Registering Your Player in GotSport

A step-by-step guide for BAC travel families

All BAC travel registration happens in GotSport: tryout sign-ups, season registration and winter programs. GotSport isn't the easiest system to find your way around, and most of the questions we get come from the same few spots. This guide walks you through registering and covers the problems families run into most.

Before you start

- **Use a computer.** Register on a desktop or laptop, and start and finish in the same browser. The phone site and the app hide some buttons and can lose your progress partway through.
- **Use the GotSport account you already have.** One parent account covers all of your children. If your player has done BAC tryouts, travel or a winter program before, you already have one. If you forgot the password, use Forgot Password at system.gotsport.com. A second account splits your family's records in two.
- **New to BAC travel? Have two things ready.** A copy of your player's birth certificate (a PDF or a clear photo of it) and a recent head shot of your player: face only, plain background, saved as a JPG or PNG. The photo goes on the league player pass. Returning players don't upload either one again. With both in hand, registering takes about five minutes.
- **Watch for email from GotSport.** Invites and confirmations come from no_reply@gotsport.com, not from a BAC address, and they often land in spam or junk.

How a registration starts

A BAC registration can begin in one of three ways. Which one you have decides where you start.

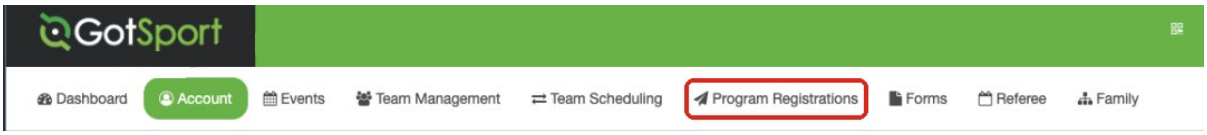
How it starts	What it's used for	Where you begin
A GotSport invite	A spot on a travel team, after tryouts or off the waitlist	Accept the invite, then finish the registration. See Registering from an invite.
A link from BAC	Tryout sign-ups, winter programs and anything else open to every family	Open the link, sign in and register your player. See Registering from a link.
We set it up for you	Some players who join or add a season partway through the year. Our email will tell you.	No invite. Sign in and finish it under Program Registrations. See If we set it up for you.

Registering from an invite

This is how most travel season registrations work. When your player is offered a spot, GotSport emails you an invite.

1. Open the invite email from GotSport and click the green **Accept** button. Accepting opens the registration. It doesn't finish it. If GotSport takes you straight into the registration form, keep going from step 5.

2. On a computer, sign in at system.gotsport.com with your own parent account, not your player's.
3. Click **Program Registrations** in the menu across the top of the page.



Example screen. Your menu may show fewer tabs.

4. Find the Travel Soccer Registration for the current season on your player's row, and click the orange **Continue** button on the right. A registration that's already finished shows View instead.

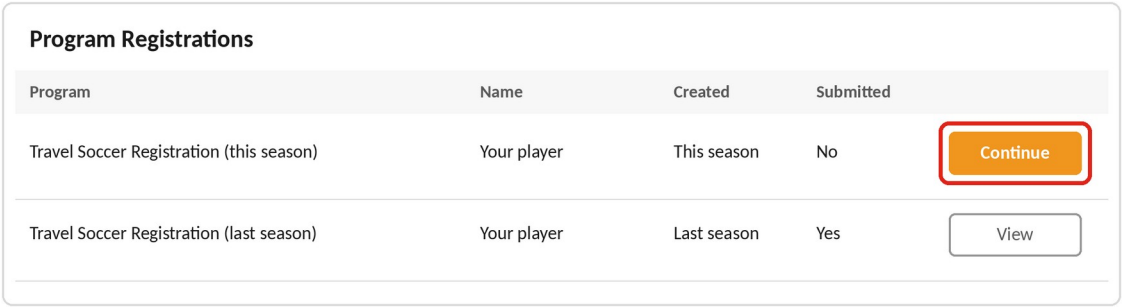


Illustration only. Your screen shows your player's name and the current season.

5. Fill out the form and choose your plan: **Full Year**, **Fall Only** or **Spring Only**. If your player plans to play both seasons, choose Full Year. It helps us form teams.
6. Upload the birth certificate and the photo if GotSport asks for them.
7. Pay to submit. If more than one payment option is offered, GotSport shows the choices before you pay.
8. Watch for the confirmation email from GotSport. That email is how you know you're done.

