

**MINUTES OF JUNE 23, 2025 SPECIAL MEETING  
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16**

A special meeting was duly called by the Board of Commissioners of **Harris County Emergency Services District No. 16** on **June 23, 2025** which was held at the **District Administrative Building** located at **18606 Stuebner Airline Rd., Klein, Texas 77379**.

**CALL MEETING TO ORDER, ROLL CALL AND ESTABLISH A QUORUM.**

The meeting was called to order at 8:02 a.m., by **Gary Morrison**, Board Secretary and Chairman of the meeting.

Commissioner **Morrison** announced that a quorum was present. Those Commissioners present were:

<b>Lance Wilson</b>	Absent
<b>Steve Falkner</b>	Present
<b>Gary Morrison</b>	Present
<b>Anna Vollenweider</b>	Absent
<b>Brian Gillman</b>	Present

Also present at the meeting were Fire Chief Jason Catrambone, Ryan Holak, General Manager for the District, Melissa Wiggins of Coveler & Peeler, P.C., District Counsel, and other members of the Department.

**TO RECEIVE PUBLIC COMMENT.**

The Board opened the floor to public comment, though none was forthcoming.

**TO REVIEW, DISCUSS AND TAKE ACTION REGARDING DEPARTMENT PURCHASE REQUESTS RELATED TO THE PROVISION OF EMERGENCY SERVICES, INCLUDING MAINTENANCE, REPLACEMENTS AND IMPROVEMENTS OF THE DISTRICT'S EQUIPMENT AND FACILITIES.**

Chief Catrambone addressed the Board regarding the purchase of a table for Station 31 as previously discussed. Having researched local vendors, he advised the Board that purchasing locally would present an extended delivery delay for approximately the same cost as the previously presented unit. He further noted that local products would not hold up to the use anticipated by two (2) crews and volunteer staff at the Station.

Mr. **Falkner** spoke against the purchase, though Mr. **Gillman** noted the purchase fell within the Department's budget. After discussion, Mr. **Morrison** made a Motion, seconded by Mr. **Gillman**, to approve the purchase of a table for Station 31 from Working Fire Furniture in the total amount of \$8,839.19 as requested. Thereafter the Motion passed by a vote of 3 to 0.

**TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE SELECTION OF DISTRICT PERSONNEL MEDICAL INSURANCE BENEFITS FOR 2025-2026.**

Mr. Ryan Holak next advised the Board that quotes were requested from seven (7) carriers and received by three (3) providers. The two (2) plans under consideration came from United Healthcare and Blue Cross Blue Shield. The Department's current plan ran August through

August, though the goal was to move to a regular calendar year schedule. He then recommended staying with United Healthcare under an all-in-one plan including medical, dental, and vision plan for the next five (5) months. The plan would cover the current seventy-three (73) participants, and cost approximately \$1,800,000 in total. New plans on a January to December calendar to match the Department's budget would be considered after open enrollment.

After discussion, Mr. **Gillman** made a Motion, seconded by Mr. **Falkner**, to approve the renewal of Department insurance through United Healthcare, and revisit the matter after open enrollment to change the plan calendar later on. Thereafter, the Motion passed by a vote of 3 to 0.

**ADJOURNMENT.**

There being no further business brought before the Board, Mr. **Morrison** adjourned the meeting at 8:15 a.m.

The foregoing minutes were reviewed and approved by the Board of Commissioners on July 14, 2025.

By:

  
**Gary Morrison**  
Board Secretary