



# The Country Club

2825 Lander Road  
Pepper Pike, Ohio 44124

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**Job Title:**

Banquet and Events Manager

**Department:**

Food and Beverage

**Reports to:**

Director of Catering & Special Events

The Country Club is seeking an enthusiastic and service-driven Banquet & Events Manager to join our Food & Beverage leadership team. This position plays a key role in delivering exceptional dining and event experiences for our members and their guests.

From elegant member dinners to large club events and private celebrations, you will help ensure every event is executed with the highest level of hospitality, professionalism, and attention to detail.

If you enjoy leading teams, creating memorable experiences, and working in a fast-paced private club environment, we would love to meet you.

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**Key Responsibilities**

- Lead and supervise banquet and service staff to ensure exceptional member service
- Oversee event execution and dining service to maintain the Club's high standards
- Coordinate with culinary and management teams to ensure seamless events
- Assist members in planning private events, meetings, and celebrations
- Prepare and manage Banquet Event Orders (BEOs) and event logistics
- Help recruit, train, and mentor service staff
- Monitor service quality, inventory, and operational efficiency
- Maintain a strong presence on the floor and build positive relationships with members

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**Qualifications**

- Supervisory experience in fine dining, upscale restaurant, or private club operations is preferred, private club experience a plus
  - 4- year hospitality Degree or equivalent preferred
  - This position requires initiative, creativity, and self-motivation as well as discipline
  - Strong leadership, communication, and organizational skills
  - Ability to multitask in a fast-paced hospitality environment
  - Professional appearance and demeanor and commitment to outstanding service
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## **Schedule & Requirements**

- Full-time position with flexible hours including evenings, weekends, and holidays
- Maintain high visibility throughout the Club and exhibits a drive to provide an exceptional member experience
- Ability to adapt to changing technologies that would improve work efficiency, member service, and staff engagement
- Experience with POS systems and basic computer programs preferred
- Maintain active involvement in professional organizations and continuing education classes

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## **Why Join Our Team?**

The Country Club offers a unique opportunity to work in a premier private club environment known for exceptional service, beautiful facilities, and a vibrant member community. You'll join a collaborative team dedicated to creating memorable experiences for our members and guests.

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## **Please Send Resumes to:**

**Alisha Binder**

Director of Catering & Special Events

2825 Lander Road

Pepper Pike, Ohio 44124

**Phone:** (216)-831-9200 ext. 121

**Email:** [abinder@thecountryclub.com](mailto:abinder@thecountryclub.com)