

MINUTES OF MAY 11, 2026 MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16

A public meeting was duly called by the Board of Commissioners of **Harris County Emergency Services District No. 16** on **May 11, 2026** which was held at the **District Administrative Building** located at **18606 Stuebner Airline Rd., Klein, Texas 77379**.

CALL MEETING TO ORDER, ROLL CALL AND ESTABLISH A QUORUM.

The meeting was called to order at 9:00 a.m., by **Lance Wilson**, Board President and Chairman of the meeting.

President **Wilson** announced that a quorum was present. Those Commissioners present were:

Lance Wilson	Present
Steve Falkner	Present
Gary Morrison	Present
Anna Vollenweider	Present
Brian Gillman	Present

Also present at the meeting were Fire Chief Jason Catrambone, Ryan Holak, Deputy Chief of Administration, Merrill Willgrubs of BD Realty, Ira Coveler and Melissa Wiggins of Coveler & Peeler, P.C., District Counsel, and other members of the Department and community

TO RECEIVE PUBLIC COMMENT.

Ms. Adams addressed the Board, requesting a fire truck and Department participation in an upcoming community Memorial Day celebration. Ms. Adams thanked the Board and Department for their service and efforts on behalf of the community. President **Wilson** advised that Ms. Lomas could provide more information and help to coordinate Department participation in the community event.

TO CANVASS THE RESULTS OF THE DISTRICT'S ELECTION HELD ON MAY 2, 2026 AND ENTER SUCH ORDERS AND TAKE SUCH OTHER ACTION AS MAY BE NECESSARY ON THE MATTER.

Mr. Coveler next presented the official canvass order of the May 2, 2026 maximum tax rate election, and reviewed the resolution with the Board for its approval. He then stated the final vote totals related to the proposition to raise the District's maximum tax rate cap as follows:

FOR:	718
AGAINST:	547

The purpose of the election was to increase the District's authorized maximum tax rate. Prior to this election and the canvass of the votes from the election, the District's authorized maximum ad valorem rate (property tax rate) could not exceed \$.05 per \$100 of property tax valuation. Following the successful election by the District, the authorized maximum ad valorem

rate (property tax rate) is now set at the Texas Constitutional limit of \$.10 per \$100. Future increases in the District tax rate will be governed and controlled by Texas law with increases in excess of the Voter Approval Rate requiring a ballot measure be placed on the November election ballot for review and consideration by the voters of the District.

After review, President **Wilson** made a Motion, seconded by Mr. **Gillman**, to approve the election results approving the District's tax rate cap increase, and canvass order as presented. Thereafter the Motion passed by a vote of 5 to 0.

For additional information, please see the attached May 2, 2026 Canvass Order.

At this time, President **Wilson** recognized those Department members, listed by Chief Catrambone, who were responsible for and participated in the recent election campaign. He requested commendations be drafted for presentation to those members in recognition of their special efforts on behalf of the District. Please see attachment for a full list of District Election participants.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING ANY OTHER ELECTION RELATED MATTERS INCLUDING BUT NOT LIMITED TO APPROVAL OF PAYMENT FOR ELECTION WORKERS.

Mr. Coveler advised the Board that payment information for the District's election workers had been provided and would be included in the District's bills for approval and payment. No action was taken by the Board.

Mr. **Falkner** noted that there had been confusion regarding polling and precinct locations during the last election and requested they be revisited for the next election. Mr. Coveler clarified that if called, the November election would be run through Harris County and would use county-wide vote centers. If that election were necessary, the Board would need to call for such an election in August of 2026.

TO REVIEW AND DISCUSS MATTERS RELATED TO THE DISTRICT'S 2025 FINANCIAL AUDIT.

The 2025 audit report was not available for review, and discussion was tabled for the June Board meeting.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE DISTRICT'S ANNUAL CONTRACT WITH EVO (MUNICIPAL INFORMATION SERVICES) TO CONDUCT AN UPDATE TO THE 2025 COMPREHENSIVE REVIEW.

