

BOARD MEETING MINUTES EDMOND FAMILY COUNSELING, INC.

August 26, 2025

Therapist Showcase: Lisa Woolsey introduced herself to the board as our newest staff counselor.

The meeting was called to order at 11:50 am by Bill Hesse. Those in attendance were Kathy Matthews, Chris Budde, Darla deSteiguer, Bill Hesse, Lisa Trent, Chelsea Bradshaw, Lori Smith, Bob Rowley, and Cathey Bugg.

Absent: Lynne Rowley

Staff in attendance were Sheila Stinnett, John Goetz, Lynn Reese, Jamie Prisco-Rudolph, and Justice Hernandez

Consent Agenda Items Presented: A motion to approve the consent agenda was made by Bob Rowley and seconded by Kathy Matthews; the motion passed unanimously. Sheila Stinnett requested that the client walk-through and the community needs assessment reports be pulled for separate discussion. The client walk-through will be tabled until after EFC's annual staff meeting. A motion to approve the community needs assessment was made by Kathy Matthews and seconded by Cathey Bugg; the motion passed unanimously.

Old Business:

Discussion and possible action on City of Edmond CARC funding agreement: The Executive Director proposed a rate-based agreement wherein CARC funding would cover school group services that are not paid by other contract sources. Cathey Bugg made a motion that the Executive Director propose the agreement to the City of Edmond and Bob Rowley seconded; the motion passed unanimously.

Possible consideration and vote to approve FY 2026 agency budget: A motion to approve the FY 2026 budget was made by Lori Smith and seconded by Darla deSteiguer; the motion passed unanimously.

New Business:

Possible consideration and vote to approve the Performance and Operations Report for Persons Served: This item was tabled.

Discussion and possible renewal of MOU with NorthCare: The board discussed renewing EFC's MOU with NorthCare. The board agreed to use the same document we used last year as it has been reviewed by the agency's legal counsel.

Possible consideration and vote to approve new agency check signers: A motion to add Chelsea Bradshaw as an agency check signer was made by Bob Rowley and seconded by Lisa Trent; the motion passed unanimously.

Possible consideration and vote to add Kathy Matthews to EFC's advisory committee: A motion to add Kathy Matthews to the fundraising advisory committee was made by Chelsea Bradshaw and seconded by Bob Rowley; the motion passed unanimously.

Board Resources:

Discussion on FY'26 board committees: Bill Hesse presented the board committee members for FY 2026.

Legislative Focus of The Month: No report

Rebranding Project Manager Report: Stephanie Coy is working on EFC's end-of-year giving campaign and website unveiling.

Opioid Grant Update: The agreement was approved at the last city council meeting so EFC can start billing.

Systems of Care Update: The agreement was approved at the last city council meeting.

Committee Reports

Financial Committee: Possible consideration and vote to accept the July 2025 Treasurer's Report: A motion to accept the July 2025 Treasurer's report was made by Kathy Matthews and seconded by Chris Budde; the motion passed unanimously.

Possible consideration and vote to accept FY'25 agency financials: A motion to accept the FY'25 financials was made by Lori Smith and seconded by Lisa Trent; the motion passed unanimously.

Ad Hoc Rebranding Committee: The committee has been discussing EFC's ribbon cutting in the Fall.

Ad Hoc Safety Committee: No report

Fund Raising & Public Relations: The fundraising committee will meet this week.

Hope for Families: Darla deSteiguer will be the committee's new secretary.

Professional Development & Oversight Committee: No report

Possible consideration and vote to approve Kathy Matthew's resignation from the EFC board: A motion to approve Kathy Matthew's resignation was made by Lisa Trent and seconded by Chelsea Bradshaw; the motion passed unanimously.

A motion to adjourn was made by Bob Rowley and seconded by Chelsea Bradshaw. The board unanimously approved.



Bill Hesse, President of the Board of Directors
Edmond Family Counseling, Inc.