 3 December 2025**
- 7) County/District Council Matters**
- 8) Parish Councillors - Disclosure of interests on agenda items**
- 9) PLANNING**
 - a) Application No: **25/00423/OUT** - Land to the South of Standlake Rd, Ducklington
PROPOSAL: Outline planning application for up to 36 dwellings with creation of new vehicular access off Standlake Road and provision of public open space with associated infrastructure and earthworks. All matters reserved except access (Amended Description).
APPLICANT: Jenny Hutchings
Town and Country Planning Act
- see Briefing Pack
 - b) Application No: **24/02878/RES** - Land East of Witney Rd, Ducklington (the Moors)
PROPOSAL: Reserved Matters application for Appearance, Landscaping, Layout and Scale together with associated works for 105 dwellings.

APPLICANT: Mr John Brooks
Town and Country Planning Act
Environment Agency Comments re. Applicant's Response / Modelling
- PL to report (also see Briefing Pack)]

- c) Application No: **MW.0165/23** - Details Pursuant to Condition No.16 (Restoration Scheme for phase 9) of planning permission no. MW.0165/23 at Gill Mill Quarry, Standlake Road, Witney, Oxfordshire, OX29 7PP
APPLICANT: Smiths & Sons (Bletchington) Limited
Town and Country Planning Act (as amended)
- see Briefing Pack
- d) Application No: **MW.0165/23** - Details Pursuant to Condition No.15 (Working Scheme for phase 9) of planning permission no. MW.0165/23 at Gill Mill Quarry, Standlake Road, Witney, Oxfordshire, OX29 7PP
APPLICANT: Smiths & Sons (Bletchington) Limited
Town and Country Planning Act (as amended)
- see Briefing Pack
- e) Neighbourhood Plan - PL to report

10) Matters Arising from Previous Meetings and Standing Items:

- a) Hotel - SV to report
- b) Village Hall - SV/JG to report
- c) CCTV Camera Log - see Briefing Pack
- d) Village Newsletter - see Briefing Pack
- e) Projects Committee - JG to report (also see Briefing Pack)
- f) Nature Plan/Wild Ducks - JG to report
- g) Village Events Committee - MB to report (also see Briefing Pack)
- h) St George Flag Re-Installation - see Briefing Pack
- i) Training on Storing and Sharing files in Google Drive - PA to report
- j) EV Microhubs - JG to report
- k) Lone Worker Policy for Employees - SV to report (also see Briefing Pack)
- l) Replacement Speed Indicator Sign - see Briefing Pack
- m) A415 Speed Limit - see Briefing Pack
- n) Request for Dog Bin at Mill Meadow and Account Reconciliation - see Briefing Pack

11) New Business

- a) Circulation of Draft Agenda - MB to report
- b) Proposed Fire Station Closures - MB to report
- c) Flags at Ducklington Roundabout - see Briefing Pack

- d) Cemetery Management - see Briefing Pack

12) Playgrounds / Litter / Open Spaces / Sports Pavilion / Sports Field / Allotments

- a) Playgrounds - Inspection Report - see Briefing Pack
- b) Sensory Garden, Chalcroft - Connecting to a Water Source - see Briefing Pack
- c) Litter Picker's Report - see Briefing Pack
- d) Village / School Car Park - Drainage Issues - see Briefing Pack
- e) Village Green - Damaged Bollard & Tarmac - see Briefing Pack
- f) Village Green - Damage to Memorial Copse - see Briefing Pack
- g) Sports Pavilion - Insurance Renewal - see Briefing Pack
- h) Allotments - Water Meter - JS/JG to report
- i) Allotments Management Issues - - JD to report (also see Briefing Pack)
- j) Allotments Security Cameras - see Briefing Pack

13) Finance

- a) Account Balances/Bank Reconciliation/Debts - see Briefing Pack
- b) Invoices due for Payment - as per Payments Schedule in Briefing Pack

14) Other comments/ matters for next Agenda

- 15) Date of next meeting:** Parish Council Meeting - Wednesday 11 February 2026,
Lilac Room, Village Hall