Deputy Chief Ryan Holak next presented the District's annual contract with EVO, formerly Municipal Information Services, for Board review. The contract would engage EVO to create and present their annual economic report for the District. Related costs for the contract and report totaled \$5,980. The contract would continue on an annual basis unless cancelled by the District. After review, Mr. **Morrison** made a Motion, seconded by Ms. **Vollenweider**, to approve the contract as presented. Thereafter, the Motion passed by a vote of 5 to 0.

APPROVE THE MINUTES OF PRIOR DISTRICT MEETINGS.

The Board then reviewed minutes of the April 10, 2026 regular meeting. After review, Mr. **Morrison** made a Motion, seconded by Ms. **Vollenweider**, to approve the minutes as presented. Thereafter, the Motion passed by a vote of 5 to 0.

TO RECEIVE REPORTS FROM THE DEPARTMENT.

Chief Catrambone next presented the monthly operations report, stating four hundred eighty (480) calls were received in the month of April, including twenty-nine (29) fire events. Mutual aid calls were made with Spring and Little York Fire Departments. He noted increased response times, but clarified that those increases were related to travel time. Seven hundred nineteen (719) training classes were completed during the month, totaling almost thirty-three hundred (3,287) hours. Fifteen (15) public relations events took place during the month, serving approximately thirty-seven hundred (3,731) citizens.

Deputy Chief Holak then introduced two (2) new hires to the District's public relations and fleet maintenance divisions. Regarding health and safety, Chief Holak stated that fitness testing was thirty-five percent (35%) complete, and that rescue and evacuation boat training had been completed, with more lock down drill and safety trainings planned for 2026. He also noted three (3) vehicle incidents, and the theft of the American flag at Station 32 by an unknown person. Regarding finance, Chief Holak advised that the 2025 audit was almost complete and would be presented in June.

Regarding IT matters, Chief Holak stated that Keri security access system repairs were completed at Station 32, and the alerting system at Station 31 was now working. New mobile radios were currently being installed in District apparatus, and the new handheld radios were also in service. Regarding fleet and facility matters, Chief Holak advised the Board regarding general station and facility repairs, and advised that preventative maintenance had been completed or was scheduled for the District's apparatus.

The new generator at Station 34 was delivered and was currently being wired in for service to the station. New network equipment for Station 37 was also delivered. No action was taken by the Board.

REVIEW, DISCUSS, AND TAKE ACTION ON THE DISTRICT TREASURER'S REPORT AND TAKE ANY NECESSARY ACTION REGARDING THE DISTRICT'S INVESTMENTS, AND PAYMENT OF THE DISTRICT'S BILLS.

Mr. **Gillman** then presented the treasurer's report, stating sales tax revenue totaled approximately \$1,150,000, and that approximately ninety percent (90%) of property tax revenues had been received. Current expenses totaled approximately thirty-five percent (35%) of the budget. He then noted that reimbursement applications through TIFMAS had been filed and were expected shortly. After discussion, Mr. **Morrison** made a Motion, seconded by Ms. **Vollenweider**, to approve the report and payment of the District's bills. Thereafter, the Motion passed by a vote of 5 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS RECEIVED FROM THE DISTRICT COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH & SAFETY CODE §775.038 (A-1).

No action was taken by the Board.

TO DESIGNATE THE HARRIS COUNTY TAX ASSESSOR-COLLECTOR'S OFFICE TO PREPARE THE DISTRICT'S NO NEW REVENUE TAX RATE AND RELATED TAX RATE CALCULATIONS FOR 2026, AND TO AUTHORIZE DISTRICT COUNSEL TO PUBLISH THE NECESSARY 2026 TAX RATE SETTING NOTICES.

Mr. Coveler then presented an annual resolution to designate the Harris County tax office to calculate the District's 2026 tax rate information, and requested permission for Coveler & Peeler, P.C. to manage required tax rate setting notices and publications. After review, Mr. **Morrison** made a Motion, seconded by Ms. **Vollenweider**, to approve the resolution, and authorize counsel to manage tax-related notice publications. Thereafter, the Motion passed by a vote of 5 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING AMENDMENTS TO THE DISTRICT'S 2026 BUDGET.

