

Voluntary Prekindergarten (VPK) Parent Tip Sheet

➤ Who can participate in the VPK 2026-2027 program year? Children living in Florida who will turn 4 years old on or before September 1, 2026 (must be born between September 2, 2021 and September 1, 2022).

➤ How to apply?

- Go to the Division of Early Learning (DEL) Family Portal Website:
<https://familyservices.floridaearlylearning.com/> OR <http://www.elcpalmbeach.org/>
 (Click Link on top of page)
- If you are a NEW USER to the website:
 - Sign up for a Family Portal Account.
 You must have access to your email to validate your account and start an application.
- If you are a RETURNING USER to the website:
 - Sign in and “Create a New VPK Application” from the Family Profile page.

➤ To complete the VPK application, you will need the following:

- A Family portal Account
- Proof of Child's Age.
 - Such as Birth Certificate OR Passport OR an Immunization Record signed by a public health officer or by a licensed practicing physician.
- Proof of Residence.
 - Such as Driver's License OR Utility bill OR signed Lease Agreement within one (1) year.

➤ Once the VPK application is submitted:

- You will receive an email notification within **10 business days** that your application has been approved or rejected.
 - If your application is rejected, you must correct the application and resubmit it for approval. The review process may take up to 10 business days.
- Once approved, you can print your VPK certificate by accessing your Family Portal account.
 - You will need to **sign in using your username and password** to access your Family Portal account.
- Submit your VPK Certificate to the provider of your choice.

Choosing a high-quality childcare program that meets the needs of your child is one of the most important decisions a family can make.

Need help applying, call us at 561-514-3300

You can speak with one of our Child Care Resource and Referral Specialist to learn more about How to Apply or to Select a Provider.