

BOARD MEETING MINUTES EDMOND FAMILY COUNSELING, INC.
July 29, 2025

Therapist Showcase: None

The meeting was called to order at 12:12 pm by Bill Hesse. Those in attendance were Kathy Matthews, Chris Budde, Darla deSteiguer, Bill Hesse, Lisa Trent, Lori Smith, Bob Rowley, and Lynne Rowley.

Absent: Chelsea Bradshaw, Cathey Bugg

Staff in attendance were Sheila Stinnett, Lynn Reese, Jamie Prisco-Rudolph, and Justice Hernandez

Consent Agenda Items Presented: A motion to approve the consent agenda was made by Bob Rowley and seconded by Kathy Matthews; the board unanimously approved. There were no items pulled from the consent agenda.

Old Business: None

New Business:

Possible consideration and vote to enter executive session to discuss contracts as per 25 O.S. §307(4): A motion to enter executive session was made by Lynne Rowley and seconded by Chris Budde; the board unanimously approved.

Possible consideration and vote to enter open session: A motion to enter open session was made by Lisa Trent and seconded by Bob Rowley; the board unanimously approved.

Possible consideration and vote on any motions as a result of executive session: A motion that the memo, dated July 29, 2025 regarding external agreement with EFC, from Hugh Robert be sent to City of Edmond with recommended changes was made by Lynne Rowley and seconded by Kathy Matthews; the board unanimously approved.

Possible consideration and vote to approve revised FY'26 agency budget: A motion to approve the revised FY'26 budget was made by Kathy Matthews and seconded by Darla deSteiguer; the board unanimously approved.

Discussion on transfer of First Time Offender Program TANF contract from OKDHS to Office of Juvenile Affairs: The Office of Juvenile Affairs is now overseeing the TANF funds for FTOP. OJA will reimburse us for each juvenile that completes the group.

Possible consideration and vote to approve safety upgrades to the building: Kathy Matthews met with Rapid Fire Security. They are putting a bid together for safety upgrades including a key fob system.

Update on MOU for elementary school groups: The MOU with Edmond Public Schools was approved by the school board and our JOLTS exemption letter has been approved by OJA.

Board Resources:

Possible consideration and vote to approve FY'26 board slate of officers: A motion to approve the proposed slate of officers was made by Kathy Matthews and seconded by Lynne Rowley; the board unanimously approved. The FY'26 board slate of officers is as follows:

Board President: Bill Hesse

Vice President: Chelsea Bradshaw
Secretary/Treasurer: Cathey Bugg

Reminder of annual board meeting: Aug 26th at 11:30 am

Discussion and signing of annual board member agreements: Board members reviewed and signed agreements for FY'26.

Legislative Focus of The Month: No report

Rebranding Project Manager Report: Sent by Stephanie Coy

Opioid Grant Update: No report

Systems of Care Update: No report

Committee Reports

Financial Committee: Possible consideration and vote to accept the June 2025 Treasurer's Report: A motion to accept the June 2025 Treasurer's report was made by Kathy Matthews and seconded by Lisa Trent; the board unanimously approved.

Ad Hoc Rebranding Committee: No report


Ad Hoc Safety Committee: No report

Fund Raising & Public Relations: The fundraising committee will meet Friday, Aug 8th via Zoom.

Hope for Families: The committee met and discussed building maintenance. Kathy Matthews will be rotating off board in August, so the committee will need a new member.

Professional Development & Oversight Committee: No report

A motion to adjourn was made by Bob Rowley and seconded by Kathy Matthews. The board unanimously approved.



Bill Hesse, President of the Board of Directors
Edmond Family Counseling, Inc.