President **Wilson** inquired about options for the upcoming tax rate setting process to address long term budget concerns. Chief Catrambone advised that a study was being completed to explain the impacts of multiple tax rates, though adopting the full \$0.10/\$100 tax rate would be ideal to achieve the District's goals. Concerns including economic inflation, hiring additional personnel, and the related increases in insurance and apparatus costs indicated the need for raising the current tax rate, but would be discussed further in future meetings when more information was available for review.

Chief Catrambone then presented an amended budget including modifications related to apparatus, training, maintenance, and professional service expenses as previously discussed. After review, Mr. **Gillman** made a Motion, seconded by Mr. **Morrison**, to approve the amended budget as presented. Thereafter, the Motion passed by a vote of 5 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE DISTRICT'S CONTRACT FOR INTERNET SERVICE WITH COMCAST.

Chief Holak next advised the Board regarding the District's internet services, recommending the installation of a dedicated fiber connection to all District facilities. Dedicated fiber connections would provide a more reliable service, improved connection speeds, and ensure faster reconnection in the event of a service disruption. Costs for the project totaled approximately \$157,000 with Comcast. The installation would be covered by Comcast, with the District signing a sixty (60) month contract for service thereafter, at a cost of \$5,216 per month. This represented a \$14,000 annual increase for internet services. After discussion, Mr. **Morrison** made a Motion, seconded by Mr. **Gillman**, to approve the contract with Comcast for dedicated fiber connections to District facilities as presented. Thereafter, the Motion passed by a vote of 5 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING DEPARTMENT PURCHASE REQUESTS RELATED TO THE PROVISION OF EMERGENCY SERVICES, INCLUDING MAINTENANCE, REPLACEMENTS AND IMPROVEMENTS OF THE DISTRICT'S EQUIPMENT AND FACILITIES.

No action was taken by the Board.

TO REVIEW, DISCUSS AND TAKE ACTION ON APPROVAL OF EXPENSES RELATED TO UPCOMING TRAINING CLASSES.

No action was taken by the Board.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING MATTERS RELATED TO THE STATION 1 CONSTRUCTION PROJECT INCLUDING THE REVIEW AND APPROVAL OF PAY APPLICATIONS.

Mr. Coveler advised construction matters would be discussed in Closed Session.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE GREGSON TOWER PROJECT.

Chief Holak advised the Board that the UPS system, internet service, and keri access systems had all been installed and were functional. Radio equipment would be installed on the tower once it was received from Northwest Radio. He stated the project was ninety-eight percent (98%) complete. No action was taken by the Board.

TO REVIEW, DISCUSS AND TAKE ACTION TO RECOGNIZE THE ANNEXATION OF DISTRICT TERRITORY BY THE CITY OF TOMBALL, AND AUTHORIZE EXECUTION OF RELATED RESOLUTIONS.

Mr. Coveler informed the Board that District territory near highway 249 had been annexed by the City of Tomball in December, 2025, and presented a resolution for approval by the Board, formally recognizing that annexation by the City. Approval of the resolution would formally remove that territory from the District's tax rolls. After discussion, Mr. **Gillman** made a Motion, seconded by Mr. **Morrison**, to approve the resolution for de-annexation as presented. Thereafter, the Motion passed by a vote of 5 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING ADOPTION, AMENDMENT AND EXPLANATION OF DISTRICT POLICIES, PROCEDURES AND STANDARD OPERATING GUIDELINES.

No action was taken by the Board.

TO REVIEW, DISCUSS AND TAKE ACTION TO CONFIRM THE DATE FOR ANY FUTURE MEETINGS INCLUDING THE NEXT REGULAR DISTRICT MEETING SCHEDULED FOR JUNE 8, 2026 AND DISCUSS ANY AGENDA ITEMS NEEDED FOR THOSE MEETINGS.

The Board then confirmed the next meeting date of Monday, June 8, 2026 at 4:00 p.m.

TO REVIEW, DISCUSS AND TAKE ACTION FOR THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.251.

No action was taken by the Board.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING DISTRICT REAL ESTATE MATTERS.

Mr. Willgrubs advised matters would be discussed in Closed Session.

The Board took a brief recess from 10:01 a.m. to 10:05 a.m. prior to entering Closed Session.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.

