

## **Application and Hiring Process Overview**

### **❖ You apply**

- Once your application is submitted, your available dates are in our system. Please refrain from making plans that change your availability for 3 weeks while we schedule your interview and finalize your camp schedule.

### **❖ Interview (for new Junior Counselors only)**

- If you are new, we will schedule an interview with you that will take place within 3 weeks of your application being submitted.
- If you are returning, no interview is needed - we'll move straight to scheduling.

### **❖ Scheduling**

- Once you're added to the schedule, it's very important that no changes are needed. We manage schedules for 15–20 other teens, and even small changes can impact everyone. Please double-check your availability before committing.

### **❖ Paperwork & Clearances**

- You'll need to complete:
  - Medical forms
  - A waiver
  - All required clearances(I'll send details on how to do this.)

### **❖ Mandatory Training**

- Wednesday, June 10th: 5:00–6:30 PM