



**State of Louisiana**  
*Department of Public Safety and Corrections*  
*Board of Private Security Examiners*

July 28, 2026

**Updates to Applications and Agency Website**

Dear Licensees, Instructors, and Members of the Louisiana Private Security Industry,

As announced in previous correspondence, we, the Louisiana State Board of Private Security Examiners, are pleased to announce several exciting enhancements that you may notice in your daily activities.

These improvements are part of the Board's ongoing commitment to modernizing our processes, improving customer service, increasing efficiency, and ensuring compliance while providing a more user-friendly experience for applicants, licensed companies, and instructors.

**Refreshed Look and Improved User Experience-** You will notice an updated appearance throughout several Board resources, including:

- Security Officer registration applications
- Security Officer registration cards
- Online registration lookup portal
- Board website

**New/Updated Applications-**

- The forms previously known as the Blue Form and Disclosure/Affiliation Form have been renamed:
  - Initial Security Officer Registration Application – Part 1
  - Initial Security Officer Registration Application – Part 2
- A separate application has been created for Law Enforcement Officers (LEOs) and Out-of-State Security Officers



### Training Required Prior to Registration

Effective August 1, Security Officer Standards and Training (S.O.S.T.) **1101** and **1102** (the first and second 8-hour training courses if prior to January 2026) must be successfully completed **before** a Security Officer registration card **with company name and issue dates and expiration dates may be issued**.

### Updated Application Documentation Requirements

A **Social Security card is no longer required** as part of the Security Officer registration application. Applicants must now submit:

- A passport-quality photograph;
- A valid, signed Form I-9; and
- A current government-issued photo identification.

To help avoid processing delays, applicants and licensed companies should carefully review each application before submission to ensure all required documentation is complete.

If an application contains missing or incomplete documentation, the applicant will receive an email identifying the deficiency. Once notified, the requested or corrected document must be emailed to **privatesecurityboard@la.gov**. When emailing the document, applicants should include their **full name** and **PSE number** to ensure the document is properly matched with the pending application and processed as quickly as possible.

Thank you for your continued partnership and commitment to professionalism and public safety. If you have any questions, please contact the Board office at [privatesecurityboard@la.gov](mailto:privatesecurityboard@la.gov) — we're here to help during this transition.

Sincerely,

Carl Saizan  
Executive Director