The Board convened in Closed Session to discuss real estate matters at 10:05 a.m.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS.

The Board convened in Closed Session to consult legal counsel at 10:12 a.m.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

The Board convened in Closed Session to discuss personnel matters at 10:26 a.m.

The Board reconvened in Open Session at 10:41 a.m.

TO MEET IN CLOSED SESSION PURSUANT TO TAX CODE §323.3022 TO DISCUSS SALES TAX MATTERS.

The Board did not convene in Closed Session to discuss sales tax matters.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.076 TO DISCUSS THE DEPLOYMENT OR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES, OR RELATED SECURITY AUDITS.

The Board did not convene in Closed Session to discuss security matters.

TO REVIEW, DISCUSS AND ACT ON ANY EMPLOYMENT OR PERSONNEL MATTERS, INCLUDING DISTRICT POLICIES, EVALUATIONS, BENEFITS, COMPENSATION, HIRING, RETENTION AND EVALUATION OF DISTRICT EMPLOYEES.

No action was taken by the Board.

ADJOURNMENT.

There being no further business brought before the Board, Mr. **Morrison** made a Motion, seconded by Ms. **Vollenweider** to adjourn the meeting at 10:42 a.m.

The foregoing minutes were reviewed and approved by the Board of Commissioners on July 10, 2026.

By: 
Gary Morrison
Board Secretary

Harris County ESD No. 16
May 3, 2026 Tax Rate “Cap” Election

The following list includes District staff and personnel who were instrumental in the recent successful election campaign.

The Election Working Group

Ja'Milla Lomas
Linda Alfaro
Ryan Holak
Stephen E. Kramer, Sr
Michael Gonzalez
Chris Tormey
Geniece Sergeant

Logistics

Donnie McComb
Thomas Roberts

Open House Group

Michael Gonzalez
Hernan Gonzalez (Every Open House)
Jenna Rocha
Chris Tormey
Geniece Sergeant
Jelena Subatlja
Linda Alfaro
Keoni Francis

Cadets & Volunteers

Christian Jones (2 Open Houses)
Reed Plesko (1 Open House)
Juan Ateritano (1 Open House)
Jamieson Engelhardt (2 Open Houses)

Street Team (flyers/education)

Chris Tormey
Keoni Francis
Hernan Gonzalez

HOA Group

Stephen Kramer, Sr
Michael Gonzalez

An additional thank you to all of the election judges, election clerks and other persons involved in the mechanics of the election.

CANVASSING ORDER

THE STATE OF TEXAS

§

COUNTY OF HARRIS

§

§

The Board of Emergency Services Commissioners of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16**, convened in special session of the Board, at 9:00 A.M. on the 11th day of May, 2026 at the **District Administrative Building** located at **18606 Stuebner Airline Rd. Klein, Texas 77379**, being the place of the Board's regular meetings, with the following members of the Board of Emergency Services Commissioners present, to-wit:

	PRESENT	ABSENT	FOR	AGAINST	ABSTAIN
Lance Wilson	<u>✓</u>	<u> </u>	<u>✓</u>	<u> </u>	<u> </u>
Anna Vollenweider	<u>✓</u>	<u> </u>	<u>✓</u>	<u> </u>	<u> </u>
Gary Morrison	<u>✓</u>	<u> </u>	<u>✓</u>	<u> </u>	<u> </u>
Steve Falkner	<u>✓</u>	<u> </u>	<u>✓</u>	<u> </u>	<u> </u>
Brian Gillman	<u>✓</u>	<u> </u>	<u>✓</u>	<u> </u>	<u> </u>

and those present constituting a quorum of the Board for purposes of canvassing election results, the following was transacted:

CANVASSING RETURNS AND DECLARING RESULTS OF THE MAY 2, 2026 ELECTION ON THE PROPOSITION TO AUTHORIZE IN HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16 (ALSO KNOWN AS THE KLEIN FIRE DEPARTMENT) A MAXIMUM AD VALOREM TAX RATE NOT TO EXCEED \$0.10 PER \$100 OF ASSESSED VALUATION TO FUND FIRE PROTECTION AND EMERGENCY SERVICES IN ACCORDANCE WITH HEALTH AND SAFETY CODE §775.0745.

