

## Voluntary Prekindergarten (VPK) Parent Tip Sheet

- Who can participate in the VPK 2026-2027 program year? Children living in Florida who will turn 4 years old on or before September 1, 2026 (must be born between September 2, 2021 and September 1, 2022).
- How to apply?
  - Go to the Division of Early Learning (DEL) Family Portal Website:  
<https://familyservices.floridaearlylearning.com/> OR <http://www.elcpalmbeach.org/>  
(Click Link on top of page)
  - If you are a **NEW USER** to the website:
    - Sign up for a Family Portal Account.  
You must have access to your email to validate your account and start an application.
  - If you are a **RETURNING USER** to the website:
    - Sign in and “Create a New VPK Application” from the Family Profile page.
- To complete the VPK application, you will need the following:
  - A [Family portal Account](#)
  - *Proof of Child’s Age.*
    - Such as Birth Certificate OR Passport OR an Immunization Record signed by a public health officer or by a licensed practicing physician.
  - *Proof of Residence.*
    - Such as Driver’s License OR Utility bill OR signed Lease Agreement within one (1) year.
- Once the VPK application is submitted:
  - You will receive an email notification within 10 business days that your application has been approved or rejected.
    - ☐ If your application is rejected, you must correct the application and resubmit it for approval. The review process may take up to 10 business days.
  - Once approved, you can print your VPK certificate by accessing your Family Portal account.
    - You will need to **sign in using your username and password** to access your Family Portal account.
  - Submit your VPK Certificate to the provider of your choice.

Choosing a high-quality childcare program that meets the needs of your child is one of the most important decisions a family can make.

**Need help applying, call us at 561-514-3300**

You can speak with one of our Child Care Resource and Referral Specialist to learn more about  
How to Apply or to Select a Provider.