> **The rule that catches people every year**
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> **Accepting the invite is not registering.** Your player's spot is held only once the form is submitted and paid, and you're done only when the confirmation email from GotSport arrives. No confirmation email means it isn't finished. Go back to Program Registrations and click Continue to pick up where you left off.

Registering from a link

Tryout sign-ups and winter programs use a link that we post or email. Anyone can use it, and there's no invite.

1. Open the link on a computer and sign in. If you've never used GotSport, the link is also where you create your account. Choose the option that says you're registering your child, so you end up with a parent account and your player under it.
2. Click **Register** next to your player's name. If your player isn't listed, use **Search** before you add a new one. The club may have already set up your player.
3. Fill out the form, pay if there's a fee, and watch for the confirmation email.

If we set it up for you

Sometimes the registrar starts the registration from our side, for example when a player joins or adds a season partway through the year. We'll email you to say so. There's no invite to accept. Sign in on a computer, click **Program Registrations**, and click the orange **Continue** button on your player's row to finish and pay.

Code of Conduct

By taking part in BAC Travel Soccer, players and parents agree to uphold the BAC Code of Conduct, posted at bedfordac.com/code-of-conduct. There's no separate form to sign.

After you register

New players: please don't order a uniform until we send your player's number. The Travel Program assigns the number and sends the order link with it. News that can't wait, like a field closure or a weather call, goes out on Spond, so watch for a Spond invite from BAC once your player is registered.

Common questions

INVITES AND EMAIL

I never got the invite email.
Check spam and junk for a message from no_reply@gotsport.com. If it isn't there, email us the best address to use and we'll resend it.

The invite link says "Sorry, that didn't work."
That usually means the invite was already accepted, by you or by us. Once an invite is accepted, its link stops working, even if we send a new one. Sign in, go to Program Registrations and use the orange Continue button instead.

My invite expired.
Tell us right away. We can extend or resend it as long as the spot is still open.

I accepted the invite. Am I done?
Not yet. Accepting only opens the registration. You still have to finish the form and pay, and you're done when the confirmation email arrives.

The link took me to tryouts, not registration.
The tryout sign-up and the season registration are separate in GotSport. A spot on a team is registered through the invite, not the tryout link. If you're not sure which one you have, ask us.

FINDING YOUR REGISTRATION

I don't see a Continue button.
If the button says View, that registration is already finished. If the registration isn't listed at all, sign out, sign back in and look again. Still not there? Email us. The registrar can accept the invite from our side so it shows up for you.

I only see one of my children, or my player is missing.
Please don't remove a player or change the guardian or family links to fix it. In GotSport that can drop the player from your account. Email us and we'll link your player back to you.

I think I have two GotSport accounts.
Email us before you do anything else. We'll help you keep one and close the other.

I can't log in.
Use Forgot Password at system.gotsport.com instead of creating a new account. If the reset email never comes, the address on your account may have a typo. Tell us and we'll check it.

ON THE FORM

The registration says U9G or U10B.
The letter means Girls or Boys. It isn't a team or a level. We confirm teams separately.

The age group looks different from my player's team.
GotSport sets the age group from your player's birth date, and the club handles team placement separately. If GotSport only offers a different group than the one your player was placed in, tell us. The registrar can move the registration to the right group.

I'm registering more than one child.
Each player has their own invite and their own registration, all under your one parent account. Complete one for each child.

My player registered for one season and now wants to add the other.
You don't start over. Tell us, and the registrar updates the registration you already have. We'll email you the details.

BIRTH CERTIFICATE AND PHOTO

The photo won't upload.
Use a JPG or PNG. iPhone Live Photos won't upload, so turn Live off or use a screenshot of the photo. If there's no upload button at all, the league has already verified the photo on file. Ask us if it needs to change.

I skipped the birth certificate or the photo.
They go on your player's profile, not yours. Click **Account** at the top, then **Family** on the left, then your player's name. If you get stuck, email us and we'll help.

Still stuck? Email registrar@bedfordac.com or travelprogram@bedfordac.com with your player's name and a screenshot of what you see, and we'll check exactly where it stands.