Commissioner Wilson introduced an Order and made a Motion that the same be adopted. Commissioner Gillman seconded the Motion for adoption of the Order. The Motion, carrying with it the adoption of the Order, prevailed by the following vote:

AYES: 5

NAYS: 0

Commissioner Wilson thereupon announced that the Motion had duly and lawfully carried and that the Order had been duly and lawfully adopted.

The Order thus adopted reads as follows:

ORDER CANVASSING RETURNS AND DECLARING RESULTS OF THE MAY 2, 2026 ELECTION ON THE PROPOSITION TO AUTHORIZE IN HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16 (ALSO KNOWN AS THE KLEIN FIRE DEPARTMENT) A MAXIMUM AD VALOREM TAX RATE NOT TO EXCEED \$0.10 PER \$100 OF ASSESSED VALUATION TO FUND FIRE PROTECTION AND EMERGENCY SERVICES IN ACCORDANCE WITH HEALTH AND SAFETY CODE §775.0745.

WHEREAS, Notice of this Meeting of the Board of Emergency Services Commissioners, has been given in the manner and for the time required by law; and

WHEREAS, at an election held on the 2nd day of May, 2026, in the District there was submitted to the qualified voters an election ballot on the Proposition to authorize in Harris County Emergency Services District No. 16 (also known as the Klein Fire Department) a maximum ad valorem tax rate not to exceed \$0.10 per \$100 of assessed valuation to fund fire protection and emergency services; and

WHEREAS, at the election, **718** votes were cast in favor of the Proposition, and **547** votes were cast against the Proposition; and

WHEREAS, the Proposition to authorize in Harris County Emergency Services District No. 16 (also known as the Klein Fire Department) a maximum ad valorem tax rate not to exceed \$0.10 per \$100 of assessed valuation to fund fire protection and emergency services **did** receive the **affirmative** vote of the majority votes cast at the election as provided by law,

THEREFORE, BE IT ORDERED, ADJUGED AND DECREED BY THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16, as follows:

Section 1: The matters and facts recited in the preamble of this Order are found and determined to be true and correct; the Proposition to authorize in Harris County Emergency Services District No. 16 (also known as the Klein Fire Department) a maximum ad valorem tax rate not to exceed \$0.10 per \$100 of assessed valuation to fund fire protection and emergency services, **passed** in a properly conducted election by the eligible voters of the District.

PASSED AND APPROVED, this the 11th day of May, 2026.



**HARRIS COUNTY EMERGENCY
SERVICES DISTRICT NO. 16**

By: _____

Lance Wilson
President

ATTEST:

By: _____

Gary Morrison
Secretary

THE STATE OF TEXAS

§
§
§

COUNTY OF HARRIS

I, the undersigned, the duly appointed and/or acting Secretary of the Board of Emergency Services Commissioners of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16**, do hereby certify that the attached and foregoing is a true and correct copy of an ORDER CANVASSING RETURNS AND DECLARING RESULTS OF THE MAY 2, 2026 ELECTION ON THE PROPOSITION TO AUTHORIZE IN HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16 (ALSO KNOWN AS THE KLEIN FIRE DEPARTMENT) A MAXIMUM AD VALOREM TAX RATE NOT TO EXCEED \$0.10 PER \$100 OF ASSESSED VALUATION TO FUND FIRE PROTECTION AND EMERGENCY SERVICES, adopted by said Board of Emergency Services Commissioners of HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16 at a meeting, open to the public, held on the 11th day of May, 2026, as same appears of record in the official minutes of said Board of Emergency Services Commissioners of HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16 on file with the Records Custodian of the District.

I further certify that written notice of the date, hour, place and subject of the meeting of the Board of Emergency Services Commissioners of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16**, at which the foregoing Order was adopted, was posted pursuant to law.

WITNESS MY HAND AND THE OFFICIAL SEAL, this the 11th day of May, 2026.



**HARRIS COUNTY EMERGENCY
SERVICES DISTRICT NO. 16**

By:


Gary Morrison
Secretary